

**AVON VOLUNTEER FIRE DEPARTMENT
FIRE STATION EXPANSION, RENOVATION, AND BUILDING COMMITTEE
SPECIAL MEETING
February 15, 2024**

I. CALL TO ORDER

The meeting was called to order at 7:00pm by Chairperson James Speich in the AVFD Company #1, Main Floor Meeting Room. Members present: James Speich, Raz Alexe, Gina Kline, Brian McDermott, Brian Marizzi, Mark Massaro, James DiPace. Staff Member Present: Grace Tiezzi, Assistant Town Manager, Bruce Appell, Fire Marshal/EMD and Volunteer Fire Chief.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Speich.

III. MINUTES OF PRECEDING MEETING

On a motion by Mr. Alexe and seconded by Mr. McDermott, the minutes of the December 13, 2024 Special Meeting were unanimously approved.

IV. COMMUNICATION FROM AUDIENCE – NONE

V. UPDATE FROM PROJECT ARCHITECT

Architects in attendance: Jeff McElravy and Matt Salad.

- a. Project Timeline
- b. Review of Draft Programming Document
- c. Review of Draft Existing Conditions Assessment
- d. Visioning Exercise
- e. Other/Questions & Answers

Mr. McElravy provided a presentation regarding the project timeline, and programming. Mr. Salad provided a presentation on the existing conditions assessment. The presentations are included and made part of these minutes. Mr. McElravy conducted a visioning exercise and opened discussion for questions and answers.

The committee continued discussion regarding the project information provided by the architects.

Ms. Tiezzi stated that she would provide a copy of the architect's presentation documents to the Committee via email.

The Committee continued discussion.

VI. DISCUSS SCHEDULING VISITS TO OTHER FIREHOUSES

The Committee discussed scheduling visits to other firehouses.

VII. ADJOURNMENT

Mr. McDermott motioned to adjourn the meeting at 8:41pm, Mr. Marizzi seconded, and the motion was unanimously approved.

Respectfully submitted:
Mark Massaro, Vice-Chairperson/Secretary

Attest: Nicole Chambers