

AGENDA

BOARD OF FINANCE REGULAR MEETING MONDAY, MARCH 28, 2022, 7:00 P.M.

VIA GOTOMEETNG

Join by web: <https://meet.goto.com/251678837>

Dial by phone: 1-877-309-2073, Access code: 251678837#

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. COMMUNICATION FROM THE AUDIENCE**
- IV. MINUTES OF PRECEDING MEETING:** February 28, 2022
- V. PRESENTATION ON ANNUAL COMPREHENSIVE FINANCIAL REPORT**

21/22-25 ACFR Presentation by Clifton, Larson and Allen

21/22-26 Response to Audit comments and recommendations to
Management

21/22-27 Appointment of Auditor for FY 21/22

- VI. TOWN MANAGER'S REPORT/MISC.**
Monthly Financial Report Summary

- VII. OLD BUSINESS**

21/22-09 Review and Discussion: FY 22/23 Budget

Review and Discussion of Budget Presentation

Reminder Upcoming Budget Dates:

April 4, 2022 @7:00 PM Budget Hearing (Virtual)

April 6, 2022 @7:00 PM Budget Workshop (Virtual)

Additional Workshop Dates if needed: April 11 & 13, 2022

Annual Town Meeting on Budget: May 2 @7:00 PM Senior Center?

Budget Referendum: Wednesday, May 11, 2022, 6:00 AM to 8:00 PM Senior Center

21/22-21 American Rescue Plan Act

Town Council Updates as of March 3, 2022: www.avonct.gov/arpa.

- 21/22-23 Discuss and Possibly Appoint a Policy Sub-Committee of the
Board of Finance

VIII. NEW BUSINESS

- 21/22-28 Supplemental Appropriation: Senior Center HVAC System,
\$140,000
- 21/22-29 Transfer of Appropriation: Patrol Building Improvements,
\$33,527.36
- 21/22-30 Supplemental Appropriation: Avon Police Department / 2022
Justice Assistance Grant (JAG) Violent Crime Prevention
Grant, \$20,000
- 21/22-31 Supplemental Appropriation: Dial-A-Ride Coach Bus, \$74,160
- 21/22-32 Transfer of Appropriation: Dial-A-Ride Coach Bus, \$424

IX. OTHER BUSINESS

X. ADJOURN

Town Council Proposed Budget Adjustments							
Fiscal Year 2022/2023							
February 23, 2022							
	ACCT	DEPARTMENT	OBJECT	TOWN MANAGER	TOWN COUNCIL	ADJUSTMENT	PURPOSE
Personal Services	01-1201-51011	Town Manager	Regular Full-Time (Administration)	\$ 14,461	\$ -	\$ (14,461)	TM's GWI was budgeted twice, once under Town Manager and once under Administration. This reduction corrects for the duplication
	01-2101-Various	Police Administration	Regular Full-Time Wages & Benefits	\$ 65,514	\$ 90,992	\$ 25,478	wages and benefits - reclassify FT Police Records Aide to FT Records & Systems Specialist
	01-Various-51036	Various	Worker's Compensation	\$ 241,292	\$ 235,634	\$ (5,658)	Based on CIRMA holding rates flat
	01-6101-Various	Library	Regular Part Time Wages & Benefits	\$ 120,964	\$ 142,642	\$ 21,678	additional part-time reference hours/ Min Wage increase
Services & Supplies	01-1201-52184	Town Manager	Service & Consultant	\$ -	\$ 16,500	\$ 16,500	UCONN DPP Graduate Student Intern
	01-1920-52206	Information Tech	Computer Operations	\$ 278,080	\$ 295,000	\$ 16,920	Full year of Office 365 support rather than 3 months (can make reduction to ARPA request); reduces hardware as a service to 3 months (assumes approval of tech refresh)
	01-2203-52199	Fire Fighting	Other - Hydrant Rental	\$ 885,000	\$ 935,000	\$ 50,000	Adj. rentals for new rates - CT Water
	01-3201-52189	Solid Waste	Services -Other	\$ 214,900	\$ 229,150	\$ 14,250	MIRA Tipping Fees; 950 Tons MSW @ \$120/ton (TM budget includes \$105/ton)
	01-3401-52176	Buildings & Grounds	Heating Oil	\$ 13,800	\$ 15,300	\$ 1,500	Inc. in cost of heating oil for Co. 2; 4; Landfill and Countryside
	01-5401-52169	Community Activities	Grants - Other	\$ 5,000	\$ 20,000	\$ 15,000	Community Events
	01-8401-52182	Municipal Insurance	Insurance	\$ 306,641	\$ 302,685	\$ (3,956)	Based on CIRMA holding rates flat
	01-Various-52201	Various	Motor Fuel	\$ 199,524	\$ 217,541	\$ 18,017	Inc. in estimated cost for unleaded from \$3/gal to \$3.30 based on market
CIP	02-4837-53338	CIP	Highway Division Vehicles	\$ 310,000	\$ 361,000	\$ 51,000	Increased pricing on dump truck replacement and body and rails replacement
	02-4837-53429	CIP	Police Vehicles	\$ 130,000	\$ 135,000	\$ 5,000	Anticipated increases in equipment costs
					Total GF Adjustments	\$ 211,268	
Special Revenue	07-2109-52201	Police Special Svcs	Motor Fuel	\$ 3,900	\$ 4,290	\$ 390	1300 gallons unleaded
	05-3205-51036	Sewer	Worker's Compensation	\$ 5,084	\$ 4,744	\$ (340)	Based on CIRMA holding rates flat
	07-2109-51036	Police Special Svcs	Worker's Compensation	\$ 731	\$ 689	\$ (42)	Based on CIRMA holding rates flat
	09-Various-51036	Recreation Activities	Worker's Compensation	\$ 1,300	\$ 1,217	\$ (83)	Based on CIRMA holding rates flat
					Total Adjustments	\$ 211,193	