

Board of Finance 10-28-13 Minutes  
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BOARD OF FINANCE  
REGULAR MEETING MINUTES  
OCTOBER 28, 2013

I. CALL TO ORDER

The meeting was called to order at 7:03 p.m. at the Avon Town Hall by Chairman Thomas Harrison. Members present: Chairman Thomas Harrison, Vice Chairman/Secretary Thomas Gugliotti, Margaret Bratton, Catherine Durdan, Dean Hamilton, James Speich and Brian Stoll. A quorum was present.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Jim Speich.

III. COMMUNICATION FROM THE AUDIENCE

Mr. Stokesbury, liaison for the Board of Education, reported the NEASC 10 year accreditation on site review began today. The formal report is due by the end of the calendar year. Second, he reported that the unanticipated expenditure projections have significantly decreased from last month due to more in district placements than originally anticipated. Mr. Harrison drew the Board's attention to the recently published Forbes article referenced in the Avon Patch and asked Mr. Stokesbury to elaborate on the analysis.

Mr. Stokesbury in response from a question from Mr. Hamilton will report back on the variance in the Board of Ed financial report between the above the line and below the line reporting of the unanticipated expenditures.

IV. MINUTES OF PRECEDING MEETING: September 23, 2013 Regular Meeting

On a motion made by Mr. Gugliotti, seconded by Mr. Hamilton, it was voted:

RESOLVED: That the Board of Finance approve the minutes of the September 23, 2013 Regular Meeting as drafted.

Messrs: Harrison, Gugliotti, Hamilton, Speich, Stoll and Mmes: Bratton and Durdan voted in favor.

V. OLD BUSINESS

There was none.

VI. NEW BUSINESS

13/14-05 Supplemental Appropriation: State of CT Department of Education Youth Services Bureau Grants, \$20,172

Brandon Robertson requested a supplemental appropriation in the amount of \$20,172.00, to fund expenditures which will be fully reimbursed through approved State of Connecticut Department of Education Youth Services Bureau Grants (see email notification).

As in the past, the Youth Service Bureau Grant is \$14,000.00, and the Youth Services Bureau Enhancement Grant is \$6,172.00, for a total of \$20,172.00. This item is on the agenda every year to round out the funding of the salary for position that covers 27 hours per week.

On a motion made by Ms. Bratton, seconded by Mr. Stoll, it was voted:

RESOLVED: That the Board of Finance hereby amends the FY 13/14 Budget by increasing:

REVENUES

General Fund, Intergovernmental, Youth Services Bureau Grant, Account #01-0330-43383 in the amount of \$20,172.00

and increasing

APPROPRIATIONS

General Fund, Human Services, Service & Consultant, Account #01-4203-52184 in the amount of \$ 20,172.00 for the purpose of funding expenditures, which will be reimbursed through approved State of Connecticut Department of Education Youth Service Bureau Grants.

Messrs: Harrison, Gugliotti, Hamilton, Speich, Stoll and Mmes: Bratton and Durdan voted in favor.

13/14-06 Approve Board of Finance 2014 Meeting Schedule

On a motion made by Mr. Speich, seconded by Mr. Hamilton, it was voted:

The Board accepts the meeting schedule as presented.

Messrs: Harrison, Gugliotti, Hamilton, Speich, Stoll and Mmes: Bratton and Durdan voted in favor.

13/14-07 Review and Discussion: FY 14/15 Budget Process

Mr. Robertson reported that department heads are preparing operating budget requests. The schedule of presentations is included in the distributed meeting packets. Mr. Stokesbury added that the BOE Capital Committee is meeting tomorrow night to finalize its recommendations to the Board.

## VII. TOWN MANAGER'S REPORT

### A. Monthly financial Report Summary

Details were included in the packet report dated period ended 8/31/13 prepared and reported by Margaret Colligan. Percentage range calculations are being reevaluated. Ms. Colligan also reported that the auditors are expected in this week. In response to a question from Mr. Stoll, Mr. Robertson stated that salaries account for 84% of budget expenditures.

### B. Miscellaneous Updates

Mr. Robertson stated that the town is preparing for the audit and moving forward the schedule is to have the year end transactions on the agenda for the December meeting.

Legislatively he believes that we will see the car tax brought up again.

In response to a question from Ms. Durdan, he stated the lease for the Fisher Meadow property is on the Town Council agenda in November as required by law. Farmington has already concluded their lease arrangements. Their leases expired in June and Avon's lease will expire in December.

## VIII. OTHER BUSINESS

There was none

## IX. EXECUTIVE SESSION

There was none

## X. ADJOURN

On a motion made by Mr. Gugliotti, seconded by Ms. Durdan, it was voted:

RESOLVED: That the Board of Finance adjourn the meeting at 7:30 p.m.

Messrs: Harrison, Gugliotti, Hamilton, Speich, Stoll and Mmes: Bratton and Durdan voted in favor.

Respectfully Submitted,

Thomas A. Gugliotti, Secretary

Attest: Mary Marinello, Clerk

All referenced material will be available to the public in the Town Clerks office.