

**BOARD OF FINANCE  
REGULAR MEETING MINUTES  
APRIL 22, 2019**

**I. CALL TO ORDER**

The meeting was called to order at 7:03 p.m. in the Avon Town Hall by Chairman Thomas Harrison. Members present: Chairman Thomas Harrison, Vice Chairman/Secretary Cathy Durdan, Dean Hamilton, Ken Birk, Margaret Bratton, and Catherine Salchert. Katrina Marin was absent. A quorum was present.

**II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Dean Hamilton.

**III. COMMUNICATION FROM THE AUDIENCE**  
(Including Board of Education Liaison Report)

David Cavanaugh, liaison for the Board of Education (BOE), was not present.

**IV. MINUTES OF PRECEDING MEETING:**

**March 25, 2019 Meeting**

On a motion made by Dean Hamilton, seconded by Cathy Durdan, it was voted:

**RESOLVED:** That the Board of Finance approves the minutes of the March 25, 2019 Meeting as drafted. Messrs: Harrison, Birk, Hamilton and Mmes: Bratton, Salchert, and Durdan voted in favor.

**V. OLD BUSINESS**

**18/19-09      Review and Discussion: FY 19/20 Budget**

The Annual Budget Town Meeting is on May 6<sup>th</sup>. Mr. Robertson noted that at the AWPCA's public hearing last week they approved a sewer use fee of \$515 per EDU effective July 1, 2019. In response to a question from Ms. Bratton, Mr. Robertson responded that every town has a different rate. Mr. Robertson noted that the teacher pension is still very much in play. In response to a question from Mr. Harrison, Mr. Robertson responded that Simsbury and Farmington budgeted for the teacher pension; it varies throughout the State. There was a brief discussion regarding the Board's draft Annual Town & Budget Meeting presentation. Mr. Harrison requested that the Charter section regarding the budget referendum process be sent to the Board members.

**VI. NEW BUSINESS**

**18/19-17      Transfer of Appropriation: AHS Domestic Water Heater Boiler & Tank, \$211,000**

There was a brief discussion regarding the request. The Board requested clarification regarding project language in Ms. Michaud's memo dated February 27, 2019.

On a motion made by Margaret Bratton, seconded by Cathy Salchert, it was voted:

**RESOLVED:** That the Board of Finance hereby amends the FY 18/19 budget by transferring from Capital Projects Fund (Facil & Equip), BOE CIP-Facilities, AHS Boiler Replacement, Account #02-4859-53100, to Capital Projects Fund (Facil & Equip), BOE CIP-Facilities, AHS Water Htr/ Boiler Repl, Account #02-4859-53204, the amount of \$211,000 for the purpose of replacing the AHS domestic water heater boiler and tank.

Messrs: Harrison, Birk, Hamilton and Mmes: Bratton, Salchert, and Durdan voted in favor.

**VII. TOWN MANAGER'S REPORT****A. Monthly Financial Report Summary**

Details were included in the packet report dated period ended 3/31/19 prepared and reported by Margaret Colligan. She noted that under Intergovernmental revenues we are receiving less State education grants and we are budgeting less money in that category. In response to a question from Ms. Bratton, Ms. Colligan responded that conceivably 11.45% could be the highest for our Unaudited Unassigned Fund Balance as a Percentage of General Fund Budgeted Expenditures if the teacher pension is not passed on to us. In response to a question from Ms. Salchert, Mr. Robertson responded that the Fraudulent Transfer Litigation item is related to the Inland Wetlands Commission who recently came to a resolution regarding this item. Mr. Birk clarified that the Legal line item does not include BOE expenditures.

Ms. Colligan reported that Blum Shapiro has assigned Avon a new Managing Partner, Vanessa Rossitto, and noted that we have worked with her before.

**B. Miscellaneous****VIII. OTHER BUSINESS**

Mr. Birk inquired about the Budget Workshop as he was unable to attend. A brief recap was provided.

**IX. ADJOURN**

On a motion made by Ken Birk, seconded by Dean Hamilton, it was voted:

**RESOLVED:** That the Board of Finance adjourn the meeting at 8:07 p.m.

Messrs: Harrison, Birk, Hamilton, and Mmes: Bratton, Durdan, and Salchert voted in favor.

Respectfully Submitted,  
Cathy Durdan, Vice Chair/Secretary

Attest: Jennifer Worsman, Clerk

All referenced material is available to the public in the Town Manager's Office.