

## **Minutes Avon Free Public Library October 21, 2014**

### **Board of Directors**

Annual Meeting called to order by Carin Salonia at 7:00 p.m.

**In attendance:** Carin Salonia – President, Tom Iezzi – Treasurer, Jennifer Shufro – Secretary, Glenn Grube – Library Director, Thirza Hyatt, Eric Gauvin, Betsey Bougere, Anne Fitzgerald, Peter Anderson, Mary Suter, Peggy Beauregard – Friends of the Avon Public Library President, and guests Fred Lin and Vince LoPresti.

**Absent:** Jerry O'Brien and Paula Schwartz.

### **Approval of Minutes**

The Minutes of the 2013 Annual Meeting were previously approved at the Board's November 2013 meeting.

### **I. Reports**

❖ Treasurer's Report: Presented by Tom Iezzi. Review of Audited Financial Statements prepared by Library's auditors, Carney, Roy and Gerrol, P.C. for fiscal year ending June 2014. Total net assets for the fiscal year reported to be \$458,376 (including \$225,464 from the expansion fund which is temporarily restricted). The Board resolved to approve the Form 990 electronically on or before October 28, 2014 as the filing date is November 15, 2014.

❖ Librarian's Report: Glenn Grube presented the highlights of the fiscal year to the Board, including the following (i) changes to the Board of Directors, with the addition of Betsy Bougere, Anne Fitzgerald and Paula Schwartz, the pending retirement of the Board's long term President, Mary Suter, and the upcoming retirement of Treasurer, Tom Iezzi; (ii) key staff position changes, with the addition of Jessica Palmer as the Technology and Technical Services Manager, Leona Mae Page as Library Secretary, Tim Guay as Children's Services Specialist and Becky Bridges as Library Technician; (iii) a doubling of the number of programs offered at the Library, including story times, lectures, films, book discussions and classes. The teen summer reading program was a huge success with 1,125 registrations and over 14,175 books read; (iv) immensely successful One Book project pertaining to *The Immortal Life of Henrietta Lacks* which brought numerous programs to the Library and culminated with a program attended by over 250 at the Avon Senior Center; (v) a partnering with the VFW Post #3272 on a series of programs pertaining to the commemoration of the 50<sup>th</sup> anniversary of the start of the Vietnam War; (vi) the addition of many items for the collections, including the Roaming Reader packs in the Children's Department, which was made possible by a grant from the Fisher Foundation, LyndaKiosk, a lifelong learning program available at a dedicated workstation in the Library, and ten iPads for in-library use; (vii) the addition of the Booktique by the Friends of Avon Library, which has raised over \$3,800 for the Library to date; and (viii) the addition of a new online catalog platform, entitled Encore.

### **II. Old Business – Highlights of the Avon Library Board of Directors for 2012-2013 Presented by President, Carin Salonia**

❖ Revisions of Library Policies – Board reviewed and revised four policies, including the Library Behavior Policy, the Library Volunteer Policy, the Public Meeting Room Policy and the History Room Policy (under consideration by Board for November approval).

- ❖ Alcohol Waivers – Board reviewed and approved three waiver requests for special events, including for the Friends' Member Appreciation Event, a Gallery Opening (The History of Magic), and a cultural wine tasting evening.
- ❖ Library Bylaws and Insurance Policy– Bylaws and Board of Directors' D&O Insurance Policy were reviewed. Bylaws were revised and approved by Board and D&O Insurance Policy was renewed for an additional term.
- ❖ Board endorsed the Declaration for the Rights of Libraries at its February 2014 meeting.
- ❖ Board met two new library managers, Patricia Vlasecchi (Circulation and Outreach Services Manager) and Jessica Palmer (Technology and Technical Services Manager).
- ❖ Board approved a library closure for Friday, April 25<sup>th</sup>, 2014 for in-house training on the new library system that went live on June 2, 2014.
- ❖ Strategic Planning Committee designed, developed and completed a new 3 Year Strategic Plan that was presented to Town Council with much success.
- ❖ Capital Campaign – completed with all committed pledges accounted for. Hartford Foundation for Public Giving grant for Teen Room remains outstanding and there exists technology funds available to create a multimedia lab in a group study room near the Teen Room.
- ❖ Board Changes – Peter Anderson stepped down as Vice President but continues to serve as active Board member, Carin Salonia was nominated as President of the Board in September 2014, John Carlson resigned from the Board, Betsy Bougere replaced John Carlson on the Board, Anne Fitzgerald was appointed to the Board.
- ❖ ACLB Conference – 2013 conference attended by Glenn Grube, Paula Schwartz, Anne Fitzgerald, Mary Suter and Peter Anderson.

### **III. New Business – Presented by Glenn Grube and Tom Iezzi.**

- ❖ The Board voted and unanimously approved the proposed Mitnick budget for Fiscal Year 2014-2015 and formally thanked the Treasurer for all of his hard work on behalf of the Board.

The Meeting was thereafter adjourned at approximately 8:00 p.m., followed by the regular October meeting of the Library Board.