

Avon Public Library BOD Meeting
Board Room, Avon Public Library
Date: January 16, 2024

Item	Summary					Disposition
Call to order	Nicole Nunziata called the meeting to order at 7 pm.					Quorum = 7
	Attendee	Role	Voting	Present	Absent	# 8 voting present
	Nicole Nunziata	BOD President	Y	Y		
	Amee Mody	BOD Vice President	Y	Y		
	Rob Berman	BOD Treasurer	Y	Y		
	Colette Slover	BOD Secretary	Y	Y		
	Anne McNeely	BOD Member	Y	N	Y	
	Beth Dance	BOD Member	Y	Y		
	Deborah Sacks	BOD Member	Y	Y		
	Donna Gianini	BOD Member	Y	N	Y	
	Himanshu Singh	BOD Member	Y	N	Y	
	Joan Reiskin	Friends of the Library	Y	Y		
	Natalie Bowers	BOD Member	Y	Y		
	Paula Schwartz	BOD Member	Y	Y		
	Glenn Grube	Library Director	N	Y		
	LeonaMae Page	Clerk	N	Y		
	Review and Approvals					
Review and Adoption of Agenda	Paula Schwartz made a motion to adopt the agenda. Natalie Bowers seconded. (Approved.)					# 8 Yes
Review and Approval of BOD Meeting Minutes	Rob Berman made a motion to approve the December meeting minutes. Joan Reiskin seconded. Beth Dance abstained. (Approved.)					# 8 Yes # 1 Abstain
Review and Approval of Treasurer's Report – Rob	Rob Berman reviewed his monthly and quarterly reports. He also recommended some changes to the BOD investment structure after meeting with Schwab, analyzing past practices, and assessing current opportunities. Paula Schwartz made a motion to authorize the treasurer to invest up to 20% of the Board Reserve in an EFT fund managed by Schwab. Amea Mody seconded. (Approved.)					# 9 Yes
	Natalie Bowers made a motion to accept the Treasurer's report. Amea Mody seconded. (Approved.)					# 9 Yes
	New Business					
Librarian's Report – Glenn	Glenn Grube presented highlights from his written report including preliminary data from the Connecticut State Library's 2022-23 Annual Report showing Avon Library as the fifth busiest library in the state, as measured by circulation per capita. He also shared that Library Connection's consortium of 32 libraries exceeded one million borrows from OverDrive, our primary ebook provider.					No Vote
Friends of the	Joan Reiskin reported on the very successful first concert of the season enjoyed					No Vote

Library Report – Joan	by all ages. The Friends are very enthusiastic about their plan to offer a Staff Appreciation Luncheon on February 14. They are so grateful for our librarians and know that the luncheon has been appreciated & enjoyed. The Author Luncheon will be on April 19.	
Strategic Plan Update – Paula	Paula Schwartz presented an update on the Strategic Plan including a thorough review of what has already been accomplished and details on planned next steps as well as potential additional projects and events.	
Old Business		
Operations & Administration Committee update	Nicole Nunziata will send the Board Member Assessment and Board Assessment surveys tonight and asks that everyone complete them before the February board meeting.	No Vote
Policy Revision Committee update – Colette	Colette Slover reported that the Policy Committee completed their review of the 3D Printing Policy and has no recommended changes. The logo was updated, and a review date will be added. The next three policies that will be reviewed are the Meeting Room Policy, the Privacy Policy, and the Virtual Reality Policy.	No Vote
Marketing Committee update – Beth	The Marketing Committee has not met since the last board meeting. Glenn Grube said that he has met with three other web development companies regarding website redesign and expects to have proposals to share with the hybrid committee of staff & board members. The next project for the marketing committee will be the creation of bookmarks to publicize the library.	No Vote
Staff Engagement update – Ameer	Glenn Grube has reminded staff of the Library Board’s invitation to attend Board meetings and share a bit about their role. The mugs were very well received by all and are regularly enjoyed by many around the library each day. Nicole Nunziata asked the committee to begin thinking about the best way to survey the staff and work with Glenn regarding the best way to go about it.	No Vote
Board Member Remarks	Nicole Nunziata asked everyone to think of questions we might ask during Board Member Remarks that would help members get to know each other better and invite discussion. For today’s meeting she invited everyone to share a goal they have for the new year. Members shared a variety of personal goals.	No Vote
Adjournment	Joan Reiskin moved to adjourn. Deborah Sacks seconded. The meeting adjourned at 8:27 pm. (Approved.)	# 9 Yes

Respectfully submitted, Colette Slover, Secretary