

Avon Public Library BOD Meeting
BOD Room, Avon Public Library
Date: February 16, 2016

Item	Summary					Disposition
Call to order	Meeting called to order by Carin Salonia at 7:00					Quorum = 6
	Attendee	Role	Voting	Present	Absent	10 voting present 1 late 2 absent
	Carin Salonia	BOD President	Y	Y		
	Vince LoPresti	CFO/Treasurer	Y		Y	
	Betsy Bougere	Secretary	Y	Y		
	Glenn Grube	Library Director	N	Y		
	Peter Anderson	BOD Member	Y	Y		
	Richard Bunnell	BOD Member	Y	Y		
	Anne Fitzgerald	BOD Member	Y		Y	
	Eric Gauvin	BOD Member	Y	Y		
	Thirza Hyatt	BOD Member	Y	Y		
	Fred Lin	BOD Member	Y	Y		
	Jennifer Shufro	BOD Member	Y	Y	Late (did not vote)	
	Paula Schwartz	BOD Member	Y	Y		
	Joan Reiskin	Friends of the Library	Y	Y		
Adoption of Agenda	Carin Salonia opened with a request for motion to adopt the Agenda for the meeting as distributed. Peter Anderson made motion to accept and 2 nd by Betsy Bougere with a deferral of Treasurer’s Report and Koha Open Source Integrated Library System to next month’s agenda. [Approved]					9 Yes 1 late 2 absent
Review and Approval of Minutes	Review and Approval of January Meeting Minutes. Peter Anderson moved to accept and 2 nd by Joan Reiskin. [Approved]					7 Yes 1 late 2 Abstain 2 Absent
Review and Approval of Treasurer’s Report	Review and approval of the Financial Report deferred to next month.					No Vote Required
	New Business					
Librarian’s Report	Glenn Grube shared the Librarian’s report. Highlights include: 1. Matt Casso begins work as our Reference Intern (funding provided by Friends of Avon Library) 2. Anna Korkus resigns to accept a job with the Cheshire Public Library 3. Book Buddies, a new program pairing teens with school age children for reading and art launched in January with great response 4. New Touchscreen PC’s in the Teen Room and interactive projector in the White Room 5. Patricia Valsecchi and Mary Fletcher attended the American Library Association’s Midwinter Meeting in Boston 6. Grants of \$10,000 (CT Humanities) and \$1,000 (Farmington Bank) were received to assist with paying for Library Programming 7. Avon is invited to be a pilot participant in the ACLPD’s new <i>Best Practices for Public Libraries</i> document. 8. Activity indicators are up, including total circulation (3% over last year this month), door count (12% over last year this month), and downloadable checkouts (6% over last year this month). Programs have been very successful with total 90 programs with attendance over 2,331.					No Vote Required

	9. Geothermal HVAC issues continue to be worked on – insurance policy did not cover the claim due to design flaws and installation were expected to be root cause of the failure. A formal follow up with the contractor in charge from the town’s attorney to address the replacement and/or repair. Expect a response by March 1 st . With heavy rain today we experienced some foundation leaks.	
Friends of the Library report	Joan Reiskin thanked Peter for his efforts in planning the Sunday Concert Series. There has been positive feedback and wonderful attendance on these occasions. Membership drive is going well. To date we have 100 additional members over last year. Two children’s programs on bullying will be presented in March. Friends sponsoring a Staff Appreciation luncheon for next week. Paula McClain, author of “The Paris Wife,” has been retained for a book author luncheon on November 4 th at The North House at Avon Old Farms.	No Vote
Koha Open Source Integrated Library System	Agenda item deferred to next month’s meeting.	
	Old Business	
2016/17 Town of Avon Operating Budget	The AFPL budget was reviewed by the Town Council on Saturday, February 6 th at the Council Chambers, Town Hall. Richard attended as did a few library staff members. Feedback from the Town Council was very positive and proud of the efforts of the library. Town Council asked for reconsideration for funding a part time librarian (15 hours approved/25 requested). Richard Bunnell stated Glenn presented our library in a professional, concise and enthusiastic manner.	No vote
Privacy Policy	Glenn solicited other libraries for their policies. He will call a meeting of the Operations and Administration subcommittee of the Board (Jennifer, Carin, Fred, Vince) and Richard Bunnell will participate in development and review of the policy. Target April for draft to the BOD.	
Adjournment	Motion to adjourn by Paula, 2 nd by Eric. Meeting adjourned at 8:00 pm per vote	11 Yes

Respectfully submitted, Carin Salonia