

Avon Public Library BOD Meeting
BOD Room, Avon Public Library
Date: March 15, 2016

Item	Summary					Disposition
Call to order	Meeting called to order by Carin Salonia at 7:00					Quorum = 6
	Attendee	Role	Voting	Present	Absent	10 voting present 3 absent
	Carin Salonia	BOD President	Y	Y		
	Vince LoPresti	CFO/Treasurer	Y	Y		
	Betsy Bougere	Secretary	Y		Y	
	Glenn Grube	Library Director	N	Y		
	Peter Anderson	BOD Member	Y	Y		
	Richard Bunnell	BOD Member	Y	Y		
	Anne Fitzgerald	BOD Member	Y	Y		
	Eric Gauvin	BOD Member	Y	Y		
	Thirza Hyatt	BOD Member	Y	Y		
	Fred Lin	BOD Member	Y		Y	
	Jennifer Shufro	BOD Member	Y	Y		
	Paula Schwartz	BOD Member	Y		Y	
	Joan Reiskin	Friends of the Library	Y	Y		
	Amee Mody	Guest	N	Y		
Adoption of Agenda	Carin Salonia opened with a request for motion to adopt the Agenda for the meeting as distributed. Ann Fitzgerald made motion to accept and 2 nd by Peter Anderson. [Approved]					10 Yes 3 absent
Review and Approval of Minutes	Review and Approval of January Meeting Minutes. Peter Anderson moved to accept and 2 nd by Joan Reiskin. [Approved]					9 Yes 1 Abstain 3 Absent
Review and Approval of Treasurer’s Report	Vince LoPresti reviewed the financial statements for January and February 2016. <u>For January:</u> Income highlights: \$5,446 Gift Income – puts us \$7,070 over the gift budget for January Expense Highlights: \$3,226 Mitnick expenses – puts us \$216 under budget for January Net Income for January is \$10,903 over budget <u>For February:</u> \$8,000 grant for AvonCon \$14,264 Mitnick income – these items put us \$15,087 over the budget for February Mitnick expenses slightly lower than budgeted Net Income for February is \$19,033 over budget On February 26, Glenn Grube and Fred Lin attended a Mitnick review in East Hartford at the U.S. Trust office. Vince LoPresti attended by phone. The session was productive. AFPL was the only library participating in the review. Review of the January 2016 report. Ann Fitzgerald moved to accept and 2 nd by Jennifer Shufro. [Approved] Review of the February 2016 report. Richard Bunnell moved to accept and 2 nd by Eric Gauvin. [Approved]					No Vote Required
	New Business					
Librarian’s Report	Glenn Grube shared the Librarian’s report. Highlights include: 1. For the geothermal system, Travelers has hired an independent investigator to					No Vote Required

	<p>determine who will cover the claim by Enterprise.</p> <ol style="list-style-type: none"> The courier service was discussed. The current delivery courier will continue through March with the state delivery courier starting to transition the service on March 16. In 2016, the Avon Free Public Library will revamp its website. Eric Gauvin has volunteered his time and talents to assist this process. From April 5-10 Glenn will be attending a public library conference in Denver Colorado. The White Room is moving forward and will be ready for AvonCon on April 16. Bookmarks explaining the new text alert service are available. Users will be informed when their holds are available. National Library week, April 10-16, does not coincide with the school spring vacation – so adult programs are planned. A marketing program will be planned to assist smaller companies to connect to customers using a large database of company information. Also, an Edgar Allen Poe impersonator will present a program on the famous author. The grant funding has run out for the 3D printer and now the cost to print is \$2.00 per hour depending on the size of the project. The pace of printing has slowed, but there are still many who take advantage of this service. A search is underway to find another printer so that the users will have experience with different types of printers. 	
Friends of the Library report	<p>Two children's programs on bullying were presented in March. Also, Animal Embassy, complete with animals that could be touched – turtles for instance - was well attended. A wine and cheese thank-you event for the Friends is planned for May.</p> <p>A short discussion was held on having a mini-golf event at the library in the future. It may be a fund raiser or just an event to have fun and bring people to the library – maybe sell fresh squeezed lemonade too.</p>	No Vote
Koha Open Source Integrated Library System	The article from the Valley Press, January 28, 2016 was discussed. Koha Library System, from ByWater Solutions has been reviewed for possible use in the AFPL. This open source software was not felt to be mature enough to deal with the many requirements of 30 libraries – there are many variables including length of checkout times, number of renewals allowed, differences in fines. Since the AFPL has an automated acquisition system, Koha would have to integrate with that.	No vote
	Old Business	
2016/17 Town of Avon Operating Budget	The Town Council has approved funding a part time librarian (15 hours). There is also a vacancy that will be filled for a part-time librarian so there are opportunities to improve the service to the library patrons.	No vote
Privacy Policy	Glenn solicited other libraries (Westport, Oliver Wolcott) for their policies. He will call a meeting in March of the Operations and Administration subcommittee of the Board (Jennifer, Carin, Fred, Vince) and Richard Bunnell will participate in development and review of the policy. Glenn has created a list of the issues as well as noting which issues are covered by current policies. Target April for draft to the BOD.	
Adjournment	Meeting adjourned at 8:30 pm per vote	10 Yes

Respectfully submitted, Richard Bunnell