

## **MINUTES -AVON FREE PUBLIC LIBRARY- February 17<sup>th</sup>, 2015 BOARD OF DIRECTORS MEETING**

Regular Meeting called to order by President Carin Salonia at 7:00 p.m.

In attendance were Carin Salonia, Peter Anderson, Peggy Beauregard, Betsy Bougere, Jennifer Shufro, Eric Gauvin, Fred Lin, Vince LoPresti, Paula Schwartz, Immediate Past President Mary Suter, and Library Director Glenn Grube. Anne Fitzgerald and Thirza Hyatt were absent.

The Board reviewed and adopted the proposed Agenda. Next, after a review of the January Minutes, the Board, by motion duly made and seconded, approved and adopted the Minutes dated January 20<sup>th</sup>, 2015. Paula and Jennifer abstained from the vote on the approval of the Minutes, as they were absent at the last meeting.

Vince reviewed the Treasurer's Report for the year to date and for the month ending January, 2015. Vince noted that the Library did not receive any Mitnick income this past month, but that this income was expected to be received by early February and as such, would be included in February's Treasurer's Report. Vince informed the Board that the Library's Mitnick expenses were favorable this past month, \$1,885 under budget. Glenn explained to the Board that there will likely be greater expenses relating to the copiers in March, 2015. Vince called to the Board's attention the fact that the Library's July through January 2015 net income exceeds the YTD budget. Finally, Vince summarized what transpired at the Investment Committee's meeting, which had taken place earlier on in the evening, noting that the committee is exploring various alternate investment strategies for the Library's funds as CDs mature. The Investment Committee (Fred, Vince and Carin) will reconvene later this month and proposals will be presented to the Board at the next meeting for investment consideration. A motion was duly made and seconded to accept the Treasurer's Report, as presented. The motion was unanimously approved by the Board.

### **New Business:**

1. Glenn presented the Librarian's Report to the Board. This report is attached hereto. In addition to Glenn's Highlights for January 2015, Glenn informed the Board of the following:
  - a. During Teen Week in March 2015, the Avon High School Uberbots Team and Bryan Patton will demonstrate the use of the new 3D printers received by the Library from the 3D Systems grant. Glenn discussed the cost of the filament for the printers, the location of the new printers and other logistics pertaining to the use of these printers by the patrons;
  - b. The Library suffered some winter weather related water damage, including leaks in the Children's Department and in the Science Fiction section of the Library. These will be repaired and heating coils may be installed on the roof of the Library in order to remedy this problem going forward. Glenn noted that the heated sidewalks have been repaired; and
  - c. Glenn updated the Board on the progress of the White Room project, which had been presented to the Board by Jessica and Kari Ann at the January Board meeting. The Board unanimously approved the use of capital campaign funds for additional expenses relating to this project.

2. Peggy Beauregard reported on behalf of the Friends. The Friends' winter Sunday concert series have been a huge success, with 110 attendees at the most recent concert and even more expected at the Sirena Huang concert next month. On February 24<sup>th</sup>, the Friends will be hosting a staff appreciation luncheon in the staff room. The Friends will be holding their next meeting on March 3, 2015.
3. Glenn handed out copies of the Executive Summary of The Aspen Institute: Re-envisioning Public Libraries, to the Board for perusal. Glenn has been invited to sit on the steering committee for this new initiative, which intends to start a dialogue with librarians, community and municipal leaders and other stakeholders on the re-envisioning of public libraries for the 21<sup>st</sup> Century. This committee will be meeting several times in Hartford over the next two months. The Board is very excited for and proud of Glenn, as this is a great opportunity for him and for the Library. The Aspen Institute's mission validates the Library's revised Strategic Plan.

#### **Old Business:**

1. Town Operating Budget Review – Glenn and Carin presented the Board with an overview of the budget workshop that they attended on behalf of the Library on February 7, 2015. At this time, they presented the Library's proposed operating budget to the Town Council. Glenn noted that the budget went through without any changes or additions. The Town Council approved the reclassification of Leona Mae from Library Secretary I to Secretary II, corrected underfunding of weekend positions and minimum wage, increased the professional development budget and added funding for two additional months, December and April, to be open on Sundays. However, the request for an additional 5 hours per week children and teen services staff was rejected, as was the request for an additional part time reference librarian and an increase in budget for books and periodicals. Glenn and Carin will continue to seek these budgetary items from the town to ensure the safety of the teen users, to maintain relevance and grow programming and technology and to continue to provide a broad selection of materials in a wide variety of media to the patrons. A copy of the Avon Free Public Library Operating Budget Proposal for 2015-2016, as presented to the Town Council in PowerPoint, is attached hereto.
2. Glenn presented a slightly revised Marion Hunter History Room Policy Statement, which has been reviewed and approved by the Historical Society, to the Board for review and approval. After a brief discussion, and requests to make two minor edits within the document, a motion was duly made and seconded for the Board to accept this policy statement, as amended, and the Board thereafter unanimously approved the Marion Hunter History Room Avon Free Public Library Policy Statement, with the two proposed minor changes to be made.
3. Eric made a brief presentation to the Board summarizing the on-going work of the Library Art Gallery Committee to redesign the Library's Gallery. Eric will present to the Board, at the March meeting, samples, mock ups, anticipated cost estimates, time frames and

strategies for implementing the modifications/renovations to the Foyer and the Gallery of the Library.

The regular monthly meeting of the Board of Directors was thereafter adjourned at approximately 9:00 p.m. by President Carin Salonia.

The next meeting of the Board of Directors will take place on Tuesday, March 17, 2015 at 7:00 pm.

Respectfully Submitted,

Jennifer Shufro, Secretary