

# TOWN OF AVON



2012-2013 ANNUAL REPORT  
2014 CALENDAR



**TOWN OF AVON, CONNECTICUT**  
**ANNUAL REPORT for 2012/2013 and CALENDAR YEAR 2014**

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**DEPARTMENT AND DIVISION HEADS**

Town Manager.....	Brandon Robertson.....	(860) 409-4300
Assistant Town Manager .....	Steve Bartha .....	(860) 409-4377
Assessor .....	Harry DerAsadourian .....	(860) 409-4335
Avon Volunteer Fire Department .....	Kenneth Sedlak .....	(860) 677-2644
Building Official .....	James Sansone.....	(860) 409-4316
Chief of Police .....	Mark Rinaldo.....	(860) 409-4214
Collector of Revenue .....	Deborah Fioretti .....	(860) 409-4306
Deputy Director of Public Works .....	Alexander M. Trujillo .....	(860) 673-6151
Director of Finance .....	Margaret M. Colligan .....	(860) 409-4344
Director of Health (Farmington Valley Health District).....	Jennifer C. Kertanis.....	(860) 352-2333
Director of Human Resources.....	William F. Vernile.....	(860) 409-4303
Director of Planning & Community Development.....	Steven M. Kushner.....	(860) 409-4329
Director of Public Works.....	Bruce C. Williams .....	(860) 673-6151
Director of Recreation and Parks .....	Glenn M. Marston .....	(860) 409-4333
Director of Social Services .....	Alan E. Rosenberg.....	(860) 409-4346
Emergency Management Director .....	James W. DiPace.....	(860) 409-4390
Fire Chief.....	Michael Trick .....	(860) 677-2644
Fire Marshal .....	James W. DiPace.....	(860) 409-4319
Library Director .....	Glenn Grube .....	(860) 673-9712
Public Works Foreman (Buildings & Grounds) <i>Acting</i> .....	Paul Hoekman .....	(860) 673-6151
Public Works Foreman (Roadways) .....	Paul Welsh.....	(860) 673-6151
Town Accountant.....	Laurie Dorn .....	(860) 409-4339
Town Clerk .....	Ann L. Dearstyne .....	(860) 409-4310
Town Engineer.....	Lawrence E. Baril.....	(860) 409-4378

**BOARD OF EDUCATION**

Superintendent of Schools .....	Gary S. Mala .....	(860) 404-4700
Assistant Superintendent for Teaching & Learning.....	Donna Nestler-Rusack.....	(860) 404-4703
Assistant Superintendent for Finance & Operations.....	John H. Spang, Jr.....	(860) 404-4707
Director of Pupil Services.....	Kelly Grant.....	(860) 404-4710
Director of Facilities .....	Peter Gaski .....	(860) 404-4733
Principal, Avon High School .....	Christopher Tranberg ..	(860) 404-4745
Assistant Principal, Avon High School .....	Jeffrey Sunblade.....	(860) 404-4740
Assistant Principal, Avon High School .....	Kathryn Lawson .....	(860) 404-4741
Principal, Avon Middle School.....	Marco Famiglietti.....	(860) 404-4772
Assistant Principal, Avon Middle School.....	James Pappa .....	(860) 404-4771
Principal, Roaring Brook School .....	Dr. Crisanne Colgan.....	(860) 404-4812
Assistant Principal, Roaring Brook School .....	Lawrence Sparks .....	(860) 404-4811
Principal, Pine Grove School .....	Jess Michael Giannini ..	(860) 404-4790
Assistant Principal, Pine Grove School .....	Ryan Roberts-Walstrom.....	(860) 404-4790
Principal, Thompson Brook School.....	Michael Renkawitz.....	(860) 404-4870
Interim Assistant Principal, Thompson Brook School.....	Rita Peretto.....	(860) 404-4870

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**About the Front Cover:** Pine Grove Schoolhouse • 1865-1949  
Photo Courtesy of James DiPace, Fire Marshal/Emergency Management Director

**About the Back Cover:** Corn Crop on Tillotson Road  
Photo Courtesy of John McCahill, Planning & Zoning

## AVON - FACTS AND INFORMATION IN BRIEF

**SETTLED** - Avon, formerly Northington or North Parish of Farmington, was settled about 1645. In 1830, after the construction and opening of the Towpath Canal, Avon was incorporated as a separate Town and took its name from the Avon River in England. The official Town Seal utilizes the Towpath Canal as its main theme. Physical evidence of the Canal can still be seen near the former site of the Towpath School and along the easterly side of Old Farms Road. In 1830, the population numbered 1,025 residents, increasing to 1,057 in 1880 and 3,171 in 1950. In 1960, the population numbered 5,273; in 1970, 8,352; 1980, 11,201; 1990, 13,937; 2000, 15,832; 2005, 17,082; and in 2010, 18,100.

**GOVERNMENT** - Avon's local government organization is established by Home Rule Charter, adopted in 1959, and amended in 1962, 1969, 1975, 1980 and 1998. Effective November 5, 1998, the revised Charter provided for a Town Manager, Town Council, Board of Finance and Town Meeting. Local elections are held every two years in odd numbered years on the first Tuesday after the first Monday of November. The Town has three voting districts with three polling places.

**SCHOOLS** - In September 2013, school population numbered 3,372 students: 1,062 attended Avon High School; 584 attended Avon Middle School; 566 attended Thompson Brook School; 570 attended Roaring Brook School; and 590 attended Pine Grove School. The Avon Old Farms School, a private school for boys, is located in Town and has an enrollment of 409 students.

**LIBRARY** - The Avon Free Public Library is located at 281 Country Club Road. Its collection includes 100,988 items in print, 11,627 non-print, and 261 magazines subscriptions, including over 50 digital magazines available for download. Annual circulation for 2012/2013 was 290,058. There are more than 50 computer workstations for the public plus wireless internet access throughout the building. Programs for children, teens and adults include story times, lecture programs, films, computer classes and book discussions. 49% of Town residents have a library card. The staff consists of eight full-time and 29 part-time employees. The Library is open throughout the week; and Sundays hours are during January-March only.

**PLANNING AND ZONING** - Avon has a full-time professional Planning Director and an active Planning and Zoning Commission composed of seven members appointed by the Town Council to four-year, overlapping terms. A Plan of Conservation and Development, adopted in 2006, is utilized to assure orderly growth and development.

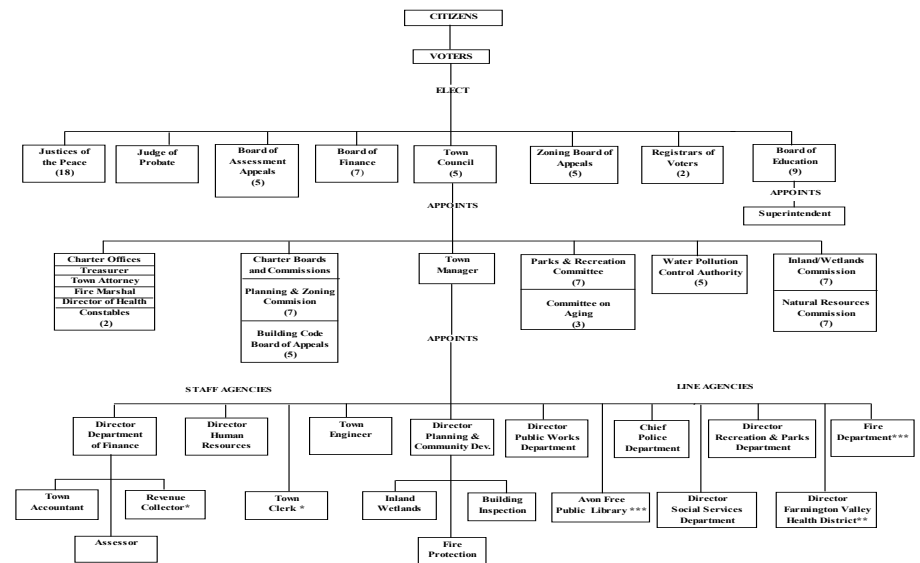
**FIRE DEPARTMENT** - The Avon Volunteer Fire Department is a State of Connecticut non-profit corporation chartered by the State to provide fire protection to the Town of Avon. Its roster lists 71 firefighters, 14 fire police, 18 administrative members, 16 Explorers, 16 active veterans, and 17 senior veterans, 36 lifetime members, and 13 honorary members. Membership is open to anyone who is 18 years or older and is a Town resident or works in Town. Fire equipment is housed in four strategically located firehouses. AVFD is committed to remain a Volunteer Fire Department.

**POLICE DEPARTMENT** - The Police Department promotes community-oriented policing and advocates positive community relations. Officers are First Responders for all medical incidents in Avon. The Department's marked and unmarked vehicles are equipped with Automatic External Defibrillators and Mobile Data Terminals, allowing Officers immediate access to CT DMV and Corrections, Capitol Region towns, and the National Crime Information Center. The Department is structured as a para-military organization with an authorized full-time force of 35 sworn officers; a Chief, a Captain, two Lieutenants, eight Sergeants, three Detectives, 18 sworn Patrol Officers, a Community Relations Officer, and a Regional Task Force Officer. The Chief of Police is a FBI National Academy graduate. Staff includes six full-time and two part-time Civilian Dispatchers, one Administrative Secretary and two full-time Records Aides. Since 1993, the Department has been accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA), one of only 500 U.S. agencies attaining this prestigious designation and is also a CALEA Flagship Agency, one of three state Police Departments so designated, by maintaining 459 international standards of professional excellence.

## INFORMATION DIRECTORY

<b>POLICE AND FIRE EMERGENCY .....</b>	<b>911</b>
Police (Routine Calls).....	(860) 409-4200
Avon Chamber of Commerce.....	(860) 675-4832
Avon Historical Society .....	(860) 678-7621
Avon Post Office .....	(860) 678-0525
Avon Senior Center .....	(860) 675-4355
Canine Control Officer .....	(860) 409-4200/409-4205
CT Transit (Route 44 to Hartford).....	(860) 525-9181
Dattco Bus Company (School).....	(860) 404-4728
Department of Motor Vehicles.....	(860) 263-5700
Dial-A-Ride (Martel Transportation LLC).....	(860) 693-8941
Elderly Nutrition Program.....	(860) 675-4355
Energy Assistance .....	(860) 409-4346
Farmington Valley Visiting Nurse Association.....	(860) 651-3539
First Company Governor's Horse Guard .....	(860) 673-3525
INFO-LINE.....	<b>211</b>
Landfill .....	(860) 673-3677
Meals-on-Wheels (McLean Home).....	(860) 658-3700
Registrars of Voters .....	(860) 409-4350
Social Security Department ~ Hartford Office.....	(860) 493-1857
State of Connecticut Department of Social Services.....	(860) 723-1000

### ORGANIZATIONAL CHART FOR THE TOWN OF AVON



\* Recommended by Manager, approved by Council.

\*\* The Town participates in a Regional Health District.

\*\*\* The Town funds the Avon Volunteer Fire Department and Avon Free Public Library, Inc.

# REPORT OF THE TOWN COUNCIL

MARK ZACCHIO, *Chairman*

The Annual Report for the 2012/2013 fiscal year is a summary of the activities of the Avon's departments, boards and commissions. Although outside of the actual fiscal year (which ended June 30, 2013), I would be remiss if I started this year's annual report without acknowledging the Town Council's deep sorrow over the loss of Council Member Dr. Christopher May on August 22, 2013. Chris was truly a pillar of the community. He had an infectious personality and a winning attitude. In addition to having served with distinction on the Town Council since 2011, Chris was an active volunteer with the Boy Scouts and his sons' various athletic activities. His insight on issues and passion for Avon will be sorely missed.

In September 2012, the Town Council approved a resolution to move forward with the design and construction of sidewalks and granite curbing from Route 44 north along the east side of Simsbury Road (past the Board of Education offices) to the trail connection at Fisher Drive (near Sperry Park). This \$215,000 project is being funded by a Small Town Economic Assistance Program grant from the State. It is an important project that will make the commercial center more accessible to cyclists and pedestrians on the trail as well as patrons of Sperry Park.

Also in September 2012, the Town Council discussed and approved a local ordinance, as permitted by state law, to provide property tax exemption status to certain disabled veterans who qualify under federal law. Although the pool of disabled veterans who qualify for this narrow exemption is quite small, Council felt strongly that passing such an ordinance in support of the brave service of men and women who were disabled while defending their country was an important action to take.

In February 2013, the Town Council endorsed the idea of having Avon join the other Farmington Valley towns of Canton, Granby, and Simsbury to break away from the Metropolitan District Commission (MDC) for the collection of household hazardous waste in favor of managing the service locally. The impetus for this change was another increase in the administrative fee charged by the MDC to run the program (since its inception in 2004, the cost of the MDC program has increased by more than 225%). Like several other regional partnerships realized over the past few years, we anticipate significant savings for Avon and the other towns with no impact to service – a win-win! The first Farmington Valley collection was held in August 2013 in Simsbury.

In May 2013, the Town Council adopted a Pavement Cut Policy to protect Avon's most expensive assets: roadways. The policy does many things: it places a five-year prohibition on cuts to new pavement and expands the scope of restoration to ensure that the useful life of Avon roadways is maximized to the extent possible; it provides clear expectations to developers and utilities; it expands upon and articulates local restoration requirements already in place; and it provides staff with a tool to measure and enforce local standards. Funding our Pavement Management Program is a significant portion of our annual infrastructure expenditures, and this policy will help protect our roadways over a longer-term.

On May 15, 2013, Avon voters approved the fiscal year 2013/2014 budget at referendum with a 3.85% spending increase and a 2.60% tax increase. This marked the fifth year in a row that the budget passed on the first referendum. This budget represented a true balance of the town's needs with the community's desire for balanced spending. The three boards were very grateful for the overwhelming support.

This fiscal year also saw a "changing of the guard" at the old Fisher Farm properties on Old Farms and Tillotson Roads. In late 2012, the Town of Farmington elected not to renew its lease with the farmer who had occupied the farm buildings (located in Farmington) and farmed the various properties for many years. As Avon and Farmington have historically managed their farm properties in that area as a team, a joint RFP process for a new farmer was undertaken. As a result of this process, it appears that a family interested in organic farming and Community Supported Agriculture will operate the farm starting in the spring of 2014 – a very exciting bit of news! A portion of the Avon properties (totaling 160 acres, of which 47 acres are tillable) will be managed by the family;

the remaining land will be put out to public bid and leased for farming operations. All proceeds from the leased land will be deposited into Avon's Forest, Park, and Open Space Fund, which is reserved for the purchase, and/or maintenance of Town owned properties. We hope residents will stop by the farm next year to see what's growing!

I am also pleased to report on a number of exciting energy efficiency related undertakings from fiscal year 2012/2013, including: in April 2013, Council passed a resolution approving Avon's participation in the Commercial and Industrial Property Assessed Clean Energy (CPACE) Program, which enables building owners to finance qualifying energy efficiency and clean energy improvements through a voluntary assessment on their properties (a tax lien); in June 2013, Council recharged the Avon Clean Energy Commission to continue its good work in exploring energy related opportunities for the town and approved Avon's participation in the Clean Energy Communities Program, which sets ambitious energy related goals for the community and qualifies the Town for energy related grants; and, at the close of the fiscal year, the Town and BOE were investigating whether to participate in a solar RFP to explore the viability of Avon sites for the installation of photovoltaic solar arrays (at no out of pocket cost to the Town).

In June 2013, the Avon Police Department worked closely with the Avon Public Schools to complete a comprehensive assessment of building security throughout the district. This assessment was instrumental in prioritizing security improvements and finalizing project scopes on the myriad security related projects included in the fiscal year 2013/2014 Capital Improvement Program Budget (totaling \$240,000), including: installation of security cameras, audible alarms, and annunciator panels in schools; replacement of door security hardware across school sites; and upgrade of the district-wide radio system. Collectively, these improvements will enhance the safety of both students and staff alike in all of the Avon school sites. The Council wishes to express its deep appreciation to the staff and volunteers from the Avon Public Schools, Police Department, Fire Department, Emergency Management, and Public Works, all of whom have been instrumental in ensuring that Avon students learn in a safe environment.

In closing, one of our priorities as your elected officials is to continue to respond to your comments and ideas relative to the needs of our community. Your attendance and input at our meetings assist us to recognize your expectations and we encourage your continued participation.



*Photo (l to r) Christopher A. May, Pamela V. Samul, Mark Zacchio (Chairman), Douglas Evans, David Pena*

DECEMBER 2013

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FEBRUARY 2014

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# January 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>CHRISTMAS TREE PICK-UP</b> <b>1/2/2014 - 1/31/2014</b>  <b>YEAR 2014 SPORTING LICENSES</b> <b>AVAILABLE JANUARY 2, 2014</b>			<b>1</b> NEW YEAR'S DAY Taxes Due <div>TOWN HALL, LIBRARY &amp; SCHOOLS CLOSED</div>	<b>2</b>	<b>3</b>	<b>4</b>  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<b>5</b>  Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	<b>6</b>	<b>7</b>  Inland Wetlands Commission	<b>8</b>	<b>9</b>  Town Council Natural Resources Commission AWPCA	<b>10</b>	<b>11</b>  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<b>12</b>  Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	<b>13</b>	<b>14</b>  Planning & Zoning Commission	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<b>19</b>  Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	<b>20</b> MARTIN LUTHER KING, JR. DAY <div>TOWN HALL, LIBRARY &amp; SCHOOLS CLOSED</div>	<b>21</b>  Library Board Meeting	<b>22</b>	<b>23</b>  Zoning Board of Appeals	<b>24</b>	<b>25</b>  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<b>26</b>  Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	<b>27</b>  Board of Finance	<b>28</b>  Planning & Zoning Commission	<b>29</b>	<b>30</b>	<b>31</b>	



# REPORT OF THE TOWN MANAGER

BRANDON ROBERTSON, *Town Manager*

Per the Town Charter, the Annual Report is a summary of the activities of the Town's Departments, Boards, Commissions, and Agencies for the prior fiscal year. I am pleased to convey herewith those reports for the fiscal year ending June 30, 2013.

Fiscal year 2012/2013 was another busy year in Avon in terms of construction activity and infrastructure improvements. The construction project closest to home was the renovation of the Town Manager's Office in Building One at Town Hall. The fiscal year 2012/2013 Capital Improvement Program Budget included \$30,000 for this small but important project. The scope of work included the demolition of the old vault located in the former Probate area, reconfiguration of the common space within the offices, "cosmetic" upgrades, and an updated HVAC system. Public Works managed the project and carried out a significant portion of the work, including much of the demolition work and construction of walls for the new HVAC closet, conference room, mail room, and waiting area. The result is a more efficient, more comfortable, and more appealing building.

Road maintenance continues to be a high priority for the Town Council, and fiscal year 2012/2013 was no exception, with funding in the amount of \$600,797 approved in the fiscal year 2013/2014 budget. Work this year focused on the reconstruction and repaving of Timber Lane, Springbrook Road, and roadways in the Huckleberry Hill Area. In addition, roughly 13 miles of roadway were treated with crack sealing, which extends their useful life until such time that rehabilitation can occur. An update to the Town's Pavement Management Plan (by BETA Group) was also completed this year. This update helps the Public Works Department reprioritize its road improvement priorities based on (a) work completed since the last update and (b) changing conditions on the ground, due to weather, construction, etc. Another exciting project from fiscal year 2012/2013 was the continuation of sidewalks and granite curbing in the Village Center area. Utilizing Small Town Economic Assistance Program funds totaling \$215,911, staff prepared construction drawings and bid documents for the extension of sidewalks from Route 44 north along Simsbury Road (past the Board of Education Annex) to the Greenway Trail connection at Fisher Drive near Sperry Park, which effectively connects the commercial center to the playing fields and recreational trails for cyclists and pedestrians.

With the state and national economies continuing to struggle, the Town of Avon continues to actively seek out areas for cost savings to position the Town for what is shaping up to be the new fiscal reality. To the extent possible, the Town has continued to contract out for services, such as grounds and building maintenance, janitorial services, and snow removal. The Town continues to participate in regional purchasing and cooperative bidding through the State of Connecticut, Capitol Region Council of Governments, Connecticut Conference of Municipalities, and other consortiums; in total, the Town currently participates in 22 such joint procurement processes. In addition, the Town and Board of Education continue to explore ways to streamline operations as outlined in the Matrix Study. One specific example of this partnership in action from fiscal year 2012/2013 was the decision during the budget process to station the Town's backup loader, starting December 2013, at one of the school sites. The Town was due to replace its 1993 Michigan loader this year, as this piece of equipment was no longer suited to be used as a front-line piece of equipment. At the same time, the Board of Education needed to replace a plow truck from its fleet. However, by using the 1993 as a plowing apparatus at the schools, the Board of Education was able to downsize the plow truck to a mid-size truck, which is far more useful year round. Additionally, during the summer, the 1993 loader can still be put to use at the landfill or on lighter duty jobs. This move not only saved the Town \$25,000 (differential between plow and mid-size truck), but also resulted in a more flexible and responsive overall fleet. The Town also continues to explore opportunities for inter-local cooperation, such as the shared Animal Control and Assessor positions with the Town of Canton.

Another way the Town is able to enhance the way it does business in a challenging economy is by aggressively pursuing grant opportunities. Over the years, the Town has been very successful in securing competitive grants to offset the costs of capital improvements and enhancements in Avon. For example, the cost of the Avon Free Public Library Renovation and Improvements Project and the ongoing Village Center Streetscape Improvements Project have been off-set by \$1.7 million in State Aid. In addition, the Town has taken full advantage of energy efficiency related grants over the past few years, securing more than \$170,000 to pay for projects such as the installation of LED lighting at the Town Hall Campus, the upgrade of more than 9,000 light bulbs in the schools, the installation of high efficiency doors at the Public Works Garage, and the completion of a Comprehensive Energy Plan for Town and Board of Education buildings.

In closing, I want to thank all those who help make the successes and accomplishments described throughout this report possible. I look forward to supporting the Town Council in fiscal year 2013/2014 and to ensuring that services are provided to residents as efficiently and effectively as possible.

# REPORT OF THE TOWN ATTORNEY

DWIGHT A. JOHNSON, *Town Attorney*

The Town Attorney and other members of the law firm of Murtha Cullina LLP are the principal legal advisors to the Town and its boards, commissions, and departments.

Claims brought or threatened against the Town demanded a substantial part of the Town Attorney's work over the past year. Although some claims were handled by the Town's insurance defense counsel, the Town Attorney monitored those claims and handled other claims directly, including employment-related claims and appeals from administrative actions by the Town. Consistent with past years, the Town was successful during the past year with respect to most administrative appeals, including those involving employment or labor disputes. During the year, we also spent substantial time defending several claims by retired police officers for disability benefits under Connecticut's Heart and Hypertension Act. Finally, the firm worked with the Planning and Zoning Commission in settling an appeal brought by the Avon Golf Club.

The Town Attorney also assists the Town with respect to governmental and transactional matters. During the past year, we worked with the Town and the Water Pollution Control Authority to review existing regulations and policies and to develop an ordinance to address unauthorized discharges to the wastewater system. We also assisted the Town in revising its Personnel Policies as well as retirement plans for the Town and the Board of Education. In addition, we worked with the Town in preparing and reviewing forms of documents used with respect to the completion of subdivisions.

As in past years, we assisted the Town with respect to the procurement by the Town of goods and services. The work included work in connection with requests for proposals, invitations to bid, and related contracts. For example, we recently assisted the Town in the preparation of a new multi-year lease for the use of farmland to the south of Fisher Meadows. The lease is being coordinated with a parallel lease covering adjacent property located in the Town of Farmington. It is anticipated that the Avon property will be leased to a farmer who intends to operate an organic farm using both the Avon and Farmington properties. This work has continued into the 2013/2014 fiscal year.

JANUARY 2014

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# February 2014

MARCH 2014

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30	31					

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>IMPORTANT NOTICE TO RESIDENTS FROM YOUR PUBLIC WORKS DEPARTMENT</b>  The Town of Avon is not responsible for any damaged sprinkler, landscaping, fences, or other such intrusions into the Town's Right of Way.						<i>1</i>  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<i>2</i>  Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	<i>3</i>  Tax Payment Deadline	<i>4</i>  Inland Wetlands Commission	<i>5</i>  Avon Clean Energy Commission (ACEC)	<i>6</i>  Town Council	<i>7</i>	<i>8</i>  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<i>9</i>  Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	<i>10</i>	<i>11</i>  Library Board Meeting	<i>12</i>	<i>13</i>  AWPCA	<i>14</i>  VALENTINE'S DAY	<i>15</i>  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<i>16</i>  Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	<i>17</i>  <div>TOWN HALL, LIBRARY &amp; SCHOOLS CLOSED</div>	<i>18</i>  Planning & Zoning Commission	<i>19</i>	<i>20</i>	<i>21</i>	<i>22</i>  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<i>23</i>  Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	<i>24</i>  Board of Finance	<i>25</i>	<i>26</i>	<i>27</i>  Zoning Board of Appeals	<i>28</i>	

# REPORT OF THE BOARD OF FINANCE

THOMAS F. HARRISON, *Chairperson*

The Board of Finance oversees budget and tax matters for the Town, serving as a bridge between the Town Council and Board of Education, and between those governmental bodies and residents and taxpayers. Under Chapter 9 of the Town Charter, the principal role of the Board of Finance is to recommend the annual operating budget for town government functions, the operation of the schools, debt service, and capital improvement projects for approval at a referendum and, then, upon a favorable vote, to set the property tax mill rate for the next fiscal year. Neither the Town Council nor the Board of Education has the legal authority to establish the tax rate. The Board of Finance also reviews and, if appropriate, approves budget adjustments during the fiscal year to reflect increases in revenues from grants or other sources and increases in expenditures due to unanticipated conditions or events.

Another function of the Board, per Chapter 5 of the Town Charter, is to designate an independent public auditor to review the Town's and the Board of Education's financial records and accounts. In addition, the Board of Finance is heavily involved in the tax impact and debt management aspects of proposed bonding for construction and other capital projects for the Town or its schools. In carrying out these functions, the seven elected members of the Board of Finance are sensitive to balancing the needs of a vibrant community that enjoys an outstanding quality of life and an excellent school system with the ability and willingness of residents and local businesses to provide tax dollars to support and maintain those assets.

The downturn in the national and regional economy that began in 2008 has affected both the Town and its residents. The decline in the growth of the Grand List, reductions in state aid, the fall-off in non-property tax revenues, plus the continued need to maintain and improve the things that make Avon the great place to live that it is – all of these have combined to make the annual budget process more challenging than it may have been in the not-too-distant past. But, that's what the Board of Finance deals with and, in the spring of 2013, after careful consideration of comments expressed at the Public Hearing and in other communications from residents, we unanimously recommended a budget for the 2013/2014 fiscal year that increased combined spending levels by 3.85% and raised the mill rate by 2.60%. We were extremely pleased that our recommended budget was approved by a 77% to 23% margin.

While our recommended budget called for some sacrifices and some difficult choices from the entire Avon community, the Board believes that it was appropriate in light of the existing economic climate. Looking ahead to the next fiscal year's budget, we will continue to be conscious of the condition of the economy and the impact of delaying capital expenditures that will need to be addressed in the future. Even in the face of increasing operating costs for both the Board of Education and the Town government, Avon has been able to maintain an appropriate surplus in its General Fund. Avon is very fortunate to have a solid and mixed tax base and fiscally conscious management, all of which contribute to its relatively stable tax rate and excellent credit rating.

As a result of previous budget votes, the Town undertook a detailed inquiry in 2008 into all its operations to determine if they could be consolidated or otherwise performed more effectively or efficiently. The Board approved a supplemental appropriation to fund the study, and one of our members served on the Administrative Services Study Committee formed by the Town Council. This Committee retained a consultant to study the Finance, Human Resources and Facilities Management portions of the Town and Board of Education Budgets. That study is complete and our Board will continue to work with the community and the other boards to determine how some or all of the findings of the study can be implemented.

During the year, the Board continued to work very closely with the Town Manager, the Director of Finance, the Assessor and an independent financial consultant to oversee the management of existing debt and to review the Town's ability to take on new borrowing. Board of Finance members participated in the September 2012 credit rating agency reviews with Moody's and Standard & Poor's,

which reaffirmed Avon's coveted "AAA" credit rating. In October of 2012, Avon issued \$7.1 million in general obligation bonds to finance the Avon Free Public Library Expansion and Renovation Project and the results were very positive. Thanks to the Town's AAA credit rating and historically low interest rates, the Total Interest Cost (TIC) related to our debt issuance was 1.57%. This positive outcome, combined with the \$900,000 in project savings, will save taxpayers more than \$3.4 million over the life of the bonds as compared to the original cost estimates from 2008.

The firm of Blum, Shapiro & Company, P.C. is preparing the annual independent auditor's report of the Town of Avon for the fiscal year ending June 30, 2013, and this should be available for inspection in the Town Clerk's office by December 31, 2013.

Our Board will continue to follow what it believes to be a positive approach to budgeting: the formal public hearings and informal public workshops that are held every spring should involve a "conversation" among local residents and businesses about Avon's overall budget philosophy and priorities on a broad basis, and not simply be a debate about whether and how much to increase spending and tax levels over the current year's budget. The Board believes that this approach will make the budget process much more open and responsive to the needs and desires of everyone in Avon.

The Board of Finance welcomes comments and suggestions from Town residents, whom we invite to attend our meetings, hearings and workshops. Regular meetings are held on the fourth Monday of every month at 7:00 p.m. in the Council Chamber at Town Hall. We actively seek your input on how best to match spending expectations with fiscal realities.



*Photo (l to r) Dean C. Hamilton, Margaret H. Bratton, Catherine M. Durdan, Thomas F. Harrison (Chairman), Thomas A. Gugliotti, James E. Speich, Brian M. Stoll*

*Photo Courtesy of Jessie Sawyer, [avon.patch.com](http://avon.patch.com)*



FEBRUARY 2014

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# March 2014

APRIL 2014

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
2 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	3	4 Inland Wetlands Commission	5 ASH WEDNESDAY	6 Town Council	7	8 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
9 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m. DAYLIGHT SAVING TIME BEGINS	10	11 Planning & Zoning Commission	12	13 Natural Resources Commission AWPCA	14	15 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
16 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	17 ST. PATRICK'S DAY	18 Library Board Meeting	19	20	21	22 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
23 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	24 Board of Finance	25	26	27 Zoning Board of Appeals	28	29 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
30 Last Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	31					

# REPORT OF THE AVON PUBLIC SCHOOLS AVON BOARD OF EDUCATION

GARY S. MALA, *Superintendent of Schools*

## Mission

*Our mission is to inspire in each student a joy and passion for learning and a commitment to excellence, personal integrity and social responsibility*

Last year was a year of tremendous growth. The work of our staff was instrumental in meeting the many, new state requirements in the area of curriculum revision (Common Core State Standards), evaluation of certified staff, and the NEASC accreditation process at Avon High School. Staff also volunteered to serve on search and selection committees that implemented rigorous, comprehensive processes to screen, interview, research and identify individuals to serve in key leadership positions.

Among the most significant accomplishments achieved and scheduled to commence this 2013-2014 school year are full-day kindergarten (with a half day option), world language (Spanish) instruction in grades kindergarten through 6, and newly added courses and sections to the Avon High School Program of Studies in social studies, English, and applied education. Plans at the high school also include establishing a pilot internship program for grade 12 students and the implementation of an Advisor/Advisee program.

As we work to begin a new school year, with the requirement to fully implement the reform efforts as directed by our state to improve public education and the many facets of a public education organization, we will: continue to advance the district's curriculum revision schedule as it has been approved to align with the Common Core State Standards; implement revised evaluation systems with all certified staff; prepare our students for a new generation of state-wide standardized assessments; continue to implement an aggressive and proactive plan to integrate technology into instruction and operations of the district; complete the final steps to prepare Avon High School for the NEASC Accreditation visitation; and insure the implementation of comprehensive professional development programs for all faculty and staff. As is the case during any school year, many other things are pursued, planned and implemented. We will share these pursuits in subsequent communications.

We took steps to align future school calendars, beginning with the 2014-2015 school year, to begin shortly before Labor Day, to modify scheduled school breaks with the goal of making more efficient use of our required 180 days of instruction, and to facilitate ending the school year earlier in June. We are also presently reviewing ways to limit the number of early dismissal days to minimize the effects on instruction.

Over thirty (30) new staff members were welcomed to the district for the new school year, including three new building principals, one new assistant principal, a district director of pupil services, and a cadre of certified and non-certified staff that bring years of experience to our district from other CT communities, states and countries.

It goes without saying that meeting the challenge of the aggressive agenda committed to when we adopted a new district strategic plan last year requires the commitment of all of us to the stated purpose of our work and our active participation together to make things happen in thoughtful, meaningful and systemic ways. It takes all of us to believe in our trajectory as a district and to work collaboratively to create and maintain a culture and climate of mutual respect and understanding.

Thank you all for your continued support and thank you for the privilege of serving you and your children.



*Back row (l to r): John Spang, Assistant Superintendent for Finance & Operations; Brian Glenn, BOE Member; Peggy Roell, BOE Chairperson; Donna Nestler-Rusack, Assistant Superintendent for Teaching & Learning; Gary S. Mala, Superintendent; Houston Putman Lowry, BOE Member; Jay Spivak, BOE Member; Jeff Bernetich, BOE Member*

*Front row (l to r): Katharine Zirolli, BOE Member; Wendy Howard, BOE Member; Ames Shea, BOE Member*

*Not pictured: William Stokesbury, BOE Member*

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# April 2014

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<b>STREET SWEEPING BEGINS APRIL 7, 2014</b>		<i>1</i> Inland Wetlands Commission	<i>2</i> ACEC	<i>3</i> Town Council	<i>4</i>	<i>5</i> Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<i>6</i>	<i>7</i> Annual Budget Hearing Senior Center 7:00 p.m.	<i>8</i> Planning & Zoning Commission	<i>9</i>	<i>10</i> AWPCA	<i>11</i>	<i>12</i> Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<i>13</i> PALM SUNDAY	<i>14</i>	<i>15</i> PASSOVER BEGINS	<i>16</i>	<i>17</i>	<i>18</i> GOOD FRIDAY <div>TOWN HALL, LANDFILL, LIBRARY &amp; SCHOOLS CLOSED</div>	<i>19</i> Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.  Annual Fishing Derby
<i>20</i> EASTER	<i>21</i>	<i>22</i> Planning & Zoning Commission  Library Board Meeting PASSOVER ENDS	<i>23</i>	<i>24</i> Zoning Board of Appeals	<i>25</i>	<i>26</i> Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<i>27</i>	<i>28</i> Board of Finance (if necessary)	<i>29</i>	<i>30</i>			



# REPORT OF THE AVON POLICE DEPARTMENT

MARK RINALDO, *Chief of Police*

The Avon Police Department continues to serve the citizens of Avon with dignity, equality, compassion, and remarkable professionalism. The Office of the Chief of Police is responsible for the overall operations of the Police Department and is under the command of Chief Mark Rinaldo. The Avon Police Department holds accreditation from both the State of Connecticut and the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA). We are proud of the fact that we have earned National Accreditation since 1993.

The Avon Police Department's authorized work force is 33 sworn officers. Department personnel constitute a diverse work force. There are two major divisions: Administrative and Patrol.

The Administrative Division is commanded by Captain Jeffrey Blatter. It encompasses Internal Affairs, Records, Animal Control, and the Communications Bureau. The Communications Bureau operates 24 hours a day, seven days a week, and provides continuous, routine and emergency telephone answering and call dispatching to both the Police and Fire Departments. Telecommunicators handle approximately 80,000 to 100,000 calls during the fiscal year.

The Patrol Division is commanded by Lieutenant Kelly Walsh. Avon Police officers are the first responders for medical calls and all officers are medical response technicians. Each patrol car is equipped with proper medical supplies, including automatic external defibrillators. In the previous fiscal year, police officers responded to 1,634 medical calls throughout Town. On average, police officers arrive at medical calls within three minutes, and an ambulance arrives in less than eight minutes. Our ambulance provider, American Medical Response, now provides a paramedic ambulance in the Town of Avon 24/7. They are supplemented by the UCONN Fire Department Paramedics.

Patrol officers are very active in our schools, routinely meeting students in grades K-4 at Roaring Brook and Pine Grove Schools and nursery schools concerning personal safety. Patrol Officers also teach the DARE program to sixth grade students. In partnership with the Avon/Canton Rotary Club, the Police Department participates in the Amber Alert Program, a nationwide alert system to locate missing children. Selected patrol officers are assigned as community liaisons in our larger associations of Pond Place, Secret Lake, Farmington Woods, and Whispering Pines. The Honor Guard Officers volunteer and march in the Memorial Day Parade and participate in ceremonies, national sporting events, and funeral details. Regional initiatives and programs are a priority of the Town and the Department. Avon partners with Bloomfield, Canton, Farmington, Granby, Simsbury, Suffield, Windsor, and Windsor Locks in forming the North Central Municipal Emergency Services Team (aka SWAT), the Accident Reconstruction Team, the Hostage Negotiation Team, Narcotics Team, Traffic Enforcement Team, and in utilizing the Regional Gator Rescue all-terrain vehicle.

Traffic and truck enforcement remain a priority on Avon Mountain and in other areas of town. Officer Susan Kassey is certified by the State of Connecticut Department of Motor Vehicles as a Commercial Vehicle Safety Alliance (CVSA) Inspector. From July 1, 2012 to June 30, 2013, officers stopped a total of 1,114 vehicles, with 169 vehicle stops on Avon Mountain for various violations. There were 511 non-injury accidents, 91 accidents with injuries, and 1 fatality during this time period. There is a significant decline in accidents on the Mountain due to the redesign of the roadway and enforcement efforts; during the reporting period, there were 22 non-injury accidents and 3 accidents with injuries on Avon Mountain Road.

The Detective Unit is headed by Sergeant Jeffrey Gilbert. The main function is to support the Patrol Division by providing special expertise in criminal investigations. The following chart represents some of the activities the Department performs:

DEPARTMENTAL ACTIVITIES				
	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Administrative Detail	518	542	899	959
Arrest	246	254	280	312
Assault	4	6	10	10
Assist Other Agency	291	250	278	286
Background Investigation	53	52	58	10
Burglary	29	21	28	18
Community Relations	117	164	220	332
Computer Forensics	1	1	1	4
Court Detail	148	160	160	79
Disorderly Conduct	151	150	124	161
Fingerprints	169	168	233	199
Larceny	222	192	227	231
Pistol Permits	64	38	40	126
Robbery	2	1	1	5
Sex Offenses	7	4	5	16



*Avon Police Department Bike Rodeo - 2013*

APRIL 2014

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# May 2014

JUNE 2014

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>FY 2014/2015 Landfill Permits Go On Sale May 17, 2014</b>				1  Town Council	2	3  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
4	5  Annual Town Meeting Senior Center 7:00 p.m.	6  Inland Wetlands Commission	7	8  Natural Resources Commission  AWPCA	9	10  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
11  MOTHER'S DAY	12	13  Planning & Zoning Commission	14  1st Budget Referendum Senior Center	15	16	17  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
18	19  Board of Finance (if necessary)	20  Library Board Meeting	21	22  Zoning Board of Appeals	23	24  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
25	26  MEMORIAL DAY  TOWN HALL, LIBRARY & SCHOOLS CLOSED	27	28	29	30	31  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.

# REPORT OF THE DEPARTMENT OF PUBLIC WORKS

BRUCE C. WILLIAMS, *Director of Public Works*

ALEXANDER M. TRUJILLO, *Deputy Director of Public Works*

PAUL HOEKMAN, *Acting Public Works Foreman (Buildings & Grounds)*

PAUL WELSH, *Public Works Foreman (Highway)*

MICHAEL MORAN, *Public Works Foreman (Machinery & Equipment)*

The goal and mission of the Public Works Department is to keep our roads clean, with trees trimmed and smooth rideability; to keep the Town's vehicles safe and well maintained; to keep our parks, grounds and ball fields mowed, landscaped and playable; and to keep our Landfill/Transfer Station open and providing high quality service to the public. Our motto is quality service and our goal is improved performance.

**BUILDINGS AND GROUNDS:** The Division has many responsibilities, including routine maintenance and technical repairs of all Town-owned buildings. In addition, the Division performs renovation and new construction projects through out the town. Buildings and Grounds support all departments and in fiscal year 2012/2013 responded to 824 service calls. The Division provides all of the technical expertise, and routine maintenance of the lawns, public spaces, and athletic fields. This includes turf management, mowing and trimming, shrubbery, and gardening of certain areas in town. The athletic fields are routinely prepared, lined, and renovated to accommodate the needs and activities of the Town.

The Division strives to improve the quality and appearance of all Town-owned facilities. Every member of the Division contributes to this goal. Ideas and plans for possible projects are prioritized and completed as funding and time allow.

**AVON LANDFILL:** The Town of Avon is one of the highest recycling towns in our region. We continually strive to recycle more of our waste stream.

Permit Sale History					
	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Resident (includes one day & replacement permits)	1,002	922	735	720	702
Senior	570	722	644	668	667
Recycling	279	300	338	363	334
<b>TOTAL</b>	<b>1,851</b>	<b>1,944</b>	<b>1,717</b>	<b>1,751</b>	<b>1,703</b>

The station processes an average of 922 tons of household waste and 672 tons of recyclables annually. This waste is then shipped to the Connecticut Resource Recovery Facility in Hartford. We also have a Salvation Army Clothing bin and a very popular exchange shed for disposal and pick-up of usable items. A user fee is collected to cover the cost of transportation and processing of most of the other materials other than household waste and recyclables.

With the enactment of the Connecticut Paint Stewardship Law, as of July 1, 2013, the Town of Avon Landfill has become a PaintCare Collection Site where residents can drop off their unused paint to be recycled. For more information and a complete list of what products are accepted, please log onto [www.paintcare.org](http://www.paintcare.org).

**HIGHWAY DIVISION:** Avon Public Works Highway Division is responsible for the maintenance and repair of approximately 108 lane miles of road. In fiscal year 2012/2013, Avondale, Edwards Road, Haynes Road, Springbrook Drive and Huckleberry Hill Road were reconstructed

and re-paved. Snow plowing, storm drain maintenance, street sweeping and heavy construction are primary functions of the Division. In addition, they are responsible for care and control of trees on town owned property.

Snow Storm History		
	# of Storms	Average Cost Per Storm
FY 08/09	22	\$ 15,794
FY 09/10	17	\$ 13,123
FY 10/11	17	\$ 16,506
FY 11/12	9	\$ 12,153
FY 12/13	9	\$ 21,114

**MACHINERY & EQUIPMENT DIVISION:** The Division of Machinery & Equipment responsibilities include procurement, maintenance, and liquidation of the Town's vehicles and equipment. Primary functions include the maintenance and repair of emergency service vehicles for Police and Fire, emergency generators, and snow removal equipment. In addition, the Division is responsible for Buildings and Grounds, Parks, Landfill, Board of Education, and Engineering Department's vehicles and equipment.

The objective of the Division of Machinery & Equipment is to have a well maintained and prepared fleet of equipment and vehicles to service the Town's needs at all times. The Division works cooperatively with all of the Town's Departments to meet these needs.

Goals of the Division are to be progressive in the introduction of equipment and machinery to improve cost efficiencies, safety, and longevity of the Town's machinery, equipment, and workforce.

Special Dates to Note	
Christmas Tree Pick-Up	January 2 – January 31, 2014
Street Sweeping	Begins April 7, 2014 (weather dependent)
Catch Basin Cleaning	July 1, 2014
FY 2014/2015 Landfill Permits Go on Sale	May 17, 2014



*Public Works Employees – Paving Project*



MAY 2014

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# June 2014

JULY 2014

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 Inland Wetlands Commission	4 2 <sup>nd</sup> Budget Referendum (if necessary) ACEC	5 Town Council	6	7 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
8	9	10 Planning & Zoning Commission	11	12 AWPCA	13	14 FLAG DAY Sycamore Hills Pool Opens Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
15 FATHER'S DAY	16 TOWN HALL SUMMER HOURS BEGIN	17 Library Board Meeting	18	19	20	21 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
22	23 Board of Finance	24 Planning & Zoning Commission	25 3 <sup>rd</sup> Budget Referendum (if necessary)	26 Zoning Board of Appeals	27	28 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
29	30	<b>REMINDER TO ALL DOG OWNERS:</b> <b>June is the month to renew your dog licenses</b>  <b>Animal Control Officer: Beverly LaPlume</b> <b>Asst. Animal Control Officer: William Proulx</b>		<b>TOWN HALL SUMMER HOURS</b> <b>June 16th - August 22nd</b>  <b>Monday - Thursday 8:00 a.m. - 4:45 p.m.</b> <b>Friday 8:00 a.m. - 12:30 p.m.</b>		

# REPORT OF THE AVON FREE PUBLIC LIBRARY

GLENN GRUBE, *Library Director*

Avon Library's first full year in our new building has been a very eventful one! The beautifully renovated and expanded building turned out to be just the first of many changes to our library. New staff, new programs, new services and new partners have made for a very busy and exciting year.

After guiding the library through the planning, budgeting, fundraising, and construction of our new space, Virginia Vocelli retired last fall after 24 years as library director, leaving some very large, and incredibly stylish, shoes to fill. The state-of-the-art facility stands as a physical reminder of Ginny's years of service to the town, but her legacy goes far beyond that, as evidenced by the great community involvement in the library. A good director needs a good management team and quality staff. This year we had the opportunity to update both of those areas since we saw a large staff turnover. Part-time librarian Kari Ann St. Jean was brought on as our new, full-time Children's & Teen Services Manager in October, Tina Panik replaced Alice Pentz as the Reference & Adult Services Manager after Alice left to be director of the Willoughby Wallace Library, and Patricia Valsecchi was recently hired as the Circulation & Outreach Service Manager. The management team will be complete when a new Technology & Technical Services Manager is hired in the fall of 2013 to replace Julie Styles, who is leaving to take a job with the Connecticut State Library.

In addition to these changes, Mary DeLuca, a mainstay in the children's department for almost two decades, retired and Anna Korkus was promoted to Reference Librarian to fill the position left vacant when Trish Accetta took the position of Director at Durham Public Library. Anna and Mary's positions will be filled soon as well.

Despite the near constant changes in staffing, the library was able to realize many of its goals for the year, including a new emphasis on teaching and exploring technology, connecting with the community, making effective use of our new space, and continuing to offer quality programs for library users of all ages.

The new computer lab is being well used both for free, library sponsored classes open to the public and by other Town departments for specific training needs. Instructors have covered topics including email, social media, internet search, and downloading e-books. We also introduced downloadable digital magazines and six Nook HD tablets to our circulating collection and added many more e-books and reference databases, targeting users of all ages. Cardholders can download e-books and e-audiobooks, as well access online subscription databases from our website, [www.avonctlibrary.info](http://www.avonctlibrary.info).

In addition to teaching technology, the library has been increasing efficiencies using technology as well. Our self-checkout machines now account for 38% of library checkouts. The self-service units offer shorter lines and more privacy for transactions, as well as features such as emailed receipts and the choice of dozens of languages for the interface. With more than 46,000 renewals initiated through our webpage, the total for self-service transactions is now more than 54% of the library's circulation. We hope to introduce e-commerce options for self-service payment of library fines in the coming year.

Avon Library was one of 18 Connecticut libraries invited to be a pilot site for the Edge Initiative, a national program designed to align digital and technology services with community priorities. After completing an online assessment, which evaluated our public technology services and identified the best practices and approaches for us to enhance our current services, Edge Initiative offered us an action plan, including specialized training and suite of tools to assist with planning, advocacy and outreach.

A library is much more than just a technology center though, and we did our best to continue to be the center of enrichment for the Avon community. We began the year with the prestigious national traveling exhibit, "Lincoln: the Constitution and the Civil War" on display for six weeks in the Community Room. This exhibit culminated our programming series Avon Commemorates the Civil War, which ran for almost two years and won the Connecticut State Library's Excellence in Public Library Service award for 2013.

The library continued to partner with some familiar organizations, like the Friends of Avon Library and the Avon Historical Society, and also branched out to cooperate with other groups as well, including local charity Gifts of Love. During National Library Week, the library held a Food for Fines food drive, collecting non-perishable food and toiletries in exchange for waiving overdue fines. All

donations were passed along to Gifts of Love to distribute to their clients. In the coming year, we plan to work with the local Veterans of Foreign Wars chapter to help commemorate the 50th anniversary of the Vietnam War.

The increased space in the children's department and the addition of the teen room has made the upper level of the library a much more comfortable place to come, not only to check out books and DVDs, but also to spend quality family time. Even when there are no formal programs, we see parents and their young children enjoying the displays, toys, puppet theater and computer games. The teen room is a huge draw for students of Avon Middle School and can host over 50 teens on a weekday afternoon.

The Avon Library offers something for everyone, so stop in and learn what we can do for you today!

LIBRARY STATISTICS			
Library Use	FY 10/11	FY 11/12	FY 12/13
Resident Card Holders	8,500	8,395	8,738
% of Population	46%	47%	49%
Library Visits (door count)*	180,015	N/A	N/A
Visits per capita	10.20	N/A	N/A
Circulation			
Adult Collection	149,615	112,222	152,892
Children's Collection	102,874	81,626	117,462
Young Adult Collection	11,470	9,950	13,416
Total**	263,959	211,888	290,058
Circulation per capita	14.83	11.98	16.40
Library Programs	423	18	564
Attendance	7,950	1,189	13,000
Reference Questions	41,315	24,983	20,737
Internet Usage	20,356	7,042	15,931
Database Searches	111,433	190,430	353,142
Website Visits	194,099	N/A	121,300
Library Collection			
Print Collection	84,458	85,727	98,636
Non-print Collection	10,265	10,713	11,667
Added to the Collection			
Print Collection	5,439	6,955	6,375
Non-print Collection	1,649	1,201	1,220
Magazine Subscriptions	275	248	261

*On-going construction activity, occasional closing of the parking lot, as well as the library being closed to patrons (9 weeks) has affected the activity indicators for FY 2012/13.*

*\*Door count unavailable for much of FY 2012/2013.*

*\*\*Total includes downloads of e-books, e-audio, and digital magazines.*

JUNE 2014

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# July 2014

AUGUST 2014

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>CATCH BASIN CLEANING BEGINS JULY 1, 2014</b>		1 Taxes & Sewer Use Payments Due  Inland Wetlands Commission	2	3	4 INDEPENDENCE DAY <div>TOWN HALL, LANDFILL, &amp; LIBRARY CLOSED</div>	5  Last Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
6	7	8	9	10  Town Council  Natural Resources Commission  AWPCA	11	12  Library Saturday Summer Hours Begin 10:00 a.m. - 1:00 p.m.
13	14	15  Planning & Zoning Commission  Library Board Meeting	16	17	18	19  Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
20	21	22	23	24  Zoning Board of Appeals	25  Tax Office Open 8:00 a.m. - 3:00 p.m.	26  Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
27	28  Board of Finance	29	30	31		



# REPORT OF THE RECREATION AND PARKS DEPARTMENT

GLENN M. MARSTON, *Director*

The Recreation and Parks Department, in close cooperation with the Avon Public School system, other Town agencies, and various civic and social organizations, has the responsibility of providing active and passive recreational opportunities for Avon residents. Through long and short-term planning, which includes program, facility, and budget considerations, the Department seeks to arrange quality activities of common interest in park, school, and private facilities. In addition to serving as the Town's liaison to the Avon Day Committee, the Department is linked to national, regional, and state-wide Recreation and Park Associations, each of which provides updated information and techniques to facilitate improved offerings and facilities to the community. The Recreation and Parks Department staff presently consists of a full-time Director and Administrative Coordinator, a part-time Secretary, a part-time Senior Center Coordinator, and a part-time Administrative Secretary for the Senior Center. The Department also contracts, on a part-time basis, with a Program Consultant. The Department supervises approximately 225 independent contractors and seasonal employees who provide direct recreation services.

In close cooperation with the Public Works Department, the Town's park and open space areas are inspected and reviewed on a regular basis to provide information for short and long term improvements to each of the areas. Activities and opportunities range from walking to active field sports. A map and listing of all areas and the activities available can be obtained upon request from the Recreation Office and is available on the Town's website, [www.town.avon.ct.us](http://www.town.avon.ct.us). Program information is available at the Department's on-line registration site: [www.avonrec.com](http://www.avonrec.com). The Department can also be contacted via email at [avonrec@town.avon.ct.us](mailto:avonrec@town.avon.ct.us). Residents can receive all Recreation and Parks information (flyers, announcements, cancellations, etc.) via email on a regular basis by subscription to the service in the appropriate area on the Town's web page and by creating an account on the registration website.

The Department's philosophy is to provide quality recreation and park activities to as many residents, at all age levels and variety of interests, as possible. Members of the community are encouraged to contact the Recreation Office with ideas, suggestions for improvement, new programs, and constructive critique. The staff has been and will continue to be receptive to resident communication and welcomes constructive input. Participation and cooperation between the Department and the people it serves are our highest priorities.

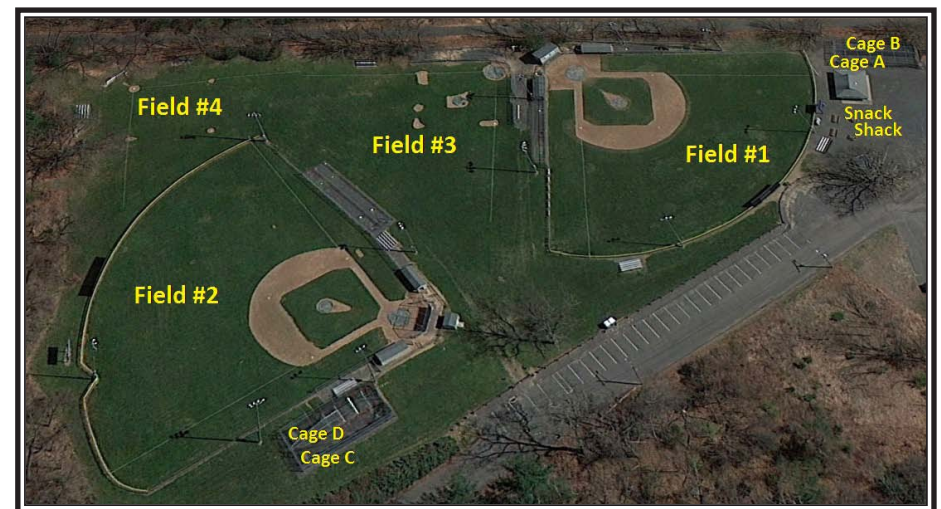
## Significant Dates for 2014

April 19	Annual Fishing Derby
June 14	Sycamore Hills Pool Opens
June 23	Swim Lessons and Playground Programs begin (Tentative – dependent upon last day of school)
September 1	Sycamore Hills Pool Closes
September 27	Avon Day (Tentative)
December 6	Snow Flake Festival

## RECREATION STATISTICS

Summer Playground	Summer 2011	Summer 2012	Summer 2013
K-5	388	472	433
Extended Care (included in above)	87	175	138
Pre-School (am)	77	67	86
Pool Activities			
Household Memberships	339	357	322
Individual Memberships	9	18	14
Senior Memberships	52	68	46
Daily Attendance	12,430	14,898	9,748
Swim Lessons	265	273	291
Swim Team	111	120	107
Recreation Activities	FY 10/11	FY 11/12	FY 12/13
Youth Basketball (Grades 2-8)	493	471	459
Little Folks Basketball (Grades K&1)	110	112	117
Winter Swim Team	42	34	52
Ski Sundown	169	171	166
Fishing Derby	72	68	67
Administrative			
Charge Card Revenues	228,183	277,523	339,053
On-Line Registration %	27%	48%*	65%

\* Average: ActiveNet (old vendor) 28% for 6 months; MyRec (new Vendor) 64% for 6 months.



*Sperry Park*

JULY 2014

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# August 2014

SEPTEMBER 2014

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>SANITARY LANDFILL - 281 Huckleberry Hill Road • (860) 673-3677</b> The Landfill/Transfer Station is <u>CLOSED</u> on all legal holidays as well as Good Friday and the Friday following Thanksgiving. Regular Hours of Operations: Tuesday and Friday..... 7:30 a.m. - 2:30 p.m. Saturday..... 7:30 a.m. - 1:00 p.m. Monday, Wednesday, and Thursday..... <b>CLOSED</b>					1  Tax & Sewer Use Payment Deadline	2  Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
3	4	5	6  ACEC	7  Town Council	8	9  Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
10	11	12	13	14  AWPCA	15	16  Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
17	18	19	20	21	22  TOWN HALL SUMMER HOURS END	23  Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
24	25  Board of Finance	26	27	28	29	30  LIBRARY CLOSED
31						

# REPORT OF THE DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

STEVEN KUSHNER, AICP, *DIRECTOR*

The Department of Planning and Community Development is comprised of the divisions of Zoning Enforcement and Environmental Compliance, Building Inspection, and Fire Prevention. These three divisions, combined with Planning, are responsible for the review of all new commercial and residential construction projects, which includes providing professional and technical assistance to the Town's four land use agencies (Planning and Zoning Commission, Inland Wetlands Commission, Zoning Board of Appeals, and Natural Resources Commission); permitting and inspection of all approved projects in accordance with applicable zoning, building, and fire codes; as well as a comprehensive program of inspection aimed at fire prevention.

Cross training of staff has permitted an efficient, coordinated operation. The Fire Marshal is certified as a Building Official and the Building Official is certified as both a Fire Inspector and a Zoning Enforcement Officer. The Director of Planning, Planning Specialist, Planning Aid, and Building Official are all certified Zoning Enforcement Officers. The Department's organization allows the review/permit process, which often begins with an application to one of the Town's four land use regulatory agencies, to be coordinated with permitting and inspection.

The Department also provides professional and technical assistance to the Planning and Zoning Commission, as well as applicants, the general public, and design consultants (engineering, architectural, law, landscape architecture, and surveying). During the past year, this was done in association with 48 applications. For a more detailed description, please see "The Report of the Planning and Zoning Commission."

This past year reflected signs of a recovering economy with the construction of 40 new, single-family homes, with an average house size of 3,500 square feet. In addition, Reflexite Corporation, located in Avon Park South since 1993, completed construction of a 53,000 square-foot addition to their manufacturing facility.

Vacancy rates in commercial retail areas continue to be somewhat higher than "average" but many new businesses have recently opened; some businesses have relocated and/or renovated and some are now under construction, including:

Business	Location
Norcom Mortgage	38 Security Drive (relocated from 139 Simsbury Rd to a larger facility)
Moe's Southwestern Grill	385 West Main Street
Sweet Frog FrozenYogurt	385 West Main Street
Yogurt Fantasy	51 East Main Street
The Elephant Trail Restaurant	85 East Main Street (relocating from 39 East Main to a larger facility)
The Local Grille Restaurant	124 Simsbury Road
Rosie's Laundry	192 West Main Street
Gulf Gas Station (formerly Nino's)	213 West Main Street
First Niagara Bank	232 West Main Street
Lane Bryant	315 West Main Street

O'Neills Chevrolet	5 West Main Street (building renovations)
Boyles Furniture	15 Waterville Road (replaces Nassau's Furniture)
Gifts of Love	34 East Main Street (relocated from 35 East Main to a larger facility)
Taste by Spellbound	5 Ensign Drive
Biker's Edge	16 Ensign Drive
Ridgeline Bikes of Avon	177 West Main Street
John Lumani, Barber	12 East Main Street
Avon Country Deli	136 Simsbury Road
Art Gallery	2 Mountain View Avenue

## REPORT OF THE INLAND AND WETLANDS COMMISSION

CLIFF THIER, *Chairman*

MICHAEL BEAUCHAMP, *Vice-Chairman*

STEVEN M. KUSHNER, AICP, *Director of Planning and Community Development*

JOHN E. McCABILL, *Planning and Community Development Specialist*

The Inland Wetlands Commission, pursuant to General Statutes, regulates certain activities within areas in Avon designated as inland wetlands and watercourses. During fiscal year 2012/2013, the Commission held eight regular meetings, at which six applications were reviewed. Conservation Restrictions are often required as a condition of approval to permanently protect wetlands and regulated areas. The Commission also concurred with two Staff Approvals, which were authorized by the Appointed Wetlands Agent. The applications reviewed by the Commission included:

- ❖ **Sunlight Construction, Inc.** – Regulated activities associated with the construction of single-family homes in the vicinity of Lenox Road.
- ❖ **The Avon Water Co.** – Regulated activities associated with water line upgrades in the vicinity of Arch Road.
- ❖ **Town of Avon** – Regulation amendment to require notice to abutters regarding Public Hearings.
- ❖ **Presidential Development Corporation** – Regulated activities associated with the construction of a new residential house in the vicinity of Burnham Road.
- ❖ **Homeowner Residential Projects** – Regulated activities associated with the construction of residential additions at 44 Sky View Drive, 54 Rosewood Road, and 9 Hunter Road.

FISCAL YEAR	08/09	09/10	10/11	11/12	12/13
Meetings	9	10	9	7	8
Applications reviewed	11	10	13	10	8
Public Hearings	0	0	1	0	3
Applications approved	10	9	13	9	6
Pages of meeting minutes	68	77	55	68	93
Acres protected through conservation restrictions	16	11.87	3.48	0	1.1



AUGUST 2014

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# September 2014

OCTOBER 2014

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Sun	Mon	Tue	Wed	Thu	Fri	Sat															
	<div>1</div> <div>LABOR DAY</div> <div>Sycamore Hills Pool Closes</div> <div>TOWN HALL, LIBRARY &amp; SCHOOLS CLOSED</div>	<div>2</div> <div>Inland Wetlands Commission</div>	<div>3</div>	<div>4</div> <div>Town Council</div>	<div>5</div>	<div>6</div> <div>Library Regular Saturday Hours Begin 10:00 a.m. - 5:00 p.m.</div>															
<div>7</div>	<div>8</div>	<div>9</div> <div>Planning &amp; Zoning Commission</div>	<div>10</div>	<div>11</div> <div>AVFD Annual 9/11 Memorial Service</div> <div>Natural Resources Commission</div> <div>AWPCA</div>	<div>12</div>	<div>13</div> <div>Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.</div>															
<div>14</div>	<div>15</div>	<div>16</div> <div>Library Board Meeting</div>	<div>17</div>	<div>18</div> <div>Zoning Board of Appeals</div>	<div>19</div>	<div>20</div> <div>Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.</div>															
<div>21</div>	<div>22</div> <div>Board of Finance</div>	<div>23</div>	<div>24</div>	<div>25</div> <div>ROSH HASHANA</div>	<div>26</div>	<div>27</div> <div>Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.</div>															
<div>28</div>	<div>29</div>	<div>30</div> <div>Planning &amp; Zoning Commission</div>		<div>AVON PUBLIC SCHOOLS PHONE NUMBERS</div> <table><tr><td>Avon High School</td><td>Christopher Tranberg</td><td>(860) 404-4740</td></tr><tr><td>Avon Middle School</td><td>Marco Famiglietti</td><td>(860) 404-4770</td></tr><tr><td>Thompson Brook School</td><td>Michael Renkawitz</td><td>(860) 404-4870</td></tr><tr><td>Roaring Brook School</td><td>Dr. Crisanne Colgan</td><td>(860) 404-4810</td></tr><tr><td>Pine Grove School</td><td>Jess Michael Giannini</td><td>(860) 404-4790</td></tr></table>			Avon High School	Christopher Tranberg	(860) 404-4740	Avon Middle School	Marco Famiglietti	(860) 404-4770	Thompson Brook School	Michael Renkawitz	(860) 404-4870	Roaring Brook School	Dr. Crisanne Colgan	(860) 404-4810	Pine Grove School	Jess Michael Giannini	(860) 404-4790
Avon High School	Christopher Tranberg	(860) 404-4740																			
Avon Middle School	Marco Famiglietti	(860) 404-4770																			
Thompson Brook School	Michael Renkawitz	(860) 404-4870																			
Roaring Brook School	Dr. Crisanne Colgan	(860) 404-4810																			
Pine Grove School	Jess Michael Giannini	(860) 404-4790																			

# REPORT OF THE PLANNING AND ZONING COMMISSION

DUANE STARR, *Chair*  
LINDA KEITH, *Vice Chair*

STEVEN KUSHNER, AICP, *Director of Planning and Community Development*

The Planning and Zoning Commission, acting under authority granted by the Connecticut General Statutes, regulates the development of land in Avon. The Planning and Zoning Commission consists of seven members and three alternates appointed by the Town Council. The Commission's actions are guided by the Plan of Conservation and Development, Zoning Regulations, and Subdivision Regulations. The Director of Planning provides professional and technical assistance to the Commission and serves as the Zoning Enforcement Officer.

A non-profit business, "Gifts of Love", relocated from Old Avon Village into a larger building located across the street at 34 East Main, also known as Old Avon Village North. A restaurant called "The Elephant Trail" will relocate from Old Avon Village to 85 East Main Street, former home of CT Home Interiors. Two new restaurants, "Moe's Southwest Grill" and "Sweet Frog Frozen Yogurt" have been approved at 385 West Main Street, where "Cosi Restaurant" is currently located; a recent site plan approval for this location also requires the parking lot to be repaved, recurbed, and relit.

Each approved subdivision/resubdivision must contribute, per State law, a portion of the total property to the Town as dedicated open space. As an alternative, an applicant may make a payment to the Town in lieu of this land dedication. These funds are deposited into a special account to be used solely for future open space acquisition; this account has now grown to over \$515,000.

Periodically, the Commission undertakes special planning studies for areas of Town that have significant growth potential. Recommendations from these reports are often incorporated into the official Plan of Conservation and Development. The Commission has begun a study relating to approximately 700 acres of land owned privately by the Avon Old Farms School.

## PLANNING AND ZONING COMMISSION STATISTICS

	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Meetings Held	17	18	18	14	17
<b>Applications:</b>					
Subdivisions	4	4	3	2	8
Site Development Approvals	20	12	13	16	14
Special Exceptions	28	12	17	21	12
Special Exceptions – Signs	11	13	6	6	6
Staff Approvals	2	4	6	7	5
Zone Change	1	0	3	5	1
Regulation Changes	6	2	5	0	2
<b>Miscellaneous Info:</b>					
New commercial bldg construction (in SF)	7,000	23,200	66,000	95,600	53,000
New tenants to occupy existing commercial space requiring PZC approval (in SF)	23,000	9,000	12,700	74,000	14,600
Fees in Lieu of Open Space	\$46,000	\$132,00	\$32,000	\$30,000	\$27,000
Acres of Open Space Acquired	0	1	18	22	1
Subdivision Lots Approved	4	27	10	2	19
Total Residential Units Approved	107	27	10	8	19
Pages of Meeting Minutes	248	225	230	216	206

# REPORT OF THE NATURAL RESOURCES COMMISSION

ROBERT BRECKINRIDGE, *Chairperson*  
STEVEN M. KUSHNER, AICP, *Director of Planning and Community Development*  
JOHN E. McCAHILL, *Planning and Community Development Specialist*

The Natural Resources Commission researches and makes recommendations on matters affecting the preservation and protection of Avon's natural resources. The Commission is composed of seven members appointed by the Town Council. During fiscal year 2012/2013, the Commission conducted four meetings.

The Commission reviewed several projects, including the Lower Farmington River and Salmon Brook Wild and Scenic Study, the Avon Town Center Streetscape Improvements, and a grant proposal for the Farmington Canal Heritage Trail Connector. The Commission also discussed the Natural Resources Inventory and Management Plan for five of the recreational properties owned by the Town of Avon, and discussed and/or reviewed information and correspondence associated with the following topics: Rails-to-Trails road crossings, general pedestrian and bicycle improvement initiatives including possible "sharrows", state owned property and trail systems westerly of West Avon Road, and changes to the Household Hazardous Waste Collection program.

The Commission, with the support of Town Staff, compiled a list of future projects and ideas for consideration; and, a number of members actively participated in an April trail maintenance day by making improvements to the "river trail" along Fisher Farm. The Natural Resources Commission also presented the Natural Resource Award to Chrissie D'Esopo, in recognition of her self-initiated home and yard improvements, which have resulted in a much admired garden landscape, a beautiful natural habitat promoting awareness of Avon's natural resources, and for the numerous non-profit charitable events and tours.

## REPORT OF THE DIVISION OF ZONING ENFORCEMENT AND ENVIRONMENTAL COMPLIANCE

JOHN E. McCAHILL, *Planning and Community Development Specialist*

The Division of Zoning Enforcement and Environmental Compliance performs administrative duties and provides professional and technical assistance to assure that all activities on residential, commercial and other properties throughout Avon comply with the Town's land use regulations, as well as applicable state statutes and regulations. The Division routinely performs permit reviews, plan reviews, and site inspections; conducts investigations for compliance related matters; and cites violations to gain compliance with local regulations. The Division provides staffing to the Inland Wetlands Commission, the Natural Resources Commission, and the Zoning Board of Appeals. It also provides technical assistance to various departments and agencies regarding environmental compliance issues and regulatory programs.

During the fiscal year 2012/2013, routine compliance inspections were conducted on 15 active sites. Other activities included:

FISCAL YEAR	08/09	09/10	10/11	11/12	12/13
Certification of Zoning Compliance	421	385	518	502	496
Temporary Sign Permits	123	129	102	98	91
<b>Enforcement Activities:</b>					
Sign Violations	195	185	153	170	182
Zoning Violations	13	17	16	14	13

Additionally, the Division provided administrative and technical assistance for a number of revisions to the Zoning and Subdivision Regulations; as well as updates to the Aquifer Protection mapping.

SEPTEMBER 2014

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# October 2014

NOVEMBER 2014

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>SCHOOL CLOSINGS:</b> Stations that announce school closing or delays are: <b>WTIC, Channel 3, 8, 30 and 61</b> <b>Announcement Line: (860) 404-4729</b>			1  ACEC	2  Town Council	3	4  YOM KIPPUR  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
5	6	7  Inland Wetlands Commission	8	9  AWPCA	10	11  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
12	13  COLUMBUS DAY  TOWN HALL, LIBRARY & SCHOOLS CLOSED	14  Planning & Zoning Commission	15	16	17	18 Voter Registration Session Avon Town Hall 10:00 a.m. - 2:00 p.m.  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
19	20	21  Library Board Meeting  Planning & Zoning Commission	22	23  Zoning Board of Appeals	24	25  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
26	27  Board of Finance	28  Voter Registration Session Avon Town Hall 9:00 a.m. - 8:00 p.m.	29	30	31  HALLOWEEN	



# REPORT OF THE ASSESSOR'S OFFICE

HARRY DERASADOURIAN, *Assessor*

The Assessor's Office is responsible for the preparation of the Town's annual Grand List. This year the Grand List was \$2,708,637,470. The Grand List is a complete listing of all properties in town, their ownership, and assessed value as of October 1st each year. This information is then used by the Board of Finance to help determine the mill rate and in preparing the July tax bills. The overall net increase in this year's Grand List was 0.78% or \$20,719,570. Listed below are the three categories that make up the Grand List. The amounts reported are prior to any adjustments made by the Board of Assessment Appeals.

Real Estate increased \$21,470,950 to \$2,445,275,440 or 0.87%. Contributing to this year's increase was the completion of 25 new homes and a new office building.

Personal Property increased \$2,063,550 to \$92,975,560 or 2.3%. Items that make up personal property include business furniture, fixtures, office equipment, computers, leased equipment, industrial and construction equipment, utility poles, pipes, cables and conduits. Personal Property is assessed each year at 70% of its value.

Motor Vehicles decreased \$4,078,780 to \$170,386,470 or -2.3%. Included in this figure are all motor vehicles registered and garaged in Avon on October 1<sup>st</sup> of each year and vehicles are valued using the NADA Pricing Guide.

In preparation of the Grand List, tax maps are kept current and extensive fieldwork is completed to update our records for building changes. This office is also responsible for the administration of the veterans, blind and disabled exemption programs and the State and Town elderly tax relief programs. This year a total of \$169,225 was granted in elderly tax relief to 240 property owners.

## TOP TEN TAXPAYERS • 2012 GRAND LIST

	Name	Nature of Business	Assessed Value
1.	CL&P	Utility	\$ 14,008,310
2.	Avonplace Associates, LLC	Condominiums	13,901,020
3.	Sixty Four Avonwood Road Assoc.	Apartments	13,647,330
4.	Two Fifty Five West Main, LLC	Shopping Center	12,652,020
5.	Avon Marketplace Investors	Shopping Center	10,813,240
6.	Ensign-Bickford Realty Corp.	Office Park	10,623,140
7.	Nod Brook, LLC	Shopping Center	10,277,220
8.	Riverdale Farms, LLC	Mixed Use	9,973,030
9.	Avon Water Co.	Utility	9,805,800
10.	Connecticut On Line Computer	Computer Services	8,745,680
<b>TOTAL</b>			<b>\$114,446,790</b>
<b>% Of Grand List</b>			<b>4.25%</b>

## 2012 GRAND LIST

Grand List	Exemptions	Net Grand List
2,708,627,470	19,349,550	2,689,287,920
Percent of Grand List by Class		
	2012	2011
Real Estate	90.3%	90.1%
Motor Vehicle	6.3%	6.5%
Personal Property	3.4%	3.4%

As always, we are ready to explain and review individual assessments with each property owner.

# REPORT OF THE BOARD OF ASSESSMENT APPEALS

RICHARD S. CONNEL, *Chairman*

As required by State law, the Board of Assessment Appeals held one meeting during the month of March to hear appeals concerning the Grand List of October 1, 2012. Any property owner who felt the assessment of their property was inaccurate could appeal to the Board. The Board of Assessment Appeals meets during March. A total of three appeals were heard (2 Real Estate, 1 Personal Property, and 0 Motor Vehicle). The result of these appeals was:

<u>Real Estate</u>		<u>Personal Property</u>		<u>Motor Vehicles</u>	
2 Granted	0 Denied	0 Granted	1 Denied	0 Granted	0 Denied

Final Grand List after the Board of Assessment Appeals was decreased by \$461,300.

<u>Gross</u>	<u>Exemptions</u>	<u>Net</u>
2,708,176,170	19,349,550	2,688,826,620

## Board of Assessment Appeals Members

Stephen Hunt	Heather Maguire
Laura Mensi	Timothy Owens
Richard S. Connel, Chairman	

# REPORT OF THE ZONING BOARD OF APPEALS

BRIAN J. LADOUCEUR, *Chairman*

The main function of the Zoning Board of Appeals, pursuant to General Statutes, is to hear requests for variances from requirements of the Zoning Regulations. Additionally, the Board hears appeals relating to decisions of the Zoning Enforcement Officer and reviews applications for automobile dealers' and repairers' licenses as agent for the Connecticut Department of Motor Vehicles.

The Zoning Board of Appeals consists of five elected regular members and three appointed alternate members. During fiscal year 2012/2013, the Commission held ten meetings, at which 17 applications were reviewed.

In reaching its decisions, the Board evaluates requests for variances based on a determination of hardship and ensures that buildings and land uses remain in harmony with the general purpose and intent of the Zoning Regulations. Variances included requests to reduce front, side and rear yard setbacks and the expansion of non-conforming buildings for construction of garages, sheds, decks, detached buildings and additions. The Department of Planning and Community Development provides staff assistance to the Board.

## SUMMARY OF ZONING BOARD OF APPEALS ACTIVITIES

	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Meetings	10	10	7	8	10
Applications	18	18	14	17	17
Granted	16	18	13	17	16
Denied	0	0	0	0	0
Withdrawn	2	0	1	0	1
Pages of meeting minutes	33	30	23	23	38

OCTOBER 2014

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26	27	28	29	30	31	

# November 2014

DECEMBER 2014

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21	22	23	24	25	26	27
28	29	30	31			

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m
2 DAYLIGHT SAVING TIME ENDS	3	4 Election Day Polls Open 6:00 a.m. to 8:00 p.m. Inland Wetlands Commission	5	6 Town Council	7	8 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m
9	10	11 VETERANS DAY TOWN HALL, LANDFILL & LIBRARY CLOSED	12	13 Natural Resources Commission AWPCA	14	15 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m
16	17	18 Planning & Zoning Commission Library Board Meeting	19	20 Zoning Board of Appeals	21	22 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m
23	24 Board of Finance	25	26	27 THANKSGIVING DAY TOWN HALL, LIBRARY & SCHOOLS CLOSED	28 TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	29 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m
30						

# REPORT OF THE 2012 AVON DAY COMMITTEE

*Avon Day Committee*

The Avon Day Committee would like to begin this report by expressing our deep sorrow over the loss of our Chairman, Len Del Gallo, Sr. who died on January 9, 2013. Len was our leader for more than a decade. It was his devotion to the Town of Avon that was the driving force behind Avon Day. He loved the Town and, without hesitation, gave much of his time and many years of service to make Avon a better community in which to live. He will be missed by the Avon Day Committee and all that have been touched by his generosity and kindness.

Avon Day was held this year on Saturday, September 29, 2012 at the Thompson Brook School athletic fields. Avon Day began at 11:00 a.m. and ended at 6:30 p.m. The 2012 Avon Day Committee began planning for this event in November 2011, and held meetings in the months of January, March, April, May, June, July, August, and September of 2012. All of the committee meetings were held in the “Avon Room” at the Town Hall.

The committee is pleased to report that the event was a success again this year, raising over \$6,900 for local charities and \$3,734 for the Town’s Special Needs Fund. There were 86 Non-Profit and Corporate booths (a record!), along with 10 “Taste of Avon” food booths.

The Avon Chapter of UNICO NATIONAL, INC. was the main sponsor for Avon Day 2012. Our many thanks go to the children and adults who volunteered to help with the many activities of the day, which included: inflatables, clowns, face painting, balloons, a train ride, Boy Scout bridge building, Ski Sundown competition with real snow, computer games, a ReMax balloon ride, Avon’s Volunteer Fire Department fire trucks on display, and a fire demonstration. The entertainment included Linda Beers Violin Studio, Inner Space Yoga Demo, a Fashion Show, a Karate demonstration, Jazzercise, live music from Paul Howards Valley Music School and the Simply Swing Band, and a demonstration from the Avon High School Robotics Team. The event concluded with a Pie Eating Contest.

Avon UNICO Chairperson, Greg Van Deusen, presented the “Citizen of the Year” award at the opening ceremonies to Diane Hornaday.

The 2012 Avon Day Committee wishes to thank our Town Council and Town Manager, Brandon Robertson, for allowing our committee to put on this event again this year. In addition, this event cannot take place without the help and cooperation from the following Town Departments: Recreation and Parks, Board of Education, Public Works, Volunteer Fire, and the Police. The committee also wishes to thank all of the sponsors, contributors, residents, and visitors for participating in the event. As a committee, we look forward to planning the 2013 Avon Day event.

## REPORT OF THE AVON YOUTH SERVICES BUREAU

*SUZI ALEXE, Youth Services Coordinator*

The Avon Youth Services Bureau provides professional emotional, social, and developmental support and assistance to all Avon youth and families through its wide array of services: brief assessment, short-term counseling and referrals, parent education, youth advocacy, positive youth development, teen advisory board, teen activities, juvenile review board and community outreach.

For the 2012-2013 school year, the Youth Services Bureau continued to educate Avon youth on bullying including cyber bullying, drugs and alcohol, tobacco, internet safety, peer pressure, friendship, diversity, responsibility, and leadership.

Prevention efforts included the following major events: Red Ribbon Week, KD Cop, Interactive

Educational Theatre Group, World No Tobacco Day and Substance Free Graduation. KD Cop, aka Keith Dunn, is a national speaker who spoke to youth, staff and the community at Thompson Brook School on the dangers of the internet and the latest technology for both students, staff, parents and the community. The information imparted was timely and enlightening for all.

The Peer Mentoring/Tutoring Program, a partnership between the Avon Public Schools and Avon Youth Services, continued to grow during its second year. The participants in the program are high school and middle school students, who meet weekly in the Avon Middle School Media Center to do homework and share study skills, school success, positive peer influence, and positive self-image. Many of the students have developed strong bonds, and many middle school students have expressed how helpful the mentor/tutors have been and how it makes their entry into Avon High School smoother.

The Educational Interactive Theatre performed their anti-bullying skits for students at the Avon Middle School, Thompson Brook School, Roaring Brook School and Pine Grove School. Their message of being kind and treating others with respect was so well received that we had requests for them to return with more material.

## REPORT OF THE HUMAN RESOURCES DEPARTMENT

*WILLIAM F. VERNILE, Director of Human Resources*

The Director of Human Resources plans, organizes, and administers the personnel, benefits, labor relations, and occupational safety and risk management programs of the Town and provides related consultative services to the Town Manager and Department Heads.

The Human Resources Department administers personnel programs, including: recruitment, examination, classification, compensation, orientation, employee benefits, and employee development and training. In addition, the Department administers equal employment, affirmative action, workplace safety, and the practical application of State and Federal laws pertaining to employment practices. The Department is also responsible for the Town’s Risk Management program, including analysis, procurement, implementation, and administration of liability, property, and casualty insurance, and workers compensation.

The Director of Human Resources is also responsible for Town labor relations activities, including negotiations and administration of collective bargaining agreements and may serve as the principal representative of the Town in grievance, arbitration, and workers or unemployment compensation hearings.

Activity	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Full-Time Hires	5	11	9	5	4
Part-Time Hires	9	7	7	6	15
Promotions	9	7	6	3	7
Exit Interviews	13	12	10	6	9
Safety Committee Meetings	4	4	4	4	4
Grievances	7	23	8	2	1
MPPs	8	1	4	1	3
Negotiation Meetings	4	5	4	6	6

NOVEMBER 2014

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

# December 2014

JANUARY 2015

S	M	T	W	T	F	S
						1
						2
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 Inland Wetlands Commission	3 ACEC	4 Town Council	5	6 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.  Snow Flake Festival
7	8	9 Planning & Zoning Commission	10	11 AWPCA	12	13 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
14	15	16 Library Board Meeting	17 HANUKKAH BEGINS	18 Zoning Board of Appeals	19	20 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
21	22 Board of Finance	23	24 CHRISTMAS EVE Town Hall Closes At 12:30 p.m. Library Closes at 1:00 p.m. HANUKKAH ENDS	25 CHRISTMAS DAY <div>TOWN HALL, LIBRARY &amp; SCHOOLS CLOSED</div>	26	27 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
28	29	30	31 NEW YEAR'S EVE Town Hall Closes At 12:30 p.m. Library Closes at 1:00 p.m.			



# REPORT OF THE DIVISION OF BUILDING INSPECTION

JAMES SANSONE, CBO *Building Official, Fire Inspector, Deputy Zoning Officer*

The Division of Building Inspection is charged with the responsibility of ensuring compliance with the Connecticut State Building Code and related CT General Statutes. The purpose of this code is to protect the public's health, safety and welfare in all buildings and structures where they live, work and play. This is accomplished by assisting residents, building contractors, and the design community with code interpretation and guidance throughout the permitting, plan review, and construction process.

Avon, unlike much of the nation, is experiencing a moderate increase in the number of new home permits. New single-family-home building permits have typically been a major source of revenue for the Division. This past fiscal year, a total of 46 new, single-family homes were permitted. The average value of a single-family residence permitted was \$372,346. This figure represents building construction costs and does not include the cost of a building lot. The average



building-permit fee for those 46 new, single-family houses was \$5,591, with an average house size of 3,560 square feet. When reviewing the chart below for more detailed reporting, please be aware that all permit types, such as construction, electrical, plumbing, mechanical, demolition, and fire protection are included in the number of building permits.

The number of both commercial permits and other types of residential permits has remained steady, with the number of plan reviews and inspections required remaining high. This year, several major projects were completed and Certificates of Occupancy issued. Among those were the Avon Public Library, Fresh Market grocery store, Eastern Mountain Sports and the Colony Grille Restaurant. A few of the major projects permitted this year include major renovations to Nod Brook Mall, several other tenant improvements at Avon Market Place, a 6-unit townhouse building at Avon Old Farms School, and a new bank building at 239 West Main Street. In addition, the Capitol Region Education Council constructed major renovations to 20 Security Drive as a temporary school until their new school is built on Waterville Road. The Department continues to be very busy, as seen in the fact that permit revenue exceeded the 2012/2013 budget projections by 60%.

This year, during the month of May, the Building Department participated in Building Safety Month, sponsored by the International Code Council. This promoted awareness of Building Code importance where we all live, work and play. During May, several handouts and other promotional materials were made available at the public counter for both adults and children - in all, a successful event. The Department continues to implement the recommendations of the last ISO review completed in 2008. We are also in the process of developing mutual aid agreements with neighboring communities. These agreements would be utilized in the event of a natural or man-made disaster, where a single building department may become overwhelmed.

Fiscal Year	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Family Dwelling	14	32	20	46
Commercial Buildings	6	1	2	2
Permits Issued	1,533	1,554	1,826	1,954
Inspections Conducted	1,919	1,970	2,171	2,404
Permit Fees Collected	\$536,270	\$457,265	\$559,043	\$842,516
Value of Permits Issued	\$33,059, 891	\$32,317,339	\$34,205,274	\$52,928,314

# REPORT OF THE EMERGENCY MANAGEMENT DIRECTOR AND FIRE PREVENTION DIVISION

JAMES DIPACE, *Fire Marshal/EMD*

JAMES SANSONE, *Fire Inspector* / THOMAS POST, *Fire Inspector*

DENNIS BIANCHI, *Public Fire Educator – (Volunteer)*

What follows is the combined report of Emergency Management and the Division of Fire Prevention. The Division of Fire Prevention provides fire safety code inspections for new and existing buildings, fire safety code plan reviews, public fire education programs, and determines cause and origin for all fires. This year, more than 1,000 elementary students participated in fire safety programs at both elementary schools.

The Emergency Management Director maintains the town Emergency Operations Plan, (this year, a complete review/rewrite was completed) and activates/operates the Emergency Operations Center (located at the Avon Police Dept.) during town wide disasters or emergencies. This year, the EOC operated during the February blizzard and staff participated in the statewide hurricane exercise. For the fourth consecutive year, all 5<sup>th</sup> grade students were instructed in Student Tools for Emergency Planning (STEP).

FIRE PREVENTION – ACTIVITY REPORT - FY 12/13			
Plan Review	133	Town Safety Committee	0
Budget	5	Staff Meeting P & D	22
Communications	2	Fire Dept. Meetings	29
Complaint	18	Blasting Permit or Inspection	8
Professional Development	46	Fire Investigation	27
Construction Inspection	9	Office Administration	86
Incident Response	113	Open Burning Permit or Complaint	11
Building Code Inspection	15	Emergency Management	16
Fire Code Inspections	408	Consultation	98
Public Fire Education	628	<b>TOTAL ACTIVITIES</b>	<b>1,674</b>

# REPORT OF THE TOWN ENGINEER

LAWRENCE E. BARIL, P.E., *Town Engineer*

The Engineering Department also includes Sewers and Geographic Information Systems (GIS). The Engineering Department provides technical advice to other Town departments, boards and commissions, and the public. The Department is responsible for preparing engineering designs and specifications for the construction of municipal public works improvement projects. Construction plans for roadways, drainage, and sanitary sewer systems constructed by private developers are reviewed and inspected to ensure compliance with town standards. In addition, the Department is responsible for processing excavation, driveway, and sewer connection permits and related inspections and sign-off. Highlights for fiscal year 2012/2013 include:

- ❖ Haynes Road Utilities – this was the largest effort of the year – staff designed, surveyed, inspected and helped coordinate the installation of new sanitary sewers and natural gas mains and services, and replacement of public water mains and services.
- ❖ P & Z Applications – 48 applications were submitted for commercial and residential projects requiring review and comment by the Engineering Department. Eight Inland Wetlands applications also required review and comments.
- ❖ Permits - 90 permits were issued for the construction of driveways or work within the Town's right-of-way; up from 61 the previous year. Engineering performed hundreds of inspections for permitted work and public works projects and also received 1,533 Call-Before-You-Dig requests; 33 were emergency (after hours) requests.
- ❖ Requests for Service – responded to over 50 requests by residents, Police, and Public Works for issues such as drainage, sight line, and tree ownership.
- ❖ FEMA requests – we provide assistance to residents to request relief from FEMA for flood insurance, often caused by flaws in FEMA's digital flood zone mapping.
- ❖ Old Wheeler Lane Bridge – utilizing the Federal Local Bridge program (80% federal/ 20% local) we continued the process for rehabilitation of this bridge.
- ❖ Road Acceptances – during this year, there were several new road segments accepted into the Town's road network, within the Bridgewater and Kingswood subdivision – totaling 1.70 miles.
- ❖ Old Farms Bridge Replacement – funding has been resolved. Working with ConnDOT, who has assumed funding, design, permitting, and construction administration.

Geographic Information System (GIS) is responsible for development and maintenance of the Town-wide mapping system. This includes data maintenance and acquisition, special mapping projects for Town events, accident reconstruction assistance, maintenance of Assessor's mapping, specialty and general map development, and support for Town departments, emergency management, and residents. Engineering and GIS staff this year:

- ❖ Managed improvements to the Town of Avon GIS website accessible to the public through a link located on our Town website (Note: this site is being updated in fiscal year 2013/2014.)
- ❖ Added the ability to access FEMA information to the private Town of Avon GIS web site available to Town of Avon employees. This helps with answering questions from the public both by phone and walk-ins.
- ❖ Continued scanning maps filed in the Engineering Department and adding them to the existing database to catalog and view them through the Town's computer network, making them accessible to all Town departments. Finalized Town Clerk maps scanning and added these to the retrieval system.

- ❖ Implemented digital database for Town-owned storm drainage systems.
- ❖ Maintained the Assessing tax maps, which are available on the Town website.
- ❖ Made GIS information available to Police and Fire to be integrated within the dispatch system and for use in preplanning and incident command.
- ❖ Maintained the pavement management system database by updating roadway rehabilitation information.

## REPORT OF THE AVON WATER POLLUTION CONTROL AUTHORITY

MICHAEL FARRELL, *Chairperson*

The Sewer Department is responsible for operations and maintenance of the sanitary collection system, which includes over 85 miles of piping, 2,473 manholes, and four Town-owned pump stations. This includes the maintenance of inter-town agreements for waste treatment, sewer use billing, special contracts for equipment and support, routine inspections, and emergency call outs for service. Additionally, the following issues were addressed:

- ❖ Permits and acceptance of collection system infrastructure - 53 permits were issued for connection to the Town's sewer collection system during the fiscal year. Mainline sewer from the Haynes/Springbrook project were accepted into the Town network.
- ❖ Sewer Use Billing – The annual sewer use fee was increased this fiscal year from \$300 to \$306 per Equivalent Dwelling Unit (EDU). The AWPCA considered possible relief for elderly / fixed income residents.
- ❖ SCADA System – The Town's Secondary Control and Data Acquisition (SCADA) system has been maintained and incrementally improved to add more features to facilitate maintenance, control, and system monitoring. Included this year were additional controls and emergency equipment for the Meadowbrook pump station.
- ❖ Sewer Construction – Active sewer extensions this fiscal year included Weatherstone (Phase III), Haynes Road/Springbrook Drive, and Avon Place.
- ❖ Potential connections – Existing subdivisions with open lots will continue to produce future connections.
- ❖ Lateral extension program – Requests are frequent from land owners and developers regarding sewer availability. We also review the pavement management plan annually to coordinate utility work with pavement rehabilitation projects. Future sewer extensions will continue to be discussed and evaluated.

The Avon Water Pollution Control Authority meets on the second Thursday of each month in the Selectmen's Chamber. Dates and times are posted on the Town's website. The public is invited and is afforded an opportunity to speak during each meeting.

# REPORT OF THE TOWN CLERK

ANN L. DEARSTYNE, *Town Clerk*

The Town Clerk's office is responsible for the recording of Avon's records, which include land records, registration of trade names, vital statistics, veterans' discharges, recording and certification of Notaries Public, the issuance of various permits, such as burial, cremation, liquor, Dial-A-Ride tickets, and the issuance of licenses for marriage, sporting and dogs. The Town Clerk is responsible for the issuance of absentee ballots for elections, primaries, and referenda, and assists with voter registration.

This year, the volume of documents recorded increased. The conveyance receipts increased due to a change in the conveyance tax collected for the State. The office collected \$ 1,695,575.98 in Conveyance Tax that was forwarded to the State.

The office assisted in the election process with the preparation of poll ballots and the issuance of absentee ballots. A Presidential Election took place on November 6, 2012. The Annual Town Meeting, held on May 6th on the fiscal year 2013/2014 budget, was adjourned to a referendum on May 15, 2013. A combined total of 1,447 absentee ballots were issued during this fiscal year. The following represents a summary of the activities of this office for the past three years:

TOWN CLERK'S SUMMARY OF ACTIVITIES			
Activities	FY 10/11	FY 11/12	FY 12/13
Revenues Collected	\$788,961.72	\$ 775,158.06	\$ 966,179.89
State Conveyances	\$813,486.13	\$1,247,025.76	\$1,695,575.98
<b>TOTAL</b>	<b>\$1,602,447.85</b>	<b>\$2,002,183.82</b>	<b>\$2,661,755.87</b>
Pages of Land Records	23,642	21,609	24,212
Documents Recorded	4,774	4,602	5,204
Maps Recorded	37	23	40
Veterans Discharge	15	21	22
Births Recorded	118	104	99
Marriages Recorded	102	126	114
Deaths Recorded	125	181	191
Burial Permits	100	133	125
Dog Licenses Sold	1,952	1,821	1,918
Dial-A-Ride Tickets Sold	2,131	3,882	3,837
Sporting Licenses Sold	231	213	243
Pages of Minutes Recorded	342	632	817

The Town of Avon joined the Connecticut Town Clerks Portal in June 2010 for online access to town land records. This allows the search of land records 24/7. The website is: <https://Connecticut-townclerks-records.com>. The index and recorded documents can be viewed back to January 3, 1961.

The Connecticut State Library Historic Preservation Account, through Public Act 00-146, allows for collection of a \$3.00 fee for each document recorded, with \$2.00 of the fee forwarded to the State Library and \$1.00 per document retained by the Town to be used for historic document preservation. Approximately \$4,945 was retained this year for our continued document preservation

efforts. Through the Historic Preservation Grant Program, the Town applied for the funding and received a \$4,000 grant in July 2012, which was used to purchase an additional public land record terminal and new shelving for maps.

The Community Investment Act, Public Act 229, provides funding for municipal capital improvements, open space matching grants, farm viability grants and farmland preservation activities, and new and existing affordable housing programs. Under the Act, the Town Clerk's office collects a \$40.00 fee for each document recorded in the land records. Of that, the Town Clerk's office retains \$1.00, the Town retains \$3.00, and the remaining \$36.00 per document is remitted to the State Treasurer's Office. This generated for the Town \$14,835.00 and \$178,020.00 for the State.

We would like to make our residents aware that this office is a source of a great deal of information, most of which is public. The only restriction by state law is birth records. We are always available to assist people in locating records maintained by this office.

## REPORT OF THE REGISTRARS OF VOTERS

GENEVIEVE A. CLARK & LAURA HUNT, *Registrars*

At the beginning of fiscal year 2012/2013, there were 11,780 electors in the Town of Avon. The breakdown was as follows: Republican – 3,870; Democratic – 3,290; and Unaffiliated – 4,620.

On August 14, 2012, a primary was held for United States Senator and Representative in Congress in the Republican and Democratic Parties. The total votes cast were: Republican – 1,450; and Democratic – 1,000.

The Presidential Election was held on November 6, 2012 in each of the districts: Avon High School – 4,295 voted for a 82% turnout; Firehouse House Company 1 – 2,877 voted for a 82% turnout; and Roaring Brook School – 3,280 voted for a 85.9% turnout. A total of 10,452 eligible voters voted for a 82.8% turnout.

During the period from July 1, 2012 and November 30, 2012, the Registrars of Voters registered more than 1,000 new voters.

The Town Budget Referendum was held on May 16, 2013. A total of 1,082 eligible voters came out for a 8.7% turnout. The results were 812 yes and 248 no.

A High School voter registration was held in May for students who would be eighteen by November 5, 2013. During the period from January 1, 2013 to May 31, 2013, the Registrars of Voters conducted the Annual Voter Canvass, using the information provided by the National Change of Address Files.

The Registrars of Voters attended both the Fall and Spring Conferences for certification and review of existing and new legislation laws.

As of June 30, 2013, there were a total of 11,981 eligible voters: Republican – 3,938; Democratic – 3,340; and Unaffiliated – 4,703.

In June 2013, Rebecca "Becky" Blankenbicker retired as Deputy Registrar and Carmen Rourke has filled the Deputy Registrar position.



# REPORT OF THE SOCIAL SERVICES DEPARTMENT

ALAN E. ROSENBERG, *Director of Social Services*

The Social Services Department is responsible for administration and direct provision of social and human service activities of the Town. Like Avon itself, our services have grown and changed over the years. Today, our major program areas include services to single adults, families, youth, seniors, and the disabled. In addition to the services listed below, other programs this past year included:

- ❖ The Avon Police Association provided holiday dinners at the Whispering Pines senior housing complex.
- ❖ The Department received substance abuse prevention funding through a State (DMHAS) grant. Funds were used to pay for the supplies necessary for Avon Public Schools' participation in Red Ribbon Week, as well as other prevention activities.
- ❖ With the assistance of an ongoing State grant program, the Department administers a Youth Services Bureau to enhance the provision of local services for youth and their families. Services provided include: Programs for substance abuse prevention, parent training, individual and group counseling, and programs that foster positive youth development.

The Department would also like to acknowledge the dedicated corps of local volunteers and organizations whose help make many of these programs possible. Thank you!

SOCIAL SERVICES STATISTICS				
Service Provided	FY 12/13	FY 11/12	FY 10/11	FY 09/10
Short-term Counseling/Assessment	494	549	573	559
Information & Referral (regarding various local, regional, state & federal programs)	595	625	677	695
Energy Assistance Applications	160	180*	177*	352
Avon Emergency Fuel Bank Expenditures	\$5,930	\$11,299	\$15,666	\$9,916
Holiday Gift Basket Program	100	91	82	75
Avon Dial-A-Ride Service	2,903 rides	2,647 rides	2,143 rides	1,784 rides
Income Tax Preparation Assistance Program	188	137**	60	65
Avon's Special Needs Fund (aids families in crisis situations who do not qualify for public assistance)	115 occasions \$22,930	109 occasions \$21,467	142 occasions \$27,329	163 occasions \$28,717
Hartford Dispensary Trust Fund (short-term assistance)	29 occasions \$6,221	45 occasions \$10,059	37 occasions \$6,810	25 occasions \$7,094
Elderly/Disabled Renters Rebate Tax Relief Program	81	65	67	66
Salvation Army – Farmington Valley Service Unit (temporary assistance)	85 families \$17,893	66 families \$17,470	70 families \$22,791	85 families \$20,624
Avon Food Bank Expenditures	\$11,855	\$12,920	\$5,482	\$3,150
Youth Development Programs	13	17	15	10

\* Prior years included applicants from Canton.

\*\* Sessions held at Simsbury Public Library, with extended hours available.

# REPORT OF THE SOCIAL SERVICES SENIOR CENTER DIVISION

JENNIFER BENNETT, *Program Coordinator*

The Avon Senior Center enjoyed another busy and exciting year. We had 10,133 seniors sign our Daily Attendance Sheet; 1,065 programs with 11,791 seniors attending these programs. The Senior Calendar was the second most requested page on the Town website, with 64,738 viewers. Avon Senior Center was selected as one of seven Senior Centers in the State to receive a Program of Excellence Award by the Connecticut Association of Senior Center Personnel (CASCP). The award was in the Education category for our Taking Charge Program, a group that was formed to provide mutual support and build skills for self-advocacy. We had three interns this year. The staff and team of dedicated volunteers are happy to serve the Town of Avon senior citizens throughout the year.

The Senior Center acts as a referral and resource center for seniors and their families seeking information on services available that support older adults' needs. The Senior Center also offers a place for recreation and socialization where they can attend classes such as Zumba, Tai Chi, Chair Yoga, belong to groups and clubs, play card and board games and enjoy games such as Shuffleboard and Wii Bowling. This year we purchased a ping pong table and also started a puzzle group. These programs engage seniors and give them purpose, and the Senior Center is a place to turn to for answers. The Senior Center helps answer questions regarding housing, service information, resources, financial questions such as Medicare counseling, provides support, and helps to promote a weekly lunch program. On Tuesdays and Thursdays, older adults participate in our CRT (Community Renewal Team) Congregate Meal Program, which prepared 4,372 meals this year for seniors.

We continue to collaborate with the community for diverse programs. The collaborations include Town departments, Schools, Avon Chamber, local facilities and businesses, Regional Senior Center Programs, and the Farmington Valley VNA. Through these collaborations, we continue to offer programs for seniors to enjoy. One of the more popular programs is Thursday Movie Matinees, co-sponsored by the Senior Center, Avon Library and the Friends of the Avon Library.

AVON SENIOR CENTER STATISTICS					
# of Programs Per Year	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Health Clinics	100	90	100	100	100
Speaker's Programs	54	55	45	47	50
Social Events, Holiday Parties, Dances	70	65	60	50	50
Regional Senior Center Programming	4	6	10	10	8
Senior Citizens of Avon Weekly Meetings	40	43	45	45	45
# of Participants Per Year					
Senior Meals Program	4,312	4,322	4,235	4,471	4,372
Information & Referrals	400	700	1,000	1,050	1,100
Outreach	100	120	200	300	350
Advocacy	60	65	80	85	90
Public Relations	80	90	95	110	120
Intergenerational Programming with Schools	353	560	402	400	200
Computer Lab Use	140	525	843	1,320	1,365
Senior Volunteer Program	30	40	40	40	40



# REPORT OF THE COMMITTEE ON AGING

ALICE HERRMANN, *Chairperson*

The Committee on Aging is charged with evaluating the conditions and needs of the elderly and making recommendations to the Avon Town Council regarding programs and resources to support areas of need. The Committee reviewed the programs and activities provided at the Senior Center. The Committee was highly supportive of the new programs and services being offered, and was especially pleased with the ongoing outreach efforts, which have resulted in a marked increase in Center activity involving new participants. In addition, the Committee reviewed current programs and services, such as the Senior Meal Program and the Dial-A-Ride Program. The Committee unanimously supported the continuation of the Town's local tax-relief program, which is designed to assist local elderly homeowners.

## REPORT OF THE AVON VOLUNTEER FIRE DEPARTMENT

KENNETH SEDLAK, *President*

MICHAEL TRICK, *Chief*

Incorporated in 1943, the Avon Volunteer Fire Department (AVFD) proudly protects more than 18,400 people living in the 22.6 square miles that make up the Town of Avon. The Department's mission is to provide fire suppression and prevention, life safety, and rescue support, as well as other emergency community support, to the citizens of the Town of Avon. In addition, the Department provides mutual aid support to those surrounding communities that, in time of need, may request such assistance.

Staffed entirely by volunteers, the AVFD prides itself on the selflessness and dedication of its 191 members: 71 Firefighters, 14 Fire Police, 18 Administrative Members, 16 Explorers, 16 Active Veterans, 17 Retired Veterans, 36 Lifetime Members, and 13 Honorary Members—all of whom play a vital role in the safety of Avon. The Department operates six companies and 15 pieces of apparatus, including a brush truck, ladder truck, tanker, rescue vehicle, boat, and pumpers. Four stations are located throughout Town: Company 1 on Darling Drive, Company 2 on Secret Lake Road, Company 3 on West Avon Road, and Company 4 on Huckleberry Hill Road.

In 2012, the AVFD responded to nearly 700 calls for service, including: fire alarms, fires, CO alarms, motor vehicle accidents, basement pump outs, and house fires. No member is paid to protect residents' homes and businesses; this helps keep taxes down. Firefighters and fire police respond at all hours of the day and night, leaving their homes and families to help those in need.

**Budget** - The AVFD is funded primarily through the Town of Avon's operating budget. However, individual donations to the AVFD help keep the Department 100 percent volunteer and are critical to helping maintain the highest level of emergency response and readiness for the citizens of Avon. Up until 2011, the AVFD conducted a raffle to raise money to purchase items not included in the Town budget. However, the cost of



running the raffle and offering the prizes, in addition to strict requirements mandated by the State of Connecticut absorbed a sizable portion of what was raised. The AVFD now makes an annual appeal for donations with a letter sent to residents via U.S. Mail. Those wishing to contribute now have the option of doing so online at [www.avonvfd.org](http://www.avonvfd.org).

In 2013, the AVFD will replace Engine 9, a 1994 pumper reaching retirement age. Also in need of replacement are Engine 7, Rescue 8, and Engine 11.

Beyond responding to calls, receiving training, and attending meetings, AVFD volunteers are out in the community giving back in other ways. Members of the Department are actively involved with various education, fire prevention, and charitable programs throughout the community.

**Education** - Fire Safety programs are part of the curriculum at Pine Grove and Roaring Brook elementary schools and are also presented at fairs, sporting contests, daycare centers, and nursery schools throughout Town. As part of Avon Day festivities each year, it provides fire safety information for all ages.

In conjunction with the AVFD, the Avon Fire Marshal's office sponsors each October/November an annual fire prevention-themed poster contest. Fourth grade students at Pine Grove and Roaring Brook schools are eligible to enter poster designs from which one winner is selected and submitted to the Connecticut Fire Prevention Poster Committee to be judged along with winning posters from throughout the state. Winning artists from each county are featured in a calendar.

**Food Drive** - Since 2008, the AVFD has held regular food drives for the Avon Food Pantry. To date, the Department has collected over 11,000 pounds of food and more than \$6,000 in cash and gift card contributions.

**Blood Drive** - Recognizing that every minute of every day, someone needs blood and that blood can only come from volunteer donors, the AVFD holds an annual "Battle of the Badges" blood drive, a friendly competition between the Fire Department and Police Department.

**Citizen's Fire Academy** - For those who've ever wondered what an Avon Volunteer Firefighter does, the AVFD holds an annual Citizens Fire Academy. Students learn how to put on firefighter's gear, use a fire hose, and rescue a victim during a mock automobile accident.

**Giving Back** - AVFD members make valuable contributions to many different charitable organizations throughout the year, from the American Lung Association to the St. Baldrick's Foundation. Pictured from left to right are Firefighter Dave Costill, Captain Dave Bourgoine, and Firefighter Ramona Mansfield, who "tackled the tower" at Hartford 21 in the American Lung Association's Hartford Fight for Air Climb.

Over the past 69 years, more than 700 Avon residents have donated their time with the AVFD, and the Department is constantly looking for dedicated volunteers to help with fire fighting, rescue, and administration. To learn more, please call (860) 677-2644 or stop by the Company 1 firehouse located at 25 Darling Drive any Monday evening after 7:00 p.m. The AVFD is online at [www.avonvfd.org](http://www.avonvfd.org) and [www.facebook.com/AvonVFD](http://www.facebook.com/AvonVFD).



# REPORT OF THE FINANCE DEPARTMENT

MARGARET COLLIGAN, *Director of Finance*

The Department of Finance includes Finance Administration, Accounting, Assessing, and Revenue Collection. The Director of Finance provides general oversight and approval for their activities and coordinates the preparation of the Comprehensive Annual Financial Report (CAFR), assembling data provided by the three divisions, other Town Departments, the Board of Education, and the Town's independent auditors. This office coordinates with the Town Manager's office in the preparation of the annual budget, offering detailed budgetary information throughout the annual budget process at the Town's website, with which taxpayers can inform themselves about the Town's revenues and expenditures. The Director also coordinates the bond rating and sale processes, which involve the efforts of many, including both elected and appointed officials, and the support of the Town's bond advisors and counsel. The Town's bonds are currently rated Aaa by Moody's Investors Service and AAA by Standard & Poor's.

PROGRAM HIGHLIGHTS						
<b>Finance Administration</b>	❖	Issued General Obligation Bonds of \$7,100,000 on 10/30/2012 to permanently finance the Town’s share of the cost of the expansion of and renovations to the Avon Free Public Library.				
	❖	Completing the financial operations recommendations of the 7/6/09 Town Council approved Administrative Services Study.				
<b>Accounting</b>	❖	Decreased paper checks by 5%; EFT increased to 22% for vendor payments. 97% of Payroll transactions are EFT, up slightly from last year.				
	❖	Financial System (excluding budget) is fully implemented and integrated for financial reporting. Upgrade to Novatime (time and attendance) system during new fiscal year.				
	❖	Upgraded Cash Pro implemented and instrumental in reconciling bank activity.				
	❖	BOE started using remote deposit for checks.				
<b>Assessing</b>	❖	Continue to provide easy accessibility to real estate property information to the public and offer the ability to view what their personal taxes will be by entering assessment data into the Tax Calculator Form on the Town’s web site. Access real estate property information via a desktop kiosk in the Assessor’s Office, or at <a href="http://www.avonassessor.com">http://www.avonassessor.com</a> .				
	❖	Local Tax Relief Program is income adjusted higher than State Program, which increases the number of residents that are eligible.				
<b>Revenue Collection</b>	❖	Converting more manual processes to electronic means for importing and exporting data.				
	❖	On-line viewing of tax bills; public may now sign up for payment reminders and paperless billing.				
	❖	Continued on-line collection of tax payments by credit card or e-check for tax bills.				
PERFORMANCE MEASURES		FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
# of years “GFOA Certificate of Achievement for Excellence in Finance Reporting” received		27	28	29	30	31
# of years “Distinguished Budget Presentation Award Program” received		27	28	29	30	31
% of Current Tax Levy Collected		99.81	99.82	99.74	99.72	99.77

# REPORT OF THE DIVISION OF ACCOUNTING

LAURIE DORN, *Town Accountant*

The Accounting Division maintains and safeguards all financial records of the Town. Throughout the year, Accounting processes and records all revenues and expenditures for the Town and maintains the general ledger to create various reports and financial statements for the Independent Audit, award winning Comprehensive Annual Financial Report (CAFR), and state and federal audits. The Town's last audited CAFR is available for review on the Town's web page, [www.town.avon.ct.us](http://www.town.avon.ct.us).

The Accounting Department has fully implemented the payables, receipts, general ledger and payroll modules of the new ADMIN AUC program. To track employee hours and attendance, we continued to use NovaTime. This program will be upgraded in the next fiscal year.

ACTIVITY INDICATORS	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Payroll Checks Issued	175	177	205	179	139
Payroll Direct Deposits	4,479	4,508	4,361	4,588	4,582
Regular Payrolls	26	26	26	26	26
Exception Payrolls	1	2	4	1	3
Employees, W-2s Issued	325	315	310	294	299
Health Insured Retirees in System	62	66	72	76	79
Retirements Processed	14	9	11	2	5
Vendor Accounts Active	4,015	4,349	4,640	4,957	5,265
Manual Checks Issued	183	215	166	159	151
Total Vendor Checks Issued	3,546	3,606	3,331	3,255	3,353
Avg. Pooled Investment (millions)	25M	27M	30M	27M	16M

Performance Measurement	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
% Payroll payments made by check	4%	4%	4%	4%	3%
% Payroll payments by EFT	96%	96%	96%	96%	97%
Vendor payments by EFT	716	761	747	801	731
% of payments by EFT	20%	21%	22%	25%	22%

# REPORT OF THE COLLECTOR OF REVENUE

DEBORAH FIORETTI, *Collector of Revenue*

The Revenue Division is responsible for the overall administration of the Town's revenue collections. Governed by Federal law, State statutes and Town ordinances, the following represents the total collected in each classification:

COLLECTOR OF REVENUE SUMMARY OF ACTIVITIES			
	FY 10/11	FY 11/12	FY 12/13
% of current tax levy collected	99.74%	99.72%	99.77%
% of prior years' tax levy collected	76.85%	77.84%	84.79%
Current Tax Collection	\$63,623,025	\$65,710,719	\$63,941,635
Prior Years' Tax Collection	\$96,501	\$146,642	\$187,290
Sewer Use	\$1,458,872	\$1,514,140	\$1,259,487
Sewer Connections	\$227,500	\$77,500	\$603,589
Sewer Assessments	\$47,507	\$214,344	\$87,821
Water Main Assessments	\$12,330	\$9,986	\$7,581
Town Department Revenues	\$2,117,147	\$2,448,354	\$3,309,348
Tax Interest	\$149,259	\$161,608	\$163,113
Sewer Interest	\$10,293	\$13,973	\$21,618

The Revenue Office has been automating tax procedures, which have reduced office staff while still providing accurate and efficient processing of tax payments. The larger banks are paying escrowed real estate tax payments by wire transfer which has enabled funds to be deposited into the Town account within twenty-four hours of transfer. In July, the paperless billing was integrated into the web-based payment service that processes electronic checks, credit and debit card payments, displays tax bills and retains payment history. This service also offers paperless billing, email reminders, alerts and payment confirmations. In addition, by providing a paperless billing option, the Town of Avon will be able to reduce costs and utilize a "green" service that helps the environment.

The Office files real estate liens and monitors bankruptcy claims, processes Certificate of Correction and Refunds, updates the Grand List as a result of property transfers from data received from the Assessors Office and responds to requests from attorneys, lending institutions and title searches for tax information. The Office responds to taxpayers' inquiries regarding their account status, issues monthly updates on delinquent accounts, and furnishes Income Tax information.

The Office, in addition to preparing, mailing, and collecting taxes, makes daily bank deposits to ensure maximum investment income. The Office is also responsible for the preparation, filing and monitoring of Alias Tax Warrants with a State Marshal, when delinquent notices fail to result in payment. The statutory reports on the Town's levy, owners' benefits, disability and veteran's exemptions are filed in conjunction with the Town Assessor. Quarterly reports of the Town's collections are filed with the US Bureau of the Census.

Program Activity	FY 10/11	FY 11/12	FY 12/13
Certificates of Correction	1,490	1,362	1,386
Property Transfers	498	495	635
Refunds	214	288	420
Tax Bills Processed	27,422	27,350	27,444
Sewer Use Bills Processed	3,672	3,700	3,743
# Warrants Collected	258	299	189

# REPORT OF THE SIMSBURY REGIONAL PROBATE DISTRICT

CYNTHIA C. BECKER, *Probate Judge*

The Simsbury Regional Probate District encompasses the Towns of Avon, Canton, Granby and Simsbury and is located in the Simsbury Town Hall. Cynthia C. Becker, former judge for the Avon Probate Court, was elected as Judge of the Simsbury Regional Probate District for the term commencing January 5, 2011.

The mission of the Simsbury Regional Probate Court is to assist individuals and families residing in the district who require the services of the court in an efficient and compassionate manner. The probate court strives to ease the process as much as possible, knowing that during stressful times, it is difficult to cope with the unknown.

Although the staff and judge cannot provide legal advice to the users of the court, informational pamphlets are available and questions are always welcome. In addition, Judge Becker, in her capacity as Judge of Probate, is available to speak to community groups about probate matters.

**Jurisdiction of the Court:** Connecticut probate courts have jurisdiction over probating of wills, administration and settlement of decedent's estates, overseeing the carrying out of the terms and provisions of testamentary and living (inter vivos) trusts, and reviewing the accountings of trustees. In addition, probate courts appoint, supervise, and remove conservators of the person and estate of individuals incapable of managing their personal or financial affairs, due to mental or physical disability. These areas represent over half of the Simsbury Regional Probate Court's workload.

The probate court also has jurisdiction over the appointment and supervision of guardians of the property and persons of minors and persons with developmental disabilities; the removal of unfit parents as guardians of their children; the termination of parental rights of parents who cannot fulfill their parental responsibilities; the adjudication of paternity of children born out of wedlock; and the finalization of adoptions. These matters make up about one third of the court's caseload, but are some of the most sensitive and time-consuming responsibilities of the court.

While probate courts have jurisdiction to authorize the commitment of those suffering from mental illness, drug, or alcohol addiction to appropriate hospitals or facilities for treatment, these cases represent a small percentage of the court's workload, due mainly to the absence of psychiatric facilities in the region.

**New Developments:** The Connecticut Probate Assembly revised the Probate Practice Book, which means that the users of the Probate Court will find there have been some procedural changes and new forms. The new Probate Court Rules of Procedure went into effect July 1, 2013. A complete copy of the Probate Court Rules of Procedure can be found on our website: <http://jud.ct.gov/probate/CourtRules/default.htm>. A list of the new Probate Court forms can be found on our website: [www.ctprobate.gov](http://www.ctprobate.gov).

**2012-2013 Workload of Court:** During the past year, 143 applications were accepted for probating decedent's estates. In addition, 159 small estate affidavits and tax purposes only estates were filed. The Court also processed several applications for Conservatorships, Guardianships of the Estate and Person of minors, Guardianships of the Intellectually Disabled, Termination of Parental Rights, approval of Adoptions, Name Changes, and intervivos trust matters.

**Court Contact Information:** The Probate Court is located at the Simsbury Town Hall, 933 Hopmeadow Street, and is open Monday through Friday from 8:30 AM-4:30 PM. On-line information about the courts is available on our website, located at [www.jud.ct.gov](http://www.jud.ct.gov), click on "probate." Many of the forms used by the probate courts are now available through the website.



# REPORT OF THE INFORMATION TECHNOLOGY PROGRAM

MARGARET COLLIGAN, *Chairperson*

This program was established in the fiscal year 2000/2001 Operating Budget. The Information Technology Committee reports to the Town Manager and currently consists of the Finance Director, CAD/GIS Manager, Assistant Town Manager, Library Director, Police Chief, Director of Public Works, and the Fire Marshal/Assistant Building Official/Emergency Management Director. This Committee recommends information technology policy, interacts with users, and directs consultants to design, implement and maintain the Town's information technology operations with a continued emphasis on providing "24/7" government information via the Town's website at [www.town.avon.ct.us](http://www.town.avon.ct.us) using a user-friendly "citizen-centric" webpage layout. The Town's website features budgets, annual audits, RFP's, job opportunities, agendas, minutes, ordinances, on-line registration for Recreation program, payment of taxes on-line, and a "tax impact calculator," which assists residents in determining their property taxes. The Committee will continue to manage all forms of remote access to the Town's computer systems, including internet and Geographic Information Systems.

PERFORMANCE MEASURES	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
# of workstations and servers supported	79	88	88	91	92
# of Help Desk Calls Processed (Monthly Average) and % addressed in one shift turnaround *	51/99%	111/96%	46/98%	53/98%	48/98%
Replacement and new computer purchases (34% of inventory is used/refurbished)	25	5	12	5	10
Server Availability (Business Continuity Indicator)	99%	99%	99%	99%	99%
# of Threats Detected and Prevented (Monthly Average)	9	9	14	9	10
Training Classes Held (not including outside classes)	0	0	2	2	0

\* Not all requests are captured through the automated on-line request as administrator does not submit electronic requests for work performed on a proactive basis.

TOWN OF AVON WEBSITE STATISTICS	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Total Hits	2,293,978	2,391,809	1,668,899	1,313,568	2,055,272
Visitor Sessions	335,497	375,022	344,270	281,691	370,479
Unique Visitors*	165,153	124,827	91,241	245,124	100,883
Avg. Session Length (secs.)	9.74	8.89	7.52	14.09	13.15
No. of Pages Viewed	2,291,387	2,390,590	1,665,570	2,037,275	2,026,875
Down-loaded Adobe Files	128,926	134,503	132,527	96,735	124,448
<b>Number of Subscribers</b>	<b>FY 08/09</b>	<b>FY 09/10</b>	<b>FY 10/11</b>	<b>FY 11/12</b>	<b>FY 12/13</b>
Agendas	510	659	744	1,191	1,180
Bulletin Board	779	943	1,045	882	893
Employment	364	456	509	595	657
Recreation Bulletin Board	863	1,002	1,102	1,342	1,050
Library Notices	928	1,053	1,131	1,211	6,636**
TOTALS	3,444	4,113	4,531	5,221	10,416

\* A "unique" visitor is counted once/month without regard to number of days he/she visits the website.

\*\*One time increase due to the automatic subscription of all AFPL cardholders.

# REPORT OF THE FARMINGTON VALLEY HEALTH DISTRICT

JENNIFER C. KERTANIS, *Director of Health*

The Farmington Valley Health District is the local health department for the Town of Avon. The local health department is responsible for preventing disease outbreaks, promoting policies that support health, and protecting the public from health threats.

**Jennifer C. Kertanis joins the District as its new Director** - It has been a transition year for the District after Rick Matheny, director for 37 years, retired last August. In September, Jennifer Kertanis became the District's second health director. Prior to joining the District, Jennifer served for ten years as the Executive Director of the Connecticut Association of Directors of Health, an organization that provided advocacy, workforce trainings and program development for Connecticut's local health departments. Prior to that, she worked for 11 years at the CT Department of Public Health as an epidemiologist in environmental health. Jennifer is a resident in the District and is thrilled to be working for the towns in the Farmington Valley.

The public health challenges that face our communities are dynamic and complex. Despite advances in vaccine preventable disease, food safety and environmental conditions, this is the first generation of children that are projected to live a shorter life than their parents, due to an obesity epidemic and rising rates of chronic diseases, including diabetes and heart disease. New and emerging infections, including pandemic influenza, demand vigilance and require public health to have well developed and exercised response plans. Jennifer is looking forward to building strong partnerships as the District strives to make the Farmington Valley the healthiest place to live, work and play.

**UConn student interns enhance FVHD health promotion activities** - The District was very fortunate to host three students pursuing their Masters in Public Health at UConn in Farmington. Students come with a variety of skills in health education, epidemiology and program planning. With student support, FVHD was able to update and enhance the District website, develop materials on the obesity epidemic, promote healthy eating and active living initiatives, and assist with our public bathing water sampling. Hosting graduate level student interns is a win-win. The District is able to put student skills and fresh ideas to work to enhance our programs and services and the students receive practice-based learning and real-life work experience.

**Environmental health activities** - The District is responsible for enforcing the Connecticut public health code and may adopt reasonable rules and regulations for the promotion of general health. The District permits food service establishments, salons, public pools, and temporary food events. Permits are also issued for wells, new septic installation, and repairs. Inspections of all regulated facilities and activities are performed to ensure compliance with state and local regulations.

Permits Issued		Inspections/Site Visits/Sampling	
Food Service Establishments	115	Food Service Establishments	180
Salons	34	Salons	54
New Septic	14	New Septic	28
Septic Repair	31	Septic Repair	101
Temporary Food Service	38	Public Bathing	39
Pool	19	Day Care	12
		Complaints (ALL)	63



# FARMINGTON VALLEY VISITING NURSE ASSOCIATION, INC.

INCY S. MUIR, *Executive Director*

In keeping with the long standing history of the Farmington Valley VNA of promoting health and wellness in the community and providing home health and Hospice care to the residents of Avon, we are pleased to say that this continues to be our objective and we have had another very successful year. Although a challenge, our Agency is very proud that it continues to operate as a non-profit, independent VNA that is not owned, operated or otherwise managed by a hospital or large health care system. We are working diligently to retain this status and the historical, charitable mission that the Farmington Valley VNA has carried out since 1908.

As a whole, our Agency is continuing to do well even in this difficult environment. The competition with larger, hospital based organizations is rising and reimbursement from the State and Federal government is either flat or decreasing. Each year we have to do more with less but we are very pleased with the work we continue to do in the community. Our patient care and quality outcomes exceed State and Federal benchmarks and we are honored to have been designated as a '2012 Home Care Elite' home health provider, which is an independent compilation of the most successful home care providers in the United States. Our Agency ranked in the top 100 nationally and is one of only three agencies in Connecticut that attained this designation. This designation is the result of outstanding patient care outcomes, quality improvement measures, patient experiences, and financial management.

So many people have been positively touched in some way by our organization. Preschool vision and hearing testing, blood pressure screenings, flu immunizations, in-home health services following surgery, illness or injury, educational programs at locations throughout the community, and compassionate Hospice services when caring for a terminally ill loved one in the home: these are just a few examples of the ways the Farmington Valley VNA has benefited local residents of all ages. Services available to Avon residents include:

- ◆ Skilled Nursing
- ◆ Physical Therapy
- ◆ Occupational Therapy
- ◆ Speech Therapy
- ◆ Medical Social Services
- ◆ Home Health Aide Services
- ◆ Private Duty Aide Services
- ◆ Intravenous Therapy
- ◆ Nutritional Counseling
- ◆ Companion and Homemaker Services

A variety of specialized services are also provided, including complex wound care management, prothrombin time testing, pulse oximetry, cardiac nursing, including a Congestive Heart Failure management program, early rehabilitation protocols after total joint replacements, diabetes education and management, and contemporary remote telemonitoring of patients' cardiac and respiratory status.

The Agency's Community Programs Department also provides an outstanding level of quality services with a focus on illness prevention, education, and maintaining good health. Flu season continues to be a challenge in today's environment, with intense competition from pharmacies, urgent care facilities, and national home health franchises. Residents often return to the Agency to receive their flu shot as they appreciate the nurses' knowledge of the immunization being given, education they provide, and the one-on-one attention they receive from an engaged, caring health professional. As a new service, the Agency began offering Zostavax (the Shingles vaccine), due to the greater incidence of this condition among middle age adults and the debilitating complications that can occur. Overall, the Agency was pleased to serve over 700 Avon residents through their participation in one or more illness prevention services during the past year.

Despite the growing complexities of retaining its independence and local presence, the Farmington Valley VNA is very pleased to be an integral and vital part of Avon's community, and remains committed to improving the quality of life of our residents and families.

For additional information about the Farmington Valley VNA and its programs, please call 860-651-3539 or visit [www.farmingtonvalleyvna.org](http://www.farmingtonvalleyvna.org)

# REPORT OF THE AVON HISTORICAL SOCIETY

TERRI WILSON, *President*  
HELAINE BERTSCH, *Secretary*  
[www.avonhistoricalsociety.org](http://www.avonhistoricalsociety.org)

The mission of the Avon Historical Society is to identify, collect, utilize, publish, display, promote and preserve the history and heritage of Avon. The Society was founded in 1974 and maintains four properties. Two are open to the public, free of charge, on Sundays, from 2:00 p.m.-4:00 p.m., from June through September, or by appointment. Membership in the Society is open to the public.

■ **School House #3** – 8 West Main Street (Route 44). Built in 1845, it was moved from its original location on the site of the current Avon Free Public Library to its current location. It is now being used as the headquarters and staging for new exhibits. The only permanent exhibit for the public to see, by appointment, is of the Farmington Canal (1828-1847) which ran north and south through town before the railroad was built. Open by appointment only.

■ **Pine Grove Schoolhouse** – 3 Harris Road (Route 167). A restored one-room schoolhouse, built in 1865, when Avon's 7<sup>th</sup> school district was established by the State. The school was in use until 1949, then restored for our nation's Bicentennial in 1976 and opened to the public. Features include period desks, books, slates, etc.

■ **The Derrin House** – 249 West Avon Road (Route 167). A farmhouse, built c. 1810, which was last used for the caretaker of the First Co. Governor's Horse Guard. The Society leased the building in 1996 and has been restoring it ever since. Today, the first floor is open to the public.

■ **Horse Guard Barn** – 239 West Avon Road (Route 167). A lease was signed by the Society in early 2011 for adaptive reuse of this barn on the property of the First Co. Governor's Horse Guard property. The Society is actively seeking funding for this project and welcomes the public's participation in this effort to save this c. 1880 English Bank Barn. It is not open to the public yet, as work needs to be done to secure it for this use.

■ **The Marion Hunter History Room** – Avon Free Public Library. This room is the location of local maps, deeds, genealogical information and other historic items. The History Room was dedicated in June of 2012, when the newly renovated Library opened. Check out the ever changing displays in the display case. The room is staffed by volunteers.

The Society holds events and partners with other local groups to bring local history subjects to the public. We are in the midst of a four-year commemoration of the U.S. Civil War and, as such, we have joined with other groups to sponsor several programs and special events through May 2015.

Avon Historical Society Board of Directors	
Terri Wilson, President	Helaine Bertsch, Secretary
Pam Fahey, Vice President	Sat Mayall, Treasurer
<b>Trustees:</b> Samantha Klabumer, Glenn Lawrence, Carolyn McGrattan, Elisabeth Neff, Sebastian Saraceno, Anne Savo, Kate Margaret Stoll, Eric Thronson, Leonard Tolisano, Peter Wright, and Sue Zielenbach	

# REVENUES - APPROVED FOR FISCAL YEAR 2013/2014

	ACTUAL FY 11/12	BUDGETED FY 12/13	ADOPTED FY 13/14	\$ INC/ (DEC)	% INC/ -DEC		ACTUAL FY 11/12	BUDGETED FY 12/13	ADOPTED FY 13/14	\$ INC/ (DEC)	% INC/ -DEC
PROPERTY TAXES & ASSESSMENTS						CHARGES FOR CURRENT SERVICES					
Gross Levy	\$66,136,747	\$68,436,946	\$70,769,917	\$2,332,971	3.41%	PUBLIC SAFETY					
Uncollectible	(\$665,565)	(\$665,565)	(\$635,565)	\$30,000	-4.51%	Police Services	\$97,858	\$66,708	\$56,807	(\$9,901)	-14.84%
Net Levy	\$65,471,182	\$67,771,381	\$70,134,352	\$2,362,971	3.49%	Accident Reports & Photos	\$1,194	\$1,700	\$1,200	(\$500)	-29.41%
Supplemental Real Estate	\$95,108	\$85,525	\$85,525	\$0	0.00%	Alarm System	\$5,925	\$5,500	\$5,500	\$0	0.00%
Supplemental Motor Vehicle	\$506,028	\$280,920	\$280,920	\$0	0.00%	Animal Pound Fee	\$1,460	\$2,000	\$1,500	(\$500)	-25.00%
Prior Levies	\$180,077	\$85,000	\$85,000	\$0	0.00%	PUBLIC WORKS					
Interest & Penalties	\$161,608	\$120,000	\$120,000	\$0	0.00%	Sewer Use Charges	\$1,514,141	\$1,500,000	\$1,680,484	\$180,484	12.03%
Sewer Assessments	\$214,344	\$54,400	\$60,000	\$5,600	10.29%	Sewer Connection Charges	\$83,524	\$37,500	\$239,685	\$202,185	539.16%
West Main Interest	\$1,081	\$0	\$0	\$0	0.00%	Sale of Materials	\$986	\$0	\$0	\$0	0.00%
Lakeview Water Ext. Assessments	\$9,987	\$10,500	\$0	(\$10,500)	-100.00%	Landfill (Residential) Fees	\$113,131	\$152,000	\$141,000	(\$11,000)	-7.24%
Telephone Gross Receipts	\$63,374	\$100,000	\$100,000	\$0	0.00%	Landfill - Bulky Waste/Other	\$34,616	\$40,000	\$36,000	(\$4,000)	-10.00%
<b>TOTAL PROPERTY TAXES &amp; ASSESSMENTS</b>	<b>\$66,702,789</b>	<b>\$68,507,726</b>	<b>\$70,865,797</b>	<b>\$2,358,071</b>	<b>3.44%</b>	HEALTH AND SOCIAL SERVICES:					
LICENSES, FEES & PERMITS						Vital Statistics	\$22,691	\$20,000	\$20,000	\$0	0.00%
Police Protection	\$4,455	\$2,600	\$2,600	\$0	0.00%	RECREATION & PARKS:					
Building, Struct. and Equip.	\$550,089	\$400,000	\$430,000	\$30,000	7.50%	Organized Summer Programs	\$33,644	\$30,000	\$30,000	\$0	0.00%
Hunting and Fishing	\$83	\$75	\$75	\$0	0.00%	Swim Fees	\$54,944	\$68,000	\$65,000	(\$3,000)	-4.41%
Animal Licenses	\$12,184	\$5,500	\$5,500	\$0	0.00%	Fees: Non-Reimbursable	\$3,495	\$4,000	\$4,000	\$0	0.00%
Street and Curb	\$3,350	\$1,780	\$1,780	\$0	0.00%	Fees: Reimbursable	\$300,115	\$268,242	\$258,282	(\$9,960)	-3.71%
Recording & Conveyance	\$524,517	\$470,000	\$490,000	\$20,000	4.26%	Maintenance Fees	\$58,533	\$55,738	\$56,175	\$437	0.78%
Conservation and Development	\$21,683	\$20,650	\$20,650	\$0	0.00%	Senior Rec. Activities	\$22,500	\$9,550	\$9,350	(\$200)	-2.09%
Sale: Maps/Publications/Copies	\$26,882	\$20,000	\$20,000	\$0	0.00%	EDUCATION					
LOCAP Recording Fee	\$12,858	\$11,000	\$13,000	\$2,000	18.18%	Cafeteria Sales	\$1,100,738	\$1,192,638	\$1,223,215	\$30,577	2.56%
Sewer Permits & Inspection Fees	\$2,000	\$4,300	\$12,150	\$7,850	182.56%	BOE Athletic Game Receipts/Pay to Play	\$244,624	\$184,995	\$184,995	\$0	0.00%
<b>TOTAL LICENSES, FEES &amp; PERMITS</b>	<b>\$1,158,101</b>	<b>\$935,905</b>	<b>\$995,755</b>	<b>\$59,850</b>	<b>6.39%</b>	Use of School Facilities	\$63,297	\$54,000	\$54,000	\$0	0.00%
INTERGOVERNMENTAL STATE GRANTS-IN-AID:						FINES & FORFEITS					
Relamp Grant 09 OPM 1099AD	\$60,399	\$0	\$0	\$0	0.00%	Courts	\$410	\$500	\$500	\$0	0.00%
FEMA Reimbursement (Alfred and Irene)	\$1,875,219	\$0	\$0	\$0	0.00%	BOE Employee Bnft Contrb, Dent/Life	\$134,787	\$118,380	\$118,917	\$537	0.45%
Equalized Cost Sharing (ECS)	\$1,254,193	\$1,232,688	\$1,232,688	\$0	0.00%	BOE Miscellaneous Receipts	\$72,887	\$0	\$64,625	\$64,625	0.00%
State Library Construction Grant	\$1,000,000	\$0	\$0	\$0	0.00%	BOE Tuition Receipts-Parent Paid (pre K Prog)	\$23,200	\$18,150	\$32,000	\$13,850	0.00%
BOE Education Program Grants	\$1,315,722	\$31,500	\$32,000	\$500	1.59%	BOE TEAM Program	\$7,000	\$7,000	\$0	(\$7,000)	-100.00%
BOE Education Program Grants - Fund #13 Various	\$7,443	\$0	\$58,919	\$58,919	100.00%	BOE Cafeteria Rent Receipts	\$99,573	\$99,573	\$99,573	\$0	0.00%
School Transportation	\$8,594	\$8,306	\$8,306	\$0	0.00%	BOE AHS Parking Fees	\$38,778	\$35,250	\$0	(\$35,250)	-100.00%
BOE Special Education Excess Cost	\$0	\$707,487	\$876,712	\$169,225	23.92%	BOE Interdistrict Tuition Valley Alt. Academy	\$30,000	\$0	\$0	\$0	0.00%
BOE Open Choice Attendance	\$0	\$340,812	\$612,000	\$271,188	79.57%	BOE Special Education Tuition	\$223,681	\$474,474	\$475,000	\$526	0.11%
Title II Part A Teachers	\$38,895	\$32,681	\$36,289	\$3,608	11.04%	Public Library	\$11,375	\$16,000	\$16,000	\$0	0.00%
Adult Education Cooperative Fund #13	\$1,482	\$1,482	\$1,987	\$505	34.08%	<b>TOTAL CHARGES FOR CURRENT SVCS.</b>	<b>\$4,399,107</b>	<b>\$4,461,898</b>	<b>\$4,873,808</b>	<b>\$411,910</b>	<b>9.23%</b>
IDEA 611 Part B - Fund #13	\$606,687	\$568,555	\$581,122	\$12,567	2.21%	OTHER LOCAL REVENUES					
Title I Improving Basic Programs - Fund #13	\$26,913	\$55,288	\$133,773	\$78,485	141.96%	Investment Interest	\$33,947	\$105,000	\$101,745	(\$3,255)	-3.10%
Pre School IDEA 619 - Fund #13	\$19,617	\$18,332	\$18,537	\$205	1.12%	Sewer Use - Interest & Liens	\$9,934	\$10,000	\$15,000	\$5,000	50.00%
Carl Perkins - Fund #13	\$16,425	\$17,426	\$25,183	\$7,757	44.51%	Sewer Assessments Interest & Liens	\$4,040	\$100	\$100	\$0	0.00%
Sheff Settlement - Fund #13	\$102,300	\$52,300	\$182,375	\$130,075	248.71%	AFPL CL&P Energy Effic. Inc. Payment	\$22,169	\$0	\$0	\$0	0.00%
School Building Construction	\$194,524	\$68,070	\$0	(\$68,070)	-100.00%	Refunds & Reimbursements	\$181,967	\$145,826	\$144,342	(\$1,484)	0.00%
Education Jobs - Fund #13	\$72,076	\$7,670	\$0	(\$7,670)	-100.00%	Donations & Grants Private Source-Rec. Act.	\$554,202	\$0	\$0	\$0	0.00%
Public Library	\$1,245	\$1,200	\$1,200	\$0	0.00%	Donations&Grants Private Source-State & Fed	\$37,790	\$0	\$0	\$0	0.00%
Pilot: Grants in Lieu of Taxes	\$92,465	\$92,113	\$92,113	\$0	0.00%	Donations & Grants Private Source	\$18,399	\$0	\$0	\$0	0.00%
Pilot: Pequot Funds	\$15,034	\$14,251	\$14,251	\$0	0.00%	Refunds & Reimbursements - Sprint Tower	\$50,281	\$46,554	\$46,554	\$0	0.00%
Property Tax Relief-Elderly	\$86,572	\$95,000	\$90,000	(\$5,000)	-5.26%	Salvage and Demolition Sales	\$14,526	\$13,000	\$13,000	\$0	0.00%
Veteran Reimbursement	\$5,458	\$5,500	\$5,500	\$0	0.00%	Interlocal Program Funding	\$77,199	\$72,660	\$75,600	\$2,940	4.05%
(LOCIP) Local Cap. Improv. Fund	\$106,650	\$93,797	\$93,797	\$0	0.00%	Miscellaneous	\$6,323	\$11,812	\$11,812	\$0	0.00%
Town Aid Road Fund	\$153,609	\$126,454	\$113,809	(\$12,645)	-10.00%	Sale of Property	\$47,352	\$25,000	\$25,000	\$0	0.00%
Cafeteria - Board of Education	\$115,715	\$131,045	\$147,500	\$16,455	12.56%	Forest, Park Mgmt. Sales	\$0	\$12,000	\$10,000	(\$2,000)	-16.67%
Pilot: Colleges & Hospitals	\$3,232	\$3,232	\$3,232	\$16,455	0.00%	<b>TOTAL OTHER LOCAL REVENUES</b>	<b>\$1,058,129</b>	<b>\$441,952</b>	<b>\$443,153</b>	<b>\$1,201</b>	<b>0.27%</b>
Miscellaneous State Grant Receipts	\$47,505	\$7,400	\$7,400	\$0	100.00%	OTHER FINANCING SOURCES					
Emerg. Homeland	\$1,739	\$0	\$0	\$0	0.00%	General Fund Undesig. Fund Balance	\$85,370	\$0	\$0	\$0	0.00%
Youth Services Grant	\$20,250	\$0	\$0	\$0	0.00%	Sewer Fund Undesignated Fund Balance	\$420,000	\$456,512	\$0	(\$456,512)	0.00%
Judicial Branch 51-56	\$3,676	\$0	\$0	\$0	0.00%	School Facil.-Use Undesignated Balance	\$20,000	\$0	\$0	\$0	0.00%
Manufacturing Transition - State Grant Receipts	\$0	\$213,211	\$213,211	\$0	0.00%	<b>TOTAL OTHER FINANCING SOURCES</b>	<b>\$525,370</b>	<b>\$456,512</b>	<b>\$0</b>	<b>(\$456,512)</b>	<b>-100.00%</b>
Misc. Governor's Budget Initiatives	\$154,179	\$0	\$0	\$0	0.00%	<b>TOTAL REVENUES-ALL FUNDS</b>	<b>\$81,251,314</b>	<b>\$78,729,793</b>	<b>\$81,760,417</b>	<b>\$3,030,624</b>	<b>3.85%</b>
<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$7,407,818</b>	<b>\$3,925,800</b>	<b>\$4,581,904</b>	<b>\$656,104</b>	<b>16.71%</b>						
<b>TOTAL THIS PAGE</b>	<b>\$75,268,708</b>	<b>\$73,369,431</b>	<b>\$76,443,456</b>	<b>\$3,074,025</b>	<b>4.19%</b>						

# EXPENDITURES - APPROVED FOR FISCAL YEAR 2013/2014

	ACTUAL FY 11/12	BUDGETED FY 12/13	ADOPTED FY 13/14	\$ INC/ /(DEC)	% INC/ -DEC		ACTUAL FY 11/12	BUDGETED FY 12/13	ADOPTED FY 13/14	\$ INC/ /(DEC)	% INC/ -DEC
TOWN COUNCIL						CONSERVATION & DEVELOPMENT					
GENERAL GOVERNMENT						Planning & Zoning	\$406,957	\$422,047	\$438,808	\$16,761	3.97%
Legislative	\$49,867	\$50,782	\$49,754	(\$1,028)	-2.02%	Conserv. Of Natural Resources	\$141,010	\$154,983	\$162,052	\$7,069	4.56%
Executive	\$429,314	\$451,510	\$473,984	\$22,474	4.98%						
Judicial	\$19,712	\$5,000	\$4,500	(\$500)	-10.00%	<b>TOTAL CONSERVATION &amp; DEV'T</b>	\$547,967	\$577,030	\$600,860	\$23,830	4.13%
Elections	\$78,708	\$101,844	\$93,652	(\$8,192)	-8.04%						
Legal	\$219,687	\$160,000	\$160,000	\$0	0.00%	MISCELLANEOUS					
Recording & Reporting	\$340,294	\$360,044	\$382,488	\$22,444	6.23%	Claims & Losses	\$11,984	\$30,520	\$15,000	(\$15,520)	-50.85%
Town Hall	\$169,011	\$152,873	\$101,282	(\$51,591)	-33.75%	Municipal Insurance	\$174,252	\$225,106	\$234,858	\$9,752	4.33%
Human Resources	\$215,705	\$225,104	\$232,150	\$7,046	3.13%	Intergovernmental Expend.	\$46,235	\$56,550	\$56,500	(\$50)	-0.09%
Finance	\$1,358,335	\$1,400,114	\$1,458,736	\$58,622	4.19%	Contingency	\$334	\$25,000	\$10,000	(\$15,000)	-60.00%
<b>TOTAL GENERAL GOVERNMENT</b>	\$2,880,633	\$2,907,271	\$2,956,546	\$49,275	1.69%	<b>TOTAL MISCELLANEOUS</b>	\$232,805	\$337,176	\$316,358	(\$20,818)	-6.17%
PUBLIC SAFETY						<b>SUB-TOTAL TOWN OF AVON</b>	<b>\$21,977,222</b>	<b>\$20,063,046</b>	<b>\$20,851,925</b>	<b>\$788,879</b>	<b>3.93%</b>
Police Protection	\$5,607,508	\$5,763,034	\$5,879,983	\$116,949	2.03%	SEWERS					
Fire Protection	\$1,743,279	\$1,747,267	\$1,720,019	(\$27,248)	-1.56%	Operating Expenses	\$1,544,786	\$1,752,526	\$1,807,419	\$54,893	3.13%
Central Communications	\$637,523	\$723,640	\$758,182	\$34,542	4.77%						
Protective Inspection	\$260,349	\$290,253	\$320,071	\$29,818	10.27%	<b>TOTAL SEWERS</b>	\$1,544,786	\$1,752,526	\$1,807,419	\$54,893	3.13%
Other Protection	\$352,307	\$245,683	\$244,925	(\$758)	-0.31%						
<b>TOTAL PUBLIC SAFETY</b>	\$8,600,966	\$8,769,877	\$8,923,180	\$153,303	1.75%	CAPITAL IMPROV. DEBT SERVICE					
PUBLIC WORKS						Bond & Anticipat. Notes	\$4,808,189	\$4,546,338	\$3,858,790	(\$687,548)	-15.12%
Administration	\$384,911	\$365,271	\$379,752	\$14,481	3.96%	<b>TOTAL CAP. IMP. DEBT SERVICE</b>	\$4,808,189	\$4,546,338	\$3,858,790	(\$687,548)	-15.12%
Highways	\$4,219,330	\$1,793,552	\$1,876,355	\$82,803	4.62%						
Sanitation	\$335,176	\$387,262	\$406,639	\$19,377	5.00%	CAPITAL IMPROVE. PROGRAM (CIP)					
Machinery & Equipment	\$450,756	\$473,492	\$493,301	\$19,809	4.18%	Capital Improvement Facilities	\$1,136,297	\$797,783	\$1,607,297	\$809,514	101.47%
Buildings & Grounds	\$984,848	\$1,044,868	\$1,481,735	\$436,867	41.81%	Capital Improvement Equipment	\$200,000	\$900,000	\$506,000	(\$394,000)	-43.78%
Engineering	\$307,480	\$328,123	\$339,987	\$11,864	3.62%	Capital & Non-Recurr. (C.N.R.E.F.)	\$80,560	\$75,000	\$300,000	\$225,000	300.00%
<b>TOTAL PUBLIC WORKS</b>	\$6,682,501	\$4,392,568	\$4,977,769	\$585,201	13.32%	<b>TOTAL CIP</b>	\$1,416,857	\$1,772,783	\$2,413,297	\$640,514	36.13%
HEALTH & SOCIAL SERVICES						BOARD OF EDUCATION					
Conservation of Health	\$110,399	\$117,024	\$131,000	\$13,976	11.94%	Salaries	\$30,070,828	\$31,843,873	\$33,068,813	\$1,224,940	3.85%
Social Services	\$324,327	\$318,830	\$330,755	\$11,925	3.74%	Employee Benefits	\$6,987,457	\$7,314,548	\$7,961,006	\$646,458	8.84%
<b>TOTAL HEALTH &amp; SOCIAL SERVICES</b>	\$434,726	\$435,854	\$461,755	\$25,901	5.94%	Purchase Prof & Tech Services	\$602,670	\$850,067	\$831,715	(\$18,352)	-2.16%
RECREATION & PARKS						Property Services	\$692,260	\$729,110	\$763,538	\$34,428	4.72%
Recreation	\$769,471	\$789,465	\$798,972	\$9,507	1.20%	Other Purchased Services	\$5,075,874	\$4,877,094	\$4,940,141	\$63,047	1.29%
Parks	\$292,293	\$286,973	\$263,421	(\$23,552)	-8.21%	General Supplies & Utilities	\$2,503,089	\$2,450,607	\$2,498,064	\$47,457	1.94%
Senior Citizens	\$59,133	\$60,190	\$34,472	(\$25,718)	-42.73%	Equipment	\$743,486	\$328,382	\$244,053	(\$84,329)	-25.68%
Community Activities	\$91,157	\$95,415	\$98,166	\$2,751	2.88%	Fees & Memberships	\$58,713	\$70,002	\$58,756	(\$11,246)	-16.07%
<b>TOTAL RECREATION &amp; PARKS</b>	\$1,212,054	\$1,232,043	\$1,195,031	(\$37,012)	-3.00%	Cafeteria Operation	\$1,334,647	\$1,323,683	\$1,370,715	\$47,032	3.55%
CULTURE & EDUCATION						Facility Use	\$26,754	\$54,000	\$54,000	\$0	0.00%
Library	\$1,385,570	\$1,411,227	\$1,420,426	\$9,199	0.65%	Prepaid State & Federal Grants	\$897,692	\$753,734	\$1,038,185	\$284,451	37.74%
<b>TOTAL CULTURE &amp; EDUCATION</b>	\$1,385,570	\$1,411,227	\$1,420,426	\$9,199	0.65%	Athletic Program	\$299,350	\$0	\$0	\$0	\$0
<b>TOTAL THIS PAGE</b>	<b>\$21,196,450</b>	<b>\$19,148,840</b>	<b>\$19,934,707</b>	<b>\$785,867</b>	<b>4.10%</b>	<b>TOTAL BOARD OF EDUCATION</b>	\$49,292,820	\$50,595,100	\$52,828,986	\$2,233,886	4.42%
						<b>TOTAL EXPENDITURES</b>	<b>\$79,039,874</b>	<b>\$78,729,793</b>	<b>\$81,760,417</b>	<b>\$3,030,624</b>	<b>3.85%</b>

# ELECTED AND APPOINTED OFFICIALS

(As of June 30, 2013)

## TOWN COUNCIL

Evans, Douglas M.  
May, Christopher A.  
Pena, David  
Samul, Pamela V.  
Zacchio, Mark W., Chairperson

## BOARD OF FINANCE

Bratton, Margaret H.  
Durdan, Catherine M.  
Gugliotti, Thomas A.  
Hamilton, Dean C.  
Harrison, Thomas F., Chairperson  
Speich, James E.  
Stoll, Brian M.

## BOARD OF EDUCATION

Bernetich, Jeff  
Glenn, Brian P.  
Howard, Wendy J.  
Lowry, Houston Putnam  
Roell, Margaret J. (Peggy) Chairperson  
Shea, Ames B.  
Spivak, Jay S.  
Stokesbury, William C.  
Zirolli, Kathy

## TOWN COUNCIL REPRESENTATIVES

Blomstrand, Ebbe C., Lakeview Association  
Dellamarggio, Jean, Secret Lake Association  
DiPace, James, Vol. Fire Department  
Harrop, Mary C., VNA  
LaMonica, Caroline, Senior Citizens

## REGISTRARS OF VOTERS

Clark, Genevieve A. (Ann)  
Hunt, Laura A.

## JUDGE OF PROBATE

Becker, Cynthia C.

## COMMITTEE ON AGING

Farrell, Gloria L.  
Herrmann, Alice W.  
Hopper, Cynthia R.

## TOWN TREASURER

McCarthy, James R.

## DEPOSITORY OF TOWN FUNDS

Bank of America  
Citizen's Bank  
CT ST Treasury's Short-Term Investment Fund (STIF)  
Farmington Bank  
Municipal Investors Service Corporation  
Northwest Community Bank  
People's United Bank  
Reich & Tang L.P. (TEPF)  
Simsbury Bank & Trust Co.  
Sovereign Bank  
TD Bank NA  
Webster Bank

## TOWN ATTORNEY

Johnson, Dwight A.

## ASSISTANT TOWN ATTORNEY

Murtha Cullina, LLP

## CONSTABLES

Hopper, Monte J.  
Propiescus, Robert M., Jr.

## INSURANCE AGENT OF RECORD

USI Connecticut

## NCR MENTAL HEALTH BOARD

Walls, Marissa

## NORTH CENTRAL EMS

Rinaldo, Mark R., Chief of Police

## FIRE POLICE

Barton, Jean  
Bianchi, Dennis  
Bloom, Andrew  
Crozier, Raymond  
Dudley, Clifford  
Evans, Nancy  
Gottlieb, Steven  
Kachmar, Michael  
Levine-Shein, Sharon  
McCaffrey, Jay  
McGuire, John  
Sedlak, Kenneth  
Therault, Robert  
Wernikoff, Gail

## CT CONFERENCE OF MUNICIPALITIES

Zacchio, Mark W. Member  
Robertson, Brandon Alternate

## CAPITOL REGION COUNCIL OF GOVERNMENTS POLICY BOARD

Zacchio, Mark W. Member  
Hines, Richard W. Alternate  
Hornaday, Diane S. Alternate  
Robertson, Brandon Alternate

## JUSTICES OF THE PEACE

Alter, Jonathan B.  
Atwood, Arthur J.  
Chester, Samuel D.  
Clark, Marianne  
Harrop, Mary C.  
Hornaday, Diane S.  
Hunt, Laura A.  
Kaplan, Ilene D.  
Katz, Morton N.  
Lancaster, Mary Margaret  
McCall, Richard B.  
Merlin, Linda S.  
Mozzicato, Maria J.  
Rosenfeld, Daniel H.  
Smalley, Viola R.  
Tilson, Ann J.  
Woodford, Penelope R.

## RECREATION & PARK COMMITTEE

Droppo, Donald R., Jr.  
Jadovich, David A.  
Marioni, Paul  
Ponziani, Peter J.  
Roell, Margaret J. (Peggy)  
Thompson, Kathy L.  
Trick, Michael F.

## PLANNING & ZONING COMMISSION

Cappello, David M.  
Clark, Marianne L.  
Gackstatter, Chris  
Griffin, Carol K.  
Keith, Linda H.  
Mahoney, Peter  
Starr, Duane E., Chairperson

## ZONING BOARD OF APPEALS

Aube, Gina R.  
Johansen, Eric  
Vacant  
Ladouceur, Brian J. Jr., Chairperson  
Ryan, Terry

## NATURAL RESOURCES COMMISSION

Breckinridge, Robert H., Jr.  
Chester, Barbra G.  
Gunn, Candace  
Harrop, Mary C.  
Horsey, Wade  
Worobow, Daryl  
Vacant

## INLAND WETLANDS COMMISSION

Applefield, Dean S.  
Beauchamp, Michael R.  
Birk, Kenneth  
Dean, Martha A.  
Short, Bryan  
Thier, Clifford S., Chairperson  
Usich, Louis N. III

## BUILDING CODE BOARD OF APPEALS

Bullis, Robert  
Eacott, James H. III  
Ferrigno, William A.  
Hinman, Dana  
Magro, Paul C.

## BOARD OF ASSESSMENT APPEALS

Connel, Richard S., Chairperson  
Hunt, Stephen E.  
Maguire, Heather A.  
Mensi, Laura A.  
Owens, Timothy S.

## PLAINVILLE CATV ADVISORY COUNCIL (PACTAC)

Primeau, Elaine G.  
Vacancy (Board of Education)  
Vicino, Stephen



AVON  
INCORPORATED 1830  
TOWN LINE

