

REGISTRATION PROCEDURES

Online Registrations

- 1) Go to www.avonrec.com and click the link to create an account.
- 2) Create an account along with a user name and password for one adult family member. Once your account is set up, add all other members of your family.
- 2) Once an account is created you can access your account 24/7, view program information, register for programs, view account history, and receive email blasts on programs.

General Registration Information

The grade listed for programs indicates the grade your child is entering in the fall of 2019.

PLEASE register early and on time! Minimum and maximum enrollments are listed for each activity and must be enforced to ensure the quality of the program.

PLEASE NOTE: If the minimums for a program are not met one week prior to the start of the program, the program will be cancelled and you will be refunded 100%.

Program fees will not be pro-rated for any reason!

The Recreation and Parks Department reserves the right to cancel any program due to low enrollment.

Drop Box

For your convenience, the Recreation and Parks Department has a locked drop box that is located just outside the entrance to Building 6. Please feel free to utilize the box during non-business hours.

WE DO NOT ACCEPT PHONE REGISTRATIONS!!

DEPARTMENT POLICIES

Refunds

Refunds of 100% can be requested up to one business day after the first class (except for those classes that state a specific cancellation date). After that time, no refunds will be issued. Refunds due to a medical condition require a doctor's note.

Cancellation Information

Cancellations due to inclement weather will not be made up unless otherwise noted. Cancellations due to circumstances beyond our control will not be made up or refunded. To learn of cancellations:

- Recreation Cancellation Line after 8:30 a.m. (860) 409-4365
- WFSB Early Warning Network

- Email blasts to myrec.com account holders

Waiver of Participation by Parent or Self:

When registering for a program, you hereby agree to release, discharge and hold harmless the Town of Avon, its directors, officers, employees, agents, contractors, and/or volunteers from any and all liability or damage that may occur during either your participation or the participation of your minor child in the recreational activities. You understand that participation in any recreational or sport activity involves risk, and you grant permission to the Town of Avon to utilize any medical emergency services it deems necessary to treat any injuries that you or your minor child may incur. You further understand that the Town of Avon does not provide insurance for recreational program participants.

Photo Release:

You understand that for promotional purposes the Town videotapes and/or takes photographs of participants enrolled in recreation activities, classes or programs. You hereby release and permit the Town of Avon to utilize for said promotional purposes any photographs and/or videotapes of you or your minor child engaged in the recreational activities.

Special Accommodations

The Avon Recreation and Parks Department welcomes persons with medical conditions and/or disabilities in all programs and services. If you or your child require reasonable accommodations to a recreation program in order to participate, please indicate this when you register online under the "Medical Information" section of your account and call the Recreation and Parks Department at least 3 weeks prior to the start of the program at 860-409-4332. We will do our best to accommodate your needs. If you need to complete a Medical Plan, the form will be available under the Forms section of the program when you register online. Please be aware that if you fail to or choose not to notify us of any issues that require accommodations, it may delay or inhibit you or your child from participating in the program.

Financial Assistance

Confidential program subsidy *may be* available for those with financial needs through the Social Services Department by calling 860-409-4358.

Discounts

Certain programs will offer a discount for the 3rd and 4th child, enrolled in the same program.

Avon Senior Citizens (age 60 & up) will receive a discounted fee for programs offered for Adults (unless otherwise noted).