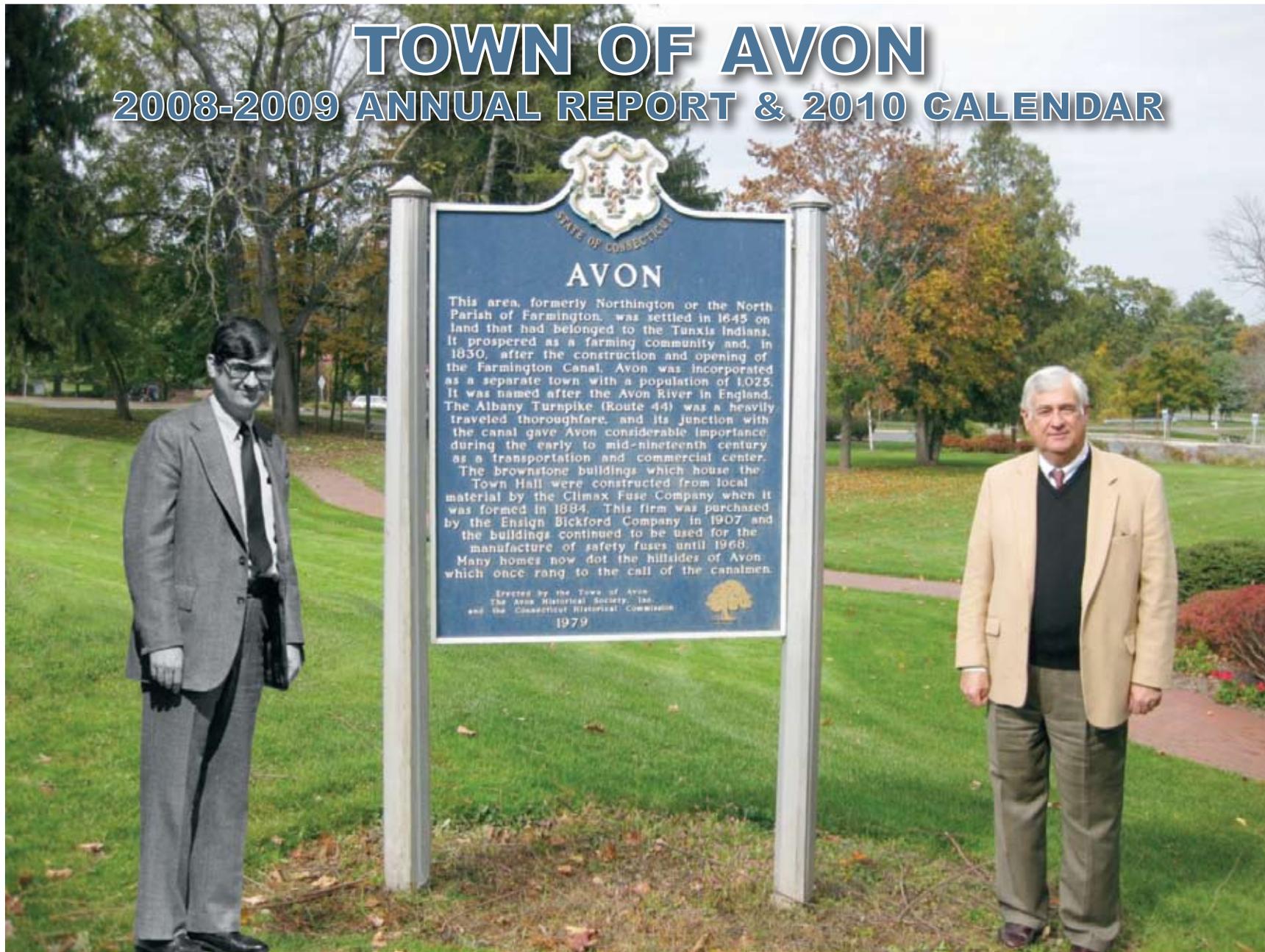


TOWN OF AVON

2008-2009 ANNUAL REPORT & 2010 CALENDAR



Philip K. Schenck, Jr.

Celebrating 30 years of distinguished service: 1978-2008

AVON – FACTS AND INFORMATION IN BRIEF

SETTLED – Avon, formerly Northington or North parish of Farmington, was settled about 1645. In 1830, after the construction and opening of the Towpath Canal, Avon was incorporated as a separate Town and took its name from the Avon River in England. The official Town Seal utilizes the Towpath Canal as its main theme. Physical evidence of the Canal can still be seen near the former site of the Towpath School and along the easterly side of Old Farms Road. In 1830, the population numbered 1,025 residents, increasing to 1,057 in 1880 and 3,171 in 1950. In 1960, the population numbered 5,273; in 1970, 8,352; 1980, 11,201; 1990, 13,937; 2000, 15,832; 2005, 17,082; and in 2008, 17,800.

GOVERNMENT – Avon’s local government organization is established by Home Rule Charter, adopted in 1959, and amended in 1962, 1969, 1975, 1980 and 1998. Effective November 5, 1998, the revised Charter provided for a Town Manager, Town Council, Board of Finance and Town Meeting. Local elections are held every two years in odd numbered years on the first Tuesday after the first Monday of November. The Town has three voting districts with three polling places.

SCHOOLS – September 2008, school population numbered students: 1077 attended Avon High School; 591 attended Avon Middle School; 560 Thompson Brook Grade 5/6 School; 750 Roaring Brook School and 596 in the Pine Grove School. The Avon Old Farms School, a private school for boys, is located in Town and has an enrollment of 405 students.

LIBRARY – The Avon Free Public Library is located on Country Club Road. Its collection includes 82,067 books (print and other media); 2,460 music CDs; 2,947 DVDs; 2,244 videos; 2,364 books on CD or cassette, and 267 magazine and newspaper subscriptions. Annual circulation for 2008/2009 was 294,443. There are 25 computer workstations for the public plus Wireless Access throughout the building. Use of its 17 online databases continues to increase, both in the library and from home or office. More than 11,000 children and adults participated in over 400 programs last year. 51% of Town residents have a library card. There are 8 full-time staff and 28 part-time. The library is open throughout the week, with Sunday hours from January through March. The library is responsible for maintaining its website (www.avonctlibrary.info) and for overseeing the Town website (www.town.avon.ct.us).

PLANNING AND ZONING – Avon has a full-time professional Town Planner and an active Planning and Zoning Commission composed of seven members appointed by the Town Council for four-year overlapping terms. A Plan of Conservation and Development adopted in 2006, is utilized to assure orderly growth and development.

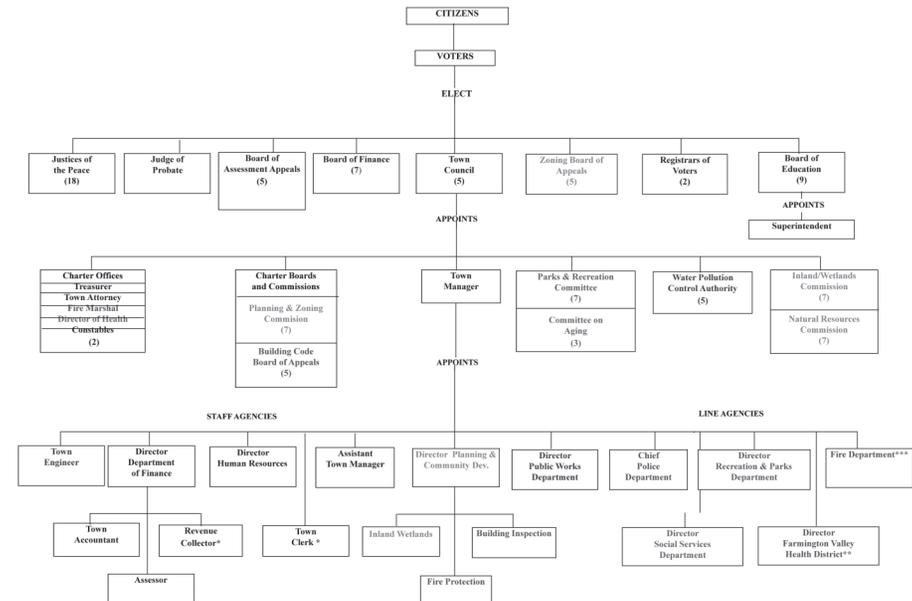
FIRE DEPARTMENT – The Avon Volunteer Fire Department is a State of Connecticut non-profit corporation chartered by the State to provide fire protection for the Town of Avon. Its roster lists 68 firefighters; 13 fire police; 18 administrative members; 16 Explorers; 20 active veterans, 12 senior veterans, and 8 associate members. Membership is open to any Town resident, or anyone who works in Town, that is 18 years or older. Fire equipment is housed in four strategically located firehouses. AVFD is committed to remain a Volunteer Fire Department.

POLICE DEPARTMENT - The Avon Police Department has a full-time authorized force of 35 sworn Officers. The organization, a Para-military structure, consists of a Chief, three Lieutenants, a Detective Sergeant, a Communications/Training Sergeant, six Patrol Sergeants, three Detectives, and seventeen Officers assigned to the Patrol Division, with three vacant patrol positions at present. Officers may also be temporarily reassigned from the Patrol Division to special assignments which include Community Relations and the Narcotics Task Force. The Department participates in many Federal, State and Regional programs which include the Connecticut Computer Crimes Task Force at the FBI in New Haven. There are two FBI National Academy graduates in supervisory positions. The Department also has six Police Dispatchers, one Executive Secretary, one full-time and one part-time Records Clerk. The Department is equipped with marked and unmarked police vehicles. All patrol vehicles are equipped with Mobil Data Terminals, enabling Police Officers instant access to information from the CT Motor Vehicle Department, the National Crime Information Center (NCIC) in Washington, D.C., the CT Corrections Department, and twenty-eight towns in the capitol region. All patrol vehicles also carry Automatic External Defibrillation Devices to provide first responder emergency medical care.

INFORMATION DIRECTORY

POLICE AND FIRE EMERGENCY	911
Police (Routine Calls).....	409-4200
Avon Chamber of Commerce	675-4832
Avon Historical Society	678-7621
Avon Post Office.....	678-0525
Avon Senior Center	675-4355
Canine Control Officer.....	409-4200/409-4205
CT Transit (Route 44 to Hartford).....	525-9181
Dattoo Bus Company (School).....	404-4728
Department of Motor Vehicles	263-5700
Dial-A-Ride (Managed Transportation Services).....	793-3444
Elderly Nutrition Program	675-4355
Energy Assistance.....	409-4346
Farmington Valley Visiting Nurse Association.....	651-3539
First Company Governor’s Horse Guard.....	673-3525
INFO-LINE	211
Landfill	673-3677
Meals-on-Wheels (McLean Home).....	658-3700
Registrars of Voters.....	409-4350
Social Security Department ~ Hartford Office.....	860-493-1857
State of Connecticut Department of Social Services	860-723-1000

ORGANIZATIONAL CHART FOR THE TOWN OF AVON



* Recommended by Manager, approved by Council.
 ** The Town participates in a Regional Health District.
 *** The Town funds the Avon Volunteer Fire Department.

REPORT OF THE TOWN COUNCIL

JOHN F. CARLSON, *Chairperson*

The Annual Report for the 2008-2009 fiscal year is a summary of the activities of the Town's Departments, Boards and Commissions.

During the height of the financial crisis, on October 14, 2008 the town needed to issue one year notes of approximately \$26 Million to complete the High School and Town Hall Complex renovations. Due to the resourcefulness of our financial team and our Aaa rating we were able to issue these notes at a favorable rate. To continue this strong financial rating the town should look to increase its Undesignated Fund Balance to a level which is closer to 10% of our annual operating budget.

During our 2007 budget sessions there were many suggestions by a number of citizens that the town undertake an Administrative Service review by an outside Consultant. In response to these suggestions the Council appointed a Committee of five to solicit RFPs, evaluate qualifications and work with the Board of Education and Town to determine which areas of government should be reviewed for recommendations. Under the direction of Mark Zacchio, this Committee worked expeditiously to move this effort forward and in November we selected Matrix Consulting to perform the Management Consulting Services. The committee and consultant are reviewing Human Resource, Finance and Facility functions within the Town and Board of Education operations.

This fiscal year our attention was focused on the need to replace the Avon Middle School Roof. We have been spending funds to patch various leaks, but we knew we were at the end of the life of a 40 year old roof. The Town Council approved with moving ahead to a Referendum for the replacement of the Avon Middle School Roof and related improvements, in the amount of \$2,845,000. The Referendum was held on February 26, 2009 and the replacement of the Middle School Roof was approved.

The Town Council has been looking to reduce the Town's healthcare cost for the employees. In October, 2008 the Board of Education voted to change carriers from Anthem to CIGNA. Shortly thereafter, because we are part of the Board of Education's plan, we approved the change to CIGNA. According to our independent Consultant the cost savings to the Town will be approximately \$91,000 the first year and it is expected to increase in the second year to over \$205,000. As with any change there were some concerns among the employees, however, the Boards acted prudently and did what they felt was in the best interest of the entire town in order to control costs.

The Council spent a great deal of time in the review and discussion of the Library Renovations/Additions. The Building Committee reported in this fiscal year they were prepared to move forward to a Referendum. The State Library awarded a \$1,000,000 grant towards this project, however, at this time the Bonding Commission has not acted on this grant. The Directors of the Library plan on launching their fundraising after the Referendum for the project has been approved by the community. Early in November 2008 the Town Council made the decision not to proceed to Referendum at that time based on concerns with the economic trends, however, indicated that they would review the project in July, 2009.

The Connecticut Siting Council has jurisdiction over cell tower locations throughout the State. When the Roaring Brook School site and the St. Matthews site were being discussed as possible sites by AT&T the Town Council could not sit silent on the issue, since we heard from the Board of Education regarding their concern with the Roaring Brook School site and the neighborhood residents regarding the St. Matthew Site. The Council approved the town being a "Party" to AT&T's appli-

cation to support the relocation of the proposed sites. The Council was also cognizant of the fact that there is very limited cell phone coverage in that area and needed to encourage AT&T to seek another location in that area or consider other options that provide a less intrusive tower.

The Town Council moved ahead to review and adopt a Conflict of Interest Policy. The proposal is a policy that will be applicable not only to the Town but to the Board of Education. The draft that we are reviewing is largely based on the current Standard of Conduct which were adopted several years ago. The policy will apply to all public officials, elected or appointed. An item of particular interest is disqualification of a public official as it relates to personal or financial interest of a public official, spouse, children or dependent relatives that resides in the household. We continue to work towards a final policy which will be reviewed by the Board of Education for their acceptance.

Preliminary discussions and work are underway with the Town of Canton regarding restoring the dams along the Farmington river in a hydroelectric project. The project, once completed, can produce in the range of one megawatt per facility so that total capacity is somewhere in the range of 1600-2000 watts. It would be enough energy to power all our Town facilities and we believe it may include schools.

We have appointed two members to a Committee formed by Canton who will work to keep the Town informed and report back to the Town Council with updates.

The Town Council appointed an Avon Clean Energy Commission. One of the missions of the Commission is to get residents involved and educated. One of their recent initiatives was to create no idling signs in zones around the schools and public buildings.

The Town of Avon was able to secure a \$42,200 grant from the State to build an extension to the Rails-to-Trails system through Avon Park South. There is presently a great deal of support to build the trail under Route 44 and along Darling Drive and continue down Security Drive and cross Arch Road and up to the Public Works garage where it would be attached back to the Trail.

The Council has continued to support regionalism of services that make sense for our town and where we may have the capacity to participate. For example, during 2008, we entered into a contract with Burlington, whereby they pay us \$18,200 for a Building Officials services for 10 hours per week. We presently have contracts with the Town of Canton to provide the services of our Assessor, Social Services Director and Dog Warden.

The Town Council would like to applaud the efforts of the Pine Grove School Playground Committee for the project they have undertaken to rebuild the Pine Grove School Playground. They requested the Council to consider budgeting some of the funds needed to complete the project if their efforts to raise all the money necessary falls short. The Committee has raised \$115,000, however, their goal is to raise \$350,000, the price of the Playground.

UNICO has taken over the sponsorship of Avon Day. This Day has become an annual event in our town and UNICO has contributed countless hours and significant funds to this event to make the day a success. UNICO, the Avon Lions Club and all that participated in Avon Day deserve accolades for the success of the day.

This year saw the passing of Arthur "Bud" Herman who served on the Board of Finance for over 20 years and served many of those years as its Chairman. He was an outstanding citizen and was fondly known as "Mr. Avon" during our many budget deliberations.



Town Council Members (Left to Right): David Pena, Mark Zacchio, John Carlson (Chairperson), Pamela Samul, William Shea

January 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Year 2010 Sporting Licenses Available January 1, 2010					1 NEW YEAR'S DAY Taxes Due TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	2 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
3 Library Special Sunday Hours Begin 1:00 p.m. - 5:00 p.m.	4 CHRISTMAS TREE PICK-UP 1/4/2010 -1/29/2010	5 Inland Wetlands Commission	6	7 Town Council	8	9 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
10 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m. Music at the Library 3:00 p.m.	11	12 Planning & Zoning Commission	13	14 Natural Resources Commission AWPCA	15	16 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
17 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	18 MARTIN LUTHER KING DAY TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	19 Library Board	20	21	22	23 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
24 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m. Music at the Library 3:00 p.m.	25 Board of Finance	26 Planning & Zoning Commission	27	28 Zoning Board of Appeals	29	30 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
31 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.						

REPORT OF THE TOWN MANAGER

PHILIP K. SCHENCK, JR., *Town Manager*

According to the provisions of the Town Charter, I am pleased to convey herewith the reports of the Boards, Commissions, Departments, and Agencies of the Town of Avon for the fiscal year ending June 30, 2009. Some of the more significant events occurring during the past year have included:

- ❖ Dedication of the \$30,698,000 Addition and Renovation to Avon High School on September 14, 2008, begun in 2004;
- ❖ The awarding of a \$278,783 contract for the installation of sewers on Verville Road;
- ❖ The replacement of a portion of the garage doors at the Public Works facility, \$64,514;
- ❖ The awarding of a \$45,000 contract to Matrix Consulting Group for a review of both Town and Board of Education, Finance, Human Resources, and Facilities Maintenance and Management functions;
- ❖ Approval by the voters of a \$2,845,000 project to replace the Middle School Roof and its rooftop heating, ventilating, and air conditioning units;
- ❖ Defeat by the voters of an \$875,000 state mandated expansion of the Town Clerk's vault.

The economic recession which started in 2007 has had the single most significant impact on Town operations this past year. The precipitous drop in the financial markets in the early part of the year resulted in a reduction in Town investment earnings, a reduction in building construction activity and accompanying fees, a reduction in real estate conveyances and accompanying fees and a credit freeze on almost all credit market activity. In October 2008, Avon received national attention in its attempts to market \$26,422,000 in Bond Anticipation Notes at the height of the credit market meltdown. The Town's AAA/Aaa credit rating was affirmed by both Standard and Poors and Moody's Investors Services which went a long way in ensuring the Town was able to successfully market the notes.

The drop in development and construction activity first noticed two years ago continued in FY 2008/2009 with only 12 single-family home building permits being issued for the entire twelve month period as compared to 80 on average for a normal year of activity. The staffing reductions begun last year in the development related offices of planning, engineering and building inspection, due to the economic contraction, continued this year with additional departures of staff due to retirements, a re-organization and involuntary reductions. The Town was successful in retaining some staff capacity by entering into an Inter-Town agreement with the Town of Burlington to share building inspection services, and obtaining a \$50,000 LID (Low Impact Development) grant in the Planning Department.

Despite these severe adjustments, the Town's finances, capacity to provide quality services to a still growing, albeit much slower community, remain strong. The Town's ability to successfully adjust to such rapid and deep changes in circumstances is a reflection of the depth and caliber of our appointed and elected officials.

This year's annual report would not be complete without a profound "thank you" to all of the Town of Avon's officials, staff and residents, both past and present, that I have had the pleasure of working with these past thirty-one years. Retirement is a time for reflection and upon my retirement, on June 30, 2010, I will remember with reverence and humility the many triumphs, tragedies, laughs, and tears we have all shared for our fine community, the Town of Avon.

REPORT OF THE HUMAN RESOURCES DEPARTMENT

WILLIAM F. VERNILE, *Director of Human Resources*

The Director of Human Resources plans, organizes and administers the personnel, benefits, labor relations, and occupational safety and risk management programs of the Town and provides related consultive services to the Town Manager and Department Heads.

The Human Resources Department administers personnel programs including: recruitment, examination, classification, compensation, orientation, employee benefits and employee development and training. In addition, the Department administers equal employment, affirmative action, workplace safety and the practical application of State and Federal laws pertaining to employment practices. The Department is also responsible for the Town's Risk Management program including analysis, procurement, implementation and administration of liability, property, and casualty insurance as well as workers compensation.

The Director of Human Resources is also responsible for Town labor relation's activities including negotiations and administration of collective bargaining agreements and may serve as the principal representative of the Town in grievance, arbitration and workers or unemployment compensation hearings.

PERSONNEL PROGRAM STATISTICS					
Activity	FY 04/05	FY 05/06	FY 06/07	FY 07/08	FY 08/09
Full-Time Hires	9	6	9	8	5
Part-Time Hires	4	6	8	1	9
Promotions	1	8	9	9	9
Exit Interviews	7	7	7	11	13
Safety Committee Meetings	5	5	6	6	4
Grievances	1	2	5	4	7
MPPs	0	0	0	1	8
Negotiation Meetings	9	0	3	6	4

REPORT OF THE COMMITTEE ON AGING

ALICE HERRMANN, *Chairperson*

The Committee on Aging is charged with evaluating the conditions and needs of the elderly and making recommendations to the Avon Town Council regarding programs and resources to support areas of need. The committee reviewed the programs and activities provided at the Senior Center. The Committee was highly supportive of the new programs and services being offered, and was especially pleased with the ongoing outreach efforts, which have resulted in a marked increase in Center activity involving new participants. In addition, the Committee reviewed current programs and services such as the Senior Meal Program and the Dial- A-Ride Program.

February 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<i>1</i> Tax Payment Deadline	<i>2</i> Inland Wetlands Commission	<i>3</i>	<i>4</i> Town Council	<i>5</i>	<i>6</i> Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<i>7</i> Library Special Sunday Hours 1:00 p.m. - 5:00 p.m. Music at the Library 3:00 p.m.	<i>8</i>	<i>9</i> Planning & Zoning Commission Library Board Board of Education	<i>10</i>	<i>11</i> AWPCA	<i>12</i>	<i>13</i> Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<i>14</i> Library Special Sunday Hours 1:00 p.m. - 5:00 p.m. VALENTINE'S DAY	<i>15</i> PRESIDENT'S DAY TOWN HALL, LANDFILL LIBRARY & SCHOOLS CLOSED	<i>16</i>	<i>17</i> ASH WEDNESDAY	<i>18</i>	<i>19</i>	<i>20</i> Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<i>21</i> Library Special Sunday Hours 1:00 p.m. - 5:00 p.m. Music at the Library 3:00 p.m.	<i>22</i> Board of Finance	<i>23</i>	<i>24</i>	<i>25</i> Zoning Board of Appeals	<i>26</i>	<i>27</i> Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<i>28</i> Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.						

Winter Break - Avon Public Schools - February 16 - February 19

REPORT OF THE BOARD OF FINANCE

THOMAS F. HARRISON, *Chairperson*

The Board of Finance oversees budget and tax matters for the Town, serving as a bridge between the Town Council and Board of Education and between these governmental entities and the taxpayers. Under Chapter 9 of the Town Charter, the principal role of the Board of Finance is to recommend the annual operating budget for town government functions and the schools for approval at a referendum and then, upon a favorable vote, to set the property tax mill rate for the next fiscal year. Neither the Town Council nor the Board of Education has the legal authority to establish a tax rate. The Board of Finance also reviews and if appropriate approves budget adjustments during the fiscal year to reflect increases in revenues from grants or other sources and increases in expenditures due to unanticipated conditions or events. Another function of the Board arises under Chapter 5 of the Charter and is to designate an independent public accountant or firm to audit the Town's financial records and accounts. In addition, the Board of Finance is heavily involved in the tax impact and debt management aspects of proposed bonding for construction and other capital projects for the Town or its schools. In carrying out these functions the seven elected members of the Board of Finance are sensitive to balancing the needs of a growing community and the continually increasing enrollment in the school system with the ability and willingness of residents and local businesses to provide tax dollars to support those needs.

The difficult budget process in the spring 2008 was followed by a decline in the economy that has affected the Town and residents alike. This impacted the spring 2009 budget cycle, as did the effects of implementing the October 2008 state-mandated five year property revaluation. The Board took a different tack this year and did not set spending guidelines for the Town Council and Board of Education. The original spending requests submitted to our Board would have required a 2.98% increase in the mill (tax) rate. Upon consideration of comments expressed at the public hearing and in numerous emails and conversations with residents we reduced the spending requests and recommended a modified budget that required a spending increase of .51% and a 1.65% tax increase. This budget was strongly supported by the voters at the referendum on May 13th. Our Board was pleased that the budget passed on the first attempt. While our recommended budget required difficult choices by all, it was appropriate in light of the existing economic climate. Looking forward to next year's budget, we will continue to be conscious of the condition of the economy and the impact of delaying capital expenditures that will need to be addressed in the future.

Another outgrowth of the 2008 budget process was a recommendation that Town operations be studied to determine if they could be performed more effectively or efficiently. The Board approved a supplemental appropriation to fund the study, and one of its members served on the Administrative Services Study Committee formed by the Town Council. This Committee retained a consultant to study the Finance, Human Resources and Facilities Management portions of the Town and Board

of Education Budgets. That study is complete, and our Board will continue to work with the community and the other boards to determine how some or all of the findings of the study can be implemented.

During the year the Board continued to work very closely with the Town Manager, the Director of Finance, the Assessor and an independent financial consultant to oversee the management of existing debt and review the Town's ability to take on new borrowing. The Board approved a resolution to submit two proposed capital projects to the voters: to replace the Avon Middle School Roof and, as required by a state mandate, to expand the size of the Town Clerk's Vault. In order to assist residents with their decision about these capital projects the Board of Finance developed a "tax impact statement" that provided an estimate of the additional tax payments that would be required each month to cover their costs. The roof project was approved by the voters, and the vault was defeated.

Even in the face of increasing operating costs for both the Board of Education and the Town government, Avon has been able to maintain an appropriate surplus in its General Fund. To further manage this surplus, the Board of Finance has adopted a policy on the use of surplus funds. The Board will approve the use of such funds if there is a demonstration of substantial support by the requesting authority and a finding that "such use will meet an extraordinary need or unusual opportunity." This policy along with the high level of skill and professionalism of all of our public employees is a key factor in enabling the town to retain its coveted "AAA" credit rating (only about 60 of the more than 10,000 towns nationwide hold this top rating). Avon is very fortunate to have a solid and mixed tax base and fiscally conscious management, all of which contribute to its relatively stable tax rate and excellent credit rating.

The firm of Blum, Shapiro & Company, P.C. is preparing the annual auditor's report of the Town of Avon for the fiscal year ending June 30, 2009, and this should be available for inspection in the Town Clerk's office by December 31, 2009.

Our Board will continue to follow what it believes to be a positive approach to budgeting: the formal public hearings and informal public workshops that are held every spring should involve a "conversation" among local residents and businesses about Avon's overall budget philosophy

and priorities on a broad basis, and not simply a debate about how much to increase spending and tax levels over the current year's budget. The Board believes that this approach will make the budget process much more open and responsive to the needs and desires of everyone in Avon.

The Board of Finance welcomes comments and suggestions from Town residents, whom we invite to attend our meetings, hearings and workshops. Regular meetings are held on the fourth Monday of every month at 7:30 P.M. in the Selectmen's Chamber at Town Hall. We actively seek your input on how best to match spending expectations with fiscal realities.



*Board of Finance Members: (Left to Right)
Margaret Bratton, Catherine Durdan, James Speich, Thomas Harrison (Chairperson),
Thomas Gugliotti, William Hooper, Brett Eisenlohr*

March 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 Inland Wetlands Commission	3	4 Town Council	5	6 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
7 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	8	9 Planning & Zoning Commission	10	11 Natural Resources Commission AWPCA	12	13 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
14 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m. DAYLIGHT SAVINGS	15	16 Library Board Board of Education	17 ST. PATRICK'S DAY	18	19	20 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
21 Library Regular Sunday Hours 1:00 p.m. - 5:00 p.m. Music at the Library 3:00 p.m.	22 Board of Finance	23 Planning & Zoning Commission	24	25 Zoning Board of Appeals	26	27 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
28 LAST LIBRARY SPECIAL SUNDAY HOURS FOR THE SEASON 1:00 p.m. - 5:00 p.m. Music at the Library 3:00 p.m. PALM SUNDAY	29	30 PASSOVER BEGINS	31	IMPORTANT NOTICE TO RESIDENTS FROM YOUR PUBLIC WORKS DEPARTMENT The Town of Avon is not responsible for any damaged sprinkler, landscaping, fences, or other such intrusions into the Town's Right of Way. Thank you for your cooperation.		

REPORT OF THE AVON PUBLIC SCHOOLS AVON BOARD OF EDUCATION

RICHARD W. KISIEL, Ed.D., *Superintendent of Schools*

Continuous improvement in student achievement on standardized test measures, implementation of curriculum changes, changes in district and school level administrative personnel, and statewide recognition of Avon High School were some of the major highlights of the 2008-09 school year. The Board of Education negotiated a new contract with administrative personnel, completed its review and revision of its policies, and approved a policy to redistrict students at the K-4 school level.

The results of the 2009 Connecticut Mastery Test (CMT) and Connecticut Academic Performance Test (CAPT) showed that students continue to sustain high levels of achievement. The CMT and CAPT are statewide assessments aligned with the Connecticut curriculum framework that provide information regarding the mastery of important skills in mathematics, reading, writing, and science. These test results revealed that ninety percent of students at all grade levels achieved at or above the proficiency level or at grade level. In all areas of reading and math, each grade (3-8) showed a gain in the percentage of students reaching goal. Writing shows a slight decline in grades three, four, five, and seven and a significant gain in grade eight. Science scores continue to be among the top in the state.

Improved performance on standardized test scores is related in part to the district goal to improve such skills as taking a critical stance, problem solving, and creative expression and the implementation of School Improvement Plans at each school. Using assessment data, parent, teacher, and student survey results, and the results of departmental and grade level meetings, school administrators developed their plans and shared them with the Superintendent and Assistant Superintendent.

From these plans, the Superintendent and Assistant Superintendent worked with Principals in designing the district professional development schedule and determining budget priorities for the year. This work included the development of new science inquiry units for the elementary grades, consultant support for enhancing our K-8 math program as it transitions from Everyday Math in 5th grade to Connected Math II grades 6-8. In addition, reading consultants, teachers, and administrators continued work on developing and choosing universal assessments to assist teachers in identifying student weaknesses in reading and math. This work continues to support our district's participation in the federally mandated Scientific Research Based Intervention (SRBI) approach for supporting the needs of all students and to reduce the number of students identified for special education.

Several key groups performed important work for our district this year. A Mathematics Task Force, made up of parents, teachers, and administrators, examined the National Mathematics Panel

Report to determine the extent to which the mathematics program aligns with what the report determines to be best practice. Librarians met throughout the year with our District Educational Technology Coordinator and Assistant Superintendent to continue working on a K-12 research scope and sequence. The Technology Council met regularly with the District Technology Coordinator and Assistant Superintendent to oversee technology needs and professional development to ensure students have the opportunity to use technology to support their learning. In addition, the Council developed a Three-Year Technology Plan required by the state to ensure our district's continues to receive lower e-rate purchasing for technology.

The Board concluded contracts with two bargaining groups including the district administrators and the school nurses. The general wage averaged three percent over the three-year agreements and included increase in employee contributions to the Board's health insurance plan. However, the administrators relinquished a portion of their salary increase to offset budget reductions for the following school year. The Board continued contract discussions with the custodians.

With the assistance of a search consultant, the Board appointed Mr. David Erwin as its new superintendent. The appointment followed the retirement of Dr. Richard Kisiel who served as the district's superintendent for twelve years. The Board approved other administrative changes that included elimination of the Director of Student Activities, and the appointment of a new assistant principals at the high and middle schools.

Based on a variety of performance measures, *Connecticut Magazine*, ranked Avon High School as one of Connecticut's top public high schools. In addition, *Hartford Magazine*, named Avon High School as the top high school in Hartford County. Average class size, students per computer, teachers' with a masters degree, attendance data, SAT, CAPT, and Advanced Placement test scores, graduation rate, percent of students attending college, were cited as major criteria for the award.

In response to a report by the Board's Facilities Use Committee, the Board approved a policy to redistrict seventy students in grades K-3 in response to an increase in enrollment at Roaring Brook School and a decrease at Pine Grove School. The redistricting plan also enabled the Board control its budget expenditures for the following year by reducing teaching personnel. The Board also took other action to reduce its expenditures by implementing measures to reduce its energy costs and approve changes in its medical insurance plan administrator.

After nearly four years of review and study, the Board completed a thorough revision of its policies and regulations governing administration of its schools, students, personnel, and district operations. These policies are available on the district website at www.avon.k12.ct.us.



(Seated Left to Right) Michael Eagen, Angela Shelton, Peggy Roell (Chair), & Bernadette Mayer
(Standing Left to Right) Lindsey Racz (student representative), Kenneth Notestine, Douglas Evans,
William Stokesbury, Houston Putnam Lowry, & Catherine Broadbent (student representative)

April 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
STREET SWEEPING BEGINS APRIL 26, 2010				1	2 GOOD FRIDAY <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 5px auto;">TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED</div>	3 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
4 EASTER	5 Annual Budget Hearing Senior Center 7:30 p.m.	6 PASSOVER ENDS Inland Wetlands Commission Planning & Zoning Commission	7	8 Town Council AWPCA	9	10 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
11	12	13	14	15	16	17 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m. Recreation & Parks Annual Fishing Derby
18	19	20 Board of Education	21	22 Zoning Board of Appeals	23	24 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
		<div style="border: 1px solid black; padding: 5px;">Spring Break - Avon Public Schools - April 19 - April 23</div>				
25	26 Board of Finance (if necessary) STREET SWEEPING BEGINS	27 Planning & Zoning Commission Library Board	28	29	30 Friends of the Library Annual Book Sale Senior Center 6:00 p.m. - 9:00 p.m.	

REPORT OF THE AVON POLICE DEPARTMENT

MARK RINALDO, *Chief of Police*

The Avon Police Department continues to serve the citizens of Avon with dignity, equality, and compassion and remarkable professionalism. The office of the Chief of Police is responsible for the overall operations of the Police Department and is under the command of Chief Mark Rinaldo. The Avon Police Department holds accreditation from both the State of Connecticut and the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA). We are proud of the fact that we have earned National Accreditation since 1993. The philosophy of the Police Department is to protect and serve through effective community-oriented policing.

The Avon Police Department's authorized work force is 35 sworn officers. As of August 2009, we have three openings and are actively recruiting. Department personnel comprise a diverse work force with 29% classified as minorities. There are five women: one in executive management, one is a Detective Sergeant, also assigned to coordinate regional programs; one is trained in truck inspections; and two are assigned to Patrol. There are three major divisions: Patrol, Operations, and Administrative.

The Patrol Division, currently commanded by Lieutenant Christina Barrow, is the "backbone" of the Department. Avon Police Officers are the 1st responders for medical calls and Sergeants are certified as Emergency Medical Technicians and all Officers are Medical Response Technicians. Each patrol car is equipped with the proper medical supplies including Automatic External Defibrillators. In the previous fiscal year, police officers responded to over 1,300 medical calls throughout the town. On average, police officers arrive at medical calls within three minutes, and an ambulance arrives in less than eight minutes.

During FY 2008/2009, Police Officers responded to 27,399 calls for police service, compared to FY 2007/08 with 25,383 calls for service. Patrol Officers are very active in our schools, routinely meeting students in grades K-4 at Roaring Brook and Pine Grove Schools and nursery schools concerning personal safety and teach the DARE program to 6th grade students. In partnership with the Avon/Canton Rotary Club, the Police Department participates in the Amber Alert Program, a nationwide alert system in locating missing children. Selected Patrol Officers are assigned as community liaisons in our larger communities of Pond Place, Secret Lake, Farmington Woods, and Whispering Pines. The Honor Guard Officers volunteer and march in the Memorial Day Parade, participate in opening national sporting events and funeral details. Regional initiatives and programs are a priority of the Town and the Police Department. Avon partners with Bloomfield, Canton, Farmington, Granby, Simsbury, Suffield, Windsor, and Windsor Locks in forming the North Central Municipal Emergency Services Team (aka SWAT), the Accident Reconstruction Team, the Hostage Negotiation Team, Scuba Team, Narcotics Team, Traffic Enforcement Team, and the Regional Gator Rescue all-terrain vehicle.

Traffic and truck enforcement remain a priority on Avon Mountain and other areas of town. Officer Susan Kassey and Liam O'Brien are certified by the State of Connecticut Department of Motor Vehicles as Commercial Vehicle Safety Alliance (CVSA) Inspectors. In FY 2008/2009 officers stopped a total of 879 vehicles on Avon Mountain for various violations. There were 50 non-injury accidents and four accidents with injuries during the same period. There is a significant decline in activity on the mountain due to the reconstruction project.

The Detective Bureau is headed by Detective Sergeant Kelly Priest. The main function is to support the Patrol Division by providing special expertise in criminal investigations. This fall, the Department will unveil the computer crime lab which was developed by Sgt. Priest and Officer Jason Reid. Sgt. Priest received certification as a Certified Forensic Computer Examiner from the Internal Association of Computer Investigative Specialist. The following chart represents some of the activities the department performs:

DEPARTMENTAL ACTIVITIES			
	FY 06/07	FY 07/08	FY 08/09
Administrative Detail	52	656	895
Assist Other Agency	10	330	305
DARE	82	62	208
Background Investigation	7	32	19
Court Detail	68	104	136
Fingerprints	120	274	242
Pistol Permits	12	39	72
Arrest	64	311	281
Assault	0	11	9
Burglary	0	38	34
Computer Forensics	5	3	4
Disorderly Conduct	1	197	133
Larceny	9	221	223
Robbery	0	0	1
Sex Offenses	2	6	5

The Operations Division is led by Lt. Rob Whitty. It encompasses the Records, Training, and Communication Bureau. The Communications Bureau operates 24 hours a day, seven days a week and provides continuous routine and emergency telephone answering and call dispatching to both the Police and Fire Department. Telecommunicators handle approximately 80,000-100,000 calls during the fiscal year. The training bureau is responsible for the coordination of Police Officer Certification through the State of Connecticut, Police Officer Standards and Training Council (POST).

The Administrative Division is responsible for the Department's Accreditation Program, inspections, and budget analysis. This division also assists the chief in budget preparation, grant writing, and equipment purchases.

The Administrative Division is responsible for the Department's Accreditation Program, inspections, and budget analysis. This division also assists the chief in budget preparation, grant writing, and equipment purchases.

Chief Mark Rinaldo and Officer Eric Lundell receive the Freedom Award as a Patriotic Employer from the U.S. Department of Defense.



May 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p><u>NOTICE</u></p> <p>Landfill Permits for Fiscal Year 2010/2011 will go on sale Monday, May 17, 2010 at the Landfill</p>						<p><i>1</i> Friends of the Library Annual Book Sale - Sr. Ctr. 9:00 a.m. - 4:00 p.m. Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.</p>
<p><i>2</i> Friends of the Library Annual Book Sale Senior Center Noon - 3:00 p.m.</p>	<p><i>3</i> Annual Town & Budget Meeting Senior Center - 7:30 p.m.</p>	<p><i>4</i> Inland Wetlands Commission</p>	<p><i>5</i></p>	<p><i>6</i> Town Council</p>	<p><i>7</i></p>	<p><i>8</i> Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.</p>
<p><i>9</i> MOTHER'S DAY</p>	<p><i>10</i></p>	<p><i>11</i></p>	<p><i>12</i> 1st Budget Referendum</p>	<p><i>13</i> Natural Resources Commission AWPCA</p>	<p><i>14</i></p>	<p><i>15</i> Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.</p>
<p><i>16</i></p>	<p><i>17</i></p>	<p><i>18</i> Library Board Planning & Zoning Commission Board of Education</p>	<p><i>19</i></p>	<p><i>20</i></p>	<p><i>21</i></p>	<p><i>22</i> Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.</p>
<p><i>23</i></p>	<p><i>24</i> Board of Finance (if necessary)</p>	<p><i>25</i></p>	<p><i>26</i></p>	<p><i>27</i> Zoning Board of Appeals</p>	<p><i>28</i></p>	<p><i>29</i> Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.</p>
<p><i>30</i></p>	<p><i>31</i> MEMORIAL DAY TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED</p>					

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

BRUCE C. WILLIAMS, *Director of Public Works*

ALEXANDER M. TRUJILLO, *Superintendent of Operations*

ROBERT J. MARTIN, *Superintendent of Solid Waste*

C. MICHAEL SHEA, *Public Works Foreman (Buildings & Grounds)*

MICHAEL ARNOLD, *Public Works Foreman (Highway) *Retired May, 2009*

MICHAEL MORAN, *Public Works Foreman (Machinery & Equipment)*

The goal and mission of the Public Works Department is to keep our roads clean, trimmed and smooth riding; to keep the Town's vehicles safe and well maintained; to keep our parks, grounds and ball fields mowed, landscaped and playable; and to keep our Landfill/Transfer Station open and providing service to the public. Our motto is quality service and our goal is improved performance.

BUILDINGS AND GROUNDS

The Division has many responsibilities including routine maintenance and technical repairs of all Town-owned buildings. In addition, the division performs renovation and new construction projects through out the town. Buildings and Grounds support all departments and in FY 2008/2009 responded to an average of over 40 service calls each month. The Division also provides all of the technical expertise, and routine maintenance of the lawns, public spaces, and athletic fields. This includes turf management, mowing and trimming, shrubbery, and gardening of certain areas in town. The athletic fields are routinely prepared, lined, and renovated as to accommodate the sports needs and activities of the town.

The Division strives to improve the quality and appearance of all Town-owned facilities. Every member of the Division contributes to this goal. Ideas and plans for possible projects are prioritized and completed as funding and time allow.

AVON LANDFILL

The Town of Avon is one of the highest recycling towns in our region. We continually strive to recycle more of our waste stream.

Permit Sale History				
	FY 05/06	FY 06/07	FY 07/08	FY 08/09
Resident (includes one day & replacement permits)	1227	1211	1134	1002
Senior	565	561	531	570
Recycling	71	57	58	279
TOTAL	1863	1829	1723	1851

The station processes 1,125 tons of household waste annually. This waste is then shipped to the Connecticut Resource Recovery Facility in Hartford. We also have a Salvation Army Clothing bin and a very popular exchange shed for disposing and pick up of usable items. Also at the Transfer Station is a paint drop off facility that is open between April 1 and October 1 and accepts water based paints and stains only. A user Fee is in effect to cover the cost of transportation and processing of most of the other materials other than household waste and recyclables.

HIGHWAY DIVISION

Avon Public Works Highway Division is staffed with ten full-time maintainers. They are responsible for the maintenance and repair of approximately 105 lane miles of road. Snow plowing, storm drain maintenance, street sweeping and heavy construction are primary functions of the division. In addition, they are responsible for care and control of trees on town owned property.

Storm History		
	# of Storms	Average Cost Per Storm
FY 06/07	18	\$ 11,662
FY 07/08	20	\$ 14,782
FY 08/09	22	\$ 15,794

The Highway Maintainers today come from a multi-skilled and sometimes diverse background. They are generally knowledgeable in many phases of construction, including masonry, asphalt, heavy and light equipment, and must maintain a Commercial Drivers License, and receive further training via Connecticut's Transportation Institute. Other special licenses and training include a State Roadways Chemical Applicators License; Landfill and Transfer Station operator license.

It is the goal of the Highway Department to provide quality service to the residents in a timely and safe manner. We are often faced with prioritizing our workload based on many factors such as seriousness and overall importance. We enthusiastically look forward to serving our community.

MACHINERY & EQUIPMENT DIVISION

The Division of Machinery & Equipment responsibilities includes procurement, maintenance, and liquidation of the Town's vehicles and equipment. Primary functions include the maintenance and repair of emergency service vehicles for Police and Fire, emergency generators, and snow removal equipment. In addition, the Division is responsible for Town Managers', Buildings and Grounds, Parks, Landfill, Board of Education, and Engineering Department's vehicles and equipment.

The objective of the Division of Machinery & Equipment is to have a well maintained prepared fleet of equipment and vehicles to service the Town's needs at all times. The Division works cooperatively with all of the Town's Departments to meet these needs.

Goals of the Division are to be progressive in the introduction of equipment and machinery to improve cost efficiencies, safety, and longevity of the Town's machinery, equipment, and work force.

Special Dates to Note:

- Christmas Tree Pick-Up ► January 4 – January 29, 2010
- Street Sweeping ► Begins April 26, 2010
- Catch Basin Cleaning ► Begins July 6, 2010

June 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
REMINDER TO ALL DOG OWNERS: JUNE IS THE MONTH TO RENEW YOUR DOG LICENSES Animal Control Officers Phone: 409-4205 Beverly LaPlume, Animal Control Officer Luciene Witkowski, Richard LaPlume & Andrew Cole, Asst. Animal Control Officers		1 Inland Wetlands Commission	2 2nd Budget Referendum (if necessary)	3 Town Council	4	5 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
6	7	8 Planning & Zoning Commission	9	10 AWPCA	11	12 Sycamore Hills Pool Opens Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
13	14 FLAG DAY	15 Library Board Board of Education	16	17 Last Day of School (180th Day) June 24th (185th Day)	18	19 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
20 FATHER'S DAY	21 Swim Lessons & Playground Programs Begin TOWN HALL SUMMER HOURS BEGIN	22 Planning & Zoning Commission	23 3rd Budget Referendum (if necessary)	24 Zoning Board of Appeals	25	26 Library Saturday Summer Hours Begin 10:00 a.m. - 1:00 p.m.
27	28 Board of Finance	29	30	TOWN HALL SUMMER HOURS June 21st - August 27th Monday - Thursday 8:00 a.m. - 4:45 p.m. Friday 8:00 a.m. - 12:30 p.m.		

REPORT OF THE AVON FREE PUBLIC LIBRARY

VIRGINIA VOCELLI, *Library Director*

In these challenging economic times, the Avon Free Public Library proved to be more valuable and relevant to children, adults, and families of Avon than ever before. Although activity indicators are lower this year because of reduction in Sunday hours and the return of Simsbury residents to their new library, we felt an increase in library use! The Avon Library provided tools, programs and services for people of all ages 24/7, either in-house or virtually through our website, www.avonctlibrary.info.

Patrons told us they could not afford their Internet connections at home, and came to use the library's Internet computers instead. They told us they weren't buying as many books, CDs and DVDs, but checked them out at the library. Tighter budgets prompted a larger attendance at our free programs. Residents took advantage of practical topic programs such as home buying and selling, reducing taxable income, and managing finances for college-age students. They used the library as an office when they lost their jobs, using the job searching resources and computers to update their resumes.

Other programs for adults covered genealogy, gardening, technology such as digital TV conversion and digital photography, yoga, antiques, two book discussion series, the fabrics of India and Indian festivals, plus a special holiday chocolate event! The library worked with the Avon Land Trust on their "unplugged learning project." With other public libraries in the Farmington Valley, Avon participated in another successful "One Book" event featuring "Waiting for Snow in Havana" and a personal appearance by author Carlos Eire. We wrote and received grants from the Avon Education Foundation and the Wattis Foundation, for a community wide reading event planned for in October 2009. Several adult programs were co-sponsored with the Avon Senior Center. Adults enjoyed a summer reading club of their own for the fifth year in a row; the reference staff established a new service for local book clubs which assists seventeen local groups obtain copies of their reading choices as well as news of local author appearances. Author Elinor Lipman spoke at the Friends first Author Luncheon at the Golf Club of Avon in October.

In **Children's Services**, story times for ages 12 months to 5 years continued to be in great demand, with attendance holding fast to impressive numbers as the staff incorporated emerging pre-school developmental ideas and trends. Book discussions for grades 1 – 8 continued to draw serious readers; special programs such as Lars the Polar Bear, DB & Bogus and the story of Pinocchio acted in theater format and funded by the Friends and the Mitnick Trust were highly attended. The annual summer reading program, sponsored by the Farmington Savings Bank, enjoyed high participation and enthusiasm. Student volunteerism became a privilege with over 40 enthusiasts being mentored and supervised by the staff at the rate of about 25–30 hours per week year-round. Collaboration with the schools on shared needs and special projects continued to benefit our town's youth.

Young Adult services rocked with more teens and pre-teens participating in unique and creative library activities and events, planned by Amber Lansing. The Teen Advisory Board, originally a small group of book selection advisors, has evolved into an action committee that generates exciting and varied programming for grades 7 - 12, volunteering opportunities, book discussion groups, and much more. For years, young adult or teen book circulation was the most steadily increasing format other than DVDs, thus reinforcing that teens have a devotion to the library on many levels.

Space issues continue to plague the library bursting at the seams. In order to make the collection more reflective of our community's needs and to relieve the overcrowding on the shelves, the Library undertook a comprehensive collection evaluation. Librarians and staff examined the collection area-by-area, for accuracy, relevancy, condition of materials and frequency of patron use. As needed, items were replaced or removed from the collection. This project allowed the Library to determine which areas needed attention during the book selection process and to free up space. So far, 4,573 print items and 1,196 non-print items were deleted from the collection. With the help of volunteer Barbara Leonard, the library took advantage of a program called Better World Books. BWB buys our dis-

carded books and sells them, raising funds to promote literacy worldwide. Unsold books are recycled.

Volunteers are a part of every department with duties ranging from processing library materials, delivering books to the homebound, assisting with programs, answering the telephone, maintaining the flower beds, staffing the Marian Hunter History Room and providing assistance through the VITA Tax Program. The Friends of the Avon Library provided volunteer and financial support in sponsoring special programming for children and adults, the summer intern, member newsletter and the annual book sale, the profits of which benefit the library.

While providing needed programs and services for the community, the staff has worked with the Library Building Committee, accompanying them as they made presentations to local clubs and organizations. The submittal of an application to the State Library resulted in a \$1 million dollar Public Library Construction grant. As the community waits for the library's expansion and renovation to go forward, this report verifies that the library is a vital and active center of the community.

LIBRARY STATISTICS			
Library Use	FY 06/07	FY 07/08	FY 08/09
Resident Card Holders	9,045	9,014	9,132
% of Population	52%	50%	51%
Library Visits (door count)	220,899	221,229	205,597
Visits per capita	12.74	12.76	11.86
Circulation			
Adult Collection	190,664	179,855	170,282
Children's Collection	113,811	111,321	107,240
Young Adult Collection	13,425	14,667	14,738
Total (includes the use of on-line inventory such as downloadable audiobooks)	318,163	306,427	294,443
Circulation per capita	18.35	17.67	16.98
Library Programs	437	392	444
Attendance	11,891	10,151	11,001
Public Meeting Room Reservations	454	476	458
Reference Questions	47,737	48,324	41,573
Internet Usage	21,366	24,418	18,491
Database Searches*	90,187	94,955	70,185
Website Visits	N/A	145,273	150,980
Library Collection			
Print Collection	80,174	80,085	82,067
Non-print Collection	10,773	10,233	10,409
Added to the Collection			
Print Collection	7,785	8,943	6,555
Non-print Collection	1,215	1,116	1,372
Magazine Subscriptions	274	268	267

*ICCONN.org changed the way they configure their numbers in 2008.

July 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
CATCH BASIN CLEANING BEGINS JULY 6, 2010				1 Town Council Tax and Sewer Use Payments Due	2	3 Library Closed
4 INDEPENDENCE DAY	5 TOWN HALL, LANDFILL LIBRARY & SCHOOLS CLOSED	6 Inland Wetlands Commission Planning & Zoning Commission	7	8 Natural Resources Commission AWPCA	9	10 Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
11	12	13	14 Library Annual Ice Cream Social 1:00 p.m. - 2:00 p.m.	15	16	17 Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
18	19	20 Planning & Zoning Commission Library Board	21	22 Zoning Board of Appeals	23	24 Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
25	26 Board of Finance	27	28	29	30 Tax Office Open 8:00 a.m. - 4:00 p.m.	31 Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.

REPORT OF THE RECREATION AND PARK DEPARTMENT

GLENN M. MARSTON, *Director*

The Recreation and Park Department, in close cooperation with the Avon Public School System, other Town agencies, and various civic and social organizations, has the responsibility of providing active and passive recreational opportunities for Avon residents. Through long and short term planning, which includes program, facility, and budget considerations, the department seeks to arrange quality activities of common interest in park, school, and private facilities. In addition to serving as the Town's liaison to the Avon Day Committee, the department is linked to national, regional, and state-wide Recreation and Park Associations, each of which provides updated information and techniques to facilitate improved offerings and facilities to the community. The Recreation and Park Department staff presently consists of a full-time Director and Administrative Coordinator, a part time Secretary, a part time Senior Center Coordinator, and a part-time Administrative Secretary for the Senior Center; along with two (2) part-time, contractual Program Consultants. The Department supervises approximately 225 independent contractors and seasonal employees who provide the direct recreation service.

In close cooperation with the Public Works Department, the Town's Park and Open Space areas are inspected and reviewed on a regular basis to provide information for short and long term improvements to each of the areas. Each of the areas is unique in its capacity for active and passive recreational activities and opportunities. Those activities and opportunities range from walking to active field sports. A map and listing of all areas and the activities available can be obtained upon request from the Recreation Office and is available on the Town's website, www.town.avon.ct.us. Program information and registration forms are available in the Recreation & Parks Section of the Town of Avon's website. The department can also be contacted via email at avonrec@town.avon.ct.us. Detailed flyers describing program options are routinely distributed by the Avon Public School system, are available at the Avon Free Public Library, and will also be posted on the website. Residents can receive all Recreation and Park information (flyers, announcements, cancellations, etc.) via email on a regular basis by subscription to the service in the appropriate area on the web page. Registration can now also be done On-Line.

The department's philosophy is to provide quality recreation and park activities to as many residents, at all age levels and variety of interests, as possible. Members of the community are encouraged to contact the Recreation Office with ideas, suggestions for improvement, new programs, and constructive critique. The staff has been and will continue to be receptive to resident communication and welcomes constructive input. Participation and cooperation between the department and the people it serves are a priority, valued, and greatly appreciated.

Significant Dates for 2010

- | | |
|-------------|--|
| April 17 | ▶ Annual Fishing Derby |
| June 12 | ▶ Sycamore Hills Pool Opens |
| June 21 | ▶ Swim Lessons and Playground Programs begin
(Tentative—dependent upon end of school) |
| September 6 | ▶ Sycamore Hills Pool Closes |
| October 30 | ▶ Halloween Parade |
| December 4 | ▶ Holiday Breakfast |

RECREATION STATISTICS			
Summer Playground	Summer 2006	Summer 2007	Summer 2008
K5	412	412	362
Extended Care (included in above)	154	154	127
Pre-School (a.m.)	95	95	68
Little Tykes (p.m.)	47	47	55
Pool Activities			
Household Memberships	457	457	374
Individual Memberships	19	19	17
Senior Memberships	54	54	46
Daily Attendance	17,539	17,539	13,254
Swim Lessons	414	414	351
Swim Team	112	107	115
Recreation Activities	FY 06/07	FY 07/08	FY 08/09
Youth Basketball (Grades 2-8)	535	502	528
Biddy Basketball (Grades K & 1)	138	126	97
Winter Swim Team	67	74	72
Ski Sundown	215	201	197
Halloween Parade	351	267	240
Fishing Derby	—	104	94
Administrative			
Charge Card Revenues	171,263	175,125	190,943
General Fund Revenue	118,980	102,780	106,927



MLS Soccer Camp - Fisher Meadows - June, 2009

August 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Tax and Sewer Use Payment Deadline	3	4	5 Town Council	6	7 Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
8	9	10 Primary Polls Open 6:00 a.m. - 8:00 p.m.	11	12 AWPCA	13	14 Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
15	16	17	18 Library Annual All-Kids Craft Fair & Tag Sale 10:00 a.m. - 3:00 p.m.	19	20	21 Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
22	23 Board of Finance	24 Board of Education	25	26	27 TOWN HALL SUMMER HOURS END	28 Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
29	30	31	<p align="center">SANITARY LANDFILL - 281 Huckleberry Hill Road (860) 673-3677 The Landfill/Transfer Station is CLOSED on all legal holidays as well as Good Friday and the Friday following Thanksgiving. Regular Hours of Operations: Tuesday and Friday.....7:30 a.m. - 2:30 p.m. Monday, Wednesday and Thursday.....CLOSED Saturday.....7:30 a.m. - 1:00 p.m.</p>			

REPORT OF THE TOWN CLERK

ANN L. DEARSTYNE, *Town Clerk*

The Town Clerk's office is responsible for the recording of Avon's records which includes land records, registration of trade names, vital statistics, veterans discharges, recording and certification of Notaries Public, as well as the issuance of various permits such as burial, cremation, liquor, resident landfill disposal, Dial-A-Ride tickets and the issuance of licenses for marriage, civil union, sporting and dogs. The Town Clerk is responsible for the issuance of absentee ballots for elections, primaries, referenda and assists with voter registration.

This year the volume of documents recorded decreased as well as the number of pages recorded. The conveyance receipts were once again lower from the previous year due to a decrease in the number of home sales. The office collected \$705,274.06 in Conveyance Tax that was forwarded to the State. Public Act 08-01 extended the current municipal conveyance tax to June 30, 2010.

This office assisted in the election process with the preparation of poll ballots and the issuance of absentee ballots. A National Election took place on November 4, 2008 and a referendum on February 26, 2009 for the Avon Middle School roof and Town Clerk's vault. The Annual Town Meeting held on May 4th on the FY 2009/2010 budget was adjourned to a referendum on May 13th, 2009. A combined total of 1,720 absentee ballots were issued during this fiscal year.

The following represents a summary of the activities of this office for the past two years:

TOWN CLERK'S SUMMARY OF ACTIVITIES			
ACTIVITIES	FY 06/07	FY 07/08	FY 08/09
Revenues Collected	\$ 927,086.66	\$ 818,506.40	\$623,448.68
State Conveyances	\$1,263,938.55	\$1,055,515.82	\$ 705,274.76
TOTAL	\$2,191,025.21	\$1,874,022.22	\$1,328,723.44
Pages of Land Records	20,390	20,758	18,767
Documents Recorded	4,740	4,448	4,233
Maps Recorded	80	65	33
Veterans Discharges	14	23	35
Births Recorded	137	126	129
Marriages Recorded	125	128	119
Civil Unions Recorded	2	2	1
Deaths Recorded	158	192	185
Burial Permits	89	128	118
Dog Licenses Sold	1,567	1,640	1,776
Dial-a-Ride Tickets Sold	2,380	2,612	1,875
Sporting Licenses Sold	1,068	979	275*
Pages of Minutes Transcribed & Recorded	548	1,124	1,624

*Department of Environmental Protection instituted the purchase of on-line sporting licenses in 2008. The decrease in sporting licenses is due to individuals being able to purchase these licenses from their home computers.

Our Land Records Index is on-line and made available through the Town of Avon Web-Site. This feature allows the public to search the land records by owner's name from their home or office. The website is: landrecords.town.avon.ct.us.

The Connecticut State Library Historic Preservation Account, through Public Act 00-146, implemented in 1999, allows for collection of a \$3.00 fee for each document recorded, with \$2.00 of the fee forwarded to the State Library and \$1.00 per document retained by the Town to be used for historic document preservation. Approximately \$4,000 was retained this year for our continued document preservation efforts. Through the Historic Preservation Grant Program, the Town applied for the funding and received a \$7,000 grant in July 2008, which was used to upgrade our land record system to allow the office to index documents and assign book & page numbers at the time of the recording.

Community Investment Act, Public Act 228, provides funding for municipal capital improvements, open space matching grants, farm viability grants and farmland preservation activities, and new and existing affordable housing programs. Continuing with the Community Investment Act, Public Act 228, the Town Clerk's office continued to collect a \$30.00 fee for each document recorded in the land records. Of that, the Town Clerk's office retains \$1.00, the Town retains \$3.00, and the remaining \$26.00 per document is remitted to the State Treasurer's Office. This generated for the Town \$12,000 to be used in accordance with Public Act 228 and \$104,676.00 for the State.

We would like to make our residents aware that this office is a source of a great deal of information, most of which is public. The only restriction by state law is birth records. We are always available to assist people in locating records maintained by this office.

REPORT OF THE REGISTRAR OF VOTERS

GENEVIEVE A. CLARK & ROSALIE RENFREW, *Registrars*

At the beginning of the FY 2008/2009 there were 11,304 registered voters in the Town of Avon. The breakdown is as follows: 3,768 Republicans, 3,245 Democrats and 4,291 registered as Unaffiliated. A Republican Primary was held on August 12, 2008 for State Representatives with 1.8% of registered Republicans, or 652 voters turning out. In October of 2008, a Registration Day was held at Avon High School to sign up eligible students. Also students were asked to volunteer to work at the three polling places for the Presidential Election.

A Presidential Election was held on November 4, 2008 in the three Districts, at which 10,640 registered voters cast their ballots, a great turnout of 87.4%! On November 28, 2008, an audit was called for by the Secretary of the State for District #3 (Roaring Brook School) and was held at the Avon Town Hall.

On February 26, 2009 a Referendum was held at the Avon Senior Center, to vote on two questions. Question #1 Avon Middle School roof passed with 1,210 total registered voters or 9.85 % turning out. The yes votes totaled 816 and the no votes totaled 393. Question #2 was for the Vault of the Town Clerks Office which was not passed, with the yes votes totaling 528 and the no votes at 677.

On May 13, 2009, a referendum for the town budget was held at the Avon Senior Center with 2,882 registered voters or 24.13% turning out. The yes votes were 2,153 and the no votes were 729 to pass it on the first vote.

The Registrars conducted the Annual Voter Canvass from January 1, 2009 to May 31, 2009, using the information provided by the National Change of Address File. The Registrars also attended fall and spring conferences held by the Secretary of the State. Class training for certification and information on all the new laws is provided at these two conferences.

As of June 30, 2009 there were 11,945 registered voters in the Town of Avon, of which there were 3,858 Republicans, 3,432 Democrats and 4,655 Unaffiliated.

September 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
AVON PUBLIC SCHOOLS PHONE NUMBERS High School Jason Beaudin 404-4740 Middle School Marco Famiglietti 404-4770 Thompson Brook Ann Watson 404-4870 Roaring Brook Dr. Crisanne Colgan 404-4810 Pine Grove Gail Dahling-Hench 404-4790			1 FIRST DAY OF SCHOOL	2 Town Council	3	4 Library Closed <i>Labor Day Weekend</i>
5	6 LABOR DAY Sycamore Hills Pool Closes <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 5px auto;">TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED</div>	7 Inlands Wetlands Commission	8	9 ROSH HASHANA	10	11 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
12	13	14 Planning & Zoning Commission	15	16 Natural Resources Commission AWPCA Zoning Board of Appeals	17	18 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m. YOM KIPPUR
19	20	21 Library Board Board of Education	22	23	24	25 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
26	27 Board of Finance	28	29	30		

REPORT OF THE AVON VOLUNTEER FIRE DEPARTMENT

JAMES SPEICH, *President* / JAMES DIPACE, *Chief*

Incorporated in 1943, the Avon Volunteer Fire Department proudly protects more than 16,500 people living in the 22.6 square mile area that makes up the Town of Avon. The Department's mission is to provide fire suppression and prevention, life safety and rescue support, as well as other emergency community support to the citizens of the Town of Avon. In addition, the Department provides mutual aid support to those surrounding communities that, in time of need, may request such assistance.

Staffed entirely by volunteers, the Avon Volunteer Fire Department prides itself on the selflessness and dedication of its 155 members – 68 firefighters, 13 fire police, 18 administrative members, 16 Explorers, 20 active veterans, 12 senior veterans, and 8 associate members, all of whom play a vital role in the safety of Avon. The Department operates six companies and 15 pieces of apparatus, including a brush truck, ladder truck, tanker, rescue vehicle, boat, and pumpers. Four stations are located throughout Town – Company 1 on Darling Drive, Company 2 on Secret Lake Road, Company 3 on West Avon Road, and Company 4 on Huckleberry Hill Road.

In 2008, the Department completed a reorganization that changed the way it conducts business. Instead of having one Chief, one Assistant Chief, and one Deputy Chief, the Avon Volunteer Fire Department now has one Chief and three Assistant Chiefs. Under the new structure, the Chief and Assistant Chiefs are appointed vs. elected. With the retirement of Assistant Chief Peter Delap at the end of 2008, three Assistant Chiefs were appointed – they are: Michael Trick, John Deckers, and Bruce Appell.

The Avon Volunteer Fire Department responds to over 500 calls each year – everything from fires to hazardous materials incidents to motor vehicle accidents and other emergencies. Since 2006, AVFD volunteers have spent nearly 19,500 hours answering those calls.

The AVFD trains its firefighters to the same standards as career fire fighters. Depending upon the level of training completed, firefighters fall into one of three categories: Support, Entry Level, and Team Leaders. Support firefighters assist in firefighting and rescue operations. Entry level firefighters perform firefighting and rescue operations. Team Leaders supervise and provide firefighting and rescue services. Each member of the Department is professionally trained to respond to incidents ranging from fires to hazardous materials incidents, motor vehicle accidents, and other related emergencies. Over the past three years, AVFD volunteers have dedicated well over 20,000 hours to training.

Firefighters are trained up to the Firefighter II level, and are encouraged to continue on with advanced training. Weekly in-house classes teach firefighters everything from CPR to ladder safety. Some firefighters receive additional training to provide medical assistance. Fire police train to provide firefighters with an environment that is protected from additional hazards such as automobile traffic. They offer assistance at motor vehicle accidents and other emergency incidents.

Explorer members are high school students between the ages of 14 and 17. They train and prepare to fight fires while learning leadership skills. Many Explorers become regular members when they turn 18, and maintain their commitment to the Department while attending college.

Beyond responding to calls, receiving training, and attending meetings, AVFD volunteers are out in the community giving back in other ways. In addition to fighting fires and responding to other emergencies, members of the Department are actively involved with various educations and fire prevention programs within the community.

Fire Safety programs are part of the curriculum at Pine Grove and Roaring Brook elementary schools and are also presented at fairs, sporting contests, daycare centers, and nursery schools throughout Town. As part of the Avon Day festivities, not only does the Department oversee the safety of the fireworks display, but it also provides fire safety information for all ages.

On September 11, 2008, the AVFD sponsored a food drive to help the Avon Food Pantry. AVFD volunteers contributed about 75 hours to the effort and collected \$605 and nearly 2,500 pounds of food and paper goods for the Food Pantry.

Since 2006, volunteers have dedicated more than 64,000 hours to the Avon Volunteer Fire Department. That's an average of 470 40-hour work weeks per year.

The AVFD is funded primarily through the Town of Avon's operating budget. In addition, the Department conducts an annual raffle. Proceeds from ticket sales help provide volunteer recognition events for the membership as well as enable the purchase of equipment, such as a Duty Officer/Command vehicle, that is not funded by the municipal budget.

Over the past 66 years, more than 600 Avon residents have donated their time with the Avon Volunteer Fire Department, and the Department is constantly looking for dedicated volunteers to help with fire fighting, rescue, and administration.

All personnel must pass a medical physical provided prior to the posting of their application. Upon acceptance of an application each member goes through a six month probationary period. To learn more, please call 677-2644 or stop by the Company 1 firehouse located at 25 Darling Drive any Monday evening after 7:00.

A Special Note of Thanks to Retired Assistant Chief Peter Delap: The Avon Volunteer Fire Department expresses its deepest gratitude to Peter Delap who retired as Assistant Chief at the end of 2008. Although he is not gone from the Department, Peter's 10 years of service as Assistant Chief and three years as Deputy Chief cannot be overlooked. During Peter's tenure as a Department leader he took on far more responsibility than was required of him – he did it because he wanted to and he devoted an incredible amount of time to the Department. Peter has been part of the Avon Volunteer Fire Department since 1976. As an emergency medical technician and a fire service instructor, Peter is a tremendous asset to the Department and we thank him for his many years of service thus far.

REPORT OF THE NATURAL RESOURCES COMMISSION

MARIANNE CLARK, *Chairperson*

The Natural Resources Commission researches and makes recommendations on matters affecting the preservation and protection of Avon's natural resources. The Commission is composed of seven members appointed by the Town Council. During FY 2008/2009, the Commission conducted six meetings.

The Commission reviewed grant applications for several projects including the Lower Farmington River and Salmon Brook Wild and Scenic Study, Farmington River Watershed Association, Avon Park South Rails to Trails Connector, and Low Impact Development. The Commission discussed and/or participated in activities associated with the following: Fisher Meadow Trail, Atlantic Salmon Restoration Project, Connecticut Resource Recovery Association, Lower Farmington River Watershed Management Plan Study, Unplugged Learning Project, "20% by 2010" Energy Program, Invasive Plant Removal Project, Rails to Trails and an interconnection of the Avon Water Company with Connecticut Water.

The Commission, with the support of the Department of Public Works, also conducted its annual tree sale in May. There were 23 trees preordered by residents, at a reduced cost. Additionally, in March the Metacomet Monadnock Mattabesett Trail was officially designated as a National Scenic Trail.

October 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
School Closings: Stations that announce school closing or delays are: WTIC, Channel 3, 8, & 30 Announcement Line: 404-4729					1	2 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
3	4	5 Inland Wetlands Commission	6	7 Town Council	8	9 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
10	11 COLUMBUS DAY TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	12 Planning & Zoning Commission	13	14 AWPCA	15	16 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m. Voter Registration Session Avon Town Hall 10:00 a.m. - 2:00 p.m.
17	18	19 Library Board & Annual Meeting Board of Education	20	21	22	23 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
24	25 Board of Finance	26 Planning & Zoning Commission Voter Registration Session Avon Town Hall 9:00 a.m. - 8:00 p.m.	27	28 Zoning Board of Appeals	29	30 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m. Recreation & Parks Halloween Parade
31 HALLOWEEN						

FARMINGTON VALLEY VISITING NURSE ASSOCIATION, INC.

INCY S. MUIR, *Executive Director*

The Farmington Valley VNA has continued its steadfast commitment to the residents of Avon by providing a comprehensive variety of home health care, hospice services and illness prevention programs to residents of all ages. Despite growing financial and regulatory challenges associated with the delivery of health care, the Farmington Valley VNA is proud to be one of the few remaining traditional and non-profit visiting nurse associations which is not owned or operated by a hospital or larger health care system. This important distinction assures Avon residents that community needs remain a true priority and that funding is utilized locally for delivery of essential services and programs.

Having celebrated its 100th anniversary of community service last year, the FV-VNA is prepared to begin another century of compassionate, high quality delivery of health care services to local residents. Throughout the years, the FV-VNA's mission of caring for any individual, regardless of ability to pay or other hardship, has remained intact and unwavering. Preschool vision and hearing testing, blood pressure screenings, flu immunizations, in-home health services following an illness or injury, educational programs at locations throughout the community, and the special support needed when caring for a terminally ill loved one in the home—these are just a few examples of the way the Farmington Valley VNA has benefited local residents of all ages.

Services available to Avon residents through the FV-VNA's home care program include:

- Skilled Nursing
- Physical Therapy
- Occupational Therapy
- Speech Therapy*
- Home Health Aide Services
- Private Duty Aide Services
- Intravenous Therapy
- Companion and Homemaker Services
- Nutritional Counseling
- Medical Social Services
- Telemonitoring

A variety of specialized services are also provided including complex wound care management and digital photography for more accurate and timely treatment, prothrombin time testing, pulse oximetry, cardiac nursing, early rehabilitation programs after total joint replacements, diabetes education and management, and contemporary remote telemonitoring of patients' cardiac and respiratory status.

The FV-VNA's home Hospice Program has also continued to support many individuals and families who are dealing with a life limiting illness. Highly trained and compassionate staff have made a positive difference in the quality of many patients' lives and in the lives of their loved ones through this special program. Many of our own friends and neighbors have been helped. Significant growth has occurred in the Hospice Program, largely due to more wide spread acceptance of Hospice care intervention with non-cancer diagnoses such as Alzheimer's Disease, and end stage cardiac and respiratory conditions.

The Farmington Valley VNA continues to be unique in that it operates a distinct and separate Community Programs Department with the goals of illness prevention, health promotion and education. Due to lack of funding and the need to reduce expenses, many home health care providers have eliminated virtually all illness prevention services due to cost and realignment of service priorities. Community Programs remain a cornerstone of the FV-VNA, particularly due to its historic roots as a public health nursing organization. Many services are offered which focus on maintaining healthy lifestyles, illness prevention and health education. Over 1,300 Avon residents attended one or more community wellness programs last year. Most programs are offered at little or no cost

- Blood Pressure Screenings
- Tuberculosis Screenings
- Health Care Education Programs
- CPR, AED and First Aid Courses
- Vision and Hearing Testing
- Wellness Walking Programs
- Ear Assessment/Irrigation Programs
- Health Screenings for Businesses and Groups
- Foot Care Clinics
- Flu/Pneumonia Clinics

As a local, free standing, non-profit organization, continued financial support from community

residents, area businesses and service organizations is critical for the FV-VNA's future survival. Reimbursement from State, Federal and private insurance payors is remaining flat in the upcoming year, and will actually be decreased from Medicare, despite increases in many operating costs. The Farmington Valley VNA is very pleased to be an integral and vital part of Avon's community.

For additional information about the Farmington Valley VNA and its programs, please call 651-3539 or visit our updated website at www.farmingtonvalleyvna.org

REPORT OF THE INFORMATION TECHNOLOGY PROGRAM

MARGARET COLLIGAN, *Chairperson*

This program was established in the FY 2000/2001 operating budget. The Information Technology Committee reports to the Town Manager and currently consists of the Finance Director, CAD/GIS Manager, Assistant Town Manager, Library Director, Assistant Library Director, Police Chief, Director of Public Works, and the Fire Chief. This Committee recommends information technology policy, interacts with users, and directs consultants to design, implement and maintain the Town's information technology operations with a continued emphasis on providing 24/7 government information via the Town's website at www.town.avon.ct.us using a user-friendly "citizen-centric" webpage layout. The Town's website features a "tax impact calculator," assisting residents in determining their property taxes, budgets, annual audits, RFPs, job opportunities, agendas, minutes, ordinances, Recreation program on-line registration, and payment of taxes on-line. The Committee will continue to manage all forms of remote access to the Town's computer systems, including Internet and Geographic Information Systems.

PERFORMANCE MEASURES	FY 06/07	FY 07/08	FY 08/09
# of workstations and servers supported	68	74	79
# of Help Desk Calls Processed (Monthly Average) and % addressed in one shift turnaround *	52/100%	54/100%	51/99%
Replacement and new computer purchases (30% of inventory is used/refurbished)	10	10	25
Server Availability (Business Continuity Indicator)	96%	98%	99%
# of Threats Detected and Prevented (Monthly Average)	N/A	11	9
Training Classes Held (not including outside classes)	4	2	0

WEBSITE STATISTICS	FY 05/06	FY 06/07	FY 07/08	FY 08/09
Total Hits	3,735,679	4,010,824	1,805,591	2,293,978
Visitor Sessions	228,942	463,115	429,484	335,497
Unique Visitors*	98,588	72,326	145,943	165,153
Avg. Session Length (secs.)	4.52	4.19	4.80	9.74
No. of Pages Viewed	663,208	1,562,732	1,802,922	2,291,387
Downloaded Adobe Files	48,531	89,478	104,520	128,926
Number of Subscribers	FY 05/06	FY 06/07	FY 07/08	FY 08/09
Agendas	211	260	357	510
B. Board	—	471	596	779
Employment	145	186	248	364
Rec. B. Board	408	521	672	863
Library Notices	240	370	766	928
TOTALS	1,004	1,808	2,639	3,444

* Not all requests are captured through the automatic on-line request as administrator does not submit electronic requests for work performed on a proactive basis.

November 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 Election Day Polls Open 6:00 a.m. - 8:00 p.m. (Schools Closed)	3 Recreation & Parks Ski Registration	4 Town Council Recreation & Parks Ski Registration	5	6 Library Regular Saturday Hour 10:00 a.m. - 5:00 p.m.
7 DAYLIGHT SAVINGS TIME ENDS	8	9 Inland Wetlands Commission	10	11 VETERANS DAY TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	12	13 Friends of the Library Birthday Party Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
14	15	16 Planning & Zoning Commission Library Board Board of Education	17	18 Natural Resources Commission AWPCA Zoning Board of Appeals	19	20 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
21	22 Board of Finance	23	24	25 THANKSGIVING DAY TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	26 TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	27 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
28	29	30				

REPORT OF THE AVON HISTORICAL SOCIETY

TERRI WILSON, *President*
RUTH WOODFORD, *Secretary*

The mission of the Avon Historical Society is to identify, collect, preserve, utilize, publish, display, promote and preserve the history and heritage of Avon. The Society, founded in 1974, maintains three properties which are all open to the public, free of charge, in the summer months or by appointment:

Pine Grove Schoolhouse - corner of West Avon and Harris Roads. A restored one-room schoolhouse, built in 1865 when Avon's 7th school district was established by the State. The school was in use until 1949, then restored for the U.S. Bicentennial in 1976. Open Sundays, 2:00 – 4:00, June – October.

The Living Museum – 8 West Main St. (Rt. 44). Originally Avon's Schoolhouse No. 3. In 1984, the town moved the building from its original location on the site of the present Library to its current location. Its exhibits represent Avon from 1830, the year the town was incorporated. It features a display of the Farmington Canal (1828-1847). The building is handicapped accessible. Open Sundays, 2:00 – 4:00, June – October.

The Derrin House – 249 West Avon Rd. A farmhouse built in c. 1810, was last used for the caretaker of the First Co. Governor's Horse Guard. The Society leased it from the state in 1996 and has restored it substantially, although it is still undergoing renovations. Open Sundays, 2:00 – 4:00, June – October.

Many of our most loyal docents are no longer able to welcome visitors to the Living Museum or Pine Grove Schoolhouse. We need your help! It is easy and only takes a couple of hours on a Sunday afternoon. We'll match you with an experienced guide and give you a handbook with information about our museums. If you are interested, please call Ben Isaacson (678-1160) or Ruth Woodford (676-0544) and they can tell you more.

The 36th year will be a fun year for the Society. We are in the process of planning many new events. We will have a series of programs this coming year on historically significant topics. Please watch for upcoming notices on the Society's website for details www.Avonhistoricalsociety.org. These kinds of events are good networking opportunities to meet our Board and other members of the Society that share the same interest as you. And, we always welcome your ideas on future topics and/or speakers.

We have two newly-elected members to the Board of Directors who join with the others to forge a new direction for the Society.

The Avon Historical Society encourages you to join and participate with us in our activities. In addition, you are welcome to attend our Board meetings which are held on the 2nd Wednesday of the month at 7:00 pm at the Living Museum.

Avon Historical Society Board of Directors	
Terri Wilson, President	Monte Hopper, Treasurer
Pam Fahey, Vice President	Ruth Woodford, Secretary
Trustees: Ben Isaacson, Glenn Lawrence, Lesley Mancini, Liz Neff, Mark Nolan, Herb Pandiscio, Peter Wright, and Wendy Zacchera	

REPORT OF THE FARMINGTON VALLEY HEALTH DISTRICT

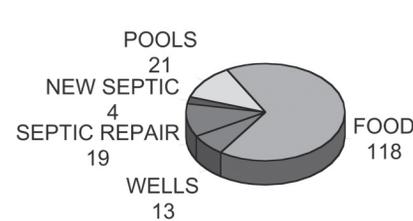
RICHARD MATHENY, *Director*

The Farmington Valley Health District started the fiscal year by actively participating in the Easy Breathing Asthma Program of the Connecticut Children's Medical Center. Keri Gilford, MSPH, was our full time coordinator of the grant funded program. The district also increased Kerry Flaherty's time as our Emergency Preparedness Coordinator which is also a grant funded position. Previously, Kerry was the Commissioner of the Connecticut Department of Emergency Management. Our long time -32 years- Assistant Director of Health, David Knauf, left to become the Director of Health for the Town of Darien. Dave's position was not filled. Since 2003 when the district had 13 full time employees; we have left three vacancies unfilled, and converted one position to a part time contract, resulting in a full time staff of 7 and 2 part time, or 8.6 full time equivalents.

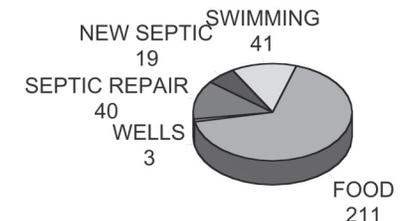
The district and its staff continued its efforts in planning for emergencies, particularly those associated with bioterrorism and pandemic influenza. As active participants in the Capitol Region Emergency Planning Committee (CREPC), and the district's staff participated in several regional and town exercises. In April, we worked closely with the Granby Superintendent of Schools in developing a response to the emergence of the Novel H1N1 Influenza outbreak. The district has sufficient equipment, ancillary supplies, and communications capacity to operate two simultaneous mass vaccination clinics. Utilizing our Preventive Health Services Block Grant, we continued to work with Teresa Dotson, RD to develop a Building Healthy Families Program that helps families to adopt heart healthy diets and practices. We hope to expand the program in subsequent years.

On a national level, the director of health, Rick Matheny, continued his work with both the National Association of County and City Health Officials, and the Public Health Accreditation Board in developing national standards for local health departments that could eventually lead to a system of accreditation of local health departments. Mr. Matheny also continued his efforts regionally by participating with the Capitol Region Council of Governments efforts at developing a "digital health department" that would make health department records available in a web based system. Please visit our website: www.fvhd.org.

ENVIRONMENTAL HEALTH ACTIVITIES (FY 08-09)



PERMITS



SITE VISITS/INSPECTIONS

FOOD PERMITS = ANNUAL + TEMPORARY

December 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2 HANNUKKAH BEGINS	3	4 Recreation & Parks Holiday Breakfast Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
5	6	7 Inland Wetlands Commission	8	9 HANNUKKAH ENDS	10	11 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
12	13	14 Planning & Zoning Commission	15	16 Town Council AWPCA Zoning Board of Appeals	17	18 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
19	20	21 Library Board Board of Education	22	23	24 <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: auto;">TOWN HALL, LIBRARY & SCHOOLS CLOSED</div>	25 Library Closed CHRISTMAS DAY
26	27 Board of Finance	28	29	30	31 NEW YEAR'S EVE <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: auto;">TOWN HALL, LIBRARY & SCHOOLS CLOSED</div>	

REPORT OF THE DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

STEVEN KUSHNER, AICP, *DIRECTOR*

The Department of Planning and Community Development is comprised of the divisions of Zoning Enforcement and Environmental Compliance, Building Inspection, and Fire Prevention. These three divisions, combined with planning, are responsible for the review of all new commercial and residential construction projects, which includes providing professional and technical assistance to the Town's four land use agencies (Planning and Zoning Commission, Inland Wetlands Commission, Zoning Board of Appeals, and Natural Resources Commission); permitting and inspection of all approved projects in accordance with applicable zoning, building, and fire codes; as well as a comprehensive program of inspection aimed at fire prevention.

Cross training of staff has permitted an efficient, coordinated operation. The Fire Marshal is certified as a building official and the Building Official is certified as both a fire inspector and a zoning enforcement officer. The Director of Planning, Planning Specialist, Planning Aid, and Building Official are all certified zoning enforcement officers. The Department's organization allows the review/permit process, which often begins with an application to one of the Town's four land use regulatory agencies, to be coordinated with permitting and inspection.

The Department also provides professional and technical assistance to the Planning and Zoning Commission, as well as applicants, the general public, and design consultants (engineering, architectural, law, and landscape architecture, and surveying). During the past year this was done in association with 72 applications. For a more detailed description please see The Report of the Planning and Zoning Commission.

A number of special projects were also undertaken during the past year. They include:

- ❖ Town signed contract with the Town of Burlington to provide building inspection services for FY 2009/2010.
- ❖ Town Center sidewalk and lighting project underway utilizing a Small Town Economic Assistance Program (STEAP) grant received from State. Design is 100% complete and construction will begin in September 2009.
- ❖ Town participated in Land Use Leadership Alliance (LULA) Training in May and June of 2009. Program was sponsored by the Farmington River Watershed Association.
- ❖ Town received \$50,000 State grant to study ways of incorporating "Low Impact Development" techniques in land use regulations. Low Impact Development (LID) employs principles such as preserving and recreating natural landscape features, minimizing effective imperviousness to create functional and appealing site drainage that treat storm water as a resource rather than a waste product.
- ❖ Adopted new zoning regulation in April 2009 to permit wind turbines/wind energy systems by Special Exception.
- ❖ Completed construction of 2 miles of trail at Fisher Farm utilizing a \$24,000 State grant.
- ❖ Began design for an extension of the Farmington Valley Greenway through Avon Park South utilizing a \$44,000 State grant.

REPORT OF THE PLANNING AND ZONING COMMISSION

DUANE STARR, *Chairman*
HENRY FREY, *Vice-Chairman*

The Planning and Zoning Commission, acting under authority granted by the Connecticut General Statutes, regulates the development of land in Avon. The Planning and Zoning Commission consists of seven members and three alternates appointed by the Town Council. The Commission's actions are guided by the Plan of Conservation and Development, Zoning Regulations, and Subdivision Regulations. The Director of Planning provides professional and technical assistance to the Commission and serves as the Zoning Enforcement Officer.

Commercial site plan approvals included 7,000 square feet of building additions at 221 West Main Street where an oil change/auto detailing center has been approved; renovations to Avon Marketplace, located at 380 West Main Street; and a 6,000-square-foot salt shed for the Town's Public Works Department.

Subdivision/resubdivision approvals resulted in four new building lots located on New Road and Lovely Street. In addition, the Commission approved a 103-unit Planned Elderly Residential Development at 55 Security Drive. Each approved subdivision/resubdivision must contribute, per State law, a portion of the total property value to the Town as dedicated open space. As an alternative, an applicant may make a payment to the Town in lieu of this land dedication. These funds are deposited into a special account to be used solely for future open space acquisition. During the past year \$150,000 was levied against approved projects.

Applications for special exceptions included requests for rear lots, accessory apartments, an antique shop, a wind turbine energy system, Class III restaurants, outdoor dining, a cemetery expansion, and commercial signs.

PLANNING AND ZONING COMMISSION STATISTICS					
	FY 04/05	FY 05/06	FY 06/07	FY 07/08	FY 08/09
Meetings Held	16	18	15	17	17
Applications:					
Subdivisions	9	18	3	7	4
Site Development Approvals	24	21	19	12	20
Special Exceptions	34	27	24	19	28
Special Exceptions - Signs	13	15	8	4	11
Staff Approvals	8	13	7	8	2
Zone Change	2	1	1	1	1
Regulation Changes	6	12	5	5	6
Miscellaneous Info:					
Site Plan Square Footage	174,267	112,674	39,600	5,700	7,000
Fees in Lieu of Open Space	\$31,250	\$71,250	\$31,500	\$25,000	\$46,000
Acres of Open Space Acquired	1	0	3	3	0
Subdivision Lots Approved	76	18	19	68	4
Total Residential					
Units Approved	*	*	*	*	107
Pages of Meeting Minutes	314	289	220	189	248

January 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 Library Closed NEW YEAR'S DAY
2 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	3 Taxes Due	4 Inland Wetlands Commission	5	6 Town Council	7	8 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
9 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	10	11 Planning & Zoning Commission	12	13 Natural Resources Commission AWPCA	14	15 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
16 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	17 MARTIN LUTHER KING DAY TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	18 Library Board	19	20	21	22 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
23 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	24 Board of Finance	25	26	27 Zoning Board of Appeals	28	29 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
30 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	31					

REPORT OF THE DIVISION OF BUILDING INSPECTION

JAMES SANSONE, *COB, Building Official, Fire Inspector, Deputy Zoning Officer*

The Division of Building Inspection is charged with the responsibility of ensuring compliance with the Connecticut State Building Code and related CT General Statutes. The purpose of this Code is to protect the Public's health, safety and welfare in all buildings and structures where they live, work and play. This is accomplished by assisting residents, building contractors, and the design community with code interpretation and guidance throughout the permitting, plan review, and construction process.

Avon, along with the rest of the nation, is still experiencing a slowdown in the number of new home permits. New single family home building permits have typically been a major source of revenue for the Division. This past fiscal year the number of new home permits has remained low at 12. The number of both commercial permits and other types of residential permits has remained steady with the number of plan reviews and inspections remaining high. The average value of a single family residence permitted was \$514,985. This figure represents building construction costs and does not include the cost of a building lot (average \$300,000). The average building permit fee for those 12 new single family houses was \$7,003 and the average house size was 6,472 square feet. A few of the commercial projects permitted this year include a 2,500 sq. ft. bank building at 427 West Avon Road, Avon Old Farms School Solar-Electric project, 150 Fisher Drive CREC school, 27 Nod Road Alsop House Apartments and Avon Middle School re-roof and related work project. When reviewing the chart below for more detailed reporting, please be aware that included in the number of building permits are all permit types such as construction, electrical, plumbing, mechanical, demolition, and fire protection.

The lagging economy and resulting loss of permit revenue has made it necessary to reduce the number of inspectors. In FY 2008/2009, the department eliminated one Assistant Building Official position through attrition and in 2009/2010 we will further reduce staff by the elimination of a part-time secretary position and reduce the remaining Assistant Building Official to part-time status. Additionally, in an effort to supplement revenue for next year and promote regionalization we have contracted to provide Building Official services to the Town of Burlington for the 2009/2010 fiscal year.

This year the Building Department participated in Building Safety Week sponsored by the International Code Council. This promoted awareness of Building Code importance where we all live, work and play. An Open House was held one evening during the week and several handouts were available for both adults and children throughout the week, in all a successful event. The Department continues to implement the recommendations of the last ISO review completed in 2008. We are also in the process of developing mutual aid agreements with neighboring communities. These agreements would be utilized in the event of a natural or man-made disaster where a single building department may become overwhelmed.

BUILDING DEPARTMENT STATISTICS					
Fiscal Year	FY 04/05	FY 05/06	FY 06/07	FY 07/08	FY 08/09
# New Single Family Dwellings	110	88	25	19	12
# New Commercial Bldgs.	5	3	2	7	2
# Building Permits Issued	1,920	1,935	1,659	1,790	1,479
# Building Inspections Conducted	3,186	3,268	2,526	2,546	1,961
\$ Building Permit Fees Collected	\$749,862	\$742,216	\$457,510	\$474,169	\$318,594
\$ Value Building Permits Issued	\$57,443,226	\$63,657,408	\$30,592,573	\$33,200,171	\$24,975,170

REPORT OF THE DIVISION OF FIRE PREVENTION

JAMES DIPACE, *Fire Marshal & Assistant Building Official*

The Division of Fire Prevention provides fire code safety inspections (for new and existing buildings), plan reviews, fire investigation, and public fire prevention programs.

The Division Staff has other responsibilities as well. James DiPace is also the Deputy Director of Emergency Management and an Assistant Building Official. He serves on the Town's Safety, Facility, IT, and Avon Day committees. In a volunteer capacity, Mr. DiPace is the Chief of the 130 member Volunteer Fire Department. Fire Inspector, Thomas Post, primary responsibilities are performing annual inspections of all public buildings and implementing Public Fire Education Programs.

Goals include developing a computerized fire code inspection system linked to the Avon Volunteer Fire Department and educating the citizens in the use of alternative fuel equipment.

TOWN OF AVON FIRE PREVENTION ACTIVITY REPORT, FY 08/09			
2	Apartment Buildings	18	Misc
12	Assembly Halls/Restaurants	1	Municipal Buildings
7	Blasting Permits Issued	6	Nursery Schools/Day Care Centers
2	Blasting Sites – Inspected	1	Garages & Gas Stations
4	Bulk Oil Storage & Tanks	1	Churches
60	Business	1	Clubs
	Open Burning Permit	4	Fire Watches @ Public Events
26	Complaints Received & Checked	69	Plan Review – Bldg & Site (In House)
14	Professional Development (Educ)	43	Plan Review Mtgs. – Bldg & Site (On Site)
2	Convalescent homes	56	Reinspections
1	Factory Inspections	2	Rehab Centers/Group Homes
16	Fire Investigations	30	School Buildings - Public & Private
113	Incident responses	15	Stores/Retail Shops
45	Construction inspection	19	Public Education

REPORT OF THE PROBATE COURT

CYNTHIA C. BECKER, *Probate Judge*

The Probate Court is primarily concerned with the administration of estates of deceased Avon residents. In addition, the Court has jurisdiction over Conservatorships, Guardianships of minors and the mentally handicapped, termination of parental rights, finalization of adoptions, drug, alcohol and psychiatric commitments, name changes, emancipation of minors, administration of testamentary trusts and limited jurisdiction over inter vivos trusts. The Court also processes passport applications.

During the past year, 74 applications were accepted for probating decedent's estates. In addition, 46 small estate affidavits and tax purposes only estates were filed. The Court also processed several applications for Conservatorships, Guardianships of the Estate and Person of minors, Guardianships of the Mentally Retarded, Termination of Parental Rights, approval of Adoptions, Name Changes, inter vivos trust matters and 178 passport applications.

The Probate Court is located in Building 1 of the Town Hall and is open Monday and Thursday from 9:15–3:30; Tuesday from 9:15–4:30 and Wednesday and Friday from 9:15–2:15. Probate Court summer hours are (July & August) Monday and Thursday 9:00–3:30; Tuesday 9:00–4:30; Wednesday and Friday 9:00–12:30.

The Probate Court accepts passport applications on Monday, Tuesday and Thursday from 9:15–2:30 and Wednesday and Friday from 9:15–1:30. The Avon Probate Court has a web page at www.town.avon.ct.us.

REPORT OF THE INLAND WETLANDS COMMISSION

CLIFF THIER, *Chairman*

The Inland Wetlands Commission, pursuant to General Statutes, regulates certain activities within areas in Avon designated as inland wetlands and watercourses. During FY 2008/2009, the Commission held nine regular meetings at which 11 applications were reviewed. Conservation restrictions were required as a condition of approval on three applications, resulting in the permanent protection of 16 acres of wetlands and regulated areas. The Commission also concurred with three Staff Approvals authorized by the Appointed Wetlands Agent.

The applications reviewed by the Commission included:

- ❖ **Fairway Ridge, LLC** – Activities associated with road construction, installation of utilities, water quality basins, and house construction (proposed 20-lot subdivision).
- ❖ **St. Ann Cemetery** – Activities associated with the expansion of the cemetery on Arch Road.
- ❖ **The Avon Water Company** – Activities associated with improvements to the water distribution system in the West Avon Road area.

SUMMARY OF INLAND WETLANDS COMMISSION ACTIVITIES					
FISCAL YEAR	FY 04/05	FY 05/06	FY 06/07	FY 07/08	FY 08/09
Meetings	10	11	9	10	9
Applications reviewed	22	18	24	20	11
Public Hearings	6	6	6	5	0
Applications approved	17	14	18	16	10
Pages of meeting minutes	95	125	78	91	68
Acres protected through conservation restrictions	6	23	5	4.74	16

REPORT OF THE ZONING BOARD OF APPEALS

JOHN E. DREW, *Chairman*

The main function of the Zoning Board of Appeals, pursuant to General Statutes, is to hear requests for variances from requirements of the Zoning Regulations. Additionally, the Board hears appeals relating to decisions of the Zoning Enforcement Officer and reviews applications for automobile dealers' and repairers' licenses as agent for the Connecticut Motor Vehicle Department.

The Zoning Board of Appeals consists of five elected regular members and three appointed alternate members. During FY 2008/2009, the Commission held ten meetings at which 18 applications were reviewed.

In reaching its decisions, the Board evaluates requests for variances based on a determination of hardship and ensures that buildings and land uses remain in harmony with the general purpose and intent of the Zoning Regulations. Variances included requests to reduce front, side and rear yard setbacks and the expansion of non-conforming buildings for construction of garages, sheds, decks, detached buildings and additions. The Department of Planning and Community Development provides staff assistance to the Board.

SUMMARY OF ZONING BOARD OF APPEALS ACTIVITIES					
FISCAL YEAR	FY 04/05	FY 05/06	FY 06/07	FY 07/08	FY 08/09
Meetings	11	9	7	8	10
Applications	39	27	14	17	18
Granted	29	22	10	16	16
Denied	8	2	2	0	0
Withdrawn	2	3	2	1	2
Pages of meeting minutes	96	85	38	25	33

REPORT OF THE DIVISION OF ZONING ENFORCEMENT AND ENVIRONMENTAL COMPLIANCE

JOHN E. McCAHILL, *Planning and Community Development Specialist*

The Division of Zoning Enforcement and Environmental Compliance performs administrative duties and provides professional and technical assistance to assure that all activities on residential, commercial and other properties throughout the Town comply with the Town's land use regulations; as well as applicable state statutes and regulations. The Division routinely performs permit reviews, plan reviews, and site inspections; conducts investigations for compliance related matters, and cites violations to gain compliance with local regulations. The Division provides staffing to the Inland Wetlands Commission, the Natural Resources Commission, and the Zoning Board of Appeals. It also provides technical assistance to various departments and agencies regarding environmental compliance issues and regulatory programs.

During the FY 2008/2009, routine compliance inspections were conducted on 18 active sites. Other activities included:

SUMMARY OF THE DIVISION OF ZONING ENFORCEMENT AND ENVIRONMENTAL COMPLIANCE ACTIVITIES					
FISCAL YEAR	FY 04/05	FY 05/06	FY 06/07	FY 07/08	FY 08/09
Certification of Zoning Compliance	481	472	367	428	421
Temporary Sign Permits	78	91	121	117	123
Enforcement Activities:					
Sign Violations	198	184	202	177	195
Zoning Violation	11	19	14	11	13

Additionally, the Division provided administrative and technical assistance for a number of revisions to the Zoning Regulations; as well as updates to the Aquifer Protection mapping.

REPORT OF THE TOWN ENGINEER

LAWRENCE E. BARIL, P.E., *Town Engineer*

The Engineering Department includes the Sewer and Geographic Information Systems (GIS) divisions. Please see the report for the Avon Water Pollution Control Authority for items pertinent to the Sewer collection system.

The Engineering Department provides technical advice to other Town Departments, Boards and Commissions, as well as to the public. The Department is responsible for preparing engineering designs and specifications for the construction of municipal public works improvement projects. Construction plans for roadways, drainage, and sanitary sewer systems constructed by private developers are reviewed to ensure compliance with Town standards. The Department also provides inspection of these projects during construction. In addition, the Department is responsible for processing Excavation, Driveway, and Sewer connection permits and related inspections and sign-off.

- ❖ The Planning & Zoning Commission approved six subdivisions, and numerous site plans which required public works inspection by the Engineering Department. 19 permits were issued for the construction of driveways or other work within the Town's right-of-way. Engineering staff performed over 300 site inspections for permitted work, resident requests, public works projects, and public safety requests. Staff also received and responded to 581 Call-Before-You-Dig requests.
- ❖ FEMA requests – In September of 2008, FEMA released a new digital version of its flood zone maps for Hartford County to the public and private sector. This facilitated lending institutions to compare properties and flood zone designations resulting in numerous Avon residents being required to obtain flood insurance. The mapping has flaws in several areas and the Engineering Department worked with many residents to obtain amendments from FEMA and relief from the insurance requirements.
- ❖ Road Acceptances – during this year approximately 5.8 miles of roads were accepted into the Town's road network.
- ❖ Verville Road reconstruction – a substantial portion of Verville Road was reconstructed to provide a consistent roadway width, positive controlled storm water drainage, eliminate icing and other safety concerns, and reduce environmental impacts by providing sanitary sewers to the residents.
- ❖ Blanchard Road was rehabilitated providing roadway surface and curbing improvements.
- ❖ Hickory Hill Road – The entrance from Waterville Road to Hickory Hill Road has had curbing and drainage installed and was repaved eliminating unsafe icing and sightline issues there.
- ❖ Thompson/Old Farms Road Project – ConnDOT and Federal agencies have authorized the Town to proceed with the Environmental Assessment for this project. A key aspect for this was the accepted revision to the "Purpose and Need" of the project which now explicitly includes the needs of Avon Old Farms School.
- ❖ Old Farms Road Bridge Replacement – Application was made through the Federal Local Bridge Program for the replacement of the bridge over the Farmington River on Old Farms Road. The existing bridge is functionally obsolete. The bridge and Old Farms Road to Rt. 10 will be relocated approximately 150' to the north. The old bridge will be kept open to traffic while the new bridge is being constructed. WMC Consulting Engineers, the company selected as design engineers for this project, are currently in the final design phase. Construction was anticipated to start in the summer of 2010, however funding delays may impact the start date.
- ❖ In conjunction with the Old Farms Bridge Project, Old Farms Road from Tillotson to Rt. 10 is to be reconstructed. Included in this project is a section of Rt. 10 northerly and

southerly of Old Farms Road that will also be improved. The Town is designing this project with construction being funded by the State and Federal Governments. This project is in final design and is being reviewed by the State.

The GIS Division is responsible for development and maintenance of the Town-wide mapping system. This includes data maintenance and acquisition, special mapping projects for Town events, accident reconstruction assistance, maintenance of Assessors mapping, and general map development and support for Town departments and residents.

- ❖ Development of the GIS (Geographic Information System) continues with the maintenance of existing parcel-based and utility layers.
- ❖ The Assessing Tax maps, which are maintained by the GIS Department, are available on the Assessor's area of the Town website, www.town.avon.ct.us.
- ❖ The Town has created a municipal GIS web site which provides the ability to see Town related GIS information available to many users in the Town through a user friendly interface. As of this point the site is not open to the public, however roll-out to the public is expected during FY 2009/2010.
- ❖ All of the Engineering maps were scanned to digital files and a database was created to categorize and retrieve them through the Town's computer network.
- ❖ GIS information was deployed to the Police and Fire departments to be integrated within the new dispatch system and for use in preplanning and incident command.
- ❖ The GIS department completed a customized mapping project in which the history of the Fisher Meadows recreation area is depicted on a series of public kiosks on display at the park.

REPORT OF THE AVON WATER POLLUTION CONTROL AUTHORITY

JOHN ERNST, *Chairperson*

The Sewer Department is responsible for operations and maintenance of the sanitary collection system which includes over 83 miles of piping and four Town-owned pump stations. This includes the maintenance of inter-town agreements for waste treatment, sewer use billing, special contracts for equipment and support, and routine inspections.

- ❖ Permits and acceptance of collection system infrastructure – 23 permits were issued for connection to the Town's sewer collection system during the fiscal year and approximately 3.6 miles of mainline sewers were accepted into the Town's collection system network.
- ❖ Sewer Use Billing – as a response to public inquiry regarding equalization of sewer use fees, several analyses were performed to establish a revised method for the determination of sewer use fees based on consumption rather than as a flat fee. Public hearings will be held during FY 2009/2010 providing public input for the revised billing scheme.
- ❖ Main sewer database – sewer connection information has been centralized to keep track of connection dates, developer and town paybacks, lateral locations, Etc.
- ❖ SCADA System – The Town's Secondary Control and Data Acquisition (SCADA) system has been maintained and incrementally improved to add more features to facilitate maintenance, control, and system monitoring.
- ❖ Approval of Developer's application to connect proposed development of 103 units of senior living apartments and to connect these to the Town's collection system.
- ❖ Extension of the Town's collection system by constructing approximately 1,400 ft of mainline sewers and associated structures and laterals.

REPORT OF THE FINANCE DEPARTMENT

MARGARET COLLIGAN, *Director of Finance*

The Department of Finance includes Finance Administration, Accounting, Assessing, and Revenue Collection. The Director of Finance provides general oversight and approval for their activities, coordinates the preparation of the Comprehensive Annual Financial Report (CAFR) assembling data provided by the three divisions, other Town Departments, the Board of Education, and the Town's independent auditors. This office coordinates with the Town Manager's office in the preparation of the annual budget offering detailed budgetary information throughout the annual budget process at the Town's website, with which taxpayers can inform themselves about the Town's revenues and expenditures. The Director also coordinates the bond rating and sale processes, which involve the efforts of many, including both elected and appointed officials, and the support of the Town's bond advisors and counsel. The Town's bonds are currently rated AAA by Moody's Investors Service and AAA by Standard & Poor's.

PROGRAM HIGHLIGHTS				
Finance Administration	<ul style="list-style-type: none"> ▶ Issued notes of \$25,797,000 on 10/23/08 to replace the note issue of \$26,422,000 from 10/26/07 to temporarily finance improvements to: <ol style="list-style-type: none"> 1) Avon High School (1,300 student capacity facility) 2) Buildings 5 and 6 at the Avon Town Hall Campus. ▶ Issued notes of \$2,515,000 on 06/26/09 to temporarily finance the replacement of the Avon Middle School roof and related improvements. ▶ Developed and received approval of Master Pension Trust Agreement and Other Post Employment Benefits (OPEB) Trust. 			
Accounting	<ul style="list-style-type: none"> ▶ Increased EFT (Electronic Fund Payments) to vendors by 27% (20.26% ratio to check payment) & maintained 96% of payroll payments by EFT. ▶ Continue the ongoing evaluation of cash management products that safeguard assets and protect against identity theft and fraud. ▶ Implementing "Positive Pay" services on disbursement accounts. 			
Assessing	<ul style="list-style-type: none"> ▶ Continue to provide easy accessibility to real estate property information to the public and offer the ability to see what their personal taxes will be by entering assessment data into the Tax Calculator Form on the Town's web site. Access real estate property information via a desktop kiosk in the Assessor's Office, or at www.avonassessor.com. ▶ Completed the 2008 revaluation, which was used to determine the Town's mill rate for the July 2009 tax bills. During the budget process, Assessing offered a new website tool to view a personalized tax impact of revaluation using the proposed mill rate. 			
Revenue Collection	<ul style="list-style-type: none"> ▶ Converted from manual to electronic means of payment account information posting, which reduced data entry and improved overall efficiency. ▶ Continued on-line collection of tax payments by credit card or e-check for tax bills. ▶ Outsourced the printing and mailing of tax and sewer use bills, thus improving efficiency for staff and process of payments. 			
PERFORMANCE MEASURES		FY 06/07	FY 07/08	FY 08/09
# of years "GFOA Certificate of Achievement for Excellence in Finance Reporting" received (anticipated for 08/09)		25	26	27
# of years "Distinguished Budget Presentation Award Program" received (anticipated for 08/09)		25	26	27
% of Current Tax Levy Collected		99.81	99.93	99.81

REPORT OF THE DIVISION OF ACCOUNTING

CHARLES LUCAS, *Town Accountant*

The Division of Accounting is responsible for maintaining and controlling the financial records of the Town, and processes all payments for Town expenditures. The Division maintains the general ledger and prepares reports, schedules, and balance sheets for the Annual Independent Audit, for the award winning Comprehensive Annual Financial Report (CAFR), and for state and federal audits. The Town's last audited CAFR is available for review on the Town's website, www.town.avon.ct.us.

ACTIVITY INDICATORS	FY 04/05	FY 05/06	FY 06/07	FY 07/08	FY 08/09
Payroll Checks Issued	974	698	451	164	175
Payroll Direct Deposits	3,831	3,896	4,293	4,509	4479
Regular Payrolls	27	26	26	26	26
Exception Payrolls	3	3	0	2	1
Employee W-2s Issued	409	366	378	386	325
Health Insured Retirees in System	44	48	52	56	62
Leave Requests Processed	5,865	5801	5951	6140	6149
Retirements Processed	6	6	7	8	14
Vendor Accounts Active	2392	2925	3404	3679	4015
Expenditure Transactions	21852	21359	23403	22169	22979
Manual Checks Issued	278	270	287	208	183
Total Vendor Checks Issued	4528	4598	4754	3944	3546
Encumbrance Accounts	113	122	60	16	13
Revenue Transactions Processed	4628	4909	4808	4729	4638
Avg. Pooled Investment (millions)	23.8M	33.8M	37.2M	31.7M	25.5M

During the year the Division actively pursued management initiatives to increase use of Electronic Fund Payment (EFT) and reduce check issuance for payroll and vendor payments.

Performance Measurement	FY 04/05	FY 05/06	FY 06/07	FY 07/08	FY 08/09
% Payroll payments made by check	20%	15%	10%	4%	4%
% Payroll payments by EFT	80%	85%	90%	96%	96%
Vendor payments by EFT	330	313	308	563	716
Ratio to check payments	7.3%	6.8%	6.5%	14.3%	20.2%

REPORT OF THE ASSESSOR'S OFFICE

HARRY DerASADOURIAN, *Assessor*

The Assessor's Office is responsible for the preparation of the Town's annual Grand List, which this year exceeded 2.6 billion dollars. The Grand List is a complete listing of all properties in town, its ownership and assessed value as of October 1st each year. This information is then used by the Board of Finance to help determine the mill rate and in preparing tax bills. The overall increase in this year's Grand List was 15.6% or \$356,368,360. The three categories that make up the Grand List are:

Real Estate increased \$366,099,780 to \$2,388,730,840 or 18.1%. The main cause for this year's increase was due to the Revaluation effective October 1, 2008. Our last Revaluation occurred in 2003. Though the real estate market has shown some decline since its peak, values are still greater than they were in 2003. An average home in Avon has a value of \$496,021. These new assessments along with a revised mill rate are used to determine property taxes for July 2009.

Personal Property increased \$276,840 to \$97,987,270 or .28%. Items that make up personal property include business furniture, fixtures, office equipment, computers, leased equipment, industrial and construction equipment, utility poles, pipes, cables and conduits. Personal Property is assessed each year at 70% of its value.

Motor Vehicles decreased \$10,008,260 to \$148,925,410 or -6.3%. This change is attributable to the economic climate and the downturn of sales in motor vehicles. Fewer vehicles were replaced causing the overall Motor Vehicle Grand List to decrease in value. Included in this figure are all motor vehicles registered in the state of Connecticut that are garaged in Avon, which as of October 1 totaled 16,167 vehicles. The average value for a car garaged in Avon is \$15,210. Vehicles are assessed each year at 70% of market value.

In preparation of the Grand List, tax maps are kept current. Extensive fieldwork is completed to update our records for building changes. This office is also responsible for the administration of the State's elderly tax relief programs, veterans, blind and disabled exemption programs.

TOWN OF AVON, TOP TEN TAXPAYERS – 2008 GRAND LIST			
	Name	Nature of Business	Assessed Value
1.	Avonplace Associates, LLC	Condominiums	\$13,934,790
2.	Sixty-Four Avonwood Road Associates	Apartments	\$13,647,330
3.	Two-Fifty Five West Main, LLC	Shopping Center	\$13,179,390
4.	CL&P	Utility	\$11,855,300
5.	Ensign-Bickford Realty Corp.	Mixed Use	\$11,261,660
6.	Avon Marketplace Investors	Shopping Center	\$10,813,240
7.	Riverdale Farms, LLC	Shopping Center	\$9,963,070
8.	Nod Brook, LLC	Shopping Center	\$9,660,050
9.	Family Wellness Center	Mixed Use	\$8,895,050
10.	Avon Water Co.	Utility	\$8,769,840
TOTAL			\$111,979,720
2008 Grand List		Exemptions	Net Grand List
2,635,643,520		21,001,170	2,614,642,350
Percent of Grand List by Class		2008	2007
Real Estate		90.6%	88.7%
Motor Vehicle		5.7%	7.0%
Personal Property		3.7%	4.3%

As always, we are ready to explain and review individual assessments with each property owner.

REPORT OF THE COLLECTOR OF REVENUE

DEBORAH FIORETTI, *Collector of Revenue*

The revenue division is responsible for the overall administration of the Town's revenue collections. Governed by Federal law, state statutes and Town ordinances, the following represents the total collected in each classification:

COLLECTOR OF REVENUE SUMMARY OF ACTIVITIES			
	FY 06/07	FY 07/08	FY 08/09
% of current tax levy collected	99.81%	99.93%	99.81%
% of prior years' tax levy collected	69.89%	93.31%	68.97%
Current Tax Collection	\$54,715,774	\$57,344,352	\$60,204,460
Prior Years' Tax Collection	\$70,863	\$126,689	\$31,884
Sewer Use	\$1,255,458	\$1,387,154	\$1,514,747
Sewer Connections	\$29,000	\$90,058	\$35,500
Sewer Assessments	\$29,754	\$13,947	\$6,000
Water Main Assessments	\$36,215	\$20,695	\$15,819
Town Department Revenues	\$2,201,663	\$2,139,620	\$1,833,367
Tax Interest	\$128,065	\$124,776	\$133,113
Sewer Interest	\$6,575	\$ 6,276	\$10,242

In January the Tax Collector, Kathleen Roth, retired after 12 years and the Assistant Tax Collector, Deborah Fioretti, was appointed as the new Tax Collector. The tax office has outsourced the printing and mailing of tax and sewer use bills. As a result, the processing time of payments has decreased and there has been a reduction in the use of part-time staff. Payments can also be made online by credit card or e-check.

The office files real estate liens and monitors bankruptcy claims, processes Certificate of Correction and Refunds, updates the Grand List as a result of property transfers from data received from the Assessors office and responds to requests from attorneys, lending institutions and title searches for tax information. The office responds to taxpayers inquiries regarding their account status, issues monthly updates on delinquent accounts and furnishes Income Tax information. This office, in addition to preparing, mailing, and collecting taxes, makes daily bank deposits to ensure maximum investment income. This office is also responsible for the preparation, filing and monitoring of Alias Tax Warrants with a State Marshal, when delinquent notices fail to result in payment. The statutory reports on the Town's levy, owners' benefits, disability and veterans exemptions are filed in conjunction with the Town Assessor. Quarterly reports of the town's collections are filed with the US Bureau of the Census.

Program Activity	FY 06/07	FY 07/08	FY 08/09
Certificates of Correction	1,241	1,350	1,200
Property Transfers	676	596	475
Refunds	285	232	217
Tax Bills Processed	27,773	27,243	27,215
Sewer Use Bills Processed	3,601	3,622	3,633
# Warrants Collected	302	326	275

REPORT OF THE SOCIAL SERVICES DEPARTMENT

ALAN E. ROSENBERG, *Director of Social Services*

The Social Services Department is responsible for administration and direct provision of social and human service activities of the Town. Like Avon itself, our services have grown and changed over the years. Today, our major program areas include services to the single adults, families, youth, seniors, and the disabled.

In addition to the services listed below, other programs this past year included:

- ❖ The Avon Police Association and Avon/Canton Rotary Club provided holiday dinners at the Whispering Pines senior housing complex.
- ❖ The Department received substance abuse prevention funding through a State (DMHAS) grant. Funds were used to fund the supplies necessary for Avon Public Schools' participation in Red Ribbon Week, as well as other prevention activities.
- ❖ Through the assistance of an ongoing State grant program, the Department administers a Youth Services Bureau to enhance the provision of local services for youth and their families. Services provided include: Programs for substance abuse prevention, parent training, individual and group counseling, and programs that foster positive youth development.

The Department would like to acknowledge the strongly dedicated corps of local volunteers and organizations who help make many of these programs possible.

SOCIAL SERVICES STATISTICS			
Service Provided	FY 06/07	FY 07/08	FY 08/09
Short-term Counseling	468	472	531
Information & Referral (regarding various local, regional, state & federal programs)	674	681	783
Energy Assistance Applications	238	300	328
Avon Emergency Fuel Bank Expenditures	\$9,573	\$9,643	\$12,234
Holiday Gift Basket Program	73	74	81
Avon Dial-A-Ride service	2,101 rides	1,972 rides	1,659 rides
Income Tax Preparation Assistance Program	59	61	64
Avon's Special Needs Fund (aids families in crisis situations who do not qualify for public assistance)	607 occasions \$30,917	135 occasions \$17,483	106 occasions \$7,690
Hartford Dispensary Trust Fund (short-term assistance)	69 occasions \$7,495	58 occasions \$7,430	51 occasions \$7,564
Elderly/Disabled Renters Rebate Tax Relief Program	51	55	53
Salvation Army – Farmington Valley Service Unit (temporary assistance)	75 families \$16,432	45 families \$16,536	45 families
Avon United Fund (short-term assistance)	49 \$5,558	42 families \$5,019	46 families \$5,493
Youth Development Program	—	6	9

REPORT OF THE SOCIAL SERVICES SENIOR CENTER DIVISION

JENNIFER BENNETT, *Program Coordinator*

The Avon Senior Center experienced a busy and exciting year. The senior center won two awards from the Connecticut Association of Senior Center Personnel (CASCSP) in the category of Special Events for the program of "This is Your Life: Creating Your Memoirs" and the category of Education for the program of "Economic Survival." We had several staff changes in the position of Administrative Secretary this past year. The senior center had its first social work intern from CCSU for eight months. We are enjoying our equipment purchased from the grant we received from the State of Connecticut Department of Social Services through the Senior Center Initiative Grant in the amount of \$5,000. Our programs have expanded as a result of this funding.

The Avon Senior Center acts as a referral and resource center for seniors and their families seeking information on services available that support older adult's needs. Seniors and their families like to come to one place to have all their questions answered and their needs met. The senior center is that place. It is also a place of recreation and socialization and helps the seniors to be engaged, give them purpose and a place to turn to for answers. The senior center helps answer questions from seniors and their families regarding housing information, service information, with financial questions such as Medicare counseling, provides support to seniors and helps to promote a weekly lunch program. On Tuesdays and Thursdays approximately 50-60 seniors participate in our CRT (Community Renewal Team) Congregate Meal Program which has prepared more than 5,000 meals this year for seniors.

The Avon Senior Center continues to collaborate with the community for diverse programs for seniors. The collaborations include the Avon Schools, Regional Senior Center Programs, the Avon Library, and the Friends of the Avon Library all offer programs for seniors which they enjoy. The Senior Center continues to promote health, wellness and prevention by offering programs that are sponsored by the Farmington Valley VNA.

WORKLOAD MEASURES					
# of Programs Per Year	FY 04/05	FY 05/06	FY 06/07	FY 07/08	FY 08/09
Health Clinics	100	140	70	100	100
Speaker's Programs	60	70	38	45	54
Social Events, Holiday Parties, Dances	24	30	39	44	70
Regional Senior Center Programming	6	8	4	6	6
Senior Citizens of Avon Weekly Meetings	44	45	40	45	40
# of Participants Per Year					
Senior Meals Program	7,500	7,640	5,055	5,242	5,245
Information & Referrals	90	104	140	175	400
Outreach	63	79	80	95	100
Advocacy	26	33	45	50	60
Public Relations	35	57	65	70	80
Intergenerational Programming with Avon Public Schools	40	52	78	276	353
Water Color Class	36	40	39	45	36
Computer Lab Use	75	62	125	130	150
Senior Volunteer Program	20	24	20	28	30

REPORT OF THE TOWN ATTORNEY

DWIGHT A. JOHNSON, *Town Attorney*

The Town Attorney is the principal legal advisor to the Town and its boards, commissions and departments. He also monitors legal services provided to the Town by other attorneys retained by the Town or by its insurance carriers. The Town Attorney is a member of the law firm of Murtha Cullina LLP. In accordance with the Town Charter, the Town Council appoints other attorneys from Murtha Cullina and from other law firms to assist the Town Attorney.

During the past year, the majority of the time spent by the Town Attorney and other lawyers at Murtha Cullina involved routine, non-litigation matters. These included the preparation of a memorandum of understanding between the Avon Volunteer Fire Department and the Police Department documenting the relative roles and responsibilities of the two departments in responding to medical emergencies. We also represented the Town with respect to an Equipment Sharing Agreement among eight municipalities that provided a mechanism by which the municipalities would share equipment housed in Avon for use in maintaining their respective portions of the Farmington Valley Trail.

Less routine was our preparation of revisions to an existing Connecticut statute that will expand the ability of municipalities to charge interest when beneficiaries of sewer system expansions elect to pay their benefit assessments over a number of years. The proposed legislation was adopted by the General Assembly and will become effective on October 1st of this year, in time for its use by the Town in a current expansion of its sewer system.

During the fall of 2008, several residents raised questions concerning purchasing procedures and possible conflicts of interest in connection with the selection of a new insurance provider for employees of the Town and Board of Education. Although our review concluded that there was no conflict of interest and that the Town and Board of Education had complied adequately with their purchasing procedures, the review resulted in a recommendation for certain changes to the Town's Standards of Conflict and purchasing policies. Some of the recommended changes have already been implemented, and others are in progress.

During the second half of the year, we assisted the Town is dealing with a proposal by AT&T to construct a new cell tower in the Town. Although the ultimate decision on locating the tower is within the jurisdiction of the Connecticut Siting Council, we assisted the Town in presenting to the Council the Town's concerns about a tower location being proposed by AT&T.

The Town was a party to a relatively large number of claims and appeals during the past year, including several tax appeals growing out of the property revaluation during the fall of 2008. Although several of those tax appeals have been resolved, two remain in court as of the date of this report. In addition, we are representing the Town in two appeals from decisions of the Planning & Zoning Commission. These are in addition to a number of employee-related disputes, including union grievances, that we are handling and several tort claims against the Town that are being handled principally by the Town's insurance carrier. None of these pending cases is expected to result in substantial exposure to the Town.



Verville Road reconstruction

BOARD OF ASSESSMENT APPEALS

RICHARD S. CONNEL, *Chairman*

As required by State law, the Board of Assessment Appeals held nine meetings during the month of March to hear appeals concerning the Grand List of October 1, 2008. Any property owner who felt the assessment of their property was inaccurate could appeal to the Board.

The Board of Assessment Appeals meets during March. A total of 98 appeals were heard (98 Real Estate, 0 Personal Property, and 0 Motor Vehicle). The result of these appeals was:

Real Estate	38 Granted	60 Denied
Personal Property	0 Granted	0 Denied
Motor Vehicles	0 Granted	0 Denied

Final Grand List after the Board of Assessment Appeals:

<u>Gross</u>	<u>Exemptions</u>	<u>Net</u>
2,626,776,220	21,001,170	2,605,775,050

Board of Assessment Appeals Members

Samuel D. Chester James McCarthy
 Stephen Hunt Russell Peckham
 Richard S. Connel, Chairman

REPORT OF THE AVON DAY COMMITTEE

LEN DEL GALLO, SR., *Chairperson*

AVON DAY was held on September 27, 2008 at the Thompson Brook School athletic fields. The original date was Saturday, September 26, 2008, however, due to inclement weather, the committee elected to use the rain date of Sunday, September 27th. The AVON DAY Committee began its planning for this event in October and held meetings in January, March, May, June, July, August, and September. Even with all of the planning, unfortunately, we could not plan the weather.

The event began as planned; due to the weather, however, it was shut down at 5:30 p.m. Because of the weather conditions and the use of the rain date, ticket sales were down \$4,283 over the previous year.

In spite of the weather, the Committee was able to turn over \$1,785 to the Town of Avon's Special Needs Fund. The fireworks went on as scheduled. While the rain came down, many of our spirited residents enjoyed watching them on the fields and in the parking lot of the school.

The 2008 AVON DAY event suffered a loss of \$4,256, however, there was enough money in reserve funds to sustain the loss and carry over a balance into next year's fund of \$131.

The AVON DAY Committee has many people to thank for allowing this special day to continue year after year, specifically all of our Town's key Departments: the Public Works, Police, Recreation and Parks, the Schools and the Board of Education. A special thanks for the cooperation of the Town Council and two very hard committee workers, Laurie Carlson of the Public Works Department and Sharon VanDeusen of the Recreation and Parks Department.

With the approval of the Town Council the 2009 AVON DAY Committee is already working hard to make next year's event a family day to remember for our residents.

REVENUES – APPROVED FOR FISCAL YEAR 2009–2010

	ACTUAL	BUDGETED	ADOPTED				ACTUAL	BUDGETED	ADOPTED		
	FY 07/08	FY 08/09	FY 09/10	\$ INC/ (DEC)	% INC/ -DEC		FY 07/08	FY 08/09	FY 09/10	\$ INC/ (DEC)	% INC/ -DEC
Taxes and Assessments:											
Gross Levy	\$57,181,682	\$60,008,305	\$61,001,194	\$992,889	1.65%	Charges for Current Services:					
<i>Uncollectible: Current Levy</i>	<i>\$600,000</i>	<i>\$635,565</i>	<i>\$650,565</i>	<i>\$15,000</i>	<i>2.36%</i>	Public Safety:					
Net Levy	\$56,581,682	\$59,372,740	\$60,350,629	\$977,889	1.65%	Police Services	\$365,220	\$81,800	\$31,185	(\$50,615)	-61.88%
Supplemental Real Estate	\$204,838	\$130,800	\$130,800	\$0	0.00%	Accident Reports-Photos	\$1,029	\$1,700	\$1,700	\$0	0.00%
Supplemental Motor Vehicle	\$524,750	\$476,100	\$425,000	(\$51,100)	-10.73%	Alarm System	\$5,406	\$5,000	\$5,000	\$0	0.00%
Prior Levies	\$59,339	\$70,000	\$80,000	\$10,000	14.29%	Animal Pound Fee	\$1,705	\$1,800	\$1,800	\$0	0.00%
Interest and Penalties	\$125,677	\$120,000	\$125,000	\$5,000	4.17%	Public Works:					
Sewer Assessments	\$7,447	\$0	\$0	\$0	0.00%	Sale: Publications/Materials	\$0	\$0	\$0	\$0	0.00%
Sewer Assessments	\$6,500	\$39,500	\$22,500	(\$17,000)	-43.04%	Sewer Use Charges	\$1,387,430	\$1,420,000	\$1,493,005	\$73,005	5.14%
Water Main Interest	\$4,274	\$0	\$0	\$0	0.00%	Sewer Connection Charges	\$38,250	\$38,250	\$38,250	\$0	0.00%
Lakeview Water Ext. Assessments	\$20,695	\$37,000	\$25,000	(\$12,000)	-32.43%	Sewer Connection Charges	\$51,808	\$13,000	\$13,000	\$0	0.00%
Telephone Gross Receipts	\$110,809	\$190,000	\$180,000	(\$10,000)	-5.26%	Landfill (Residential) Fees	\$118,719	\$184,000	\$200,000	\$16,000	8.70%
Total Taxes and Assessments:	\$57,646,011	\$60,436,140	\$61,338,929	\$902,789	1.49%	Landfill - Bulky Waste/Other	\$47,157	\$57,700	\$57,700	\$0	0.00%
Licenses, Fees and Permits:						Health & Social Services:					
Police Protection	\$1,330	\$1,200	\$1,200	\$0	0.00%	Vital Statistics	\$14,283	\$12,500	\$12,500	\$0	0.00%
Building, Struct. and Equip.	\$459,799	\$500,000	\$450,000	(\$50,000)	-10.00%	Recreation & Parks:					
Hunting and Fishing	\$979	\$700	\$700	\$0	0.00%	Organized Summer Programs	\$36,094	\$26,500	\$26,500	\$0	0.00%
Animal Licenses	\$12,517	\$5,500	\$5,500	\$0	0.00%	Swim Fees	\$62,711	\$72,000	\$72,000	\$0	0.00%
Street and Curb	\$1,650	\$3,500	\$3,500	\$0	0.00%	Fisher Meadows Land Lease	\$400	\$400	\$400	\$0	0.00%
Recording and Conveyance	\$612,012	\$769,911	\$569,911	(\$200,000)	-25.98%	Fees: Non-Reimbursable	\$3,575	\$3,750	\$3,750	\$0	0.00%
Conservation and Development	\$15,013	\$40,550	\$40,000	(\$550)	-1.36%	Fees: Reimbursable	\$282,444	\$322,931	\$303,770	(\$19,161)	-5.93%
Sale: Maps/Publications/Copies	\$25,759	\$32,000	\$27,000	(\$5,000)	-15.63%	Maintenance Fees	\$38,007	\$34,226	\$64,543	\$30,317	88.58%
LOCAP Recording Fee	\$12,708	\$10,000	\$10,000	\$0	0.00%	Senior Recreational Activities	\$18,792	\$21,400	\$18,500	(\$2,900)	-13.55%
Sewer Permits & Inspection Fees	\$7,231	\$2,500	\$2,500	\$0	0.00%	Education:					
Total Licenses, Fees & Permits	\$1,148,998	\$1,365,861	\$1,110,311	(\$255,550)	-18.71%	Cafeteria Sales	\$896,300	\$884,792	\$884,792	\$0	0.00%
Intergovernmental:						Use of School Facilities	\$55,759	\$10,000	\$10,000	\$0	0.00%
State Grants-In-Aid:						Fines & Forfeits:					
Equalized Cost Sharing (ECS)	\$1,191,189	\$1,240,632	\$1,232,688	(\$7,944)	-0.64%	Courts	\$675	\$1,600	\$1,600	\$0	0.00%
Pre-Paid Special Education	\$1,399,467	\$1,365,253	\$1,365,253	\$0	0.00%	Public Library	\$18,561	\$40,249	\$32,249	(\$8,000)	-19.88%
School Transportation	\$18,691	\$34,155	\$34,155	\$0	0.00%	Total Charges for Current Services:	\$3,444,325	\$3,233,598	\$3,272,244	\$38,646	1.20%
Adult Education	\$1,164	\$1,419	\$1,419	\$0	0.00%	Other Local Revenue:					
School Building Construction	\$401,349	\$386,959	\$216,937	(\$170,022)	-43.94%	Investment Interest	\$992,992	\$819,400	\$700,000	(\$119,400)	-14.57%
Public Library	\$1,871	\$1,880	\$1,880	\$0	0.00%	Sewer Use - Interest & Liens	\$6,277	\$900	\$900	\$0	0.00%
Pilot: Mfg. Mach./Equip.	\$307,859	\$261,000	\$261,000	\$0	0.00%	Sewer Assessments - Interest & Liens	\$1,336	\$100	\$100	\$0	0.00%
Grants in Lieu of Taxes	\$68,648	\$70,236	\$70,236	\$0	0.00%	Refunds & Reimbursements	\$302,779	\$177,586	\$110,848	(\$66,738)	-37.58%
Pequot Funds	\$33,124	\$33,822	\$33,822	\$0	0.00%	Donations from Private Sources	\$0	\$0	\$0	\$0	0.00%
Property Tax Relief-Elderly	\$60,615	\$60,000	\$60,000	\$0	0.00%	Refunds & Reimbursements: Sprint Tower	\$30,321	\$30,000	\$30,000	\$0	0.00%
DUI Enforcement Vehicle Fed.	\$7,364	\$0	\$0	\$0	0.00%	AHS CL&P Generator Grant	\$70,000	\$0	\$0	\$0	0.00%
Veteran Reimbursement	\$3,683	\$3,000	\$3,000	\$0	0.00%	Interlocal Program Funding	\$0	\$0	\$112,205	\$112,205	100.00%
LOCIP Fund	\$103,691	\$102,083	\$104,219	\$2,136	2.09%	Miscellaneous	\$448,321	\$4,445	\$4,445	\$0	0.00%
Town Aid Road Fund	\$153,115	\$153,115	\$153,115	\$0	0.00%	Sale of Property	\$13,798	\$25,000	\$25,000	\$0	0.00%
Cafeteria-BOE	\$88,152	\$90,000	\$90,000	\$0	0.00%	Forest, Park Management Sales	\$6,372	\$0	\$9,600	\$9,600	100.00%
Pilot: Colleges & Hospitals	\$11,057	\$10,919	\$10,919	\$0	0.00%	Total Other Local Revenue:	\$1,872,196	\$1,057,431	\$993,098	(\$64,333)	-6.08%
Miscellaneous State Grant Receipts	\$10,231	\$7,400	\$7,400	\$0	0.00%	Other Financing Sources:					
State Reimb. For RBS Roof	\$162,733	\$0	\$0	\$0	0.00%	Gen. Fund Undesig. Fund Balance	\$271,364	\$0	\$148,076	\$148,076	100.00%
Youth Services Grant	\$20,250	\$0	\$0	\$0	0.00%	Forest Park Mgt Undesig. Fund Balance	\$0	\$19,600	\$0	(\$19,600)	-100.00%
Mass Transportation	\$12,581	\$0	\$0	\$0	0.00%	Recreation Activities Undesig. Fund Balance	\$21,000	\$0	\$0	\$0	0.00%
Total Intergovernmental:	\$4,056,834	\$3,821,873	\$3,646,043	(\$175,830)	-4.60%	Sewer Undesig. Fund Balance	\$20,000	\$594,645	\$378,737	(\$215,908)	-36.31%
TOTAL THIS COLUMN	\$62,851,843	\$65,623,874	\$66,095,283	\$471,409	0.72%	Use of School Facil. Undesig. Fund Balance	\$0	\$0	\$0	\$0	0.00%
						State & Federal Undesig. Fund Balance	\$13,745	\$0	\$0	\$0	0.00%
						Total Other Financing Sources:	\$326,109	\$614,245	\$526,813	(\$87,432)	-14.23%
						GRAND TOTAL MUNICIPAL REVENUES	\$68,494,473	\$70,529,148	\$70,887,438	\$358,290	0.51%

EXPENDITURES – APPROVED FOR FISCAL YEAR 2009–2010

	ACTUAL	BUDGETED	ADOPTED				ACTUAL	BUDGETED	ADOPTED		
	FY 07/08	FY 08/09	FY 09/10	\$ INC/ (DEC)	% INC/ -DEC		FY 07/08	FY 08/09	FY 09/10	\$ INC/ (DEC)	% INC/ -DEC
TOWN COUNCIL											
GENERAL GOVERNMENT						CONSERVATION & DEVELOPMENT					
Legislative	\$76,757	\$74,396	\$49,940	\$540	0.73%	Planning & Zoning	\$342,526	\$373,235	\$376,963	(\$13,635)	-3.52%
Executive	\$369,347	\$424,154	\$448,922	\$25,437	6.38%	Conserv. Of Natural Resources	\$118,276	\$137,059	\$130,811	\$6,207	4.74%
Judicial	\$5,421	\$7,384	\$7,425	(\$636)	-7.93%	TOTAL CONSERVATION & DEV'T	\$460,802	\$510,294	\$507,774	(\$2,520)	-0.49%
Elections	\$94,165	\$91,186	\$96,026	\$629	0.69%	MISCELLANEOUS					
Legal	\$131,031	\$120,000	\$140,000	(\$1,500)	-1.23%	Claims & Losses	\$25,205	\$22,500	\$43,182	0	0.00%
Recording & Reporting	\$302,462	\$332,142	\$329,125	\$17,009	5.40%	Municipal Insurance	\$186,549	\$190,390	\$197,360	\$6	0.00%
Town Hall	\$156,659	\$182,001	\$186,182	\$41,101	29.17%	Intergovernmental Expend.	\$38,919	\$43,000	\$57,050	\$2,000	4.88%
Human Resources	\$179,574	\$195,862	\$204,023	\$5,588	2.94%	Contingency	\$186,104	\$40,000	\$25,000	0	0.00%
Finance	\$1,198,186	\$1,281,214	\$1,308,756	\$48,960	3.97%	TOTAL MISCELLANEOUS	\$436,777	\$295,890	\$322,592	\$26,702	9.02%
TOTAL GENERAL GOVERNMENT	\$2,513,602	\$2,708,339	\$2,770,399	\$62,060	2.29%	SUB-TOTAL TOWN OF AVON	\$17,827,421	\$18,244,946	\$18,684,923	\$439,977	2.41%
PUBLIC SAFETY						SEWERS					
Police Protection	\$5,279,063	\$5,191,917	\$5,354,197	\$213,220	4.28%	Operating Expenses	\$1,108,241	\$1,787,233	\$1,614,254	\$627,537	54.11%
Fire Protection	\$1,535,017	\$1,505,209	\$1,571,922	\$132,981	9.69%	TOTAL SEWERS	\$1,108,241	\$1,787,233	\$1,614,254	(\$172,979)	-9.68%
Central Communications	\$509,039	\$614,978	\$611,931	\$15,199	2.53%	CAPITAL IMPROV. DEBT SERVICE					
Protective Inspection	\$299,797	\$306,726	\$287,387	(\$52,921)	-14.71%	Bond & Anticipat. Notes	\$5,190,012	\$5,416,670	\$5,268,497	\$222,577	4.29%
Other Protection	\$219,771	\$201,361	\$225,305	\$4,193	2.13%	TOTAL CAP. IMP. DEBT SERVICE	\$5,190,012	\$5,416,670	\$5,268,497	(\$148,173)	-2.74%
TOTAL PUBLIC SAFETY	\$7,842,687	\$7,820,191	\$8,050,742	\$230,551	2.95%	CAPITAL IMPROVE. PROGRAM (CIP)					
PUBLIC WORKS						Capital and Non-Recurr. Exp.	\$220,000	\$125,000	\$261,860	(\$95,000)	-43.18%
Administration	\$187,392	\$304,760	\$319,343	\$94,184	44.73%	Capital Facilities & Equip.	\$1,895,491	\$1,938,117	\$1,115,601	\$45,317	2.39%
Highways	\$1,535,871	\$1,604,936	\$1,589,872	\$73,274	4.78%	TOTAL CIP	\$2,115,491	\$2,063,117	\$1,377,461	(\$685,656)	-33.23%
Sanitation	\$498,596	\$482,409	\$497,696	\$56,106	13.16%	BOARD OF EDUCATION					
Machinery & Equipment	\$394,566	\$343,026	\$363,480	(\$67,436)	-16.43%	General Control	\$969,017	\$826,085	\$884,465	\$19,022	2.36%
Buildings & Grounds	\$862,149	\$964,013	\$1,003,591	\$80,682	9.13%	Instruction	\$25,691,818	\$21,663,514	\$21,332,876	\$550,384	2.61%
Engineering	\$310,974	\$295,240	\$291,321	(\$37,192)	-11.19%	Health Services	\$257,863	\$250,483	\$299,663	\$5,995	2.45%
TOTAL PUBLIC WORKS	\$3,789,548	\$3,994,384	\$4,065,303	\$70,919	1.78%	Transportation	\$1,559,236	\$1,336,390	\$1,321,939	\$67,354	5.31%
HEALTH & SOCIAL SERVICES						Operation of Plant	\$3,051,534	\$3,319,682	\$3,540,390	\$644,895	24.11%
Conservation of Health	\$102,115	\$109,469	\$111,170	\$7,349	7.20%	Maintenance of Plant	\$825,134	\$1,106,641	\$942,904	\$115,936	11.70%
Social Services	\$282,747	\$281,705	\$293,747	\$8,130	2.97%	Fixed Charges	\$5,095,133	\$5,632,298	\$6,134,312	\$546,262	10.74%
TOTAL HEALTH & SOCIAL SERVICES	\$384,862	\$391,174	\$404,917	\$13,743	3.51%	Cafeteria Operation	\$944,261	\$974,792	\$974,792	\$8,974	0.93%
RECREATION & PARKS						Student Body Activity	\$504,074	\$477,250	\$404,684	(\$147,610)	-23.62%
Recreation	\$776,715	\$771,638	\$770,530	\$18,679	2.48%	Capital Outlay	\$5,041	\$38,000	\$72,685	\$35,600	1483.33%
Parks	\$199,734	\$257,323	\$270,921	\$2,259	0.89%	Expenditures to other Schools	\$716,368	\$20,300	\$21,800	\$4,800	30.97%
Senior Citizens	\$56,362	\$79,476	\$65,940	\$2,926	3.82%	Special Education	0	\$6,006,494	\$6,646,540	\$594,415	10.98%
Community Activities	\$78,175	\$83,371	\$83,317	\$5,287	6.77%	State & Fed. Grants	\$1,401,062	\$1,365,253	\$1,365,253	\$39,764	3.00%
TOTAL RECREATION & PARKS	\$1,110,986	\$1,191,808	\$1,190,708	(\$1,100)	-0.09%	TOTAL BOARD OF EDUCATION	\$41,020,541	\$43,017,182	\$43,942,303	\$925,121	2.15%
CULTURE & EDUCATION						TOTAL EXPENDITURES	\$67,261,706	\$70,529,148	\$70,887,438	\$358,290	0.51%
Library	\$1,288,157	\$1,332,866	\$1,372,488	\$49,562	3.86%						
TOTAL CULTURE & EDUCATION	\$1,288,157	\$1,332,866	\$1,372,488	\$39,622	2.97%						
TOTAL THIS COLUMN	\$16,929,842	\$17,438,762	\$17,854,557	\$415,795	2.38%						

