

Avon Public Library BOD Meeting
BOD Room, Avon Public Library
Date: April 19, 2016

Item	Summary	Disposition																																																																											
Call to order	Meeting called to order by Carin Salonia at 7:00	Quorum = 6																																																																											
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Attendee</th> <th style="text-align: left;">Role</th> <th style="text-align: center;">Voting</th> <th style="text-align: center;">Present</th> <th style="text-align: center;">Absent</th> </tr> </thead> <tbody> <tr> <td>Carin Salonia</td> <td>BOD President</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Vince LoPresti</td> <td>CFO/Treasurer</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Betsy Bougere</td> <td>Secretary</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Glenn Grube</td> <td>Library Director</td> <td style="text-align: center;">N</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Peter Anderson</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Richard Bunnell</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Anne Fitzgerald</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Eric Gauvin</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Thirza Hyatt</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Fred Lin</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Arrived late</td> </tr> <tr> <td>Amee Mody</td> <td>Guest</td> <td style="text-align: center;">N</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Jennifer Shufro</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Paula Schwartz</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Joan Reiskin</td> <td>Friends of the Library</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> </tbody> </table>	Attendee	Role	Voting	Present	Absent	Carin Salonia	BOD President	Y	Y		Vince LoPresti	CFO/Treasurer	Y	Y		Betsy Bougere	Secretary	Y	Y		Glenn Grube	Library Director	N	Y		Peter Anderson	BOD Member	Y	Y		Richard Bunnell	BOD Member	Y	Y		Anne Fitzgerald	BOD Member	Y	Y		Eric Gauvin	BOD Member	Y	Y		Thirza Hyatt	BOD Member	Y	Y		Fred Lin	BOD Member	Y	Y	Arrived late	Amee Mody	Guest	N	Y		Jennifer Shufro	BOD Member	Y	Y		Paula Schwartz	BOD Member	Y	Y		Joan Reiskin	Friends of the Library	Y	Y		13 voting present
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Adoption of Agenda	Carin Salonia opened with a request for motion to adopt the Agenda for the meeting as distributed. Ann Fitzgerald made motion to accept and 2 nd by Thirza Hyatt. [Approved]	10 Yes 2 abstained 1 late																																																																											
Review and Approval of Minutes	Review and Approval of March Minutes. Peter Anderson moved to accept and 2 nd by Joan Reiskin. [Approved]	12 Yes 1 Abstain																																																																											
Review and Approval of Treasurer's Report	<p>Income highlights:</p> <ul style="list-style-type: none"> - \$1,349 Gift income; \$16,853 YTD includes a \$3,300 grant from the Avon Education Foundation and over \$1000 from the Edward Doyle memoriam. - AvonCon Income \$1500 grant from Friends. \$9,500 YTD - NEH Grant income of \$5,553 had not been budgeted. Was a wash with NEH expenses of same amount - Monthly income for March was \$12,225; YTD income is favorable to budget by \$24,720. <p>Expenses</p> <ul style="list-style-type: none"> - YTD Mitnick expenses are favorable \$3,950 - YTD Total expenses unfavorable by \$8,624 <p>Net income</p> <ul style="list-style-type: none"> - Favorable by \$9,197 for March and \$16,457 YTD <p>Peter Anderson moved to accept the Treasurers report and 2nd by Joan Reiskin (Approved)</p>	12 Yes 1 Abstain																																																																											
New Business																																																																													
Librarian's Report	<p>Highlights:</p> <ol style="list-style-type: none"> 1. Jess attended the Computers in Libraries Conference in WDC; theme: it's not the technology, it's the people. .what will people do with it, how can we reach them? 2. Issues discussed with the transition away from the state library's delivery system from a private vendor to a state run system with limited resources 3. Beginning recruitment for two part time librarians and a summer intern, latter funded by the Friends 4. Eric Gauvin leads the library's web site redevelopment project; a strategic initiative. 	No Vote Required																																																																											

	<p>5. Piloting of the Best Practices In CT Public Benchmarks shows that standards need to be fine tuned; AFPL will offer feedback</p> <p>6. Farmers Market and local Author Festival applications are coming in</p> <p>7. A kudo! The Queens NY, Library asks for help in from Avon in hosting a Comic Con! Avon's Comic Con was a great success... 840 participants and many said that Avon's was the best!</p> <p>8. The Courtyard will be left as is until the geothermal recovery plan is resolved. Once the plan is clear, Glenn will create a communication around timeframes.</p>	
Friends of the Library report	<p>Friends' membership is 580.</p> <p>Friends' is planning to purchase new carts</p> <p>Added 350 books to Booktique; childrens' books are needed</p> <p>May 13 is the Friends' Wine and Cheese celebration from 5:30-7:30; Joe McWilliams is the pianist</p> <p>The Friends have the benches in for the memorial for Sonia Docket and hope to dedicate them in May.</p>	No Vote
Old Business		
Tour	<p>Earlier in this agenda, Jess led the BOD in a tour of the White Room, providing an overview of the introduction and activities to date. The design is impressive with white boarding all around filled with children's pictures and sayings. We saw the versatile blocks, interactive projector, Mirrorcast capability that can work with Android, Apple and Microsoft , saw the AV cart and pop up green screen. All agreed that it is a wonderful space to foster teamwork, creativity and innovation. Policies for use will be developed and communicated..</p>	No vote
Alcohol Waiver Request	<p>A motion was made to approve an alcohol waiver request for the Friends' upcoming Wine and Cheese celebration on May 13.</p> <p>Paula Schwartz moved to accept the motion and 2nd by Anne Fitzgerald (Approved)</p>	13 Yes
Privacy Policy	<p>The Privacy sub- committee distributed revised draft of the Privacy Policy with a request for comments by April 30. Comments were positive about the sub-headings used in structuring this policy. A suggestion was made to replicate this structure in future policy reviews. It was noted that some additional privacy matters are dealt with in the Security Camera and WiFi Policies.</p> <p>Anne Fitzgerald moved to accept the motion to review the policy and 2nd by Joan Reiskin (Approved)</p>	13 yes
Adjournment	Meeting adjourned at 8:27 pm per vote	13 Yes

Respectfully submitted, Betsy Bougere