

**AVON TOWN COUNCIL
SPECIAL MEETING MINUTES
November 15, 2017**

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m. at the Avon Town Hall, in the Selectmen's Chamber by Chairman Zacchio. Members present: Mrs. Maguire and Messrs: Zacchio, Stokesbury, and Pena. Mr. Speich was absent.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Zacchio.

III. PUBLIC HEARING: None

IV. MINUTES OF PRECEDING MEETING: None

V. COMMUNICATION FROM AUDIENCE:

Susan Reboul, 23 Sudbury Way, commented with great compassion as well as a problem the panhandling that seems to be appearing in Avon; what is the best way as residents to help or assist those that are in need and what do we do when we discover that the panhandler pretending to be homeless is clearly not in a desperate situation and rather their way of life as she experienced this week. She commended the Police Department for being honest with her when she called inquiring about this man who does not need help, he is from Chicopee, drives over in a car every day, lives with a girlfriend, and is "his job." She noted that this enters a whole different ground that she would title fraudulent solicitation. She did some research and found an article about who she is nearly positive is the same man from the photos and has a long history of this behavior and multiple arrests in Massachusetts. She understands that the property is considered semi-private as was described to her but if you are a lot owner and have somebody committing fraud on your property you are accountable for that in some capacity once you have knowledge of it. She noted that in June she did see some women at Walmart with toddlers holding the homeless signs; many women contacted the Police Department and breached a gazillion boundaries and this gentleman seemed the other day to have a friend with him seemingly claiming homelessness, chatting up a storm, and thought is he bringing additional friends who are not homeless but it raises the question of what is our Town policy, how do you help because the Town is generous and compassionate but also how do we stop fraudulent behavior so it does not continue and word does not get out that we are open to that kind of thing. Chairman Zacchio reported that Ms. Reboul had e-mailed him last night on this matter and he reached out to the Town Manager; the Town Manager, Police Department, and Social Services have had contact with the individual as he has been in the area over the last few weeks. He asked the Town Manager for an update as well as Lt. Kelly Walsh who is here to speak about what the Police Department has done. Chairman Zacchio noted that he thinks it is important we think about how we can help and if we can help; we engage the Director of Social Services to do that and sadly we have never had an issue like this and never had to think about anything long term in terms of an ordinance or some teeth in order to combat that if it is becoming a problem

and leave to the Town Manager to consider and make a recommendation for the Council to consider in the future in terms of actions or an ordinance to help give the Town some control even on private property. The Town Manager commented that certainly if someone has a legitimate issue we want to help them. He noted that this was on the Director of Social Services and the Police Department's radar before it was on his radar and talked with this individual and all of the different resources we can make available and the answer was that he doesn't really want food, he just wants cash. He went and talked to the man this afternoon and as he was standing there some very nice woman stuck her arm out of the window and gave him a \$20 bill so it is obviously worth his time. He noted that it is the same individual that was arrested in Ludlow; he is not homeless although he says he is about to be homeless. The Town Manager emphasized to him that we are here to help but we really didn't want to see him soliciting like this; it is really unnecessary because if there is a legitimate need we will find a way to assist him. He added that after he talked to him the man got in his car and left; it does not mean we won't see him again but to the extent this becomes a systemic, long term issue we did start looking at some ordinance language that other communities have, Lt. Walsh has also done some preliminary research, and there are a few examples in communities that you would expect like New Britain, Manchester, and Enfield and they are very carefully worded and have similar language; it provides that you can solicit as long as it is not under false pretenses, for example, if you are not homeless and have a big sign "I'm homeless – need help" that is a problem. He noted that there may be something we can look at to give the Police Department a formal tool in the box to apply if it becomes necessary but for all intense and purposes we don't want to get to that point, we want to try and deal with these things in a softer manner, having a prosecutor follow up and go after somebody under a Town ordinance is a pretty heavy lift. He added that we want to get it out there that informally we don't tolerate it and don't want it. He has not talked anymore with Lt. Walsh or the Chief of Police yet but we may very well approach the private property owners and have a more in-depth discussion; in the past they have not wanted to pursue it, bad press, and negative publicity. He added that if we bring to their attention that we have engaged the person and they are soliciting under false pretenses maybe we can get a better partnership there. Lt. Walsh added that it puts the Police Department in a hard spot not having any teeth to put into these individuals that they are violating something. She noted that Officer Lundell is somebody that she would lean on to from a Police Department's perspective to go to some of the businesses and see if he can get them to cooperate with us as well; the business and property owners tell us they are going to allow this. She added that this is a balancing act and have been dealing with this male party and other individuals and go out and talk to them every single time, ask if they need anything, offer Town resources, a ride to a bus station; we do try to help if they are trying to get through towns to get wherever; we don't want to turn anybody away; we have even brought them down to the Police Department so they could make phone calls. Ms. Reboul commented in this case her concern is that this person has a lengthy arrest record, clearly has a demonstrated pattern of false pretenses if not fraud; we have a whole community here who is not aware of that before they are giving their \$20; right down the road is Gifts of Love who could use that same \$20. She noted that for those who are genuine and need the help, hats off; if you are out there and this is your way of working then Town residents should be aware that is not a homeless situation it is their job and if you want to give them \$20 that is fine and your prerogative but you should be able to do that under the right and not wrong circumstances. She added that this is her issue; the honesty aspect of it. She does not mind if this guy wants to make this his job but you have to be honest about it, take that sign off, put on some nice clothes like you're going to work and get real.

Mr. Stokesbury commented that he knows South Windsor also dealt with the issue on Route 5, John Fitch Boulevard at the intersection of I-291 and dealt with it as a traffic hazard. He noted that we have a different issue if we have solicitors on private property as have discussed and have to be careful about what our jurisdiction is and whether or not there is an offense first; merely that someone has been arrested in the past is not sufficient as we do not know what those arrests led to, maybe now he is homeless; those are difficult issues to look at but South Windsor drafted something and from his experience seems to have cut back on the solicitation. Lt. Walsh commented that they were one of the ordinances that she did find and most have the same language regarding it being a traffic issue or becoming more of a hazard or reckless situation; if they are standing there not saying anything it is allowed. Mrs. Maguire commented that if they're not getting money they're not going to come; educating the public to say there are other resources and people have been approached, been given the option to go to Social Services, they refused, and making people in the community realize that we have reached out to them with options and that \$20 you would give him would be better used at Gifts of Love; it would be hard to sell that and make people understand it; it is a fine line and don't want to come across as not caring but the money would be better to go to the food pantry. Ms. Reboul commented that this is an isolated case but what does this teach my own children; she tells them that he is not homeless, under false pretenses and you teach a whole generation that you cannot tell what is right or what is wrong. She noted that her feeling as a resident is to deserve the right to have the accurate information and then make a decision; similar to the women who were with their children at Walmart this summer begging and she knows many people immediately went into Walmart to say there is a problem, is this a DCF situation, how do we handle this; this to her at eighty is all about whether or not you are being honest or not; if you are honest she'll help out, if you are deceptive it takes it to a different level. Mrs. Maguire responded that it is a very fine line but educating people and letting them know that this is not what it is. Chairman Zacchio questioned what the Town's role is in identifying who should be called out or not and a difficult line to balance; the press is not present tonight but usually picks up the minutes from these meetings and as more press goes out about this individual he moves on to another community but does not solve the long-term issue we are talking about and how that communication happens, from the Town or press; people are coming from many communities to shop at Walmart and giving money who aren't from Avon so the newspaper is the best place to do it and in cases where we know there is fraudulence if it is appropriate to do something on the Town's web site or an e-blast and asked the Town Manager to think about in the context of this discussion and consider whether that is appropriate or not. The Town Manager responded that as we often do when we encounter these types of issues that touch so many departments we will get a group together and see if come up with something that makes sense. Chairman Zacchio commented that whether it is the woman with children or someone soliciting the Police are usually involved, they make an inquiry or investigation and try to help them through Social Services and get a real sense whether it is real or not. The Town Manager commented that before it was on his radar it was on the Director of Social Services' radar and had already talked to the fellow. Mr. Pena concurred with Mrs. Maguire that it is not an easy situation and delicate to handle; he thinks they are here because it is the holiday season and people are out and about and being generous and eventually it will go away as the holiday is over; they may need help and not want to share that they are homeless which is their business; it is a fine line. Mr. Pena noted that he hasn't seen the man; he would probably give the first time but if he sees him again in the same place then maybe he does need help. Mrs. Maguire commented that she saw it on Facebook; people were concerned, they called Social Services, they offered him a jacket. Mr. Pena commented that

maybe the person is here for the duration of the holidays and gone after that. Chairman Zacchio noted that generally seems to be the pattern. Mr. Pena commented that we should not appear as non-caring regardless of the individual that is there. Mrs. Maguire responded that we are very philanthropic in Avon such as Gifts of Love, we are always willing to give and maybe being taken advantage of. Chairman Zacchio commented that in these cases when you have somebody in that situation it sounds like Social Service engages well before any of us are involved; that is the mechanism to help these people and if they find out they are fraudulent how do we handle it; we need to think about how we would address that and how that concern gets out to the public so they are aware of the situation. Mr. Pena commented that while in Windsor it was a problem with traffic, here it is a private area. Mr. Stokesbury clarified that it would still be interfering with traffic at an intersection. Chairman Zacchio thanked Ms. Reboul for bringing it to us and thankful that the Town already had its hands in that process and understanding what he was doing here and what his situation from the Police Department and Social Services and now the Town Manager is involved and hopefully the Town Manager can come up with some creative approaches. Ms. Reboul commented that the key is helping those that need it and discouraging fraudulent behavior. She thanked the Town Council.

VI. COMMUNICATION FROM COUNCIL

Mr. Pena reported that he attended the Veteran's event on Saturday with Mrs. Maguire and Mr. Stokesbury; it was a nice event however not heavily attended perhaps either due to the cold or time of day and comments were made about how to get the word out for such events. He commented on the former Dakota's space and mentioned it to the Police Department regarding activity in that area, mattresses and things being dropped off, there is a building in the back that is falling apart and could be an injury risk and an entrance that people cut through to save time from the traffic light and Enterprise is renting the space and parking cars there. He shared that December 3rd at 6:00 p.m. is the lighting of the holiday tree; the first year we had about 50 people and last year over 100 people; all are invited. Chairman Zacchio commented on the Dakota property and that there is some ordinance language around the upkeep of that property regardless of it being vacant and have used that before to make sure that the road was properly maintained because it needs to stay open from a circulatory standpoint and we might want to talk to them about the condition of the building and what their plans are. The Town Manager responded that we have regular conversations with the owner and as we have heard before there may be something coming. Mr. Pena noted that there was a glass window that was taken down on the back building and someone was living there and he notified the owner.

Mrs. Maguire commented that the election went well and she congratulated her fellow Council members and everybody that won; the Fire Department came out with some wonderful lights at the High School; she applauds her fellow candidates with their sense of volunteerism, it is a lot of work but we are happy and excited to do it. She noted that the next night there was a fracking waste meeting at the Library and there were people at the polls collecting signatures for a ban of fracking waste and create an awareness; she attended the meeting along with Mr. Pena, residents from Avon and Simsbury and there was a presentation about some of the risks from fracking waste and there are twenty-six towns that have adopted ordinances and wondering if this is something Avon should be proactive in, not as a risk but making sure that we are protected and our residents are safe; Bloomfield, Glastonbury, Bolton, Windsor, Hartford, and the Northeast corridor have adopted ordinances; she asked the Town Manager to take a look and get a sense if

this is an area that we should explore more. She noted that one of the concerns addressed is that we are really not doing fracking here in Connecticut but the waste coming from Pennsylvania, we have three hazardous waste facilities in Bristol, Meriden, and Bridgeport and potential of things being brought here. She commented that the Veteran's Day ceremony at the Middle School was wonderful and also wishes it was better attended; the veterans went to four schools on Friday, had their ceremony on Saturday and went to the High School on Monday. She noted that one of the great things that Avon does is have school on Veteran's Day and make the veterans part of the day and the kids get to learn a lot. She reported that last night Officer Lundell and Susie Alexe were at the Avon Middle School and did a wonderful presentation on opioids and vaping; they came last year and did a parent forum; vaping is going on the High School and they think the Middle School so a good opportunity to talk with the parents and let them know how it all works and took apart an actual e-cigarette; they offered to come to the Library or another venue to reach more parents; she thanked them for a wonderful presentation. She received a letter from a resident regarding the Found Land property, where she walks regularly; the resident commented on the new tree markings; a lot of the trails have been re-marked. She asked who does that and the resident's concern is that there are too many blazes on the trees as when you look out you should only see one blaze, pass it and then see the next one; now you see five which is sign pollution; the resident sent a document, "blazing for beginners" and he offered to take out some of the blaze markings. She walked it today and they are all over. She also commented that regarding the budget she would always like to see a zero percent increase; a few things that are important, we spent a lot of time on the intersection of Country Club Road and West Avon Road and very excited for the changes that are coming with the arrow in the left designated lane but she thinks we need to look into what it would cost to get a light that had an arrow; we have seen a lot of near misses and it is something that she feels so strongly we need in Town; we talked about a cost at one point and would like to see what it was. She commented that during conversations with principals at the Avon Middle School in light of the science lab project not happening, there are conversations regarding what is going to be the long-term plan with Roaring Brook School and Avon Middle School; they are old buildings and the principal at the Middle School's perspective is that it is hard to get light replacements because parts are not made any more; maybe start thinking what is and when might we be thinking about the schools down the road, Roaring Brook School is over fifty years old and the Middle School is over forty years old.

Mr. Stokesbury commented that with the issues regarding the schools that discussion would start with the Board of Education as part of a capital plan. He noted that the buildings Mrs. Maguire mentioned are old but have also gone through numerous renovations, new roofs, new HVAC units; the Board of Education and the Town try to address those in a systematic way and it is incumbent of upon the Board of Education capital budget team to come up with a proposal that we can look at; light bulb issues have to go back through the Board of Education. He commented on the Dakota property and on the campaign trail he had a conversation with one neighbor regarding an adjacent property that they consider to be a blighted property and expressed great frustration that the property was allowed to continue to decay over an extended period but people are concerned with those issues and on top of it. Mr. Pena questioned if we can address that with a policy. Chairman Zacchio responded that we can.

Chairman Zacchio congratulated the three Council members and Jeff Bernetich who was present in the audience on your wins and next two years on the Town Council; he will miss it and being with you but glad the Town continues to have the leadership that has the experience across

boards including Mr. Pena who spent time on the Planning and Zoning Commission and being here for the number of years you have been so we are in good hands and glad you'll be here. He noted that Mr. Speich sends his regrets as he could not be here tonight. He reported that there has been a lot of inquiries about the turf field project and where it stands today; we had sent a letter to our three legislative representatives (Senator Witkos and Representatives Slap and LeGeyt) in January and we have a 99% shovel ready project and only need local permitting to move forward and have done a tremendous amount of work upfront to ensure that; in turn with the details of that letter our legislators co-penned a request to the State for \$2.5 million towards the project, Ben Barnes controls OPM and the agenda for bonding; we all know what the State has gone through in terms of the budget; since that period of time he went ahead and penned a letter to our legislative representatives and asked them to renew our interest with OPM and sense of urgency in terms of needs for State dollars; we all agreed as well as the Board of Education that this was a three-legged approach for finance and include State funding, Town funding, and private fundraising activities and until we get some indication from the State with if they will support it and at what level we are at a stale mate unless this board decides they want to move forward with a full bonding which we felt was not the appropriate way to finance this back in January. He noted that it is still a bi-board type project between the Town and Board of Education; most of these projects are born of the Board of Education and driven through the Town; this one was backwards as we engaged in the idea of the fields at MH Rhodes and ended up back at the High School and asked permission of the Board of Education to proceed in that manner and asked their approvals for each step that we went through during each phase of the project; it still needs to be driven by both boards in terms of its project life.

VII. OLD BUSINESS

17/18-24 FY 18/19 Budget: CIP Budget Presentations

a. 7:00 p.m. Engineering – a power point presentation is attached and made part of these minutes

Larry Baril, Town Engineer, made a presentation. He highlighted the Engineering Department CIP including the key factors in determining projects and priorities. The first item is the Old Farms Road Reconstruction in the amount of \$100,000; we have had a lot of activity on this along with presentations; a project status will be given to Council in December but we have engaged a firm, we've been talking to CRCOG, we've had good conversations with Avon Old Farms School, and we think we have an alignment location which is important; the requested funds will get us through design and development.

Mr. Baril reported that the second and third items are to Replace Bridge over Cider Brook – Cider Brook Road and Replace Box Culvert over Thompson Brook – Tillotson Road. Last December the State Department of Transportation (CTDOT) hired a contractor to do a bridge screening process of the under twenty-foot span bridges and CTDOT takes the results and decide whether they are going to do full inspections. CTDOT reported that the Cider Brook Bridge was originally built in 1900 and rebuilt in 1940; the screening inspection identifies it as a fair to worse condition and will be re-inspected by the CTDOT full inspection program, but unfortunately CTDOT says that their budget was reduced and the program is no longer in the budget. He noted that it qualifies under the CT Local Bridge program which is a 55/45 split. Chairman Zacchio that it is a good thing the budget got cut for the CTDOT to do those inspections because it is hard to spend that money on an inspection on a bridge that we know

needs to be replaced. Mr. Baril commented that bridges with longer span qualify under the Federal Bridge program which is an 80/20 split. Mr. Stokesbury asked for a replacement estimate. Mr. Baril responded there is no estimate yet; there are a few options; it is a bridge which has abutments and structure supported by abutments; he has talked to the bridge people about dropping in a box culvert which has its own issues and environmental concerns but most effective option. He spoke to a gentleman who works for a bridge company and lives on Cider Brook Road and came by last year and he felt the bridge was about \$500,000 to replace it. Mr. Stokesbury asked what the cost of the Old Wheeler Lane Bridge Project was. Mr. Baril responded that total construction cost was about \$750,000.

Mr. Baril highlighted requests in future years. One is the Box Culvert over Thompson Brook-Tillotson Road. He noted that it also received a fair to worse condition during the screening inspection and also complies with the CT Local Bridge program. He noted that the benefit of having a full inspection is that the CRCOG Transportation Committee, who was given an additional \$18 million, decided to earmark a fairly significant sum for bridge replacement programs and if we had gotten the full reports done both of these bridges would have applied under that potential program. He noted that if the same thing happens next year he might recommend to the Town Manager that we spend \$5,000 to \$10,000 to get the bridges inspected and have a full report and substantiate getting under the CRCOG program. Chairman Zacchio asked the Town Manager what the chances are of Avon getting money from CRCOG for our communities versus others. The Town Manager responded it is always hard to say but what we have going for us is that we have not received much of anything through the Transportation Committee over the last number of years; we have been thinking about keeping the powder dry, it is a different funding program but we are really going to focus on LOTCIP for the Old Farms Road Project because CRCOG Transportation Committee is the gatekeeper for that. Chairman Zacchio questioned the priority of Cider Brook over Thompson Brook and Thompson with more school traffic. Mr. Baril responded because when the State does the bridge replacement over the Farmington River a significant part of that project is also on Waterville Road so they say they will maintain two-way traffic on Waterville but people are going to use Cider Brook as a pass through. He noted that he also talked to the State about Tillotson because their project is just north of that project. Mr. Stokesbury asked what the lead time is to get either bridge replaced. Mr. Baril responded that if we were to get design money we could be in the ground in a year while the river at the lowest flow possible. Chairman Zacchio asked about design cost. Mr. Baril responded that he does not have a hard number; WMC Engineers who we have done work with in the past offered to provide a proposal for the preliminary design but has not heard back from him; the money being requested is specifically for design. Chairman Zacchio commented on if there is a way to split that across and get some design work done for both. Mr. Baril responded that if we got started with that and in the future year we finish that out might be the way to go. Chairman Zacchio added that if CRCOG was to get money and if were able to apply for it, having the design ready much like the Turf Field Project you have something shovel ready and designed so he would suggest thinking of these two bridges together. Mr. Stokesbury questioned that the Department of Transportation (CTDOT) was talking about being in the ground for the Farmington River Bridge in spring 2019. Mr. Baril responded that their notice to proceed to the contractor would be mid-fall 2018 but the first two years plus is just the bridge and the last phase of the project is Waterville Road. Mr. Stokesbury commented that we need to do Cider Brook before they impair Route 10; it is coming up a lot faster than you think. Mr. Baril agreed.

Mr. Baril reported that the second item on the future years' list is the Replacement of Old Farms Bridge over Farmington River. He noted that even though the State has taken full financial responsibility for the bridge which includes the boat launch and new parking area but he suggests we keep some money so if we want to add lighting or amenities that will not be covered by the State we have a placeholder to do that. Chairman Zacchio responded that was a good idea.

Mr. Baril reported that the third item on the future years' list is the Reconstruction and Drainage in Cider Brook Road. He noted that the skim coat overlay performed two years ago is already showing signs of failure in certain locations. He added that at some point we are going to have to do something more significant with that road. He commented that residents don't seem to complain about the condition of the road. Mr. Stokesbury questioned the length of the road. Mr. Williams, Director of Public Works, responded 3,380 linear feet.

Mr. Baril reported that the final two items on the future years' list are the Arch Road to Darling Drive connector and the Replacement of Box Culvert-Thompson Road crossing Thompson Brook. Chairman Zacchio noted that the Arch Road item was put in as part of the circulation program for emergency services to cut through and for a circulation out of Pond Place towards West Avon Road. He asked how often the Police or Fire Department weighs in on the circulation; they can use it today by taking down the chains and cutting through what was a gravel road and something that we should be talking about from a public safety perspective for circulation versus an engineering one. He added that it can stay on the list because engineering would do the work anyway and would be funded through a public safety budget.

Mr. Baril reported on requests for the Sewer Department/AWPCA. He highlighted the key factors in determining projects and priorities. He noted that the Sewer Facilities Plan was updated in 2006 and established priority areas like age of septic systems, high groundwater, high ledge conditions, etc. He added that we work with Public Works and the Pavement Management Plan so we are not extending sewers in an area that has paved in the last ten to fifteen years. He noted that public requests have become a significant catalyst with petitions of their neighbors and have a strong interest because of smells in their neighborhood or failing septic system potential or cannot sell their home on older septic systems and has been the number one instigator for public sewer extensions. Mr. Pena noted that this year he heard a lot more about sewers and refers residents to Engineering. Mr. Baril responded that this has been a banner year for sewer extensions – four of them. He noted that every single one was born from a resident request with signed petitions. Engineering explains to residents that a key component to extending sewers in a neighborhood is that residents in that neighborhood want it and will pay for it. Mr. Pena commented that many residents have done research with what other towns are doing before talking to our Engineering Department as every town is different. Mr. Stokesbury questioned if it would be worth having a general public information presentation once every year or two to keep people informed and a venue to learn, perhaps hold it during the winter. Mr. Baril agreed that was a good idea. Mr. Pena commented that the Engineering Department has a lot of information on the web site; he hands out literature as well.

Mr. Baril reported the first item is the Lateral Expansion Program in an amount of \$652,000 for FY 18/19; this comes out of the Sewer Fund. He noted that the Carriage/Highwood area request came from a residents' petition, collaborated with Public Works and delayed their paving, do the design this winter, public information meeting in January, talk about costs, and assuming the response is favorable we look to do construction next year.

Mr. Baril reported that the second item is the Infiltration and Inflow (I&I) Rehabilitation in an amount of \$100,000 for FY 18/19. He noted that the I&I study was completed and now we need to do an additional, more detailed study investigating the “Top 20” problems and additional rehabilitation from that. He noted that he wants to do the Simsbury sewer shed much the same as the Farmington sewer shed; there are old parts in the system and we know there are leaks. Mr. Stokesbury clarified that this is all sewer budget money. Mr. Baril concurred.

b. 7:30 p.m. Public Works – a power point presentation is attached and made part of these minutes

Bruce Williams, Director of Public Works, and Alex Trujillo, Deputy Director of Public Works, reviewed each of the summary requests for FY 18/19. Mr. Trujillo highlighted historical fleet funding and DPW Vehicle Replacement Requests. He clarified that the request for Truck #6AV is only for the body. Chairman Zacchio questioned that this is a plow truck. Mr. Trujillo responded yes, a 2007. Mr. Williams highlighted Pavement Management. He noted that in 2007 the Town developed the Pavement Management Plan and in 2012 an outside audit was conducted; we are completing our second fifth year term and a draft copy is being used as a tool to submit our streets for next year’s capital budget. Chairman Zacchio questioned that we have about eight more miles of road to accept. Mr. Williams responded under development, yes, as long as there is certificate of occupancy in the neighborhood and an agreement in place that we won’t be responsible for any damage. Chairman Zacchio noted that when we accept the roads they are brand new and two decades before we have to think about them from a paving perspective. Mr. Williams highlighted the Road Surface Ratings (RSR) and Repair Categories along with Repair Methods and Unit Costs; it is good to get ahead and do crack sealing and overlays as it is the cheapest way to maintain the roads and buy them longevity. He highlighted the Existing Conditions Summary-Breakdown by Repair Method. He highlighted the FY 18/19 Mill & Overlay requests in the amount of \$507,929, a request to crack seal 16 miles of road in the amount of \$25,000, and FY 18/19 Parking Lot Improvement request in the amount of \$150,000 for a total request of \$682,929 through the Pavement Management Program. He noted that he would like to be more aggressive with the crack sealing. He added that they already did the Avon Middle School south parking lot and finished the Roaring Brook School parking lot this year. Mr. Stokesbury commented on the list of roads for a mill and overlay and that the Town Engineer was speaking about potential sewer project on Carriage and Highwood as early as this coming summer at which time they would then be paved but do not show up on the list. Mr. Williams responded that they let the road sit a year after the sewer project is complete, let the earth settle, do a temporary pave, and a mill and overlay would be done in FY 19/20. Mr. Stokesbury commented that should be a component of the public information sessions on sewers so people know when their neighborhood would be paved. Mr. Williams stated that he works with the Town Engineer in regards to the proposed roads as part of the Pavement Management Plan. He noted that there are other conditions to cause the road to fail earlier, i.e. drainage, severe winters, plow damage, etc. He highlighted costs and RSR for the proposed roads; the lower the number, the worse the road. Mr. Stokesbury questioned that Paper Chase and Hurdle Fence were the areas where the sewers were deferred. Mr. Williams responded that it was not a popular decision in the neighborhood. Mr. Stokesbury worries about spending \$300,000 to pave them and have the neighborhood come back and realize that they need the sewers. Mr. Williams responded that the Town Engineer has indicated the go ahead; we have also been solicited from residents on those two roads about their conditions.

Mr. Williams highlighted Sidewalk Improvement Plan improvements on West Avon and Country Club Roads with a request for \$25,000. He noted that they are the most used sidewalks in Town. Council agreed. Chairman Zacchio noted that we tried to obtain State funding last year without luck, but these sidewalks need to be done.

Mr. Williams highlighted Fisher Meadows Existing Irrigation Improvements with a request for \$320,000. He noted that this project grew through discussions with staff maintaining the fields and a result of moving forward with the Fisher Meadow field expansion project. He added that the irrigation system has served its life. He highlighted proposed upgrades related to the improvements. Mr. Stokesbury asked for an explanation on self-cleaning with regards to the strainer. Mr. Williams responded that the small white hose on the top blows back water and pushes it the opposite direction. Chairman Zacchio questioned if there are pieces that could be funded over time. Mr. Williams responded yes. Chairman Zacchio commented that it is important we do some of that; we have millions of dollars wrapped up in those fields and could lose them in a month; it is a pretty big price tag considering what he thinks we have for priorities in the capital budget but should think about it much like we did with Secret Lake and being able to achieve all of the paving and drainage work there over a few years and be done with it versus seeing that big price tag we kept putting off. He noted that we should apply the same approach to a lot of these projects that we have infrastructure that we have a significant investment in and this is a key component to keep that investment alive; if we lose the fields we deal with the irrigation work and rehabilitation of the fields which is very expensive and the loss of time being already short on fields. Mr. Williams commented every year we dig up the fields to replace a 6" water main so it has aged and it is time; we could do a section at a time. He highlighted the map showing the irrigation system for the existing playing fields and the future expansion area. Mr. Stokesbury questioned if it will be one system for the future expansion area. Mr. Williams responded that the new system will allow you to concentrate where you need the water.

Mr. Williams highlighted Company 1 Building Improvements with various item requests. He highlighted Exhaust Extraction System at Fire Company 3 with a request for \$50,000. He highlighted Fire Company 3 Kitchen Improvements with a request for \$30,000; the kitchen is dated.

Mr. Williams highlighted Avon Police Department Building Improvements with a request for \$300,000. He noted that in FY 14/15 we funded the space needs assessment, conceptual plans were developed and we broke it out into three projects as listed for a total of \$2,230,000; under EZIQC Quotes is a total of \$770,000.

Mr. Williams highlighted the Public Works Five Year Plan summary. Chairman Zacchio commented your planning has always been excellent and always been able to deliver the services we need so thanks; the Town Manager will figure out what to recommend to fund; it is good to get the big picture so we have perspective on what we have out there and what we can bite off. Mr. Stokesbury reinforced the point on how well Public Works spends money; we have gotten better at it over the years and being very wise at what we buy and when we buy it and appreciates his guidance. Mr. Williams appreciates the support when they need it. Council thanked Mr. Williams and Mr. Trujillo for their presentation.

c. 8:00 p.m. Recreation and Parks – a power point presentation is attached and made part of these minutes

Ruth Checko, Director of Recreation and Parks, reviewed each of the summary requests for FY 18/19. Ms. Checko highlighted the department's FY 18/19 CIP drivers. She noted that most currently we are choosing to fund more design and planning; we have a lot of projects in the cue and need a year to catch up so she, the Town Manager, and Director of Public Works have talked about spending the future fiscal year in designing some of the needs for future projects and get caught up for what we want to plan right now. She highlighted the Buckingham Recreation Area Development and noted that there has been money anticipated for design but would have been done contracted out. She has talked to the Engineering Department who is interested in helping us do the preliminary planning for this project; the Master Plan improvements include parking, some facilities, some court sports, storm water management and take a fresh look at what our current program needs are and then go into the design phase. Mr. Stokesbury commented that the hill extends all the way to the lacrosse field. Ms. Checko noted the problem area is alongside the baseball field. She has talked to staff about alternatives; right now Public Works hires someone with a remote control brush cutter on the hill but costing about \$3,500 each time and doing it at least twice a year to keep the growth down. She noted that we have looked into a locking block wall system, about \$25 per face square foot so between \$25,000 to \$35,000 for a wall. She added that we have talked about herbicides but the Engineering Department wants to see the vegetation sustained on the hill to help erosion. Mr. Williams commented that it is an ongoing expensive maintenance issue. Chairman Zacchio responded that we do need to solve for the foul baseballs being hit into the brush area. Mr. Stokesbury commented that it is a design compromise from when the fields went in, but time to resolve it. Mrs. Maguire questioned if there would be another type of low lying shrub that would give you a root system, maybe easier to maintain, not an eye sore. Chairman Zacchio questioned how much money would be needed from a research and planning perspective. Ms. Checko responded \$21,000. Chairman Zacchio asked the Town Manager to look at that fairly closely; spending \$21,000 on thinking about what we want to do versus up to \$35,000 on a wall; we should be able to come up with a plan without spending too much planning money and put that money towards actual solutions because it does need to be done; it is an attractive nuisance.

Ms. Checko highlighted the Senior Center/Community Room – Kitchen Renovations request in the amount of \$40,000. She noted that in the past there has been money allocated to do a lot of renovations at the Senior Center, some improvements through our operating budget. She added that it would cost about \$2,000 to get a kitchen design done, paid out of the operating budget, and come back with a design and cost for next year. She highlighted the Design Renovations - Countryside Park Buildings request in the amount of \$21,000. She noted that staff met with an architect in Town and went through the building and there are lot of items that need to be upgraded. She added that they would like to redesign the pump house. The money being requested is the estimate for architect services to go through the whole building and pump house building; new roof on both, siding, windows, kitchen, bathroom, maybe seal the basement, new garage door down there. Mr. Stokesbury questioned the kitchen use policy at the Senior Center by the public/groups. Ms. Checko responded that the Community Room can only be used by non-profit and by the seniors; the kitchen can be utilized by groups renting it outside the Senior Center's regular hours; the Lions Club hold pancake breakfasts and spaghetti dinners.

Ms. Checko highlighted the Softball/Baseball Field Sperry Park request. She noted that the Avon Little League is still very interested in adding a baseball field and converting an existing field into a softball field; it is a plan that we support and continue to ask for funding for the

design. Mr. Stokesbury questioned where the new field will be located. Ms. Checko responded that it would be between the old school property and Sperry Park; a parcel of land where the old school was and the Town is not sure they are ready to give it up for a ball field. Mr. Stokesbury commented on the issue of spending money if we are going to utilize the east side as part of the Master Plan for the Avon Village Center which has some interesting opportunities for us. Ms. Checko noted that the Town Manager has talked to us and Avon Little League about that.

Ms. Checko highlighted the AHS Synthetic Turf Fields request. She noted that this item has been pushed out a year, waiting to hear from the State about the bonding. She highlighted the Core Large Area Aerator request which plays a very big role in turf maintenance. She noted that we currently use two different pieces of equipment to aerate the fields. She added that there are more weeds in the turf that we don't want; if we could properly aerate we would do less applications of herbicides which is important for the water shed area at Fisher Meadows. Mr. Stokesbury noted this follows up on the unit we bought for the infields.

Ms. Checko highlighted the Farmington Valley Trail Fence Replacement. She noted that staff worked together to find a material and standard to use throughout the trail. Mr. Stokesbury questioned the proposed project length. Ms. Checko responded that it is from the Farmington town line and almost to the first crossing right now; this request is for the second phase. Mrs. Maguire questioned if there are trail markers. Ms. Checko responded that at some of the crossings on the posts there is a strip that says what street you are crossing; they are a bit worn out and could be improved; they are also working with the Farmington Valley Trails Council to install bike repair stations at Sperry Park and MH Rhodes parking lots and will be installed next spring. Mrs. Maguire asked about the markers because if you were on the trail and had an emergency you could provide a mile marker and be easily found. Mr. Pena agreed and has become a real issue. Ms. Checko noted that since we do not have a trail head we could do it within our Town limits. Council thanked Ms. Checko for her presentation.

VIII. NEW BUSINESS

IX. TOWN MANAGER'S REPORT/MISCELLANEOUS – No items were discussed.

X. EXECUTIVE SESSION: No items to discuss.

XI. ADJOURN

On a motion made by Mr. Pena, seconded by Mrs. Maguire, it was voted:

RESOLVED: That the Town Council adjourn the meeting at 8:45 p.m.

Mrs. Maguire, Messrs: Stokesbury, Zacchio, and Pena voted in favor.

Attest:

Ann L. Dearstyne, Town Clerk

Capital Budget Presentation FY 18/19 Requests



Engineering,
Sewers

November 15, 2017

Engineering Department

Key Factors in Determining Projects and Priorities:

- Public Safety
- Reduce Property Damage (flooding etc.)
- Environmental Protection / Quality
- Infrastructure Maintenance / Rehabilitation
- Public / Political
- Service to Residents

Engineering Projects – FY18/19

Old Farms Road Reconstruction

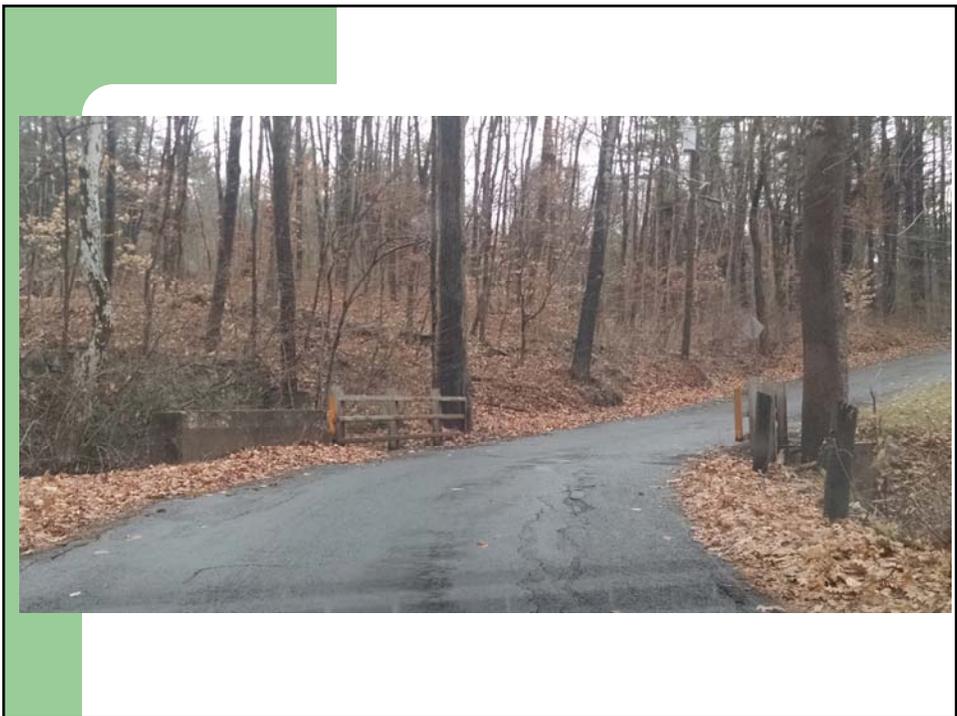
(18/19 request \$100k – this is to continue the design process in addition to preparation for funding/grant applications)

- We have selected a CRCOG prequalified funding and design firm
- Funding request is for design, permitting, public outreach, and consulting with key agencies
- ***Future requests are to pursue the east-west section***

Engineering Projects– FY18/19

Replace Bridge over Cider Brook – Cider Brook Road (18/19 Budget request \$100,000 – construction \$ shown is estimated)

- Structure age is unknown (over 40 years old)
- Super structure is in poor condition
- Abutments are in poor condition
- Approaches are non-existent and unsafe
- Failure will require road closure
- When Rte 10 is under construction will likely see additional detour traffic
- Replacement is likely to be a box culvert
- ***NOTE: State DOT is performed screening of bridges/culverts with spans less than 20 ft – possible that this and other structure may be eligible under CT Local Bridge program***





Engineering Projects– Future Years

Replace Box Culvert over Thompson Brook – Tillotson Road (18/19 Budget request \$0 – future costs are estimated)

- Structure age is unknown (over 40 years old)
- 2 sink holes occurred summer 2009, another in summer of 2010, additional patches since
- Failure will require road closure and possible motorist accident
- Above water line there is some degradation of deck support walls
- Replacement is intended to be a box culvert – if ADPW does the work beyond the setting of the box, cost would be lower

NOTE: State DOT is performing screening of bridges/culverts with spans less than 20 ft – possible that this and other structure may be eligible under CT Local Bridge program



Engineering Projects– Future Years

Replacement of Old Farms Bridge over Farmington River (18/19 Budget request \$0, future requests are place holders)

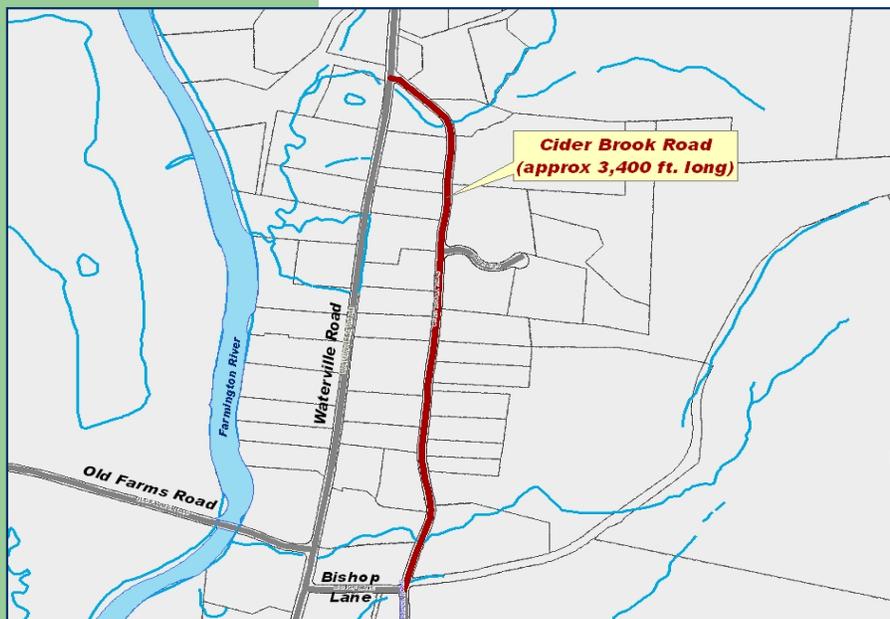
- The primary project is 100% paid for by the State
- Any capital requests will be for amenities not covered by the State
- Anticipate determination of amenities winter/spring 2018
- 3 year construction schedule to begin late fall 2018

Engineering Projects– Future Years

Reconstruction and Drainage in Cider Brook Road (18/19 Budget request \$0)

- Road is listed as poorest in TOA
- Skim coat overlay performed two years ago
- Was approved for sewers in 12/13 (Sewer CIP)
- Roadway needs formal drainage and extensive base and paving reconstruction

Cider Brook Road Area



Engineering Projects

Other future requests:

- Arch Road to Darling Drive connector
- Replacement of Box Culvert - Thompson Road crossing Thompson Brook

Sewer Department / AWPCA

Key Factors in Determining Projects and Priorities:

- Public Safety
- Environmental Impacts
- Sewer Facilities Plan
- Development Interests
- Infrastructure Maintenance / Improvement
- Public / Political

Note: these projects do not effect the tax levy

Sewer Projects – FY18/19

Lateral Expansion Program (18/19 Budget \$652k) Carriage/Highwood Area and remaining Stony Corners road

- Generally we plan to expand sewers on a project and plan-based need basis – requires public outreach component
- Sewer Facilities Plan plays major role
- Priority is often combined with road reconstruction / pavement needs

Sewer Projects – FY18/19

Infiltration and Inflow Rehabilitation

(18/19 Budget \$100k)

- Continue with I&I study within Farmington sewershed, and provide funds for rehabilitation efforts
- Future years are to perform similar study of Simsbury sewershed which will be fundable under CTDEEP CWF program at 55% grant reimbursement; 45% local

Department of Public Works



Capital Improvement Plan 2018/2019

Public Works Historical Fleet Funding

	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Requested	\$670,000	\$840,000	\$535,000	\$520,000	\$500,000	\$460,000	\$452,000	\$342,000
Approved	\$0	\$310,000	\$185,000	\$520,000	\$300,000	\$200,000	\$308,000	
Unfunded	\$670,000	\$530,000	\$350,000	\$0	\$200,000	\$260,000	\$144,000	

FY 18/19 DPW Vehicle Replacement Requests

Admin
Crown Vic.
\$45,000

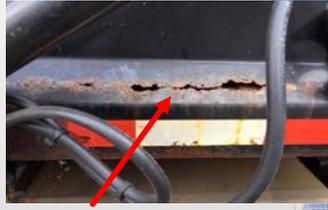


- Rotted Roof/Rear Window Leaking



- Rotted Body/Panels with holes

Highway
Truck #6AV
\$75,000



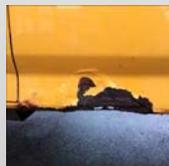
- Rotted Support Rail



- Rotted Steel Hydraulic Lines

FY 18/19 DPW Vehicle Replacement Requests

Highway
Truck #51AV
\$50,000



- 23 Years Old
- Severe rust to frame and body

Bldgs. & Grounds
Truck #19AV
\$60,000



- 17 Years Old with 116,736 Miles
- Original body replaced due to rot
- Rotted frame

Pavement Management

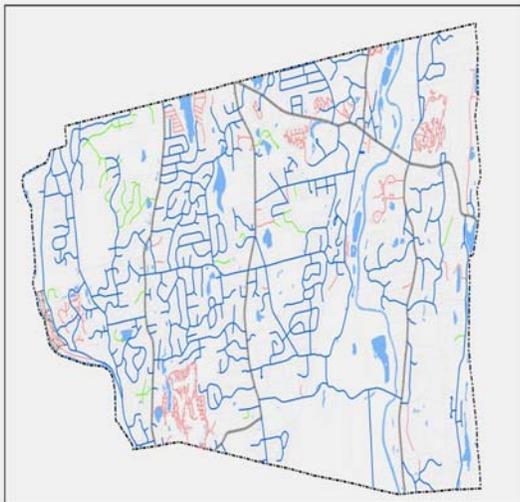


► The practice of planning for pavement maintenance and rehabilitation with the goal of maximizing the value and life of a pavement network

*Perform the right repair
at the right time!*

Roadway Inventory & GIS Mapping

Avon Roadway Profile

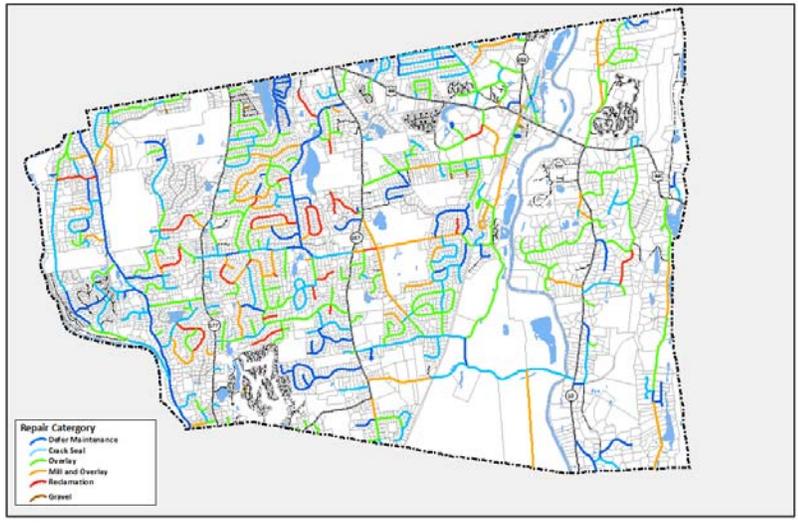


Type	Miles
Town Accepted*	104.53
Town Unaccepted	8.14
Private	13.35
State	15.93
Total	141.95

2017 CONNDOT Town Maintained Road Miles
109.12

Existing Conditions & GIS Mapping

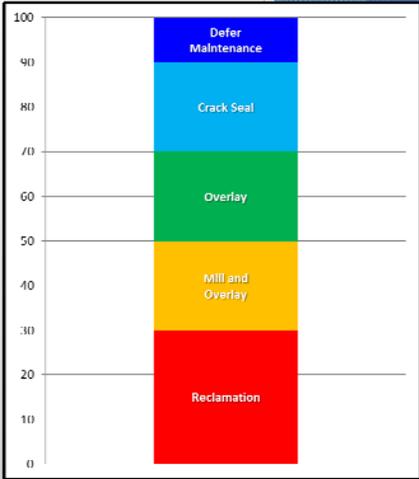
Road Surface Ratings & Repair Categories



Repair Methods & Unit Costs

- Defer Maintenance - \$0 SY
- Crack Seal - \$0.50 SY
- Overlay - \$6.00 SY
- Mill and Overlay - \$12.00 SY
- Reclamation - \$32.00 SY

* Please note that unit prices reflect curb to curb improvements only



Existing Conditions Summary Breakdown By Repair Method

Backlog Summary				
Repair Method	Length (Miles)	Square Yards	Percent Repair	Estimated Cost
Reclamation	6.69	101,142.62	6.41%	\$3,236,564
Mill and Overlay	16.59	244,807.40	15.90%	\$2,937,689
Overlay	36.26	537,644.09	34.74%	\$5,376,441
Crack Seal	26.33	382,887.06	25.23%	\$191,443
Defer Maintenance	18.50	265,823.62	17.72%	0
Total	104.37	1,532,305	100.00%	\$11,742,137
AVERAGE RSR by Segment:	69.77			



Backlog = Approx. \$11.7 Million

*Curb to Curb Improvements Only
Does Not Include Drainage, Sidewalks, Ramps

Pavement Management Program

<p>◆ Fiscal Year 18/19 Mill & Overlay</p> <p>Paperchase Trail Wyngate Drive Hurdle Fence High Gate Drive Holly Lane Stillbrook Toll Gate Lane</p>	\$507,929
<p>◆ Crack Sealing 16 Miles of Road</p>	\$25,000
<p>◆ Fiscal Year 18/19 Parking Lot Improvement</p> <p>Avon Middle School - Driveway - Circle - North Parking Lot</p>	\$150,000
TOTAL Requested Fiscal year 18/19	\$682,929

Pavement Management Program

Paperchase Trail
\$ 208,553



RSR 24 out of 100

Holly Lane
\$ 17,461



RSR 38 out of 100

Hurdle Fence
\$ 81,886



RSR 35 out of 100

Toll Gate
\$ 66,808



RSR 38 out of 100

RSR – Road Surface Rating

Pavement Management Program

Still Brook Road
\$ 29,773



RSR 50 out of 100

Wyngate Drive
\$ 40,447



RSR 47 out of 100

High Gate Drive
\$ 63,001



RSR 45 out of 100

RSR – Road Surface Rating

Municipal Parking Lots

Avon Middle School
\$150,000

LSR 41 out of 100



LSR – Lot Surface Rating

Sidewalk Improvement Plan West Avon & Country Club Road \$25,000



Fisher Meadows Existing Irrigation Improvements \$320,000



Existing piping and pump installed 1983

Fisher Meadows Proposed Upgrades



Suction Pipe with Self Cleaning Strainer

Fisher Meadows



Completed July, 2017

Company 1 Building Improvements



Energy Efficient Improvements
\$42,500



Boiler Plant, \$55,000



Stairway Replacement, \$40,000

Exhaust Extraction System, Fire Company 3 \$50,000



← Existing Exhaust System,
Company 3



← Existing Updated
Exhaust System,
Company 1



Fire Company 3 Kitchen Improvements \$30,000



- Worn Cabinets
- Replace outdated appliances with energy efficient units
- Flooring & Ceiling



Avon Police Department Building Improvements \$300,000



<u>Engineer Estimates from Space Needs Assessment</u>	
Building 3-EOC	\$ 576,000
Building 4	<u>\$1,654,000</u>
	\$2,230,000

<u>EZIQC Quotes</u>	
Storage Building	\$130,000
Building 3-EOC	\$140,000
Building 4	<u>\$500,000</u>
	\$770,000

<u>Fiscal Year</u>	<u>Funded</u>
16/17	\$250,000
17/18	\$250,000

Public Works Five Year Plan

	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>TOTAL</u>
Highway Division	\$125,000	\$210,000	\$210,000	\$210,000	\$210,000	\$965,000
Buildings & Grounds Division	\$172,000	\$0	\$0	\$0	\$0	\$172,000
Public Work Administration	\$45,000	\$0	\$0	\$0	\$0	\$45,000
Engineering	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Fire Prevention	\$46,000	\$0	\$0	\$0	\$0	\$46,000
Pavement Management Program	\$532,929	\$1,400,000	\$1,400,000	\$1,400,000	\$1,400,000	\$6,132,929
Parking Lot Improvements	\$150,000	\$175,000	\$150,000	\$70,000	\$50,000	\$595,000
Sidewalk Improvement Plan	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Facility Improvements	\$912,500	\$50,000	\$0	\$0	\$0	\$962,000
TOTAL	\$2,058,429	\$1,860,000	\$1,785,000	\$1,705,000	\$1,685,000	\$9,092,929

Recreation and Parks Capital Improvement Program 2018/2019 FY Requests

NOVEMBER, 2017



18/19 FY CIP Drivers

- Develop and maintain adequate recreational facilities for Avon's growing population, POCD-2006
- Recreation and Parks Master Plan- 2007
- Established priorities of the Town of Avon
- Fund design and planning for future projects

Design an additional ball field and amenities

This project is a priority for Avon Little League

\$25,000 FY 19/20



#4 Softball/Baseball Field Sperry Park

#3 AHS Synthetic Turf Fields

Base Bid

- \$4,637,000, includes
- Fail safe synthetic turf system with coated crumb rubber for main and north fields
- 8 lane all-weather urethane track
- Without athletic lighting FY 19/20



Replace 2 old pieces of equipment with 1

Increase from 5' path to 8' path

Cores, aerates and top dresses

Improves root structure

Reduces compacted turf on sporting fields

More efficient than current methods



#2 Core Large Area Aerator

A supplemental appropriation and a donation from the FVTC funds approximately 2500 linear feet of vinyl fencing along the Rails Trail from Farmington Town Line north.

This request will fund replacing the rest of the fencing to the Simsbury Town Line.



#1 Farmington Valley Trail Fence Replacement