

**AVON TOWN COUNCIL  
MEETING MINUTES  
December 3, 2020**

**I. CALL TO ORDER**

The meeting was called to order at 7:00 p.m. via GoToMeeting by Chairperson Maguire. Members present: Mrs. Maguire, Messrs: Bernetich, Speich, Polhamus, and Weber. A quorum was present.

**II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Maguire.

**III. PUBLIC HEARING:** None

**IV. MINUTES OF PRECEDING MEETING:** November 5, 2020 Special Meeting  
November 5, 2020 Regular Meeting  
November 16, 2020 Special Meeting

One correction to the November 5, 2020 Special Meeting minutes was made as follows:  
Add "Town Engineer Larry Baril" who also attended Executive Session.

On a motion made by Mr. Speich, seconded by Mr. Bernetich, it was voted:

**RESOLVED:** That the Town Council accept the minutes of the November 5, 2020 Special Meeting as amended.

Mrs. Maguire, Messrs: Speich, Polhamus, Bernetich, and Weber voted in favor.

Two corrections to the November 5, 2020 Regular Meeting minutes were made as follows:  
Page 1, item V, 4<sup>th</sup> paragraph, name spelling error from "Nagle" to "Magel." Page 2, last paragraph, same name spelling error from "Nagle" to "Magel."

On a motion made by Mr. Polhamus, seconded by Mr. Weber, it was voted:

**RESOLVED:** That the Town Council accept the minutes of the November 5, 2020 Regular Meeting as amended.

Mrs. Maguire, Messrs: Speich, Bernetich, Weber, and Polhamus voted in favor.

On a motion made by Mr. Speich, seconded by Mr. Polhamus, it was voted:

**RESOLVED:** That the Town Council accept the minutes of the November 16, 2020 Special Meeting as drafted.

Mrs. Maguire, Messrs: Speich, Polhamus, Weber, and Bernetich voted in favor.

**V. COMMUNICATION FROM AUDIENCE** - None

**VI. COMMUNICATION FROM COUNCIL**

Mr. Weber expressed heartfelt sentiments to Avon students and teachers as they go back to remote learning.

Mr. Speich reported that he met with the Avon Volunteer Fire Department regarding long range planning; recruitment, retention, apparatus, and facilities were discussed; members want to help the Town and serve the community; younger volunteer firefighters find it expensive to live in Town; the explorer program is an important tool; there is a need for apparatus that is safe and current; lack of drive-by appeal at the fire stations; and they would like a consultant to review station needs. He looks forward to having further discussions with the Department. Chairperson Maguire highlighted both the Fire and Police Departments for the drive-by birthday parties which shows how important these groups are to the community.

Mr. Polhamus expressed thanks to the Inland Wetlands Commission regarding the Blue Fox Run matter; the process was handled well.

Mr. Bernetich expressed thanks to Avon Public Schools for doing whatever they can to keep schools open safely; thanks to the Avon Police Department for always being there; and Avon Volunteer Fire Department for their help during the storms and clearing roads, as well as Public Works and the Town Manager's Office team and everyone in Town trying to keep it together during this challenging time.

Chairperson Maguire echoed Mr. Bernetich's sentiments. She applauded Dr. Carnemolla for her continuing challenges within the school district due to COVID-19. She noted that starting next Monday, December 7<sup>th</sup> Town offices will again be locked to prevent overcrowding in confined office spaces and protect Town staff who will continue to assist residents.

## **VII. OLD BUSINESS**

### **20/21-02 Lights at AHS Synthetic Turf Field and Track**

Chairperson Maguire noted that Town and School staff and abutting neighbors met at the site to discuss buffering and we will circle back with the neighbors with some scenarios. She added that the cost for the buffering will be in addition to the \$235,000 recently approved by Town Council and the Board of Finance for the lights from the bond premium; Musco Lighting's price is good until September 2021; and ACORN will continue to fundraise through the end of December and then present a check to the Town Council at which point a supplemental appropriation will then need to be approved by the Town Council and Board of Finance.

### **20/21-22 Appointment: Committee on Aging (R – 12/31/2021)**

On a motion made by Mr. Speich, seconded by Mr. Polhamus, it was voted:

**RESOLVED:** That the Town Council table agenda item 20/21-22 Appointment: Committee on Aging (R – 12/31/2021) to the January 7, 2021 meeting.

Mrs. Maguire, Messrs: Bernetich, Weber, Polhamus, and Speich voted in favor.

### **20/21-24 Appointment: Central Regional Tourism District (12/31/2021)**

On a motion made by Mr. Polhamus, seconded by Mr. Weber, it was voted:

**RESOLVED:** That the Town Council table agenda item 20/21-24 Appointment: Central Regional Tourism District (12/31/2021) to the January 7, 2021 meeting.

Mrs. Maguire, Messrs: Bernetich, Weber, Speich, and Polhamus voted in favor.

**20/21-27      FY 21/22 Budget: CIP Budget Presentations****a. 7:00 p.m. Board of Education – a power point presentation is attached and made part of these minutes**

Dr. Bridget Carnemolla, Superintendent of Schools, thanked Council for having them here tonight; the capital budget plan has been discussed thoroughly on the Board of Education side by both the Finance Committee and the Board of Education who then approved it as a whole. She welcomed Tom DiStasio, Finance Director; they previously worked together.

Myles Altimus, Director of Operations, reviewed each of the summary requests for FY 21/22. He noted that regarding the Thompson Brook School basketball court, the cost to replacement the entire surface would be \$240,000; current repairs fell behind this year due to COVID-19 travel restrictions with the vendor. He noted that regarding Districtwide LED Lighting, all parking lot and exterior school building lights have been replaced with LED lights out of their operational budget; at the Avon Middle School entire interior light fixtures need to be replaced with LED panels. He noted that regarding the Avon High School – Air Handling/RTU Replacement (Phase 1), Eversource has a program to reimburse 50% of the costs for 14 of the 21 RTUs needed, or approximately \$398,000; Trane will submit a package to Eversource; award recipients will be announced in January and work would be substantially completed by July 18, 2021. Dr. Carnemolla noted that this is not the first time we have submitted this request; there is a greater concern about a potential failure; part of their reopening plan requirement is to pay very close attention to the ventilation and air circulation in all of our buildings and are running at max capacity every day. Mr. Altimus added that it is shortening their already expired life span. He noted that regarding the AHS-Partial Roof Replacement Design, the old roof sections are over the old academic wing, the gallery, the old gymnasium and some connecting hallways. Chairperson Maguire inquired about the possibility of solar panels on new school roofs, perhaps working with the Avon Clean Energy Commission. Mr. Altimus responded that the solar panels would be a Town project. The Town Manager noted that this would be the ideal time to do it. In response to a question from Chairperson Maguire, the Town Manager responded that if the Thompson Brook School tennis court repair project was to be funded at the same time as the Sycamore Hills tennis courts project it should work in our favor with regards to some kind of cost savings.

In response to a question from Mr. Polhamus, Mr. Altimus responded that with regards to the LED Lighting Project we need to be willing to pay \$796,000 of which half will be reimbursed once the project is complete. The Town Manager reported that it may require a temporary appropriation from Unassigned Fund Balance to make the timeline and then as an example budget in capital to reimburse Unassigned Fund Balance in FY 22; the incentive makes it worth our interest to take advantage of and credited Mr. Altimus for framing that as an option for us. In response to a question from Mr. Polhamus, Mr. Altimus responded that the Thompson Brook School tennis courts were built in 2001-2002; there is newer technology for installations today; school teams and the public use the tennis courts. In response to a question from Chairperson Maguire, Mr. Altimus responded that pavers for the Avon Middle School Entryway Pavers Replacement Project are four to ten times the cost of poured concrete. Council thanked the Board of Education for their presentation and appreciates all that you are doing this school year.

**b. 7:30 p.m. Police Department – a power point presentation is attached and made part of these minutes**

Jim Rio, Director of Police Services, reviewed each of the summary requests for FY 21/22. He noted that in prior years there were requests for a firing range and a crime scene vehicle which have been removed to prioritize needs as they arose this year. He added that the requests for In-Car Dashboard and Body-Worn Cameras were put in the Police Accountability Bill and mandated to be installed and working by July 1, 2022; he would prefer to have them in the first fiscal year as they are a necessity, he agrees with the requirement, they are a protection for the officers and the public, and can be used as defense against complaints or validation of a complaint and for training purposes; there is a 30% rebate grant from the State and there may be other monies through OPM. In response to a question from Chairperson Maguire, Mr. Rio responded that camera video storage is included in the cost estimate and would be utilized for incidents where arrests are made or litigation potential. Chairperson Maguire encouraged communicating with other towns regarding what they might be using and/or researching. Mr. Rio responded yes; Bloomfield already has a system and Glastonbury is purchasing them now. In response to a question from Mr. Weber, Mr. Rio responded that training is also included in the cost estimate. In response to a question from Mr. Weber, Mr. Rio responded that a body camera will be assigned to each officer in addition to having a few spares; it is a best practice for each to have their own. In response to a question from Mr. Speich, Mr. Rio responded that the funding request amount does not reflect the 30% rebate.

Mr. Rio noted that Interview Room Recording System is now mandatory; there are two interview rooms in the Police Department; recorded interviews are a good back-up and defense for police officers, as well as being requested by defense lawyers in court cases; our current system, seven years old, is at end of life. He noted that the Police Department is no longer pursuing funding for a firing range; they have access to ranges for their training. He reported on the request for Use of Force-Virtual Reality Simulator System which is a great supplement training tool; other departments who utilize this type of system are very happy with it; with use of force situations going on throughout the country this would be another tool to better officers' training. He reported on the Fixed-Site License Plate Readers; they are tied into the Department of Motor Vehicles and State police system; we do not currently have any of these readers; this request is proposed in light of some of the criminal matters on in Town, mainly car break-ins and car thefts; we would like to install them in both directions on Route 44 to determine type of traffic coming through town, perhaps including unregistered cars, where cars are coming from that are perpetrating the crimes; this technology would not be used for traffic enforcement; they are used throughout the country at weigh stations and on highways to capture license plates and to fine for tolls; this a good tool for crime prevention and crime solving. In response to a question from Chairperson Maguire, Mr. Rio responded that the readers can be moved. In response to a question from Chairperson Maguire, Mr. Rio responded that the estimated cost to outfit a patrol vehicle is about \$10,000 which is not the plan at this time; you have to balance the big brother fear versus the crime prevention/solving fear. He noted that departments that have them share the data with other towns when needed. Mr. Rio noted that the additional costs after the initial \$70,000 request is for software licensing; the data would be stored locally on a server. Mr. Speich commented that the \$3,000 recurring expense would go into the operating budget of which the Town Manager agreed. Council thanked Mr. Rio for his presentation.

- c. **8:00 p.m. Fire Department – a power point presentation is attached and made part of these minutes**

Michael Galliher, President, provided opening remarks and introduced Chief Bruce Appell and Assistant Chief Joe Speich who will present the requests which are both measured and necessary. Assistant Chief Speich provided a Year in Review. He noted that fire departments help each other out without asking any questions. The AVFD's current call volume is 624. He noted the wonderful partnership with Farmington Motor Sports; the Vibert family has been part of the fire service in Farmington for many years. He noted that this year volunteer hours exceed 40,000, including call response, vehicle inspections, training, meetings, committee work, community events, and COVID-19 birthday drive-by celebrations. He also reviewed apparatus needs which they would like to continue to do as leases. He noted that Rescue 8 is in service and has already been used on several calls. He noted that Tanker 20 was built in 1997. He added that they would like to replace Engine 9 and Tanker 20 with a new engine tanker; wait time is approximately 400 days. He noted that with the Training SUV it would reduce the number of personal vehicles on their fire scenes. In response to a question from Mr. Speich, Assistant Chief Speich responded that Engine 9 is 100% safe to be on the road even though members are uncomfortable driving it. Mr. Bernetich commented that he has been in Engine 9 and it needs to be replaced. In response to a question from Mr. Speich, Assistant Chief Speich responded that with regards to the SUV the trucks parked at Company #1 are used as training vehicles and to pull trailers; the additional SUV would allow for members to take training; they will look at their support vehicles to see what will serve them best. In response to a question from Mr. Weber, Assistant Chief Speich responded that members are reimbursed for mileage when utilizing their personal vehicles to attend training.

Chief Appell reviewed facility needs with their fire stations. He noted that Council has seen the facilities and are working with Mr. Speich on a comprehensive plan in hopes of obtaining funding to do a long range study of all of Fire Department's needs. He noted that Company #1 is open to the public either during the elections or for Town board/commission meetings; no storage room for tables and chairs that currently sit in the Meeting Hall. He noted the omission in the presentation for the storage room as an addition off the Meeting Hall and would be incorporated into any future use of the facility. He provided a brief conclusion. Chairperson Maguire appreciated the tour Council took last year to correlate with these requests. Chief Appell noted that the officer trailer is still used at Company #1; the storage room would be off the patio side of the Meeting Hall; all closets are currently filled with filing cabinets/chair storage. In response to a question from Chairperson Maguire, Chief Appell responded that records have been purged; archived records include facilities and apparatus paperwork as well as historic items. Council thanked Chief Appell and Assistant Chief Speich for their presentation. Chairperson Maguire highlighted the Class of 2020 parade for the high school seniors and showing your community spirit.

#### **d. 8:30 p.m. General Government**

The Assistant Town Manager reported that the Town Clerk's Vault Expansion request still exists; there is \$25,000 in FY 18 capital budget; cost is about \$500,000 to bring the vault to appropriate build out. She noted a second request for improvements to Building #1, specifically the Selectmen's Chamber and Avon Room, in the amount of \$25,000 for planning design, but we would like to see how things progress with COVID-19 and how meetings may change and how we may need to utilize that space differently potentially. She noted a third request for an upgrade to our automated tax collection system in the amount of \$84,000; our current system is homegrown. The Town Manager noted that with the tax collection system is very antiquated,

currently tied to one single vendor and no one else in the State uses it; it is high maintenance; and is difficult for recruitment and retention. Chairperson Maguire commented on Building #1 improvements and how that ties together with in-person meetings and an improved audio-visual system in that space.

**20/21-29     Appointment: Avon Clean Energy Commission (R – 12/31/2021)**

On a motion made by Mr. Speich, seconded by Mr. Polhamus, it was voted:

**RESOLVED:** That the Town Council table agenda item 20/21-29 Appointment: Avon Clean Energy Commission (R – 12/31/2021) to the January 7, 2021 meeting, Mrs. Maguire, Messrs: Bernetich, Polhamus, Weber, and Speich voted in favor.

**VIII. NEW BUSINESS**

**20/21-37     Review, Discussion, and Approval: Town Council Policy No. 17, Elderly Tax Relief Program**

Harry DerAsadourian, Assessor, provided a summary overview of the program which is reviewed every two years; it is working quite well and helps the senior residents truly in need. He noted that this will be the fifth year that we have used the income limit of \$57,000; consideration used in determining a recommendation for an increase is inflation which has been low, increases in social security benefits which has been relatively low, and how many residents call either making too much or they qualify; \$57,000 at this point time is a pretty good number; next year would be a good time to look at the income limits, review census information, compare that with the last time we made a change as well as the distribution of the benefit and participants' incomes. In response to a question from Mr. Speich, Mr. DerAsadourian responded that Bloomfield and West Hartford use the State income guidelines; Canton and Farmington review it periodically; Simsbury has an automatic change of \$10,000 over the State income guidelines; and Glastonbury uses their own formula. Mr. Speich noted that he would like to help our senior citizens as much as we can. In response to a question from Mr. Speich, Mr. DerAsadourian responded that raising the income limit to \$60,000 would add approximately one half dozen seniors but there has not been a push on the income limit from residents. Chairperson Maguire thanked Mr. DerAsadourian for the update.

On a motion made by Mr. Speich, seconded by Mr. Bernetich, it was voted:

**RESOLVED:** That the Town Council approves the continuance of the Town Elderly Tax Relief Program (Town Council Policy #17) at the current income limit of \$57,000. Mrs. Maguire, Messrs: Bernetich, Polhamus, Weber, and Speich voted in favor.

**20/21-38     Review, Discussion and Approval: Year End Transfers and Appropriations**

The Town Manager thanked Ms. Colligan and her team for their hard work; the end of FY 20 was a bit of a challenge; the results for the fiscal year were unique in any of our experiences; on the revenue side we exceeded our estimates by about \$1.6 million positive and on the expenditure side we ended up with a positive balance of about \$2.5 million; it affords us a lot of flexibility; we will be able to reimburse the \$1.8 million we drew down from Unassigned Fund Balance to ensure a zero tax increase for FY 21 and able to recommend a number of assignments on Fund Balance that will put us in a better position for FY 22, including an assignment for the Board of Education to

help offset their FY 22 operating budget. Peggy Colligan, Director of Finance, reviewed Final Fiscal Year Transactions FY 2019-2020. She noted that we will review the Town's collectible rate. She reviewed each entry under Tab D. She noted that General Fund Unassigned Balance will see an increase of about \$861,000, a 14% Unassigned Fund Balance as a result of significant unexpended appropriations in the General Fund. Council thanked Ms. Colligan and her team for their hard work. In response to a question from Mr. Speich, Ms. Colligan responded that Assessor's records have the building located at 1 Darling Drive listed as 15 Darling Drive. Council thanked Ms. Colligan and her team for their hard work.

On a motion made by Mr. Polhamus, seconded by Mr. Weber, it was voted:

**RESOLVED:** That the Town Council hereby recommends that the Board of Finance approve the Fiscal Year End Transactions: Transfers and Encumbrances, Supplemental Appropriations, and Assignments, Appropriations from Fund Balance, as outlined in the booklet Final Fiscal Year Transactions FY 2019-2020, and as described in the memoranda from the Special Projects Manager, Finance Department to the Town Manager.

Mrs. Maguire, Messrs: Polhamus, Speich, Bernetich, and Weber voted in favor.

### **20/21-39      Discussion: In-Person Town Board/Commission Meetings**

Chairperson Maguire noted that in light of the uptick in COVID-19 cases, we would not likely see anything happen before January. Glenn Grube, Library Director, noted that he, the Assistant Town Manager, and Jennifer Worsman, Executive Secretary, met with a few vendors. He noted that we were looking at a technological solution that would allow the Council to meet in-person with some staff in the Selectmen's Chamber but have public participation remote to comply with social distancing and/or allow an option for public not comfortable coming to a public meeting. He reviewed possible solutions for hybrid public meetings provided by three vendors. He noted that install lead time is approximately six to eight weeks. Mr. Polhamus inquired about using the Avon High School where the Board of Education meets. Chairperson Maguire responded that they are trying to keep people out of the school due to potential exposure. She noted that this is a problem for several boards. She proposed the Senior Center as a possible location especially as we look toward the budget public hearing/meeting in April/May. In response to an inquiry from Chairperson Maguire, Mr. Grube responded that using a streaming service like Vimeo or YouTube does not include an opportunity for public comment and would require more integration through a video conferencing system like GoToMeeting. Mr. Polhamus noted that it is a lot of money to spend right now, perhaps later when we are ready to make some improvements to Building #1 at Town Hall. Mr. Grube noted that the lighting in the Selectmen's Chamber also needs to be updated to have better video quality. In response to a question from Mr. Polhamus, Mr. Grube responded that the Community Room at the Library is a possibility and would be a good investment as it would be used much more often as many folks have gotten used to virtual programs but audio-visual equipment would need to be reviewed to do a similar project. Mr. Speich commented that he is in favor of doing something in the Selectmen's Chamber at some point with improved technology. Mr. Weber encouraged us to be more transparent and broadcast out to the public; people are more accustomed to watching meetings online so long-term improvements would be beneficial. Chairperson Maguire commented that this has changed how people attend meetings; she also suggested the Avon Room as a good meeting spot; we need to find some kind of solution and look to where and when we can meet in-person in the near future. The Town Manager commented that we will circle back around in January.

**20/21-40     Appropriation from Town Road Aid (Fund 08)/Transfer of Appropriation to Capital Projects Fund for Paving Projects/Road Improvements, \$575,000**

On a motion made by Mr. Speich, seconded by Mr. Polhamus, it was voted:

**RESOLVED:** That the Town Council favorably recommends to the Board of Finance an appropriation not to exceed \$575,000.00 from Town Road Aid Fund, Other Financing Sources, Unassigned Fund Balance, Account #08-0390-43913, and transfer from Town Road Aid Fund, Other Financing Uses, Interfund Transfer-Out, Account #08-8700-58000 to Capital Projects Fund (Facil & Equip), Town-CIP Facil/Road Overlay, Road Overlay, Account #02-4831-53003, and Capital Projects Fund (Facil & Equip), Other Financing Sources, Interfund Transfers In, Account #02-0390-43918 in the amount of \$575,000.00, for the purpose of paving projects and road improvements.

Mrs. Maguire, Messrs: Polhamus, Weber, Bernetich, and Speich voted in favor.

**20/21-41     Appropriation from Town Road Aid (Fund 08): Road Improvements, \$90,000**

On a motion made by Mr. Polhamus, seconded by Mr. Speich, it was voted:

**RESOLVED:** That the Town Council favorably recommends to the Board of Finance an appropriation not to exceed \$90,000.00 from Town Road Aid Fund, Other Financing Sources, Unassigned Fund Balance, Account #08-0390-43913, to Town Road Aid Fund, Town CIP - Facil/Road Overlay, Road Overlay, Account #08-4831-53003 for the purpose of road improvements.

Mrs. Maguire, Messrs: Polhamus, Weber, Speich, and Bernetich voted in favor.

**20/21-42     Acceptance of Gift: Donation from Norcom Cares, \$1,000**

On a motion made by Mr. Weber, seconded by Mr. Polhamus, it was voted:

**RESOLVED:** That the Town Council accept the gift of \$1,000.00 from Norcom Cares, in accordance with Section 4.3.2(l) of the Town Charter.

Mrs. Maguire, Messrs: Bernetich, Polhamus, Weber, and Speich voted in favor.

It was noted that Norcom Cares has requested that the funds be used to purchase gift cards for the children through the Social Services Department's holiday gift program.

**20/21-43     Amend Appointment: Lower Farmington River & Salmon Brook Wild & Scenic Committee**

On a motion made by Mr. Speich, seconded by Mr. Weber, it was voted:

**RESOLVED:** That the Town Council modify current appointments to Jaime Polhamus as a representative and James Williams as an alternate member, both with current terms that will expire on December 31, 2021.

Mrs. Maguire, Messrs: Bernetich, Polhamus, Weber, and Speich voted in favor.

**20/21-44     Approval of Real Estate Tax Refund, \$3,134.71**

On a motion made by Mr. Polhamus, seconded by Mr. Weber, it was voted:



**RESOLVED:** That the Town Council approve a real estate tax refund to Collinsville Associates LLC in the amount of \$3,134.71.

Mrs. Maguire, Messrs: Polhamus, Weber, Bernetich, and Speich voted in favor.

**20/21-45     Appointment: Inland Wetlands Commission (D – 12/31/2021)**

On a motion made by Mr. Polhamus, seconded by Mr. Weber, it was voted:

**RESOLVED:** That the Town Council table agenda item 20/21-45 Appointment: Inland Wetlands Commission (D – 12/31/2021) to the January 7, 2021 meeting.

Mrs. Maguire, Messrs: Bernetich, Speich, Weber, and Polhamus voted in favor.

**IX.     TOWN MANAGER’S REPORT/MISCELLANEOUS**

**Misc. A: Purchasing Update:** The Town Manager noted that ACORN continues to fundraise for the turf field lights; the Library geothermal system went out to bid and continues to move through its process; and two police vehicles are on order.

**Misc. B: Construction Update:** The Town Manager noted that we are expecting pricing from Motorola and make progress with our negotiations with SBA regarding the Public Safety Communication System Project. In response to a question from Mr. Speich, the Town Manager responded that we will be co-locating equipment on an existing pole and the other site will be at the Landfill with some improvements at the Ridgewood site as well. The Town Manager noted that Rails to Trails signage is being installed.

**Misc. C: Sexual Harassment Training:** The Town Manager reported that Council requires that all Town employees receive this training on an annual basis; this year it was done online due to COVID-19 restrictions.

He noted that regarding COVID-19, Town Hall campus doors will be locked again starting Monday, December 7<sup>th</sup> with in-person meetings by appointment only; staff will conduct a screening questionnaire with visitors who need to come to Town Hall.

**X.     EXECUTIVE SESSION: Personnel/Collective Bargaining  
Real Estate**

On a motion made by Mr. Speich, seconded by Mr. Polhamus, it was voted:

**RESOLVED:** That the Town Council enter into Executive Session at 10:08 p.m.

Mrs. Maguire, Messrs: Bernetich, Speich, Weber, and Polhamus voted in favor.

The Town Manager, Assistant Town Manager, and Clerk attended the session.

**XII.     ADJOURN**

On a motion made by Mr. Weber, seconded by Mr. Speich, it was voted:

**RESOLVED:** That the Town Council adjourn the meeting at 10:19 p.m.

Mrs. Maguire, Messrs: Bernetich, Speich, Polhamus, and Weber voted in favor.

Attest: Jennifer Worsman, Clerk



Capital Improvement Plan FY 2021/2022  
Presentation to the Town Council  
December 3, 2020

**Summary of 2021-2022 Requests**

1. RBS Roof Replacement ( <i>PHASE III</i> )	\$425,000
2. TBS Tennis Court and Basketball Court Repairs	\$30,000
3. AMS Entryway Paver Replacement	\$140,000
4. DW LED Light Replacement ( <i>Phase I</i> )	\$ 40,000
5. AHS Air Handling/RTU Replacement ( <i>PHASE I</i> )	\$250,000
6. AHS Partial Roof Replacement Design	\$ 20,000

**TOTAL**

**\$ 905,000**

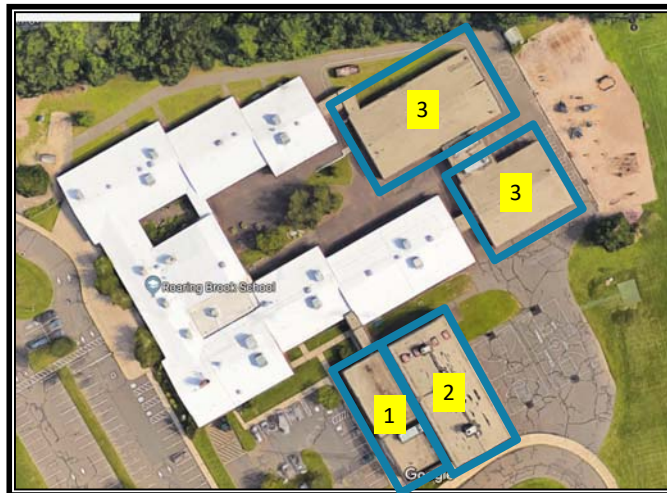
## ***RBS – Roof Replacement (PHASE III)***

- RBS roofing has been replaced in 2 separate cycles:
  - Section 1 – Replaced in 2007 covering 49,000 sq ft (scheduled replacement 2027)
  - Section 2 – Replaced in 1994 covering 20,500 sq ft, (25 years old)
- Replacement of Section 2 in 3 Phases:
  - 2019 Phase 1 -\$165,000
  - 2020 Phase 2 -\$220,000
  - 2021 Phase 3 -\$425,000

**Phase III Cost** **\$425,000**

(\*Total 3 Phase Project Cost = \$800,000)

## ***RBS Roof Replacement – Phase Illustration***



## *TBS-Tennis and Basketball Court Repairs*

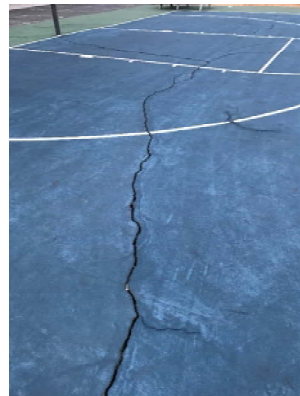
- Both courts have large cracks in the surface.
- Basketball court last repaired Fall 2017
- Tennis Courts last repaired Spring 2018

**Total Cost**

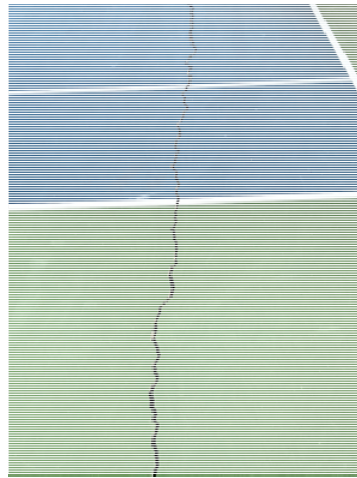
**\$30,000**

### TBS Basketball Court

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## TBS Tennis Court

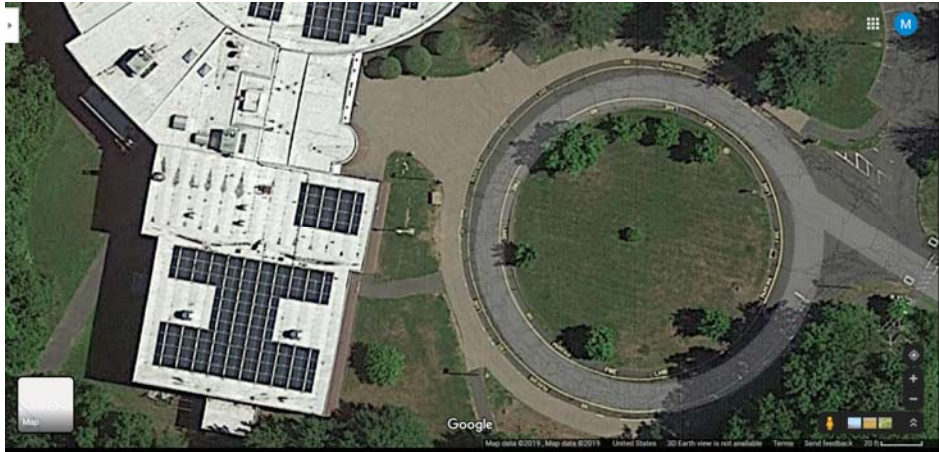


### *AMS – Entryway Pavers Replacement*

- Replace front circle sidewalk pavers with concrete sidewalk
- Pavers are missing and broken creating a safety hazard
- Replacement pavers no longer available

**Total Cost**

**\$140,000**





# AVON POLICE DEPARTMENT

## CAPITAL BUDGET PROPOSAL FY 21/22



### AVON, CONNECTICUT CAPITAL IMPROVEMENT PROGRAM, PROJECT PROPOSAL FY 2021/2022– 2025/2026

AVON POLICE DEPARTMENT		Estimated Expenditure by Fiscal Year *						
		Total For Five Year Plan						
LIST OF PROJECTS (1)	Source of Funds * (2)	Total Estimated Cost (3)	FY 2021/22 (4)	FY 2022/23 (5)	FY 2023/24 (6)	FY 2024/25 (7)	FY 2025/26 (8)	Five Year Total (9)
State Mandated Body-Worn cameras and in-car dashboard cameras (Required by 7/1/22 per PA 20-01).	(1)(4)	\$226,500.	\$226,500.					\$226,500.
Interview Rooms Recording System	(1)	\$21,374.	\$21,374.	\$2,700.	\$2,700.	\$2,700.	\$2,700.	\$32,174.
Use of Force Simulations Training Equipment/software	(1)	\$65,000.	\$65,000.					\$65,000.
License Plate Readers- software and hardware	(1)	\$70,000.	\$70,000.	\$3,395.	\$3,395.	\$3,395.	\$3,395.	\$83,580.
TOTALS OF COLUMNS 3 – 9		\$382,874.	\$382,874.	\$6,095.	\$6,095.	\$6,095.	\$6,095.	\$407,254.

\* (1) General Revenue (2) Long Term Bonds (3) Short Term Notes (4) State Aid (5) Federal Aid (6) Special Assessments (7) Other (8) Sewers





## IN-CAR DASHBOARD AND BODY-WORN CAMERAS

(REQUIRED BY JULY 1, 2022 PER PUBLIC ACT 20-01)



### INTERVIEW ROOMS – RECORDING SYSTEM

REQUIRED PER C.G.S. §54-10, THE DEPARTMENT HAS TWO INTERVIEW ROOMS UTILIZED IN CONDUCTING CRIMINAL INVESTIGATIONS (INTERVIEWING), BOTH OF WHICH REQUIRE RELIABLE AUDIO AND VIDEO RECORDING EQUIPMENT. THE COSTS ARE FOR PURCHASE OF UP-TO-DATE RELIABLE EQUIPMENT AND SOFTWARE, INSTALLATION, REMOVAL OF OLD EQUIPMENT AND SERVICE MAINTENANCE FOR ONE YEAR. 2<sup>ND</sup> THROUGH FIFTH YEAR MAINTENANCE IS ALSO INCLUDED.



## Use of Force – Virtual Reality Simulator System



- De-escalation and verbal communication training
- Decision making skills and situational awareness
- Lethal and less lethal training options
- Use of force training
- Empathy training (Disturbed persons, Mental illness, suicidal)
- Marksmanship and weapons handling training (using advanced analytic feedback)



## FIXED-SITE LICENSE PLATE READERS

# CAPITAL IMPROVEMENT BUDGET

Avon Volunteer Fire Department



**Volunteering is at the very  
core of being a human.  
No one has made it through life  
without someone else's help.**

Heather French  
Henry



## Overview

As we bring 2020 to a close, we say thank you to all the men and women who come help their community every single day.

### Year in Review

How many calls and hours our volunteers have contributed in 2020.

### Fire Apparatus

Developing and following an apparatus replacement plan is imperative for the planning of replacement of apparatus over 15 years old.

### Fire Facilities

Many significant repairs and replacements will be necessary to maintain the firehouses in the coming years.



## OUR MISSION

It is the mission of the Avon Volunteer Fire Department to provide fire suppression and prevention, life safety and rescue support, as well as other emergency community support to the citizens of the Town of Avon. It is also the mission of the Avon Volunteer Fire Department to provide mutual aid support to those surrounding communities that in time of need may request such support.

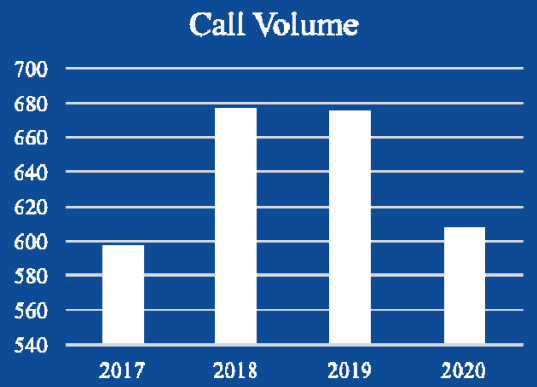


## Call Volume



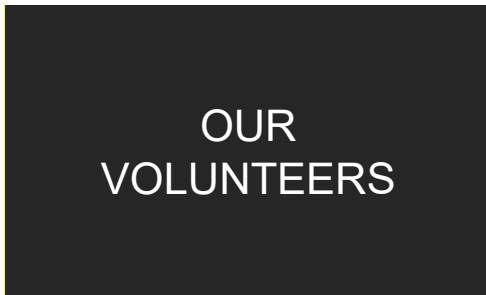
### Call Types

Fire, Overpressure Ruptures, Explosions, Overheating (No Fire), Rescue & Emergencies, Medical Service Incident, Hazardous Conditions, Service Calls, Good Intent Calls, False Alarm Calls, Severe Weather/Natural Disasters, Special Incidents



Call Volume

## OUR VOLUNTEERS



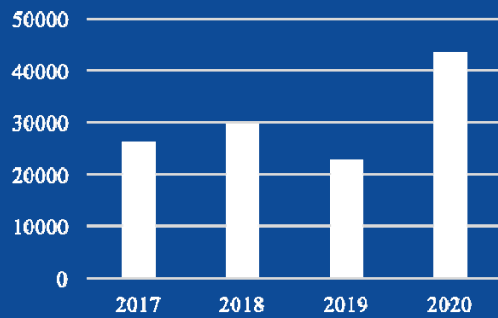
## Volunteer Hours



Life's most persistent and urgent question is, What are you doing for others?

— Martin Luther King, Jr.

### Volunteer Hours

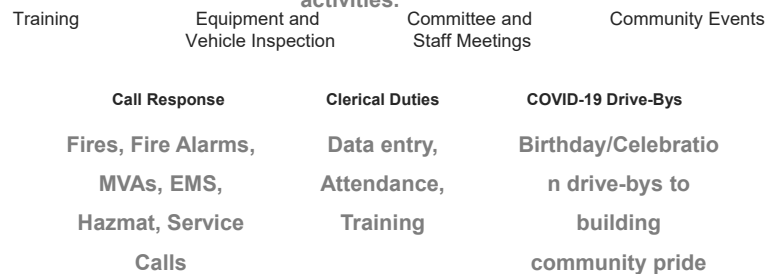


Volunteer Hours

## Volunteer Hours

**Volunteer service can mean different things to different people.**

To us, our volunteer service strengthens the ties to our community, broadens our support network, exposes us to people with common interests, neighborhood resources, and fun and fulfilling activities.



We make a living by what  
we get, but we make a life  
by what we give.

Winston Churchill

## Fire Apparatus Request

Because the changes, upgrades, and fine tuning to NFPA 1901, Standard for Automotive Fire Apparatus, have been truly significant, especially in the area of **safety**, fire departments should **seriously consider** the value (or risk) to fire fighters of keeping fire apparatus older than 15 years in first-line service.

Fiscal Year  
2021 - 2022

Fiscal Year  
2022 - 2023

Fiscal Year  
2023 - 2024

## Fire Apparatus Request

Fiscal Year	Amount	Justification
2021 - 2022	\$335,000	<ul style="list-style-type: none"> <li>- Lease payment 2 of 2 for Rescue 8</li> <li>- Paint and replace doors on Engine 14</li> </ul> <p><i>Order Engine Tanker July 1 2021, 3-year lease to own, potential trade value of current tanker is \$30,000</i></p>
2022 - 2023	<p>\$277,000</p> <p>\$58,000</p> <p>\$335,000 total request</p>	<ul style="list-style-type: none"> <li>- Lease payment 1 of 3 for Engine Tanker</li> <li>- SUV for attending training/call attendance</li> </ul> <p><i>Order Ladder July 1, 2022, 5 year lease to own, potential trade value of current ladder is \$100,000</i></p>
2023 - 2024	<p>\$277,000</p> <p>\$93,000</p>	<ul style="list-style-type: none"> <li>- Lease payment 2 of 3 for Engine Tanker</li> <li>- Start funding Ladder 12</li> </ul>



Rescue 8





Engine 14

- FY21/22
- Paint and door replacement
- Corrosion repair on the cab and body
- Extend service life



Engine 9

- FY22/23
  - Framework completed several years ago
  - Deferred \$10,000-\$12,000 worth of work
  - No airbags or ABS brakes
  - Parts availability
  - Several members won't drive
- (in consultation with DPW)*





#### Tanker 20

- FY22/23
- Heavy weight on chassis
- Cannot update any further
- Slow to pull Avon Mountain
- No airbags
- Parts availability



#### Engine Tanker

- Order July 2021
- First lease payment July 2022
- \$850,000
- Combine two trucks into one
- Buy one less major vehicle, a \$425,000 savings



#### Training SUV

- FY 22/23
- Members take a significant amount of training
- In some scenarios, there is no transportation available (benefit for our members)
- Members can take to incidents if no driver is available

**What is the essence of life?  
To serve others and to do good.**

— Aristotle

## Fire Facility Request

Due to the age of our fire house facilities, many significant repairs and/or replacements will be necessary to maintain the firehouses in the coming years.

Fiscal Year  
2021 - 2022

Fiscal Year  
2022 - 2023

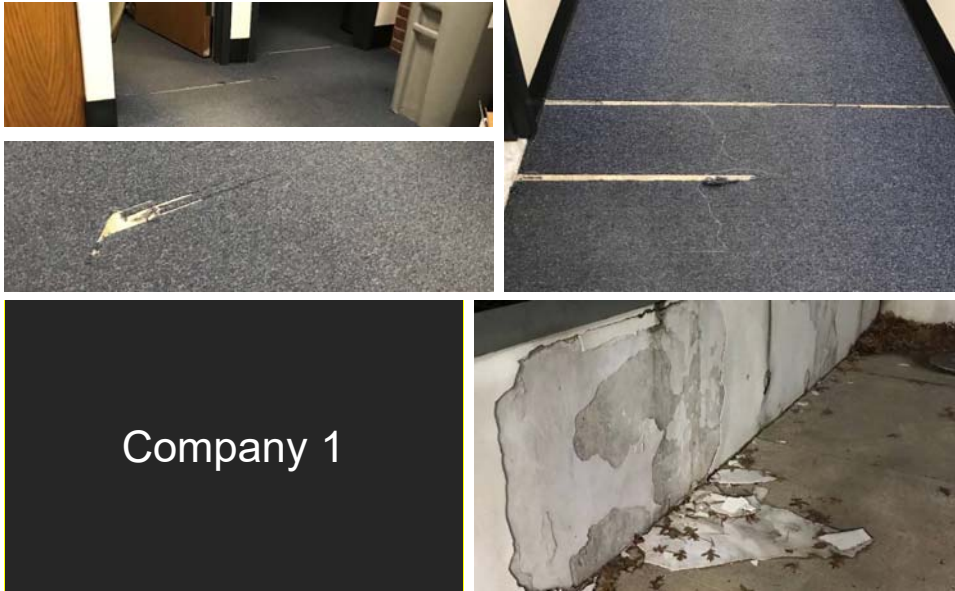
Fiscal Year  
2023 - 2024



## Fire Facility Request

Fiscal Year	Amount	Justification
2021 - 2022	\$350,000	<ul style="list-style-type: none"> <li>- Fire Station #1 renovation                             <ul style="list-style-type: none"> <li>- HQ office</li> <li>- Storage</li> <li>- Flooring</li> <li>- Retaining wall repair</li> </ul> </li> <li>- Landscaping at all Fire Stations</li> </ul>
2022 - 2023	\$300,000	<ul style="list-style-type: none"> <li>- New facility plan and engineering</li> </ul>
2023 - 2024	\$10,000,000	<ul style="list-style-type: none"> <li>- Bond for new facility and renovations at other stations</li> </ul>





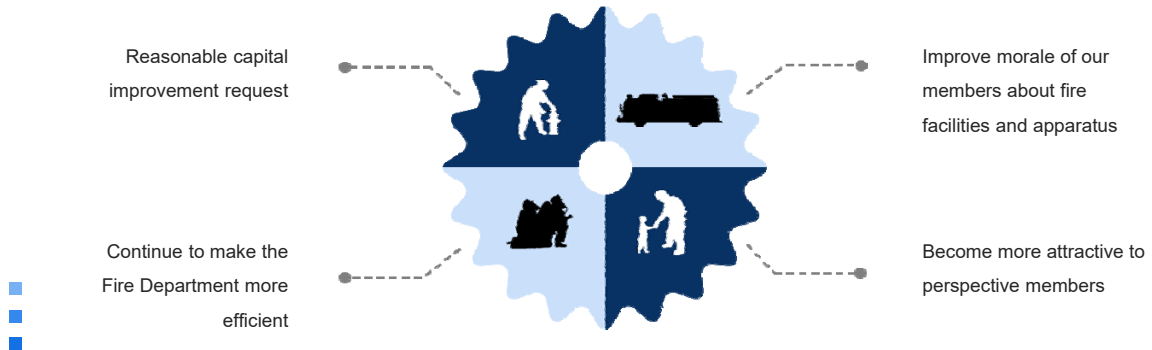


## Meeting Hall Company 1

**Volunteers do not necessarily  
have the time;  
they just have the heart.**

— Elizabeth Andrew

## Conclusion



## Thank You

Support the Volunteers that support the Community!

