

TOWN OF AVON



**2016-2017 ANNUAL REPORT
2018 CALENDAR**

**TOWN OF AVON, CONNECTICUT
ANNUAL REPORT for 2016/2017 and CALENDAR YEAR 2018**

| | |
|---|-------|
| Accounting, Division of..... | 29 |
| Assessment Appeals, Board of..... | 28 |
| Assessor's Office | 28 |
| Avon Clean Energy Commission (ACEC)..... | 4 |
| Avon Day Committee | 32 |
| Avon Facts and Information in Brief | 1 |
| Avon Free Public Library..... | 14 |
| Avon Historical Society | 34 |
| Avon Police Department | 10 |
| Avon Public Schools/Avon Board of Education | 8 |
| Avon Volunteer Fire Department Inc | 18 |
| Avon Water Pollution Control Authority (AWPCA)..... | 27 |
| Avon Youth Services Bureau | 32 |
| Budget Summary FY 2017/2018 | 35-36 |
| Building Department/Emergency Management & Fire Prevention..... | 26 |
| Collector of Revenue | 30 |
| Committee on Aging..... | 28 |
| Department and Division Heads, Board of Education..... | IFC |
| Elected and Appointed Officials | IBC |
| Farmington Valley Health District | 34 |
| Farmington Valley Visiting Nurse Association..... | 33 |
| Finance, Board of..... | 6 |
| Finance Department..... | 29 |
| Human Resources Department | 32 |
| Information Technology Program | 30 |
| Inland Wetlands Commission | 24 |
| Planning and Community Development, Department of..... | 22 |
| Planning and Zoning Commission..... | 22 |
| Public Works, Department of..... | 12 |
| Recreation and Parks Department..... | 16 |
| Registrar of Voters | 20 |
| Simsbury Regional Probate Court | 33 |
| Social Services Department | 31 |
| Social Services Senior Center Division | 31 |
| Telephone Numbers | IFC |
| Town Attorney | 18 |
| Town Clerk..... | 20 |
| Town Council..... | 2 |
| Town Engineer..... | 27 |
| Town Manager | 4 |
| Town of Avon Organizational Chart..... | 1 |
| Zoning Board of Appeals..... | 24 |
| Zoning Enforcement and Environmental Compliance, Division of..... | 24 |

DEPARTMENT AND DIVISION HEADS

| | | |
|--|----------------------------|----------------|
| Town Manager..... | Brandon Robertson..... | (860) 409-4300 |
| Assessor | Harry DerAsadourian | (860) 409-4335 |
| Avon Volunteer Fire Department..... | Rob Shillington | (860) 677-2644 |
| Building Official..... | Raymond Steadward | (860) 409-4316 |
| Chief of Police..... | Mark Rinaldo..... | (860) 409-4214 |
| Collector of Revenue | Deborah Fioretti | (860) 409-4306 |
| Deputy Director of Public Works | Alexander M. Trujillo..... | (860) 673-6151 |
| Director of Finance..... | Margaret M. Colligan..... | (860) 409-4344 |
| Director of Health (Farmington Valley Health District)..... | Jennifer C. Kertanis | (860) 352-2333 |
| Director of Human Resources | William F. Vernile..... | (860) 409-4303 |
| Director of Planning & Community Development | Hiram W. Peck III..... | (860) 409-4329 |
| Director of Public Works..... | Bruce C. Williams | (860) 673-6151 |
| Director of Recreation and Parks | Ruth Checko | (860) 409-4333 |
| Director of Social Services..... | Alan E. Rosenberg | (860) 409-4346 |
| Emergency Management Director | James W. DiPace | (860) 409-4390 |
| Fire Chief..... | Michael Trick | (860) 677-2644 |
| Fire Marshal..... | James W. DiPace | (860) 409-4319 |
| Library Director..... | Glenn Grube | (860) 673-9712 |
| Public Works Foreman (Buildings & Grounds) <i>Acting</i> | Paul Hoekman | (860) 673-6151 |
| Public Works Foreman (Roadways) | Paul Welsh | (860) 673-6151 |
| Simsbury Regional Probate District | Cynthia C. Becker | (860) 658-3277 |
| Town Accountant..... | Laurie Dorn | (860) 409-4339 |
| Town Clerk | Ann L. Dearstyne | (860) 409-4310 |
| Town Engineer..... | Lawrence E. Baril | (860) 409-4378 |

BOARD OF EDUCATION

| | | |
|---|--------------------------------|----------------|
| Interim Superintendent of Schools..... | Dr. JeanAnn Paddyfote | (860) 404-4700 |
| Assistant Superintendent for Teaching & Learning..... | Dr. Donna Nestler-Rusack | (860) 404-4720 |
| Director of Fiscal Affairs | Heather Michaud..... | (860) 404-4707 |
| Director of Athletics..... | Timothy Filon | (860) 404-4747 |
| Director of Nutritional Services..... | Maggie Dreher | (860) 404-4734 |
| Director of Operations | Myles Altimus..... | (860) 404-4789 |
| Director of Pupil Services | Kimberly Mearman..... | (860) 404-4710 |
| Director of Technology | Robert Vojtek | (860) 404-4716 |
| Principal, Avon High School..... | David Peling..... | (860) 404-4745 |
| Assistant Principal, Avon High School | Eileen O'Neil | (860) 404-4740 |
| Assistant Principal, Avon High School | Catherine Sosnowski..... | (860) 404-4740 |
| Principal, Avon Middle School | David Kimball..... | (860) 404-4772 |
| Assistant Principal, Avon Middle School | James Pappa..... | (860) 404-4771 |
| Principal, Roaring Brook School..... | Noam Sturm..... | (860) 404-4812 |
| Assistant Principal, Roaring Brook School | Lawrence Sparks..... | (860) 404-4811 |
| Principal, Pine Grove School..... | Jess Michael Giannini..... | (860) 404-4792 |
| Assistant Principal, Pine Grove School | Amy Borio | (860) 404-4792 |
| Principal, Thompson Brook School..... | Michael Renkawitz | (860) 404-4870 |
| Assistant Principal, Thompson Brook School | Elizabeth Salvatore | (860) 404-4870 |

About the Front Cover: Streetscape Improvement Project – Fisher Drive to Simsbury Town Line
Photo Courtesy of Alexander Trujillo, Deputy Director - Public Works

About the Back Cover: New Fire Engines 7 and 11
Photos Courtesy of the Avon Volunteer Fire Department

AVON - FACTS AND INFORMATION IN BRIEF

SETTLED - Avon, formerly Northington or North Parish of Farmington, was settled about 1645. In 1830, after the construction and opening of the Towpath Canal, Avon was incorporated as a separate Town and took its name from the Avon River in England. The official Town Seal utilizes the Towpath Canal as its main theme. Physical evidence of the Canal can still be seen near the former site of the Towpath School and along the easterly side of Old Farms Road. In 1830, the population numbered 1,025 residents, increasing to 1,057 in 1880 and 3,171 in 1950. In 1960, the population numbered 5,273; in 1970, 8,352; 1980, 11,201; 1990, 13,937; 2000, 15,832; 2005, 17,082; and in 2010, 18,100.

GOVERNMENT - Avon's local government organization is established by Home Rule Charter, adopted in 1959, and amended in 1962, 1969, 1975, 1980 and 1998. Effective November 5, 1998, the revised Charter provided for a Town Manager, Town Council, Board of Finance and Town Meeting. Local elections are held every two years in odd numbered years on the first Tuesday after the first Monday of November. The Town has three voting districts with three polling places.

SCHOOLS - In September 2017, school population numbered approximately 3,210 students: 1,011 attended Avon High School; 556 attended Avon Middle School; 487 attended Thompson Brook School; 540 attended Roaring Brook School; and 616 attended Pine Grove School. The Avon Old Farms School, a private school for boys, unaffiliated with Avon Public Schools, is located in Town.

LIBRARY - The Avon Free Public Library is located at 281 Country Club Road. Its collection includes 102,985 items in print, 50,977 non-print, and 201 magazine and newspaper subscriptions, including our digital magazines. Annual circulation for 2016/2017 was 285,586. There are more than 50 computer workstations for the public, plus wireless internet access throughout the building. Programs for children, teens and adults include story times, lecture programs, films, computer classes and book discussions. 44% of Town residents have a library card. The staff consists of eight full-time and 29 part-time employees. The Library is open Monday through Saturday year-around; Sunday hours are during December-April only.

PLANNING AND ZONING - Avon has a full-time professional Planning Director and an active Planning and Zoning Commission composed of seven members appointed by the Town Council to four-year, overlapping terms. A Plan of Conservation and Development, adopted in 2016, is utilized to assure orderly growth and development.

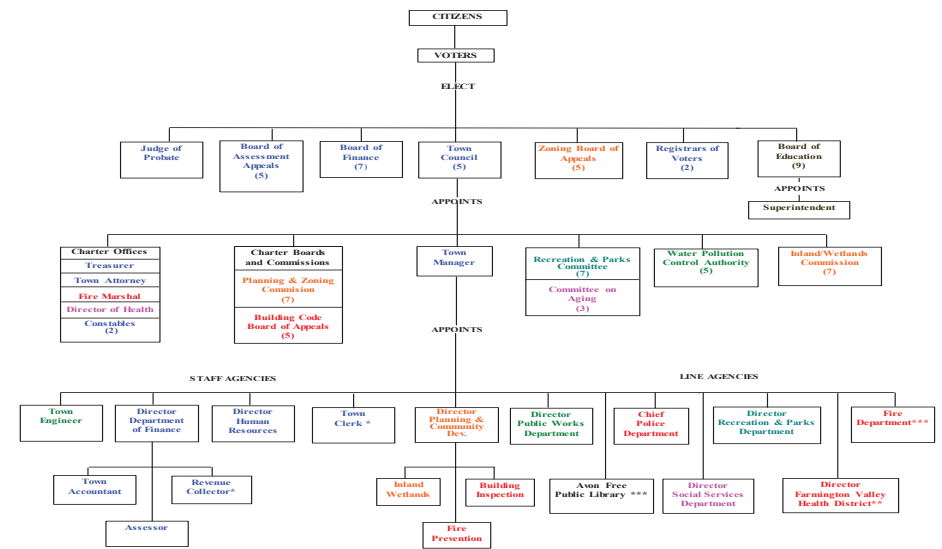
FIRE DEPARTMENT - The Avon Volunteer Fire Department is a State of Connecticut non-profit corporation chartered by the State to provide fire protection to the Town of Avon. Its roster lists 62 firefighters, 12 fire police, 18 administrative members, 15 Explorers, 15 active veterans, and 19 senior veterans, 32 lifetime members, and 13 honorary members. Membership is open to anyone who is 18 years or older and is a Town resident or works in Town. Fire equipment is housed in four strategically located firehouses. AVFD is committed to remain a Volunteer Fire Department.

POLICE DEPARTMENT - The Avon Police Department demonstrates strong commitment to a community-policing philosophy, striving to establish and maintain positive community relations through citizen outreach and collaboration and unwavering dedication to public service. Officers are Avon's first responders for all medical incidents and are trained and equipped to administer Naloxone. Marked patrol vehicles are equipped with Automatic External Defibrillators, as well as Mobile Data Terminals to afford Officers instant access to CT DMV and Corrections, all Capitol Region towns and the National Crime Information Center. The Department's structure is para-military, with an authorized full-time force of 36 sworn officers, with 34 funded, comprised of a Chief of Police, two Lieutenants, eight Sergeants, three Detectives, and 17 sworn Patrol Officers. The Chief of Police and the Operations Lieutenant are graduates of the FBI National Academy. Staff includes six full-time and two part-time Civilian Dispatchers, two full-time Records Clerks, and an Administrative Secretary. The Department is proud to have earned accreditation by the Commission on Accreditation for Law Enforcement Agencies (CALEA) since 1993.

INFORMATION DIRECTORY

| | |
|--|-------------------------|
| POLICE AND FIRE EMERGENCY..... | 911 |
| Police (Routine Calls)..... | (860) 409-4200 |
| Avon Chamber of Commerce..... | (860) 675-4832 |
| Avon Historical Society..... | (860) 678-7621 |
| Avon Post Office..... | (860) 678-0525 |
| Avon Senior Center | (860) 675-4355 |
| Canine Control Officer..... | (860) 409-4200/409-4205 |
| CT Transit (Route 44 to Hartford)..... | (860) 525-9181 |
| Department of Motor Vehicles..... | (860) 263-5700 |
| Dial-A-Ride (Martel Transportation LLC) | (860) 693-8941 |
| Elderly Nutrition Program (Avon Senior Center)..... | (860) 675-4355 |
| Energy Assistance (Community Renewal Team)..... | (860) 560-2694 |
| Farmington Valley Health District..... | (860) 352-2333 |
| Farmington Valley Visiting Nurse Association..... | (860) 651-3539 |
| First Company Governor's Horse Guard..... | (860) 673-3525 |
| INFO-LINE..... | 211 |
| Landfill..... | (860) 673-3677 |
| Meals-on-Wheels (McLean Home)..... | (860) 658-3980 |
| Registrars of Voters..... | (860) 409-4350 |
| Social Security Department ~ Hartford Office..... | (877) 619-2851 |
| Specialty Transportation (Schools)..... | (860) 471-5981 |
| State of Connecticut Department of Social Services (recorded information)..... | (800) 842-1508 |

ORGANIZATIONAL CHART FOR THE TOWN OF AVON



* Recommended by Town Manager, approved by Town Council.

** The Town participates in a Regional Health District.

*** The Town funds the Avon Volunteer Fire Department and Avon Free Public Library, Inc.

REPORT OF THE TOWN COUNCIL

MARK ZACCHIO, *Chairman*

The Annual Report for the fiscal year 2016/2017 is a summary of the activities of the Town of Avon's departments, boards, and commissions. I am pleased to share the Town Council's highlights from the last year.

The Council continues to prioritize improvements to Town facilities and infrastructure through the Capital Improvement Program. In August 2016, the Town completed a rehabilitation of the Old Wheeler Lane Bridge over Roaring Brook. The scope of the work included the replacement of the superstructure and the utilization of the existing abutments; rehabilitating the bridge within its existing footprint. Eighty percent of the cost of this \$1 million project was covered by a federal grant, with the remaining cost covered by the Town.

In April, the Town began the first phase of renovations to the Police Department buildings, including the construction of a storage building and an addition to the Administration Building to accommodate a larger Emergency Operations Center. Much of this work is being completed in-house by the Department of Public Works in order to reduce costs. The second phase, anticipated to begin later in fiscal year 2017/2018, will include interior renovations to the Patrol Building. Approximately \$550,000 has been appropriated through the capital budget over several fiscal years to fund this project.

The Town continued to implement its Village Center Streetscape improvement plan this year. In September, the Town installed sidewalks and decorative lighting along Simsbury Road from the Simsbury town line to just north of the Route 10/Route 44 intersection. This project will be completed this fall with the installation of the remaining light fixtures along Sperry Park. This \$450,000 project is funded by a 2014 Small Town Economic Assistance Program (STEAP) grant. Since 2008, the Town has been awarded four grants through the STEAP program for Village Center Streetscape improvements totaling over \$1 million. Each of these grant-funded projects have contributed to the development of the Avon Village Center as a more identifiable, vibrant, pedestrian-friendly area that remains true to Avon's history, character and tradition.

The Avon Volunteer Fire Department and the Farmington Fire Department dedicated the shared Live Fire Training Facility on November 5, 2016. The facility, located in Farmington, is shared equally by the Farmington and Avon Fire Departments and provides a venue for the real life fire training that is imperative to the safety and professional growth of our volunteer fire fighters. The Department of Public Works contributed approximately \$175,000 of in-kind services to the project, greatly reducing Avon's required monetary contribution. In November, the Town Council appointed a Fire Facility Assessment Committee to analyze the need for a new fire station in the northwest area of Town and to recommend alternative solutions. The Committee is in the midst of its work and the Council anticipates receiving a recommendation later this year. In June, you may have heard that the AVFD made national news for transporting a stranded bride and groom to their wedding reception following a vehicle fire. Thanks to our volunteer firefighters for going above and beyond in the service of our community!

Also in November, the Town Council reached a consensus on a design for the proposed synthetic turf field and related improvements at the Avon High School. The final design includes the installation of synthetic turf on two multi-purpose fields, a new bleacher system, new field equipment, and vegetative and structural buffering along the project perimeter, as well as a draft use policy for the site. The total estimated cost for this project is approximately \$4.9 million. At this time, this project is on hold as we continue to work with our legislators to request funding from the state to supplement local and private contributions for this project. I would like to thank the Board of Education for their continued partnership in this project, the members of the subcommittee for their dedication and hard work, and all those in the

community that involved themselves in this process. The final design represents a true community effort.

The Sub Edge Farm experienced a successful third year of operation. During the 2016 growing season, Sub Edge donated 3,000 pounds of fresh produce to local food banks. Two hundred households participated in the Community Supported Agriculture (CSA) program, up from 150 households in 2015. Sub Edge welcomed thousands of visitors to the farm in 2016, including student groups from Avon High School and Avon Old Farms School, and members of the Avon-Canton Rotary Club, the Avon Newcomers Club, and Jackson Labs Genomic Medicine. Additionally, in 2016, Sub Edge was the recipient of a \$40,000 grant award from the U.S. Department of Agriculture to fund the construction of three greenhouse structures that will allow for an extended growing season. Finally, in December, following a public hearing, the Town Council unanimously voted to approve the extension of the Phillips family's lease with the Town through September 2019.

On May 10, 2017, the fiscal year 2017/2018 budget was adopted at referendum. The budget included a spending increase of 2.09% and a mill rate increase of 3.62%. This marked the ninth year in a row that the budget passed on the first referendum. In light of the challenges that the State of Connecticut is facing, and the impact a new state budget may have on municipalities, this year's budget process was particularly challenging for the Council, Board of Finance, and the Board of Education. The budget that was approved at referendum is the result of much thoughtful consideration, difficult decision making, steadfast teamwork, and crucial public input. This budget represents a balance of the Town's needs with the community's desire for balanced spending, and reflects an anticipated reduction in state grant revenue.

In closing, one of our priorities as your elected officials is to continue to respond to your comments and ideas relative to the needs of our community. Your attendance and input at our meetings helps us to recognize your expectations and, as such, we include opportunities for open communication from the public at each meeting. While we always welcome communication via the email addresses listed on the Town website, we encourage your continued participation at our public meetings.



(Left to Right): William Stokesbury, Heather Maguire, Mark Zacchio - Chairman, David Pena, and Jim Speich

December 2017

SUN MON TUE WED THU FRI SAT

| | | | | | | |
|----|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

February 2018

SUN MON TUE WED THU FRI SAT

| | | | | | | | |
|----|----|----|----|----|----|----|---|
| | | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | |
| 25 | 26 | 27 | 28 | | | | |

January 2018

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|--|--|---|-----------|--|-----------------------------|---|
| | 1 NEW YEAR'S DAY Taxes Due TOWN HALL, LIBRARY & SCHOOLS CLOSED | 2 Inland Wetlands Commission | 3 | 4 Town Council | 5 | 6 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 7 Library Sunday Hours 1:00 pm - 5:00 pm | 8 | 9 Planning & Zoning Commission | 10 | 11 AWPCA | 12 SCHOOLS CLOSED | 13 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 14 Library Sunday Hours 1:00 pm - 5:00 pm | 15 MARTIN LUTHER KING JR. DAY TOWN HALL, LIBRARY & SCHOOLS CLOSED | 16 Library Board of Directors Board of Education | 17 | 18 | 19 | 20 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 21 Library Sunday Hours 1:00 pm - 5:00 pm | 22 Board of Finance | 23 | 24 | 25 Zoning Board of Appeals | 26 | 27 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 28 Library Sunday Hours 1:00 pm - 5:00 pm | 29 | 30 Planning & Zoning Commission | 31 | CHRISTMAS TREE PICK-UP 1/2/2018 - 1/31/2018 ***** 2018 SPORTING LICENSES AVAILABLE JANUARY 2, 2018 | | |

REPORT OF THE TOWN MANAGER

BRANDON ROBERTSON, *Town Manager*

Section 7.3.2 of the Town Charter requires that the Town Manager "...prepare and cause to be printed, as soon as possible after the close of the fiscal year, an Annual Town Report." This Annual Report is a summary of the activities of the Town's Departments, Boards, Commissions, and Agencies for the prior fiscal year ending June 30, 2017.

The maintenance and improvement of the Town's approximately 108 miles of local roads continued to be a top priority. Funding in the amount of \$1,063,037 was budgeted for this purpose. Additionally, the Town continued to replace equipment that reached the end of its useful life. The FY 17 capital budget included funding for the replacement of a 1990 Ariel Truck and in January, the Avon Volunteer Fire Department accepted the delivery of the new Engine 7 pumper. Funds for the fire apparatus were appropriated in the capital budget over several years and, as such, no bonding was required.

The Capital Budget also included \$870,000 for Board of Education related projects. These projects included restroom renovations and HVAC improvements at Pine Grove School and Roaring Brook School, and asbestos tile removal at Avon Middle School.

The results of an analysis of the Town's current public safety radio system were presented to the Town Council in March 2017. This analysis provided a review of the state of the Town's current system and infrastructure, assessed its strengths and weaknesses, and provided recommendations for a new public safety radio system. The analysis provided a basis for the Town and its consultant to issue a request for proposals to select a vendor to design and install a new public safety radio system for use by the Police Department, the Avon Volunteer Fire Department, the Avon Public Schools and the Department of Public Works. We anticipate selecting a vendor this fall and proceeding with system design.

Since the completion of the Feasibility Study of the potential relocation of a portion of Old Farms Road in June 2016, the Town has made significant progress on the recommendation to rehabilitate Old Farms Road in its current location. In November, the Town hired an engineering consultant to bring this project through design and permitting. This work has been underway since January and continues to progress. Also on Old Farms Road, the State of Connecticut DOT, has taken responsibility for the design, permitting and construction of a new bridge over the Farmington River and related intersection improvements to Waterville Road. Design and preliminary permitting work proceeded on this project during the year.

In February, the Town Council appropriated funding to move forward with the project to add seven additional multi-purpose fields to the north of the existing fields at Fisher Meadows. These new fields will allow for greater flexibility in the scheduling of recreational activities and will relieve some of the burden that is placed on the Town's existing fields. Most of the engineering and construction work will be completed in-house by Town staff to reduce the costs associated with this project. As of this writing, staff are in the process submitting of a construction permit application to DEEP. We are also in the process of completing improvements to the existing irrigation system so that it will work more efficiently and better integrate with the system that will irrigate the new fields.

Progress was made during the year on the Avon Village Center project. By way of background, the initial Avon Village Center Master Plan was adopted by the Planning and Zoning Commission in 2012. The Plan entails the development/redevelopment of several parcels comprising a 97 acre privately owned property located in the Town Center. As noted in the Plan of Conservation and Development, this project represents the most significant opportunity for a new commercial development in Avon at this time. A revised Master Plan for the Village Center was approved in November 2015 and in July 2016, the Planning and Zoning Commission approved a permit for the excavation of the area east of Climax Road and south of Bickford Drive. Excavation began briefly in fall 2016 and resumed in spring 2017. As of this writing, excavation work has been nearly completed for the year. The developer has been working with Town staff and our peer review professionals to develop more detailed site

plans for the project. The developer has also begun work on relocating the multi-use trail slightly to the west of its present location to be included as part of the new Village Center development. We anticipate the developer appearing before the Planning and Zoning Commission in the coming months with a detailed application for phase one of the actual development, along with specific plans for the rebuilding of the necessary infrastructure in this area. All these developments will require site plan applications.

The Town of Avon continues to actively investigate the most effective and efficient means and methods of providing services. The Town works with our independent advisors and consultants as necessary to ensure this goal is met. Private contractors are utilized in many areas including grounds and building maintenance, janitorial services and snow removal. All service and supply contracts are routinely reviewed and competitively bid to ensure that the Town is realizing the best service at the lowest possible cost. The Town regularly leverages the purchasing power available by participating in regional and cooperative bidding with partners including the State of Connecticut, Capital Region Council of Governments and the Connecticut Conference of Municipalities.

In closing, I want to thank all those who help make the successes and accomplishments described throughout this report possible. I look forward to supporting the Town Council in fiscal year 2017/2018 and to ensuring that services continue to be provided to residents as efficiently and effectively as possible.

REPORT OF THE AVON CLEAN ENERGY COMMISSION (ACEC)

BERNARD ZAHREN, *Chairman*

The ACEC was established by the Town Council in 2008 to promote the adoption of energy efficient and sustainable practices by the Town and Board of Education, residents, and local businesses. In October, the ACEC received its fourth charge from the Town Council which included directives to pursue the goals of the Comprehensive Energy Management Plan and to identify and implement feasible and cost effective clean energy opportunities. I am pleased to share some of the ACEC's activities from the past year.

The solar arrays at the High School, Middle School and Public Works Facility have been in operation for almost two years! In June, the developer presented the ACEC with a summary of the arrays' performance. The arrays have saved the Town and the Board of Education approximately \$21,000 in energy costs and produced over 800,000 kWh since installation.

In February, the ACEC began working with staff and the Town Attorney to develop a request for proposals from developers to design, install and operate a microgrid on the Town Hall campus. A microgrid is a small-scale power grid with its own power sources and generation capabilities that can operate independently, or in conjunction with, the electrical grid, enabling the Town to save on its regular energy costs and keep critical structures operating in case of power loss. There is state grant funding available for microgrids and, should the project move forward, we would expect to utilize a long-term Power Purchase Agreement (PPA) with the developer, similar to the PPA that covers the solar panel arrays.

This year the ACEC also spent considerable time reviewing and commenting on the preliminary plans for the Avon Village Center development, as well as the 2016 update to the Plan of Conservation and Development which included a sustainability theme. We are excited to work with staff and the Planning and Zoning Commission to continue to advise on sustainable development practices that will help Avon grow as a more environmentally conscious, sustainable community.

| January 2018 | | | | | | |
|--------------|-----|-----|-----|-----|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

February 2018

| March 2018 | | | | | | |
|------------|-----|-----|-----|-----|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|--|--|--|--|---|-----|--|
| IMPORTANT NOTICE TO RESIDENTS FROM YOUR PUBLIC WORKS DEPARTMENT The Town of Avon is not responsible for any damaged sprinkler, landscaping, fences, or other such intrusions into the Town's Right of Way. | | | | 1 Town Council Tax Payment Deadline | 2 | 3 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 4 Library Sunday Hours 1:00 pm - 5:00 pm | 5 | 6 Inland Wetlands Commission | 7 | 8 AWPCA | 9 | 10 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 11 Library Sunday Hours 1:00 pm - 5:00 pm | 12 | 13 | 14 ASH WEDNESDAY VALENTINE'S DAY | 15 | 16 | 17 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 18 Library Sunday Hours 1:00 pm - 5:00 pm | 19 PRESIDENTS' DAY TOWN HALL, LIBRARY & SCHOOLS CLOSED | 20 Planning & Zoning Commission Library Board of Directors SCHOOLS CLOSED | 21 Avon Clean Energy Commission (ACEC) | 22 Zoning Board of Appeals | 23 | 24 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 25 Library Sunday Hours 1:00 pm - 5:00 pm | 26 Board of Finance | 27 Board of Education | 28 | | | |

REPORT OF THE BOARD OF FINANCE

THOMAS F. HARRISON, *Chairperson*

The Board of Finance oversees budget and tax matters for the Town, serving as a bridge between the Town Council and Board of Education, and between those governmental bodies and residents and taxpayers. Under Chapter 9 of the Town Charter, the principal role of the Board of Finance is to recommend the annual operating budget for town government functions, operation of the schools, debt service, and capital improvement projects for approval at Referendum and, then, upon a favorable vote, to set the property tax mill rate (the “Levy”) for the next fiscal year. Neither the Town Council nor the Board of Education has the legal authority to establish the Levy. The Board of Finance also reviews and, if appropriate, approves supplemental budget adjustments during the fiscal year to reflect unexpected increases in revenues from grants or other sources or unanticipated increases in expenditures due to emergency or other unplanned conditions or events.

Another function of the Board, per Chapter 5 of the Town Charter, is to designate an independent public auditor to review Town and Board of Education financial records and accounts. The Board is also involved in the tax impact and debt management aspects of current and potential future bonding for construction and other capital projects.

The seven elected members of the Board of Finance are sensitive to balancing the needs of a community that enjoys an outstanding quality of life and an excellent school system with the ability and willingness of residents and local businesses to provide tax dollars to support and maintain those assets. The Board considers a number of factors when considering a budget to recommend to Referendum.

The Grand List, which is the compilation, by value, of all taxable and tax exempt property within the Town, grew by \$19,107,110 (a relatively modest increase of 0.74%) to a total value of \$2,611,809,940. Throughout the budget process, the Board was highly aware of the budgeting issues that were occurring at the state level. While Avon’s reliance on state aid is minimal, the Board, in conjunction with the Town Council and the Board of Education, worked together to balance the budget to reflect the projected decrease in state aid to Avon, while keeping the proposed increase to the mill rate as minimal as possible. The three boards worked together in great cooperation to make the difficult, but necessary cuts. The need to balance the budgetary reality with the need to maintain and improve the things that make Avon a great place to live makes the budget process an exciting challenge.

In light of all of this, the Board of Finance, after careful consideration of comments expressed at the Public Hearing and in other communications from residents, unanimously recommended a budget for fiscal year 2017/2018 that adopted the spending requests of the Town Council and the Board of Education and that increased the combined spending level by 2.09% to \$90,913,236. Avon obtains about 87% of its revenue from the Levy, with the balance coming from “other,” non-property tax sources such as grants, state aid, permit and license fees and the like. Our best available estimate for the “other” revenue stream was \$10,629,155, leaving a balance of \$80,284,081 to be raised by Taxes and Assessments. The recommended budget required a Taxes and Assessments increase of 4.46%, requiring a mill rate increase of 3.62% from 29.52 to 30.59.

At Referendum, voter turnout was less than the minimum 9% of eligible voters required by the Town Charter. Therefore, the budget was “deemed” approved regardless of the actual vote. While the approved budget called for some sacrifices and some difficult choices from the entire community, the Board believes that it was appropriate in light of the existing economic climate. Looking ahead to the next fiscal year’s budget, we will continue to be conscious of

the condition of the economy and the impact of scheduling capital expenditures that will need to be addressed in the future.

The Board continued to work closely with the Town Manager, the Director of Finance, the Assessor, and an independent financial consultant to oversee the management of existing debt to review the Town’s ability to take on any new borrowing. In March 2016, the Town’s coveted AAA credit rating was reaffirmed with a positive outlook by Moody’s and Standard and Poor’s. The firm of Blum, Shapiro & Company, P.C. is preparing the annual independent auditor’s report of the Town of Avon for the fiscal year that ended on June 30, 2017. This report should be available for inspection in the Town Clerk’s Office and on the Town’s website by December 31, 2017.

Our Board will continue to follow what it believes to be a responsible approach to budgeting: the formal Public Hearings and informal public workshops should involve a “conversation” among residents and businesses about Avon’s overall budget philosophy and priorities, rather than a simple one issue debate about how much to increase spending and tax levels over the current year’s budget. The Board believes that this approach will make the budget process more open and responsive to the needs and desires of everyone in Avon.

We want to conclude this report with a tribute to our Vice Chair/Secretary Tom Gugliotti, who retires from the Board of Finance this December after almost 25 years of outstanding service to the residents of Avon. Tom’s intelligence, his common sense, his judgment, his wit, and his love of Avon were invaluable and will be greatly missed. On behalf of the Town of Avon we thank you. Tom, *ave atque vale!*



(Front Row): Jeff Bernetich, Margaret Bratton, Catherine Durdan, and Thomas Gugliotti
(Back Row): Dean Hamilton, Thomas Harrison – Chairman, and Michael Oleyer

February 2018

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | | | |

April 2018

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

March 2018

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---|----------------------------|--|-----|-----------------------------------|--|--|
| | | | | 1 Town Council | 2 | 3 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 4 Library Sunday Hours 1:00 pm - 5:00 pm | 5 | 6 Inland Wetlands Commission | 7 | 8 AWPCA | 9 | 10 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 11 DAYLIGHT SAVING TIME BEGINS Library Sunday Hours 1:00 pm - 5:00 pm | 12 | 13 Planning & Zoning Commission | 14 | 15 | 16 | 17 ST. PATRICK'S DAY Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 18 Library Sunday Hours 1:00 pm - 5:00 pm | 19 | 20 Library Board of Directors Board of Education | 21 | 22 Zoning Board of Appeals | 23 | 24 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 25 PALM SUNDAY Library Sunday Hours 1:00 pm - 5:00 pm | 26 Board of Finance | 27 Planning & Zoning Commission | 28 | 29 | 30 GOOD FRIDAY TOWN HALL, LIBRARY, LANDFILL & SCHOOLS CLOSED | 31 PASSOVER BEGINS Library Regular Saturday Hours 10:00 am - 5:00 pm |

REPORT OF THE AVON PUBLIC SCHOOLS AVON BOARD OF EDUCATION

DR. JEANANN C. PADDYFOTE, *Interim Superintendent*

Our mission is to inspire in each student a joy and passion for learning and a commitment to excellence, personal integrity, and social responsibility.

We educate students intellectually, socially, emotionally, and physically to acquire knowledge and skills, to develop creativity and character, and to pursue their interests, realize their potential and meet the challenges in a constantly changing world.



Board of Education



Avon High School



Avon Middle School



Thompson Brook School



Pine Grove School



Roaring Brook School

Avon Public Schools is recognized for its excellence which is proved by the students' high achievement results. In the Class of 2017, Avon students included 5 National Merit Finalists and 6 Semi-finalists. In addition, 25 Avon High School students received National Merit Letters of Commendation. Smarter Balanced Assessment for Grades 3-8 showed that Avon students scored 8th in the state for English Language Arts/Literacy and 9th in the state for Mathematics. The Connecticut SAT School Day Tests showed Grade 11 students at the high school scored 14th in the state for English Language Arts/Literacy and 4th in the state for Mathematics. The efficacious work of our staff and students did not go without notice as the Avon Public School district prominently placed in several polls such as *StartClass* which ranked Avon High School #1 high school in Connecticut using the most recent data from the National Center for Education Statistics and the Civil Rights Data Collection; *Niche* ranked Avon Public Schools #9 in their top 100 school districts in CT and placed Avon High School in their top 100 public high schools in the nation; *Schooldigger* ranked Avon Public Schools in their top 10 in all of Connecticut and Avon Public Schools was ranked #1 in WFSB's 2017 Best School Districts in Connecticut giving an A+ for academics and an A+ for teachers.

To ensure Avon's students are taught using current and relevant curriculum, area of study is constantly being reviewed. During the 2016-2017 school year, Wellness and Civics completed revisions of their K-12 units; the K-5 Science curriculum team has developed a pilot unit for each grade to implement and all revised science units will be complete and ready for implementation in the 2017-2018 school year. Bearing in mind the health and well-being of staff and students, the Nutrition Services' staff have become ServSafe certified, assuring food safety and sanitation is always a priority. As a result, our health inspection scores have been consistently in the high 90s to 100. The safety of those who attend our schools remains one of the district's highest priorities. To help ensure the safety of our faculty and students, Emergency Response Guides were created to address various emergency situations and provided to all administrators.

Avon Public Schools received successful audit results with a strong emphasis placed on maintaining effective procedures to monitor the various functions associated with the district's financials.

During the 2016-2017 school year, Avon Public Schools served approximately 3,320 students and employed 480 staff member with an adopted budget of \$54,591,705.69.

March 2018

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

May 2018

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

April 2018

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---|---|--|-----------------------|--|---|---|
| 1 <i>EASTER</i> <div>LIBRARY CLOSED</div> | 2 Annual Budget Public Hearing Senior Center 7:00 pm | 3 Inland Wetlands Commission | 4 | 5 Town Council | 6 | 7 <i>PASSOVER ENDS</i> Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 8 Library Sunday Hours 1:00 pm - 5:00 pm | 9 | 10 | 11 | 12 AWPCA | 13 | 14 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| <div>SPRING RECESS—SCHOOLS CLOSED</div> | | | | | | |
| 15 Library Sunday Hours 1:00 pm - 5:00 pm | 16 | 17 Planning & Zoning Commission Library Board of Directors Board of Education | 18 ACEC | 19 | 20 | 21 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 22 Library Sunday Hours 1:00 pm - 5:00 pm | 23 Board of Finance | 24 | 25 | 26 Zoning Board of Appeals | 27 | 28 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 29 Library Sunday Hours End 1:00 pm - 5:00 pm | 30 | | | | STREET SWEEPING BEGINS EARLY APRIL (WEATHER DEPENDENT) | |

REPORT OF THE AVON POLICE DEPARTMENT

MARK RINALDO, *Chief of Police*

The Avon Police Department continues to serve the citizens of Avon with dignity, equality, compassion, and remarkable professionalism. The Office of the Chief of Police is responsible for the overall operation of the Police Department and is under the command of Chief Mark Rinaldo. The Avon Police Department holds accreditation from both the State of Connecticut and the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA). We are proud to have earned National Accreditation since 1993.

The Avon Police Department's authorized work force is 36 sworn Officers with 34 budgeted. Department personnel constitute a diverse work force. There are two major divisions: Administrative and Operations.

The Administrative Division is commanded by Lieutenant John Schmalberger and encompasses the Detective Unit, Traffic/Training Unit, Records Unit, Communications Unit and Animal Control. The Communications Unit operates 24 hours a day, seven days a week, and provides continuous routine and emergency telephone answering and call dispatching to both the Police and Fire Departments. Telecommunicators handle approximately 80,000 to 100,000 calls during the fiscal year. The Detective Unit is headed by Sergeant Jeffrey Gilbert. The main function is to support the Patrol Division by providing special expertise in criminal investigations.

The Operations Division is commanded by Lieutenant Kelly Walsh and is comprised of the Patrol Unit, Community Relations Unit, Physical Security Assessment Unit and Bicycle Unit.

Avon Police Officers are the first responders for medical calls and all Officers are Emergency Medical Responders. All Officers are now trained to deliver Naloxone. Each patrol car is equipped with proper medical supplies, including automatic external defibrillators. In the previous fiscal year, Police Officers responded to 1821 medical calls throughout Town. On average, Police Officers arrive at medical calls within three minutes, and an ambulance arrives in less than eight minutes. The town of Avon is served on a 24-hour, 7-day a week basis by a paramedic ambulance, provided by American Medical Response.

Patrol Officers are very active in our schools, routinely meeting students in grades K-4 at Roaring Brook and Pine Grove schools and nursery schools concerning personal safety. Patrol Officers also teach the D.A.R.E. program to sixth grade students. In partnership with the Avon/Canton Rotary Club, the Police Department participates in the Amber Alert Program, a nationwide alert system to locate missing children. Selected patrol officers are assigned as community liaisons in our larger associations of Pond Place, Secret Lake, Farmington Woods, and Whispering Pines. The Honor Guard Officers march in the Memorial Day Parade and participate in ceremonies, national sporting events, and funeral details. Regional initiatives and programs are a priority of the Town and the Department. Avon partners with Bloomfield, Canton, Farmington, Granby, Simsbury, Suffield, Windsor, and Windsor Locks in forming the North Central Municipal Emergency Services Team (aka SWAT), the Accident Reconstruction Team, the Hostage Negotiation Team, Narcotics Team, Traffic Enforcement Team, and in utilizing the Regional Gator Rescue all-terrain vehicle.

From July 1, 2016 to June 30, 2017, there were 549 non-injury accidents, 83 accidents with injuries, and 1 fatality.

The following chart represents some of the activities the Department performs:

| PERFORMANCE MEASURES | | | | |
|--------------------------|----------|----------|----------|----------|
| | FY 13/14 | FY 14/15 | FY 15/16 | FY 16/17 |
| Arrest | 180 | 271 | 191 | 164 |
| Assault | 10 | 8 | 8 | 10 |
| Assist Other Agency | 206 | 209 | 238 | 212 |
| Background Investigation | 57 | 48 | 31 | 19 |
| Burglary | 10 | 19 | 9 | 3 |
| Community Relations | 168 | 145 | 113 | 92 |
| Disorderly Conduct | 160 | 137 | 168 | 149 |
| Fingerprints | 282 | 346 | 413 | 383 |
| Larceny | 199 | 304 | 243 | 202 |
| Pistol Permits | 38 | 87 | 143 | 106 |
| Robbery | 0 | 2 | 0 | 1 |
| Sex Offenses | 8 | 10 | 12 | 12 |



Coffee with a Cop Event

April 2018

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

June 2018

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

May 2018

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|--------------------|--|--|--|-------------------------------|---|---|
| | | 1 Inland Wetlands Commission | 2 | 3 Town Council | 4 | 5 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 6 | 7 Annual Budget Meeting Senior Center 7:00 pm | 8 Planning & Zoning Commission | 9 | 10 AWPCA | 11 | 12 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 13 MOTHER'S DAY | 14 | 15 Library Board of Directors Board of Education | 16 1st Budget Referendum Senior Center | 17 | 18 | 19 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 20 | 21 Board of Finance | 22 | 23 | 24 Zoning Board of Appeals | 25 | 26 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 27 | 28 MEMORIAL DAY TOWN HALL, LIBRARY & SCHOOLS CLOSED | 29 | 30 | 31 | FY 2018/2019 Landfill Permits Go On Sale June 1, 2018 | |

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

BRUCE C. WILLIAMS, *Director of Public Works*

ALEXANDER M. TRUJILLO, *Deputy Director of Public Works*

PAUL HOEKMAN, *Acting Public Works Foreman (Buildings & Grounds)*

PAUL WELSH, *Public Works Foreman (Highway)*

MICHAEL MORAN, *Public Works Foreman (Machinery & Equipment)*

The goal and mission of the Public Works Department is to keep our roads clean, with trees trimmed and smooth rideability; to keep the Town's vehicles safe and well maintained; to keep our parks, grounds and ball fields mowed, landscaped and playable; and to keep our Landfill/Transfer Station open and providing high quality service to the public. Our motto is quality service and our goal is improved performance.

BUILDINGS AND GROUNDS: The Division has many responsibilities, including routine maintenance and technical repairs of all Town-owned buildings. In addition, the Division performs renovation and new construction projects throughout the town. Buildings and Grounds support all departments and in fiscal year 2016/2017 responded to 797 service calls. The Division provides all of the technical expertise, and routine maintenance of the lawns, public spaces, and athletic fields. This includes turf management, mowing and trimming, shrubbery, and gardening of certain areas in town. The athletic fields are routinely prepared, lined, and renovated to accommodate the needs and activities of the Town.

The Division strives to improve the quality and appearance of all Town-owned facilities. Every member of the Division contributes to this goal. Ideas and plans for possible projects are prioritized and completed as funding and time allow.

AVON LANDFILL: The Town of Avon is one of the highest recycling towns in our region. We continually strive to recycle more of our waste stream.

| Permit Sale History | | | | | |
|--|--------------|--------------|--------------|--------------|--------------|
| | FY 12/13 | FY 13/14 | FY 14/15 | FY 15/16 | FY 16/17 |
| Resident (includes one day & replacement permits) | 702 | 680 | 670 | 671 | 615 |
| Senior | 667 | 649 | 662 | 666 | 680 |
| Recycling | 334 | 295 | 298 | 293 | 253 |
| TOTAL | 1,703 | 1,624 | 1,630 | 1,630 | 1,548 |

The station processes an average of 850 tons of household waste and 550 tons of recyclables annually. This waste is then shipped to the Materials Innovation & Recycling Authority (MIRA) in Hartford. We also have a Salvation Army Clothing bin and a very popular exchange shed for disposal and pick-up of usable items. A user fee is collected to cover the cost of transportation and processing of most of the other materials other than household waste and recyclables.

HIGHWAY DIVISION: Avon Public Works Highway Division is responsible for the maintenance and repair of approximately 110 lane miles of road. In fiscal year 2016/2017, road improvements were made on Cadbury Turn, Copplestone, Hammersmith, Indian Pipe, Kingsbridge, Sunset Trail, Pioneer and Tamara Circle. Parking Lot Improvements were also made to the front parking lot at Roaring Brook School. Snow plowing, storm drain maintenance, street sweeping and heavy construction are primary functions of the Division. In addition, they are responsible for the care and control of trees on town owned property.

| Snow Storm History | | |
|--------------------|-------------|------------------------|
| | # of Storms | Average Cost Per Storm |
| FY 12/13 | 9 | \$21,114 |
| FY 13/14 | 27 | \$11,540 |
| FY 14/15 | 23 | \$16,296 |
| FY 15/16 | 12 | \$16,258 |
| FY 16/17 | 17 | \$18,356 |

MACHINERY & EQUIPMENT DIVISION: The Division of Machinery & Equipment responsibilities include procurement, maintenance, and liquidation of the Town's vehicles and equipment. Primary functions include the maintenance and repair of emergency service vehicles for Police and Fire, emergency generators, and snow removal equipment. In addition, the Division is responsible for Buildings and Grounds, Parks, Landfill, Board of Education, and Engineering Department's vehicles and equipment.

The objective of the Division of Machinery & Equipment is to have a well maintained and prepared fleet of equipment and vehicles to service the Town's needs at all times. The Division works cooperatively with all of the Town's Departments to meet these needs.

Goals of the Division are to be progressive in the introduction of equipment and machinery to improve cost efficiencies, safety, and longevity of the Town's machinery, equipment, and workforce.

| Special Dates to Note | |
|--|--|
| *Christmas Tree Pick-Up | January 2 thru January 31, 2018 |
| Street Sweeping | Begins Early April, 2018 (weather dependent) |
| Catch Basin Cleaning | Begins Early July, 2018 |
| FY 2018/2019 Landfill Permits Go on Sale | June 1, 2018 |

*Please place your Christmas Tree curbside.

NOTE: *There is no set schedule by street. Multiple, random passes will be made throughout the Town during the month of January.*



May 2018

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | 1 | 2 | 3 | 4 | 5 | |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

July 2018

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

June 2018

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|--|---|---|---|---|--|--|
| REMINDER TO ALL DOG OWNERS June is the month to renew your dog licenses Animal Control Officer: Beverly LaPlume (860) 409-4205 | | TOWN HALL SUMMER HOURS June 25th - August 31st Monday - Thursday: 8:00 am - 4:45 pm Friday: 8:00 am - 12:30 pm | | | <i>1</i> FY 2018/2019 Landfill Permits Go On Sale | <i>2</i> Library Regular Saturday Hours 10:00 am - 5:00 pm |
| <i>3</i> | <i>4</i> | <i>5</i> Inland Wetlands Commission | <i>6</i> 2nd Budget Referendum Senior Center <i>(if necessary)</i> | <i>7</i> Town Council | <i>8</i> | <i>9</i> Sycamore Hills Pool Open Library Regular Saturday Hours 10:00 am - 5:00 pm |
| <i>10</i> | <div style="border: 1px solid black; padding: 5px; text-align: center;"> <i>TENTATIVE LAST DAY OF SCHOOL</i> </div> | <i>12</i> Planning & Zoning Commission | <i>13</i> | <i>14</i> AWPCA <i>FLAG DAY</i> | <i>15</i> | <i>16</i> Library Regular Saturday Hours 10:00 am - 5:00 pm |
| <i>17</i> <i>FATHER'S DAY</i> | <i>18</i> | <i>19</i> Library Board of Directors Board of Education | <i>20</i> ACEC 3rd Budget Referendum <i>(if necessary)</i> | <i>21</i> | <i>22</i> | <i>23</i> Library Regular Saturday Hours 10:00 am - 5:00 pm |
| <i>24</i> | <i>25</i> Board of Finance TOWN HALL SUMMER HOURS BEGIN | <i>26</i> Planning & Zoning Commission | <i>27</i> | <i>28</i> Zoning Board of Appeals | <i>29</i> | <i>30</i> Library Regular Saturday Hours 10:00 am - 5:00 pm |

REPORT OF THE AVON FREE PUBLIC LIBRARY

GLENN GRUBE, *Library Director*

Avon Free Public Library was able to hire a new part-time reference librarian, Barbara Greenleaf, this year. This is the first new position added at the library in over five years, when we hired a teen librarian after the 2012 expansion added a Teen Room to the library. One extra position made a world of difference, allowing the reference and adult services staff to take a much more active role in the Marian Hunter History Room. Following up on a Preservation Assessment Report prepared by a professional archivist in early 2016, staff have updated the processes and procedures used to acquire, catalog, preserve and make available to researchers and others the content of the Library's local history collection. The State Library's Traveling Archivist program made a visit to the history room to consult with our staff on progress, and Town Historian Nora Howard donated a collection of her research materials to us for storage and preservation.

Another big project for 2016 was the Avon Reads: One Book programming series on *The Wright Brothers* by David McCullough. More than 1,300 people attended dozens of lectures, programs and other events on topics and themes explored in this fascinating book. This Avon Reads: One Book series included the Library's first ever bus trip (to the New England Air Museum, co-sponsored by the Avon Senior Center) and a community build project that saw volunteers of all ages working together to complete a ¼ scale model of the Wright Brother's 1903 glider. This model is now displayed in the Library.

The Library's Farmers Market continued to draw steady crowds in its third year, and we were thrilled to welcome our 15,000th Market customer to the 2016 Holiday market in November. Our normal Market schedule is to hold 8 or 9 markets in July and August and then a single holiday market just before Thanksgiving.

Of course, in addition to looking back, Avon Library looked forward as well, starting several exciting new projects. The White Room, a digital collaborative space, was formally opened and advertised this year, with an introductory video produced by Technology Librarian Jessica Palmer. That video won a Connecticut Library Association publicity award, and the room itself has been well received by those who have used it.

Other new technology initiatives this year include: a digitization station, which converts analog media like video or audio cassettes, into digital files; a new 3D printer donated by the Friends of Avon Library; portable 4G hotspots for loan that let you take wifi with you when you travel; a collection of LaunchPads, age appropriate, self-contained tablets pre-loaded with educational apps for children, funded with a grant from the Avon Education Foundation;; and a subscription to Qello Concerts, a collection of over 1,700 music videos, concert films and documentaries available for streaming with an Avon library card.

Conversion of our collection to use RFID tags instead of traditional barcodes began this year. After "tagging" all circulating items in our collection with a small radio-frequency identification chip and antenna, books will be able to be checked in and out without scanning each barcode. Moving books and other materials past an RFID reader will be all that is needed to borrow or return materials, simplifying the process at our self-service kiosks and at the circulation desk.

Avon Library staff continued to demonstrate leadership and a high level of state and national visibility for the Town and the Library this year with a number of prestigious opportunities. Library Director Glenn Grube was installed as president of the Connecticut Library Association in June, just weeks after he returned from National Library Legislative Days in Washington DC where he and other Connecticut librarians met with the state's congressional delegates to lobby for continued federal support for libraries around the country. Following on the success of our Open Art Studio and the Curiosity Creates grant that the

Library received last year to support our creative programming for children, Kari Ann St. Jean (Children's & Teen Services Librarian) and Mary Fletcher (Children's Specialist) were invited to speak at the Symposium on the Future of Libraries at the American Library Association's mid-winter meeting in Atlanta, Georgia. Mary also had an article published in the journal *Children & Libraries* and hopes to expand that piece into a book on inspiring artistic creativity in children. Tina Panik (Reference & Adult Services Manager) and Marisa Hicking (Teen Librarian) spoke at the New York City ComicCon, offering a presentation on how to throw a ComicCon at your library. They clearly know a thing or two about this, as the 3rd annual AvonCon drew over 1,000 attendees in April 2017.

Sadly, Avon Library lost a dedicated supporter and an enthusiastic patron this year when Library Board member Richard Bunnell passed away in May. Richard had been on the Board of Directors of Avon Free Public Library since 2015 and is sorely missed by his fellow Board members and the library staff.

| LIBRARY STATISTICS | | | |
|--|----------|----------|----------|
| Library Use | FY 14/15 | FY 15/16 | FY 16/17 |
| Resident Card Holders | 8,594 | 8,323 | 8,144 |
| % of Population | 47% | 45% | 44% |
| Library Visits (door count) | 152,136 | 165,223 | 164,249 |
| Visits per capita | 8.2 | 8.9 | 9.0 |
| Circulation | | | |
| Adult Collection | 141,817 | 149,128 | 136,692 |
| Children's Collection | 121,168 | 122,134 | 117,929 |
| Young Adult Collection | 17,090 | 17,642 | 18,831 |
| Downloadable Collection* | 11,181 | 10,839 | 12,144 |
| Total | 291,256 | 299,743 | 285,596 |
| Circulation per capita | 15.77 | 16.23 | 15.58 |
| Library Programs | 1,020 | 1,066 | 1,184 |
| Attendance | 25,966 | 33,438 | 33,147 |
| Reference Questions | 29,505 | 26,522 | 30,576 |
| Internet Usage | 27,943 | 30,924 | 29,564 |
| Database Searches** | 136,777 | 83,856 | 77,253 |
| Website Visits | 158,862 | 150,022 | 141,261 |
| Library Collection | | | |
| Print Collection | 106,310 | 107,380 | 102,985 |
| Non-print Collection*** | 16,057 | 17,392 | 50,977 |
| Added to the Collection | | | |
| Print Collection | 9,200 | 8,294 | 10,396 |
| Non-print Collection | 5,326 | 1,687 | 6,067 |
| Magazine Subscriptions (includes digital titles) | 307 | 236 | 201 |

*Total includes downloads of e-books, e-audio, and digital magazines for all age levels.

**State Library budget cuts means fewer databases are available for Avon library users to search.

***Now includes count of e-books and other digital content available for download.

June 2018

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

August 2018

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

July 2018

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|----------------------------|---|---|---|---|---|
| 1 | 2 | 3 | 4 <i>INDEPENDENCE DAY</i> TOWN HALL & LIBRARY CLOSED | 5 | 6 | 7 Library Saturday Summer Hours Begin 10:00 am - 1:00 pm |
| 8 | 9 | 10 Inland Wetlands Commission | 11 | 12 AWPCA | 13 | 14 Library Saturday Summer Hours 10:00 am - 1:00 pm |
| 15 | 16 | 17 Planning & Zoning Commission Library Board of Directors | 18 | 19 | 20 | 21 Library Saturday Summer Hours 10:00 am - 1:00 pm |
| 22 | 23 Board of Finance | 24 | 25 | 26 Town Council Zoning Board of Appeals | 27 | 28 Library Saturday Summer Hours 10:00 am - 1:00 pm |
| 29 | 30 | 31 | | | CATCH BASIN CLEANING BEGINS JULY 2, 2018 | |

REPORT OF THE RECREATION AND PARKS DEPARTMENT

RUTH CHECKO, *Director of Recreation and Parks*

Mission Statement

The Avon Recreation and Parks Department is committed to providing opportunities to participate in recreational programs and have access to parks so that people of all ages and abilities can stay active and enjoy the benefits of a healthier life.



Family Movie Night

The Recreation and Parks Department wrapped up Phase I of the Sycamore Hills Improvement Project in time for the 2016 summer season. Daily attendance at the pool was up 6% over the 2015 season. Aquatic Program participation was up 15%. Special Events in Sycamore Hills included our annual Family Fun Night, and four Family Movie Nights.

The Department sponsored a “Help Your Neighbor” Booth at Avon Day and collected over 200 children’s books for “READ TO GROW”. Some of our larger programs included Flag Football with 285 players, Youth Basketball with 378 players and the After School Ski Sundown program with 192 participants. We also partnered with Farmington Farms and offered swim lessons in the winter months. The Athletic Field Advertising Program at Buckingham Baseball field was very successful. There were 13 sponsors which generated \$9,550.

The Avon High School Synthetic Field Project Subcommittee continued to work with BSC Group on plans for developing the Athletic Complex at Avon High School. Recommendations for site plans, programming, facility amenities, buffering and equipment were assembled along with budget projections and presented to the Town Council and Board of Education through a series of public meetings.

| RECREATION AND PARKS REGISTRATION AND STATISTICS | | | |
|--|--------------------|--------------------|--------------------|
| Programs/Memberships Category | FY 14/15 | FY 15/16 | FY 16/17 |
| Aquatics | 477 | 513 | 588 |
| Classes & activities | 232 | 269 | 308 |
| Clinics | 245 | 133 | 114 |
| Discount Tickets | 68 | 193 | 233 |
| Fitness | 436 | 419 | 410 |
| Senior Activities | 161 | 114 | 53 |
| Special Events | 368 | 302 | 288 |
| Sports Leagues | 519 | 573 | 653 |
| Sports Camps & Clinics | 529 | 566 | 465 |
| Summer Day Camps | 897 | 876 | 1057 |
| Vacation Camps | 60 | 42 | 61 |
| Totals | 3,992 | 4,061 | 4,230 |
| | | | |
| Pool Memberships | Summer 2014 | Summer 2015 | Summer 2016 |
| Households | 364 | 297 | 286 |
| Individuals | 13 | 7 | 6 |
| Seniors | 36 | 56 | 66 |
| Daily Attendance | 12,375 | 12,949 | 13,717 |
| Facility Reservations/Permits* | | | |
| Facility Reservations | 0 | 0 | 127 |
| Field Permits | 0 | 0 | 74 |

*The Department has included statistics on Facility Reservations/Permits in this report. These indicators are also reflected in our Operating Budget reports as well.



Sycamore Hills Pool - Swim Lessons

July 2018

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

September 2018

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

August 2018

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|--|----------------------------|-----|----------------|-----|--|--|
| SANITARY LANDFILL ♦ 281 Huckleberry Hill Road ♦ (860) 673-3677 The Landfill/Transfer Station is CLOSED on all legal holidays as well as Good Friday and the Friday following Thanksgiving. Regular Hours of Operations: Tuesday and Friday: 7:30 am - 2:30 pm Saturday: 7:30 am - 1:00 pm | | | 1 | 2 | 3 | 4 Library Saturday Summer Hours 10:00 am - 1:00 pm |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 Library Saturday Summer Hours 10:00 am - 1:00 pm |
| 12 | 13 | 14 | 15 ACEC | 16 | 17 | 18 Library Saturday Summer Hours 10:00 am - 1:00 pm |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 Library Saturday Summer Hours End 10:00 am - 1:00 pm |
| 26 | 27 Board of Finance | 28 | 29 | 30 | 31 TOWN HALL SUMMER HOURS END | |

REPORT OF THE AVON VOLUNTEER FIRE DEPARTMENT

ROB SHILLINGTON, *President*
MICHAEL TRICK, *Chief*

Incorporated in 1943, the Avon Volunteer Fire Department (AVFD) proudly protects more than 18,000 people living in the 22.6 square miles that make up the Town of Avon. The Department's mission is to provide fire suppression and prevention, life safety, and rescue support, as well as other emergency community support, to the citizens of the Town of Avon. In addition, the Department provides mutual aid support to those surrounding communities that, in times of need, may request such assistance.

Staffed entirely by volunteers, the AVFD prides itself on the selflessness and dedication of its nearly 200 members: 62 Firefighters, 12 Fire Police, 18 Administrative Members, 15 Explorers, 15 Active Veterans, 9 Retired Veterans, 19 Senior Veterans, 32 Lifetime Members, and 13 Honorary Members – all of whom play a vital role in the safety of Avon. The Department operates six companies and 20 pieces of apparatus, including a brush truck, ladder truck, tanker, rescue vehicle, amphibious utility vehicle, boats, and pumpers. Four stations are located throughout Town: Company 1 on Darling Drive, Company 2 on Secret Lake Road, Company 3 on West Avon Road, and Company 4 on Huckleberry Hill Road.

In 2016, the AVFD responded to nearly 600 calls for service, including: fire alarms, fires, CO alarms, motor vehicle accidents, basement pump outs, and structure fires. No member is paid to protect residents' homes and businesses; this helps keep taxes down.

75th Anniversary - In 2018, the AVFD will celebrate its 75th anniversary. In addition to hosting the 135th CT State Firefighters Association Convention & Parade in September, the Department is planning several community events throughout the year. Details will be posted on the AVFD website and announced via Facebook and local media outlets.

Budget - The AVFD is funded primarily through a grant from the Town of Avon's operating budget. However, individual donations help keep the Department 100 percent volunteer and are critical to helping maintain the highest level of emergency response and readiness for the citizens of Avon. Most recently, donations funded the purchase of an ARGO amphibious utility vehicle. The AVFD makes an annual appeal for donations with a letter sent to residents via U.S. Mail. Those wishing to contribute may send a check or use a credit card online at www.avonvfd.org.

Training - There's no such thing as enough training. The AVFD partnered with the Town of Farmington Fire Department to build a live fire training facility. Located in Farmington and dedicated in 2016, the facility allows members to practice and improve their skills in a realistic setting with a more reasonable time commitment, and learn how to better protect themselves so they can better protect the residents of Avon and their property. In addition to training to the level of professional firefighters, AVFD volunteers are also committed to health and wellness. Through a new program launched in 2016, members are required to pass an annual physical performance qualification test and also have access to a multitude of Department-sponsored fitness opportunities.

Apparatus - In March 2017, the AVFD put into service the second of two new engines custom built for the Department. Engines 11 and 7 have now been replaced – the new apparatus are the first in town since Engines 10 and 14 and Ladder 12 arrived in 2001.

Beyond responding to calls, receiving training, and attending meetings, AVFD volunteers are out in the community giving back in other ways. Members of the Department are actively involved with various education, fire prevention, and charitable programs throughout the community. Since 2008, the AVFD has held regular food drives for the Avon Food Pantry. Held



each June to stock the food pantry shelves before summer begins, the food drive has grown more successful year after year. In addition, the AVFD holds an annual blood drive.

Fire Safety Education - Fire Safety programs are part of the curriculum at Pine Grove and Roaring Brook elementary schools and are also presented at fairs, sporting contests, daycare centers, and nursery schools throughout Town. As part of Celebrate Avon festivities each year, the AVFD provides fire safety information for all ages.

In conjunction with the AVFD, the Avon Fire Marshal's office sponsors an annual fire prevention-themed poster contest each October/November. Fourth grade students at Pine Grove and Roaring Brook schools are eligible to enter. One winner is selected and submitted to the Connecticut Fire Prevention Poster Committee to be judged along with winning posters from throughout the state. Winning artists from each county are featured in a calendar.

Giving Back - AVFD members make valuable contributions to many different charitable organizations throughout the year, from the Muscular Dystrophy Association to the American Lung Association to the St. Baldrick's Foundation.

Over the past 75 years, more than 750 Avon residents have donated their time to the AVFD, and the Department is constantly looking for dedicated volunteers for a variety of jobs. To learn more, call (860) 677-2644 or stop by Company 1 located at 25 Darling Drive any Monday evening after 7:00 p.m. The AVFD is online at www.avonvfd.org and www.facebook.com/AvonVFD.

REPORT OF THE TOWN ATTORNEY

ALFRED E. SMITH, JR., *Town Attorney*

The Town Attorney and other members of the law firm of Murtha Cullina LLP are the principal legal advisors to the Town and its boards, commissions, and departments. We are honored to have been reappointed as Town Attorney in January 2016.

Claims brought or threatened against the Town demanded a substantial part of the Town Attorney's work over the past year. Although some claims were handled by the Town's insurance defense counsel, the Town Attorney monitored those claims and handled others claims directly, including employment-related claims and appeals from administrative actions by the Town. Consistent with past years, the Town was successful with respect to most administrative appeals, including those involving employment or labor disputes. This year we favorably resolved an employment claim related to an alleged discharge in violation of a collective bargaining agreement. The firm also represented the Town in a number of tax appeals, and we are pleased to report that all settled on terms favorable to the Town.

We also pursue claims on behalf of the Town. For example, components of the geothermal system at the Avon Public Library have failed. We are assisting the Town in resolving the dispute and preparing to participate in the mediation required by the relevant contracts. We are prepared to commence litigation against the responsible parties if necessary.

The Town Attorney also assists the Town with respect to governmental and transactional matters. During the past year we advised the Town's Recreation and Parks Department with respect to a challenge to the issuance of a permit to conduct activities on Town property. In addition, we worked with the Town in preparing and reviewing forms of documents used with respect to the completion of subdivisions, including a review of bonding requirements. We advised the Town in connection with necessary revisions to its Retirement Plans.

As in past years, we assisted the Town with respect to the procurement by the Town of goods and services. The work included work in connection with requests for proposals, invitations to bid, and related contracts. For example, we are providing legal advice in the planning of a possible synthetic turf athletic field to be located on Town property.

August 2018

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | 1 | 2 | 3 | 4 | |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

October 2018

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

September 2018

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---|---|---|------------------------------------|--|-----------|--|
| AVON PUBLIC SCHOOLS PHONE NUMBERS High School David Peling (860) 404-4745 Middle School David Kimball (860) 404-4772 Thompson Brook Michael Renkawitz (860) 404-4870 Roaring Brook Noam Sturm (860) 404-4812 | | | | | | <i>1</i> <div>LIBRARY CLOSED</div> |
| <i>2</i> | <i>3</i> <i>LABOR DAY</i> Sycamore Hills Pool Closes <div>TOWN HALL, LIBRARY & SCHOOLS CLOSED</div> | <i>4</i> Inland Wetlands Commission | <i>5</i> | <i>6</i> Town Council | <i>7</i> | <i>8</i> Library Regular Saturday Hours Resume 10:00 am - 5:00 pm |
| <i>9</i> | <i>10</i> <i>ROSH HASHANA</i> | <i>11</i> AVFD Annual 9/11 Memorial Service | <i>12</i> | <i>13</i> AWPCA | <i>14</i> | <i>15</i> Library Regular Saturday Hours 10:00 am - 5:00 pm |
| <i>16</i> | <i>17</i> | <i>18</i> | <i>19</i> <i>YOM KIPPUR</i> | <i>20</i> | <i>21</i> | <i>22</i> Library Regular Saturday Hours 10:00 am - 5:00 pm |
| <i>23</i> | <i>24</i> Board of Finance | <i>25</i> Planning & Zoning Commission Library Board of Directors | <i>26</i> | <i>27</i> Zoning Board of Appeals | <i>28</i> | <i>29</i> Library Regular Saturday Hours 10:00 am - 5:00 pm |
| <i>30</i> | | | | | | |

REPORT OF THE TOWN CLERK

ANN L. DEARSTYNE, *Town Clerk*

The Town Clerk's office is responsible for the recording of Avon's records, which include land records, registration of trade names, vital statistics, veterans' discharges, recording and certification of Notaries Public, the issuance of various permits, such as burial, cremation, liquor, Dial-A-Ride tickets, and the issuance of licenses for marriage, sporting and dogs. The Town Clerk is also responsible for the issuance of absentee ballots for elections, primaries, and referenda, and assists with voter registration.

This year, the volume of documents recorded decreased. The conveyance receipts increased for the Town of Avon and increased for the State. The office collected \$1,752,708.12 in Conveyance Tax that was forwarded to the State and \$517,015.85 that was retained by the Town.

The office assisted in the election process with the preparation of poll ballots and the issuance of absentee ballots. A Presidential Election took place on November 8, 2016. The Annual Town Meeting, held on May 1st on the fiscal year 2017/2018 budget, was adjourned to a referendum on May 10, 2017. A combined total of 1,519 absentee ballots were issued during this fiscal year. The following represents a summary of the activities of this office for the past three years:

| TOWN CLERK'S SUMMARY OF ACTIVITIES | | | |
|------------------------------------|----------------|----------------|----------------|
| Activities | FY 14/15 | FY 15/16 | FY 16/17 |
| Revenues Collected | \$ 855,686.15 | \$ 837,324.96 | \$ 907,757.35 |
| State Conveyances | \$1,455,515.01 | \$1,493,462.73 | \$1,752,708.12 |
| TOTAL | \$2,311,201.16 | \$2,330,787.69 | \$2,660,465.47 |
| Pages of Land Records | 14,362 | 13,888 | 15,141 |
| Documents Recorded | 3,350 | 3,172 | 3,478 |
| Maps Recorded | 18 | 25 | 20 |
| Veterans Discharge | 17 | 9 | 12 |
| Births Recorded | 143 | 140 | 142 |
| Marriages Recorded | 105 | 122 | 122 |
| Deaths Recorded | 188 | 189 | 221 |
| Burial Permits | 129 | 144 | 157 |
| Dog Licenses Sold | 1,983 | 1,950 | 1,911 |
| Dial-A-Ride Tickets Sold | 3,670 | 3,137 | 2,612 |
| Sporting Licenses Sold | 203 | 187 | 191 |
| Pages of Minutes Recorded | 641 | 829 | 448 |

In June 2010, the Town of Avon joined the Connecticut Town Clerks Portal to provide the public with online access to town land records 24/7. The website is: <https://Connecticut-townclerks-records.com>. The index and recorded documents can be viewed from January 3, 1961 to present.

Through Public Act 00-146, the Connecticut State Library Historic Preservation Account allows for collection of a \$3.00 fee for each document recorded, with \$2.00 forwarded to the State Library and \$1.00 retained by the Town to be used for historic document preservation. The Town retained approximately \$2,540 this year for our continued document preservation efforts. In July 2016, the Town received \$3,000 in funding through the Historic Preservation Grant Program to fund the purchase of a new map file cabinet.

The Community Investment Act, Public Act 229, provides funding for municipal capital improvements, open space matching grants, farm viability grants and farmland preservation activities, and new and existing affordable housing programs. Under the Act, the Town Clerk's office collects a \$40.00 fee for each document recorded in the land records. Of that, the Town Clerk's office retains \$1.00, the Town retains \$3.00, and the remaining \$36.00 per document is remitted to the State Treasurer's Office. In fiscal year 2016/2017, this generated \$7,620.00 for the Town and \$91,440.00 for the State.

We would like to make our residents aware that this office is a source of a great deal of information, most of which is public. The only restriction by state law is birth records. We are always available to assist in locating records maintained by this office.

REPORT OF THE REGISTRARS OF VOTERS

GENEVIEVE A. CLARK & KERRY LADOUCEUR, *Registrars*

At the beginning of fiscal year 2016/17, there were 11,868 electors in the Town of Avon. The breakdown was as follows: Republicans – 3,901; Democrats – 3,543; and Unaffiliated – 4,452. From July 1, 2016 to November 1, 2016 a total number of 1,362 electors were registered. The breakdown was as follows: Republicans – 270; Democrats – 315; and Unaffiliated 777.

On November 8, 2016, the Presidential Election was held in each of the three districts. Same Day Registration resulted in 156 new electors. The number of voters were 12,896 or 83.9% of those registered.

| 2016 PRESIDENTIAL ELECTION RESULTS | | | |
|------------------------------------|--------------------------|--------------------------|--------------------------|
| | Republicans | Democrats | Unaffiliated |
| Avon High School | 1,462 (85% turnout) | 1,413 (94% turnout) | 1,733 (87% turnout) |
| Fire House | 855 (83% turnout) | 981 (87% turnout) | 1,038 (76% turnout) |
| Roaring Brook School | 1,168 (83% turnout) | 952 (86% turnout) | 1,229 (76% turnout) |
| TOTALS | 3,485 (84.7% turnout) | 3,346 (89.9% turnout) | 4,000 (81.5% turnout) |

The Town Budget Referendum was held on May 10, 2017. A total of 1,048 eligible voters came out for 8.3% turnout. The results were 582 yes votes and 466 no. As of June 30, 2017, there were a total of 12,534 electors in the Town of Avon. The breakdown was as follows: Republicans – 4,000; Democrats – 3,649; and Unaffiliated – 4,885.

A high school voter registration session was held in May for students who would be eighteen years old by November 7, 2017. During the period of January 1, 2017 to May 31, 2017, the Registrars of Voters conducted the Annual Voter Canvass. The Registrars of Voters attended the spring and fall conferences for review of existing and new legislation. They also attended classes at UConn for their certification.

September 2018

SUN MON TUE WED THU FRI SAT

| | | | | | | |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

November 2018

SUN MON TUE WED THU FRI SAT

| | | | | | | | |
|----|----|----|----|----|----|----|---|
| | | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | |
| 25 | 26 | 27 | 28 | 29 | 30 | | |

October 2018

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|--|---|------------------------|-------------------------------|-----|---|
| | 1 | 2 Inland Wetlands Commission | 3 | 4 Town Council | 5 | 6 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 7 | 8 <i>COLUMBUS DAY</i> TOWN HALL, LIBRARY & SCHOOLS CLOSED | 9 | 10 | 11 AWPCA | 12 | 13 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 14 | 15 | 16 Planning & Zoning Commission Library Board of Directors | 17 ACEC | 18 | 19 | 20 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 21 | 22 Board of Finance | 23 | 24 | 25 Zoning Board of Appeals | 26 | 27 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 28 | 29 | 30 Voter Registration Session Avon Town Hall 9:00 am - 8:00 pm | 31 <i>HALLOWEEN</i> | | | |

REPORT OF THE DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

HIRAM W PECK III, AICP, *DIRECTOR*

The Department of Planning and Community Development is comprised of the divisions of Zoning Enforcement and Environmental Compliance, Building Inspection, and Fire Prevention. These three divisions, combined with Planning, are responsible for the review of all new commercial and residential construction projects, which includes providing professional and technical assistance to the Town's three land use agencies (Planning and Zoning Commission, Inland Wetlands Commission, and Zoning Board of Appeals); permitting and inspection of all approved projects in accordance with applicable zoning, building, and fire codes; as well as a comprehensive program of inspection aimed at fire prevention.

Cross training of staff has permitted an efficient, coordinated operation. The Director of Planning is the Zoning Enforcement Officer and is also a Certified Floodplain Manager. The Planning Specialist is a Certified Zoning Enforcement Officer. The Fire Marshal is certified as a Building Official. The Department's organization allows the review/permit process, which often begins with an application to one of the Town's land use regulatory agencies, to be coordinated with permitting and inspection.

The Department also provides professional and technical assistance to the Planning and Zoning Commission, as well as applicants, the general public, and design consultants (engineering, architectural, law, landscape architecture, and surveying). During the past year, this was done in association with 31 applications. For a more detailed description, please see the "Report of the Planning and Zoning Commission." New businesses that have opened recently include:

| Business | Location |
|--|-----------------------------|
| Weekend Furniture Market | 15 Waterville Road |
| Hartford Hospital Rushford Center | 35 Tower Lane |
| King's Speech and Learning Center | 56 East Main Street |
| IKU Martial Arts School | 369 West Main Street (rear) |
| Select Physical Therapy | 51 East Main Street |
| Go Health Urgent Care Facility Harford Healthcare | 385 West Main Street |
| Saren Cassotto Photography | 124 Simsbury Road |
| Edward Jones | 124 Simsbury Road |
| Avon Rug Gallery | 304 West Main Street |
| Better Medicine | 45 East Main Street |
| Marketplace Restaurant | 336 West Main Street |
| E & D Pizza Restaurant | 200 West Main Street |
| CT Valley Electrolysis | 301 Country Club Road |
| Coco Lily | 17 West Main Street |
| Custom Home Care | 45 East Main Street |

REPORT OF THE PLANNING AND ZONING COMMISSION

LINDA HOFFMAN KEITH, *Chair*

THOMAS ARMSTRONG, *Vice Chair*

HIRAM W. PECK III AICP, *Director of Planning and Community Development*

The Planning and Zoning Commission, acting under authority granted by the Connecticut General Statutes, regulates the development of land in Avon. The Planning and Zoning Commission consists of seven members and three alternates appointed by the Town Council. The Commission's actions are guided by the Plan of Conservation and Development, Zoning Regulations, and Subdivision Regulations. The Director of Planning provides professional and technical assistance to the Commission and serves as the Zoning Enforcement Officer.

The AVC Zone was adopted by the Commission in February 2012, along with design guidelines for architecture and site development. In November 2015, the Planning and Zoning Commission moved the planned Avon Village Center closer to reality with a Master Plan approval for the revised layout of the Center on approximately 97 acres of land bordered by West Main Street (Route 44), Fisher Drive, and Climax Road. Development details for Phase One of the Village Center is expected to be submitted in the fall of 2017 with construction to begin early in 2018.

Each approved subdivision/resubdivision may be required to contribute, per State law, a portion of the total property to the Town as dedicated open space. As an alternative, an applicant may make a payment to the Town in lieu of this land dedication. In fiscal year 2016/2017, \$135,000 was received. These funds are deposited into a special account to be used for open space purposes; this account has accumulated over \$750,000.

The Planning and Zoning Commission has concluded their review and update to the 2006 Plan of Conservation and Development. The 2016 Plan of Conservation and Development was adopted by the Commission at a public hearing held in November 2016. In addition, Chapter 13, Agricultural Preservation, was adopted in June 2017.

| PLANNING AND ZONING COMMISSION STATISTICS | | | | | |
|---|-------------|-------------|-------------|-------------|-------------|
| | FY 12/13 | FY 13/14 | FY 14/15 | FY 15/16 | FY 16/17 |
| Meetings Held | 17 | 16 | 12 | 17 | 11 |
| Applications: | | | | | |
| Subdivisions | 8 | 5 | 1 | 1 | 0 |
| Site Development Approvals | 14 | 10 | 16 | 5 | 5 |
| Special Exceptions | 12 | 15 | 13 | 13 | 8 |
| Special Exceptions – Signs | 6 | 7 | 6 | 3 | 3 |
| Staff Approvals | 5 | 10 | 8 | 5 | 5 |
| Zone Change | 1 | 1 | 3 | 1 | 0 |
| Regulation Changes | 2 | 0 | 4 | 1 | 8 |
| POCD Amendments | | | | | 2 |
| Miscellaneous Info: | | | | | |
| New commercial tenants (SF) | 53,000 | 63,000 | 24,000 | 17,350 | 12,500 |
| Fees in Lieu of Open Space \$\$ | \$27,000 | \$56,500 | \$20,000 | \$26,500 | \$135,000 |
| Acres of Open Space Acquired | 1 | 13 | 0 | 0 | 0 |
| Subdivision Lots Approved | 19 | 46 | 3 | 5 | 0 |
| Total Residential Units Approved | 19 | 46 | 3 | 5 | 0 |

October 2018

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

December 2018

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

November 2018

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---------------------------------------|--|---|-----|--|---|---|
| | | | | 1 Town Council | 2 | 3 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 4 DAYLIGHT SAVING TIME ENDS | 5 | 6 Inland Wetlands Commission Election Day Polls Open 6:00 am - 8:00 pm | 7 | 8 AWPCA | 9 | 10 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 11 | 12 VETERANS DAY TOWN HALL, LIBRARY & SCHOOLS CLOSED | 13 Planning & Zoning Commission | 14 | 15 Zoning Board of Appeals | 16 | 17 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 18 | 19 | 20 Library Board of Directors | 21 | 22 THANKSGIVING DAY TOWN HALL, LIBRARY & SCHOOLS CLOSED | 23 TOWN HALL, LIBRARY, LANDFILL & SCHOOLS CLOSED | 24 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 25 | 26 Board of Finance | 27 | 28 | 29 | 30 | |

REPORT OF THE ZONING BOARD OF APPEALS

ERIC JOHANSEN, *Chair* • AMES SHEA, *Vice Chair*

HIRAM W. PECK III, AICP, *Director of Planning and Community Development*

JOHN E. McCAHILL, *Planning and Community Development Specialist*

The main function of the Zoning Board of Appeals, pursuant to General Statutes, is to hear requests for variances in connection with requirements of the Zoning Regulations. Additionally, the Board hears appeals relating to decisions of the Zoning Enforcement Officer and reviews applications for automobile dealers' and repairers' licenses, acting as agent for the Connecticut Department of Motor Vehicles.

The Zoning Board of Appeals consists of five elected regular members and three appointed alternate members. During fiscal year 2016/2017, the Commission held nine meetings in their review of 14 applications.

Prior to rendering decisions, the Board evaluates requests for variances based on a determination of hardship and ensures that buildings and land uses remain in harmony with the general purpose and intent of the Zoning Regulations. Variances include requests to reduce front, side and rear yard setbacks for the construction of garages, sheds, decks, pools, generators, and detached buildings and additions. Variance requests to allow for the expansion of non-conforming buildings are also reviewed. The Department of Planning and Community Development provides staff assistance to the Board.

| SUMMARY OF ZONING BOARD OF APPEALS ACTIVITIES | | | | | |
|---|----------|----------|----------|----------|----------|
| | FY 12/13 | FY 13/14 | FY 14/15 | FY 15/16 | FY 16/17 |
| Meetings | 10 | 8 | 8 | 6 | 9 |
| Applications | 17 | 15 | 12 | 12 | 14 |
| Granted | 16 | 15 | 12 | 12 | 14 |
| Denied | 0 | 0 | 0 | 0 | 0 |
| Withdrawn | 1 | 0 | 0 | 0 | 0 |
| Pages of minutes | 38 | 24 | 20 | 23 | 30 |

REPORT OF THE DIVISION OF ZONING ENFORCEMENT AND ENVIRONMENTAL COMPLIANCE

JOHN E. McCAHILL, *Planning and Community Development Specialist*

The Division of Zoning Enforcement and Environmental Compliance performs administrative duties and provides professional and technical assistance to assure that all activities on residential, commercial and other properties throughout the Town comply with the Town's land use regulations; as well as applicable State Statutes and regulations. The Division routinely performs permit reviews, plan reviews, and site inspections; conducts investigations for compliance related matters, and cites violations to gain compliance with local regulations. The Division provides staffing to the Inland Wetlands Commission and the Zoning Board of Appeals. It also provides technical assistance to various departments and agencies regarding environmental compliance issues and regulatory programs.

During the fiscal year 2016/2017, routine compliance inspections were conducted on numerous single family lots and seven larger active projects. Other activities included:

| FISCAL YEAR | 12/13 | 13/14 | 14/15 | 15/16 | 16/17 |
|------------------------------------|-------|-------|-------|-------|-------|
| Certification of Zoning Compliance | 496 | 625 | 437 | 396 | 420 |
| Temporary Sign Permits | 91 | 88 | 75 | 105 | 80 |
| Enforcement Activities: | | | | | |
| Sign Violations | 182 | 195 | 160 | 140 | 105 |
| Zoning Violations | 13 | 11 | 13 | 11 | 7 |

Additionally, the Division provided administrative and technical assistance for revisions to the Zoning and Subdivision Regulations; as well as updates to the Plan of Conservation and Development.

REPORT OF THE INLAND WETLANDS COMMISSION

CLIFF THIER, *Chair*

MICHAEL BEAUCHAMP, *Vice-Chair*

HIRAM W. PECK III, AICP, *Director of Planning and Community Development*

JOHN E. McCAHILL, *Planning and Community Development Specialist*

The Inland Wetlands Commission, pursuant to General Statutes, regulates certain activities within areas in Avon designated as inland wetlands and watercourses. During fiscal year 2016/2017, the Commission held seven regular meetings, and one special meeting at which five applications were reviewed and approved. Conservation Restrictions are often required as a condition of approval to permanently protect wetlands and regulated areas. In addition to application approvals, the Commission conducted an enforcement hearing for activities that occurred without the required approval. The applications reviewed by the Commission included the following:

- **Cambridge Crossing/Paperchase Trail** – Regulated activities associated with Town of Avon's installation/extension of sanitary sewer.
- **60 West Main Street** – Regulated activities associated with Town of Avon's construction of Police Department additions.
- **16 White Birch Lane** – Regulated activities associated with the construction of a single-family house.

| FISCAL YEAR | 12/13 | 13/14 | 14/15 | 15/16 | 16/17 |
|---|-------|-------|-------|-------|-------|
| Meetings | 8 | 8 | 10 | 4 | 8 |
| Applications reviewed | 8 | 9 | 4 | 3 | 5 |
| Public Hearings | 3 | 2 | 3 | 0 | 3 |
| Applications approved | 6 | 11 | 3 | 3 | 5 |
| Pages of meeting minutes | 93 | 92 | 115 | 66 | 71 |
| Acres protected through conservation restrictions | 1.1 | 6.9 | .37 | 0 | .55 |

November 2018

SUN MON TUE WED THU FRI SAT

| | | | | | | |
|----|----|----|----|----|----|----|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

January 2019

SUN MON TUE WED THU FRI SAT

| | | | | | | | |
|----|----|----|----|----|----|----|---|
| | | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 | |
| 27 | 28 | 29 | 30 | 31 | | | |

December 2018

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---|--|--|----------------|--|-----|---|
| | | | | | | 1 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 2 Library Sunday Hours Begin 1:00 pm - 5:00 pm | 3 HANUKKAH BEGINS | 4 Inland Wetlands Commission | 5 | 6 Town Council | 7 | 8 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 9 Library Sunday Hours 1:00 pm - 5:00 pm | 10 HANUKKAH ENDS | 11 Planning & Zoning Commission | 12 | 13 Zoning Board of Appeals AWPCA | 14 | 15 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 16 Library Sunday Hours 1:00 pm - 5:00 pm | 17 Board of Finance | 18 Library Board of Directors | 19 ACEC | 20 | 21 | 22 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 23 Library Sunday Hours 1:00 pm - 5:00 pm | 24 CHRISTMAS EVE TOWN HALL CLOSES AT 12:30 PM LIBRARY CLOSES AT 1:00 PM | 25 CHRISTMAS DAY <div>TOWN HALL, LIBRARY, LANDFILL & SCHOOLS CLOSED</div> | 26 | 27 | 28 | 29 Library Regular Saturday Hours 10:00 am - 5:00 pm |
| 30 Library Sunday Hours 1:00 pm - 5:00 pm | 31 NEW YEAR'S EVE TOWN HALL CLOSES AT 12:30 PM LIBRARY CLOSES AT 1:00 PM | | | | | |

REPORT OF THE DIVISION OF BUILDING INSPECTION RAYMOND STEADWARD, *CBO Building Official*

The Division of Building Inspection is charged with the responsibility of ensuring compliance with the Connecticut State Building Code and related CT General Statutes. The purpose of this code is to protect the public's health, safety and welfare in all buildings and structures where they live, work and play. This is accomplished by assisting residents, building contractors, and the design community with code interpretation and guidance throughout the permitting, plan review, and construction process.

New single-family home building permits have typically been a major source of revenue for the Division. This past fiscal year, a total of 14 new, single-family homes were permitted. The average value of a single-family residence permitted was \$350,493. This figure represents building construction costs and does not include the cost of a building lot. The average building-permit fee for those 14 new, single-family houses was \$5,016.79, with an average house size of 3,331 square feet. When reviewing the chart to the right for more detailed reporting, please be aware that all permit types (construction, electrical, plumbing, mechanical, demolition, and fire protection) are included in the total number of permits issued.

Although the volume of housing starts is lower, anticipated starts in existing and new sub-divisions are expected to grow based on conversations with new home builders. Commercial permits and other types of residential permits continue to dominate, with the number of plan reviews and inspections required remaining high. This year, several larger projects were completed. Among those were: 385 West Main Street, Hartford Healthcare Urgent Care Center; 20 Security Drive, a CREC School renovation; along with multiple large scale tenant fit-ups such as 31 Ensign Drive for Hartford Orthopedics. Multiple projects were permitted and completed at the Avon Old Farms School. The Department remains busy with permits for re-roofing, window replacement, siding, home renovations, decks, finished basements, and mechanical equipment replacement (furnaces, water heaters, etc.). Due to real estate sales the Building Department has been faced with the challenge of dealing with work performed without permits and closing out existing permits utilizing retroactive inspections,



Residential Construction

both scenarios often requiring multiple inspections in an effort to protect the Town, the sellers and the buyers.

Recently both the former Building Official James Sansone and our Administrative Assistant Susan Gatcomb retired from the Town. The new Building Official is Raymond Steadward and our new Administrative Assistant is Sitara Gnanaguru. The Department continues working toward the recommendations of the last ISO review completed in 2008.

| Fiscal Year | FY 13/14 | FY 14/15 | FY 15/16 | FY 16/17 |
|-------------------------|--------------|--------------|--------------|--------------|
| Family Dwelling | 28 | 23 | 30 | 14 |
| Commercial Buildings | 1 | 1 | 1 | 1 |
| Permits Issued | 2005 | 2,123 | 2,023 | 1,770 |
| Inspections Conducted | 2,249 | 2,387 | 2,282 | 2,026 |
| Permit Fees Collected | \$695,072 | \$573,007 | \$538,989 | \$396,875 |
| Value of Permits Issued | \$42,734,952 | \$35,540,625 | \$32,967,887 | \$23,065,385 |

REPORT OF THE EMERGENCY MANAGEMENT DIRECTOR AND FIRE PREVENTION DIVISION

JAMES DIPACE, *Fire Marshal/EMD*
THOMAS POST, *Deputy Fire Marshal*
DENNIS BIANCHI, *Public Fire Educator – (Volunteer)*

The Division of Fire Prevention provides fire safety code inspections for new and existing buildings, reviews fire safety code plans, conducts public fire education programs, and determines cause and origin for all fires. This year the Fire Prevention division and the Volunteer Fire Department conducted their yearly fire safety programs for kindergarten through 4th grade at both elementary schools. Since implementing this program in the schools, we have found that students are better prepared in the event of a fire and are also less likely to start fires. We also remind homeowners to check the date on their smoke detectors. Manufacturers certify detectors for 10 years. Don't wait: Check the Date!

In the upcoming year, the Division of Fire Prevention, in conjunction with the Volunteer Fire Department, will implement a new records management software system. This changeover will take a significant amount of time and, when completed, will result in a more efficient fire inspection process and will better support the Fire Department's day to day emergency operations.

The Emergency Management Director maintains the Town Emergency Operations Plan and activates and operates the Emergency Operations Center (located at the Avon Police Department) during town-wide disasters or emergencies. In October 2016, Town staff members, in conjunction with the State of Connecticut, participated in a statewide disaster exercise. This year, Town Emergency staff has been invited to attend GOODEX 2017, an exercise of the Emergency Action Plan for the Goodwin Dam, conducted by the MDC in fall 2017.

For the eighth consecutive year all 5th grade students were instructed in STEP, Student Tools for Emergency Planning. Avon now has students in six grade levels, including the high school level, that are better prepared for a disaster or emergency.

| FIRE PREVENTION – ACTIVITY REPORT - FY 16/17 | | | |
|--|-----|----------------------------------|-------------|
| Plan Review | 82 | Town Safety Committee | 7 |
| Budget | 1 | Staff Meeting P & D | 126 |
| Communications | 10 | Fire Department Meetings | 27 |
| Complaint | 16 | Blasting Permit or Inspection | 0 |
| Professional Development | 28 | Fire Investigation | 31 |
| Construction Inspection | 18 | Office Administration | 134 |
| Incident Response | 188 | Open Burning Permit or Complaint | 11 |
| Building Code Inspection | 2 | Emergency Management | 33 |
| Fire Code Inspections | 368 | Consultation | 59 |
| Public Fire Education | 113 | TOTAL ACTIVITIES | 1254 |

REPORT OF THE TOWN ENGINEER

LAWRENCE E. BARIL, P.E., GISP *Town Engineer*

The Engineering Department, which includes Sanitary Sewers and Geographic Information Systems (GIS), provides technical advice to other Town departments, boards and commissions, and the public. The Department is responsible for preparing engineering designs and specifications and reviewing developer submittals for the construction of municipal public works improvement projects to ensure compliance with Town standards. In addition, the Department is responsible for processing excavation, driveway, and sewer connection permits and related inspections. Highlights for fiscal year 2016/2017 include:

- P & Z Applications - numerous Planning and Zoning and Inland Wetlands applications were submitted for commercial and residential projects requiring review and comment by the Engineering Department.
- Permits - Forty-four permits were issued for the construction of driveways or work within the Town's right-of-way; 22 less than the previous year. Engineering performed hundreds of inspections for permitted work and public works projects.
- Call-Before-You-Dig Requests - Engineering received 1,465 CBYD requests; 77 of which were emergency (after hours) requests.
- Requests for Service - Responded to numerous requests by residents, Police, and Public Works for issues such as drainage, sight line, property line, and tree ownership and FEMA flood zone investigation and flood insurance relief.
- Old Wheeler Lane Bridge Rehabilitation - Utilizing the Federal Local Bridge program, completed construction for the rehabilitation of the bridge while not interfering with school traffic.
- Road Acceptances - This year, two new road segments were accepted into the Town's road network: Berkshire Crossing and Founder's Way, totaling approximately 0.45 miles.
- Old Farms Bridge over the Farmington River - Worked with CTDOT on the redesign, permitting, and construction administration of this Bridge. 100% funded by CTDOT the project involves construction of a new bridge, demolition of the old bridge, significant improvements on Waterville Road, and installation of a car-top boat launch.
- Old Farms Road Relocation - Completed the study to determine if Old Farms Road could be relocated south of Beaver Pond without requiring extensive Army Corp of Engineers permitting. Moving forward with rehabilitation options.

Geographic Information Systems (GIS) is responsible for the development and maintenance of the Town-wide mapping system. This includes data acquisition and maintenance, special mapping projects for Town departments and events, accident reconstruction assistance, maintenance of Assessor's mapping, specialty and general map development, and support for emergency management, and residents. This year, Engineering and GIS staff:

- Improved field access to the mapping and incorporated inspection data collection via a map and forms-based GIS platform.
- Provided analysis and mapping for the update of the Plan of Conservation and Development (POCD).
- Scanned and archived Building Department plot plans and as-built maps and Town Clerk maps, and added them to the retrieval database and GIS.
- Maintained the Assessing tax maps and all of the related data layers, which are available on the Town website.

- Maintained the pavement management system database by updating roadway rehabilitation information.
- Provided graphics support for various Town departments and public events.

REPORT OF THE AVON WATER POLLUTION CONTROL AUTHORITY

ERIC JOHANSEN, *Chairperson*

The Sewer Department is responsible for operations and maintenance of the sanitary collection system, which includes over 89.35 miles of piping, 2,541 manholes, and four Town-owned pump stations. This includes the maintenance of inter-town agreements for waste treatment, sewer use billing, special contracts for equipment and support, routine inspections, and emergency call outs for service. Additional highlights for fiscal year 2016/2017 include:

- Permits and acceptance of collection system infrastructure - Twenty-four permits were issued in connection to the Town's sewer collection system during the fiscal year, down from 33 the previous year.
- Sewer Use Billing - The annual sewer use fee was increased this fiscal year from \$350 to \$365 per Equivalent Dwelling Unit (EDU). The AWPCA considered possible relief for elderly/fixed income residents.
- SCADA System - The Town's Secondary Control and Data Acquisition (SCADA) system has been maintained and incrementally improved to add more features to facilitate maintenance, control, and system monitoring. Included this year was replacement of radio communications with cellular and adding data points.
- Sewer Construction - Active sewer extensions this fiscal year included Stratford Crossing and Winding Lane/Stony Corners.
- Lateral extension program - The Department responds to frequent requests from property owners, real estate agents, and developers regarding sewer availability. We also review the pavement management plan annually to coordinate utility work with pavement rehabilitation projects. Current efforts were focused on Paperchase Trail and Hurdle Fence Drive (project abandoned at residents' request), Winding Lane, Stony Corners and School Street.
- Infiltration and Inflow Study - Completed the I&I study of the Farmington sewer shed. This study began the effort to determine leaks and illicit connections to this part of the sewer collection system.

The Avon Water Pollution Control Authority meets on the second Thursday of each month in the Selectmen's Chamber. Dates and times are posted on the Town's website. The public is invited and is afforded an opportunity to speak during each meeting.

REPORT OF THE ASSESSOR'S OFFICE

HARRY DERASADOURIAN, *Assessor*

The Assessor's Office is responsible for the preparation of the Town's annual Grand List. The Grand List is a complete listing of all properties in town, their ownership, and assessed value as of October 1st each year. This year the Grand List was \$2,643,403,860. This information is then used by the Board of Finance to help determine the mill rate and in preparing the July tax bills. This year the overall Grand List increased by .77% or \$20,406,150. Listed below are the three categories that make up the Grand List. The amounts reported are prior to any adjustments made by the Board of Assessment Appeals.

Real Estate increased \$13,687,250 to \$2,348,005,930 or .59%. This year's growth is attributable to the completion of 15 new single family homes, along with several major additions and the approvals of several new building lots.

Personal Property increased \$4,546,800 to \$116,059,450 or 4.08%. Items that make up personal property include business furniture, fixtures, office equipment, computers, leased equipment, industrial and construction equipment, utility poles, pipes, cables and conduits. Personal Property is assessed each year at 70% of its value.

Motor Vehicles increased \$2,172,100 to \$179,338,480 or 1.23%. Included in this figure are all motor vehicles registered and garaged in Avon on October 1st of each year. Vehicles are valued using the NADA Pricing Guide.

In preparation of the Grand List, tax maps are kept current and extensive fieldwork is completed to update our records for building changes. This office is also responsible for the administration of the veterans, blind and disabled exemption programs and the State and Town elderly tax relief programs, as well as administering the State Renter's Relief Program. This year a total of \$216,865 was granted in elderly tax relief to 285 property owners and 103 Renter applications were processed.

As always, we are ready to explain and review individual assessments with each property owner.

| TOP TEN TAXPAYERS • 2016 GRAND LIST | | | |
|-------------------------------------|----------------------------------|-------------------------|----------------------|
| | Name | Nature of Business | Assessed Value |
| 1. | Eversource | Utility | \$ 17,530,150 |
| 2. | GAIA Avon Place, LLC | Condominiums | 15,287,990 |
| 3. | Avon Marketplace Investors | Shopping Center | 14,325,490 |
| 4. | Two Fifty Five West Main, LLC | Shopping Center | 14,052,020 |
| 5. | Avon Mill, LLC | Apartments | 13,674,330 |
| 6. | Nod Brook, LLC | Shopping Center | 12,473,540 |
| 7. | Avon Water Co. | Utility | 10,146,940 |
| 8. | BRE Apex Property Owner LLC | Hotel | 9,590,300 |
| 9. | Brighenti Family Wellness Center | Medical Office Building | 9,030,000 |
| 10. | One Hundred One Bickford | Health Care | 8,633,850 |
| TOTAL | | | \$124,744,610 |
| % Of Grand List | | | 4.78% |

| 2016 GRAND LIST | | |
|--------------------------------|------------|----------------|
| Grand List | Exemptions | Net Grand List |
| 2,643,403,860 | 31,535,650 | 2,611,868,210 |
| Percent of Grand List by Class | | |
| | 2016 | 2015 |
| Real Estate | 88.83% | 89.01% |
| Motor Vehicle | 6.78% | 6.74% |
| Personal Property | 4.39% | 4.25% |

BOARD OF ASSESSMENT APPEALS

RICHARD S. CONNEL, *Chairman*

As required by State law, the Board of Assessment Appeals held one meeting during the month of March to hear appeals concerning the Grand List of October 1, 2016. Any property owner who felt the assessment of their property was inaccurate could appeal to the Board. The Board of Assessment Appeals meets during March. A total of 3 appeals were heard (2 Real Estate, 1 Personal Property, and 0 Motor Vehicle). The result of these appeals was:

Real Estate

1 Granted 1 Denied

Personal Property

0 Granted 1 Denied

Motor Vehicles

0 Granted 0 Denied

Final Grand List after the Board of Assessment Appeals was decreased by \$58,270.

Gross

2,643,345,590

Exemptions

31,535,650

Net

2,611,809,940

Board of Assessment Appeals Members

Richard S. Connel, Chairman

Stephen Hunt

Laura Mens

Timothy Owens

REPORT OF THE COMMITTEE ON AGING

ALICE HERRMANN, *Chairperson*

The Committee on Aging is charged with evaluating the conditions and needs of the elderly and making recommendations to the Avon Town Council regarding programs and resources to support areas of need. The Committee reviewed the programs and activities provided at the Senior Center. The Committee was highly supportive of the new programs and services being offered, and was especially pleased with the ongoing outreach efforts, which have resulted in a marked increase in Center activity involving new participants. In addition, the Committee reviewed current programs and services, such as the Senior Meal Program and the Dial-A-Ride Program.

REPORT OF THE FINANCE DEPARTMENT

MARGARET COLLIGAN, *Director of Finance*

The Department of Finance includes Finance Administration, Accounting, Assessing, and Revenue Collection. The Director of Finance provides general oversight and approval for their activities and coordinates the preparation of the Comprehensive Annual Financial Report (CAFR), assembling data provided by the three divisions, other Town Departments, the Board of Education, and the Town's independent auditors. This office coordinates with the Town Manager's office in the preparation of the annual budget, offering detailed budgetary information throughout the annual budget process at the Town's website, with which taxpayers can inform themselves about the Town's revenues and expenditures. The Director also coordinates the bond rating and sale processes, which involve the efforts of many, including both elected and appointed officials, and the support of the Town's bond advisors and counsel. The Town's bonds are currently rated Aaa by Moody's Investors Service and AAA by Standard & Poor's. Program highlights for fiscal year 2016/2017 are as follows:

Finance Administration:

- Current "work-in-progress" includes: continuation of the phasing in, and mapping of, the Uniform Chart of Accounts and Reporting as required by the State of Connecticut, and implementing GASB 74 on the Other Post Employment Benefit (OPEB) plan.
- Implementation of automated purchase order approvals and processing.
- Due to the uncertainty surrounding the State budget, the Town implemented an operating budget freeze. Other preemptive actions will be considered to cover any gaps in anticipated state grants.

Accounting:

- 97% of Payroll transactions are EFT.
- 89% of employees receive payroll advices by e-mail.
- 30% of vendor payments processed by EFT.
- Vendors receive e-mail notification of ACH advices.

Assessing:

- Continue to provide property information to the public through the Assessor's website and kiosk located in the Assessor's Office with bi-weekly updates at www.avonassessor.com.
- Administer the State and Local Elderly Tax Relief Programs.
- Responsible for administration of veterans, blind, and disabled exemption programs, and state renter's program.
- Provide assistance to the Town Manager with economic development, activities and projects.

Revenue Collection:

- Rate book balances are reconciled between the Collector of Revenue and the Assessor by a sign-off spreadsheet before the tax bills are printed and mailed.
- Converting more manual processes to electronic means for importing and exporting data.
- On-line viewing of tax bills; public may now sign up for payment reminders via email.
- Continued on-line collection of tax payments by credit card or e-check for tax bills.

| Performance Measurement | FY 12/13 | FY 13/14 | FY 14/15 | FY 15/16 | FY 16/17 |
|---|----------|----------|----------|----------|----------|
| # of years "GFOA Certificate of Achievement for Excellence in Finance Reporting" received | 31 | 32 | 33 | 34 | 35 |
| # of years "Distinguished Budget Presentation Award Program" received | 31 | 32 | 33 | 34 | 35 |
| % of Current Tax Levy Collected | 99.77 | 99.76 | 99.67 | 99.73 | 99.67 |

REPORT OF THE DIVISION OF ACCOUNTING

LAURIE DORN, *Town Accountant*

The Accounting Division maintains and safeguards all financial records of the Town. Throughout the year, Accounting processes and records all revenues and expenditures for the Town and maintains the general ledger to create various reports and financial statements for the Independent Audit, the award winning Comprehensive Annual Financial Report (CAFR), and the state and federal audits. The Town's latest audited CAFR is available for review on the Town's web page, www.avonct.gov.

| ACTIVITY INDICATORS | FY 12/13 | FY 13/14 | FY 14/15 | FY 15/16 | FY 16/17 |
|-----------------------------------|----------|----------|----------|----------|----------|
| Payroll Checks Issued | 139 | 129 | 145 | 133 | 139 |
| Payroll Direct Deposits | 4,582 | 4,522 | 4,618 | 4,971 | 4,794 |
| Employees, W-2s Issued | 299 | 365 | 369 | 349 | 389 |
| Health Insured Retirees in System | 79 | 79 | 77 | 81 | 81 |
| Retirements Processed | 5 | 0 | 1 | 1 | 3 |
| Vendor payments by EFT | 731 | 1,190 | 1,210 | 1,134 | 1,150 |
| Total Vendor Checks Issued | 3,504 | 2,918 | 2,817 | 2,636 | 2,647 |
| Avg. Pooled Investment (millions) | 16M | 23M | 28M | 27M | 29M |

| Performance Measurement | FY 12/13 | FY 13/14 | FY 14/15 | FY 15/16 | FY 16/17 |
|---------------------------|----------|----------|----------|----------|----------|
| % Payroll payments by EFT | 97% | 97% | 97% | 97% | 97% |
| % Vendor payments by EFT | 22% | 30% | 30% | 30% | 30% |

REPORT OF THE COLLECTOR OF REVENUE

DEBORAH FIORETTI, *Collector of Revenue*

The Revenue Division is responsible for the overall administration of the Town's revenue collections. Governed by Federal law, State statutes and Town ordinances, the following represents the total collected in each classification:

| | FY 14/15 | FY 15/16 | FY 16/17 |
|--------------------------------------|--------------|--------------|--------------|
| % of current tax levy collected | 99.67% | 99.73% | 99.67% |
| % of prior years' tax levy collected | 50.42% | 58.53% | 50.92% |
| Current Tax Collection | \$66,908,585 | \$68,647,049 | \$71,701,227 |
| Prior Years' Tax Collection | \$116,920 | \$197,113 | \$169,750 |
| Sewer Use | \$1,559,777 | \$1,626,999 | \$1,707,074 |
| Sewer Connections | \$207,500 | \$67,500 | \$47,500 |
| Sewer Assessments | \$54,054 | \$44,261 | \$71,183 |
| Water Main Assessments | -0- | -0- | -0- |
| Town Department Revenues | \$2,426,800 | \$2,299,546 | \$2,138,173 |
| Tax Interest | \$151,900 | \$194,052 | \$182,770 |
| Sewer Interest | \$19,168 | \$19,253 | \$21,813 |

The Revenue Office has been automating tax procedures, which have reduced office staff while still providing accurate and efficient processing of tax payments. The larger banks are paying escrowed real estate tax payments by wire transfer which has enabled funds to be deposited into the Town account within twenty-four hours of transfer. A remote deposit scanner is now in place. Checks are now scanned for deposit in the office avoiding frequent trips to the bank. There is a web-based payment service that processes electronic checks, credit and debit card payments, displays tax bills and retains payment history. This service also offers email reminders, alerts and payment confirmations.

The Office files real estate liens and monitors bankruptcy claims, processes Certificate of Correction and Refunds, updates the Grand List as a result of property transfers from data received from the Assessor's Office and responds to requests from attorneys, lending institutions and title searches for tax information. The Office responds to taxpayers' inquiries regarding their account status, issues monthly updates on delinquent accounts, and furnishes Income Tax information.

The Office, in addition to preparing, mailing, and collecting taxes, makes daily bank deposits to ensure maximum investment income. The Office is also responsible for the preparation, filing and monitoring of Alias Tax Warrants with a State Marshal, when delinquent notices fail to result in payment. The statutory reports on the Town's levy, owners' benefits, disability and veteran's exemptions are filed in conjunction with the Town Assessor. Quarterly reports of the Town's collections are filed with the US Bureau of the Census.

| Program Activity | FY 14/15 | FY 15/16 | FY 16/17 |
|----------------------------|----------|----------|----------|
| Certificates of Correction | 1,517 | 1,556 | 1,833 |
| Property Transfers | 561 | 532 | 598 |
| Refunds | 338 | 282 | 334 |
| Tax Bills Processed | 25,048 | 27,988 | 27,990 |
| Sewer Use Bills Processed | 3,808 | 3,847 | 3,860 |
| # Warrants Collected | 285 | 393 | 274 |

REPORT OF THE INFORMATION TECHNOLOGY PROGRAM

GLENN GRUBE, *Chairperson*

This program was established in the fiscal year 2000/2001 Operating Budget to recommend updates and improvements to information technology processes and policies and to direct consultants to design, implement and maintain the Town's information technology operations with a continued emphasis on providing "24/7" government information via the Town's website at www.avonct.gov. The committee currently consists of the Finance Director, CAD/GIS Manager, Library Director, Police Chief, Director and Deputy Director of Public Works, Town Engineer, Assistant to the Town Manager, and the Fire Marshal/Assistant Building Official/Emergency Management Director. The AVFD and BOE are included in IT Committee agenda distributions and attend meetings when relevant.

Major initiatives for 2016/17 included a complete refresh of the hardware infrastructure for the Town Hall and Police Department servers, including updates to the operating system and installation of a second, redundant internet connection to provide load balancing and failover in the event the primary connection goes down. The Committee also formally approved a new town-wide technology plan and hired a consultant to provide a telephone service audit in anticipation of installing a new phone system in fiscal year 2017/2018.

| PERFORMANCE MEASURES | FY 12/13 | FY 13/14 | FY 14/15 | FY 15/16 | FY 16/17 |
|--|----------|----------|----------|----------|----------|
| # of workstations and servers supported | 92 | 91 | 99 | 97 | 97 |
| # of Help Desk Calls Processed (Monthly Average) and % addressed in one shift turnaround * | 48/98% | 150/95% | 63/98% | 45/97% | 51/NA |
| Replacement and new computer purchases (34% of inventory is used/refurbished) | 10 | 12 | 15 | 5 | 3 |
| Server Availability (Business Continuity Indicator) | 99% | 99% | 99% | 98% | 100% |
| # of Threats Detected and Prevented (Monthly Average) | 10 | 11 | 17 | 15 | 83 |
| Training Sessions Held (not including outside training) | 1 | 2 | 2 | 2 | 1 |

* Not all requests are captured through the automated on-line request as administrator does not submit electronic requests for work performed on a proactive basis.

| TOWN OF AVON WEBSITE STATISTICS | FY 12/13 | FY 13/14 | FY 14/15 | FY 15/16 | FY 16/17 |
|---------------------------------|-----------|-----------|----------|----------|----------|
| Total Hits | 2,055,272 | 1,287,974 | 628,083 | 523,345 | 473,238 |
| Visitor Sessions | 370,479 | 299,558 | 196,323 | 173,943 | 165,025 |
| Avg. Session Length | 13:15 | 15:40 | 3:31 | 2:03 | 1:51 |
| No. of Pages Viewed | 2,026,875 | 1,235,416 | 555,013 | 430,830 | 388,200 |
| Down-loaded Adobe Files | 124,448 | 98,874 | 31,396 | 22,419 | 18,887 |
| Number of Subscribers | FY 12/13 | FY 13/14 | FY 14/15 | FY 15/16 | FY 16/17 |
| Agendas | 1,180 | 930 | 872 | 918 | 954 |
| Bulletin Board | 893 | 1,145 | 982 | 994 | 1,024 |
| Employment | 657 | 692 | 723 | 742 | 758 |
| Recreation Bulletin Board | 1,050 | 1,215 | 1,099 | 3,427** | 3,287 |
| Library Notices | 6,636* | 5,401 | 4,560 | 3,923 | 3,611 |
| TOTALS | 10,416 | 9,383 | 8,236 | 10,004 | 9,634 |

*One time increase due to the automatic subscription of all AFPL cardholders.

**One time increase due to the automatic subscription of all MyRec.com users.

REPORT OF THE SOCIAL SERVICES DEPARTMENT

ALAN E. ROSENBERG, *Director of Social Services*

The Social Services Department is responsible for administration and direct provision of social and human service activities of the Town. Like Avon itself, our services have grown and changed over the years. Today, our major program areas include services to single adults, families, youth, seniors, and the disabled.

| SOCIAL SERVICES STATISTICS | | | | |
|---|-------------------------|--------------------------|---------------------------|--------------------------|
| Service Provided | FY 16/17 | FY 15/16 | FY 14/15 | FY 13/14 |
| Short-term Counseling/Assessment | N/A* | N/A* | 534 | 543 |
| Information & Referral (regarding various local, regional, state & federal programs) | N/A* | N/A* | 498 | 553 |
| Senior / Non-Senior Clients** | 1286/705 | 1467 / 703 | N/A | N/A |
| Requested Assistance: General | 472 | 652 | N/A | N/A |
| Req. Asst. : Financial Aid | 417 | 344 | N/A | N/A |
| Req. Asst. : Food Asst. | 347 | 376 | N/A | N/A |
| Req. Asst. : Medical Asst. | 155 | 178 | N/A | N/A |
| Req. Asst. : Utility Asst. | 758 | 722 | N/A | N/A |
| Req. Asst. : Transportation Asst. | 189 | 247 | N/A | N/A |
| Req. Asst. : Housing Asst. | 235 | 196 | N/A | N/A |
| Energy Assistance Applications | 129 | 148 | 163 | 171 |
| Avon Emergency Fuel Bank Expenditures | \$3,239 | \$3,861 | \$2,655 | \$9,811 |
| Holiday Gift Basket Program | 112 | 118 | 144 | 104 |
| Avon Dial-A-Ride Service | 2,205 rides | 2,535 rides | 2,682 rides | 2,494 rides |
| Income Tax Preparation Assistance Program | 381 | 281 | 210 | 205 |
| Avon's Special Needs Fund (aids families in crisis situations who do not qualify for public assistance) | 81 occasions \$9,837 | 46 occasions \$13,597 | 115 occasions \$16,791 | 66 occasions \$13,040 |
| Hartford Dispensary Trust Fund (short-term assistance) | 26 occasions \$3,333 | 41 occasions \$9,392 | 39 occasions \$8,671 | 45 occasions \$8,616 |
| Renters (Elderly or Disabled) Rebate Tax Relief Program | 103 | 100 | 92 | 83 |
| Salvation Army – Farmington Valley Service Unit (temporary assistance) | 71 families \$13,563 | 97 families \$20,764 | 97 families \$22,160 | 67 families \$14,647 |
| Avon Food Bank Expenditures | \$33,712 | \$24,553 | \$22,577 | \$18,514 |
| Youth Development Programs | 16 | 12 | 12 | 15 |

*Reporting statistics revised, effective 8/1/2015

**New reporting statistics, effective 8/1/2015

REPORT OF THE SOCIAL SERVICES SENIOR CENTER DIVISION

JENNIFER BENNETT, LMSW, *Program Coordinator*

The Avon Senior Center enjoyed an exciting and interesting year. We had 11,325 seniors sign our Daily Attendance Sheet, held 2,142 programs and had 18,988 seniors attend these programs. The staff and a team of dedicated volunteers are happy to serve the senior citizens of the Town of Avon throughout the year. This year, we welcomed two interns, and in May we were joined by Elizabeth Shaffer, our new Administrative Secretary.

The Senior Center acts as a referral and resource for seniors and families seeking information on services that support the needs of older adults. The Senior Center helps answer questions regarding housing, social services, resources and financial questions, including Medicare counseling. We also provide support and promote a weekly lunch program. On Tuesdays and Thursdays, older adults participate in our CRT (Community Renewal Team) Congregate Meal Program, which prepared 3,811 meals this year for seniors.

The Senior Center also offers a place for recreation and socialization where people can attend classes such as Zumba, Tai Chi, Drawing and Wreath Making; belong to groups and clubs; play card and board games; enjoy games such as Shuffleboard and Wii Bowling; and take day and overnight trips. We have some great programs such as our puzzle group, scrabble, cribbage, setback, ping pong, Mah Jongg and billiards. One of the more popular programs is Movie Matinees, co-sponsored by the Senior Center, Library and the Friends of the Library. These programs engage seniors and give them purpose.

We continue to collaborate with the community for diverse programs. Collaboration partners include Town departments, the Avon Public Schools, the Avon Chamber of Commerce, the Avon Historical Society, the Farmington Valley Health District, the Farmington Valley VNA, Regional Senior Center Programs, and other local facilities and businesses. We are involved in the LGBT (Lesbian, Gay, Bisexual, Transgender) Moveable Senior Center (MSC) with other senior centers in the state. We appreciate the grant funding we received for these programs and we are proud to have been a catalyst for this programming. Through these collaborations, we continue to offer programs for seniors to enjoy.

| AVON SENIOR CENTER STATISTICS | | | | | |
|--|----------|----------|----------|----------|----------|
| # of Programs Per Year | FY 11/12 | FY 12/13 | FY 14/15 | FY 15/16 | FY 16/17 |
| Health Clinics | 100 | 100 | 100 | 100 | 100 |
| Speaker's Programs | 47 | 50 | 52 | 55 | 60 |
| Social Events, Holiday Parties, Dances | 50 | 50 | 51 | 51 | 50 |
| Regional Senior Center Programming | 10 | 8 | 12 | 17 | 15 |
| Senior Citizens of Avon Weekly Meetings | 45 | 45 | 45 | 45 | 45 |
| # of Participants Per Year | | | | | |
| Senior Meals Program | 4,471 | 4,372 | 3,796 | 3,915 | 3,811 |
| Information & Referrals | 1,050 | 1,100 | 1,200 | 1,300 | 1,350 |
| Outreach | 300 | 350 | 400 | 425 | 450 |
| Advocacy | 85 | 90 | 100 | 125 | 150 |
| Public Relations | 110 | 120 | 135 | 145 | 155 |
| Intergenerational Programming with Schools | 400 | 200 | 225 | 225 | 180 |
| Computer Lab Use | 1,320 | 1,365 | 1,335 | 1,817 | 1,906 |
| Senior Volunteer Program | 40 | 40 | 40 | 50 | 50 |

REPORT OF THE HUMAN RESOURCES DEPARTMENT

WILLIAM F. VERNILE, *Director of Human Resources*

The Director of Human Resources plans, organizes, and administers the personnel, benefits, labor relations, and occupational safety and risk management programs of the Town and provides related consultative services to the Town Manager and Department Heads.

The Human Resources Department administers personnel programs, including: recruitment, examination, classification, compensation, orientation, employee benefits, and employee development and training. In addition, the Department administers equal employment, affirmative action, workplace safety, and the practical application of State and Federal laws pertaining to employment practices. The Department is also responsible for the Town's Risk Management program, including the analysis, procurement, implementation, and administration of liability, property, and casualty insurance, and workers compensation.

The Director of Human Resources is also responsible for Town labor relations activities, including the negotiation and administration of collective bargaining agreements, and may serve as the principal representative of the Town in grievance, arbitration, and workers or unemployment compensation hearings.

| Activity | FY 12/13 | FY 13/14 | FY 14/15 | FY 15/16 | FY 16/17 |
|---------------------------|----------|----------|----------|----------|----------|
| Full-Time Hires | 4 | 11 | 4 | 3 | 5 |
| Part-Time Hires | 15 | 5 | 12 | 5 | 10 |
| Promotions | 7 | 3 | 6 | 2 | 3 |
| Exit Interviews | 9 | 6 | 2 | 4 | 4 |
| Safety Committee Meetings | 4 | 4 | 4 | 4 | 4 |
| Grievances | 1 | 2 | 1 | 1 | 2 |
| MPPs | 3 | 0 | 1 | 0 | 0 |
| Negotiation Meetings | 6 | 6 | 11 | 5 | 7 |

REPORT OF THE YOUTH SERVICES BUREAU

SUZI ALEXE, *Youth Services Coordinator*

The Avon Youth Services Bureau provides professional emotional, social, and developmental support and assistance to all Avon youth and families, through its wide array of services: brief assessment, short-term counseling and referrals, parent education, youth advocacy, positive youth development, teen advisory board, teen activities, juvenile review board and community outreach.

For the 2016 - 2017 school year the Youth Services Bureau continued to educate the Avon youth and the community on bullying including cyber bullying, drugs and alcohol, tobacco, internet safety, peer pressure, friendship, diversity, responsibility, and leadership.

Prevention efforts included the following major events: Red Ribbon Week, Youth Leadership Conference, World No Tobacco Day, Current Drug Trends at AMS for parents of middle schoolers and Substance Free Graduation. The Youth Leadership Conference took place on Saturday April 29, 2017 in Bloomfield. Student Leaders from Avon, Suffield,

REPORT OF THE 2016 AVON DAY COMMITTEE

Avon Day Committee



Avon Day was held on Saturday, September 24, 2016 at the Thompson Brook School athletic fields. Avon Day began at 11:00 a.m. and ended at 6:00 p.m. The 2016 Avon Day Committee began planning for this event in November 2015.

The Committee is pleased to report that \$7,500 was donated to the Town's Special Needs Fund. There were 64 Non-Profit and Corporate booths, along with six "Taste of Avon" food booths.

As always, our thanks go to the children and adults who volunteered to help with the many activities of the day, which included: inflatables, clowns, face painting, balloons, petting zoo, train ride, Boy Scout bridge building, Avon's Volunteer Fire Department fire trucks on display and the Public Works Department Touch a Truck. The entertainment included The Avon Robotics Team, Avon Kempo & Aikido, Shamrock School of Irish Dance, CT. Dance Academy, Rhapsody, and Scott Sebastian Music. The event concluded with our annual Pie Eating Contest.

John Carmon was presented the UNICO "Citizen of the Year" award at the opening ceremonies.

The 2016 Avon Day Committee wishes to thank our Town Council and Town Manager, Brandon Robertson, for allowing our committee to put on this event again this year. This event cannot take place without the help and cooperation from the following Town Departments: Recreation and Parks, Board of Education, Public Works, Volunteer Fire and the Police. The Committee also wishes to thank all of the sponsors, contributors, residents, and visitors for participating in the event. As a Committee, we look forward to planning the 2017 Avon Day event.

Wethersfield, Rocky Hill, Bloomfield, Windsor and Windsor Locks participated in a daylong conference which included the following topics: Internet Safety, Social Media and Human Trafficking. Student Leaders had the opportunity to meet and participate in ice breakers, team building and have fun with others in neighboring communities and learn from each other.

The Peer Mentoring/Tutoring Program, a partnership between the Avon Public Schools and Avon Youth Services, now in its fifth year, pairs National Honor Society students from AHS with middle school students who meet weekly in the Media Center at Avon Middle School to help complete homework and share about study skills, school success, positive peer influence, and positive self-image. Many of the students have developed strong bonds, and many middle school students have expressed how helpful the mentors/tutors have been and how the experience makes their entry into AHS smoother.

The highlight for many students is the end of the year celebration which gives students the chance to socialize outside of school. This year the Club went to bowl at the Blue Fox Rock and Bowl in Simsbury.

REPORT OF THE SIMSBURY REGIONAL PROBATE DISTRICT

CYNTHIA C. BECKER, *Probate Judge*

The Simsbury Regional Probate District encompasses the towns of Avon, Canton, Granby and Simsbury and is located in the Simsbury Town Hall. Cynthia C. Becker, former judge for the Avon Probate Court, was elected as Judge of the Simsbury Regional Probate District for the term commencing January 5, 2015.

The mission of the Simsbury Regional Probate Court is to assist individuals and families residing in the district who require the services of the court in an efficient and compassionate manner. The probate court strives to ease the process as much as possible knowing that during stressful times it is difficult to cope with the unknown.

Although the staff and judge cannot provide legal advice to the users of the court, informational pamphlets are available and questions are always welcome. In addition, Judge Becker, in her capacity as Judge of Probate, is available to speak to community groups about probate matters.

Jurisdiction of the Court: Connecticut probate courts have jurisdiction over probating of wills, administration and settlement of decedent's estates, overseeing the carrying out of the terms and provisions of testamentary and living (inter vivos) trusts, and reviewing the accountings of trustees. In addition, probate courts appoint, supervise and remove conservators of the person and estate of individuals incapable of managing their personal or financial affairs due to mental or physical disability. These areas represent over half of the Simsbury Regional Probate Court's workload.

The probate court also has jurisdiction over the appointment and supervision of guardians of the property and persons of minors and persons with developmental disabilities; the removal of unfit parents as guardians of their children; the termination of parental rights of parents who cannot fulfill their parental responsibilities; the adjudication of paternity of children born out of wedlock and the finalization of adoptions. These matters make up about one third of the court's caseload, but are some of the most sensitive and time-consuming responsibilities of the court.

While probate courts have jurisdiction to authorize the commitment of those suffering from mental illness, or drug or alcohol addiction to appropriate hospitals or facilities for treatment, these cases represent a small percentage of the court's workload due mainly to the absence of psychiatric facilities in the region.

New Developments: The Connecticut Probate Assembly revised the Probate Practice Book which means that the users of the Probate Court will find there have been some procedural changes and new forms. The new Probate Court Rules of Procedure went into effect July 1, 2013. A complete copy of the Probate Court Rules of Procedure can be found at the judicial website: <http://jud.ct.gov/probate/CourtRules/default.htm> and a list of the new Probate Court forms can be found at www.ctprobate.gov.

2016-2017 Workload of Court: During the past year, 196 applications were accepted for probate of decedent's estates. In addition, 172 small estate affidavits and tax purposes only estates were filed. The Court also processed 30 applications for Conservatorships, and several applications for Guardianships of the Estate and Person of minors, Guardianships of the Intellectually Disabled, Termination of Parental Rights, approval of Adoptions, Name Changes and inter vivos trust matters.

Court Contact Information: The Probate Court is located at the Simsbury Town Hall, 933 Hopmeadow Street, and is open Monday's from 8:00 a.m. to 5:30 p.m., Tuesday through Thursday from 8:00 a.m. to 4:30 p.m., and Friday from 8:00 a.m. to 1:00 p.m. On-line information about the courts is available on our website, located at www.jud.ct.gov, click on "probate". Many of the forms used by the probate courts are now available through the website.

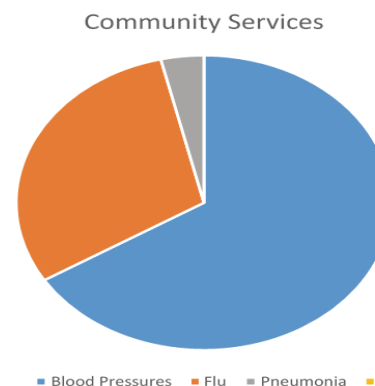
FARMINGTON VALLEY VISITING NURSE ASSOCIATION, INC.

NANCY A. SCHEETZ, *Executive Director*

The Farmington Valley VNA, Inc. is proud to report a successful year of many clinical milestones. The Agency underwent two surveys with the Department of Public Health and was noted for excellence in performance, while completing the requirements for re-licensure. We are pleased to report that the Clinical Survey for Home Health reported no standard level deficiencies; providing assurance to our communities served that the care provided by the VNA is of a high standard that meets all best practice codes set by the federal and state governments. This year, the VNA was also recognized for a fifth consecutive year as a "Home Care Elite Agency," a national designation awarded to top home care agencies for excellence in clinical practice.

Direct Care Service Trends and Statistics - The Community Programs initiatives continue to provide health and wellness care to seniors and other residents, boasting a 14% increase in participation from the previous year. Over 812 residents spent time with our Community Nurses, working together to better understand their medications, health risk factors and how to continue to be their own healthcare advocates. The largest growth in services for Avon residents was the number of individuals that chose to utilize our Hospice Services. There were over 967 hospice visits for Town of Avon residents and relationships continued to be built in collaboration with Avon's skilled nursing facilities, allowing for smoother transitions for all when facing difficult healthcare decisions. Almost the same degree of growth was seen in those choosing the VNA as their home care providers. The Health Supervision services continue to be well utilized allowing for skilled nursing, social work, and physical therapy to maintain routine home visits that assist in the long-term compliance to care. These medical services are not offered by any other homecare agency. They directly relate to improved statistics in keeping people from unwanted repeat emergency room visits and re-hospitalizations. Sites for routine screenings continue at the Avon Public Library, Avon Senior Center and Avon Town Hall. In addition to routine education regarding healthcare questions, this year many residents attended a specialized seminar entitled "Gaining a Better Understanding of Post Retirement Financial Matters." Co-sponsored by Czepiga Daly Pope, the seminar answered difficult questions surrounding planning for future health care needs and preserving retirement funds.

As an independent non-profit organization, it is an ever-present challenge to continue to remain significant in the midst of today's large, and ever-growing, healthcare networks. However, larger does not necessarily equate to better, more cost-effective care. With dedicated support from the Town of Avon and the residents that we serve, the Farmington Valley VNA continues to fulfill with its mission. We will continue serve those in need, regardless of ability to pay. Today, this is almost an extinct idea. However, with your help, we can make it a reality.



REPORT OF THE AVON HISTORICAL SOCIETY

TERRI WILSON, *President*
CAROLYN MCGRATTAN, *Secretary*
(860) 678-7621 (leave message)

The mission of the *Avon Historical Society*, founded in 1974, is to identify, collect, utilize, publish, display, promote and preserve the history and heritage of Avon. The Society maintains four properties and has rotating exhibits in the Library and in the schools. One site is open to the public on Sundays in the summer months. Membership in the Society is open to the public and volunteers are always welcome to join in its many activities.

School House #3 – 8 East Main Street (Route 44). Built in 1823, it was moved from its original location on the site of the current Avon Free Public Library. Currently it is closed to the public as it is storage for the restored furniture from the Derrin House fire and other artifacts. It is undergoing a complete review for renovation for its bicentennial in 2023. It is listed on the State Register of Historic Places.

Pine Grove School House – 3 Harris Road (Route 167). A restored one-room school house, built in 1865 when Avon's 7th school district was established by the State. The school was in use until 1949, then restored for our nation's Bicentennial in 1976 and opened to the public. Features include period desks, books, slates, etc. **It is open to the public on Sundays, June through September, from 2:00–4:00 p.m.** It is listed on the State and National Register of Historic Places.

The Derrin Farm House – 249 West Avon Road (Route 167). A farmhouse, built in the late 18th and through the 19th century, was last used for the caretaker of the First Co. Governor's Horse Guard. The Society leased the building in 1996 and had been restoring it ever since. A fire on May 11, 2016 damaged the oldest section from the 1780's, however, it was still structurally sound. A mitigation process took place from August–November 2016. It is closed while interior renovations are completed. The Derrin House is listed on the State Register of Historic Places.

First Co. Governor's Horse Guards Barn - 239 West Avon Road (Route 167). A lease was signed by the Society in early 2011 for adaptive reuse of this barn. The Society is actively seeks continued funding for this project and welcomes the public's participation in this effort to save this c. 1880 English Bank Barn. It is not open to the public yet, as work needs to be done to secure it for this use. Thanks to a Barn Grant from the CT Trust for Historic Preservation in 2014, and many private donations, the roof and south wall were replaced. The barn is listed on the State Register of Historic Places.

The Marian Hunter History Room - Avon Free Public Library. This room is the location of local maps, deeds, genealogical information and other historic items. The History Room was dedicated in June of 2012, when the newly renovated Library opened. The public can use the room, by appointment and with a trained volunteer. Call 860-673-9712 to arrange a visit. Check out the ever changing display cases outside the History Room too!

The Society holds events and partners with other local groups to bring history to the public. Visit the website for more details: www.avonhistoricalsociety.org.

| Avon Historical Society Board of Trustees | |
|--|------------------------------|
| Terri Wilson, President | Carolyn McGrattan, Secretary |
| Helaine Bertsch, Vice President | Sat Mayall, Treasurer |
| Trustees: John Forster, Cal Miller-Stevens, Mary Harrop, Ben Isaacson, Deborah Key, Sebastian Saraceno, Eric Thronson | |

REPORT OF THE FARMINGTON VALLEY HEALTH DISTRICT

JENNIFER C. KERTANIS, *Director of Health*

Preventing Disease, Promoting Health, Protecting Against Health Threats

The Farmington Valley Health District is the local health department for the Town of Avon. I am pleased to share the FVHD's activities from the last year.

A recent preliminary community health assessment for the Farmington Valley has illuminated the issues of mental illness and substance abuse throughout the region. Through *Resilience Grows Here*, an initiative focused on the mental health needs of young men, veterans, active duty military, and their families, FVHD is working to help connect veterans to the resources they need. In addition, FVHD has initiated a Mental Health Task force with a year-long call-to-action focusing on what individuals and communities can do to better promote mental health and support those living with mental illness. A monthly column has been featured in the Valley Press highlighting these specific topics. FVHD is also tracking opioid related deaths, emergency room visits, and hospitalizations to further illuminate the magnitude of this public health epidemic and identify prevention strategies in collaboration with our community partners.

Recognizing that the proportion of the population 50 years of age and older is increasing, FVHD worked with the Avon Senior Center to provide two *Matter of Balance* programs and two Chronic Disease Management programs. These evidence based programs have been shown to reduce falls in older adults and to improve the lives of individuals living with chronic disease. Falls are the leading cause of hospitalizations among the population 65 years of age and older and chronic diseases are a leading cause of reduced quality of life, making these programs an important public health initiative for older Avon residents.

FVHD continues to serve as subject matter experts for Avon on myriad public health issues. The health department fields hundreds of questions from Avon residents on topics including immunizations, Zika, Lyme disease, West Nile virus, water quality, the flu, rabies and recalls to name a few. FVHD participated in Avon Day and provided hundreds of fair goers with health education information and answered questions. Factual information on many public health issues and topics may be found on the FVHD website (www.fvhd.org) and Facebook page. Both resources are updated regularly.

Enforcing CT General Statutes, the Public Health Code and FVHD regulations are an important part of our work to ensure that the public's health is protected when eating out, swimming in a public pool, going to a salon, or drinking water from a private well. The following provides a summary of permits issued and the inspections and site visits conducted during the fiscal year.

| Permits Issued: | | Inspections/Site Visits/Sampling: | |
|-----------------------------|----|-----------------------------------|-----|
| Food Service Establishments | 99 | New Septic | 22 |
| Temporary Food Service | 30 | Septic Repair | 125 |
| Salons | 43 | Public Bathing | 49 |
| New Septic | 5 | Food Service Establishments | 241 |
| Septic Repair | 43 | Complaints (ALL) | 26 |
| Well | 12 | Salons | 44 |
| | | Day Care | 6 |

REVENUES - APPROVED FOR FISCAL YEAR 2017/2018

| | ACTUAL FY 15/16 | BUDGETED FY 16/17 | ADOPTED FY 17/18 | \$ INC/ (DEC) | % INC/ -DEC | | ACTUAL FY 15/16 | BUDGETED FY 16/17 | ADOPTED FY 17/18 | \$ INC/ (DEC) | % INC/ -DEC |
|---|---------------------|----------------------|---------------------|--------------------|----------------|---|---------------------|----------------------|---------------------|--------------------|----------------|
| PROPERTY TAXES & ASSESSMENTS | | | | | | CHARGES FOR CURRENT SERVICES | | | | | |
| Gross Levy | \$74,077,300 | \$76,536,588 | \$79,895,266 | \$3,358,678 | 4.39% | PUBLIC SAFETY | | | | | |
| Uncollectible | (\$605,565) | (\$595,565) | (\$595,565) | \$0 | 0.00% | Police Services | \$189,519 | \$17,452 | \$17,508 | \$56 | 0.32% |
| Net Levy | \$73,471,735 | \$75,941,023 | \$79,299,701 | \$3,358,678 | 4.42% | Accident Reports & Photos | \$2,560 | \$1,300 | \$1,300 | \$0 | 0.00% |
| Supplemental Real Estate | \$137,872 | \$85,525 | \$85,525 | \$0 | 0.00% | Animal Pound Fee | \$810 | \$1,080 | \$1,080 | \$0 | 0.00% |
| Supplemental Motor Vehicle | \$725,347 | \$450,855 | \$490,855 | \$40,000 | 8.87% | PUBLIC WORKS | | | | | |
| Prior Levies | \$194,669 | \$130,000 | \$160,000 | \$30,000 | 23.08% | Sale of Materials | \$596 | | | | 0.00% |
| Interest & Penalties | \$194,052 | \$140,000 | \$140,000 | \$0 | 0.00% | Landfill (Residential) Fees | \$92,773 | \$140,000 | \$138,000 | (\$2,000) | -1.43% |
| Sewer Assessments - Fund #5 | \$45,262 | \$50,000 | \$48,000 | (\$2,000) | -4.00% | Landfill - Bulky Waste/Other | \$26,583 | \$27,000 | \$25,000 | (\$2,000) | -7.41% |
| Water Main Interest | \$618 | | | | 0.00% | Sewer Connection Charges - Fund #5 | \$67,500 | \$150,000 | \$65,000 | (\$85,000) | -56.67% |
| Lakeview Water Ext. Assessments | \$1,482 | | | | 0.00% | Sewer Use Charges - Fund #5 | \$1,906,453 | \$1,800,000 | \$1,665,000 | (\$135,000) | -7.50% |
| Telephone Gross Receipts | \$53,904 | \$60,000 | \$60,000 | \$0 | 0.00% | HEALTH AND SOCIAL SERVICES: | | | | | |
| TOTAL PROPERTY TAXES & ASSESSMENTS | \$74,824,941 | \$76,857,403 | \$80,284,081 | \$3,426,678 | 4.46% | Vital Statistics | \$25,164 | \$22,500 | \$22,500 | \$0 | 0.00% |
| LICENSES, FEES & PERMITS | | | | | | RECREATION & PARKS: | | | | | |
| Police Protection | \$9,620 | \$9,000 | \$9,000 | \$0 | 0.00% | Organized Summer Programs | \$42,362 | \$43,000 | \$43,000 | \$0 | 0.00% |
| Building, Struct. and Equip. | \$544,860 | \$500,000 | \$500,000 | \$0 | 0.00% | Swim Fees | \$55,729 | \$55,000 | \$55,000 | \$0 | 0.00% |
| Hunting and Fishing | \$151 | \$75 | \$75 | \$0 | 0.00% | Fees: Non-Reimbursable | \$5,829 | \$4,000 | \$4,000 | \$0 | 0.00% |
| Animal Licenses | \$13,141 | \$1,900 | \$1,900 | \$0 | 0.00% | Fees: Reimbursable - Fund #9 | \$286,121 | \$293,503 | \$316,827 | \$23,324 | 7.95% |
| Street and Curb | \$3,300 | \$2,200 | \$2,200 | \$0 | 0.00% | Maintenance Fees - Fund #9 | \$45,121 | \$48,543 | \$48,998 | \$455 | 0.94% |
| Recording & Conveyance | \$588,865 | \$550,000 | \$550,000 | \$0 | 0.00% | Senior Rec. Activities - Fund #9 | \$13,128 | \$19,190 | \$19,700 | \$510 | 2.66% |
| Conservation and Development | \$9,605 | \$29,500 | \$20,000 | (\$9,500) | -32.20% | EDUCATION | | | | | |
| Sale: Maps/Publications/Copies | \$24,142 | \$21,070 | \$22,000 | \$930 | 4.41% | Cafeteria Sales - Fund #14 | \$856,043 | \$883,339 | \$910,264 | \$26,925 | 3.05% |
| LOCAP Recording Fee | \$7,923 | \$7,600 | \$7,600 | \$0 | 0.00% | BOE Athletic Game Receipts/Pay to Play | \$192,550 | \$203,840 | \$191,500 | (\$12,340) | -6.05% |
| MERS Land Recording Fee | \$4,246 | \$3,600 | \$3,600 | \$0 | 0.00% | Use of School Facilities - Fund #15 | \$55,539 | \$54,000 | \$54,000 | \$0 | 0.00% |
| Sewer Permits & Inspection Fees - Fund #5 | \$1,750 | \$4,500 | \$4,400 | (\$100) | -2.22% | FINES & FORFEITS | | | | | |
| TOTAL LICENSES, FEES & PERMITS | \$1,207,603 | \$1,129,445 | \$1,120,775 | (\$8,670) | -0.77% | Courts | \$20 | \$150 | \$150 | \$0 | 0.00% |
| INTERGOVERNMENTAL STATE GRANTS-IN-AID: | | | | | | Public Library | \$16,510 | \$19,000 | \$16,000 | (\$3,000) | -15.79% |
| Speed Reinforcement Program | \$7,465 | | | | -100.00% | BOE Employee Bnft Contrb, Dent/Life | \$120,388 | \$123,376 | \$129,000 | \$5,624 | 4.56% |
| Grants for Municipal Projects | \$261,442 | \$261,442 | | (\$261,442) | -100.00% | BOE Miscellaneous Receipts | \$12,009 | | | | 0.00% |
| Municipal Revenue Sharing | | | \$539,387 | \$539,387 | 0.00% | BOE Tuition Receipts-Parent Paid (pre K Prog) | \$45,959 | \$38,620 | \$46,000 | \$7,380 | 19.11% |
| Equalized Cost Sharing | \$1,207,268 | \$760,204 | | (\$760,204) | -100.00% | BOE TEAM Program | \$5,500 | \$4,250 | | (\$4,250) | -100.00% |
| School Transportation | \$13,532 | \$11,484 | | (\$11,484) | -100.00% | BOE Cafeteria Rent Receipts | \$60,848 | \$30,000 | \$30,000 | \$0 | 0.00% |
| BOE Special Education Excess Cost | \$1,199,407 | \$1,190,000 | | (\$1,190,000) | -100.00% | BOE AHS Parking Fees | \$21,047 | \$35,250 | \$29,000 | (\$6,250) | -17.73% |
| BOE Open Choice Attendance | \$1,207,214 | \$795,000 | \$765,000 | (\$30,000) | -3.77% | BOE Special Education Tuition | \$430,054 | \$475,000 | \$430,000 | (\$45,000) | -9.47% |
| Title II Part A Teachers - Fund #13 | \$33,040 | \$32,000 | \$32,000 | \$0 | 0.00% | TOTAL CHARGES FOR CURRENT SVCS. | \$4,576,715 | \$4,489,393 | \$4,258,827 | (\$230,566) | -5.14% |
| Adult Education Cooperative - Fund #13 | \$2,138 | \$2,010 | \$1,789 | (\$221) | -11.00% | OTHER LOCAL REVENUES | | | | | |
| IDEA 611 Part B - Fund #13 | \$618,149 | \$523,000 | \$563,000 | \$40,000 | 7.65% | Investment Interest | \$128,055 | \$100,000 | \$140,000 | \$40,000 | 40.00% |
| Title I Improving Basic Programs - Fund #13 | \$182,443 | \$120,000 | \$121,924 | \$1,924 | 1.60% | Refunds & Reimbursements | \$28,335 | \$120,189 | \$120,129 | (\$60) | -0.05% |
| PreSchool-IDEA 619 - Fund #13 | \$6,293 | \$15,537 | \$17,000 | \$1,463 | 9.42% | Sewer Use - Interest & Liens - Fund #5 | \$12,591 | \$15,000 | \$19,000 | \$4,000 | 26.67% |
| Carl Perkins - Fund #13 | | \$24,114 | | (\$24,114) | -100.00% | Sewer Assessments Interest & Liens - Fund #5 | \$6,662 | \$100 | \$100 | \$0 | 0.00% |
| SHEF Settlement - Fund #13 | \$217,125 | \$201,550 | \$101,225 | (\$100,325) | -49.78% | Rents & Reimbursements - Sprint Tower | \$66,711 | \$52,000 | \$60,000 | \$8,000 | 15.38% |
| BOE Education Program Grants - Fund #13 Various | \$38,333 | \$7,175 | \$7,175 | \$0 | 0.00% | BOE Misc Revenue | \$106,814 | | | | 0.00% |
| Pequot Funds | \$19,504 | \$16,979 | \$18,973 | \$1,994 | 11.74% | Donations & Grants Private Source - Fund #9 | \$500 | | | | 0.00% |
| Town Aid Road Fund - Fund #8 | \$312,344 | \$312,344 | \$312,623 | \$279 | 0.09% | Donations & Grants Private Source - GF | \$750 | | | | 0.00% |
| Cafeteria - Board of Education - Fund #14 | \$169,250 | \$166,977 | \$177,969 | \$10,992 | 6.58% | Interlocal Program Funding | \$42,426 | | \$14,500 | \$14,500 | 0.00% |
| Public Library | \$9,000 | | | | 0.00% | Field Advertising Revenue - Fund #9 | \$9,750 | | | | 0.00% |
| Property Tax Relief - Elderly | \$85,128 | \$85,000 | \$85,000 | \$0 | 0.00% | Timber Sale - Fund #4 | \$18,358 | \$10,000 | | (\$10,000) | -100.00% |
| Grants in Lieu of Taxes | | \$95,895 | \$68,226 | (\$27,669) | -28.85% | BOE Funding School Resource Officer | \$76,000 | \$65,000 | | (\$65,000) | -100.00% |
| Veteran Reimbursement | \$4,898 | \$4,750 | \$4,750 | \$0 | 0.00% | Salvage and Demolition Sales | \$6,757 | \$10,000 | \$8,000 | (\$2,000) | -20.00% |
| LOCIP Fund - Fund #11 | \$108,947 | \$108,884 | \$199,736 | \$90,852 | 83.44% | Sale of Property | \$18,330 | \$25,000 | \$25,000 | \$0 | 0.00% |
| Youth Services Grant | \$19,817 | | | | 0.00% | Miscellaneous | \$7,650 | \$14,688 | \$14,688 | \$0 | 0.00% |
| Judicial Branch 51-56 | \$1,527 | | | | 0.00% | Cancelled Encumbrances | \$75,108 | | | | 0.00% |
| Miscellaneous State Grant Receipts | \$11,160 | \$7,400 | \$7,400 | \$0 | 0.00% | TOTAL OTHER LOCAL REVENUES | \$604,797 | \$411,977 | \$401,417 | (\$10,560) | -2.56% |
| NEW Special Education Grant | | | \$836,152 | \$836,152 | 100.00% | OTHER FINANCING SOURCES | | | | | |
| TOTAL INTERGOVERNMENTAL | \$5,735,424 | \$4,741,745 | \$3,859,329 | (\$882,416) | -18.61% | Use of Assigned Fund Bal. Cap. Res. - Fund #1 | \$72,000 | \$120,000 | | (\$120,000) | -100.00% |
| TOTAL THIS PAGE | \$81,767,968 | \$82,728,593 | \$85,264,185 | \$2,535,592 | 3.06% | Use of Assigned Fund Bal. Cap. Res. - Fund #2 | \$250,000 | \$279,390 | | (\$279,390) | -100.00% |
| | | | | | | Unassigned Fund Balance - Fund #4 | | | \$10,000 | \$10,000 | 100.00% |
| | | | | | | Unassigned Fund Balance - Fund #5 | \$820,000 | \$1,025,082 | \$978,807 | (\$46,275) | -4.51% |
| | | | | | | Transfers In | \$340,000 | | | | 0.00% |
| | | | | | | TOTAL OTHER FINANCING SOURCES | \$1,482,000 | \$1,424,472 | \$988,807 | (\$435,665) | -30.58% |
| | | | | | | TOTAL REVENUES-ALL FUNDS | \$88,431,480 | \$89,054,435 | \$90,913,236 | \$1,858,801 | 2.09% |

EXPENDITURES - APPROVED FOR FISCAL YEAR 2017/2018

| | ACTUAL FY 15/16 | BUDGETED FY 16/17 | ADOPTED FY 17/18 | \$ INC/ /(DEC) | % INC/ -DEC | | ACTUAL FY 15/16 | BUDGETED FY 16/17 | ADOPTED FY 17/18 | \$ INC/ /(DEC) | % INC/ -DEC |
|---|---------------------|----------------------|---------------------|-------------------|----------------|---------------------------------------|---------------------|----------------------|---------------------|--------------------|----------------|
| TOWN COUNCIL | | | | | | CONSERVATION & DEVELOPMENT | | | | | |
| GENERAL GOVERNMENT | | | | | | Planning & Zoning | \$483,758 | \$457,290 | \$473,842 | \$16,552 | 3.62% |
| Legislative | \$47,657 | \$50,331 | \$50,331 | \$0 | 0.00% | Conserv. Of Natural Resources | \$160,528 | \$175,852 | \$181,020 | \$5,168 | 2.94% |
| Executive | \$433,840 | \$501,763 | \$507,926 | \$6,163 | 1.23% | | | | | | |
| Judicial | \$4,804 | \$4,950 | \$6,138 | \$1,188 | 24.00% | TOTAL CONSERVATION & DEV'T | \$644,286 | \$633,142 | \$654,862 | \$21,720 | 3.43% |
| Elections | \$87,825 | \$113,923 | \$108,072 | (\$5,851) | -5.14% | | | | | | |
| Legal | \$189,434 | \$165,000 | \$170,000 | \$5,000 | 3.03% | MISCELLANEOUS | | | | | |
| Recording & Reporting | \$387,941 | \$402,140 | \$414,650 | \$12,510 | 3.11% | Claims & Losses | \$18,243 | \$15,000 | \$15,000 | \$0 | 0.00% |
| Town Hall | \$115,635 | \$127,538 | \$132,110 | \$4,572 | 3.58% | Municipal Insurance | \$210,502 | \$239,232 | \$251,161 | \$11,929 | 4.99% |
| Human Resources | \$258,529 | \$264,561 | \$273,602 | \$9,041 | 3.42% | Intergovernmental Expend. | \$46,108 | \$56,500 | \$57,707 | \$1,207 | 2.14% |
| Finance | \$1,466,132 | \$1,652,817 | \$1,707,711 | \$54,894 | 3.32% | Contingency | \$394 | \$10,000 | \$10,000 | \$0 | 0.00% |
| TOTAL GENERAL GOVERNMENT | \$2,991,797 | \$3,283,023 | \$3,370,540 | \$87,517 | 2.67% | TOTAL MISCELLANEOUS | \$275,247 | \$320,732 | \$333,868 | \$13,136 | 4.10% |
| PUBLIC SAFETY | | | | | | SUB-TOTAL TOWN OF AVON | \$22,676,588 | \$23,295,518 | \$24,096,598 | \$801,080 | 3.44% |
| Police Protection | \$6,797,838 | \$6,635,808 | \$6,848,002 | \$212,194 | 3.20% | SEWERS | | | | | |
| Fire Protection | \$1,835,265 | \$1,904,659 | \$1,930,192 | \$25,533 | 1.34% | Operating Expenses | \$1,969,344 | \$1,947,682 | \$2,015,307 | \$67,625 | 3.47% |
| Central Communications | \$806,700 | \$839,335 | \$895,641 | \$56,306 | 6.71% | | | | | | |
| Protective Inspection | \$364,418 | \$375,856 | \$392,160 | \$16,304 | 4.34% | TOTAL SEWERS | \$1,969,344 | \$1,947,682 | \$2,015,307 | \$67,625 | 3.47% |
| Other Protection | \$243,231 | \$252,162 | \$260,381 | \$8,219 | 3.26% | | | | | | |
| TOTAL PUBLIC SAFETY | \$10,047,452 | \$10,007,820 | \$10,326,376 | \$318,556 | 3.18% | CAPITAL IMPROV. DEBT SERVICE | | | | | |
| PUBLIC WORKS | | | | | | Bond & Anticipat. Notes | \$3,538,631 | \$2,779,790 | \$2,818,850 | \$39,060 | 1.41% |
| Administration | \$447,843 | \$451,987 | \$473,709 | \$21,722 | 4.81% | TOTAL CAP. IMP. DEBT SERVICE | \$3,538,631 | \$2,779,790 | \$2,818,850 | \$39,060 | 1.41% |
| Highways | \$2,104,999 | \$2,102,680 | \$2,190,044 | \$87,364 | 4.15% | CAPITAL IMPROVE. PROGRAM (CIP) | | | | | |
| Sanitation | \$301,491 | \$401,261 | \$408,906 | \$7,645 | 1.91% | Capital Improvement Facilities | \$1,858,150 | \$3,825,037 | \$2,601,506 | (\$1,223,531) | -31.99% |
| Machinery & Equipment | \$567,240 | \$623,944 | \$636,815 | \$12,871 | 2.06% | Capital Improvement Equipment | \$853,000 | \$385,000 | \$913,000 | \$528,000 | 137.14% |
| Buildings & Grounds | \$1,781,744 | \$1,819,670 | \$1,908,435 | \$88,765 | 4.88% | Capital & Non-Recurr. (C.N.R.E.F.) | \$685,000 | \$200,000 | \$175,000 | (\$200,000) | -100.00% |
| Engineering | \$349,155 | \$387,981 | \$401,442 | \$13,461 | 3.47% | | | | | | |
| TOTAL PUBLIC WORKS | \$5,552,472 | \$5,787,523 | \$6,019,351 | \$231,828 | 4.01% | TOTAL CIP | \$3,396,150 | \$4,410,037 | \$3,689,506 | (\$720,531) | -16.34% |
| HEALTH & SOCIAL SERVICES | | | | | | BOARD OF EDUCATION | | | | | |
| Conservation of Health | \$133,688 | \$135,710 | \$137,515 | \$1,805 | 1.33% | Salaries | \$32,926,852 | \$34,595,843 | \$34,734,933 | \$139,090 | 0.40% |
| Social Services | \$372,398 | \$368,628 | \$385,888 | \$17,260 | 4.68% | Employee Benefits | \$8,754,671 | \$9,435,814 | \$10,223,770 | \$787,956 | 8.35% |
| TOTAL HEALTH & SOCIAL SERVICES | \$506,086 | \$504,338 | \$523,403 | \$19,065 | 3.78% | Purchase Prof & Tech Services | \$1,485,927 | \$1,067,654 | \$1,448,302 | \$380,648 | 35.65% |
| RECREATION & PARKS | | | | | | Property Services | \$787,059 | \$726,306 | \$727,881 | \$1,575 | 0.22% |
| Recreation | \$821,229 | \$974,829 | \$1,047,965 | \$73,136 | 7.50% | Other Purchased Services | \$6,198,356 | \$6,168,358 | \$6,638,213 | \$469,855 | 7.62% |
| Parks | \$99,816 | \$116,421 | \$98,328 | (\$18,093) | -15.54% | General Supplies & Utilities | \$2,371,152 | \$2,188,491 | \$2,122,918 | (\$65,573) | -3.00% |
| Senior Citizens | \$32,136 | \$47,196 | \$48,230 | \$1,034 | 2.19% | Equipment | \$526,732 | \$320,705 | \$341,542 | \$20,837 | 6.50% |
| Community Activities | \$164,789 | \$34,215 | \$36,546 | \$2,331 | 6.81% | Fees & Memberships | \$93,354 | \$88,535 | \$69,070 | (\$19,465) | -21.99% |
| TOTAL RECREATION & PARKS | \$1,117,970 | \$1,172,661 | \$1,231,069 | \$58,408 | 4.98% | Cafeteria Operation | \$1,034,366 | \$1,050,316 | \$1,088,233 | \$37,917 | 3.61% |
| CULTURE & EDUCATION | | | | | | Facility Use | \$42,345 | \$54,000 | \$54,000 | \$0 | 0.00% |
| Library | \$1,541,279 | \$1,586,279 | \$1,637,129 | \$50,850 | 3.21% | Prepaid State & Federal Grants | \$1,097,521 | \$925,386 | \$844,113 | (\$81,273) | -8.78% |
| TOTAL CULTURE & EDUCATION | \$1,541,279 | \$1,586,279 | \$1,637,129 | \$50,850 | 3.21% | TOTAL BOARD OF EDUCATION | \$55,318,335 | \$56,621,408 | \$58,292,975 | \$1,671,567 | 2.95% |
| TOTAL THIS PAGE | \$21,757,056 | \$22,341,644 | \$23,107,868 | \$766,224 | 3.43% | TOTAL EXPENDITURES | \$86,899,048 | \$89,054,435 | \$90,913,236 | \$1,858,801 | 2.09% |

ELECTED AND APPOINTED OFFICIALS

(As of June 30, 2017)

TOWN COUNCIL

Maguire, Heather
Pena, David
Speich, James E.
Stokesbury, William C.
Zacchio, Mark W., Chairperson

BOARD OF FINANCE

Bernetich, Jeff
Bratton, Margaret H.
Durdan, Catherine M.
Gugliotti, Thomas A.
Hamilton, Dean C.
Harrison, Thomas F., Chairperson
Oleyer, Michael R.

BOARD OF EDUCATION

Birk, Kenneth S.
Blea, Jackie
Chute, Debra
Indomenico, Jason
Lowry, Houston Putnam, Chairperson
Roell, Margaret J. (Peggy)
Spivak, Jay S.
Young, Laura
Zirotli, Kathy

TOWN COUNCIL REPRESENTATIVES

Anderson, Sue, Secret Lake Association
DiPace, James, Vol. Fire Department
Greene, Gary, Lakeview Association
Harrop, Mary C., VNA
LaMonica, Caroline, Senior Citizens

REGISTRARS OF VOTERS

Clark, Genevieve A. (Ann)
Ladouceur, Kerry

JUDGE OF PROBATE

Becker, Cynthia C.

COMMITTEE ON AGING

Evans, Marie
Farrell, Gloria L.
Thomas, Patti

TOWN TREASURER

McCarthy, James R.

DEPOSITORY OF TOWN FUNDS

Bank of America Merrill Lynch
Citizen's Bank
Commerce Bank
CT ST Treasury's Short-Term Investment Fund (STIF)
Farmington Bank
First Niagara Bank
HSBC Bank USA, N.A.
Liberty Bank
Northwest Community Bank
People's United Bank
Santander Bank, N.A.
Simsbury Bank & Trust Co.
TD Bank NA
United Bank
Wachovia Bank, N.A.
Webster Bank, N.A.
Wells Fargo Bank, N.A.

TOWN ATTORNEY

Smith, Al

ASSISTANT TOWN ATTORNEY

Murtha Cullina, LLP

AVON CLEAN ENERGY COMMISSION

Craig, Jonathan
Gentile, Joseph
Kaplan, Martin
Kretz, Richard
Marcel, Jeffrey
Phelan, Don
Shea, William
Zahren, Bernie

CONSTABLES

Delgallo, Leonard Jr.
Propiescus, Robert M., Jr.

INSURANCE AGENT OF RECORD

USI

NCR MENTAL HEALTH BOARD

Walls, Marissa

NORTH CENTRAL EMS

Rinaldo, Mark R., Chief of Police

CAPITOL REGION COUNCIL OF GOVERNMENTS POLICY BOARD

Zacchio, Mark W. (Member)
Peck, Hiram
Robertson, Brandon (Alternate)

CT CONFERENCE OF MUNICIPALITIES

Zacchio, Mark W. Member
Robertson, Brandon Alternate

JUSTICES OF THE PEACE

Alter, Jonathan B.
Bukowski, Chester
Chester, Samuel D.
Clark, Marianne
Geiling, Brenda H.
Harrop, Mary C.
Hornaday, Diane S.
Hunt, Laura A.
Katz, Morton N.
Lancaster, Mary Margaret
Lowry, Houston Putnam
McCall, Richard B.
McDermott, Brian
Mozzicato, Maria
Merlin, Linda S.
Mitchell, Steven
Smalley, Viola R.
Sondheimer, Norman
Woodford, Penelope R.

RECREATION & PARK COMMITTEE

Donovan, Todd
Droppo, Donald R., Jr.
Jadovich, David A.
Jackson, Kelly
Ponziani, Peter J.
Olson, Mark
Weist, Joe

FIRE POLICE

| | |
|------------------|----------------------|
| Baldwin, Brianna | Levine-Shein, Sharon |
| Barton, Jean | McCaffrey, Jay |
| Bianchi, Dennis | McGuire, John |
| Bloom, Andrew | McMahon, Steve |
| Crozier, Nancy | Sedlak, Kenneth |
| Gottlieb, Steven | Theriault, Robert |

PLANNING & ZONING COMMISSION

Armstrong, Thomas
Cappello, David M.
Gentile, Joseph
Harrop, Mary
Keith, Linda H., Chairperson
Mahoney, Peter
Ladouceur, Brian

ZONING BOARD OF APPEALS

Bloom, Andrew
Bukowski, Chester
Johansen, Eric
Johnson, Mackenzie A.
Shea, Ames

INLAND WETLANDS COMMISSION

Applefield, Dean S.
Beauchamp, Michael R.
Breckinridge, Robert, H. Jr.
Dean, Martha A.
Vacant
Thier, Clifford S., Chairperson
Usich, Louis N. III

BUILDING CODE BOARD OF APPEALS

Eacott, James H. III
Ferrigno, William A.
Hinman, Dana
Johansen, Eric
Magro, Paul C.

BOARD OF ASSESSMENT APPEALS

Vacant
Connel, Richard S., Chairperson
Hunt, Stephen E.
Mensi, Laura A.
Owens, Timothy S.

PLAINVILLE CATV ADVISORY COUNCIL (PACTAC)

Primeau, Elaine G.
Vacancy (Board of Education)
Vicino, Stephen

ENGINE 7



ENGINE 11

