

TOWN OF AVON



**2019-2020 ANNUAL REPORT
2021 CALENDAR**

TOWN OF AVON, CONNECTICUT

ANNUAL REPORT for 2019/2020 and CALENDAR YEAR 2021

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DEPARTMENT AND DIVISION HEADS

Town Manager.....	Brandon Robertson.....	(860) 409-4300
Assessor.....	Harry DerAsadourian.....	(860) 409-4335
Avon Volunteer Fire Department.....	Michael Galliher.....	(860) 677-2644
Building Official.....	Raymond Steadward.....	(860) 409-4316
Director of Police Services.....	James Rio.....	(860) 409-4214
Collector of Revenue.....	Deborah Fioretti.....	(860) 409-4306
Deputy Director of Public Works.....	Alexander M. Trujillo.....	(860) 673-6151
Director of Finance.....	Margaret M. Colligan.....	(860) 409-4344
Director of Human Resources.....	Stephanie Askeland.....	(860) 409-4303
Director of Planning & Community Development.....	Hiram W. Peck III.....	(860) 409-4329
Director of Public Works.....	Bruce C. Williams.....	(860) 673-6151
Director of Recreation and Parks.....	Ruth Checko.....	(860) 409-4333
Director of Social Services.....	Alan E. Rosenberg.....	(860) 409-4346
Emergency Management Director & Fire Marshal.....	James W. DiPace.....	(860) 409-4319
Fire Chief.....	Bruce Appell.....	(860) 677-2644
Library Director.....	Glenn Grube.....	(860) 673-9712
Public Works Foreman (Buildings & Grounds).....	Paul Hoekman.....	(860) 673-6151
Public Works Foreman (Roadways).....	Paul Welsh.....	(860) 673-6151
Simsbury Regional Probate District.....	Cynthia C. Becker.....	(860) 658-3277
Town Accountant.....	Laurie Dorn.....	(860) 409-4339
Town Clerk.....	Ann L. Dearstyne.....	(860) 409-4310
Town Engineer.....	Lawrence E. Baril.....	(860) 409-4378

BOARD OF EDUCATION

Superintendent of Schools.....	Dr. Bridget H. Carnemolla.....	(860) 404-4701
Assistant Superintendent.....	Dr. Donna Nestler-Rusack.....	(860) 404-4720
Director of Athletics.....	Timothy Filon.....	(860) 404-4747
Director of Fiscal Affairs.....	Vacant.....	(860) 404-4707
Director of Human Resources.....	Roberto Medic.....	(860) 404-4709
Director of Nutritional Services.....	Maggie Dreher.....	(860) 404-4734
Director of Operations.....	Myles Altimus.....	(860) 404-4789
Director of Pupil Services.....	Dr. Kimberly Mearman.....	(860) 404-4710
Director of Security.....	James Connelly.....	(860) 404-4740
Director of Technology.....	Robert Vojtek.....	(860) 404-4700
Principal, Avon High School.....	Michael Renkawitz.....	(860) 404-4745
Assistant Principal, Avon High School.....	Dr. Eileen O'Neil.....	(860) 404-4740
Assistant Principal, Avon High School.....	Diane DeVivo.....	(860) 404-4740
Principal, Avon Middle School.....	David Kimball.....	(860) 404-4772
Assistant Principal, Avon Middle School.....	Kristina Wallace.....	(860) 404-4771
Principal, Thompson Brook School.....	William Duffy.....	(860) 404-4870
Assistant Principal, Thompson Brook School.....	Liz Salvatore.....	(860) 404-4870
Principal, Pine Grove School.....	Jess Michael Giannini.....	(860) 404-4792
Assistant Principal, Pine Grove School.....	Amy Borio.....	(860) 404-4792
Principal, Roaring Brook School.....	Noam Sturm.....	(860) 404-4812
Assistant Principal, Roaring Brook School.....	Susan Horvath.....	(860) 404-4811

About the Front Cover: Old Farms Road Bridge & Intersection Project
Photo Courtesy of APD Drone Team

About the Back Cover: Sub Edge Farm
Photo Courtesy of Ruth Checko, Director of Recreation & Parks

AVON - FACTS AND INFORMATION IN BRIEF

SETTLED - Avon, formerly Northington or North Parish of Farmington, was settled about 1645. In 1830, after the construction and opening of the Towpath Canal, Avon was incorporated as a separate Town and took its name from the Avon River in England. The official Town Seal utilizes the Towpath Canal as its main theme. Physical evidence of the Canal can still be seen near the former site of the Towpath School and along the easterly side of Old Farms Road. In 1830, the population numbered 1,025 residents, increasing to 1,057 in 1880 and 3,171 in 1950. In 1960, the population numbered 5,273; in 1970, 8,352; 1980, 11,201; 1990, 13,937; 2000, 15,832; 2005, 17,082; and in 2010, 18,100.

GOVERNMENT - Avon's local government organization is established by Home Rule Charter, adopted in 1959, and amended in 1962, 1969, 1975, 1980 and 1998. Effective November 5, 1998, the revised Charter provided for a Town Manager, Town Council, Board of Finance and Town Meeting. Local elections are held every two years in odd numbered years on the first Tuesday after the first Monday of November. The Town has three voting districts with three polling places.

AVON PUBLIC SCHOOLS - In September 2020, school population numbered approximately 3,120 students: 962 attended Avon High School; 511 attended Avon Middle School; 506 attended Thompson Brook School; 532 attended Roaring Brook School; and 609 attended Pine Grove School.

LIBRARY - The Avon Free Public Library is located at 281 Country Club Road. Its collection includes 98,456 items in print, 15,243 audio-visual items, 214 magazine and newspaper subscriptions (including digital titles) and access to 77,026 e-books and other digital content. Annual circulation for 2019/2020 was 217,594. There are more than 50 computer workstations for the public, plus wireless internet access throughout the building. Programs for children, teens and adults include story times, lecture programs, films, computer classes and book discussions. 45% of Town residents have a library card. The staff consists of eight full-time and 28 part-time employees. The Library is open Monday through Saturday year-around; Sunday hours are offered during December-April only.

PLANNING AND ZONING - Avon has a full-time professional Planning Director and an active Planning and Zoning Commission composed of seven members appointed by the Town Council to four-year, overlapping terms. A Plan of Conservation and Development, adopted in 2016, is utilized to assure orderly growth and development.

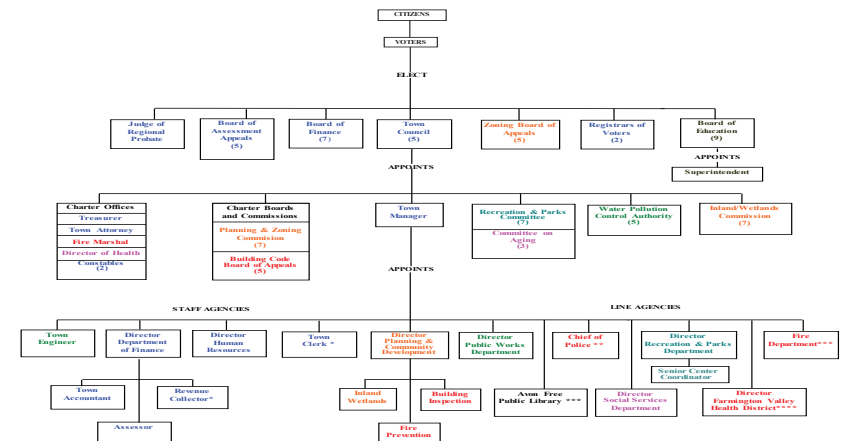
FIRE DEPARTMENT - The Avon Volunteer Fire Department is a State of Connecticut non-profit corporation chartered by the State to provide fire protection to the Town of Avon. Its roster lists 67 firefighters, 5 fire police, 23 administrative members, 19 Explorers, 11 active veterans, and 22 senior veterans, 32 lifetime members, and 14 honorary members. Membership is open to anyone who is 18 years or older and is a Town resident or works in Town. Fire equipment is housed in four strategically located firehouses. The AVFD is committed to remain a Volunteer Fire Department.

POLICE DEPARTMENT - The Avon Police Department continually demonstrates its core belief in community policing, with steadfast dedication to public service. The agency constantly strives to establish and maintain positive community relations through citizen outreach and collaboration. Officers are Avon's first responders for all medical incidents and are trained and equipped to administer Naloxone. Marked patrol vehicles are equipped with Automatic External Defibrillators, as well as Mobile Data Terminals to afford Officers instant access to CT DMV and Corrections, all Capitol Region towns and the National Crime Information Center. The Department has a full-time force of 31 sworn officers, with 34 funded, comprised of the Director of Police Services, two Lieutenants, seven Sergeants, three Detectives, and 19 sworn Patrol Officers. Staff includes six full-time and six part-time Civilian Dispatchers, one full-time Records Clerk, part-time Animal Control Officer, IT Consultant and Accreditation Manager, a full-time Records/Communications Manager and an Administrative Secretary. The Department is proud to have earned accreditation by the Commission on Accreditation for Law Enforcement Agencies (CALEA) since 1993, and is also a State of Connecticut accredited law enforcement agency.

INFORMATION DIRECTORY

POLICE AND FIRE EMERGENCY	911
Police (Routine Calls)	(860) 409-4200
Avon Chamber of Commerce	(860) 675-4832
Avon Historical Society	(860) 678-7621
Avon Post Office	(860) 678-0525
Avon Senior Center	(860) 675-4355
Canine Control Office	(860) 409-4200/409-4205
CT Transit (Route 44 to Hartford)	(860) 525-9181
Department of Motor Vehicles	(860) 263-5700
Dial-A-Ride (Martel Transportation LLC)	(860) 693-6876
Elderly Nutrition Program (Avon Senior Center)	(860) 675-4355
Energy Assistance (Community Renewal Team)	(860) 560-5800
Farmington Valley Health District	(860) 352-2333
Farmington Valley Visiting Nurse Association	(860) 651-3539
First Company Governor's Horse Guard	(860) 673-3525
INFO-LINE	211
Landfill	(860) 673-3677
Meals-on-Wheels (McLean Home)	(860) 658-3980
Registrars of Voters	(860) 409-4350
Social Security Department ~ Hartford Office	(877) 619-2851
Specialty Transportation (Schools)	(860) 470-7200
State of Connecticut Department of Social Services (recorded information)	(800) 842-1508

ORGANIZATIONAL CHART FOR THE TOWN OF AVON



- * Recommended by Town Manager, approved by Town Council.
- ** Chief of Police position currently vacant. Temporary head of Police Department is the Director of Police Services.
- *** The Town funds the Avon Volunteer Fire Department and Avon Free Public Library, Inc.
- **** The Town participates in a Regional Health District.

General Government
Public Safety
Public Works
Health and Social Services
Recreation and Parks
Education and Cultural
Conservation and Development

REPORT OF THE TOWN COUNCIL

HEATHER MAGUIRE, *Chairperson*

The Annual Report for the fiscal year 2019/2020 is a summary of the activities of the Town of Avon's departments, boards, and commissions. I am pleased to share just a few of the Town Council's highlights from what has been a very busy year!

I would like to begin by welcoming two new Town Council members, Daniel Polhamus and Anthony Weber, who began their terms in January, replacing David Pena and Bill Stokesbury, who stepped down from the Council in December after not seeking reelection. Congratulations to Dan and Anthony on your election and thank you to David and Bill for your respective twenty-one and fourteen years of service to the Town of Avon. We are grateful to you for sharing your time and talents with the community. The impact of your time on the Council will be felt by our residents for years to come.

I think it goes without saying that the most significant event of the past year continues to unfold as I draft this report: the response to the COVID-19 pandemic. On March 17th, the Town issued an emergency declaration to prepare for the possible effects of the pandemic on our community. Since that time, the pandemic has impacted virtually every aspect of Town operations, including the delivery of programs and services, the use of facilities, the structure of public meetings, and our budget process. These last months have been immensely challenging times for us all, but I continue to be amazed by the resilience, strength and generosity of our residents and businesses. On behalf of the Council, I would like to take a moment to once again extend my thanks to our essential workers. Our healthcare professionals, police officers, fire fighters, EMTs and paramedics, grocery store workers, restaurant staff, day care operators, and the staff of the Farmington Valley Health District continued to report to work each day so that we could stay safe and stay at home.

In March and April, the Council took several actions in response to the pandemic at direction of Governor Lamont. First, in accordance with Executive Order 71, which suspended in-person budget adoption requirements for towns, the Town Council authorized the Board of Finance to adopt a budget for fiscal year 2020/2021 and to set a mill rate, and adopted a revised budget calendar. Following a series of virtual budget meetings, the Board of Finance adopted a budget that included a spending increase of 3.48% and a mill rate increase of 0.00%. The adopted budget prioritizes public safety, social services and infrastructure needs, maintains key service levels, and meets long-term financial obligations.

Second, as authorized by Executive Order 7S, the Council adopted two programs to provide tax relief to those financially impacted by the pandemic. The programs provided a three month "grace period" to pay April 2020 sewer use bills and July 2020 taxes without an interest penalty and reduced the interest rate on taxes already past due. The Council was pleased to be able to assist taxpayers in this manner and is grateful to those who nevertheless paid their bills on time.

While COVID-19 was the most prominent headline this year, the regular work of the Town continued despite the pandemic, and a number of exciting projects were completed and milestones achieved. One of these projects is featured on the cover of this calendar. As of this writing, the CT DOT's Old Farms Road Bridge and Intersection project is substantially complete, several months ahead of schedule. A special thank you to Rotha Construction of Avon, the contractor on this project, for their beautiful work! In February, the Avon Historical Society, in partnership with the Town and the Library, hosted the first public presentation of the Brian D. Jones Paleoindian Period Site. The site was discovered as the result of an archaeological survey completed in the location of the new bridge's western abutment. The contents of the site are estimated to be 12,500 years old and

researchers believe that it is the oldest human contact site that has been found in New England. We anticipate that future programming will be planned once there is additional information to be shared. It is amazing that something so historically significant was found in our own backyard!

In March, the Avon Police Department achieved reaccreditation through the Commission on Accreditation for Law Enforcement Agencies (CALEA), a program that offers law enforcement agencies an opportunity to voluntarily demonstrate commitment to excellence in law enforcement. The Department has been accredited since 1993. The Police Department works tirelessly every day to uphold the values of equality, inclusivity, fundamental fairness, and respect for all, to contribute positively to the community, and to continue to be worthy of our respect. We are very proud of our officers and this reaccreditation is a testament to the strength of the Department and its dedication to serving our community and ensuring the safety of all.

On November 9, 2019, the Town held a ribbon cutting for the Synthetic Turf Field and Track Project at Avon High School following its final completion earlier in the month. Voters approved this \$2.995 million project at referendum in December 2018, along with a \$3.89 million appropriation for the new Public Safety Communications System Project, which is currently in the permitting phase. In June 2020, the Town issued general obligation bonds in the amount of \$3.275 million to finance the turf project in its entirety, as well as the expenditures incurred for the communications system to date. In preparation for the issuance of the bonds, the Town's AAA rating was reaffirmed by both Standard and Poor's and Moody's following a ratings review process. The prestigious AAA rating allows the Town to take advantage of low interest rates when issuing debt and is a function of the Town's strong fiscal policies and financial management.

This report represents only a small fraction of the Town's accomplishments and progress this year. Finally, as always, one of our priorities as your elected officials is to continue to respond to your comments and ideas relative to the needs of our community. We always welcome communication via the email addresses, and also encourage your attendance and participation at our public meetings. We look forward to hearing from you!



(Left to Right): Jeff Bernetich, Anthony Weber; Heather Maguire – Chairperson, Daniel Polhamus, and Jim Speich

January 2021

December 2020						
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February 2021						
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28						

Sun	Mon	Tue	Wed	Thu	Fri	Sat
CHRISTMAS TREE PICK-UP 1/4/2021 - 1/29/2021		2021 SPORTING LICENSES AVAILABLE JANUARY 4, 2021			1 NEW YEAR'S DAY Taxes Due <div>TOWN HALL, LIBRARY, LANDFILL & SCHOOLS CLOSED</div>	2 Library Regular Saturday Hours 10:00 am - 5:00 pm
3 Library Sunday Hours 1:00 pm - 5:00 pm	4	5 Inland Wetlands Commission	6	7 Town Council	8	9 Library Regular Saturday Hours 10:00 am - 5:00 pm
10 Library Sunday Hours 1:00 pm - 5:00 pm	11	12 Planning & Zoning Commission	13	14 Avon Water Pollution Control Authority (AWPCA)	15 <div>SCHOOLS CLOSED</div>	16 Library Regular Saturday Hours 10:00 am - 5:00 pm
17 Library Sunday Hours 1:00 pm - 5:00 pm	18 MARTIN LUTHER KING JR. DAY <div>TOWN HALL, LIBRARY & SCHOOLS CLOSED</div>	19 Library Board of Directors Board of Education	20	21 Zoning Board of Appeals	22	23 Library Regular Saturday Hours 10:00 am - 5:00 pm
24 Library Sunday Hours 1:00 pm - 5:00 pm	25 Board of Finance	26 Planning & Zoning Commission	27	28	29	30 Library Regular Saturday Hours 10:00 am - 5:00 pm
31 Library Sunday Hours 1:00 pm - 5:00 pm					IMPORTANT NOTICE TO RESIDENTS FROM YOUR PUBLIC WORKS DEPT. The Town of Avon is not responsible for any damaged sprinkler, landscaping, fences, or other such intrusions into the Town's Right of Way.	

REPORT OF THE TOWN MANAGER

BRANDON ROBERTSON, *Town Manager*

Section 7.3.2 of the Town Charter requires that the Town Manager "...prepare and cause to be printed, as soon as possible after the close of the fiscal year, an Annual Town Report." This Annual Report is a summary of the activities of the Town's Departments, Boards, Commissions, and Agencies for the prior fiscal year ending June 30, 2020.

This has been a unique year, due almost entirely to the Town's ongoing response to the COVID-19 pandemic, which began in March and directly impacted all aspects of Town operations. The Town worked closely with the Farmington Valley Health District to alter our activities to ensure the health and safety of our employees and our residents. As of this writing, I am pleased to report that the majority of our programs and facilities are once again open to the public, albeit with some exceptions and alterations. Thank you to staff for their continued flexibility and thank you to our residents for their patience, understanding, and cooperation during this time.

The improvement of Town facilities and infrastructure through the Capital Improvement Program continued to be a priority. This year, improvements to the Police Department buildings continued with the construction of the Emergency Operations Center (EOC). At this time, work is nearly complete and staff are preparing to begin interior renovations to the patrol building at the rear of the Town Office complex. In all, \$800,000 has been appropriated over several years to complete this multi-phase project. Other facility improvements included a new roof and kitchen renovation at Fire Company #3, interior painting and carpet replacement at the Senior Center, and the continued monitoring of the growth of the new fields at Fisher Meadows. As of this writing, we plan to utilize the new fields for programming this autumn. The capital budget also included \$475,000 for Board of Education facilities, including the first phase of the roof replacement at Roaring Brook School, and a new fire alarm/emergency notification system at Avon High School.

The maintenance and improvement of the Town's approximately 110 miles of local roads also continued in accordance with the Pavement Management Plan. Funding in the amount of \$395,307 was included in the capital budget for this purpose and Highwood Circle, Winding Lane, and Stillbrook Road were improved, as was the Senior Center parking lot.

The Town appropriated \$121,360 in fiscal year 2019/2020 for vehicles and equipment including the replacement of a 1995 Ford pick-up truck in the Highway Division, a new tractor in the Buildings & Grounds Division, and a new field maintainer and pressure line painter in the Recreation & Parks Department. The new tractor and line painter will allow staff to complete field maintenance tasks more efficiently.

Work on the Public Safety Communications System project continued this year. The \$3.89 million project was approved at the December 2018 referendum and provides for the replacement of the Town's existing analog communications system with a digital system meeting the Project 25 (P25) standard. In January 2020, the Town of Canton denied Avon's request to replace the existing communications structure at 170 Kingswood Drive with a taller structure needed to achieve the required coverage for public safety communications. At this time, staff continue to work with our consultants to identify options to compensate for the loss of the Kingswood site.

The Old Farms Road project continued to progress this year. The Town has been awarded CT DOT funding for the north-south section (Scoville Road, south to Thompson Road) in its entirety. At this time, the project is progressing through the state permitting process, including the CT Environmental Policy Act (CEPA) scoping process. Avon Old Farms School is funding the CEPA process in its entirety as the proposed alignment for the project, further west of the existing alignment, has been designed at the request of the School to create a larger contiguous portion of the campus. Design work also continues on the east-west section, which runs from Thompson Road, east to Tillotson Road. Town staff have recently submitted a second application for state funding for this section of the project.

The Avon Village Center project made significant progress this year. The construction of the Whole Foods building is well underway and we anticipate a late fall completion date with the store scheduled to open in early 2021. The retail building behind the Whole Foods is also in progress, along with a small public restroom building directly adjacent to the Rails-to-Trails. Additionally, utilities, parking lots and roads continue to be installed. We anticipate that the new road system will be opened later this calendar year. Town staff continue to work very closely with the developer to ensure that the project is built according to the approvals of the Planning & Zoning Commission and the Town's overall vision for the area.

In light of the current fiscal reality, the Town of Avon continues to proactively investigate the most effective and efficient means of providing services to our residents. The Town works with independent advisors and consultants as necessary and utilizes private contractors when economical. All contracts are routinely reviewed and competitively bid to ensure that the Town is achieving the best service at the lowest possible cost and the Town regularly participates in regional and cooperative bidding to leverage group purchasing power. The Town also continues to explore new opportunities for inter-local cooperation, and currently partners with neighboring municipalities to share a number of services.

I would like to conclude by thanking all those individuals that make the successes and accomplishments described throughout this report possible. I look forward to supporting the Town Council in fiscal year 2020/2021 and to ensuring that services continue to be provided to residents as efficiently and effectively as possible.

REPORT OF THE TOWN ATTORNEY

ALFRED E. SMITH, JR., *Town Attorney*

The Town Attorney and other members of the law firm of Murtha Cullina LLP are the principal legal advisors to the Town and its boards, commissions and departments.

Not surprisingly, the Town Attorney devoted considerable efforts during the recently concluded fiscal year in advising the Town with respect to issues related to the pandemic. A number of the Governor's Executive Orders altered the way Town business is conducted, and we were called to assist the Town in implementing those changes.

Claims brought or threatened against the Town demanded a substantial part of the Town Attorney's work over the past year. Although some claims were handled by the Town's insurance defense counsel, the Town Attorney monitored those claims and handled others claims directly, including appeals from administrative actions by the Town. Consistent with past years, the Town was successful with respect to most administrative appeals, including those involving appeals from decisions of the Town's land use agencies. The firm also represented the Town in a number of tax appeals, and we are pleased to report that all settled on terms favorable to the Town.

We are currently challenging the fees charged to the Town by the Town of Farmington for the treatment of wastewater originating in Avon. At the same time, we are disputing Farmington's estimate of Avon's share of costs to upgrade Farmington's wastewater treatment plant.

The Town Attorney also assists the Town with respect to governmental and transactional matters. We worked with the Town in preparing and reviewing forms of documents used with respect to the completion of subdivisions, including a review of bonding requirements.

As in past years, we assisted the Town with respect to the procurement of goods and services. The work included work in connection with requests for proposals, invitations to bid, and related contracts. For example, we provided legal advice in connection with plans to upgrade the Town's emergency communications system.

February 2021

January 2021						
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March 2021						
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28	30	31				

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<i>1</i> Tax Payment Deadline	<i>2</i> Inland Wetlands Commission	<i>3</i>	<i>4</i> Town Council	<i>5</i>	<i>6</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>7</i> Library Sunday Hours 1:00 pm - 5:00 pm	<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i> AWPCA	<i>12</i>	<i>13</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>14</i> Library Sunday Hours 1:00 pm - 5:00 pm <i>VALENTINE'S DAY</i>	<i>15</i> <i>PRESIDENTS' DAY</i> TOWN HALL, LIBRARY & SCHOOLS CLOSED	<i>16</i> Planning & Zoning Commission Library Board of Directors SCHOOLS CLOSED	<i>17</i> <i>ASH WEDNESDAY</i> Avon Clean Energy Commission (ACEC)	<i>18</i> Zoning Board of Appeals	<i>19</i>	<i>20</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>21</i> Library Sunday Hours 1:00 pm - 5:00 pm	<i>22</i> Board of Finance	<i>23</i> Board of Education	<i>24</i>	<i>25</i>	<i>26</i>	<i>27</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>28</i> Library Sunday Hours 1:00 pm - 5:00 pm						

REPORT OF THE BOARD OF FINANCE

THOMAS F. HARRISON, *Chairman*

The Board of Finance oversees budget and tax matters for the Town, serving as a bridge between the Town Council and Board of Education, and between those governmental bodies and residents and taxpayers. Under Chapter 9 of the Town Charter, the principal role of the Board of Finance is to recommend the annual operating budget for town government functions, operation of the schools, debt service, and capital improvement projects for approval at Referendum and, then, upon a favorable vote, to set the property tax mill rate (the “Levy”) for the next fiscal year. Neither the Town Council nor the Board of Education has the legal authority to establish the Levy. The Board of Finance also reviews and, if appropriate, approves supplemental budget adjustments during the fiscal year to reflect unexpected increases in revenues from grants or other sources or unanticipated increases in expenditures due to emergency or other unplanned conditions or events.

As with every other aspect of Town operations, the COVID-19 pandemic impacted the adoption of the Town’s fiscal year 2020/2021 budget. In March, due to the pandemic, the Town Council authorized the Board of Finance to adopt a budget for fiscal year 2020/2021 and to set a mill rate. Council also adopted a new budget calendar, cancelling the Board of Finance’s Public Hearing, the Annual Town Meeting and the Budget Referendum, and instead scheduling a series of budget workshops with public input. All of these actions were required by Governor Lamont’s Executive Order 7I, which overrode the Town Charter and suspended in-person budget adoptions by municipalities.

The original budget submitted to the Board of Finance on March 5th, prior to the onset of the pandemic in Connecticut, required a spending increase of 4.68% and a mill rate increase of 3.47%. However, in light of the rapidly progressing public health crisis, the Town Council and the Board of Education took proactive steps to make reductions to their spending requests in the amounts of approximately \$766,000 and \$378,000, respectively, reducing the required spending increase to 3.48%.

Ultimately, following a series of virtual budget meetings, and careful consideration of comments expressed in numerous emails and conversations with residents, the Board of Finance adopted a budget for fiscal year 2020/2021 in the amount of \$98,711,330; an increase of \$3,317,185 or 3.48% year over year. The mill rate remained at 32.90; a 0.00% tax increase. In addition to the preemptive spending reductions made by the Town Council and the Board of Education, the 0.00% tax increase was achieved by two factors. First, the Grand List, which is the compilation, by value, of all taxable and tax exempt property, increased by \$13,625,656, or 0.535%, to a total value of \$2,572,968,792. An increase in the Grand List creates additional spending capacity, without requiring an increase to the mill rate. Second, the Board of Finance authorized the use of \$1.8 million in Unassigned General Fund Balance to be used as an additional revenue source, which brought the budget to balance and kept the mill rate level year over year. The use of fund balance (“surplus”) as an additional revenue source in preparing the Annual Budget is not common in Avon, but the Board believes that it was appropriate this year given the serious economic uncertainty surrounding the COVID-19 pandemic.

The Board continues to remain sensitive to balancing the needs of a community that enjoys an outstanding quality of life and an excellent school system with the ability and willingness of residents and local businesses to provide tax dollars to support and maintain those assets. Looking ahead to next fiscal year’s budget, we will continue to be conscious of the impact of the pandemic and the condition of the economy, as well as the needs of the Town as a whole.

The Board also works closely with the Town Manager, the Director of Finance, the Assessor, and an independent financial consultant to oversee the management of existing debt to review the Town’s ability to take on any new borrowing. In May 2020, Town staff participated in credit rating

agency reviews with Moody’s and Standard & Poor’s, which reaffirmed Avon’s coveted “AAA” credit rating. In June, Avon issued \$3.275 million in general obligation bonds to finance the Avon High School Synthetic Turf Field and Track Improvement Project and a portion of the Town and Public Safety Communications System Replacement Project and the results were very positive. Thanks to the Town’s AAA rating, the Total Interest Cost (TIC) related to our debt issuance was 1.248%.

Another function of the Board, per Chapter 5 of the Town Charter, is to designate an independent public auditor to review Town and Board of Education financial records and accounts. The firm of Blum, Shapiro & Company, P.C. is currently preparing the annual independent auditor’s report of the Town of Avon for the fiscal year that ended on June 30, 2020. This report should be available for inspection in the Town Clerk’s Office and on the Town’s website by December 31, 2020.

Finally, the Board would like to thank Dean Hamilton for his eight years of outstanding service on the Board of Finance. Dean’s most recent term ended in December 2019 and we thank him for sharing his time and talents with us. We were also pleased that Ellen Retelle joined our ranks in January 2020, following her successful election in 2019.

Our Board will continue to follow what it believes to be a responsible approach to budgeting: the formal budget process should involve a “conversation” among residents and businesses about Avon’s overall budget philosophy and priorities, rather than a simple one issue debate about how much to increase spending and tax levels over the current year’s budget. The Board believes that this approach will make the budget process more open and responsive to the needs and desires of everyone in Avon.



(Front Row, Left to Right): Catherine Salchert, Cathy Durdan, and Margaret Bratton
(Back Row, Left to Right): Ellen Retelle, Thomas Harrison – Chairman, Ken Kirk, and Katrina Marin

March 2021

February 2021

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April 2021

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	<i>1</i>	<i>2</i> Inland Wetlands Commission	<i>3</i>	<i>4</i> Town Council	<i>5</i>	<i>6</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>7</i> Library Sunday Hours 1:00 pm - 5:00 pm	<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i> AWPCA	<i>12</i>	<i>13</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>14</i> Library Sunday Hours 1:00 pm - 5:00 pm <i>DAYLIGHT SAVING TIME STARTS</i>	<i>15</i>	<i>16</i> Planning & Zoning Commission Library Board of Directors Board of Education	<i>17</i> <i>ST. PATRICK'S DAY</i>	<i>18</i> Zoning Board of Appeals	<i>19</i>	<i>20</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>21</i> Library Sunday Hours 1:00 pm - 5:00 pm	<i>22</i> Board of Finance	<i>23</i>	<i>24</i>	<i>25</i>	<i>26</i>	<i>27</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>28</i> Library Sunday Hours 1:00 pm - 5:00 pm <i>PALM SUNDAY</i> <i>PASSOVER (FIRST DAY)</i>	<i>29</i>	<i>30</i>	<i>31</i>			

REPORT OF THE AVON PUBLIC SCHOOLS

AVON BOARD OF EDUCATION

DR. BRIDGET H. CARNEMOLLA, *Superintendent of Schools*



Our mission is to inspire in each student a joy and passion for learning and a commitment to excellence, personal integrity, and social responsibility. We educate students intellectually, socially, emotionally, and physically to acquire knowledge and skills, to develop creativity and character, and to pursue their interests, realize their potential, and meet the challenges in a constantly changing world.

Avon is recognized as one of the most outstanding communities for education in the State of Connecticut. A rigorous curriculum, outstanding teachers, and a community invested in high quality education provide our students with the foundation needed to be successful in their future endeavors. During the 2019-2020 school year, there were 3,162 students enrolled in Avon's five public schools. Avon High School, with just under 1,000 students, is consistently ranked among the most competitive high schools at both the state and national levels. In the latest edition of US News & World Reports, Avon High School received a score of 96.36 out of 100, ranked 647th in the national ranking of all high schools, and ranked 14th in Connecticut. The high school remains among the highest scoring districts on the SAT statewide. In fact, in 2019, Avon was the 8th highest scoring district on the CT School Day SAT. The Class of 2020 had a total of nine National Merit Finalists and 94% enrolled in an accredited college or university. Additionally, students participated in a total of 627 Advanced Placement tests, achieving scores of 4 or 5 on 65% of the exams. To ensure Avon's students are taught using current and relevant curriculum, content areas are constantly being reviewed. During the 2019-2020 school year, the district's School Counseling engaged in a full curriculum review and Technology Education and Library Media began reviewing and revising their curriculum.

During the 2019-2020 school year, Avon Public Schools served approximately 3,162 students and employed 488 staff members with an adopted budget of \$58,605,549.10. The adopted budget for 2020-2021 is \$61,015,224.61. Avon Public Schools received successful audit results with a strong emphasis placed on maintaining effective procedures to monitor the various functions associated with the district's financials.

In spring 2020 the district dealt with unprecedented circumstances due to the COVID pandemic. Schools were closed as students learned remotely. Google Meets, car parades and a socially distant "drive-in" graduation helped to successfully end the school year in spite of the circumstances. The health, safety and security of our students and staff continued to remain one of the district's highest priorities as we worked with local and state guidelines to develop extra precautions in reopening our schools in fall 2020. To support the safety of students and staff, the schools opened with a hybrid schedule with half the student population at school each day. Additionally, a cohort model has been implemented, grouping students into independent teams that remain separated when possible while still allowing for effective instructional practices and student services. As of this writing, the District is planning for all students to be gradually brought back to full in-school learning based on the virus transmission rates as monitored by the Farmington Valley Health District.



*Front Row: Jeffrey S. Fleischman (Secty), Laura Young, Jackie Blea, Debra Chute (Chair)
Back Row: Bogdan Oprica, Jason Indomenico, David Cavanaugh, Lisa Seminara, Jay Spivak (Vice-Chair)*

April 2021

March 2021						
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
STREET SWEEPING BEGINS EARLY APRIL (WEATHER DEPENDENT)				1 1st Installment Residential Sewer Use Due Town Council	2 GOOD FRIDAY TOWN HALL, LIBRARY, LANDFILL & SCHOOLS CLOSED	3 Library Regular Saturday Hours 10:00 am - 5:00 pm
4 EASTER SUNDAY PASSOVER (LAST DAY) LIBRARY CLOSED	5 Annual Budget Public Hearing Senior Center 7:00 pm	6 Inland Wetlands Commission	7	8 AWPCA	9	10 Library Regular Saturday Hours 10:00 am - 5:00 pm
11 Library Sunday Hours 1:00 pm - 5:00 pm	12	13 Planning & Zoning Commission	14	15 Zoning Board of Appeals	16	17 Library Regular Saturday Hours 10:00 am - 5:00 pm
SPRING RECESS - SCHOOLS CLOSED						
18 Library Sunday Hours 1:00 pm - 5:00 pm	19	20 Library Board of Directors	21 ACEC	22	23	24 Library Regular Saturday Hours 10:00 am - 5:00 pm
25 Library Sunday Hours End 1:00 pm - 5:00 pm	26 Board of Finance	27	28	29	30	

REPORT OF THE AVON POLICE DEPARTMENT

JAMES V. RIO, *Director of Police Services*

The Avon Police Department proudly serves the citizens of Avon with respect, dignity, equality, compassion, and outstanding professionalism. The Office of the Chief of Police is responsible for the overall operation of the Department and is under the command of James V. Rio, Director of Police Services. The Avon Police Department is a nationally accredited law enforcement agency, as well as earning accreditation from the State of Connecticut. We are proud to have earned National Accreditation from the Commission on Accreditation for Law Enforcement Agencies, Inc. since 1993. The Department was reaccredited for the ninth time in March 2020.

The Avon Police Department has a diverse workforce with an authorized strength of 34 sworn Officers. The agency has three divisions: Operations, Administrative and Communications/Records.

The Operations Division is commanded by Lieutenant John Schmalberger and is comprised of the following Units: Patrol, Community Relations, Honor Guard and Bicycle Patrol.

The Administrative Division is commanded by Lieutenant Rodney Williams and encompasses the Detective Unit, Traffic/Training Unit, Physical Security Assessments Unit, School Resource Officer and Animal Control. The Detective Unit supports the Patrol Division with its highly trained and skilled expertise in criminal investigations.

The Records Unit and Communications Unit are managed by John Zematis. The Communications Unit operates 24 hours a day, seven days a week, and provides continuous routine and emergency telephone answering and call dispatching to both the Police and Fire Departments. Telecommunicators handle approximately 80,000 to 100,000 routine, 911 Emergency and Text 911 calls during the fiscal year.

In 2020, the Avon Police Department launched a FaceBook page to assist in keeping open the flow of information important to the community. Postings to the page are timely, informative and relevant to the citizens of Avon and the surrounding community.

Avon Police Officers are the first responders for medical calls and all Officers are Emergency Medical Responders. All Officers are trained to deliver Naloxone. Each patrol car is equipped with proper medical supplies, including automatic external defibrillators. In the previous fiscal year, Police Officers responded to 1813 medical calls throughout Town. The Town of Avon is served on a 24-hour, 7-day a week basis by a paramedic ambulance, provided by American Medical Response.

Patrol Officers are an active presence in our schools, routinely meeting students at Roaring Brook and Pine Grove schools (grades K-4) and at nursery schools, discussing and teaching personal safety. Patrol Officers also teach the D.A.R.E. program to 6th graders. In partnership with the Avon/ Canton Rotary Club, the Department participates in the Amber Alert Program, a nationwide alert system to locate missing children. Selected Patrol Officers are assigned as community liaisons to the resident associations at Pond Place, Secret Lake, Farmington Woods, and Whispering Pines. The Department's Honor Guard marches in the Memorial Day Parade and participates in ceremonies, national sporting events, and funeral details. Regional initiatives and programs are a priority of the Town and the Department. Avon partners with Bloomfield, Canton, Farmington, Granby, Simsbury, Suffield, Windsor, and Windsor Locks in forming the North Central Municipal Emergency Services Team, the Accident Reconstruction Team, the Hostage Negotiation Team, Traffic Enforcement Team, and in utilizing the Regional Gator Rescue Team and the Drone Team.

From July 1, 2019 to June 30, 2020, there were 414 non-injury accidents, 51 accidents with injuries, and two fatal accidents.

The following chart represents some of the activities the Department performs:

PERFORMANCE MEASURES				
	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Arrest	164	208	182	106
Assault	10	17	9	11
Assist Other Agency	212	214	251	178
Background Investigation	19	23	6	19
Burglary	3	14	16	21
Community Relations	92	199	230	215
Disorderly Conduct	149	155	137	162
Fingerprints	383	300	377	193
Larceny	202	253	284	227
Pistol Permits	106	81	41	66
Robbery	1	3	0	2
Sex Offenses	12	8	6	10



May 2021

April 2021						
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June 2021						
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27	28	29	30			

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 Library Regular Saturday Hours 10:00 am - 5:00 pm
2	3 Residential Sewer Use Deadline Annual Budget Meeting Senior Center 7:00 pm	4 Inland Wetlands Commission	5	6 Town Council	7	8 Library Regular Saturday Hours 10:00 am - 5:00 pm
9 <i>MOTHER'S DAY</i>	10	11 Planning & Zoning Commission	12 1st Budget Referendum Senior Center 6:00 am - 8:00 pm	13 AWPCA	14	15 Library Regular Saturday Hours 10:00 am - 5:00 pm
16	17	18 Library Board of Directors Board of Education	19	20 Zoning Board of Appeals	21	22 Library Regular Saturday Hours 10:00 am - 5:00 pm
23	24 Board of Finance	25	26	27	28	29 Library Regular Saturday Hours 10:00 am - 5:00 pm
30	31 <i>MEMORIAL DAY</i> TOWN HALL, LIBRARY & SCHOOLS CLOSED				FY 2021/2022 Landfill Permits Go On Sale June 4, 2021	

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

BRUCE C. WILLIAMS, *Director of Public Works*

ALEXANDER M. TRUJILLO, *Deputy Director of Public Works*

PAUL HOEKMAN, *Public Works Foreman (Buildings & Grounds)*

PAUL WELSH, *Public Works Foreman (Highway)*

ADAM UMBERGER, *Public Works Foreman (Machinery & Equipment)*

The goals and mission of the Public Works Department are to keep our roads clean, with trees trimmed and smooth rideability; to keep the Town's vehicles safe and well maintained; to keep our parks, grounds and ball fields mowed, landscaped and playable; and to keep our Landfill/Transfer Station open and providing high quality service to the public. Our motto is quality service and we strive at all times to improve our performance.

BUILDINGS & GROUNDS: The Division has many responsibilities, including routine maintenance and technical repairs of all Town-owned buildings. In addition, the Division performs renovation and new construction projects throughout the Town. The Division supports all departments and in fiscal year 2019/2020 responded to 552 service calls. The Division provides all of the technical expertise, and routine maintenance of the lawns, public spaces, and athletic fields. This includes turf management, mowing and trimming, shrubbery, and gardening of certain areas in Town. The athletic fields are routinely prepared, lined, and renovated to accommodate the needs and activities of the Town.

The Division strives to improve the quality and appearance of all Town-owned facilities. Every member of the Division contributes to this goal. Ideas and plans for possible projects are prioritized and completed as funding and time allow.

LANDFILL/TRANSFER STATION: The Town of Avon is one of the highest recycling towns in our region. We continually strive to recycle more of our waste stream.

Permit Sale History					
	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Resident (includes one day & replacement permits)	671	615	613	611	620
Senior	666	680	701	705	754
Recycling	293	253	256	225	242
TOTAL	1,630	1,548	1,570	1,541	1,616

The station processes an average of 710 tons of household waste and 450 tons of recyclables annually. This waste is then shipped to the Materials Innovation & Recycling Authority (MIRA) in Hartford. We also have a Salvation Army Clothing bin and a very popular exchange shed for disposal and pick-up of usable items. A user fee is collected to cover the cost of transportation and processing of most of the other materials other than household waste and recyclables.

HIGHWAY DIVISION: The Division is responsible for the maintenance and repair of approximately 110 lane miles of road. In fiscal year 2019/2020, road improvements were made to High Ridge Circle, School St., Stillbrook, Sherman Ave., and Winding Lane. Parking Lot Improvements were made to Sycamore Hills and Public Works. Snow plowing, storm drain maintenance and heavy construction are primary functions of the Division. In addition, they are responsible for care and control of trees on town owned property.

Snow Storm History		
	# of Storms	Average Cost Per Storm
FY 15/16	12	\$16,258
FY 16/17	17	\$18,356
FY 17/18	18	\$16,711
FY 18/19	13	\$19,195
FY 19/20	10	\$17,605

MACHINERY & EQUIPMENT DIVISION: The Division's responsibilities include procurement, maintenance, and liquidation of the Town's vehicles and equipment. Primary functions include the maintenance and repair of emergency service vehicles for Police and Fire, emergency generators, and snow removal equipment. In addition, the Division is responsible for Buildings & Grounds, Parks, Landfill, Board of Education, and the Engineering Department's vehicles and equipment.

The objective of the Division is to have a well maintained and prepared fleet of equipment and vehicles to service the Town's needs at all times. The Division works cooperatively with all of the Town's Departments to meet these needs.

The goals of the Division are to be progressive in the introduction of equipment and machinery, and to improve cost efficiencies, safety, and longevity of the Town's machinery, equipment, and workforce.

Special Dates to Note	
*Christmas Tree Pick-Up	January 4 thru January 29, 2021
Street Sweeping	Begins April 2021 (weather dependent)
FY 2021/2022 Landfill Permits Go on Sale	June 4, 2021
Catch Basin Cleaning	Begins July 2021



*Road Improvements
Winding Lane & Stony Way*

*Please place your Christmas tree curbside.

NOTE: There is no established schedule by street. Multiple, random passes will be made throughout the Town during the month of January.

June 2021

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
REMINDER TO ALL DOG OWNERS June is the month to renew your dog licenses Animal Control Officer: Beverly LaPlume (860) 409-4205		1 Inland Wetlands Commission	2 2nd Budget Referendum Senior Center <i>(if necessary)</i>	3 Town Council	4	5 Library Regular Saturday Hours 10:00 am - 5:00 pm
6	7	8 Planning & Zoning Commission	9	10 AWPCA	11 Sycamore Hills Pool Open	12 Library Regular Saturday Hours 10:00 am - 5:00 pm
13	14 <i>FLAG DAY</i>	15 Library Board of Directors Board of Education	16 ACEC	17 Zoning Board of Appeals	18	19 Library Regular Saturday Hours 10:00 am - 5:00 pm
20 <i>FATHER'S DAY</i>	21 TOWN HALL SUMMER HOURS BEGIN	22	23 3rd Budget Referendum Senior Center <i>(if necessary)</i>	24	25	26 Library Regular Saturday Hours 10:00 am - 5:00 pm
27	28 Board of Finance	29 Planning & Zoning Commission	30		TOWN HALL SUMMER HOURS June 21st - August 27th Monday - Thursday: 8:00 am - 4:45 pm Friday: 8:00 am - 12:30 pm	

REPORT OF THE AVON FREE PUBLIC LIBRARY

GLENN GRUBE, *Library Director*

This year at the library seemed like two very distinct years. There was July 2019 through February 2020, during which the library, partnered with the Avon Historical Society, launched a year-long celebration of women's suffrage, people packed the parking lot and community room eager to attend programs for children and families, and staff traveled to take part in library conferences across the Northeast and as far away as Nashville. Then there was March onward, where our service model pivoted to online programming, virtual meetings, and contactless curbside pickup of books and other library materials, as we worked to help minimize community transmission of the novel coronavirus.

A donation of a parlor grand piano to the library in the summer of 2019 offered a great new opportunity for children's programming. The Kawai piano, generously donated by the Toyen Family, sits in the middle of the children's floor and is the centerpiece of the *Do, Re, (You &) Me* music program for young children and their caregivers. The piano was also used for community concerts, where local musicians of all ages and skill levels could sign up to perform for a crowd of enthusiastic families.

Deeds Not Words: 100 Years of the Vote for Women was a collaborative project between the Avon Free Public Library, the Avon Historical Society, and the Avon Senior Center. The programming series encompassed a gallery exhibit and more than a dozen events, including lectures, films, field trips, and dramatic performances, spread out over many months, with financial support provided by CT Humanities. While the series was intended to be in-person throughout the year, the final programs were moved to an online format after the library closed to the public due to the COVID-19 pandemic.

Transitioning from being a busy, public building with hundreds of visitors per day to a provider of largely electronic and virtual services was difficult, but much progress was made between March 15, our last day open to the public, and the end of the year.

The library's 3D printers were used to fabricate personal protective equipment, including face shields and mask extenders. After hearing about the shortage of PPE early in the crisis, the library was able to use design documents found online and filament we had in stock for our 3D printers to begin producing PPE. Initially, this was distributed to the Avon Police Department for use by local first responders, and then subsequent batches of PPE were distributed by Avon's Emergency Management Director and the Farmington Valley Health District to assisted living facilities, nursing homes, and medical practices in the area.

While e-books and other electronic content had always been a part of the library's collection, the shutdown made such resources even more valuable. More than \$20,000 was shifted into the budget for acquiring new e-content, and 400+ new users signed up to access books, magazines, and streaming video online. This led to a 75% increase in downloadable circulation for the final quarter of the year.

Since many still prefer to read physical books, or may not have easy access to devices or a reliable internet connection, the library began offering contactless curbside pickup of physical library materials in May. This program proved incredibly popular, averaging over 1,200 pickup appointments per month.

Programming has always been the core of what Avon Library does and staff quickly learned how to shift programs originally planned to be in-person to an online venue. Author talks and

lectures were delivered by Zoom, podcasts were recorded with staff reading stories and fables, and reader's advisory that would have taken place in the library and the public schools was recorded and uploaded to YouTube.

While we learned a great deal about recording, streaming, and Zooming this year, we cannot wait to see you all back inside the library in 2021!

LIBRARY STATISTICS			
Library Use	FY 17/18	FY 18/19	FY 19/20
Resident Card Holders	7,948	7,769	8,257
% of Population	43%	42%	45%
Library Visits (door count)*	156,275	156,168	125,605
Visits per capita	8.5	8.5	6.8
Circulation			
Adult Collection	108,425	104,549	85,304
Children's Collection	115,512	109,474	85,334
Young Adult Collection	16,453	17,557	15,659
Downloadable Collection**	18,334	23,738	31,297
Total	258,724	255,318	217,594
Circulation per capita	14.1	13.9	11.9
Programs & Services			
Library Programs***	1,128	1,157	1,032
Program Attendance***	39,044	34,663	30,182
Reference Questions	30,809	31,074	21,174
Internet Usage*	27,260	26,556	19,162
Database Searches	83,340	94,212	75,012
Website Visits****	197,769	92,586	100,776
Library Collection			
Print Collection	103,019	100,390	98,456
Non-print Collection	91,708	95,247	92,539
Added to the Collection			
Print Collection	9,480	8,537	7,039
Non-print Collection	78,625	12,167	13,513
Magazine Subscriptions- <i>includes digital titles</i>	230	217	214

*Closed to the public from March 15-June 30 due to Covid-19

**Total includes downloads of e-books, e-audio, streaming video and digital magazines for all age levels.

***Includes online programs and attendees

****A change in how we collect website statistics eliminated visits from indexing bots from this total beginning in 2018/19.

July 2021

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
CATCH BASIN CLEANING BEGIN JULY 2021				1 Tax & Commercial Sewer Use Payment Due	2	3 LIBRARY CLOSED
4 INDEPENDENCE DAY	5 INDEPENDENCE DAY OBSERVED TOWN HALL & LIBRARY CLOSED	6 Inland Wetlands Commission	7	8 AWPCA	9	10 Library Saturday Summer Hours Begin 10:00 am - 1:00 pm
11	12	13	14	15 Zoning Board of Directors	16	17 Library Saturday Summer Hours 10:00 am - 1:00 pm
18	19	20 Planning & Zoning Commission Library Board of Directors	21	22	23	24 Library Saturday Summer Hours 10:00 am - 1:00 pm
25	26 Board of Finance	27	28	29 Town Council	30 Tax Office Open 8:00 am - 3:00 pm	31 Library Saturday Summer Hours 10:00 am - 1:00 pm

REPORT OF THE RECREATION AND PARKS DEPARTMENT

RUTH CHECKO, *Director of Recreation and Parks*

The Recreation and Parks Department started fiscal year 2019/2020 with a very optimistic outlook. The programs were very successful, special events were well attended, summer camps were full with waitlists, aquatics had expanded offerings, and the fall sports season for school athletics, and local sports leagues was relatively smooth. The fiscal year ended on a very different note when everything changed in March 2020.

In July 2019, Sycamore Hills Pool was extremely busy due to the area experiencing one of the hottest summers on record. Aquatic offerings included swim lessons, swim team, water aerobics, adult swim, diving, and lifeguard certification classes. Family Fun Night had a record number of participants with 450 people in attendance; \$600 of the proceeds were donated to the Avon Food Bank. Three Family Movie Nights were well held in the park. The Department also contributed to the Town sponsored Food Truck Festival and Carnival.

In addition to many summer sports camps and clinics, Summer Fun Camp and Adventure Camp were both filled with waitlists. When surveyed, parents rated Summer Fun staff at 97% and their child's experience at Adventure Camp at 100%. Fall and winter programs included Flag Football league with 350 players. Youth Basketball with 303 players, and Ski Sundown with 113 participants between TBS and AMS.



AHS Synthetic Turf Field

The Synthetic Turf Field Project at Avon High School was completed by the start of school in September. Fisher Meadows Expansion Project was 90% complete. However, since the turf did not establish well enough, use of the new area was delayed to allow for turf maintenance to continue. The Sycamore Hills Pools were painted and the entire interior of the Senior Center was repainted. Also, the Senior Center side of the building had all new carpeting installed.

In March 2020, everything was in place for the summer season. The summer brochure was being created when the COVID-19 pandemic began. The Senior Center was closed and all recreation programs were canceled. Sports leagues cancelled their spring season. Over the

next three months, the department worked amid ever-changing guidelines. Cancellations resulted in \$39,515.76 in y refunds. By May, the tide changed slightly, and the Department started strategically planning for limited offerings for the summer and the challenges that came with it. The impact of this pandemic on the department is reflected in the Registration & Statistics table.

Registration & Statistics Table			
Programs/Memberships Category	FY 17/18	FY 18/19	FY 19/20
Aquatics	444	375	318
Classes & activities	244	332	123
Clinics	260	132	45
Discount Tickets	391	503	284
Fitness	312	397	158
Senior Activities	134	176	84
Special Events	853	782	190
Sports Leagues	664	651	669
Sports Camps & Clinics	464	406	300
Summer Day Camps	852	900	742
Vacation Camps	46	34	9
Totals	4,664	4,688	2,451
Pool Memberships	Summer 2017	Summer 2018	Summer 2019
Households	260	301	294
Individuals	5	5	12
Seniors	51	51	51
Daily Attendance	13,627	13,189	14,821
Facility Reservations/Permits			
Facility Reservations	223	247	148
Field Permits	80	82	74



Soccer Shot Clinic

August 2021

July 2021						
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September 2021						
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19	20	21	22	23	24	25
26	27	28	29	30		

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Tax & Commercial Sewer Use Deadline	3	4	5	6	7 Library Saturday Summer Hours 10:00 am - 1:00 pm
8	9	10	11	12	13	14 Library Saturday Summer Hours 10:00 am - 1:00 pm
15	16	17	18 ACEC	19	20	21 Library Saturday Summer Hours 10:00 am - 1:00 pm
22	23 Board of Finance	24	25	26	27 TOWN HALL SUMMER HOURS END	28 Library Saturday Summer Hours End 10:00 am - 1:00 pm
29	30	31		LANDFILL/TRANSFER STATION 281 Huckleberry Hill Road • (860) 673-3677 The Landfill/Transfer Station is CLOSED on all legal holidays as well as Good Friday and the Friday following Thanksgiving. Regular Hours of Operations: Tuesday & Friday: 7:30 am - 2:30 pm Saturday: 7:30 am - 1:00 pm		

REPORT OF THE AVON VOLUNTEER FIRE DEPARTMENT

MICHAEL GALLIHER, *President*

BRUCE APPELL, *Chief*

Incorporated in 1943, the Avon Volunteer Fire Department (AVFD) proudly protects more than 18,000 people living in the 22.6 square miles that make up the Town of Avon. The Department's mission is to provide fire suppression and prevention, life safety, and rescue support, as well as other emergency community support, to the citizens of the Town of Avon. In addition, the Department provides mutual aid support to those surrounding communities that, in times of need, may request such assistance.

Staffed entirely by volunteers, the AVFD prides itself on the selflessness and dedication of over 200 members: 67 Firefighters, 5 Fire Police, 23 Administrative Members, 19 Explorers, 11 Active Veterans, 9 Retired Veterans, 22 Senior Veterans, 32 Lifetime Members, and 14 Honorary Members – all of whom play a vital role in the safety of Avon. The Department operates six companies and 20 pieces of apparatus, including a ladder truck, tanker, rescue vehicle, amphibious utility vehicle, boats, and pumpers. Four stations are located throughout Town: Company 1 on Darling Drive, Company 2 on Secret Lake Road, Company 3 on West Avon Road, and Company 4 on Huckleberry Hill Road. The Avon Volunteer Fire Department is a State of Connecticut non-profit corporation chartered by the State to provide fire protection to the Town of Avon. The AVFD is committed to remain a volunteer fire department.

In 2019, the AVFD responded to 664 calls for service, including: fire alarms, fires, CO alarms, motor vehicle accidents, basement pump outs, and structure fires. No member is paid to protect residents' homes and businesses; this helps keep taxes down.

Budget - The AVFD is funded primarily through a grant from the Town of Avon's operating budget. However, individual donations help keep the Department 100 percent volunteer and are critical to helping maintain the highest level of emergency response and readiness for the citizens of Avon. The AVFD makes an annual appeal for donations with a letter sent to Avon residents via U.S. Mail. Those wishing to contribute may send a check or use a credit card online at www.AvonVFD.org.

Training - In 2019, members participated in over 31,100 hours of training at the four Avon fire stations, the Connecticut Fire Academy, and the National Fire Academy in Emmitsburg, MD. The AVFD partners with the Town of Farmington Fire Department in ownership and maintenance of a live fire training facility located in Farmington. Training allows members to practice and improve their skills, so they can better protect the residents of Avon and their property.

Health and Wellness - In addition to training to the level of professional firefighters, AVFD volunteers are committed to health and wellness. Members have access to a multitude of Department-sponsored fitness opportunities and must pass an annual physical performance qualification test.

Equipment Upgrades - In 2019, the AVFD replaced its Self-Contained Breathing Apparatus (SCBA) equipment. In order to meet National Fire Protection Association (NFPA) standards, the Department purchased 57 SCBA packs, 200 bottles, 100 masks, and other equipment required for firefighter safety. Through the Assistance to Firefighters Grant Program, administered by FEMA and the Department of Homeland Security, the AVFD secured nearly \$300,000 in funding to significantly subsidize the cost of this necessary upgrade.

Fire Safety Education - Fire Safety programs are part of the curriculum at Pine Grove and Roaring Brook elementary schools, and in the fifth grade at Thompson Brook School. Fire prevention programs are also presented at fairs, sporting contests, magnet schools, daycare centers, and nursery schools throughout the town.

In conjunction with the AVFD, the Avon Fire Marshal's office sponsors an annual fire prevention-themed poster contest each October/November. Fourth grade students at Pine Grove and Roaring Brook schools are eligible to enter. One winner is selected and submitted to the Connecticut

Fire Prevention Poster Committee to be judged along with winning posters from throughout the state. Winning artists from each county are featured in a calendar.

COVID-19 Pandemic - The AVFD has remained a steadfast resource for the community throughout the pandemic. It has adopted protocols and practices designed to protect the health of its members and the citizens of Avon, while continuing to carry out its mission.

Giving Back - Beyond time spent at calls, trainings, and meetings, AVFD volunteers are out in the community giving back in many ways. Department members are actively involved with various education, fire prevention, and charitable programs throughout the community. The AVFD holds regular food drives for the Avon Food Pantry each June to stock the shelves before summer begins. The food drive has grown more successful year after year. In addition, the AVFD holds an annual blood drive.

AVFD members also make valuable contributions to many different charitable organizations throughout the year, including the Avon Little League, the Connecticut Fallen Firefighters Memorial fund, the American Lung Association stair climb, the Connecticut Dream Ride Experience, and the Avon Cub Scouts and a Venture Scouts post.

Over the past 77 years, more than 800 Avon residents have donated their time to the AVFD, and the Department is constantly looking for dedicated volunteers for a variety of jobs. To learn more, call (860) 677-2644 or stop by Company 1 located at 25 Darling Drive any Monday evening after 7:00 p.m. The AVFD is online at www.AvonVFD.org and www.facebook.com/AvonVFD.

REPORT OF THE HUMAN RESOURCES DEPARTMENT

STEPHANIE ASKELAND, *Director of Human Resources*

The Director of Human Resources plans, organizes, and administers the personnel, benefits, labor relations, and occupational safety and risk management programs of the Town and provides related consultative services to the Town Manager and Department Heads.

The Human Resources Department administers personnel programs, including: recruitment, examination, classification, compensation, orientation, employee benefits, and employee development and training. In addition, the Department administers equal employment, affirmative action, workplace safety, and the practical application of State and Federal laws pertaining to employment practices. The Department is also responsible for the Town's Risk Management program, including the analysis, procurement, implementation, and administration of liability, property, and casualty insurance, and workers compensation.

The Director of Human Resources is also responsible for Town labor relations activities, including the negotiation and administration of collective bargaining agreements, and may serve as the principal representative of the Town in grievance, arbitration, and workers or unemployment compensation hearings.

Activity	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Full-Time Hires	3	5	4	8	4
Part-Time Hires	5	10	17	12	16
Promotions	2	3	6	3	3
Exit Interviews	4	4	4	4	4
Safety Committee Meetings	4	4	4	4	4
Grievances	1	2	3	3	0
MPPs	0	0	0	0	0
Negotiation Meetings	5	7	6	6	3

September 2021

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1	2	3	4	5	6	7
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29	30	31				

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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2 Town Council	3	4 LIBRARY CLOSED
5	6 LABOR DAY Sycamore Hills Pool Closes TOWN HALL, LIBRARY & SCHOOLS CLOSED	7 ROSH HASHANA	8	9 AWPCA	10	11 AVFD Annual 9/11 Memorial Service Library Regular Saturday Hours 10:00 am - 5:00 pm
12	13	14 Inland Wetlands Commission	15	16 YOM KIPPUR	17	18 Library Regular Saturday Hours 10:00 am - 5:00 pm
19	20	21 Planning & Zoning Commission Library Board of Directors	22	23 Zoning Board of Appeals	24	25 Library Regular Saturday Hours 10:00 am - 5:00 pm
26	27 Board of Finance	28	29	30		

REPORT OF THE TOWN CLERK

ANN L. DEARSTYNE, *Town Clerk*

The Town Clerk's office is responsible for the recording of Avon's records, which include land records, registration of trade names, vital statistics, veterans' discharges, recording and certification of Notaries Public, the issuance of various permits, such as burial, cremation, and liquor, Dial-A-Ride tickets, and the issuance of licenses for marriage, sporting and dogs. The Town Clerk is also responsible for the issuance of absentee ballots for elections, primaries, and referenda, and assists with voter registration.

This year, the volume of documents recorded increased. The conveyance receipts increased for the Town of Avon and increased for the State. The office collected \$1,704,830.26 in Conveyance Tax that was forwarded to the State and \$492,745.13 that was retained by the Town.

The office assisted in the election process with the preparation of poll ballots and the issuance of absentee ballots. A Municipal Election took place on November 5, 2019. Per Governor Lamont's Executive Order 7I, the Board of Finance held a meeting on the fiscal year 2020/2021 budget on May 11, 2020 and adopted a zero percent increase to the mill rate. A combined total of 266 absentee ballots were issued during this fiscal year. The following represents a summary of the activities of this office for the past three years:

TOWN CLERK'S SUMMARY OF ACTIVITIES			
Activities	FY 17/18	FY 18/19	FY 19/20
Revenues Collected	\$ 735,776.55	\$ 810,385.67	\$931,858.13
State Conveyances	\$1,312,337.47	\$1,521,104.42	\$1,704,830.26
TOTAL	\$2,048,114.02	\$2,331,490.09	2,636,688.39
Pages of Land Records	11,655	20,189	15,642
Documents Recorded	2,984	2,966	3,475
Maps Recorded	20	21	14
Veterans Discharge	16	20	22
Births Recorded	146	154	136
Marriages Recorded	124	103	83
Deaths Recorded	228	211	218
Burial Permits	163	164	178
Dog Licenses Sold	1,834	1,844	1,810
Dial-A-Ride Tickets Sold	3,194	3,886	2,997
Sporting Licenses Sold	162	154	94
Pages of Minutes Recorded	458	1,680	599

In June 2010, the Town of Avon joined the Connecticut Town Clerks Portal to provide the public with online access to town land records 24/7. The index and recorded documents can be viewed from January 3, 1961 to present.

Through Public Act 00-146, the Connecticut State Library Historic Preservation Account allows for collection of a \$3.00 fee for each document recorded, with \$2.00 forwarded to the State Library and \$1.00 retained by the Town to be used for historic document preservation. The Town retained approximately \$4,722.00 this year for our continued document preservation efforts. In July 2019, the Town received \$5,500.00 in funding through the Historic Preservation Grant Program to fund the purchase of a new map file cabinet and land record shelving.

The Community Investment Act, Public Act 229, provides funding for municipal capital improvements, open space matching grants, farm viability grants and farmland preservation activities, and new and existing affordable housing programs. Under the Act, the Town Clerk's office collects a \$40.00 fee for each document recorded in the land records. Of that, the Town Clerk's office retains \$1.00, the Town retains \$3.00, and the remaining \$36.00 per document is remitted to the State Treasurer's Office. In fiscal year 2019/2020, this generated \$7,083.00 for the Town and \$84,996.00 for the State.

We would like to make our residents aware that this office is a source of a great deal of information, most of which is public. The only restriction by state law is birth records. We are always available to assist in locating records maintained by this office.

REPORT OF THE REGISTRARS OF VOTERS

ANN CLARK & KERRY LADOUCEUR, *Registrars*

At the beginning of fiscal year 2019/2020, there were 12,952 electors in the Town of Avon. The breakdown was as follows: Republicans – 3,952; Democrats – 3,854; and Unaffiliated – 5,172.

A municipal election was held on November 5, 2019. There were 3,965 registered Republicans and 1,830 voted for a 46% turnout. There were 4,005 Democrats and 2,016 voted for a 50% turnout. There were 5,249 registered unaffiliated voters and 1,519 voted for 28.9% turnout. The total registered voters was 13,228 and 5,365 voted for a total voter turnout of 40%.

There was a recount for the office of the Town Council held on November 13, 2019. The results were as follows:

Name	November 5 Count	November 13 Count
Polhamus	2,753	2,757
Weber	2,814	2,818
Harvell	2,731	3,735
Speich	2,777	2,779
Maguire	3,131	3,135
Bernetich	2,771	2,774
Birk	2,745	2,747

The Registrars of Voters also attended their Fall Conferences for review of existing and new legislation laws. The Registrars maintained their certification classes through UCONN.

October 2021

September 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

November 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 2nd Installment Residential Sewer Use Due	2 Library Regular Saturday Hours 10:00 am - 5:00 pm
3	4	5 Inland Wetlands Commission	6	7 Town Council	8	9 Library Regular Saturday Hours 10:00 am - 5:00 pm
10	11 COLUMBUS DAY TOWN HALL, LIBRARY & SCHOOLS CLOSED	12 Planning & Zoning Commission	13	14 AWPCA	15	16 Library Regular Saturday Hours 10:00 am - 5:00 pm
17	18	19 Library Board of Directors Annual Meeting 6:30 pm	20 ACEC	21 Zoning Board of Appeals	22	23 Library Regular Saturday Hours 10:00 am - 5:00 pm
24	25 Board of Finance	26 Planning & Zoning Commission Voter Registration Session Avon Town Hall 9:00 am - 8:00 pm	27	28	29	30 Library Regular Saturday Hours 10:00 am - 5:00 pm
31 HALLOWEEN						

REPORT OF THE DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

HIRAM W PECK III, AICP, *Director*

The Department of Planning and Community Development is comprised of the divisions of Zoning Enforcement and Environmental Compliance, Building Inspection, and Fire Prevention. These three divisions, combined with Planning, are responsible for the review of all new commercial and residential construction projects, which includes providing professional and technical assistance to the Town's three land use agencies (Planning and Zoning Commission, Inland Wetlands Commission, and Zoning Board of Appeals); permitting and inspection of all approved projects in accordance with applicable zoning, building, and fire codes; as well as a comprehensive program of inspection aimed at fire prevention.

Cross training of staff has permitted an efficient, coordinated operation. This effort will continue and be increased as possible. The Director of Planning is the Zoning Enforcement Officer and is also a Certified Floodplain Manager. The Planning Specialist is a Certified Zoning Enforcement Officer. The Fire Marshal, a certified Building Official, has retired but continues to work part-time along with three part-time Fire Inspectors. The Department's organization allows the review/permit process, which often begins with an application to one of the Town's land use regulatory agencies, to be coordinated with permitting and inspection in order to be as efficient as possible.

The Department also provides professional and technical assistance to the Planning and Zoning Commission, as well as applicants, the general public, and design consultants (engineering, architectural, law, landscape architecture, and surveying). During the past year, this was done in association with 21 applications. For a more detailed description, please see the "Report of the Planning and Zoning Commission." New businesses that have opened recently include:

Business	Location
7C Diamonds	380 West Main Street
Avon Nail & Spa	315 West Main Street
Advanced Foot & Ankle Specialists	100 Simsbury Road
Infinity Counseling & Spa	46 West Avon Road
Talem Home Care	5 East Main Street
Vanessa Brodie, PsyD	395 West Avon Road
Cahoots Salon	51 East Main Street
Financial Solutions	139 Simsbury Road
Four Brothers Research Services	124 Simsbury Road
Avon Dental Group	20 West Avon Road
Coldwell Banker Realty	290 West Main Street
Natures Gifts	304 West Main Street
Kumon of Avon	56 East Main Street
Bay Equity	30 Tower Lane
Carpetland of NE	176 West Main Street
Lodestar Energy	40 Tower Lane
Solar Asset Management	40 Tower Lane

REPORT OF THE PLANNING AND ZONING COMMISSION

THOMAS ARMSTRONG, *Chair*

BRIAN LADOUCEUR, JR., *Vice Chair*

HIRAM W. PECK III AICP, *Director of Planning and Community Development*

The Planning and Zoning Commission, acting under authority granted by the Connecticut General Statutes, regulates the development of land in Avon. The Planning and Zoning Commission consists of seven members and three alternates appointed by the Town Council. The Commission's actions are guided by the Plan of Conservation and Development, Zoning Regulations, and Subdivision Regulations. The Director of Planning provides professional and technical assistance to the Commission and serves as the Zoning Enforcement Officer.

Building construction is ongoing at Avon Village Center. The Whole Foods building is coming along nicely with an anticipated opening in early 2021. Construction of the retail building behind Whole Foods is also ongoing. The newest building under construction is located right next to the bike trail and will house public rest rooms. The bike trail will be reopened to the public as soon as possible. Two additional buildings in Phase 1A on west side of Climax Road will also start construction very soon.

Each approved subdivision/resubdivision may be required to contribute, per State law, a portion of the total property to the Town as dedicated open space; however, as an alternative, an applicant may make a payment to the Town in lieu of this land dedication. These funds are deposited into a special account to be used solely for future open space acquisition. This account currently has over \$620,000.

PLANNING AND ZONING COMMISSION STATISTICS					
	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Meetings Held	17	11	16	14	13
Applications:					
Subdivisions	1	0	1	2	1
Site Development Approvals	5	5	6	6	3
Special Exceptions	13	8	9	13	10
Special Exceptions – Signs	3	3	2	1	1
Staff Approvals	5	5	6	4	3
Zone Change	1	0	1	1	2
Regulation Changes	1	8	3	0	1
POCD Amendments		2	0	0	0
Miscellaneous Info:					
New commercial tenants (SF)	17,350	12,500	37,500	30,000	60,000
Fees in Lieu of Open Space \$\$	26,500	135,000	0	24,600	13,500
Acres of Open Space Acquired	0	0	0	0	5
Subdivision Lots Approved	5	0	8	8	2
Total Residential Units Approved	5	0	8	8	252

November 2021

October 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

December 2021						
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 2nd Installment Residential Sewer Use Deadline	2 Election Day Polls Open 6:00 am - 8:00 pm SCHOOLS CLOSED	3	4 Town Council	5	6 Library Regular Saturday Hours 10:00 am - 5:00 pm
7 DAYLIGHT SAVING TIME ENDS	8	9 Inland Wetlands Commission	10	11 VETERANS DAY TOWN HALL & LIBRARY CLOSED	12	13 Library Regular Saturday Hours 10:00 am - 5:00 pm
14	15	16 Planning & Zoning Commission Library Board of Directors	17	18 Zoning Board of Appeals AWPCA	19	20 Library Regular Saturday Hours 10:00 am - 5:00 pm
21	22 Board of Finance	23	24 Library Open 10:00 am - 5:00 pm	25 THANKSGIVING DAY TOWN HALL, LIBRARY & SCHOOLS CLOSED	26 TOWN HALL, LIBRARY, LANDFILL & SCHOOLS CLOSED	27 Library Regular Saturday Hours 10:00 am - 5:00 pm
28	29 HANUKKAH (FIRST DAY)	30				

REPORT OF THE INLAND WETLANDS COMMISSION

CLIFF THIER, *Chair*

MICHAEL BEAUCHAMP, *Vice-chair*

HIRAM W. PECK III, AICP, CFM, *Director of Planning and Community Development*

JOHN E. MCCAILL, *Planning and Community Development Specialist*

The Inland Wetlands Commission, pursuant to the General Statutes of Connecticut, regulates certain activities within areas in Avon designated as inland wetlands and watercourses. During fiscal year 2019/2020, the Commission held four regular meetings, and three special meetings at which three applications were reviewed and approved. Conservation restrictions are often required as a condition of approval to permanently protect wetlands and regulated areas. The applications reviewed by the Commission included the following:

- **Nod Road Preservation, Inc.** – Proposed regulation text amendment to the Town of Avon Inland Wetlands and Watercourses Regulations (withdrawn).
- **Connecticut Self Storage of Avon, LLC, 275 W. Main Street** – Regulated activities associated with the construction of a self-storage business (withdrawn).
- **Avon Mill Apartments/Avonwood Road** – Regulated activities associated with property maintenance and the construction of a new road and parking area.
- **70 Sunrise Drive** – Regulated activities associated with the construction of a driveway, house, septic system, well, and utilities.
- **Town of Avon** – Regulated activities associated with the Cider Brook Road bridge replacement.

SUMMARY OF INLAND WETLANDS COMMISSION ACTIVITIES					
FISCAL YEAR	15/16	16/17	17/18	18/19	19/20
Meetings	4	8	8	13	7
Applications reviewed	3	5	7	9	5
Public hearings	0	3	1	6	3
Applications approved	3	5	5	4	3
Pages of meeting minutes	66	71	73	169	73
Acres protected through conservation restrictions	0	.55	1.1	.75	7.6

REPORT OF THE ZONING BOARD OF APPEALS

EILEEN CARROLL, *Chair*

CHRISTY YAROS, *Vice-chair*

HIRAM W. PECK III, AICP, CFM, *Director of Planning and Community Development*

JOHN E. MCCAILL, *Planning and Community Development Specialist*

The main function of the Zoning Board of Appeals, pursuant to the General Statutes of Connecticut, is to hear requests for variances in connection with requirements of the Zoning Regulations. Additionally, the Board hears appeals related to decisions of the Zoning Enforcement Officer and reviews applications for automobile dealers' and repairers' licenses, acting as agent for the Connecticut Department of Motor Vehicles.

The Zoning Board of Appeals consists of five elected regular members and three appointed alternate members. During fiscal year 2019/2020, the Commission held six meetings in its review of eleven applications.

Prior to rendering decisions, the Board evaluates requests for variances based on a determination of hardship and ensures that buildings and land uses remain in harmony with the general purpose and intent of the Town of Avon Zoning Regulations. Variances include requests to reduce front, side, and rear yard setbacks for the construction of garages, sheds, decks, pools, generators, and detached buildings and additions. Variance requests to allow for the expansion of non-conforming buildings are also reviewed. The Department of Planning and Community Development provides staff assistance to the Board.

SUMMARY OF ZONING BOARD OF APPEALS ACTIVITIES					
Fiscal Year	15/16	16/17	17/18	18/19	19/20
Meetings	6	9	6	3	6
Applications	12	14	11	4	11
Granted	12	14	11	3	8
Denied	0	0	0	0	3
Withdrawn	0	0	0	0	0
Pages of minutes	23	30	22	5	40

REPORT OF THE DIVISION OF ZONING ENFORCEMENT AND ENVIRONMENTAL COMPLIANCE

JOHN E. MCCAILL, *Planning and Community Development Specialist*

The Division of Zoning Enforcement and Environmental Compliance performs administrative duties and provides professional and technical assistance to assure that all activities on residential, commercial and other properties throughout the Town comply with the Town's land use regulations; as well as applicable State statutes and regulations. The Division routinely performs permit reviews, plan reviews, and site inspections; conducts investigations for compliance-related matters, and cites violations to gain compliance with local regulations. The Division provides staffing to the Inland Wetlands Commission and the Zoning Board of Appeals. It also provides technical assistance to various departments and agencies regarding environmental compliance issues and regulatory programs.

During the fiscal year 2019/2020, routine compliance inspections were conducted on numerous single family lots and seven larger active projects. Other activities included:

FISCAL YEAR	15/16	16/17	17/18	18/19	19/20
Certification of Zoning Compliance	396	420	325	376	305
Temporary sign permits	105	80	94	61	52
Enforcement Activities:					
Sign violations	140	105	110	125	81
Zoning violations	11	7	11	9	8

December 2021

November 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
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28	29	30				

January 2022						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2 Town Council	3	4 Library Regular Saturday Hours 10:00 am - 5:00 pm
5 Library Sunday Hours Begin 1:00 pm - 5:00 pm	6 HANUKKAH (LAST DAY)	7 Inland Wetlands Commission	8	9 AWPCA	10	11 Library Regular Saturday Hours 10:00 am - 5:00 pm
12 Library Sunday Hours 1:00 pm - 5:00 pm	13	14 Planning & Zoning Commission	15 ACEC	16 Zoning Board of Appeals	17	18 Library Regular Saturday Hours 10:00 am - 5:00 pm
19 Library Sunday Hours 1:00 pm - 5:00 pm	20 Board of Finance	21 Library Board of Directors	22	23	24 CHRISTMAS DAY OBSERVED TOWN HALL, LIBRARY LANDFILL & SCHOOLS CLOSED	25 CHRISTMAS DAY LIBRARY CLOSED
26 Library Sunday Hours 1:00 pm - 5:00 pm	27	28	29	30	31 NEW YEAR'S DAY OBSERVED TOWN HALL, LIBRARY LANDFILL & SCHOOLS CLOSED	

REPORT OF THE DIVISION OF BUILDING INSPECTION

RAYMOND STEADWARD, *CBO Building Official*

The Division of Building Inspection is charged with the responsibility of ensuring compliance with the Connecticut State Building Code and related CT General Statutes. The purpose of this code is to protect the public's health, safety and welfare in all buildings and structures where they live, work and play. This is accomplished by assisting residents, building contractors, and the design community with code interpretations and guidance throughout the permitting, plan review, and construction processes.

This past fiscal year, a total of 11 new, single-family homes were permitted. The average value of a single-family residence permitted was \$343,155.00. This figure represents the estimated building construction costs and does not include the cost of a building lot. The average building-permit fee for those 11 new, single-family houses was \$5,592.00, with an average house size of 3,042 square feet. When reviewing the chart to the right for more detailed reporting, please be aware that all permit types (construction, electrical, plumbing, mechanical, demolition, and fire protection) are included in the total number of permits issued.



Commercial permits, as well other types of residential permits, continue to dominate, with the number of plan reviews and inspections required remaining high and with several larger projects in process. Among those are the Village Center Project (pictured left, photo courtesy of APD Drone Team) with a new Whole Foods, as well as multiple commercial spaces. Permits have been issued for three of the thirteen proposed buildings. Fit-out permits were issued for 380 West Main including Club

Pilates, It's Playtime, and Athleta. Multiple tenant fit-ups were issued for the Full Circle Bakery and Hopmeadow Brewing at 205 Old Farms Road, Bob's Ski Chalet at 195 West Main Street, and Coldwell Banker at 290 West Main Street, just to mention a few.

The Building Department remains busy with permits for re-roofing, window replacement, siding, home renovations, electrical service changes, decks, finished basements, and mechanical equipment replacement (furnaces, water heaters, etc.). Due to continuing real estate sales, the Building Department faces the challenge of dealing with work performed without permits and closing out existing permits utilizing retroactive inspections, both scenarios often requiring multiple inspections in an effort to protect the Town, the sellers and the buyers. This year, Mary Shea joined our team as the Administrative Assistant.

Fiscal Year	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Family Dwelling	14	18	15	11
Commercial Buildings	1	1	0	3
Permits Issued	1,770	1,732	1,789	1,836
Inspections Conducted	2,026	2,563	2,814	2,346
Permit Fees Collected	\$396,875	\$599,903	\$558,322	\$715,214
Value of Permits Issued	\$23,065,385	\$33,736,397	\$31,559,903	\$41,578,462

REPORT OF THE EMERGENCY MANAGEMENT DIRECTOR AND FIRE PREVENTION DIVISION

JAMES DIPACE, *Fire Marshal/EMD* • THOMAS POST, *Deputy Fire Marshal*

DENNIS BIANCHI, *Public Fire Educator (Volunteer)*

JOSEPH SPEICH, AARON GELBER & MATTHEW POLESEL, *Fire Inspectors (on call)*

The Division of Fire Prevention provides fire safety code inspections for new and existing buildings, reviews fire safety code plans, conducts public fire education programs, and determines cause and origin for all fires. This year Fire Prevention and the Volunteer Fire Department conducted their annual fire safety programs for K-4 students at both elementary schools. Since implementing this program, we have found that students are better prepared in the event of a fire and are also less likely to start fires. We remind homeowners to check the date on their smoke detectors. Manufacturers certify detectors for 10 years.

Over the past year, the Division of Fire Prevention has continued its outreach through social media and community events. Our Facebook page posts helpful information such as storm updates and emergency preparedness reminders. Due to many residents staying safe and staying home this year to prevent the spread of COVID-19, open burning became a greater concern. We provided guidance to residents regarding open burning regulations and general fire safety on the Town's website.

The Emergency Management Director maintains the Town's Emergency Operations Plan and activates and operates the Emergency Operations Center (EOC) during town-wide disasters or emergencies. In January 2020, the Director, in conjunction with the State, participated in a statewide exercise focused on information technology. The exercise identified weaknesses in the Town-wide IT systems, as well as power-related concerns. This year, construction continued on the new EOC located in the Police Department and we expect completion in fall 2020.

The Director was responsible for distributing Personal Protective Equipment (PPE) in order to protect against COVID-19. Each week, staff traveled to West Hartford to pick up state-provided PPE. After returning to Avon, staff distributed PPE to Town departments and local businesses. This year proved to be exceptionally busy as staff spent a tremendous amount of time on COVID-19 and storm related issues.

Due to COVID-19, the office was unable to present the Student Tools for Emergency Planning (STEP) program to fifth graders at Thompson Brook School as usual. We are hoping to provide this important training to both 5th and 6th grade students in 2021.

FIRE PREVENTION – ACTIVITY REPORT - FY 19/20			
Plan Review	54	Town Safety Committee	12
Budget	1	Staff Meeting P & D	107
Communications	24	Fire Department Meetings	50
Complaint	14	Blasting Permit or Inspection	1
Professional Development	12	Fire Investigation	10
Construction Inspection	48	Office Administration	75
Incident Response	205	Open Burning Permit or Complaint	11
Building Code Inspection	4	Emergency Management	103
Fire Code Inspections	189	Consultation	8
Public Fire Education	114	TOTAL ACTIVITIES	1,042

REPORT OF THE TOWN ENGINEER

LAWRENCE E. BARIL, P.E., GISP, *Town Engineer*

The Engineering Department, including Sanitary Sewers and Geographic Information Systems (GIS), provides technical advice to other town departments, boards and commissions, and the public. The Department is responsible for preparing engineering designs and specifications and reviewing developer submittals for the construction of municipal public works improvement projects to ensure compliance with town standards. In addition, the Department is responsible for processing excavation, driveway, and sewer connection permits and related inspections. Highlights for fiscal year 2019/2020 include:

- Permits – Issued ninety-two permits for the construction of driveways or work within the Town’s right-of-way; twenty-seven more than the previous year. Performed hundreds of inspections for permitted work and public works projects such as subdivisions and utility extensions.
- Call-Before-You-Dig Requests – Received 1,795 CBYD requests; 99 of which were emergency (after hours) requests.
- Requests for Service – Responded to numerous requests by residents, Police, and Public Works for issues such as drainage, sight line, property line, tree ownership, and FEMA flood zone investigation and flood insurance relief.
- Road Acceptances – No new road segments were accepted into the Town’s road network.
- Old Farms Bridge over the Farmington River – This was a significant year for the construction of this bridge and the related road work on Old Farms and Waterville Roads. The project, 100% funded by CTDOT, involved construction of a new bridge, demolition of the old bridge, significant improvements on Waterville and Old Farms Road, and installation of a car-top boat launch. Construction began December of 2018 and was scheduled to be completed in October 2020, but received substantial completion 3 months early.
- Old Farms Road Relocation – Received a commitment to fund letter from CTDOT for 100% of the construction funding for the northern phase. Due to the realignment of the roadway, additional environmental investigation requirements were triggered which were begun in June. Once these issues have been addressed, we will be moving into formal design.
- Avon Village Center – Provided significant support for the project including weekly meetings covering roads, utilities, full-time inspection, earthwork, and various other construction and design issues.
- Fisher Meadows Field Expansion – Prepared construction documents, secured local and state permits, and worked with DPW to provide survey stake-out and engineering support.
- P & Z / IWC Applications – Reviewed and commented on numerous Planning and Zoning and Inland Wetlands applications for commercial and residential projects. A key focus this year was the Avon Village Center Development.

Geographic Information Systems (GIS) is responsible for the development and maintenance of the Town-wide mapping system. This includes data acquisition and maintenance, special mapping projects for town departments and events, accident reconstruction assistance, maintenance

of Assessor’s mapping, specialty and general map development, and support for emergency management, and residents. This year, Engineering and GIS staff:

- Completed the comprehensive update of planimetric layers (buildings, roads, utilities, etc.) by integrating aerial mapping.
- Integrated an updated web-mapping system for internal and public-facing users.
- Maintained the Assessing tax maps and all of the related data layers, which are available on the Town website.
- Provided graphics support for various town departments and public events.

REPORT OF THE AVON WATER POLLUTION CONTROL AUTHORITY

ERIC JOHANSEN, *Chairperson*

The Sewer Department is responsible for operations and maintenance of the sanitary collection system, which includes approximately 93.5 miles of piping, 2,626 manholes, and four town-owned pump stations. This includes the maintenance of inter-town agreements for waste treatment, sewer use billing, special contracts for equipment and support, routine inspections, and emergency call outs for service. Additional highlights for fiscal year 2019/2020 include:

- Permits and acceptance of collection system infrastructure – Twenty-four permits were issued in connection to the Town’s sewer collection system during the fiscal year, down from twenty-six the previous year.
- Sewer Use Billing – The annual sewer use fee invoicing was revised starting in April. Residential sewer use billing has now been split into semi-annual payments (April and October) rather than the single payment in July, in response to resident requests. Additionally, there is an effort to establish a water-use basis for a portion of the residential sewer use bill.
- Sewer Construction – We constructed no sewer extensions this fiscal year, primarily due to the uncertainty with our cost share of the Farmington Treatment Plant upgrade. We have inquiries regarding sewer extensions at Stony Corners and the Highwood areas and will continue to pursue these expansions.
- Infiltration and Inflow Study – The I&I study of the Farmington sewer shed was completed and we are looking to perform the next phase of that effort with a more detailed investigation of the areas found to have the most leaks into the system. Next fiscal year we expect to be pursuing the next phase of this study.

The Avon Water Pollution Control Authority meets on the second Thursday of each month in the Selectmen’s Chamber. Dates and times are posted on the Town’s website. The public is invited and is afforded an opportunity to speak during each meet

REPORT OF THE FINANCE DEPARTMENT

MARGARET COLLIGAN, *Director of Finance*

The Department of Finance includes Finance Administration, Accounting, Assessing, and Revenue Collection. The Director of Finance provides general oversight and approval for their activities and coordinates the preparation of the Comprehensive Annual Financial Report (CAFR), assembling data provided by the three divisions, other Town Departments, the Board of Education, and the Town's independent auditors. This office coordinates with the Town Manager's Office in the preparation of the annual budget, offering detailed budgetary information throughout the annual budget process on the Town's website, with which taxpayers can inform themselves about the Town's revenues and expenditures. The Director also coordinates the bond rating and sale processes, which involve the efforts of many, including both elected and appointed officials, and the support of the Town's bond advisors and counsel. In May of 2020, Moody's Investors Service and Standard & Poor's, assigned Aaa and AAA respectively, to \$3.27 million general obligation (GO) bonds, and affirmed this highest rating on the Town's outstanding GO debt outstanding. Program highlights for fiscal year 2019/2020 are as follows:

Finance Administration:

- Continued annual reporting and mapping of the Uniform Chart of Accounts and Reporting as required by the State of Connecticut.
- Continued implementation of Governmental Accounting Standards Board (GASB) Statement 75 on the Other Post Employment Benefit (OPEB) plan, and of GASB Statements 81, 85, and 86, if applicable.
- Continued expansion of Town Departments/Divisions enrolled and trained in automated purchase order processing.
- Commenced a third party, formal fraud assessment review.

Accounting:

- Completed 97% of payroll transactions via EFT.
- Provided 94% of employee payroll advices via e-mail.
- Processed 30% of vendor payments via EFT.
- Provided vendors with e-mail notification of ACH advices.

Assessing:

- Continued to provide property information to the public through the Assessor's website and kiosk located in the Assessor's Office with bi-weekly updates at www.avonassessor.com.
- Administered the State and Local Elderly Tax Relief Programs.
- Administered veterans, blind, and disabled exemption programs, and state renter's program.
- Provided assistance to the Town Manager with economic development, activities and projects.
- Administered Volunteer Firefighter Tax Relief Program.

Revenue Collection:

- Reconciled rate book balances between the Collector of Revenue and the Assessor using a sign-off spreadsheet before the tax bills are printed and mailed.
- Converted more manual processes to electronic means for importing and exporting data.
- Continued on-line viewing of tax bills; public may now sign up for payment reminders via email.
- Continued on-line collection of tax payments by credit card or e-check for tax bills

Performance Measurement	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
# of years "GFOA Certificate of Achievement for Excellence in Finance Reporting" received	34	35	36	37	38
# of years "Distinguished Budget Presentation Award Program" received	34	35	36	37	38
% of Current Tax Levy Collected	99.73	99.67	99.63	99.61	99.48

REPORT OF THE DIVISION OF ACCOUNTING

LAURIE DORN, *Town Accountant*

The Accounting Division maintains and safeguards all financial records of the Town. Throughout the year, Accounting processes and records all revenues and expenditures for the Town and maintains the general ledger to create various reports and financial statements for the Independent Audit, the award winning Comprehensive Annual Financial Report (CAFR), and the state and federal audits. The Town's last audited CAFR is available for review on the Town's web page, www.avonct.gov.

ACTIVITY INDICATORS	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Payroll Checks Issued	133	145	128	195	186
Payroll Direct Deposits	4,971	4,620	4,687	4,839	4,780
Employees, W-2s Issued	349	370	362	371	362
Health Insured Retirees in System	81	77	81	83	82
Retirements Processed	1	2	1	2	1
Vendor payments by EFT	1,134	1,200	1,112	1,017	920
Total Vendor Checks Issued	2,636	2,675	2,680	2,764	2,647
Avg. Pooled Investment (millions)	27M	27M	29M	29M	30M

Performance Measurement	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
% Payroll payments by EFT	97%	97%	97%	96%	96%
% Vendor payments by EFT	30%	30%	30%	27%	26%

REPORT OF THE ASSESSOR'S OFFICE

HARRY DERASADOURIAN, *Assessor*

The Assessor's Office is responsible for the preparation of the Town's annual Grand List. This year the Grand List was \$2,597,739,872. The Grand List is a complete listing of all properties in town, their ownership, and assessed value as of October 1st each year. This information is then used by the Board of Finance to help determine the mill rate and in preparing the July tax bills. This year the overall Grand List increased by .28% or \$7,194,476. Listed below are the three categories that make up the Grand List. The amounts reported are prior to any adjustments made by the Board of Assessment Appeals.

Real Estate increased \$5,027,336 to \$2,297,580,152 or +.21%. This year's growth is attributable to the completion of 12 new single family homes, along with several major additions and the approvals of several new building lots.

Personal Property increased \$2,225,530 to \$118,844,920 or +1.9%. Contributing to this year's increase was the addition of several new businesses and purchase of new equipment. Currently we have 1,022 business accounts. Items that make up personal property include business furniture, fixtures, office equipment, computers, leased equipment, industrial and construction equipment, utility poles, pipes, cables and conduits. Personal Property is assessed each year at 70% of its value.

Motor Vehicles decreased \$58,390 to \$181,314,800 or - .03%. Included in this figure are all motor vehicles registered in Avon on October 1st of each year and vehicles are valued using the NADA Pricing Guide. We now have 16,196 registrations in Avon.

In preparation of the Grand List, tax maps are kept current and extensive fieldwork is completed to update our records for building changes. This office is also responsible for the administration of the veterans, blind and disabled exemption programs and the State and Town elderly tax relief programs, as well as administering the State Renter's Relief Program. This year a total of \$300,716 was granted in elderly tax relief to 272 property owners and 95 Renter applications were processed.

As always, we are ready to explain and review individual assessments with each property owner.

TOP TEN TAXPAYERS • 2019 GRAND LIST

	Name	Nature of Business	Assessed Value
1.	Eversource	Utility	\$ 20,563,710
2.	Avon 46 LLC (Avon Place)	Condominiums	15,984,540
3.	Two Fifty Five West Main, LLC	Shopping Center	14,651,339
4.	Avon Mill LLC	Apartments	14,437,050
5.	Connecticut Water Company	Utility	14,165,780
6.	Avon Marketplace Investors	Shopping Center	13,816,530
7.	Nod Brook Owner, LLC	Shopping Center	13,309,031
8.	KRE-BSL Husky Avon LLC(River Ridge at Avon)	Health Care	9,849,474
9.	BRE Apex Property Owner LLC(Marriott Res Inn)	Hotel	9,326,685
10.	Brookside Propco LLC (Residence at Brookside)	Health Care	9,091,135
TOTAL			\$135,195,274
% Of Grand List			5.25%

2019 GRAND LIST

GRAND LIST	EXEMPTIONS	NET GRAND LIST
2,597,739,872	24,682,660	2,573,057,212
PERCENT OF GRAND LIST BY CLASS		
	2019	2018
REAL ESTATE	88.40%	88.5%
MOTOR VEHICLE	7.00%	7.00%
PERSONAL PROPERTY	4.60%	4.50%

BOARD OF ASSESSMENT APPEALS

JEFFREY MAGUIRE, *Chairman*

As required by State law, the Board of Assessment Appeals held their meetings during the month of March to hear appeals concerning the Grand List of October 1, 2019. Any property owner who felt the assessment of their property was inaccurate could appeal to the Board. A total of 8 appeals were heard (7 Real Estate, 1 Personal Property, and 0 Motor Vehicle). The result of these appeals was:

Real Estate		Personal Property		Motor Vehicles	
2 Granted	5 Denied	0 Granted	1 Denied	0 Granted	0 Denied

Final Grand List after the Board of Assessment Appeals was decreased by \$88,420.

Gross	Exemptions	Net
2,597,651,452	24,682,660	2,572,968,792

Board of Assessment Appeals Members

Jeffrey Maguire, Chairman • Kimberly Kersey, Co-Chair
Adelina Cirikovic
Norman Sondheimer
Sandra Williams



Sub Edge Farm
Photo by Ruth Checko

REPORT OF THE COLLECTOR OF REVENUE

DEBORAH FIORETTI, *Collector of Revenue*

The Revenue Division is responsible for the overall administration of the Town's revenue collections. Governed by Federal law, State statutes and Town ordinances, the following represents the total collected in each classification:

	FY 17/18	FY 18/19	FY 19/20
% of current tax levy collected	99.63%	99.61%	99.49%
% of prior years' tax levy collected	49.10%	45.56%	34.37%
Current Tax Collection	\$72,820,658	\$79,375,539	\$79,376,130
Prior Years' Tax Collection	\$196,307	\$221,020	\$199,364
Sewer Use	\$1,672,476	\$2,638,297	\$3,686,247
Sewer Connections	\$80,000	\$55,055	\$139,495
Sewer Assessments	\$61,450	\$379,446	\$195,807
Water Main Assessments	-0-	-0-	-0-
Town Department Revenues	\$2,093,458	\$2,240,530	\$2,137,775
Tax Interest	\$199,827	\$227,395	\$212,184
Sewer Interest	\$17,021	\$20,786	\$57,021

The Revenue Office has been automating tax procedures, which have reduced office staff while still providing accurate and efficient processing of tax payments. The larger banks and leasing companies are sending their tax payments by wire transfer which has enabled funds to be deposited into the Town account within twenty-four hours of transfer. A remote deposit scanner is now in place. Checks are now scanned for deposit in the office avoiding frequent trips to the bank. There is a web-based payment service that processes electronic checks, credit and debit card payments, displays tax bills and retains payment history. This service also offers email reminders, alerts and payment confirmations.

The Office files real estate liens and monitors bankruptcy claims, processes Certificate of Correction and Refunds, updates the Grand List as a result of property transfers from data received from the Assessor's Office and responds to requests from attorneys, lending institutions and title searches for tax information. The Office responds to taxpayers' inquiries regarding their account status, issues monthly updates on delinquent accounts, and furnishes Income Tax information.

The Office, in addition to preparing, mailing, and collecting taxes, residential and commercial sewer use payments, makes daily bank deposits to ensure maximum investment income. The Office is also responsible for the preparation, filing and monitoring of Alias Tax Warrants with a State Marshal, when delinquent notices fail to result in payment. The statutory reports on the Town's levy, owners' benefits, disability and veteran's exemptions are filed in conjunction with the Town Assessor. Quarterly reports of the Town's collections are filed with the US Bureau of the Census.

Program Activity	FY 17/18	FY 18/19	FY 19/20
Certificates of Correction	1,342	1,355	1,408
Property Transfers	529	496	579
Refunds	336	270	391
Tax Bills Processed	27,592	27,816	27,687
Sewer Use Bills Processed	3,885	3,901	7,363
# Warrants Collected	247	215	170

REPORT OF THE INFORMATION TECHNOLOGY PROGRAM

GLENN GRUBE, *Chairperson*

This program was established in the fiscal year 2000/2001 Operating Budget to recommend updates and improvements to information technology processes and policies and to direct consultants to design, implement and maintain the Town's information technology operations with a continued emphasis on providing "24/7" government information via the Town's website at www.avonct.gov. The committee currently consists of the Finance Director, CAD/GIS Manager, Library Director, Police Chief, Director and Deputy Director of Public Works, Town Engineer, Assistant to the Town Manager, and the Fire Marshal/Assistant Building Official/Emergency Management Director. The AVFD and BOE are included in IT Committee agenda distributions and attend meetings when relevant.

Major initiatives for 2019/20 included replacing the uninterruptible power supply/battery backup system in the Avon Police Department's computer room; receiving a final draft of the third-party cybersecurity assessment commissioned last year and beginning to act on its findings; connecting the Board of Education's and Town of Avon's phone systems via fiber optic cable; and upgrading the Town's firewall to increase the capacity for remote access to Town systems for employees working from home during the Covid-19 crisis.

PERFORMANCE MEASURES	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
# of workstations and servers supported	97	97	99	99	98
# of Help Desk Calls Processed (Monthly Average) and % addressed in one shift turnaround *	45/97%	51/NA	32/93%	25/85%	65/70%
Replacement and new computer purchases (34% of inventory is used/refurbished)	5	3	7	11	43
Server Availability (Business Continuity Indicator)	98%	100%	100%	100%	100%
# of Threats Detected and Prevented (Monthly Average)	15	83	16	107	124
Training Sessions Held (not including outside training)	2	1	2	1	2

* Not all requests are captured through the automated on-line request as administrator does not submit electronic requests for work performed on a proactive basis.

TOWN OF AVON WEBSITE STATISTICS	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Total Hits	523,345	473,238	491,371	459,839	473,992
Visitor Sessions	173,943	165,025	168,870	160,626	169,139
Avg. Session Length	2:03	1:51	1:57	2:05	1:57
No. of Pages Viewed	430,830	388,200	397,127	375,449	381,346
Down-loaded Adobe Files	22,419	18,887	18,403	19,330	23,407
Number of Subscribers	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Agendas	918	954	1,001	1,062	1,159
Bulletin Board	994	1,024	1,025	958	1,348
Employment	742	758	789	738	903
Recreation Bulletin Board	3,427	3,287	3,097	2,926	4,788
Library Notices	3,923	3,611	3,467	3,514	3,543
TOTALS	10,004	9,634	9,379	9,198	11,741

REPORT OF THE SOCIAL SERVICES DEPARTMENT

ALAN E. ROSENBERG, *Director of Social Services*

The Social Services Department is responsible for administration and direct provision of social and human service activities of the Town. Like Avon itself, our services have grown and changed over the years. Today, our major program areas include services to single adults, families, youth, seniors, and the disabled.

SOCIAL SERVICES STATISTICS				
Service Provided	FY 19/20	FY 18/19	FY 17/18	FY 16/17
Senior / Non-Senior Clients	1,176/781	1,381/936	1,558/1,005	1,286/705
Requested Assistance: General	696	849	676	472
Req. Asst.: Financial Aid	352	652	593	417
Req. Asst.: Food Asst.	389	492	583	347
Req. Asst.: Medical Asst.	137	255	209	155
Req. Asst.: Utility Asst.	878	860	1,115	758
Req. Asst.: Transportation Asst.	237	210	258	189
Req. Asst.: Housing Asst.	204	263	233	235
Energy Assistance Applications	129	143	131	129
Avon Emergency Fuel Bank Expenditures	\$4,079	\$5,859	\$2,934	\$3,239
Holiday Gift Basket Program	92	162	134	112
Avon Dial-A-Ride Service	2,323 rides	2,971 rides	2,708 rides	2,205 rides
Income Tax Preparation Assistance Program	148	250	194	381
Avon's Special Needs Fund (aids families in crisis situations who do not qualify for public assistance)	61 occasions \$10,518	53 occasions \$9,507	86 occasions \$15,429	81 occasions \$9,837
Hartford Dispensary Trust Fund (short-term assistance)	32 occasions \$5,927	26 occasions \$4,613	269 occasions \$5,873	26 occasions \$3,333
Renters (Elderly or Disabled) Rebate Tax Relief Program	100	99	95	103
Salvation Army – Farmington Valley Service Unit (temporary assistance)	79 families \$18,862	112 families \$28,095	112 families \$20,939	71 families \$13,563
Avon Food Bank Expenditures	\$25,232	\$20,569	\$36,909	\$33,712
Youth Development Programs	12	18	17	16

REPORT OF THE YOUTH SERVICES BUREAU

SUZI ALEXE, *Youth Services Coordinator*

The Avon Youth Services Bureau provides professional emotional, social, and developmental support and assistance to all Avon youth and families, through its wide array of services: brief assessment, short-term counseling and referrals, parent education, youth advocacy, positive youth development, teen advisory board, teen activities, juvenile review board and community outreach.

For the 2019 - 2020 school year the Youth Services Bureau continued to educate the Avon youth on bullying including cyber bullying, drugs and alcohol, tobacco, mental health, internet safety, peer pressure, friendship, diversity, responsibility, and leadership. In addition, Avon youth participated in intergenerational activities with a focus on youth leadership. The Youth Services Bureau works to foster positive relationships with Youth in schools and community partners.

Prevention efforts included the following major events: Red Ribbon Week, Internet Safety Program and Community and Student Assemblies for Avon Middle School for students and staff, and Substance Free Graduation Activities.

Avon Youth Services works collaboratively with the Avon Police Department to provide programming to area youth supporting prevention of vaping and substance abuse by providing Juvenile Review Board (JRB) and services. The JRB also assists the schools with issues such as truancy, and school refusal behaviors.



2020 Memorial Day Ceremonies
Photo By: Carolyn M. Marshall Photography

REPORT OF THE SOCIAL SERVICES SENIOR CENTER DIVISION

JENNIFER BENNETT, LMSW, *Program Coordinator*

The Avon Senior Center staff, including three interns from area schools of social work, and dedicated volunteers were happy to serve the Town's senior citizens throughout what has been a very interesting year. The Senior Center has been closed since March due to COVID-19 and all of our classes and programs were held virtually. Despite this, we still had 7,375 seniors sign our Daily Attendance Sheet, held 1,558 programs and had 16,526 seniors attend these programs.

The Senior Center acts as a referral and resource for people seeking information about services that support older adults. We offer a place for recreation and socialization where people can attend classes such as Zumba, Tai Chi, Art, and Chair Yoga, belong to groups and clubs, play card and board games, enjoy Shuffleboard and Wii Bowling and take day and overnight trips. We have great programs such as our puzzle group, scrabble, cribbage, setback, ping pong, Mah Jongg and billiards. We participated in several Wii Bowling tournaments and our Avon Aces did well. We offer evidence-based programs such as Matter of Balance and Chronic Disease Self-Management. The Senior Center helps answer questions and provide support regarding housing, service information, resources, and financial questions such as Medicare counseling. On Tuesdays and Thursdays, older adults participate in our Community Renewal Team (CRT) Congregate Meal Program, which prepared 1,891 meals this year for seniors.

We continue to collaborate with the community for diverse programs for seniors to enjoy. Partners include other Town departments, AFPL, Avon Historical Society, the Chamber of Commerce, Avon Public Schools, the Farmington Valley Health District, the Farmington Valley VNA, Regional Senior Center Programs and local businesses. We were very pleased to collaborate with the AFPL and the Historical Society this year to bring residents a year-long series on suffrage entitled, *Deeds Not Words: 100 Years of the Vote for Women*.

AVON SENIOR CENTER STATISTICS					
# of Programs Per Year	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Health Clinics	100	100	100	100	75
Speaker's Programs	55	60	65	67	50
Social Events, Holiday Parties, Dances	51	50	50	50	35
Regional Senior Center Programming	17	15	13	8	4
Senior Citizens of Avon Weekly Meetings	45	45	45	45	30
# of Participants Per Year					
Senior Meals Program	3,915	3,811	3,944	3,603	1,891
Information & Referrals	1,300	1,350	1,400	1,450	1,300
Outreach	425	450	500	550	500
Advocacy	125	150	180	200	150
Public Relations	145	155	160	200	200
Intergenerational Programming with Schools	225	180	279	100	10
Computer Lab Use	1,817	1,906	1,989	1,962	1,492
Senior Volunteer Program	50	50	50	50	50

REPORT OF THE AVON CLEAN ENERGY COMMISSION (ACEC)

BERNARD ZAHREN, *Chairman*

The ACEC was established by the Town Council in 2008 to promote the adoption of energy efficient and sustainable practices by the Town and Board of Education, residents, and local businesses. I am pleased to share some of our activities from the past year.

The ACEC continued to work with the Town Council, the Planning & Zoning Commission and staff to recommend a number of energy efficiency and sustainability measures related to the Avon Village Center development. Town staff continue to coordinate closely with the developer as they study the feasibility of a microgrid installation for the development. We expect to receive the results of the study prior to the issuance of any additional permits for the project.

This year we also continued our work with representatives from the 100PercentCT project, sponsored by the nonprofit PACE (People's Action for Clean Energy), to complete a benchmarking analysis of grand list data to determine energy use town-wide, including residential, commercial, municipal and automobile. The analysis will be useful in developing a future plan to move the Town to 100% renewable energy over the next several decades.

In October, the ACEC partnered with the community group, Forward CT to promote their "One Community, One Project" anti-idling initiative, the first in a series of projects aiming to address climate change. Additionally, we continued our efforts to educate the community on a variety of energy and sustainability topics by contributing articles to the quarterly Town newsletter. Look for our next article in the January edition!

In February, the Town Council authorized Avon's participation in the Sustainable CT program, a voluntary certification program to recognize thriving and resilient CT municipalities. A staff Sustainability Team, including ACEC member Bill Shea, worked diligently to submit an application for Bronze level certification in August 2020.

Finally, I would like to recognize and thank Jeffrey Macel and Venkata Anupoju for their service to the Town as members of the ACEC. Both stepped down at the completion of their terms in 2019. I would also like to welcome Charles Harvell to the ACEC following his appointment in 2020. We invite the public to join our bi-monthly meetings and to participate in our conversations and share their ideas. We look forward to seeing you!

REPORT OF THE COMMITTEE ON AGING

VACANT, *Chairperson*

The Committee on Aging is charged with evaluating the conditions and needs of the elderly and making recommendations to the Avon Town Council regarding programs and resources to support areas of need. The Committee reviewed the programs and activities provided at the Senior Center. The Committee was highly supportive of the new programs and services being offered, and was especially pleased with the ongoing outreach efforts, which have resulted in a marked increase in Center activity involving new participants. In addition, the Committee reviewed current programs and services, such as the Senior Meal Program and the Dial-A-Ride Program.

FARMINGTON VALLEY VISITING NURSE ASSOCIATION, INC.

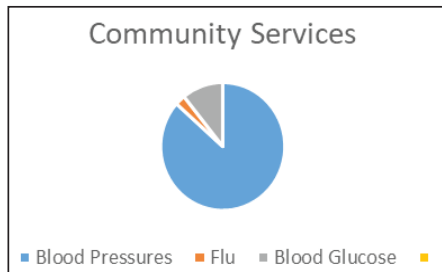
NANCY A. SCHEETZ, *Executive Director*

For the first time ever, the Farmington Valley VNA has weathered an unprecedented healthcare crisis. As rapidly as the information was available, the VNA incorporated developing knowledge regarding the COVID-19 Pandemic and worked collaboratively with all local Emergency Response teams to assist in the mitigation and treatment of a newly discovered terminal illness. While traditional programming was suspended, the staff for the Community Health Programs developed a new mechanism for going into the community, at the request of the town to check in with those at most risk. Everyone was recommended to limit contact and stay home. We remained available to make home visits to assist those shut-in due to the pandemic and were able to continue with care in different means, making sure that no one would go without the assistance needed. Planning has also begun with The Farmington Valley Health District and Emergency Response Personnel of Avon to provide the first-ever, Drive-Through Flu Vaccination Clinic, that will take place in the upcoming year in Avon. This will allow for proper planning for future mass vaccination needs, and residents of Avon will have first-hand exposure to the best care that can be given for further prevention of illness.

All the Agency programs had seen excellent participation in each of the following offerings prior to the mandated state shut down:

Direct Care Service Trends and Statistics - The Community Health Programs

- Blood Pressure Monitoring Clinics continue with robust participation
- Blood Glucose clinics have been well attended: Over 762 screenings have been done, with 13% abnormal findings captured
- Flu Vaccines: 25% growth in participation at Public Clinics
- Continued free-flu vaccines to those in need



Home Health and Hospice Programs - The Farmington Valley VNA, Inc. is proud to announce the following continued achievements in Clinical Excellence:

- Acceptance into the UCONN Post-Acute Care Provider Network: one of three home care agencies, enabling us to be the primary referral source in the Valley
- Continued Preferred Provider Referral Source with Town of Avon Assisted and Skilled Living Facilities
- Continued support to all of Avon Senior Living facilities and care centers during the COVID-19 crisis, offering support and staff education

The care that is given in a Home Health and Hospice Care episode is complex and often challenging. Patients and their caregivers must navigate managing chronic illnesses every day while also facing constant medical advances in medicines and treatments. Home care is the preferred environment and with the right care and support, recovery can be achieved.

- Home Health visits in this year: 1,889 skilled nursing and rehabilitation visits
- Hospice visits this year: 1,171 skilled nursing, social work, pastoral visits (a 20% increase from prior year)
- Private Duty Usage: level with prior year

REPORT OF THE REGIONAL PROBATE COURT

CYNTHIA C. BECKER, *Probate Judge*

The Simsbury Regional Probate District encompasses the towns of Avon, Canton, Granby, and Simsbury and is located in the Simsbury Town Hall. Cynthia C. Becker was re-elected as Judge of the Simsbury Regional Probate District for a four year term commencing January 2, 2019.

The mission of the Simsbury Regional Probate Court is to assist individuals and families residing in the district who require the services of the Court in an efficient and compassionate manner. The Probate Court strives to ease the process as much as possible knowing that it is difficult to cope with the unknown during stressful times.

Although the staff and judge cannot provide legal advice to the users of the Court, informational pamphlets are available and questions are always welcome. In addition, Judge Becker, in her capacity as Judge of Probate, is available to speak to community groups about probate matters.

Jurisdiction of the Court: Connecticut probate courts have jurisdiction over probating of wills, administration and settlement of decedent's estates, overseeing the carrying out of the terms and provisions of testamentary and living (inter vivos) trusts, and reviewing the accountings of trustees. In addition, probate courts appoint, supervise and remove conservators of the person and estate of individuals incapable of managing their personal or financial affairs due to mental or physical disability. These areas represent over half of the Simsbury Regional Probate Court's workload.

The Probate Court also has jurisdiction over the appointment and supervision of guardians of the property and persons of minors and persons with developmental disabilities; the removal of unfit parents as guardians of their children; the termination of parental rights of parents who cannot fulfill their parental responsibilities; the adjudication of paternity of children born out of wedlock, and the finalization of adoptions. These matters make up about one third of the court's caseload, but are some of the most sensitive and time-consuming responsibilities of the court.

While probate courts have jurisdiction to authorize the commitment of those suffering from mental illness, or drug or alcohol addiction to appropriate hospitals or facilities for treatment, these cases represent a small percentage of the court's workload due mainly to the absence of psychiatric facilities in the jurisdiction.

2019-2020 Workload of Court: Despite the closure of the Simsbury Town Hall due to the COVID-19 pandemic, the Court remained, and continues to remain, open to the public via e-file filings, mail and the telephone. During the past year, 180 applications were accepted for probate of decedent's estates. In addition, 179 small estate affidavits and tax purposes only estates were filed. The Court also processed 36 applications for Conservatorship, and several applications for Guardianship of the Estate and Person of minors, Guardianship of the Intellectually Disabled, Termination of Parental Rights, approval of Adoptions, Name Changes, and inter vivos trust matters.

Court Contact Information: The Probate Court is located at the Simsbury Town Hall, 933 Hopmeadow Street and is open Monday from 8:00 AM to 5:30 PM, Tuesday through Thursday from 8:00 AM to 4:30 PM and Friday from 8:00 AM to 1:00 PM. Please check the website for Town Hall hours of access which may be modified due to the COVID-19 pandemic. Online information about the Court is available on our website, located at www.jud.ct.gov, click on "probate". Many of the forms used by the probate courts are now available through the website.

REPORT OF THE FARMINGTON VALLEY HEALTH DISTRICT

JENNIFER C. KERTANIS, *Director of Health*

Preventing Disease, Promoting Health, Protecting Against Health Threats

The Farmington Valley Health District is the local health department for the town of Avon. On March 6, 2020, the Farmington Valley Health District received notification of its first COVID-19 case launching the health department into full response mode. While the Health District had planned for years for the eventuality of a pandemic, nothing could have fully prepared us for the deluge of demands placed on us as we work diligently to protect the communities we serve from this novel virus. The following paragraphs highlight some of the many activities that the District has undertaken to slow the spread of this disease and save lives.

In the early phases of the pandemic, congregate living facilities including our long-term care, assisted living and congregate living facilities were hit the hardest. The District quickly established regular communications with these facilities, received regular updates on cases, provided consultation on infection control strategies and advocated for personal protective equipment (PPE), particularly in the early phases when adequate supplies were not readily available.

Over the course of several months, FVHD participated in weekly distribution of PPE working collaboratively with our local emergency managers and the Capitol Region Emergency Planning Committee. During this time, FVHD distributed 1,620 cases of masks, 680 cases of gloves, 329 boxes of face shields and 680 boxes of gowns to community-based providers, home health agencies, urgent care and dialysis centers, to name a few. In addition, FVHD distributed more than 1,000 state issued thermometers to childcare facilities and schools.

With the foresight and support of the FVHD Board of Directors, an epidemiologist position was approved as part of a 5-year strategic plan before the pandemic started. This position has been instrumental in allowing FVHD to track this disease, the number of cases, the demographics of those affected and the overall impact on our communities. Weekly data reports are issued to all town officials and emergency managers and posted on our website.

Throughout this pandemic, FVHD continues to field questions, issue guidance and provide technical support to our residents, businesses, municipal departments, our schools, the regulated community and others on disease transmission, control strategies, sector guidelines for reopening, travel advisories and testing. FVHD staff have and continue to stay apprised of the most current information in an ever-changing environment to provide the most accurate and science-based information to our communities and partners. In addition, FVHD has worked very closely with restaurants and other establishments to ensure understanding of and compliance with sector guidelines for reopening.

To date, FVHD has experienced just over 800 laboratory confirmed cases and 107 deaths. During our peak, late March through April, we experienced nearly 50 new cases a week in the community, not including our congregate living facilities. Contact tracing is a significant public health control strategy that allows us to isolate sick individuals so they cannot spread the illness to others AND identify and quarantine those who have been in contact with a known case so they cannot spread it to others should they become infected. The FVHD team has been working tirelessly to track and monitor cases and contacts to slow the spread.

As efforts are underway to develop a safe and effective vaccine against COVID-19, the health district is reviewing and modifying our mass vaccination plans and working with our community partners, so we are prepared to administer vaccine as appropriate. FVHD conducted a flu clinic in the fall of 2019 to test our mass vaccination clinic plans.

Enforcing CT General Statutes, the Public Health Code and FVHD regulations are an important part of our work to ensure that the public's health is protected when dining out, swimming in

a public pool, visiting a salon or drinking water from a private well. The following provides a summary of permits issued and the inspections and site visits conducted during the fiscal year.

Permits Issued:		Inspections/Site Visits/Sampling:	
Food Service Establishments	97	New Septic	27
Temporary Food Service	16	Septic Repair	99
Salons	27	Public Bathing	27
New Septic	5	Food Service Establishments	152
Septic Repair	42	Complaints (ALL)	14
Well	2	Salons	22
		Day Care	6

REPORT OF THE AVON HISTORICAL SOCIETY

TERRI WILSON, *President*

(860) 678-7621 (leave message)

www.avonhistoricalsociety.org • info@avonhistoricalsociety.org

The mission of the *Avon Historical Society*, founded in 1974, is to identify, collect, utilize, publish, display, promote and preserve the history and heritage of Avon, CT. The Society maintains four properties; one is open to the public on Sundays in the summer months. Membership in the Society is open to the public and volunteers are always welcome to join in its many activities.

The year 2020 was an active one for the Society. With a grant from CT Humanities, and in partnership with the Library and Senior Center, it was part of a yearlong series of events and webinars to commemorate the 100th anniversary of Women's Suffrage.

The Society was honored to assist in hosting a very large gathering, before the pandemic, to announce the early findings of over 15,000 artifacts at the Brian D. Jones Paleoindian archeological site along the west bank of Farmington River under the new bridge at Old Farms and Waterville Roads (Route 10). While the discovery is changing the worldwide narrative of the peopling of North America 12,500 years ago (10,000 BC), it will be years before the story will be complete.



Photo by Deb Key Imagery

Although the coronavirus pandemic closed the 1865 Pine Grove Schoolhouse for the summer visitor season, the Society installed "The Pine Grove Schoolhouse Little Free Library" next to it at 3 Harris Road. Almost immediately, residents filled it with books to share! The PGSH Little Free Library, officially chartered with LittleFreeLibrary.org, is available at all times. And, thanks to a grant from the William G. Pomeroy Foundation, a new National Register district sign was installed on the corner of the property.

Once again, through Avon Dollars for Scholars, the Society provided the William Yandow Scholarship to an Avon High School graduate planning to study history in college.

The Marian Hunter History Room at the Avon Free Public Library is the location of historic ephemera including files of many historic homes and buildings in town. Researchers can call (860) 673-9712 to arrange a visit when they are open.

REVENUES - APPROVED FOR FISCAL YEAR 2020/2021

	ACTUAL FY 18/19	BUDGETED FY 19/20	ADOPTED FY 20/21	\$ INC/ (DEC)	% INC/ -DEC		ACTUAL FY 18/19	BUDGETED FY 19/20	ADOPTED FY 20/21	\$ INC/ (DEC)	% INC/ -DEC
PROPERTY TAXES & ASSESSMENTS						CHARGES FOR CURRENT SERVICES					
Gross Levy	81,166,530	84,202,389	84,650,673	\$448,284	0.53%	PUBLIC SAFETY					
Uncollectible	-	(505,565)	(505,565)	-	0.00%	Police Services	267,561	17,634	39,186	\$21,552	122.22%
Net Levy	81,166,530	83,696,824	84,145,108	\$448,284	0.54%	Accident Reports & Photos	2,092	2,400	2,000	-	0.00%
Supplemental Real Estate	27,270	55,750	55,750	-	0.00%	Animal Pound Fee	540	700	500	-	0.00%
Supplemental Motor Vehicle	916,069	492,136	492,136	-	0.00%	PUBLIC WORKS					
Prior Levies	187,439	175,000	175,000	-	0.00%	Landfill (Residential) Fees	115,580	128,000	128,000	-	0.00%
Interest & Penalties	227,395	150,000	150,000	-	0.00%	Landfill - Bulky Waste/Other	30,849	25,000	25,000	-	0.00%
Sewer Assessments	357,446	120,000	90,000	(30,000)	-25.00%	Sewer Connection Charges - Fund #5	55,055	45,000	30,000	(\$15,000)	-33.33%
Water Main Interest	301	-	-	-	0.00%	Sewer Use Charges - Fund #5	2,837,811	2,980,173	3,150,770	\$170,597	5.72%
Telephone Gross Receipts	39,655	55,000	55,000	-	0.00%	HEALTH AND SOCIAL SERVICES:					
TOTAL PROPERTY TAXES & ASSESSMENTS	\$82,922,105	\$84,744,710	\$85,162,994	\$418,284	0.49%	Vital Statistics	\$31,472	\$22,500	\$22,500	-	0.00%
LICENSES, FEES & PERMITS						RECREATION & PARKS:					
Police Protection	4,315	10,000	4,500	(5,500)	-55.00%	Organized Summer Programs	40,763	43,000	43,000	-	0.00%
Building, Struct. and Equip.	559,178	425,000	425,000	-	0.00%	Swim Fees	63,459	55,000	55,000	-	0.00%
Hunting and Fishing	98	75	80	5	6.67%	Organized Summer Programs Fund #9	278	-	-	-	0.00%
Animal Licenses	15,519	1,900	1,900	-	0.00%	Fees: Non-Reimbursable	78	-	-	-	0.00%
Street and Curb	2,850	2,000	2,000	-	0.00%	Fees: Reimbursable	308,017	331,711	350,402	\$18,691	5.63%
Recording & Conveyance	567,065	550,000	550,000	-	0.00%	Maintenance Fees	43,381	49,279	54,410	\$5,131	10.41%
Conservation and Development	9,564	10,000	10,000	-	0.00%	Senior Rec. Activities	13,104	19,700	17,700	(\$2,000)	-10.15%
Sale: Maps/Publications/Copies	23,274	20,000	20,000	-	0.00%	EDUCATION					
LOCAP Recording Fee	6,707	7,600	6,600	(1,000)	-13.16%	Cafeteria Sales - Fund #14	742,961	868,861	808,455	(\$60,406)	-6.95%
MERS Land Recording Fee	670	3,600	-	(3,600)	-100.00%	BOE Athletic Game Receipts/Pay to Play	185,430	184,000	179,000	(\$5,000)	-2.72%
Sewer Permits & Inspection Fees	1,250	2,500	1,500	(1,000)	-40.00%	Use of School Facilities - Fund #15	50,242	40,000	50,000	\$10,000	25.00%
TOTAL LICENSES, FEES & PERMITS	\$1,190,490	\$1,032,675	\$1,021,580	(11,095)	-1.07%	FINES & FORFEITS					
INTERGOVERNMENTAL STATE GRANTS-IN-AID:						Courts	-	150	150	-	0.00%
Grants for Municipal Projects	261,442	-	-	-	0.00%	Public Library	12,861	15,000	6,500	(8,500)	-56.67%
Equalized Cost Sharing	628,124	391,430	391,430	-	0.00%	BOE Employee Bnft Contrb, Dent/Life	108,814	106,000	106,000	-	0.00%
BOE Special Education Excess Cost	998,306	1,190,000	900,000	(290,000)	-24.37%	BOE Miscellaneous Receipts	2,259	-	-	-	100.00%
BOE Open Choice Attendance	743,024	660,000	660,000	-	0.00%	BOE Tuition Receipts-Parent Paid (pre K Prog)	106,725	75,000	155,000	80,000	0.00%
Title II Part A Teachers - Fund #13	48,209	30,000	40,000	10,000	33.33%	BOE AHS Parking Fees	30,377	30,000	30,000	-	0.00%
Adult Education Cooperative - Fund #13	1,863	1,800	1,800	-	0.00%	BOE Special Education Tuition	607,287	300,000	1,100,000	\$800,000	266.67%
IDEA 611 Part B - Fund #13	502,075	580,000	580,000	-	0.00%	TOTAL CHARGES FOR CURRENT SVCS.	5,656,996	5,339,108	6,353,573	\$1,014,465	19.00%
Title I Improving Basic Programs - Fund #13	109,282	100,000	100,000	-	0.00%	OTHER LOCAL REVENUES					
PreSchool-IDEA 619 - Fund #13	13,859	16,000	16,000	-	0.00%	Investment Interest - GF	875,388	300,000	340,000	40,000	13.33%
SHEF Settlement - Fund #13	147,215	100,000	120,000	20,000	20.00%	Refunds & Reimbursements	136,408	129,565	126,960	(\$2,605)	-2.01%
BOE Education Program Grants - Fund #13 Various	-	7,000	7,000	-	0.00%	Refunds & Reimbursements Fund #8	3,077	-	-	-	0.00%
Town Aid Road Fund - Fund #8	313,020	312,623	312,623	-	0.00%	Sewer Use - Interest & Liens	17,618	14,000	11,000	(\$3,000)	-21.43%
Cafeteria - Board of Education - Fund #14	207,303	180,130	202,814	22,684	12.59%	Sewer Assessments Interest & Liens	3,241	-	-	-	0.00%
Property Tax Relief - Elderly	1,237	-	-	-	0.00%	Rents & Reimbursements - Sprint Tower	74,437	60,000	60,000	-	0.00%
Grants in Lieu of Taxes	27,370	27,370	27,370	-	0.00%	Fire Services Revenue	264	-	-	-	0.00%
Veteran Reimbursement	4,212	4,750	4,750	-	0.00%	Miscellaneous Revenue - Fund #5	20,860	-	-	-	0.00%
LOCIP Fund - Fund #11	127,426	127,104	127,104	-	0.00%	Donations & Grants, Private Source - Fund GF	250	-	-	-	0.00%
Youth Services Grant	19,753	-	-	-	0.00%	Donations & Grants, Private Source - Fund #9	3,406	-	-	-	0.00%
SLA EMPG Reimbursement, EHSM1, EMRG HMLND	18,386	-	-	-	0.00%	Donations & Grants, Private Source - Fund #13	4,399	-	-	-	0.00%
Judicial Branch 51-56	1,563	-	-	-	0.00%	Interlocal Program Funding	2,797	2,500	2,800	300	12.00%
JAG Grant	6,000	-	-	-	0.00%	Field Advertising Revenue - Fund #9	7,125	-	-	-	0.00%
Municipal Stabilization Grant	142,054	-	-	-	0.00%	Salvage and Demolition Sales	11,797	10,000	8,500	(1,500)	-15.00%
Miscellaneous State Grant Receipts	9,045	5,100	5,100	-	0.00%	Sale of Property	21,212	10,000	10,000	-	0.00%
TOTAL INTERGOVERNMENTAL	\$4,330,768	\$3,733,307	\$3,495,991	(\$237,316)	-6.36%	Miscellaneous	4,759	8,280	8,280	-	0.00%
TOTAL THIS PAGE	\$88,443,363	\$89,510,692	\$89,680,565	\$169,873	0.19%	Admin Allowance ICMA	10,000	-	-	-	0.00%
						Cancelled Encumbrances	23,532	-	-	-	0.00%
						TOTAL OTHER LOCAL REVENUES	1,220,570	534,345	567,540	\$33,195	6.21%
						OTHER FINANCING SOURCES					
						Fund #1 - Unassigned Fund Balance	-	-	1,800,000	\$1,800,000	100.00%
						Fund #4 - Unassigned Fund Balance	2,000	10,000	10,000	-	0.00%
						Fund #5 - Unassigned Fund Balance	-	-	264,652	\$264,652	100.00%
						Fund #9 - Unassigned Fund Balance	-	-	35,000	\$35,000	100.00%
						Transfers In	521,000	-	-	-	0.00%
						TOTAL OTHER FINANCING SOURCES	523,000	10,000	2,109,652	2,099,652	20996.52%
						TOTAL REVENUES-ALL FUNDS	\$95,843,929	\$95,394,145	\$98,711,330	\$3,317,185	3.48%

EXPENDITURES - APPROVED FOR FISCAL YEAR 2020/2021

	ACTUAL FY 18/19	BUDGETED FY 19/20	ADOPTED FY 20/21	\$ INC/ /(DEC)	% INC/ -DEC		ACTUAL FY 18/19	BUDGETED FY 19/20	ADOPTED FY 20/21	\$ INC/ /(DEC)	% INC/ -DEC
TOWN COUNCIL						CONSERVATION & DEVELOPMENT					
GENERAL GOVERNMENT						Planning & Zoning	492,497	495,700	506,155	\$10,455	2.11%
Legislative	45,603	49,006	50,664	\$1,658	3.38%	Conserv. Of Natural Resources	173,456	192,458	196,731	\$4,273	2.22%
Executive	542,186	551,987	557,277	\$5,290	0.96%						
Judicial	7,200	7,400	6,988	(\$412)	-5.57%	TOTAL CONSERVATION & DEV'T	\$665,953	\$688,158	\$702,886	\$14,728	2.14%
Elections	103,333	118,029	134,458	\$16,429	13.92%						
Legal	209,983	185,000	185,000	-	0.00%	MISCELLANEOUS					
Recording & Reporting	430,054	444,210	439,462	(\$4,748)	-1.07%	Claims & Losses	1,420	15,000	15,000	-	0.00%
Town Hall	121,211	121,940	120,930	(\$1,010)	-0.83%	Municipal Insurance	239,113	261,313	277,450	\$16,137	6.18%
Human Resources	156,735	175,362	213,317	\$37,955	21.64%	Intergovernmental Expend.	50,451	59,600	63,875	\$4,275	7.17%
Finance	1,799,502	1,848,675	1,865,543	\$16,868	0.91%	Contingency	100	10,000	10,000	-	0.00%
TOTAL GENERAL GOVERNMENT	\$3,415,807	\$3,501,609	\$3,573,639	\$72,030	2.06%	TOTAL MISCELLANEOUS	\$291,084	\$345,913	\$366,325	\$20,412	5.90%
PUBLIC SAFETY						SUB-TOTAL TOWN OF AVON	\$25,064,142	\$25,893,427	\$26,583,791	\$690,364	2.67%
Police Protection	7,564,885	7,552,030	7,734,404	\$182,374	2.41%	SEWERS					
Fire Protection	2,088,416	2,059,548	2,091,589	\$32,041	1.56%	Operating Expenses	2,115,836	2,401,673	2,837,922	\$436,249	18.16%
Central Communications	892,256	929,518	918,176	(\$11,342)	-1.22%						
Protective Inspection	370,038	383,949	444,151	\$60,202	15.68%	TOTAL SEWERS	\$2,115,836	\$2,401,673	\$2,837,922	\$436,249	18.16%
Other Protection	254,587	270,986	271,747	\$761	0.28%						
TOTAL PUBLIC SAFETY	\$11,170,182	\$11,196,031	\$11,460,067	\$264,036	2.36%	CAPITAL IMPROV. DEBT SERVICE					
PUBLIC WORKS						Bond & Anticipat. Notes	2,755,750	3,746,038	2,959,750	(\$786,288)	-20.99%
Administration	476,736	489,608	505,523	\$15,915	3.25%	TOTAL CAP. IMP. DEBT SERVICE	\$2,755,750	\$3,746,038	\$2,959,750	(\$786,288)	-20.99%
Highways	2,299,244	2,375,347	2,416,984	\$41,637	1.75%						
Sanitation	371,802	431,073	469,373	\$38,300	8.88%	CAPITAL IMPROVE. PROGRAM (CIP)					
Machinery & Equipment	636,421	669,782	648,318	(\$21,464)	-3.20%	Capital Improvement Facilities	2,321,095	1,910,307	2,707,955	\$797,648	41.75%
Buildings & Grounds	1,993,864	2,240,982	2,363,934	\$122,952	5.49%	Capital Improvement Equipment	618,500	121,360	531,000	\$409,640	337.54%
Engineering	397,411	416,653	416,086	(\$567)	-0.14%	Capital & Non-Recurr. (C.N.R.E.F.)	795,000	792,000	149,618	(\$642,382)	-81.11%
TOTAL PUBLIC WORKS	\$6,175,478	\$6,623,445	\$6,820,218	\$196,773	2.97%	TOTAL CIP	\$3,734,595	\$2,823,667	\$3,388,573	\$564,906	20.01%
HEALTH & SOCIAL SERVICES						BOARD OF EDUCATION					
Conservation of Health	140,002	153,000	153,000	-	0.00%	Salaries	35,572,413	36,963,959	38,718,888	\$1,754,929	4.75%
Social Services	373,095	396,921	445,263	\$48,342	12.18%	Employee Benefits	9,378,322	9,870,882	10,354,342	\$483,460	4.90%
TOTAL HEALTH & SOCIAL SERVICES	\$513,097	\$549,921	\$598,263	\$48,342	8.79%	Purchase Prof & Tech Services	1,397,763	1,410,948	1,449,368	\$38,420	2.72%
RECREATION & PARKS						Property Services	981,433	796,286	778,770	(\$17,516)	-2.20%
Recreation	1,011,796	1,105,739	1,134,392	\$28,653	2.59%	Other Purchased Services	6,944,449	6,835,614	7,089,577	\$253,963	3.72%
Parks	53,309	79,859	87,490	\$7,631	9.56%	General Supplies & Utilities	2,407,001	2,198,265	2,150,275	(\$47,990)	-2.18%
Senior Citizens	36,213	48,855	47,150	(\$1,705)	-3.49%	Equipment	823,996	419,200	376,685	(\$42,515)	-10.14%
Community Activities	25,245	33,406	25,319	(\$8,087)	-24.21%	Fees & Memberships	84,844	110,395	97,320	(\$13,075)	-11.84%
TOTAL RECREATION & PARKS	\$1,126,563	\$1,267,859	\$1,294,351	\$26,492	2.09%	Cafeteria Operation	909,701	1,048,991	1,011,269	(\$37,722)	-3.60%
CULTURE & EDUCATION						Facility Use	50,670	40,000	50,000	\$10,000	25.00%
Library	1,705,978	1,720,491	1,768,042	\$47,551	2.76%	Prepaid State & Federal Grants	887,080	834,800	864,800	\$30,000	3.59%
TOTAL CULTURE & EDUCATION	\$1,705,978	\$1,720,491	\$1,768,042	\$47,551	2.76%	TOTAL BOARD OF EDUCATION	\$59,437,672	\$60,529,340	\$62,941,294	\$2,411,954	3.98%
TOTAL THIS PAGE	\$24,107,105	\$24,859,356	\$25,514,580	\$655,224	2.64%	TOTAL EXPENDITURES	\$93,107,995	\$95,394,145	\$98,711,330	\$3,317,185	3.48%

ELECTED AND APPOINTED OFFICIALS

(As of June 30, 2020)

TOWN COUNCIL

Bernetich, Jeff
Maguire, Heather, Chairperson
Polhamus, Dan
Speich, James E.
Weber, Anthony

BOARD OF FINANCE

Birk, Kenneth S.
Bratton, Margaret H.
Durdan, Catherine M.
Harrison, Thomas F., Chairperson
Marin, Katrina
Retelle, Ellen
Salchert, Catherine Lester

BOARD OF EDUCATION

Blea, Jackie
Cavanaugh, David
Chute, Debra, Chairperson
Indomenico, Jason
Fleischman, Jeffrey S.
Oprica, Bogdan
Seminara, Lisa
Spivak, Jay S.
Young, Laura

TOWN COUNCIL REPRESENTATIVES

Anderson, Sue, Secret Lake Association
DiPace, James, Avon Vol. Fire Department
Greene, Gary, Lakeview Association
Harrop, Mary C., VNA
LaMonica, Caroline, Senior Citizens

REGISTRARS OF VOTERS

Clark, Genevieve A. (Ann)
Ladouceur, Kerry

JUDGE OF PROBATE

Becker, Cynthia C.

COMMITTEE ON AGING

Evans, Marie
Farrell, Gloria L.
Vacant

TOWN TREASURER

McCarthy, James R

DEPOSITORY OF TOWN FUNDS

Bank of America Merrill Lynch
Bank of New York Mellon
Charles Schwab & Co., Inc.
Citizen's Bank
Commerce Bank
CT ST Treasury's Short-Term Investment Fund (STIF)
HSBC Group
Key Bank
Liberty Bank
Northwest Community Bank
People's United Bank
Santander Bank, N.A.
TD Bank NA
United Bank
US Bank
Webster Bank, N.A.

TOWN ATTORNEY

Smith, Al

ASSISTANT TOWN ATTORNEY

Murtha Cullina, LLP
FordHarrison LLP

AVON CLEAN ENERGY COMMISSION

Craig, Jonathan (Advisory Member)
Harvell, Charles
Kretz, Richard
Phelan, Don
Shea, William
Subbu, Raj
Winter, Christine R.
Zahren, Bernie

CONSTABLES

Delgallo, Leonard Jr.
Propiescus, Robert M., Jr.

INSURANCE AGENT OF RECORD

USI

NCR MENTAL HEALTH BOARD

Tangman, Wendy

NORTH CENTRAL EMS

James Rio, Director of Police Services

CAPITOL REGION COUNCIL OF GOVERNMENTS POLICY BOARD

Maguire, Heather (Member)
Peck, Hiram
Robertson, Brandon (Alternate)

CT CONFERENCE OF MUNICIPALITIES

Maguire, Heather (Member)
Robertson, Brandon (Alternate)

JUSTICES OF THE PEACE

Alter, Jonathan B.
Bukowski, Chester
Bowers, Randall
Clark, Marianne
Geiling, Brenda H.
Harrop, Mary C.
Hornaday, Diane S.
Hunt, Laura A.
Katz, Morton N.
Lancaster, Mary Margaret
Lowry, Houston Putnam
McDermott, Brian
Mozzicato, Maria
Merlin, Linda S.
Mitchell, Steven
Smalley, Viola R.
Sondheimer, Norman
Woodford, Penelope R.

RECREATION & PARK COMMITTEE

Ausiello, Barbara
Das, Jennifer
Droppo, Donald R., Jr.
Hanjan, Ravi
Jackson, Kelly
Yass, Bob
Weist, Joe

FIRE POLICE

Bloom, Andrew
Carpenter, Chip
Crozier, Nancy
Gottlieb, Steven
Levine-Shein, Sharon
McGuire, Jack
Theriault, Ro

PLANNING & ZONING COMMISSION

Armstrong, Thomas
Gentile, Joseph
Hamilton, Dean
Harrop, Mary
Ladouceur, Brian
Levin, Lisa
Mahoney, Peter

ZONING BOARD OF APPEALS

Bukowski, Chester
Carroll, Eileen
Reilly, Eileen
Shea, Ames
Yaros, Christy

INLAND WETLANDS COMMISSION

Applefield, Dean S.
Beauchamp, Michael R.
Breckinridge, Robert, H. Jr.
Dean, Martha A.
Feldman, Michael
Thier, Clifford S., Chairperson
Usich, Louis N., III

BUILDING CODE BOARD OF APPEALS

Eacott, James H. III
Vacant
Johansen, Eric
Magro, Paul C.
Williams, James

BOARD OF ASSESSMENT APPEALS

Cirikovic, Adelina
Kersey, Kimberly
Maguire, Jeff
Sondheimer, Norman K.
Williams, Sandra

PLAINVILLE CATV ADVISORY COUNCIL (PACTAC)

Primeau, Elaine G.
Vacancy (Board of Education)
Savino, Ken

