

2014/2015 BUDGET CALENDAR

ACTIVITY	LATEST DATE PER TOWN CHARTER	RECOMMENDED DATE
Capital Budget Forms Prepared and sent to Departments		August 05, 2013
Operating Budget Forms Prepared and sent to Departments		September 06, 2013
Completed Capital Budget Forms returned to Town Manager		October 04, 2013
Completed Operating Budget Forms returned to Town Manager	February 15, 2014	November 01, 2013
Town Manager's Proposed Operating and Capital Budget submitted to Town Council	March 01, 2014	January 17, 2014
Board of Education Budget to Town Council	February 15, 2014	February 14, 2014
Capital Improvement Program Submitted to Planning & Zoning Commission for Sec. 8-24 Review		March 04, 2014
Budget Work by Town Council completed and Budget Submitted to Board of Finance	April 01, 2014	March 24, 2014
Public Hearing on Budget held by Board of Finance not later than three (3) weeks before May 05, 2014 Town Meeting	April 14, 2014	April 07, 2014
Board of Finance Completes Work on Budget		April 09, 2014
Copy of Budget approved by the Board of Finance printed in Newspaper at least five (5) days before the Annual Town Meeting	April 30, 2014	April 29, 2014
Annual Town and Budget Meeting First Monday in May	May 05, 2014	May 05, 2014
First Referendum	May 16, 2014	May 14, 2014
Second Referendum	June 06, 2014	June 04, 2014
Third Referendum	June 27, 2014	June 25, 2014