

**THE AHS SYNTHETIC TURF FIELD & TRACK IMPROVEMENTS PROJECT
BUILDING COMMITTEE OF THE TOWN OF AVON HELD A MEETING ON
WEDNESDAY, OCTOBER 30, 2019 IN THE SELECTMEN'S CHAMBERS, AVON
TOWN HALL**

Present were: Mark Zacchio, Peter Ponziani, David Jadovich, Sarah Roberson, Jason Indomenico, Town Manager, Brandon Robertson and Assistant to the Town Manager, Grace Tiezzi.

I. CALL TO ORDER

Mr. Zacchio called the meeting to order at 7:00 p.m.

II. APPROVAL OF MINUTES – September 11, 2019

Mr. Indomenico made a motion to approve the September 11, 2019 meeting minutes as written. Mr. Jadovich seconded the motion. All were in favor and the motion carried.

III. COMMUNICATIONS FROM THE AUDIENCE

There was none.

IV. PROJECT STATUS / SCHEDULE UPDATES

Ms. Tiezzi distributed an updated punch list to the Committee members for their review. She stated the following items still need to be finished: complete installation of the shot put and discus events; track and event equipment needs to be inventoried; fix tripping hazards on the perimeter of the turf as well as on the southeast side of the field (outside of the field of play); remove larger stones in the entrance area; port-o-let enclosure needs to be stabilized; soil and seeding; plant the two missing plants; parking lot striping; final seeding for any area as needed; general site cleanup; and removal of erosion control. She stated that all of these items, with the exception of the project closeout documents and possibly the erosion control measures, if the area is not stabilized, are due prior to November 9th.

Mr. Jadovich questioned if there was any concern about the field surface. Ms. Tiezzi stated that it really is a matter of making sure the infill is well distributed. Mr. Zacchio stated that all of the infill in the field of play is laser measured; outside the field of play it is not. Most of the punch list items are outside of the field of play. Once the fill is regraded and redistributed, the bubbles and/or divots will disappear. Mr. Zacchio stated that this was discussed at the training he attended, regarding how to maintain the fields after play. He stated that there are several people who completed the training and will be maintaining the field; a maintenance log will be kept of all maintenance.

Ms. Roberson questioned what plantings were still missing. Ms. Tiezzi stated that there are two cornus plants that are missing by the ADA accessible bleachers.

In response to a question by Mr. Ponziani regarding the security cameras, Ms. Tiezzi stated that the electrical work has been completed and the cameras have been purchased. She stated that the bleachers were also painted in September.

V. POSSIBLE ACTION ITEM: APPROVAL OF PROJECT CAPSTONE REPORT

Ms. Tiezzi stated that this project can now be formally accepted by the Town Council and turned over to the Board of Education for administration. She stated that the Capstone Report is a summary of the work that this Committee has done to date. It can be approved subject to any changes the Committee members would like to make in order for the Town Council to review it at their next meeting. Mr. Zacchio will be in attendance to present this report to the Council.

Ms. Tiezzi stated that the report summarizes the project background, milestones, timelines and updates on the project budget, including the change orders. The financial report will be given to the Town Council at a later date. It is the Town Manager's recommendation that the Town Council formally accept the facility for use and disband the Building Committee. Any outstanding tasks and issues can be handled by Town and Board of Education staff.

Mr. Zacchio stated that the add alternates, including the baseball safety netting will pay off in the long term, as well as the beautification additions. The Town Council should be pleased with this facility, as will the community. He stated that this Committee has been great to work with; everyone contributed and worked well together. He also commended Ms. Tiezzi on a job well done. She worked very hard on this project and worked well with the neighbors, Committee members, contractors and the citizens of Avon.

Mr. Ponziani stated that Ms. Tiezzi did a tremendous job with this project as did Mr. Zacchio. Mr. Jadovich thanked the Town Manager for putting his confidence in Ms. Tiezzi and for a job well done. Ms. Roberson thanked Ms. Tiezzi and the Committee members on behalf of all the neighbors. She stated that this was a long process, but they appreciated everyone working together and following through on what was supposed to be done.

Mr. Jadovich stated that the only issue he has with the report is that, under project milestones, it states that, "...the entire facility will be available for public use subject to the Board of Education policy...". He feels that use of the field would be subject to several other Town policies as well. Ms. Tiezzi stated that she would insert wording to this effect.

Mr. Ponziani made a motion to approve the Capstone Report with the addendum. Mr. Jadovich seconded the motion. All were in favor and the motion carried.

Ms. Tiezzi stated that the ribbon cutting will be held on November 9th at 12:30 p.m.

VI. ADJOURNMENT

Mr. Ponziani motioned to adjourn the meeting and Mr. Jadovich seconded. All were in favor and the motion carried. The meeting adjourned at 7:35 p.m.

Respectfully submitted,

Peter Ponziani, Vice Chair/Secretary

Attest: Alison Sturgeon, Clerk

DRAFT