

Board of Finance 9-23-13 Minutes
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BOARD OF FINANCE
REGULAR MEETING MINUTES
SEPTEMBER 23, 2013

I. CALL TO ORDER

The meeting was called to order at 7:03 p.m. at the Avon Town Hall by Chairman Thomas Harrison. Members present: Chairman Thomas Harrison, Vice Chairman/Secretary Thomas Gugliotti, Margaret Bratton, Catherine Durdan, Dean Hamilton, James Speich and Brian Stoll. A quorum was present.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Tom Harrison.

III. COMMUNICATION FROM THE AUDIENCE

Mr. Stokesbury, liaison for the Board of Education, reported on school openings, enrollment changes and noted the handling of some concerns over bus stops. He reiterated to the Board that the BOE is watching and actively managing unanticipated, unbudgeted special education costs due to out of district placements. The Board requested that he provide data for the number of students affected and range of associated costs.

IV. MINUTES OF PRECEDING MEETING:

August 26, 2013 Regular Meeting

Page 2 - 2nd paragraph from the bottom, insert "In response to Ms. Bratton..."

Page 3 - VII A. Financial

Page 3 - VII B. Lenox

Page 3 - VIII "it's condolences"

Page 3 - X Stoll

On a motion made by Ms. Bratton, seconded by Mr. Hamilton, it was voted:

RESOLVED: That the Board of Finance approve the minutes of the August 26, 2013 Meeting as amended.

Messrs: Harrison, Gugliotti, Hamilton, Speich, Stoll and Mmes: Bratton and Durdan voted in favor.

V. OLD BUSINESS

10/11-16 Continued discussion of content of Board Of Finance minutes

There was discussion of the benefits for including the supporting documents for the agenda items in the minutes, posted on the Town's website, or specifying where the public documents could be reviewed.

On a motion made by Mr. Gugliotti, seconded by Ms. Durdan, it was voted:

RESOLVED: That the Board of Finance approve the change to the Minutes format and all referenced material will be available to the public at the Town Clerks office.

Messrs: Harrison, Gugliotti, Hamilton, Speich, Stoll and Mmes: Bratton and Durdan voted in favor.

VI. NEW BUSINESS

13/14-03 Avon Police Department: Supplemental Appropriation Request, \$130,000

Mr. Robertson gave a summary report of a memo from Alexander Trujillo, Deputy of Public Works, dated September 4, 2013 regarding the need and funding source to update the police fleet. There was discussion of the useful life of the vehicles and vendor process. His recommendation is to purchase two Ford SUV vehicles for fiscal year 2014, not the 4 vehicles requested in the memo.

On a motion made by Mr. Gugliotti, seconded by Ms. Durdan, it was voted:

RESOLVED: That the Board of Finance hereby appropriates a sum not to exceed \$130,000 from Police Special Services Fund, Other Financing Sources, Unassigned Fund Balance Account #07-0390-43913

and transfer from Police Special Services Fund, Other Financing Uses, Interfund Transfer-Out Account #07-8700-58000 to Capital Projects Fund (Facil & Equip), Town-CIP Equipment, Vehicles Account #02-4844-53311 and Capital Projects Fund (Facil & Equip), Other Financing Sources, Interfund Operating Transfers In Account #02-0390-43918 in the amount of \$130,000 for the purpose of purchasing two new fully equipped APD Cruisers.

Messrs: Harrison, Gugliotti, Hamilton, Speich, Stoll and Mmes: Bratton and Durdan voted in favor.

13/14-04Supplemental Appropriation: Bright Ideas Grant Revenue (\$10,000) to Fund 02 Capital Designation for Facilities

Mr. Robertson reported that this is a Clean Energy Grant where if you pledge to do your best to meet the goals of the program that have to do with reducing your energy consumption and purchasing consumption from cleaner sources you are eligible for the grant from the Clean Energy Communities Program which receives funding from the utilities to encourage communities to go green. The Council approved using this grant money to reimburse capital reserves that were used to replace a portion of the HVAC system in building 1.

On a motion made by Ms. Bratton, seconded by Mr. Hamilton, it was voted:

RESOLVED: That the Board of Finance hereby amends the FY 13/14 Budget by increasing:

REVENUES

Capital Projects Fund (Facility and Equipment), Intergovernmental, Energy Program Grant, Account #02-0330-43373 in the amount of \$10,000

and increasing

APPROPRIATIONS

Capital Projects Fund (Facility and Equipment), Designated for Capital Reserve, Future Capital Exp. – Facilities, Account #02-4873-53054, in the amount of \$10,000, for the purpose of recording a CL&P Bright Idea Grant for the installation and upgrade of the A/C unit at Town Hall.

Messrs: Harrison, Gugliotti, Hamilton, Speich, Stoll and Mmes: Bratton and Durdan voted in favor.

VII. TOWN MANAGER'S REPORT

A.Monthly financial Report Summary

Details were included in the packet report dated Period ended 7/31/13 prepared by Margaret Colligan and reported by Mr. Robertson. Under Property Tax & Assessments and Intergovernmental FY 11/12 was changed to FY 12/13 due to a typographical error. Mr. Robertson will research and report back why Charges for Services are projected at 20%-30% and show 8% collected, however the report states that revenues are tracking on plan. Under General Fund, Town expenditures are reported at .05% expended and it looked to be low.

B.Revaluation Project Update

Harry DerAsadourian reported on the revaluation process to date. He stated that revaluation is required by state law every 5 years. Avon no longer visits each house, but uses recalibrated land tables and various other documents in conjunction with a consultant to do the field work as a basis for the values used in determining the assessments. Notices should go out to the public in the second week of November. The total Grand List is expected to decrease.

C.Miscellaneous Updates

Mr. Robertson reported that Avon is one of 36 school districts in the state to receive funding through the school security program. Avon will receive \$44,000.

VIII. OTHER BUSINESS

There was none

IX. EXECUTIVE SESSION

There was none

X. ADJOURN

On a motion made by Mr. Gugliotti, seconded by Ms. Durdan, it was voted:

RESOLVED: That the Board of Finance adjourn the meeting at 8:25p.m.

Messrs: Harrison, Gugliotti, Hamilton, Speich, Stoll and Mmes: Bratton and Durdan voted in favor.

Respectfully Submitted,

Thomas A. Gugliotti, Secretary

Attest: Mary Marinello, Clerk

All referenced material will be available to the public in the Town Clerks office.