

**BOARD OF FINANCE  
REGULAR MEETING MINUTES  
JUNE 24, 2019**

**I. CALL TO ORDER**

The meeting was called to order at 7:03 p.m. at the Avon Town Hall by Chairman Thomas Harrison. Members present: Chairman Thomas Harrison, Vice Chairman/Secretary Catherine Durdan, Margaret Bratton, Dean Hamilton, Ken Birk, Katrina Marin, and Cathy Salchert. A quorum was present.

**II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Katrina Marin.

**III. COMMUNICATION FROM THE AUDIENCE  
(Including Board of Education Liaison Report)**

David Cavanaugh, liaison for the Board of Education (BOE), was not present.

**IV. MINUTES OF PRECEDING MEETING:**

**May 15, 2019 Special Meeting**

On a motion made by Ken Birk, seconded by Catherine Durdan, it was voted:

**RESOLVED:** That the Board of Finance approves the minutes of the May 15, 2019 Special Meeting as drafted.

Messrs: Harrison, Birk, Hamilton and Mmes. Bratton, Marin, Salchert, and Durdan voted in favor.

**V. OLD BUSINESS – No items discussed.**

**VI. NEW BUSINESS**

**18/19-18      Approve Suspense List, \$17,135.27  
Deborah Fioretti, Collector of Revenue**

Deborah Fioretti, Collector of Revenue, provided a brief explanation about the process when developing the suspense list. In response to a question from Ms. Salchert, Ms. Fioretti responded that they contact Probate Court regarding deceased taxpayers. In response to a question from Ms. Salchert, Ms. Fioretti responded that her office files bankruptcy claims. Mr. Harrison noted the Town's high tax collection rate.

On a motion made by Ken Birk, seconded by Margaret Bratton, it was voted:

**RESOLVED:** That the Board of Finance hereby approve the suspense list submitted by Deborah Fioretti, Collector of Revenue.

Messrs: Harrison, Birk, and Hamilton and Mmes: Bratton, Durdan, Salchert, and Marin voted in favor.

**18/19-19      Supplemental Appropriation: 2019 JAG (Justice Assistance Grant)  
Local Violent Crime Prevention Grant, \$6,000**

On a motion made by Katrina Marin, seconded by Ken Birk, it was voted:

**RESOLVED:** That the Board of Finance hereby amends the FY 18/19 Budget by increasing:

**REVENUES**

General Fund, Intergovernmental, Jag Grant, Acct. #01-0330-43420 in the amount of \$6,000 and increasing

**APPROPRIATIONS**

General Fund, Patrol Services, Equipment from Jag Grant, Account #01-2107-52208 in the amount of \$6,000 for the purpose of purchasing Patrol Unit equipment/uniforms/supplies, as stipulated in grant request to the State of Connecticut Office of Policy and Management.

Messrs: Harrison, Birk, and Hamilton and Mmes: Bratton, Durdan, Salchert, and Marin voted in favor.

**18/19-20 Supplemental Appropriation: Board of Education-Open Choice, \$113,024**

On a motion made by Katrina Marin, seconded by Ken Birk, it was voted:

**RESOLVED:** That the Board of Finance hereby amends the FY 18/19 Budget by increasing:

**REVENUES**

General Fund, Intergovernmental, Education Program Grants, Account #01-0330-43343 in the amount of \$113,024.00 and increasing

**APPROPRIATIONS**

General Fund, Board of Education, BOE Expenses, Account #01-9401-55000 in the amount of \$113,024.00 for the purpose of funding school programs and special education needs.

Messrs: Harrison, Birk, and Hamilton and Mmes: Bratton, Salchert, Marin, and Durdan voted in favor.

**18/19-21 AVFD Request for Transfer of Appropriation from Self-Contained Breathing Apparatus Replacement to Reserve for Fire Apparatus Replacement, \$211,192.93**

On a motion made by Margaret Bratton, seconded by Katrina Marin, it was voted:

**RESOLVED:** That the Board of Finance hereby amends the FY 18/19 budget by transferring from Capital Projects Fund (Facil & Equip), Town CIP- Equipment, Fire SCBA (Rpl), Account #02-4844-53025 to Capital Projects Fund (Facil & Equip), Town CIP- Equip, Fire Engine Replacement, Account #02-4837-53009, the amount of \$211,192.93, for the purpose of funding repairs to, and the replacement of, multiple fire apparatus.

Messrs: Harrison, Birk, and Hamilton and Mmes: Bratton, Durdan, Salchert, and Marin voted in favor.

**VII. TOWN MANAGER'S REPORT****A. Monthly Financial Report Summary**

Details were included in the packet report dated period ended 5/31/19 prepared and reported by Margaret Colligan. She noted that Licenses, Fees & Permits is up to 121% collected through today and under Intergovernmental we should receive \$600,000 more than budgeted as a result of the FY 19/20 State's adopted budget. She noted that for Interest Income we should receive almost \$900,000 versus \$300,000. She also noted that the Farmington sewer plant upgrade would have an impact to the FY 20 budget. In response to a question from Ms. Bratton, Ms. Colligan responded that she would have to investigate which property is related to the "Property Map Appeal" listed under Legal.

**B. Miscellaneous – No items discussed.****VIII. OTHER BUSINESS**

Mr. Harrison noted that the July meeting will likely be cancelled, pending any action of a financial nature that may be brought forward between now and then.

**IX. ADJOURN**

On a motion made by Ken Birk, seconded by Katrina Marin, it was voted:

**RESOLVED:** That the Board of Finance adjourn the meeting at 7:27 p.m.

Messrs: Harrison, Birk, Hamilton and Mmes: Bratton, Durdan, Salchert, and Marin voted in favor.

Respectfully Submitted,  
Cathy Durdan, Vice Chair/Secretary

Attest: Jennifer Worsman, Clerk

All referenced material is available to the public in the Town Manager's Office.