

**BOARD OF FINANCE  
REGULAR MEETING MINUTES  
SEPTEMBER 21, 2020**

**I. CALL TO ORDER**

The meeting was called to order at 7:13 p.m. via GoToMeeting by Vice Chair/Secretary Catherine Durdan. Members present: Vice Chair/Secretary Catherine Durdan, Ellen Retelle, Ken Birk, Cathy Salchert, and Margaret Bratton. Chairman Thomas Harrison and Katrina Marin were absent. A quorum was present.

**II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Ken Birk.

**III. COMMUNICATION FROM THE AUDIENCE - None**

**IV. MINUTES OF PRECEDING MEETING:**

**August 24, 2020 Meeting**

On a motion made by Ellen Retelle, seconded by Ken Birk, it was voted:

**RESOLVED:** That the Board of Finance approves the minutes of the August 24, 2020 Meeting minutes as drafted.

Mr. Birk and Mmes: Salchert and Retelle voted in favor. Mmes: Durdan and Bratton abstained.

**V. OLD BUSINESS – No items discussed.**

**VI. NEW BUSINESS**

**20/21-03      Appointment of Auditor for FY 2020/2021 and FY 2021/2022**

Mr. Robertson clarified that action is not needed for this item; the Town will request a cost proposal from Blum Shapiro to extend their contract for FY 21 and FY 22 and a formal recommendation will follow.

**20/21-04      Approve Board of Finance 2021 Meeting Schedule**

On a motion made by Ellen Retelle, seconded by Ken Birk, it was voted:

**RESOLVED:** That the Board of Finance hereby approves the Board of Finance 2021 Meeting Schedule as presented.

Mr. Birk and Mmes: Bratton, Salchert, Retelle, and Durdan voted in favor.

**VII. OTHER BUSINESS - None**

**VIII. ADJOURN**

On a motion made by Ellen Retelle, seconded by Cathy Salchert, it was voted:

**RESOLVED:** That the Board of Finance adjourn the meeting at 7:20 p.m.

Mr. Birk and Mmes: Bratton, Salchert, Durdan, and Retelle voted in favor.

Respectfully Submitted,  
Cathy Durdan, Vice Chair/Secretary

Attest: Jennifer Worsman, Clerk

All referenced material is available to the public in the Town Manager's Office.