

**BOARD OF FINANCE
SPECIAL MEETING MINUTES
FEBRUARY 9, 2021**

I. CALL TO ORDER

The meeting was called to order at 5:30 p.m. via GoToMeeting by Chairman Thomas Harrison. Members present: Chairman Thomas Harrison, Vice Chairman/Secretary Catherine Durdan, Ellen Retelle, Cathy Salchert, Katrina Marin, Margaret Bratton, and Ken Birk. A quorum was present.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Thomas Harrison.

III. OLD BUSINESS

20/21-07 Lights at AHS Synthetic Turf Field and Track
a. Supplemental Appropriation, \$145,048

Ms. Bratton expressed that this portion should be 100% donation as the Town already spent a lot of money towards to this project. In response to a question from Ms. Salchert, Mr. Robertson responded he did not know the payment schedule for the lights but we have to enter into a contract for the full amount. In response to a question from Ms. Bratton, the Clerk responded that the Town Council accepted the gift of \$145,048 at their meeting and this action is to appropriate the funds towards the lights project. In response to a question from Ms. Bratton, Mr. Robertson responded that we are working with the abutters to develop a buffering plan.

On a motion made by Ellen Retelle, seconded by Cathy Salchert, it was voted:

RESOLVED: That the Board of Finance hereby amends the FY 20/21 Budget by increasing:

REVENUES

Capital Projects Fund (Facil & Equip), Other Local Revenues, Lights For AHS Field, Account #02-0360-49122 in the amount of \$145,048.00 and increasing

APPROPRIATIONS

Capital Projects Fund (Facil & Equip), Town CIP-Facilities, Synthetic Field Project, Account #02-4829-53052, in the amount of \$145,048.00, for the purpose of recording a donation for project costs.

Messrs: Harrison, Birk, and Mmes: Marin, Bratton, Retelle, Salchert, and Durdan voted in favor.

b. Appropriation from Capital Projects Fund Balance, \$235,000

Mrs. Marin recalled that when asked before the 2018 referendum why the lights were not included in the project, we were told by Mr. Robertson that ACORN decided to raise the funds and then we are going to be asked for money for the buffering. She noted that she attended Town Council's Budget Workshop this past Saturday and the estimated mill rate at the moment is just under 5%; it would be wiser to use this money to pay down our debt.

In response to a question from Ms. Salchert, Mr. Robertson responded that the total cost for the lights is about \$380,000 and there will be an additional appropriation for the buffering. In response to a question from Mr. Harrison, Mr. Robertson responded that the goal would be to have the lights installed in the next few months.

Ms. Retelle noted that the lights are really important for the high school and the Town to have and is in strong support for this. Ms. Bratton agreed that the lights are an important way to use the track/field but would have rather seen the fundraisers raise 100% of the funds needed for the lights.

On a motion made by Ellen Retelle, seconded by Cathy Durdan, it was voted:

RESOLVED: That the Board of Finance hereby appropriates a sum not to exceed \$235,000.00 from Capital Projects Fund (Facil & Equip), Other Financing Sources, Unassigned Fund Balance, Account #02-0390-43913, to Capital Projects Fund (Facil & Equip), Town CIP-Facilities, Synthetic Field Project, Account #02-4829-53052 for the purpose of using bond premium received in the fiscal year ended June 30, 2020 to install lights at the AHS synthetic field and track.

Messrs: Harrison, Birk, and Mmes: Retelle, Salchert, and Durdan voted in favor. Mmes: Bratton and Marin voted nay. Motion carried: 5-2.

IV. NEW BUSINESS

20/21-15 Appropriation from Unassigned Fund Balance: AHS Roof Top Unit Project, \$796,396

On a motion made by Margaret Bratton, seconded by Ellen Retelle, it was voted:

RESOLVED: That the Board of Finance hereby appropriates a sum not to exceed \$796,396.00 from General Fund, Other Financing Sources, Unassigned Fund Balance, Account #01-0390-43913 and transfer from General Fund, Other Financing Uses, Interfund Transfer Out, Account #01-8700-58000 to Capital Projects Fund (Facil & Equip), BOE CIP Facilities, AHS RTU Replace CIP, Account #02-4859-54601, and Capital Projects Fund (Facil & Equip), Other Financing Sources, Interfund Transfers In, Account #02-0390-43918 not to exceed \$796,396.00 for the purpose of replacing rooftop HVAC units at Avon High School.

Messrs: Harrison, Birk, and Mmes: Marin, Bratton, Retelle, Salchert, and Durdan voted in favor.

20/21-16 Supplemental Appropriation: Farmington Valley Health District, \$21,525

Mr. Robertson commented that the vaccination efforts will require resources that the Farmington Valley Health District doesn't have; the Board of Directors authorized a surcharge to the member towns and this is Avon's contribution, based on population. Ms. Retelle clarified that these monies will come from the COVID relief grant that we received from the State.

On a motion made by Ellen Retelle, seconded by Margaret Bratton, it was voted:

RESOLVED: That the Board of Finance hereby amends the FY 20/21 Budget by increasing:

REVENUES

General Fund, Intergovernmental, OPM FEMA-COVID Relief, Account #01-0330-43700 in the amount of \$21,525.00 and increasing

APPROPRIATIONS

General Fund, Regulation & Inspection, Service & Consultant, Account #01-4101-52184, in the amount of \$21,525.00, for the purpose of increasing funding to the Farmington Valley Health District.

Messrs: Harrison, Birk, and Mmes: Retelle, Salchert, Bratton, Durdan, and Marin voted in favor.

X. ADJOURN

On a motion made by Ellen Retelle, seconded by Katrina Marin, it was voted:

RESOLVED: That the Board of Finance adjourn the meeting at 5:53 p.m.

Messrs: Harrison, Birk, and Mmes: Bratton, Salchert, Marin, Retelle, and Durdan voted in favor.

Respectfully Submitted,
Cathy Durdan, Vice Chair/Secretary

Attest: Jennifer Worsman, Clerk

All referenced material is available to the public in the Town Manager's Office.