

Avon Public Library BOD Meeting
Community Room, Avon Public Library
Date: October 18, 2022

Item	Summary					Disposition
Call to order	Fred Lin called the meeting to order at 7:02 pm.					Quorum = 6
	Attendee	Role	Voting	Present	Absent	# 8 voting present
	Nicole Nunziata	BOD President	Y	N	Y	
	Amea Mody	BOD Vice President	Y	N	Y	
	Fred Lin	BOD Treasurer	Y	Y		
	Colette Slover	BOD Secretary	Y	Y		
	Anne McNeely	BOD Member	Y	N	Y	
	Beth Dance	BOD Member	Y	Y		
	Dave Howe	BOD Member	Y	Y		
	Deborah Sacks	BOD Member	Y	Y		
	Donna Gianini	BOD Member	Y	Y		
	Joan Reiskin	Friends of the Library	Y	Y		
	Rob Berman	BOD Member	Y	Y		
	Glenn Grube	Library Director	N	Y		
	LeonaMae Page	Clerk	N	Y		
	Review and Approvals					
Review and Adoption of Agenda	Rob Berman made a motion to adopt the agenda. Dave Howe seconded. (Approved.)					# 8 Yes
Review and Approval of BOD Meeting Minutes	Rob Berman made a motion to accept the September meeting minutes. Joan Reiskin seconded. (Approved.)					# 8 Yes
	New Business					
Review and Approval of Treasurer's Report – Fred	<p>Fred Lin presented his written September report including the following highlights:</p> <ul style="list-style-type: none"> Income for the month of September was \$16,655. YTD actuals \$60,665 vs. YTD budgeted income of \$27,975. Expenses for the month of September were \$4,731. YTD actuals \$29,257 vs. YTD budgeted expenses of \$31,091. <p>The investment committee reviewed the BOD's current investment portfolio and recommend taking no actions at this time. Further consolidation of bank accounts is being considered. Any recommendations will be presented to the Operations & Administration and Investment Committees.</p> <p>Dave Howe moved to accept the Treasurer's report. Rob Berman seconded. (Approved.)</p>					# 7 Yes 1 abstain
Review and Approval of the 990 Tax Return – Fred	Fred Lin presented the 990 tax return prepared by the Library's accountant and recommended accepting it with the correction of one typo. Joan Reiskin moved to accept the 990 tax return. Rob Berman seconded. (Approved.)					# 7 Yes 1 abstain
Librarian's Report	Glenn Grube reviewed his written monthly and annual reports.					No Vote

– Glenn	<p>A few highlights from his Annual Report:</p> <ul style="list-style-type: none"> • This year, the Library was open to the public for our full schedule of operating hours for the first time since March of 2020, and the resumption of in-person programming and public room bookings. • The Library Connection Mobile app, available for Android and iOS operating systems, provides quick and easy access to your library account, the collection of Avon Library along with 30 other participating greater Hartford area public libraries, and so much more. <p>A few highlights from his September report:</p> <ul style="list-style-type: none"> • A \$50,000 grant was awarded to Avon Library by the Institute of Museum and Library Services in support of continued digitization and preservation efforts for Avon’s local history documents and artifacts • A grand opening ceremony for the new Memory Care Collection, funded by the Friends of Avon Library, was held on September 20. • New printers, copiers, and scanners we installed throughout the library on September 29. 	
Friends of the Library Report – Joan	Over 120 people registered for the Author Luncheon. The book sale was very well attended and praised for being well run and organized. The Friends will also hold the Kids & Teen Book Sale on October 22 and sponsor the Goblins and Giggles Spooky Storytime with Storyteller Rona Leventhal on October 26.	No Vote
	Old Business	
Operations & Administration Committee report	The Operations & Administration Committee has identified another potential BOD candidate. The committee is reviewing the Library’s Directors & Officers Liability Insurance policy that is coming up for renewal. Rob Berman suggested asking if the renewal date could be aligned with the Board year.	No Vote
Marketing Committee update – Beth	The Marketing Committee is continuing with staff interviews and plans to interview Stephanie Smith, the new Teen Librarian, soon. The Marketing Committee is exploring name badges for the purpose of identifying BOD members at community events.	No Vote
Strategic Planning Committee update – Dave	The Strategic Planning Committee and Marketing Committee are each working on a brochure. The Strategic Planning brochure will be more of an executive summary and the Marketing brochure will focus on Library programs and offerings. The Strategic Planning Committee presented a working draft of their brochure for discussion.	No Vote
Board Member Remarks	Rob Berman appreciates feeling welcomed to share his experiences and ideas as a new board member. Colette Slover commented on how great it was to see so many cars in the parking lot during her recent visit and asked what happens if it gets full. Glenn Grube commented that the Library and the church across the street have a cooperative relationship and offer overflow parking to each other when needed.	No Vote
Adjournment	Rob Berman moved to adjourn. Joan Reiskin seconded. The meeting adjourned at 8:23 pm.	# 8 Yes

Respectfully submitted, Colette Slover, Secretary