

Avon Public Library BOD Meeting
Community Room, Avon Public Library
Date: September 20, 2022

| Item | Summary | | | | | Disposition |
|--|--|---|---------------|----------------|---------------|----------------------|
| Call to order | Nicole Nunziata called the meeting to order at 7 pm. | | | | | Quorum = 6 |
| | Attendee | Role | Voting | Present | Absent | # 11 voting present |
| | Nicole Nunziata | BOD President | Y | Y | | |
| | Amee Mody | BOD Vice President | Y | Y | | |
| | Fred Lin | BOD Treasurer | Y | Y | | |
| | Colette Slover | BOD Secretary | Y | Y | | |
| | Anne McNeely | BOD Member | Y | Y | | |
| | Beth Dance | BOD Member | Y | Y | | |
| | Dave Howe | BOD Member | Y | Y | | |
| | Deborah Sacks | BOD Member | Y | Y | | |
| | Donna Gianini | BOD Member | Y | Y | | |
| | Joan Reiskin | Friends of the Library | Y | Y | | |
| | Rob Berman | BOD Member | Y | Y | | |
| | Jaimee Eldred | Staff Guest – Children’s Library Specialist | N | Y | | |
| | Glenn Grube | Library Director | N | Y | | |
| | LeonaMae Page | Clerk | N | Y | | |
| | Review and Approvals | | | | | |
| Review and Adoption of Agenda | Anne McNeely made a motion to adopt the agenda. Joan Reiskin seconded. (Approved.) | | | | | # 11 Yes |
| Review and Approval of BOD Meeting Minutes | Amee Mody made a motion to accept the July meeting minutes. Donna Gianini seconded. (Approved.) | | | | | # 8 Yes 3 Abstain |
| | New Business | | | | | |
| Review and Approval of Treasurer’s Report – Fred | <p>Fred Lin presented his written July & August report including the following highlights:</p> <ul style="list-style-type: none"> Income for the months of July & August was \$44,010. YTD actuals \$44,010 vs. YTD budgeted income of \$24,721. Expenses for the month of July & August were \$24,526. YTD actuals \$24,526 vs. YTD budgeted expenses of \$21,325. <p>Dave Howe moved to accept the Treasurer’s report. Fred Lin seconded. (Approved.)</p> <p>The 2022 fiscal year closed with a surplus of over \$37,195. Fred Lin recommended moving \$25,000, of that surplus to the Technology Capital account. Colette Slover motioned to accept this recommendation. Anne McNeely seconded. (Approved.)</p> | | | | | # 11 Yes |

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| Librarian's Report – Glenn | <p>Glenn Grube reviewed his written report including these highlights:</p> <ul style="list-style-type: none"> • Victoria Kiszka has been promoted to Technology and Technical Services Manager • Jordan Nolan will be working Wednesday evenings and on weekends at the reference desk. • Our summer intern Mika returned to school this month after spending July and August assisting with various projects around the library • The 2022 Summer Reading Program wrapped up with a total of 1,237 children and teens registering to participate. The Animal Embassy program was attended by over 150! • A virtual program with author Julian Barnes drew 172 attendees, with some logging in from as far away as New Mexico, New Zealand, Sweden, and Iran • New copiers and printers will be installed on September 29. • New letterhead, envelopes, and business cards are being designed with the new logo. | No Vote |
| Friends of the Library Report – Joan | There will be two book sales and the Author Luncheon featuring Fiona Davis in October. Nicole Nunziata drew Cyndi Larsen's name from those who entered the raffle for a ticket to the luncheon. The Friends have given \$12,000, for the conference table and benches crafted from our reclaimed maple trees. The Friends also sponsored an ice cream social for the first time in several years and over 250 people showed up to enjoy a sweet summer treat. | No Vote |
| Staff Guest | Jaimee Eldred is a Library Specialist in the children's department! She began her journey at the AFPL in 2016 as a sub in teens. She later transitioned into the children's area and can be found there 14 hours each week. Jaimee runs the math club, Do Re (You &) Me, and the Lego club. She finds joy regularly when she experiences the interaction between children and their families. | |
| 2023 Library Calendar and BOD Meeting Dates | The Library calendar and BOD meeting dates for 2023 were discussed. Amee Mody made a motion to accept the proposed dates. Dave Howe seconded. (Approved.) | # 11 Yes |
| | Old Business | |
| Operations & Administration Committee report | The Operations and Administration committee continues to consider potential new board members. They will continue focusing on the strategic plan for the remainder of 2022 and will review policies in 2023. | No Vote |
| Marketing Committee update – Beth | No report. | No Vote |
| Strategic Planning Committee update – Dave | The Strategic Planning Committee is drafting content and discussing layout options for a tri fold brochure that contains a brief summary of the plan that is easy to read. There will also be a more detailed slide presentation available for Council and the website. | No Vote |
| Board Member Remarks | Welcome, Rob Berman! Amee Mody said the Memory Care programs were excellent. Nicole Nunziata attended the Redding Library book sale. Colette Slover expressed support and interest in a Holiday Brunch for staff. General discussion about Banned Books Week. | No Vote |

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| Adjournment | Rob Berman moved to adjourn. Donna Gianini seconded. The meeting adjourned at 8:22 pm. | # 11 Yes |
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Respectfully submitted, Colette Slover, Secretary