

Avon Public Library BOD Meeting
Community Room, Avon Public Library
Date: December 20, 2022

Item	Summary					Disposition
Call to order	Nicole Nunziata called the meeting to order at 7 pm.					Quorum = 6
	Attendee	Role	Voting	Present	Absent	# 10 voting present
	Nicole Nunziata	BOD President	Y	Y		
	Amea Mody	BOD Vice President	Y	Y		
	Fred Lin	BOD Treasurer	Y	Y		
	Colette Slover	BOD Secretary	Y	Y		
	Anne McNeely	BOD Member	Y	Y		
	Beth Dance	BOD Member	Y	N	Y	
	Dave Howe	BOD Member	Y	Y		
	Deborah Sacks	BOD Member	Y	Y		
	Donna Gianini	BOD Member	Y	Y		
	Joan Reiskin	Friends of the Library	Y	Y		
	Rob Berman	BOD Member	Y	Y		
	Glenn Grube	Library Director	N	Y		
	LeonaMae Page	Clerk	N	Y		
	Review and Approvals					
Review and Adoption of Agenda	Rob Berman made a motion to adopt the agenda. Anne McNeely seconded. (Approved.)					# 10 Yes
Review and Approval of BOD Meeting Minutes	Dave Howe made a motion to accept the November meeting minutes. Rob Berman seconded. (Approved.)					# 8 Yes #2 Abstain
Review and Approval of Treasurer's Report – Fred	<p>Fred Lin presented his written November report including the following highlights:</p> <ul style="list-style-type: none"> Income for the month of November was \$18,658. YTD actuals \$80,401 vs. YTD budgeted income of \$51,696. Expenses for the month of November were \$10,259. YTD actuals \$48,233 vs. YTD budgeted expenses of \$57,725. <p>Fred Lin will discuss with the Operations & Administration and Investment committees the idea of moving the M&T money market account into the Schwab stock brokerage account for the purpose of improving return while maintaining access.</p> <p>Colette Slover moved to accept the Treasurer's report. Joan Reiskin seconded. (Approved.)</p>					# 10 Yes
	New Business					
Librarian's Report – Glenn	<p>Glenn Grube reviewed his written monthly report and discussed the following:</p> <ul style="list-style-type: none"> The Save America's Treasures grant has been used to purchase an additional TB of storage with CT Digital Archive and order an overhead scanner, camera, laptop, and printer. 					No Vote

	<ul style="list-style-type: none"> • Avon Library and our partners received a Lower Farmington River & Salmon Brook Wild & Scenic Committee grant to fund the next phase of our Paleo-Indian programming. • Avon Kindergarten classes (seven of them!) visited the library this month for a field trip to learn about the library and get their first library cards (191 of them!) • Recertification classes for staff in CPR and AED use were held by the Farmington Valley VNA this month. • The Town Budget workshop is tentatively scheduled for February 4. BOD members are welcome to attend. We hope to move the request for the security camera equipment into the Town's Capital Improvement Plan budget. • The Board-sponsored Panera luncheon was enjoyed by staff. 	
Friends of the Library Report – Joan	The Friends will be hosting a new series of post-impressionist art lectures, the ever-popular film discussions, and providing a high quality play kitchen.	No Vote
Strategic Plan 2023 – 2027 presentation – Dave & Glenn	Dave Howe summarized the Strategic Planning Committee's process leading up to the completed plan being presented which will be active for 5 years with quarterly tracking. Glenn Grube presented the process used; the survey data collected; and a look at the Mission, Vision, and Values statements; followed by the big picture goals and how to achieve them. The Strategic Planning Committee is welcoming new members as they move forward with quarterly meetings. The exact design of the tri-fold plan may undergo further edits. Amee Mody moved to accept the content of the Strategic Plan 2023 – 2027. Anne McNeely seconded. (Approved.)	#10 Yes
	Old Business	
Operations & Administration Committee report	The Operations & Administration Committee recommended former board member Paula Schwartz rejoin the Board. Although non-consecutive, this will be considered Paula's second term as a Board Member with regard to term limits defined in the Board's bylaws. Joan Reiskin moved to accept their recommendation. Dave Howe seconded. (Approved.)	#10 Yes
Marketing Committee update – Donna	The Marketing Committee will update the "Board Bios" document and create a project plan to update the website with the new logo. They plan to continue with staff interviews, inviting Cyndi Larsen from Reference to join the meeting in January and Toni DeLuca from Circulation in February. The committee continues to explore Board Member name badges and a marketing brochure.	No Vote
Board Member Remarks	Several members offered detailed input regarding the specific layout, color scheme, and format of the Strategic Plan brochure	No Vote
Adjournment	Fred Lin moved to adjourn. Anne McNeely seconded. The meeting adjourned at 8:32 pm.	# 10 Yes

Respectfully submitted, Colette Slover, Secretary