

Minutes Avon Free Public Library – September 16th, 2014

Board of Directors

Regular Meeting called to order by Mary Suter at 7:30 p.m.

In attendance: Mary Suter – President, Carin Salonia – Vice President, Jennifer Shufro – Secretary, Tom Iezzi – Treasurer, Glenn Grube – Library Director, Eric Gauvin, Paula Schwartz, Betsey Bougere, Thirza Hyatt and Linda Jordano – Friends of Avon Public Library.

Absent: Anne Fitzgerald and Jerry O'Brien.

Approval of Minutes

The Minutes of the Regular Meeting held on June 17, 2014, were unanimously adopted by the Board.

I. Reports

❖ **Treasurer's Report:** Tom Iezzi presented the Library's fiscal report focusing on the income and expenses of the Library through August, 2014, including income and expenses for these two months. With regard to income, Tom focused the Board on the receipt of two Mitnick checks in the amount of \$28,515 and an unrestricted gift in the sum of \$5,000 from the Family of Sheila Diamond. With regard to expenses, Tom discussed the expenses pertaining to the Farmer's Market as well as the summer programs. At month's end, the Library had \$257,456 in net assets. Tom also presented a report on the Avon Library Expansion Fund profit and loss statement through August, 2014. Currently, the Expansion Fund's total liabilities and equity equal \$239,280.96. The last of the Hoffman Family check was received. The Board unanimously adopted these financial reports.

❖ **Librarian's Report:** Glenn Grube presented the highlights from August 2014 to the Board, noting the following highlights: (i) Total summer programming attendance was 10,375; (ii) The Farmer's Market drew 4,956 visitors over an 8 week period. An email survey has been sent out for feedback on this program and the vendors seem very satisfied. Over 50% of those who attended the Farmer's Market also visited the Library and plans are in the works for next year's Farmer's Market; (iii) The Children's and Teen Summer Reading Program was a huge success with 1,287 students signed up who read 12,628 books! Local business supported the program with a large array of prizes for those participants; (iv) The Library added two new subscription databases, A to Z USA covering all 50 US states and 5 territories and Science FLIX, which has multimedia science content for grades 4 through 9.; (v) Megan Grosch was a new internal hire, selected from an in-house pool of candidates to replace Joanne Moody as the 25 hour per week Children's Specialist; (vi) Glenn coordinated website training for Town of Avon staff in preparation for the launch of the new town website this fall; (vii) The Strategic Plan will be presented to the Town Council on Thursday, October 2, 2014; (viii) 10 new iPads were added to the Library's collection; (ix) Glenn shared a copy of a letter from Amy Branch, on behalf of the Avon Girl Scouts and Cub Scout troops pertaining to the use of the Storytime/Craft room for troop meetings. The Board agreed that these rooms would no longer be available for public use pursuant to the recently adopted Public Room Use Policy. Notwithstanding that decision, the Board agreed that it would consider the use of the Storytime/Craft Room on a case by case basis by a specific troop. Glenn will reply to Amy Branch with suggested alternative spaces; and (x) Glenn shared an article from *The Hartford Courant* highlighting the "Changing America: The Emancipation Proclamation, 1986 and the March on Washington, 1963," with the Board. This exhibit will be on display in the Community Room from November 1st through December 16th, 2014.

❖ Friends of the Avon Library: Linda Jordano presented the report on behalf of the Friends of the Avon Library, including the following: (i) The first of the year's newsletters was sent out to all Friends including the membership drive for all current members; (ii) The Booktique was a huge success over this summer and raised over \$1,150; (iii) The Friends' Author Luncheon is scheduled for November 14th, 2014 with Laura Bradford speaking at the Avon Country Club; and (iv) The Friends' annual book sale will be on October 17th through 19th in the Community Room.

II. New Business.

- ❖ Election of Board President. The Board unanimously elected Carin Salonia as the new President of the Avon Free Public Library Board of Directors, effective immediately.
- ❖ Approval of 2015 Holiday and Sunday Schedule for the Library. The Board unanimously approved the proposed Holiday and Sunday Schedule for the Library for 2015.
- ❖ Proposed 2015 Board of Directors meeting dates. The Board unanimously approved the proposed 2015 Board of Directors meeting dates.
- ❖ Potential Board Candidates. The Board discussed potential Board positions that will need to be filled this year, including Tom Iezzi's position as Treasurer, as he will be moving from Avon, and Jerry O'Brien's position as Board member, as Jerry's work schedule does not permit him to be available for the meetings.
- ❖ History Room Policy. Glenn discussed with the Board of Directors the need to revise the Marion Hunter History Room Policy Statement which is 24 years old. He presented the Board with a draft revised policy which is a work in progress with the Historical Society of Avon. The Board will review the proposed draft and be prepared for comment at the October meeting, with a revised policy in place by November of this year.
- ❖ 2014 ACLB Leadership Conference. Glenn informed the Board of the date of the upcoming ACLB Leadership Conference, to be held on October 24, 2014 at the University of Hartford. The entire Board was invited to attend and each Board member will let Glenn know via email whether he/she is available.
- ❖ December Board Meeting. The Board unanimously agreed to change the December Board meeting to Monday, the 15th of December instead of Tuesday, the 16th of December as that Tuesday is the first night of Chanukah.

III. Library Calendar:

1. Saturday, September 27 - Avon Day at Thompson Brook School
2. Monday, October 13 - Library closed for Columbus Day
3. Tuesday, October 21 - Library Board Annual Meeting followed by regular Board Meeting, commencing at 7 p.m.

IV. Adjournment:

The regular monthly meeting of the Board of Directors was thereafter adjourned at approximately 9:00 p.m. by President Carin Salonia.