## Avon Public Library BOD Meeting BOD Room, Avon Public Library Date: February 21, 2017

Item		Summary				
Call to order	Meeting called to order by Carin Salonia at 7:04pm					Quorum = 6
	Attendee	Role	Voting	Present	Absent	7 voting
	Carin Salonia	BOD President	Y	Y		present
	Vince LoPresti	CFO/Treasurer	Y	Y		
	Betsy Bougere	Secretary	Y		Y	
	Glenn Grube	Library Director	N	Y	•	
	Peter Anderson	BOD Member	Y	Y		
	Richard Bunnell	BOD Member	Ŷ		Y	
	Anne Fitzgerald	BOD Member	Ŷ	Y		
	Eric Gauvin	BOD Member	Ŷ	Y		
	Fred Lin	BOD Member	Ŷ	Y		
	Amee Mody	BOD Member	Ŷ	•	Y	
	Jennifer Shufro	BOD Member	Ŷ		Ŷ	
	Paula Schwartz	BOD Member	Ŷ		Ŷ	
	Joan Reiskin	Friends of the Library	Ý	Y		
			•			
	Review and Approvals					
eview and	Carin opened with a requ	est for motion to adopt the Agenc	a for the me	eting as distr	ributed.	7 Yes
Adoption of Agenda		ept and 2 <sup>nd</sup> by Joan. [Approved]				
Review and Approval of November Meeting Minutes	Peter moved to accept and 2 <sup>nd</sup> by Anne .[Approved]					7 Yes
Review and Approval of	December Report (6 mor	ths Jul-Dec 2016)				7 Yes
Treasurer's Reports	Programming expense of \$1,805 for various programs, copier expenses YTD about \$1,000 over budget. Net Income for December essentially flat to budget, YTD favorable by \$18,207.					
	Eric made motion to accept the September Treasurer's report and 2 <sup>nd</sup> by Anne. (Approved)					
	January Report (7 months Jul 2016-Jan 2017)					
	\$1,088 gift income from a number of donors.YTD favorable to budget by \$3,500. Total income favorable YTD by 16,768. Gifts expenditure more than \$2,000 favorable to budget YTD. Net ordinary income -\$4,364 due to Mitnick income fluctuation, but next instalment is due soon. Still favorable by over \$16,000 YTD.					
	Anne motion to approve. Joan second. All approve.					
	New Business					
ibrarian's Report						No Vote
	Nora Howard (Avon Town Historian) donated her research materials to the History Room.					

	Kari Ann and Mary had over 100 people in attendance for their well-received presentation at the ALA Midwinter Meeting in Atlanta.	
	All security cameras are back online. Currently working through some technical enhancements. New vendor provided good service.	
	Replaced a broken 3D printer with a new one, funded by Friends of the Library. The new one is more advanced and can print with additional materials.	
	Glenn addressed the January meeting of the Connecticut Authors and Publishers Association.	
	Sunday concert was a great success. Featured on the Hartford Courant. Thank you note received from a resident who enjoyed the Sunday concert series.	
Friends of the Library Report	Tomorrow the Friends are hosting a library staff appreciation day.	
	Membership drive is going well. Received larger donations.	
	Booktique is popular.	
	Chris Bohjaian will be the speaker for the next book event. Will be at the North House. Will be held on October 27.	
	October 13-15 will be the big book sale.	
	Friends bought a new CD cleaner for the library.	
	Old Business	
Website Update	Eric said new web site coding is more than 50% done. Will be mobile device friendly. Anticipate to demo in the next board meeting. User experience testing will be conducted. Will ask patrons to provide input. Date TBD. Up next: finish the testing script, build prototype, recruit and schedule participants. We will need 2 facilitators, testing will take 4 days spread out over a few weeks, aim for May 1 launch date.	No Vote
Board Committee Assignments and Planning Schedule	Discussed committee assignments. Anne will move from Strategic Planning to Marketing and Public Relations Committee.	
	The Marketing & Public Relations Committee will research and carry out an outreach mailing to Avon residents who do not have a library card. The Board is also considering a targeted fund raising campaign, and sees a need to clarify the difference between giving to Friends vs giving to the Library.	
	Need to start the next strategic planning cycle this year.	
Town Budget Request for 2017-18	The library budget went through the Town Budget Workshop. The Town Manager is recommending a budget only slightly less than the library's request. The recommended library budget is 3% increase over last year's budget. The Town Council has not recommended this budget due to uncertainty in the state's fiscal conditions and impact to the town.	
	Glenn submitted written testimony to the state education budget hearing, of which the state library is under. The state may eliminate the ConnectiCard reimbursement for reciprocal borrowing, costing Avon Library up to \$5,000 annually. The budget cut may also affect federal funding due to insufficient state spending at required level.	
	funding due to insufficient state spending at required level.	
Other	funding due to insufficient state spending at required level. Peter suggested offering notary services to library patrons. Glenn will look into it.	No Vote