Avon Public Library BOD Meeting
BOD Room, Avon Public Library
Date: May 19, 2015

Item	Summary	Disposition
Call to order	Meeting called to order by the President Carin Salonia at 7:05	Quorum = 6

	Attendee	Role	Voting	Present	Absent	8 voting present, 4 absent
	Carin Salonia	BOD President	Y	Y		
	Vince LoPresti	CFO/Treasurer	Y		Y	
	Jennifer Shufro	Secretary	Y	Y		
	Glenn Grube	Library Director	N	Y		
	Mary Suter	Past President	Y		Y	
	Anne Fitzgerald	BOD Member	Y	Y		
	Betsy Bougere	BOD Member	Y	Y		
	Eric Gauvin	BOD Member	Y	Y		
	Fred Lin	BOD Member	Y		Y	
	Paula Schwartz	BOD Member	Y		Y	
	Peter Anderson	BOD Member	Y	Y		
	Thirza Hyatt	BOD Member	Y	Y		
	Joan Riskin	Friends of the Library	Y	Y		

Item	Summary	Disposition
Adoption of Agenda	1. The BOD President opens Motion to adopt the Agenda for meeting as distributed by Carin Salonia. Anne Fitzgerald made motion to accept and 2nd by Peter Anderson 2. Discussion/edits to exclude Treasurer report until June (we will review April and May Financials 3. Vote to approve the revised agenda.	7 Yes 1 Abstain 1 absent for vote
Review and Approval of Minutes	1. Review and Approval of March Meeting Minutes. Edits to minutes include; spelling error for Eric Gauvin and request to add metrics for database searches and program attendance increases to Strategic Plan update section. Approved with recommended edits. 2. Review and Approval of April Meeting Minutes. Approved	7 Yes 1 Abstain 1 absent for vote
	New Business	

Librarians Report	1. Glenn provided highlights for April 2015 (see Librarian's Report for more detail). Significant accomplishments include;
	   a. Avon High School and Middle School yearbooks digitized
	   b. Collection of over 400 reference e-books added
	   c. 3D printing makes the AFPL debut at AvonCon
	   d. National Volunteer Month was celebrated with gifts to adult volunteers
	   e. A charging station for cell phones and other devices was installed in the Teen Room – will likely expand to first floor
	   f. Recruitment began for 16 hour per week Children's Specialist
	   g. Six staff members attended the CLA Annual Conference in Groton where Avon won two Publicity Awards for best library video and best library logo
	2. Town budget passed on 5/13. Very low voter turn out (3.6%). State budget released with approximately 95% of budgetary cuts restored. Potential impact of reductions remains on the CT Library Consortium State contracts negotiation program. Will assess as budget process progresses and impact if CTCARD funding is reduced.
		No Vote

Friends of the Library Report	1. Joan Riskin reported on behalf of the Friends. She shared an update on membership at a little over 600 – reported incorrectly last month – both memberships and per member donation is up over last year.
	2. Wine and Cheese Membership Event held on May 8th – a big success with over 125 attendees. Several Friends of the Avon Public Library (FOAPL) BOD members retiring and AFPL BOD members recognized.
	3. Upcoming events and activities:
	    a. Upcoming newsletter will include a color copy insert of the calendar of events
	    b. FOAPL will support summer intern for the library
	    c. Mid-August Ice Cream Social event planned
	    d. October Literary Lunch tentatively scheduled for October 8 or 9[th.] 2015
	4. Joan will replace Peggy Beauregard as Avon Friends representative to the AFPL BOD.
		No vote

BOD Candidate	Glenn shared the resume of an interested candidate for the BOD. Next step will be to invite candidate to the June meeting.	No Vote
	Old Business	

Technology Plan Draft	1. Glenn outlined revisions made to the technology plan per feedback from BOD.
	    a. Discussed several edits including alignment to strategic plan and ways to feed into metrics of strategic plan
	    b. Included equipment inventory and purchase dates (will assess useful life and staged re-purpose with aging computers to lesser intensive processing speed requirements)
	    c. Expanded sections of Safe, Current and Usable to include status of complete, progress, expected start for initiatives.
	2. Additional suggestions included one page or two page picture of complete, in progress and planned activities across all environments (pages 4-8) to evaluate and understand the comprehensive view with dependency/sequence and progress against overall plan. Agreed to approve plan as working document next month.
	3. Action Items: It was agreed that the BOD would provide Glenn comments and requests for revision to the Technology Plan by June 1st to prepare final plan for approval at June meeting. The plan will be a working plan or framework, revisited and reported quarterly for progress and annually updated.
	4. Glenn informed the BOD that, in the future, he would be chairing the Town of Avon's Information Technology Committee, which has town-wide technology planning and budgetary responsibility.
		No Vote

Adjournment	**Motion to adjourn by Anne Fitzgerald, 2nd by Peter Anderson [Approved]** Meeting adjourned at 8:55pm per vote	9 yes

Respectfully submitted,
Jennifer Shufro