

Minutes Avon Free Public Library October 15th 2013

Board of Directors

Regular Meeting called to order by Mary Suter at 8:00 p.m.

In attendance: Mary Suter – President, Peter Anderson – Vice President, Tom Iezzi – Treasurer, Jennifer Shufro – Secretary, Glenn Grube, Thirza Hyatt, Jerry O'Brien, Eric Gauvin, Carin Salonia, John Carlson, Linda Jordano, Paula Schwartz, Anne Fitzgerald.

Approval of Minutes

The Minutes of the Regular Meeting from September 17, 2013 were approved.

I. Reports

- ❖ Treasurer's Report: Tom Iezzi presented the year to date financials and reviewed September 2013 financials with the Board. The Board noted a line item Gift Income of \$11,130 representing a generous gift by a Board member. The month end cash balance was \$236,121.
- ❖ Librarian's Report: Glenn Grube presented the highlights for September 2013 to the Board, noting (i) kick off of joint program with VFW Post 3272 commemorating the 50th Anniversary of the Vietnam War with a flag raising ceremony on September 20th, (ii) Julie Styles' last day of work on September 13, 2013 as she accepted a position at the State as Continuing Education Coordinator (there are 3 remaining candidates to fill her position as Technology and Technical Services Librarian), (iii) the hire of Tim Guay as a new part-time children's library specialist (replacing Mary DeLuca), (iv) 3 college counseling programs arranged by Teen Librarian, Marisa Hicking, (v) Hollace Juster, Administrative Assistant, announced plans to retire effective November 1, 2013, and (vi) President of the Board, Mary Suter, was recognized as one of the Trustees of the Year by the Association of Connecticut Library Boards and she is to be honored at the ACBL Conference at the University of Hartford on October 25, 2013.
- ❖ Friends of the Avon Library: Linda Jordano, Co-President of the Friends' Board presented the Friends' Report. She discussed the book sale, which raised in excess of \$10,000 with over 100 volunteers from the town. The Friends will hold a meeting on November 7, 2013 at which time she will present a "wish list" from the Library Director.

II. New Business – Presented by Mary Suter.

- ❖ ACBL Conference. President Mary Suter will be awarded as a Trustee of the Year by the Association of Connecticut Library Board on October 25, 2013 at the University of Hartford. Glenn and Mary will attend this luncheon event. All Board members were invited and Peter Anderson, Paula Schwartz and Anne Fitzgerald accepted such invitation.
- ❖ Library Operations and Administration Committee will meet in early November to review and revise various library policies, including the Behavior Policy and the Volunteer Policy. These policies, as revised, shall be presented to the Board for approval at the next regular Board meeting on November 19, 2013.
- ❖ Strategic Planning. The Board discussed whether the library should use a consultant or perform the work in house required to survey and come up with a list of trends and needs for the future of the AFPL. The Board determined it was a better use of its resources to perform this work in house, with Carin Solonia

spearheading this project. Her Strategic Planning Committee will come up with a list of objectives and work with Glenn and the community to put together a comprehensive analysis for the future of the library.

III. Library Calendar:

Friday, October 25, 2013, ACLB Conference at the University of Hartford

Monday, November 11, 2013, the library will be closed in observance of Veteran's Day

Tuesday, November 19, 2013, next Library Board meeting at 7:30 p.m.

IV. Adjournment:

The regular monthly meeting of the Board of Directors was thereafter adjourned at approximately 9:00 p.m. by President Mary Suter.