

## **Minutes Avon Free Public Library – March 18, 2014**

Board of Directors

Regular Meeting called to order by Mary Suter at 7:30 p.m.

**In attendance:** Mary Suter – President, Tom Iezzi – Treasurer, Jennifer Shufro – Secretary, Glenn Grube – Library Director, Thirza Hyatt, Eric Gauvin, Peter Anderson, Anne Fitzgerald and Linda Jordano on behalf of the Friends of the Avon Public Library.

Absent: Jerry O'Brien, Betsy Bougere, Carin Salonia and Paula Schwartz.

Guest: Patricia Valsecchi, Circulation & Outreach Services Librarian

### **Approval of Minutes**

The Minutes of the Regular Meeting held on February 11, 2014, were unanimously approved.

### **I. Reports**

- ❖ Treasurer's Report: Tom Iezzi presented a fiscal report focusing on the income and expenses of the Library for February 2014, including receipt of a Mitnick check, a donation from the Lion's Club of Avon and grant income from the One Book event. Year to date, the Library's net income is ahead of budget.
- ❖ Librarian's Report: Glenn Grube presented the highlights for February 2014 to the Board, noting the following highlights: (i) Betsy Bougere was elected to the Board of Directors; (ii) the new online learning resource, LyndaKiosk, was launched and has been very well received by the patrons; (iii) the Library's children's circulation stats have increased 30% from last year due in part to Kari-Ann's increased programming; (iv) the Teen Librarian hosted four book talks at AMS' Media Center, drawing almost 50 students; (v) Migration date of the new Sierra system was pushed back to June 2, 2014 from May 13, 2014 but it seems to be promising and staff training has commenced; (vi) Quick Flicks collection has been relocated to behind the Circulation Desk to remedy a theft problem in the DVD department; (vii) Leona Mae Page has completed her first full month on the job, and it is working out well; and (viii) the One Book finale was held (265 people attended) with great success on March 14<sup>th</sup>.
- ❖ Friends of the Avon Library: Linda Jordano presented the Friends' Report for February. She noted that, unfortunately, membership was slightly down from last year. On May 9<sup>th</sup>, the Friends will host a Member Appreciation Reception at the Library. The Booktique will likely be up and running by the end of March.

### **II. New Business .**

- ❖ Circulation and Outreach Services Librarian. Patricia Valsecchi, the new Circulation and Outreach Services Librarian introduced herself to the Board and briefly described her function at and goals for improvement for the Library, including improvements to the Homebound program, Adult DVD collections,

and working with the Library Art Committee. She commented that it has been a positive and pleasant experience for her to work at AFPL.

❖ Requests for Waivers of Alcohol Policy. Presented by Glenn. As per the terms of the current Public Meeting Room Policy, Glenn presented to the Board two requests for waivers to allow for alcohol at two functions to be held in the Community Room. The first was from the Friends of the Avon Library, for the member Appreciation Event, which was unanimously approved with Linda abstaining from the vote. The second was from Florence Stahl, for a wine tasting party to be held on June 20<sup>th</sup>, 2014. As the Board was not privy to the specifics of this event, we tabled the vote on the waiver pending further information. The Board will vote electronically to approve or deny such waiver once the facts are determined.

❖ Public Meeting Room Policy. Glenn presented to the Board a copy of the current Public Meeting Room Policy, which the Board reviewed with Glenn. Several issues were presented and it was agreed that each Board member would review the policy at home, send comments to Glenn, and that Glenn and the Committee would review and revise the policy to meet the comments and concerns of the Board and of the Library Director. The final revised policy will be presented to the Board for approval at a future meeting.

### **III. Old Business.**

❖ Strategic Planning Sub-Committee. As Carin Salonia was absent from the meeting, Glenn and Anne updated the Board on the progress being made regarding the Library's strategic plan for 2014. Currently, the plan has been redrafted 9 times! The Board will be kept current on this status.

### **IV. Library Calendar:**

1. Sunday, March 30<sup>th</sup>, 2014 – last open Sunday of the year.
2. April 13<sup>th</sup> through April 19<sup>th</sup> is National Library Week.
3. Friday, April 18<sup>th</sup>, 2014, the Library will be closed for Good Friday.
4. The next meeting of the Board of Directors of the Avon Free Public Library will be held on Tuesday, April 22<sup>nd</sup>, 2014 at 7:30 p.m.

### **V. Adjournment:**

The regular monthly meeting of the Board of Directors was thereafter adjourned at approximately 9:30 p.m. by President Mary Suter.