Minutes Avon Free Public Library – April 22, 2014
Board of Directors
Regular Meeting called to order by Mary Suter at 7:30 p.m.

In attendance: Mary Suter – President, Jennifer Shufro – Secretary, Glenn Grube – Library Director, Thirza Hyatt, Peter Anderson, Anne Fitzgerald, Paula Schwartz, Carin Solonia, Betsy Bougere and Tom Mitchell, on behalf of the Friends of the Avon Public Library.

Absent: Jerry O'Brien, Eric Gauvin and Tom Iezzi.

Approval of Minutes
The Minutes of the Regular Meeting held on March 18th, 2014, were approved, with Paula Schwartz abstaining from the vote (as she was absent at the last meeting).

I. Reports
❖   Treasurer's Report: As Treasurer Tom Iezzi was absent at the meeting, Glenn Grube and Mary Suter gave a summary of the Library's fiscal report focusing on the income and expenses of the Library for March 2014. Mary and Glenn discussed what transpired at the annual Mitnick meeting, additional gift income, and costs and logistics pertaining to the upcoming Farmer's Market. Glenn discussed the fact that, going forward for the next fiscal quarter, the Library may expend additional capital as the Town's funds are nearly depleted. At month end, the Library had $237,065 in assets.
❖   Librarian's Report: Glenn Grube presented the highlights for March 2014 to the Board, noting the following highlights: (i) *Avon Reads: One Book* finale drew over 265 to the Senior Center for a conversation with the Lacks family. The event was a success and was enjoyed by the staff, the public and the Lacks family; (ii) The Friends of the Library launched their Booktique this past month with much positive response and sales of $900 in books so far; (iii)Library migration to new Sierra software has been re-scheduled for June 2nd ~~7th~~ and the Library will hold staff training for this new system on Friday, the 25th of April; (iv) Kari Ann was the featured storyteller at the Goodwin College Early Childhood Magnet School literacy night this past month; (v) Sunday hours for the year ended March 30th; (vi) The music series hosted two concerts that were very well attended and there are two more concerts scheduled for this next month; and (viii) the Library will host a Volunteer Reception with coffee and cake on April 11, 2014 to thank our dozens of volunteers.
❖   Friends of the Avon Library: Tom Mitchell presented the Friends' Report for March. He reported on the success to date of the new Booktique. He also noted that, while membership was slightly below where it was last year, the Friends were hopeful that the Member Appreciation Gathering, on May 9th, would draw some new members. Finally, Tom told the Board that the Friends have gifted $7,500 worth of "wish list" items to the Library this year. Tom will be participating in the Memorial Day Parade on behalf of the Friends.

II. New Business .

❖ Operations and Administration Sub-Committee. It was determined that this sub-committee will meet on Thursday, May 15th at 1:30 in order to review the Library's By-laws and the Meeting Room Policy.

III. Old Business.

❖ Strategic Planning Sub-Committee. Carin Salonia presented the Board with the final draft of the Library's Strategic and Three Year Plan 2014-2017. The Board reviewed the draft with particular attention to format and content, noting many outstanding sections and other areas that perhaps needed a bit more refinement and clarification with detail. The Board agreed to send email comments regarding suggested revisions and clarifications to Glenn, who would consolidate the comments for further drafting by the sub-committee, prior to next month's meeting.

IV. Library Calendar:

1. Friday, April 25th, 2014 – Library will be closed for staff training.
2. Wednesday, May 14th – Budget Referendum.
3. The next meeting of the Board of Directors of the Avon Free Public Library will be held on Tuesday, May 20th at 7:30 p.m.

V. Adjournment:

The regular monthly meeting of the Board of Directors was thereafter adjourned at approximately 9:30 p.m. by President Mary Suter.