



# TOWN OF AVON

60 West Main St. Avon, CT 06001-3743  
[www.town.avon.ct.us](http://www.town.avon.ct.us)

**POLICE, FIRE & MEDICAL  
EMERGENCY - 911**

**TOWN MANAGER'S OFFICE**  
Tel. (860) 409-4300  
Fax (860) 409-4368

**ASSISTANT TOWN MANAGER**  
Tel. (860) 409-4377  
Fax (860) 409-4368

**ACCOUNTING**  
Tel. (860) 409-4339  
Fax (860) 677-2847

**ASSESSOR'S OFFICE**  
Tel. (860) 409-4335  
Fax (860) 409-4366

**BUILDING DEPARTMENT**  
Tel. (860) 409-4316  
Fax (860) 409-4321

**COLLECTOR OF REVENUE**  
Tel. (860) 409-4306  
Fax (860) 677-8428

**ENGINEERING DEPARTMENT**  
Tel. (860) 409-4322  
Fax (860) 409-4364

**FINANCE DEPARTMENT**  
Tel. (860) 409-4346  
Fax (860) 409-4366

**FIRE MARSHAL**  
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Fax (860) 409-4366

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281 Huckleberry Hill Rd.  
Tel. (860) 673-3677

**PLANNING & ZONING**  
Tel. (860) 409-4328  
Fax (860) 409-4375

**POLICE DEPARTMENT**  
Tel. (860) 409-4200  
Fax (860) 409-4206

**PROBATE**  
Tel. (860) 658-3277  
Fax (860) 658-3204

**PUBLIC LIBRARY**  
281 Country Club Road  
Tel. (860) 673-9712  
Fax (860) 675-6364

**PUBLIC WORKS**  
11 Arch Road  
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Fax (860) 673-0338

**RECREATION AND PARKS**  
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**REGISTRAR OF VOTERS**  
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**SOCIAL SERVICES**  
Tel. (860) 409-4346  
Fax (860) 409-4366

**TOWN CLERK**  
Tel. (860) 409-4310  
Fax (860) 677-8428

**TDD-HEARING IMPAIRED**  
Tel. (860) 409-4361

April 10, 2015

Dear Resident:

In accordance with our previous correspondence, we are about to begin the process to gather necessary information that will allow us to design sanitary sewer service in the Paperchase Trail/Hurdle Fence Drive area. Over the course of the next month you will see surveyors and Town of Avon Engineering staff collecting location and elevation data on the street and in your front yards. You will also see a borings contractor on the street as we attempt to ascertain subsurface conditions. With the exception of Avon staff, we ask that you refrain from asking field workers questions regarding the project since they will not be informed as to design, costs, schedule, or any of the other numerous aspects. If you have immediate questions, please contact me by email (preferred) or by phone – my contact information is at the bottom of this letter.

Once the field data has been collected, the Engineering Department will prepare the preliminary design of the sewer. This includes the mainline sewer location, depth, and connection path to the existing sewer outlet. We will use records from Farmington Valley Health District to get basic information regarding the locations of septic systems at each property, and using this information will preliminarily locate the lateral connection point for each property to be served. In some cases we will reach out to select residents to get additional information for the project. Not everyone will be individually contacted during this phase of the project.

The primary goals of the preliminary design include:

1. Determine the most economical location and depth of the sewer
2. Determine the best outlet path to connect to the existing sewer
3. Determine anticipated cost implications of ledge and groundwater
4. Prepare preliminary cost ranges

Once the preliminary design is completed, we will then prepare the preliminary estimate range. With the design and cost estimates in hand, we will conduct an informational meeting with residents of the neighborhood. Each resident will receive notice by mail of the date and time of the informational meeting at least 4 weeks in advance of the meeting. During the meeting we will review the design plans, cost estimates, and all other aspects of the project. Residents are encouraged to attend, to listen to the presentation, and then to ask questions concerning the project. At that point, the AWPCA will decide if they want to proceed with the project or not.

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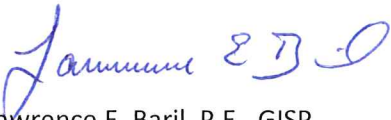
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If the decision is to proceed, the Engineering Department will be requested to finish the design and prepare construction bid documents. At this phase of the project, we will reach out to each resident to be served, and request a meeting to review septic system locations, and proposed lateral locations. During this meeting we will also present options to reduce costs for each property. With final design and bid documents completed, we will then go out to bid and complete the procurement process.

It is impossible at this point to determine a schedule to complete these phases with certainty, but it is my hope that we will be looking to finalize the field work and preliminary design by the middle of June and to conduct the informational meeting shortly thereafter.

As previously mentioned, if you have immediate questions, please contact me by email or phone. Additionally, if you would like to receive updates by email, please provide your email address to Suzanne Essex at [sessex@avonct.gov](mailto:sessex@avonct.gov).

Sincerely,



Lawrence E. Baril, P.E., GISP  
lbaril@avonct.gov  
860-409-4322

Copy: Brandon Robertson, Town Manager