

# TOWN OF AVON



**2010-2011 Annual Report  
2012 Calendar**



**TOWN OF AVON, CONNECTICUT  
ANNUAL REPORT for 2010/2011 and CALENDAR YEAR 2012**

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**DEPARTMENT AND DIVISION HEADS**

Town Manager.....	Brandon L. Robertson .	(860) 409-4300
Assistant to the Town Manager .....	Steve Bartha .....	(860) 409-4377
Assessor .....	Harry DerAsadourian ..	(860) 409-4335
Avon Volunteer Fire Department .....	Melissa Gugliotti .....	(860) 673-6718
Building Official .....	James Sansone .....	(860) 409-4316
Chief of Police.....	Mark Rinaldo .....	(860) 409-4214
Collector of Revenue .....	Deborah Fioretti .....	(860) 409-4306
Deputy Director of Public Works .....	Alexander M. Trujillo..	(860) 673-6151
Director of Finance .....	Margaret M. Colligan ..	(860) 409-4344
Director of Health (Farmington Valley Health District) .....	Richard H. Matheny ....	(860) 352-2333
Director of Human Resources.....	William F. Vernile.....	(860) 409-4303
Director of Planning & Community Development .....	Steven M. Kushner .....	(860) 409-4329
Director of Public Works.....	Bruce C. Williams .....	(860) 673-6151
Director of Recreation and Parks .....	Glenn M. Marston .....	(860) 409-4333
Director of Social Services .....	Alan E. Rosenberg.....	(860) 409-4346
Emergency Management Director .....	James W. DiPace.....	(860) 409-4390
Fire Chief.....	Michael Trick .....	(860) 677-2644
Fire Marshal.....	James W. DiPace.....	(860) 409-4319
Library Director.....	Virginia G. Vocelli.....	(860) 673-9712
Public Works Foreman (Buildings & Grounds) <i>Acting</i> .....	Paul Hoekman .....	(860) 673-6151
Public Works Foreman (Roadways) .....	Paul Welsh .....	(860) 673-6151
Town Accountant .....	Charles M. Lucas, Jr....	(860) 409-4339
Town Clerk.....	Ann L. Dearstyne .....	(860) 409-4310
Town Engineer .....	Lawrence E. Baril.....	(860) 409-4378

**BOARD OF EDUCATION**

Superintendent of Schools .....	Gary S. Mala .....	(860) 404-4700
Interim Assistant Superintendent of Schools .....	Paula Schwartz .....	(860) 404-4715
Finance Director, Avon Public Schools .....	Gary Franzi.....	(860) 404-4707
Director of Pupil Personnel Services .....	Dr. William Hickey .....	(860) 404-4710
Director of Buildings & Grounds .....	Peter Gaski .....	(860) 404-4733
Principal, Avon High School .....	Jason Beaudin.....	(860) 404-4745
Assistant Principal, Avon High School.....	Jeffrey Sunblade.....	(860) 404-4740
Assistant Principal, Avon High School.....	Dr. Robert Vojtek .....	(860) 404-4740
Principal, Avon Middle School.....	Marco Famiglietti.....	(860) 404-4770
Assistant Principal, Avon Middle School .....	Kathryn Lawson .....	(860) 404-4770
Principal, Roaring Brook School .....	Dr. Crisanne Colgan....	(860) 404-4810
Assistant Principal, Roaring Brook School .....	Lawrence Sparks .....	(860) 404-4810
Principal, Pine Grove School .....	Gail Dahling-Hench ....	(860) 404-4790
Assistant Principal, Pine Grove School .....	Jess Giannini .....	(860) 404-4790
Principal, Thompson Brook School .....	Anne Watson .....	(860) 404-4870
Assistant Principal, Thompson Brook School.....	James Pappa .....	(860) 404-4870

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**About the Front Cover:** Wintry Scene, Town Hall Campus  
Photo Courtesy of James W. DiPace, Fire Marshall/Emergency Management Director

**About the Back Cover:** Avon Mountain Improvements  
Photo Courtesy of James W. DiPace, Fire Marshall/Emergency Management Director



## AVON - FACTS AND INFORMATION IN BRIEF

**SETTLED** - Avon, formerly Northington or North Parish of Farmington, was settled about 1645. In 1830, after the construction and opening of the Towpath Canal, Avon was incorporated as a separate Town and took its name from the Avon River in England. The official Town Seal utilizes the Towpath Canal as its main theme. Physical evidence of the Canal can still be seen near the former site of the Towpath School and along the easterly side of Old Farms Road. In 1830, the population numbered 1,025 residents, increasing to 1,057 in 1880 and 3,171 in 1950. In 1960, the population numbered 5,273; in 1970, 8,352; 1980, 11,201; 1990, 13,937; 2000, 15,832; 2005, 17,082; and in 2010, 18,100.

**GOVERNMENT** - Avon's local government organization is established by Home Rule Charter, adopted in 1959, and amended in 1962, 1969, 1975, 1980 and 1998. Effective November 5, 1998, the revised Charter provided for a Town Manager, Town Council, Board of Finance and Town Meeting. Local elections are held every two years in odd numbered years on the first Tuesday after the first Monday of November. The Town has three voting districts with three polling places.

**SCHOOLS** - In September 2010, school population numbered 3,553 students: 1,087 attended Avon High School; 585 attended Avon Middle School; 594 Thompson Brook Grade 5/6 School; 652 Roaring Brook School; and 635 in the Pine Grove School. The Avon Old Farms School, a private school for boys, is located in Town and has an enrollment of 406 students.

**LIBRARY** - The Avon Free Public Library is located on Country Club Road. Its collection includes 99,194 Books -- in print and other media (CD, cassette, and mp3 Playaways); 2,916 music CDs; 4,356 DVDs; 389 videos; and 275 magazine subscriptions. Annual circulation for 2010/2011 was 263,959. There are 30 computer workstations for the public plus wireless access throughout the building. Use of its 18 online databases remains steady, both in the Library and from home or office. 7,950 children and adults participated in 423 programs last year including story times, music, lecture programs, and book discussion groups for all ages. 46% of Town residents have a library card. There are 8 full-time staff and 28 part-time. The Library is open throughout the week; and Sundays, January-March.

**PLANNING AND ZONING** - Avon has a full-time professional Planning Director and an active Planning and Zoning Commission composed of seven members appointed by the Town Council to four-year, overlapping terms. A Plan of Conservation and Development, adopted in 2006, is utilized to assure orderly growth and development.

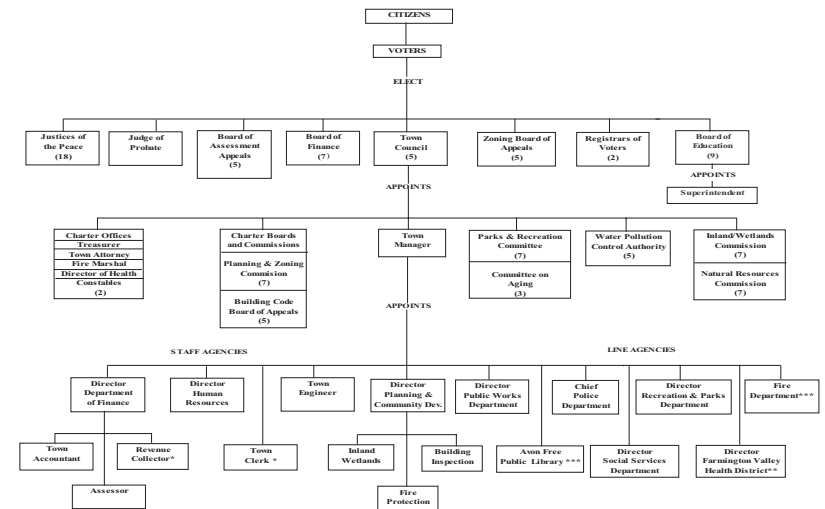
**FIRE DEPARTMENT** - The Avon Volunteer Fire Department is a State of Connecticut non-profit corporation chartered by the State to provide fire protection to the Town of Avon. Its roster lists 74 firefighters, 13 fire police, 18 administrative members, 20 Explorers, 29 active veterans, and 10 senior veterans. Membership is open to anyone who is 18 years or older and is a Town resident or works in Town. Fire equipment is housed in four strategically located firehouses. AVFD is committed to remain a Volunteer Fire Department.

**POLICE DEPARTMENT** - The Avon Police Department is committed to positive community relations and embraces the community-oriented policing philosophy. The Avon Police Department has an authorized full-time force of 35 sworn officers. The organization is a para-military structure consisting of a chief, a captain, two lieutenants, eight sergeants, three detectives, 18 sworn patrol officers, a community relations officer, and a regional task force officer. There is one FBI National Academy graduate. The Department employs six full-time and two part-time civilian dispatchers, one administrative secretary, and two full-time records aides. The Department is equipped with marked and unmarked police vehicles. All patrol vehicles are equipped with Mobile Data Terminals and Automatic External Defibrillators. Mobile Data Terminals allow police officers to instantly access the Connecticut Motor Vehicle Department, the National Crime Information Center (NCIC) in Washington D.C., the Connecticut Corrections Department, and the twenty-eight other towns in the capitol region. The Avon Police Department officers are the first responders for medical incidents.

## INFORMATION DIRECTORY

<b>POLICE AND FIRE EMERGENCY .....</b>	<b>911</b>
Police (Routine Calls) .....	(860) 409-4200
Avon Chamber of Commerce.....	(860) 675-4832
Avon Historical Society .....	(860) 678-7621
Avon Post Office.....	(860) 678-0525
Avon Senior Center .....	(860) 675-4355
Canine Control Officer .....	(860) 409-4200/409-4205
CT Transit (Route 44 to Hartford).....	(860) 525-9181
Dattco Bus Company (School).....	(860) 404-4728
Department of Motor Vehicles.....	(860) 263-5700
Dial-A-Ride (Martel Transportation LLC).....	(860) 693-8941
Elderly Nutrition Program.....	(860) 675-4355
Energy Assistance .....	(860) 409-4346
Farmington Valley Visiting Nurse Association.....	(860) 651-3539
First Company Governor's Horse Guard.....	(860) 673-3525
<b>INFO-LINE.....</b>	<b>211</b>
Landfill.....	(860) 673-3677
Meals-on-Wheels (McLean Home) .....	(860) 658-3700
Registrar of Voters .....	(860) 409-4350
Social Security Department ~ Hartford Office.....	(860) 493-1857
State of Connecticut Department of Social Services.....	(860) 723-1000

### ORGANIZATIONAL CHART FOR THE TOWN OF AVON



\* Recommended by Manager, approved by Council.

\*\* The Town participates in a Regional Health District.

\*\*\* The Town funds the Avon Volunteer Fire Department and Avon Free Public Library, Inc.



# REPORT OF THE TOWN COUNCIL

MARK ZACCHIO, *Chairperson*

The Annual Report for 2010/2011 fiscal year is a summary of the activities of the Town's Departments, Boards and Commissions. At the beginning of the fiscal year, Council, like residents and staff, continued to wait and see whether the State Bond Commission would authorize the \$1.0 million construction grant awarded to the Town by the State Library for the Library Addition and Renovation Project. The project, which was approved by voters at referendum in FY 2009/2010, relied on both the \$1.0 million grant as well as \$500,000 in private fundraising by the Library Board. Council, the Library Building Committee, the Library Board, and staff worked diligently throughout the summer months to convey the importance of both the grant and the project to the residents of Avon.

In August, the State Bond Commission authorized the release of grant funds to the Town. With the grant funding in place, Council authorized the Construction Manager to put the project out to bid, which took place during the months of September and October. In December, Council approved the Library Building Committee's proposed project budget of \$8.7 million and authorized the Town Manager to execute contracts. After more than a decade of planning, the Library Project formally broke ground on January 8, 2011. The groundbreaking ceremony was attended by more than 100 residents as well as members of Avon's State delegation and representatives from each of the major elected local boards. At the close of FY 2010/2011, I am pleased to report that the project is on budget and, despite record snows and a wet spring, generally on schedule. Project completion is slated for the spring of 2012.

In July, Council accepted gifts on behalf of the Town from the Pine Grove School "Playing for Keeps" Playground Fundraising Committee and the Avon Education Foundation in the amount of \$143,310 for the playground project at Pine Grove School. These funds were combined with \$62,800 budgeted in the FY 2010/2011 CIP as well as in-kind services provided by the Department of Public Works to see the project through to its successful completion. The project is a good example of public-private partnership and gave the playground a much needed makeover.

FY 2010/2011 saw significant progress on the Village Center Streetscape project, which consists of installing ADA sidewalks, granite curbing and decorative lighting improvements along both sides of Route 44 between the Town Green and Avon Old Village as well as north on Simsbury Road and south on Old Farms Road. To date, the project is 50% complete. The project has been largely funded through Small Town Economic Assistance Program (STEAP) grant funds, with some private donations and in-kind service provided by the Town. In September 2010, the Town received an additional \$200,000 to continue the project, and in June 2011, the Town applied for the STEAP funding necessary to complete the project. If that application is approved, the grant would be combined with September 2010 funds and the balance of work would be put out to bid in spring of 2012.

In April 2011, Council was pleased to accept, on behalf of the Town, designation for Avon as a HEARTSafe Community. The Avon Police Department, in partnership with American Medical Response and with assistance from the Avon Volunteer Fire Department, managed this certification process. Key requirements of the designation included offering CPR training courses to residents and strategically placing automated external defibrillators in public spaces. Public Safety remains one of Council's top priorities in the budget process, and this designation is important for community safety.

After more than three years of planning, design, and construction, Avon Mountain Road Project reached substantial completion during the spring of 2011. The Town worked closely with the CT DOT throughout the \$20.0 million, multi-year project to ensure both increased traffic safety on the mountain as well as an aesthetically pleasing "gateway" to the community. Among the project outcomes that the Town worked hard to achieve were more

than \$1.0 million in plantings along the roadside buffers and in the medians, decorative stamped concrete near the intersection of Routes 44 and 10, and painting of the concrete retaining walls and runaway truck ramp in "Avon red" instead of bare concrete. Additionally, a new, four cable guide rail system was installed to prevent the most severe accidents historically seen on the mountain – crossover accidents. These improvements will create a safer and more appealing stretch of roadway between Avon and West Hartford.

FY 2010/2011 was another challenging budget year, given uncertainty at the State and Federal levels and continuing struggles facing the local, state and national economy. The challenging financial circumstances required that the Town Council prioritize and make some very difficult choices. Throughout the budget process, the Town Council placed an emphasis on maintaining, and where possible enhancing, funding for public safety, social services and road maintenance and improvements.

In June 2011, we were very pleased to learn that, for the second straight year, Avon was recognized by the Hartford Magazine as the #1 Town in the 15,000 to 30,000 range as well as the #1 overall Town (regardless of size) in the Capitol Region. Avon received high marks for its education system and economy and received the highest score in its class for quality of life. This designation is a testament to the quality and commitment of Town officials, staff, volunteer organizations and residents to make Avon an excellent place to live, work, and play.

While not the tradition or custom to do so, I would be remiss if I did not mention the passing of two Avon residents. Mr. Silvio Brighenti passed away in November of 2010. A lifelong resident, Mr. Brighenti was active with the Avon Volunteer Fire Department, the Avon Historical Society and the Avon Water Company. In May of 2011, "Joe" Woodford passed away. Mr. Woodford was a life long resident as well. Mr. Woodford served on the Board of Education from 1979-1985 and then served on the Town Council from 1985-2007. Both of these men gave back to the community in many ways and they will be sorely missed.

In closing, one of our priorities as your elected officials is to continue to respond to your comments and ideas relative to the needs of our community. Your attendance and input at our meetings assist us to recognize your expectations and we encourage your continued participation.



*Town Council Members (Left to Right) William Shea, Pamela Samul, Mark Zacchio (Chairperson), Douglas Evans, David Pena*



DECEMBER 2011						
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# January 2012

FEBRUARY 2012						
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26	27	28	29			

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>1</b> Taxes Due Library Closed NEW YEAR'S DAY	<b>2</b> TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	<b>3</b> Planning & Zoning Commission  Inland Wetlands Commission	<b>4</b>  Avon Clean Energy Commission (ACEC)	<b>5</b>  Town Council	<b>6</b> 	<b>7</b>  Library Regular Saturday Hours Begin 10:00 a.m. - 5:00 p.m.
<b>8</b> Library Special Sunday Hours Begin 1:00 p.m. - 5:00 p.m.	<b>9</b> 	<b>10</b> 	<b>11</b> 	<b>12</b>  Natural Resources Commission  AWPCA	<b>13</b> 	<b>14</b>  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<b>15</b> Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	<b>16</b> MARTIN LUTHER KING, JR. DAY  TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	<b>17</b>  Library Board  Board of Education	<b>18</b> 	<b>19</b> 	<b>20</b> 	<b>21</b>  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<b>22</b> Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	<b>23</b>  Board of Finance	<b>24</b>  Planning & Zoning Commission	<b>25</b> 	<b>26</b>  Zoning Board of Appeals	<b>27</b> 	<b>28</b>  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
<b>29</b> Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	<b>30</b> 	<b>31</b> 			<b>CHRISTMAS TREE PICK-UP</b> <b>1/3/2012—1/31/2012</b>  <b>YEAR 2012 SPORTING LICENSES</b> <b>AVAILABLE JANUARY 3, 2012</b>	



# REPORT OF THE TOWN MANAGER

BRANDON ROBERTSON, *Town Manager*

Per the Town Charter, the Annual Report is a summary of the activities of the Town's Departments, Boards, Commissions, and Agencies for the prior fiscal year. I am pleased to convey herewith those reports for the fiscal year ending June 30, 2011.

It was a busy year in Avon in terms of construction activity and infrastructure improvements. The library project saw significant progress between its January 2011 ground breaking ceremony and the end of June. In October 2010, the Town had a very successful sale of \$7.0 million in Bond Anticipation Notes to temporarily finance the project until such time that long-term debt is issued. The addition is scheduled to be finished in November 2011, with renovation of the existing space to be completed in early spring. The project is funded in part by a grant from the State Library (\$1.0 million) and the fundraising efforts of the Library Board (\$500,000).

Road maintenance is perennially a high priority for the Town Council, and FY 2010/2011 was no exception. Work this year focused on the reconstruction and repaving of Grant Drive, New Road, Bronson Road and Crestwood Drive, and funding in the amount of \$293,797 was approved in the FY 2011/2012 budget. This year also saw the completion of both the Verville Road and Deepwood Drive sewer projects and, as of June 30, 2011, planning for the Haynes Road sewer project, which was approved as part of the FY 2011/2012 budget, is well underway. One of the construction highlights in FY 2010/2011 was the installation of a new playscape at the Pine Grove School. This project was a joint effort between the Town, the Board of Education, and stakeholders in the community and would not have happened without the cooperative efforts of all parties.

With the state and national economies continuing to struggle, the Town of Avon continues to actively seek out areas for cost savings to position the Town for what is shaping up to be the new fiscal reality. To the extent possible, the Town has continued to contract out for services, such as grounds and building maintenance, janitorial services, and snow removal. The Town also continues to explore regional purchasing and cooperative bidding through CROC and CCM. For example, this past year the Town of Avon joined more than 20 other Capital Region Towns in the Central Connecticut Solid Waste Authority to seek bids for the disposal of refuse and recycling. In addition, the Town and Board of Education continue to explore ways to streamline operations as outlined in the Matrix Study. Two specific administrative improvements resulting from the Matrix Study are the introduction of time and attendance software and the long overdue upgrade to the Town's financial software system (purchased in 1982 and last updated in 1995). These investments will greatly improve the operational efficiency across departments.

Despite the state and national economic woes, some of the local measures of economic health continued to show comparative strength in Avon. For example, the October 2010 Grand List grew by 0.782%, or \$20.4 million. And, the Avon Building Department issued more than 30 residential housing permits, which is more than the previous two years combined. Another way the Town is able to enhance the way it does business in a challenging economy is by aggressively pursuing grant opportunities. In June 2010, the Town submitted an application under the Small Town Economic Assistance Program to finish work on the Village Center Streetscape Project, which involves the installation of granite curbing, decorative lighting, and ADA compliant sidewalks on both sides of Route 44 between the Town Green and Avon Old Village as well as north on Simsbury Road and south on Old Farms Road. To date, the Town has received more than \$700,000 in funding under STEAP for this project. The Village Center Streetscape Project dovetails nicely with a master planning effort that is underway between the Town and the Ensign Bickford Corporation in Avon Park North to encourage mixed use development (retail, restaurant, office, and housing) on the 40 or so acres of undeveloped land. A small but important related project completed

this year was the construction of a trail on Security and Darling Drives to complete the Farmington Valley Greenway as it passes through Avon Park South. Together, these three projects serve to improve pedestrian and bicycle circulation in and around the Town Center.

Finally, the Avon Clean Energy Commission is utilizing \$50,000 in EECBG funding to create and begin implementing a comprehensive, town wide energy plan. The plan focuses on the assets and operations of both the Town and Board of Education and will include detailed analysis of current energy use as well as recommendations to reduce or improve energy consumption in the short-term and long-term.

In closing, I want to thank all those who help make the successes and accomplishments described throughout this report possible. I look forward to supporting the Town Council in FY 2011/2012 and to ensuring that services are provided to residents as efficiently and effectively as possible.

# REPORT OF THE AVON DAY COMMITTEE

LEN DEL GALLO, SR., *Chairperson*

Avon Day was held on Saturday, September 25, 2010 at the Thompson Brook School athletic fields. The event began at 11:00 a.m. and ended at approximately 6:00 p.m. The Avon Day Committee began planning for this event in October 2009 and held meetings in January, March, April, May, July, August, and September of 2010. All of these meetings were held in the Avon Town Hall.

The 2010 Avon Day Committee is pleased to report that the event was very successful again this year. The weather was outstanding and the event raised over \$8,500 for local charities including \$3,552 for the Town of Avon's Special Needs Fund. The Avon Day Committee account, which will be carried over to next year's Committee, will be approximately \$12,200. There were 80 Corporate and Non-Profit booths participating and 11 "Taste of Avon" booths. Thank you letters were sent to every business that participated with a "Certificate of Appreciation."

The Avon Chapter of UNICO NATIONAL, INC. continues to sponsor Avon Day. With the support of Avon UNICO and the Avon Day Committee, many activities were in the event, including: inflatables, clowns, face painting, Boy Scout bridge building, Ski Sundown competition, computer games, Avon Fire Department fire trucks, along with a fire demonstration, the Avon High School Robotics Team, Middle School rock bands, IGNITION, STRIKE IV, THE SUNDAY STEPPERS and MOMENTUM, a Karate demonstration, Jazzercise, and ending with a Pie Eating Contest.

Avon UNICO presented its "Citizen of the Year Award" at the opening ceremonies to Mr. Carl Candels for all of his contributions to the Town through the years. Rob O'Connor was the Master of Ceremonies for the day, which included remarks from Town Council Chairperson, Mark Zacchio, Avon Day Chairperson, Len Del Gallo, Sr. and the Citizen of the Year Awardee, Carl Candels. The National Anthem was sung beautifully by Miss Oyere Etta, a student at Avon High School.

The Avon Day Committee wishes to thank our Town Council Members, along with our Town Manager, Brandon Robertson for allowing us to have this special day. Also, the following Town Departments: Public Works, Recreation and Parks, School, the Board of Education, and our Police Department. A special thanks to Laurie Carlson in the Public Works Department and Sharon VanDeusen in Parks and Recreation for their hard work in assisting the Avon Day Committee. The Committee also thanks the numerous Contributors/Sponsors, the residents, and visitors participating in the event. With the approval of the Town Council, the 2011 Avon Day Committee is now planning Avon Day, which will be the 30<sup>th</sup> Anniversary of this event. We encourage all residents to attend.



JANUARY 2012						
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29	30	31				

# February 2012

MARCH 2012						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Tax Payment Deadline ACEC	2 Town Council	3	4 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
5 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	6	7 Inland Wetlands Commission Board of Education	8	9 AWPCA	10	11 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
12 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	13	14 Planning & Zoning Commission VALENTINE'S DAY	15	16	17	18 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
19 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	20 PRESIDENT'S DAY TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	21 Mid-Winter Recess Schools Closed	22 ASH WEDNESDAY	23 Zoning Board of Appeals	24	25 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
26 Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	27 Board of Finance	28 Library Board	29			

# REPORT OF THE BOARD OF FINANCE

THOMAS F. HARRISON, *Chairperson*

The Board of Finance oversees budget and tax matters for the Town, serving as a bridge between the Town Council and Board of Education and between those governmental bodies and residents and taxpayers. Under Chapter 9 of the Town Charter, the principal role of the Board of Finance is to recommend the annual operating budget for town government functions, the operation of the schools, debt service, and capital improvement projects for approval at a referendum and then, upon a favorable vote, to set the property tax mill rate for the next fiscal year. Neither the Town Council nor the Board of Education has the legal authority to establish the tax rate. The Board of Finance also reviews and, if appropriate, approves budget adjustments during the fiscal year to reflect increases in revenues from grants or other sources and increases in expenditures due to unanticipated conditions or events.

Another function of the Board, per Chapter 5 of the Town Charter, is to designate an independent public auditor to review the Town's and the Board of Education's financial records and accounts. In addition, the Board of Finance is heavily involved in the tax impact and debt management aspects of proposed bonding for construction and other capital projects for the Town or its schools. In carrying out these functions, the seven elected members of the Board of Finance are sensitive to balancing the needs of a vibrant community that enjoys an outstanding quality of life and an excellent school system with the ability and willingness of residents and local businesses to provide tax dollars to support and maintain those assets.

The downturn in the national and regional economies that began in 2008 has affected both the Town and its residents. The decline in the growth of the Grand List, reductions in state aid, the fall-off in non-property tax revenues, plus the continued need to maintain and improve the things that make Avon the great place that it is to live – all these have combined to make the annual budget process more challenging than it may have been in the not-too-distant past. But, that's what the Board of Finance deals with and, in the spring of 2011, after careful consideration of comments expressed at the Public Hearing and in numerous emails and conversations with residents, we recommended a budget for the 2011/2012 fiscal year that increased combined spending levels by 2.35% and raised the mill rate by 2.44%.

This was the third budget in a row in which the percentage of mill rate increase was higher than the percentage of the combined spending increase. Our recommendation naturally generated a great deal of discussion, and we were extremely pleased that it was approved by a 68% to 32% margin.

While our recommended budget called for sacrifices and difficult choices from the entire Avon community, the Board believes that it was appropriate in light of the existing economic climate. Looking ahead to the next fiscal year's budget, we will continue to be conscious of the condition of the economy and the impact of delaying capital expenditures that will need to be addressed in the future.

As a result of previous budget votes, the Town undertook a detailed inquiry into all its operations to determine if they could be consolidated or otherwise performed more effectively or efficiently. The Board approved a supplemental appropriation to fund the study, and one of its members serves on the Administrative Services Study Committee formed by the Town Council. This Committee retained a consultant to study the Finance, Human Resources and Facilities Management portions of the Town and Board of Education Budgets. That study is complete and our Board will continue to work with the community and the other boards to determine how some or all of the findings of the study can be implemented.

In addition to these cooperative efforts, we are pleased that the Board of Education has designated one of its members to act as its liaison to the Board of Finance. This will certainly facilitate increased communication between these two Boards.

During the year, the Board continued to work very closely with the Town Manager, the Director of Finance, the Assessor and an independent financial consultant to oversee the management of existing debt and to review the Town's ability to take on new borrowing. Avon's next visit to the bond market will involve construction of the Library expansion that the voters approved in 2009.

Even in the face of increasing operating costs for both the Board of Education and the Town government, Avon has been able to maintain an appropriate surplus in its General Fund. To further manage this surplus, the Board of Finance has adopted a policy on the use of surplus funds. The Board will approve the use of such funds if there is a demonstration of substantial support by the requesting authority and a finding that "such use will meet an extraordinary need or unusual opportunity." This policy, along with the high level of skill and professionalism of all of our public employees, is a key factor in enabling the town to retain its coveted "AAA" credit rating. Avon is very fortunate to have a solid and mixed tax base and fiscally conscious management, all of which contribute to its relatively stable tax rate and excellent credit rating.

The firm of Blum, Shapiro & Company, P.C. is preparing the annual independent auditor's report of the Town of Avon for the fiscal year ending June 30, 2011, and this should be available for inspection in the Town Clerk's office by December 31, 2011.

Our Board will continue to follow what it believes to be a positive approach to budgeting: the formal public hearings and informal public workshops that are held every spring should involve a "conversation" among local residents and businesses about Avon's overall budget philosophy and priorities on a broad basis, and not simply be a debate about whether and how much to increase spending and tax levels over the current year's budget. The Board believes that this approach will make the budget process much more open and responsive to the needs and desires of everyone in Avon.

The Board of Finance welcomes comments and suggestions from Town residents, whom we invite to attend our meetings, hearings and workshops. Regular meetings are held on the fourth Monday of every month at 7:00 P.M. in the Selectmen's Chamber at Town Hall. We actively seek your input on how best to match spending expectations with fiscal realities.



*Board of Finance Members: (Left to Right) Catherine Durdan, Margaret Bratton, James Speich, Thomas Harrison (Chairperson), William Hooper, Brett Eisenlohr, Thomas Gugliotti*



FEBRUARY						2012
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# March 2012

APRIL						2012
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>IMPORTANT NOTICE TO RESIDENTS FROM YOUR PUBLIC WORKS DEPARTMENT</b>  The Town of Avon is not responsible for any damaged sprinkler, landscaping, fences, or other such intrusions into the Town's Right of Way.				1  Town Council	2	3  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
4  Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	5	6  Planning & Zoning Commission	7  ACEC	8  Natural Resources Commission  AWPCA	9	10  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
11 DAYLIGHT SAVING TIME BEGINS  Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	12	13  Inland Wetlands Commission	14	15	16	17 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.  ST. PATRICK'S DAY
18  Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	19	20  Library Board  Board of Education	21	22  Zoning Board of Appeals	23	24  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
25  Last Library Special Sunday Hours 1:00 p.m. - 5:00 p.m.	26  Board of Finance	27  Planning & Zoning Commission	28	29	30	31  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.

# REPORT OF THE AVON PUBLIC SCHOOLS AVON BOARD OF EDUCATION

GARY S. MALA, *Superintendent of Schools*

Continuous improvement in student achievement across all grade levels, preparing for revised curricula, preparation for the accreditation process of Avon High School by the New England Association of Schools and Colleges, and the hiring of a new Superintendent of Schools were among the highlights of the 2010-2011 school year. The district's leadership team, faculty and staff continued their efforts towards achieving the district's achievement goal: *All students will demonstrate the higher level thinking required to accomplish challenging tasks in all curriculum areas.* Each of the five schools developed and maintains a School Improvement Plan that is used to specifically guide improvements to teaching and learning. Using assessment data, parent, teacher, and student survey results, and the results of departmental and grade level meetings, school administrators developed school goals and shared their plans with the interim superintendent and interim assistant superintendent. From these plans, the interim superintendent and interim assistant superintendent worked with principals to determine budget priorities for the year and designed the professional development schedule for the district.

**Implementation of Scientific Research Based Intervention (SRBI):** In response to state and federal mandates, our district completed the development of a Scientific Research Based Intervention (SRBI) model which is slated for implementation in the 2011-2012 school year. SRBI is a system of regular education early intervention strategies that support the needs of struggling learners. Utilizing IDEA and ARRA grant funds, the district secured Capital Region Education Council (CREC) consultation to provide support to administrators and teachers as they established data teams, developed common formative assessments, and instituted intervention strategies.

**Data-driven Decision Making to Increase Student Learning:** Throughout the year, teachers continued to meet during scheduled professional development half-days to share results related to student progress. These half-day sessions continued to play a critical role in ensuring teachers had opportunities throughout the year to develop common assessments and analyze student outcomes. Through such analyses and cooperative work, teachers are able to more successfully target instruction and strategies to favorably impact the learning of all students. Further, our special education teachers continually worked alongside regular education teachers to ensure the application of best practices in delivering instruction in core content areas to our most impacted students.

**Integrating Technology into the Classroom:** Several key groups continued to perform important work for our district over the school year. To ensure that our students have the opportunity to utilize technology to support their learning, the district Technology Council met regularly with the interim superintendent, interim assistant superintendent, and the education technology coordinator to review technology needs and design professional development that supports the integration of technology. The Council's continued implementation of its three-year technology plan (which is slated for revision in 2011-2012), as required by the state, ensures that our district continues to receive e-rate reimbursement to assist with the purchase of technology.

**Tri-State Consortium:** Avon Public Schools continued as a member of the Tri-State Consortium, a professional and collegial affiliation of 40 high performing districts in the tri-state region. The interim superintendent and interim assistant superintendent continued to lead this group where, in its third year, its goal was to begin developing a comprehensive plan for sustained review and development of curriculum and related professional development. Members of the Council ensured that the district focus on integrating 21<sup>st</sup> Century Skills and

related essential technology, research, and critical thinking skills in all areas of learning as we revise curriculum.

**Grant Funding to Support Learning:** The 2010-2011 school year marked the third year our district received Title I funding to support basic skills development in our elementary schools. These funds were primarily used to hire tutors to work with students struggling in the areas of reading and math. This support proved successful in improving student performance, as evidenced in our Connecticut Mastery Test (CMT) scores. This state assessment given each year, in March, shows our students improved their scores in each grade in both areas (reading and math). We expect to use Title I funds for the upcoming school year to provide continued support for reading and math and to direct these funds to support writing as well. It is not a coincidence that, for the first time since the CMT's were given, over 90% of all students grades 4-7 reached goal in math and continued to show growth based upon CMT (given to all students from grades 3-8) and the Connecticut Academic Performance Test (CAPT) results, given to all tenth graders.

**Appointment of Superintendent:** In December 2010, the Board of Education selected and appointed a new superintendent. Gary S. Mala began as Avon's School Superintendent on March 3, 2011 after a seven-year tenure in Connecticut's Regional School District 17.

**Communication:** To provide the Board of Education an additional vehicle to enhance communication, the executive assistant to the superintendent composes and publishes *Board Update* which highlights Board actions and summarizes key points of each regular Board of Education meeting.



Seated left to right: Stacey Biernat; Peggy Roell (Chairperson); Katharine Zirolli; Barbara Zuras;  
Standing left to right: Michael Eagen; William Stokesbury; Kenneth Notestine; Jay Spivak; Houston Putnam Lowry.



MARCH							2012
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# April 2012

MAY							2012
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27	28	29	30	31			

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1  PALM SUNDAY	2	3  Inland Wetlands Commission	4  ACEC	5  Town Council	6  GOOD FRIDAY  TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	7  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.  PASSOVER BEGINS
8  EASTER	9  ANNUAL BUDGET HEARING SENIOR CENTER 7:00 p.m.	10  Planning & Zoning Commission  Library Board	11	12  AWPCA	13	14  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.  PASSOVER ENDS
15	16	17  Voter Registration Session Avon Town Hall 12:00 p.m. - 2:00 p.m.	18	19	20	21  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.  Annual Fishing Derby
	SPRING RECESS—SCHOOLS CLOSED					
22	23  Voter Registration Session Avon Town Hall 8:30 a.m. - 12:00 p.m.  Board of Finance (if necessary)	24  PRESIDENTIAL PREFERENCE PRIMARY 6:00 a.m. to 8:00 p.m.  Planning & Zoning Commission  Board of Education	25	26  Zoning Board of Appeals	27	28  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
29	30				STREET SWEEPING BEGINS APRIL 9, 2012	

# REPORT OF THE AVON POLICE DEPARTMENT

MARK RINALDO, *Chief of Police*

The Avon Police Department continues to serve the citizens of Avon with dignity, equality, compassion, and remarkable professionalism. The Office of the Chief of Police is responsible for the overall operations of the Police Department and is under the command of Chief Mark Rinaldo. The Avon Police Department holds accreditation from both the State of Connecticut and the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA). We are proud of the fact that we have earned National Accreditation since 1993. In July 2010, the Department achieved re-accreditation and was awarded the distinguished "Flagship" award. We are one of only three agencies in the State to receive this prestigious award, a testament of our continued excellence.

The Avon Police Department's authorized work force is 35 sworn officers. The Department is comprised of a diverse work force, with 29% classified as minorities. There are five women: two in executive management; one is trained in truck inspections; and two are assigned to Patrol. There are three major divisions: Patrol, Operations, and Administrative.

The Patrol Division is currently commanded by Lieutenant Christina Barrow. Avon police officers are the First Responders for medical calls, and all officers are Medical Response Technicians. Each patrol car is equipped with proper medical supplies, including Automatic External Defibrillators. In the previous fiscal year, police officers responded to 1,493 medical calls throughout the town. On average, police officers arrive at medical calls within three minutes, and an ambulance arrives in less than eight minutes. Our ambulance provider now provides a paramedic ambulance in the Town of Avon 24/7. They are supplemented by the UCONN Fire Department Paramedics.

During FY 2010/2011, police officers responded to 19,127 calls for police service, compared to FY 2009/2010 with 22,094 calls for service. Patrol officers are very active in our schools, routinely meeting students in grades K-4 at Roaring Brook and Pine Grove Schools and nursery schools concerning personal safety, and teaching the DARE program to sixth grade students. In partnership with the Avon/Canton Rotary Club, the Police Department participates in the Amber Alert Program, a nation-wide alert system to locate missing children. Selected patrol officers are assigned as community liaisons in our larger communities of Pond Place, Secret Lake, Farmington Woods, and Whispering Pines. The Honor Guard Officers volunteer and march in the Memorial Day Parade, and participate in opening at ceremonies, national sporting events and funeral details. Regional initiatives and programs are a priority of the Town and the Police Department. Avon partners with Bloomfield, Canton, Farmington, Granby, Simsbury, Suffield, Windsor, and Windsor Locks in forming the North Central Municipal Emergency Services Team (aka SWAT), the Accident Reconstruction Team, the Hostage Negotiation Team, Scuba Team, Narcotics Team, Traffic Enforcement Team, and sharing the Regional Gator Rescue All-Terrain Vehicle.

Traffic and truck enforcement remain a priority on Avon Mountain and other areas of town. Officer Susan Kassey is certified by the State of Connecticut Department of Motor Vehicles as a Commercial Vehicle Safety Alliance (CVSA) Inspector. From July 1, 2010 to June 30, 2011, officers stopped a total of 2,509 vehicles with 434 stops on Avon Mountain for various violations. There were 544 non-injury accidents, 66 accidents with injuries, and one fatality during the same time period. There is a significant decline in accidents on the mountain due to a redesign of the roadway and enforcement efforts during the reporting period; in FY 2010/2011, there were 30 non-injury and one injury accident on Avon Mountain Road.

The Detective Bureau is headed by Sergeant Mark Wozniak. The main function is to support the Patrol Division by providing special expertise in criminal investigations. The following chart represents some of the activities the Department performs:

DEPARTMENTAL ACTIVITIES				
	FY 07/08	FY 08/09	FY 09/10	FY 10/11
Administrative Detail	656	895	518	542
Arrest	311	281	246	254
Assault	11	9	4	6
Assist Other Agency	330	305	291	250
Background Investigation	32	19	53	52
Burglary	38	34	29	21
Community Relations	137	144	117	164
Computer Forensics	3	4	1	1
Court Detail	104	136	148	160
Disorderly Conduct	197	133	151	150
Fingerprints	274	242	169	168
Larceny	221	223	222	192
Pistol Permits	39	72	64	38
Robbery	0	1	2	1
Sex Offenses	6	5	7	4

The Operations Division is led by Lieutenant Kelly Walsh. It encompasses Records, Training, Communications Bureau, and Animal Control. Lt. Walsh also heads the Internal Affairs Division in the Office of the Chief. The Communications Bureau operates 24 hours a day, seven days a week, and provides continuous routine and emergency telephone answering and call dispatching to both the Police and Fire Departments. Telecommunicators handle approximately eighty to one hundred thousand calls during the fiscal year. The Training Bureau is responsible for the coordination of police officer certification through the State of Connecticut, Police Officer Standards and Training Council (P.O.S.T.).



*Pine Grove School Playscape*

APRIL 2012						
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# May 2012

JUNE 2012						
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Planning & Zoning Commission  Inland Wetlands Commission	2  ACEC	3  Town Council	4 Friends of the Library Annual Book Sale Avon Library 5:00 p.m. - 8:00 p.m.	5 Friends of the Library Annual Book Sale Avon Library 9:00 a.m. - 4:00 p.m.  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
6 Friends of the Library Annual Book Sale Avon Library 12:00 p.m. - 2:30 p.m.	7  ANNUAL TOWN MEETING SENIOR CENTER 7:00 p.m.	8	9	10  Natural Resources Commission  AWPCA	11	12  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
13  MOTHER'S DAY	14	15  Library Board  Board of Education	16  1st Budget Referendum Senior Center	17	18	19  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
20	21  Board of Finance (if necessary)	22  Planning & Zoning Commission	23	24  Zoning Board of Appeals	25	26  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
27	28 MEMORIAL DAY  TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	29	30	31		



# REPORT OF THE DEPARTMENT OF PUBLIC WORKS

BRUCE C. WILLIAMS, *Director of Public Works*

ALEXANDER M. TRUJILLO, *Deputy Director of Public Works*

PAUL HOEKMAN, *Acting Public Works Foreman (Buildings & Grounds)*

PAUL WELSH, *Public Works Foreman (Highway)*

MICHAEL MORAN, *Public Works Foreman (Machinery & Equipment)*

The goal and mission of the Public Works Department is to keep our roads clean, trimmed and riding smooth; to keep the Town's vehicles safe and well maintained; to keep our parks, grounds and ball fields mowed, landscaped and playable; and to keep our Landfill/Transfer Station open and providing service to the public. Our motto is "quality service" and our goal is "improved performance."

**BUILDINGS AND GROUNDS:** The Division has many responsibilities, including routine maintenance and technical repairs of all Town-owned buildings. In addition, the division performs renovation and new construction projects throughout the town. Buildings and Grounds supports all departments and, in FY 2010/2011, responded to 524 service calls. The Division provides all of the technical expertise and routine maintenance of the lawns, public spaces, and athletic fields. This includes turf management, mowing and trimming, shrubbery, and gardening of certain areas in town. The athletic fields are routinely prepared, lined, and renovated to accommodate the sports needs and activities of the town.

The Division strives to improve the quality and appearance of all Town-owned facilities. Every member of the Division contributes to this goal. Ideas and plans for possible projects are prioritized and completed as funding and time allow.

**AVON LANDFILL:** The Town of Avon is one of the highest recycling towns in our region. We continually strive to recycle more of our waste stream.

Permit Sale History					
	FY 06/07	FY 07/08	FY 08/09	FY 09/10	FY 10/11
Resident (includes one day & replacement permits)	1,211	1,134	1,002	922	735
Senior	561	531	570	722	644
Recycling	57	58	279	300	338
<b>TOTAL</b>	<b>1,829</b>	<b>1,723</b>	<b>1,851</b>	<b>1,944</b>	<b>1,717</b>

The station processes an average of 1,100 tons of household waste annually. This waste is then shipped to the Connecticut Resource Recovery Facility in Hartford. We also have a Salvation Army Clothing bin and a very popular exchange shed for disposal and pick up of usable items. Also available at the Transfer Station is a paint drop off facility that is open between April 1<sup>st</sup> and October 1<sup>st</sup> (water based paints and stains only). A user fee is in effect to cover the cost of transportation and processing of most materials other than household waste and recyclables.

**HIGHWAY DIVISION:** Avon Public Works Highway Division is responsible for the maintenance and repair of approximately 108 lane miles of road. Snow plowing, storm drain maintenance, street sweeping and heavy construction are primary functions of the division. In FY 2010/2011, Grant Drive, New Road, Bronson Road and Crestwood were re-constructed and re-paved. In addition, the Division is responsible for care and control of trees on town owned property.

Snow Storm History		
	# of Storms	Average Cost Per Storm
FY 07/08	20	\$ 14,782
FY 08/09	22	\$ 15,794
FY 09/10	17	\$ 13,123
FY 10/11	17	\$ 16,506

**MACHINERY & EQUIPMENT DIVISION:** The Division of Machinery & Equipment's responsibilities include procurement, maintenance, and liquidation of the Town's vehicles and equipment. Primary functions include the maintenance and repair of emergency service vehicles for Police and Fire, emergency generators, and snow removal equipment. In addition, the Division is responsible for maintaining Buildings and Grounds, Parks, Landfill, Board of Education, and the vehicles and equipment for the Engineering Department.

The objective of the Division of Machinery & Equipment is to have a well maintained and prepared fleet of equipment and vehicles to service the Town's needs at all times. The Division works cooperatively with all of the Town's Departments to meet these needs.

The goal of the Division is to be progressive in the introduction of equipment and machinery to improve cost efficiencies, safety, and longevity of the Town's machinery, equipment, and work force.

## Special Dates to Note:

Christmas Tree Pick-Up • January 3 – January 31, 2012

Street Sweeping • Begins April 9, 2012

Catch Basin Cleaning • Begins July 16, 2012



Avon Day 2010 – Boy Scouts

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# June 2012

JULY							2012
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29	30	31					

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>REMINDER TO ALL DOG OWNERS:</b> JUNE IS THE MONTH TO RENEW YOUR DOG LICENSES  Animal Control Officers' Phone (860) 409-4205 Beverly LaPlume, Animal Control Officer Richard LaPlume & Ramona Mansfield, Assistant Animal Control Officers		<b>TOWN HALL SUMMER HOURS</b>  June 18th - August 24th  Monday - Thursday 8:00 a.m. - 4:45 p.m. Friday 8:00 a.m. - 12:30 p.m.			1	2  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
3	4	5  Inland Wetlands Commission	6  2nd Budget Referendum (if necessary)  ACEC	7  Town Council	8	9  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.  Sycamore Hills Pool Opens
10	11	12  Planning & Zoning Commission	13	14  AWPCA  FLAG DAY	15  Last Day of School	16  Library Saturday Summer Hours Begin 10:00 a.m. - 1:00 p.m.
17  FATHER'S DAY	18  TOWN HALL SUMMER HOURS BEGIN	19  Library Board  Board of Education	20	21	22	23  Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
24	25  Board of Finance  Swim Lessons & Playground Programs Begin	26  Planning & Zoning Commission	27  3rd Budget Referendum (if necessary)	28  Zoning Board of Appeals	29	30  Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.

# REPORT OF THE AVON FREE PUBLIC LIBRARY

VIRGINIA VOCELLI, *Library Director*

The long-awaited expansion and renovation of Avon's public library began officially in January with the arrival of the bulldozers and the ground-breaking ceremony. In April, more than 300 residents celebrated the progress of the construction by signing a beam that will play an important part in the new space. Throughout the summer, work continued on the addition while Avon staff provided library services in the "old part."

The construction project has inspired the generosity of our loyal Avon residents. In October, the Avon Library Capital Campaign was launched at Hoffman Motors. Since then, Avon residents have responded to town-wide mailings and a commemorative brick program and have been generous in their contributions and pledges to the campaign. These funds will be used to support enhancements to the building in technology, furniture, self-check-out stations, programming and collection development, and items not included in the town project budget.

This past year can be divided into *before* construction and *during* construction. Before construction, the library offered a wide variety of programs to adults, including: Decorating Expertise by Nassau, How to Market Your Company to the Mature Market of 55+, a Style Swap, blackjack night, a poetry evening, yoga, Travels in India, and Note by Note: the Making of Steinway. During construction, we have continued with the Thursday film matinees (by holding them at the Senior Center) and the scholar-led book discussions. We hosted the VITA tax program offering volunteer tax assistance on 193 returns.

You may have seen Children's Services out in the community this year as they participated in many new outreach opportunities. Librarians visited the local area child care centers for monthly storytime and added evening and Saturday sessions. A variety of book clubs bring in many excited readers. Programs like the Annual Princess Party, Pirate Storytime, Creative Art Experiences, and Bring Your Own Snack Storytime, all funded by the Mitnick Trust and the Friends of the Library, were big hits of the year. The annual Summer Reading Club, sponsored by the Farmington Bank Foundation, registered over 500 participants! Student volunteers provided a total of 20-30 hours of work per week.

Young Adult services grew to an all-time high with the implementation of "Teen Friday," offering events ranging from cooking to technology to crafting. The Young Adult collection has grown extensively this year, including more DVD's, graphic novels and audiobooks. A Hartford Foundation for Public Giving "Library Impact Grant" helped implement five new iMac workstations filled with great multimedia software. This same grant also made it possible to add three AWE Early Literacy Workstations in the Children's Room, plus numerous training workshops for adults.

Adult Services has been just as dynamic. Librarians Patrice Celli and Tina Panik have been awarded two grants from the American Library Association and the National Endowment for the Humanities. The first grant will sponsor "Let's Talk About It: Making Sense of the American Civil War." The second grant funds a traveling exhibit titled, "Lincoln: the Constitution and the Civil War."

The economy continues to impact Avon residents. The reference department has been busy helping patrons use the Internet to find and apply for jobs, file their taxes, and communicate via email and social networking. The Reference Department also helped promote the Friends Author Luncheon in October, welcoming Connecticut author Amy Bloom. Twenty-two local book groups are registered with the library. We continue to offer our Homebound Service and regularly send large print books to area convalescent homes. The Adult Summer Reading program was as popular as ever.

Due to the increase in demand for eBooks and downloadable audiobooks (demand of which has increased by 15%), more and more libraries within our CONNECT consortium have implemented the service, increasing the number of titles available to our patrons. The

library also purchased an Apple iPad for patrons to use in the library. Universal Class was offered to our residents, an online service which offers over 500 courses on topics ranging from knitting to Microsoft Excel. As of June 30, 2011, 248 people registered, have enrolled in 220 classes, and completed 529 lessons. Another new popular online service is Byki languages, which offers instruction on 70 languages.

This year we said goodbye to Donna Miller, our long-time Assistant Director. Donna has moved on to become Director of the Newington Library. Departmental Managers Amber Lansing, Tina Panik, Alice Pentz, and Julie Styles have stepped up their roles and responsibilities to help maintain the great services, collections, and programming the Avon Library is known for.

Library volunteers are relied upon more and more. In addition to all the wonderful day-to-day work they do for us, our volunteers and Friends provide a great deal of morale-boosting kindness, support, and laughter as we face the challenges of building a new library.

In spite of the challenges of using the library during construction, the schedule changes, varied hours, and minimal programming, Avon residents have continued to use their public library. We thank them for their patience and understanding as we all recognize that by this time next year, we will have opened a wonderful, state of the art, and spacious new library.

LIBRARY STATISTICS			
Library Use	FY 08/09	FY 09/10	FY 10/11
Resident Card Holders	9,132	9,111	8,500
% of Population	51%	52%	46%
Library Visits (door count)**	205,597	201,836	180,015
Visits per capita	11.86	11.44	10.20
Circulation			
Adult Collection	170,282	168,016	149,615
Children's Collection	107,240	110,175	102,874
Young Adult Collection	14,738	13,816	11,470
Total**	294,443	292,349	263,959
Circulation per capita	16.98	16.57	14.83
Library Programs	444	480	423
Attendance	11,001	9,700	7,950
Public Meeting Room Reservations	458	N/A	N/A
Reference Questions	41,573	42,901	41,315
Internet Usage	20,120	18,491	20,356
Database Searches	70,185	71,450	111,433
Website Visits*	150,980	169,259	194,099
Library Collection			
Print Collection	82,067	83,177	84,465
Non-print Collection	10,409	9,640	14,729
Added to the Collection			
Print Collection	6,555	5,844	5,580
Non-print Collection	1,372	1,651	3,925
Magazine Subscriptions	267	271	275

\*Vendor Database statistics availability inconsistent.

\*\*On-going construction activity and occasional closing of the parking lot, as well as the library itself being closed to patrons (2 days) has affected the activity indicators.



JUNE 2012						
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# July 2012

AUGUST 2012						
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
1  Tax & Sewer Use Payments Due	2	3	4  INDEPENDENCE DAY  TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	5	6	7  Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
8	9	10  Inland Wetlands Commission	11  ACEC	12  Town Council  Natural Resources Commission  AWPCA	13	14  Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
15	16	17  Planning & Zoning Commission  Library Board	18  Library Annual Ice Cream Social 1:30 p.m. - 2:30 p.m.	19	20	21  Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
22	23  Board of Finance	24	25	26  Zoning Board of Appeals	27  Tax Office Open 8:00 a.m. - 4:00 p.m.	28  Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
29	30	31			CATCH BASIN CLEANING BEGINS JULY 16, 2012	

# REPORT OF THE RECREATION AND PARKS DEPARTMENT

GLENN M. MARSTON, *Director*

The Recreation and Parks Department, in close cooperation with the Avon Public School System, other Town agencies, and various civic and social organizations, has the responsibility of providing active and passive recreational opportunities for Avon residents. Through long-term and short-term planning, which includes program, facility, and budget considerations, the Department seeks to arrange quality activities of common interest in park, school, and private facilities. In addition to serving as the Town's liaison to the Avon Day Committee, the Department is linked to national, regional, and state-wide Recreation and Parks Associations, each of which provides updated information and techniques to facilitate improved offerings and facilities to the community. The Recreation and Parks Department staff presently consists of a full-time Director and Administrative Coordinator, a part time Secretary, a part time Senior Center Coordinator, and a part-time Administrative Secretary for the Senior Center, along with a part-time, contractual Program Consultant. The Department supervises approximately 225 independent contractors and seasonal employees who provide direct recreation services.

In close cooperation with the Public Works Department, the Town's park and open space areas are inspected and reviewed on a regular basis to provide information for short-term and long-term improvements to each of the areas. Activities and opportunities range from walking to active field sports. A map and listing of all areas and the activities available can be obtained upon request from the Recreation Office and is available on the Town's website, [www.town.avon.ct.us](http://www.town.avon.ct.us). Program information and registration forms are available in the Recreation & Parks Section of the Town of Avon's website. The department can also be contacted via email at [avonrec@town.avon.ct.us](mailto:avonrec@town.avon.ct.us). Residents can receive all Recreation and Parks information (flyers, announcements, cancellations, etc.) via email on a regular basis by subscription to the service in the appropriate area on the web page. Registration can now also be done online.

The Department's philosophy is to provide quality recreation and park activities to as many residents, at all age levels and variety of interests, as possible. Members of the community are encouraged to contact the Recreation Office with ideas, suggestions for improvement, new programs, and constructive critique. Staff has been, and will continue to be, receptive to resident communication and welcomes constructive input. Participation and cooperation between the Department and the people it serves are our highest priorities.

## Significant Dates for 2012

April 21	Annual Fishing Derby
June 9	Sycamore Hills Pool Opens
June 25	Swim Lessons and Playground Programs Begin (Tentative – dependent upon last day of school)
September 3	Sycamore Hills Pool Closes
October 27	Halloween Parade
December 1	Snow Flake Festival

## RECREATION STATISTICS

Summer Playground	Summer 2009	Summer 2010	Summer 2011
K5	525	407	388
Extended Care (included in above)	144	84	87
Pre-School (a.m.)	92	78	77
Little Tykes (p.m.)	42	0	0
<b>Pool Activities</b>			
Household Memberships	347	352	339
Individual Memberships	11	13	9
Senior Memberships	45	50	52
Daily Attendance	10,593	14,759	12,430
Swim Lessons	346	324	265
Swim Team	101	102	111
<b>Recreation Activities</b>			
	<b>FY 08/09</b>	<b>FY 09/10</b>	<b>FY 10/11</b>
Youth Basketball (Grades 2-8)	528	524	493
Biddy Basketball (Grades K & 1)	97	120	110
Winter Swim Team	72	59	42
Ski Sundown	151	187	169
Halloween Parade	240	0	0
Fishing Derby	94	93	72
<b>Administrative</b>			
Charge Card Revenues	199,293	201,223	228,183
General Fund Revenue	106,927	103,234	90,049



*Buckingham Road Playground*

JULY							2012
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# August 2012

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>SANITARY LANDFILL - 281 Huckleberry Hill Road (860) 673-3677</b> The Landfill/Transfer Station is <b>CLOSED</b> on all legal holidays as well as Good Friday and the Friday following Thanksgiving. Regular Hours of Operations: Tuesday and Friday.....7:30 a.m. - 2:30 p.m. Saturday .....7:30 a.m. - 1:00 p.m. Monday, Wednesday and Thursday..... <b>CLOSED</b>			<i>1</i>  Tax & Sewer Use Payment Deadline  ACEC	<i>2</i>  Town Council	<i>3</i>  	<i>4</i>  Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
<i>5</i>	<i>6</i>	<i>7</i>  Voter Registration Session Avon Town Hall 12:00 p.m. - 2:00 p.m.	<i>8</i>	<i>9</i>  AWPCA	<i>10</i>	<i>11</i>  Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
<i>12</i>	<i>13</i>  Voter Registration Session Avon Town Hall 9:00 a.m. - 12:00 p.m.	<i>14</i>	<i>15</i>  Kid's Crafts Fair Avon Library 9:00 a.m. to 2:00 p.m.	<i>16</i>	<i>17</i>	<i>18</i>  Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
<i>19</i>	<i>20</i>	<i>21</i>  Board of Education	<i>22</i>	<i>23</i>	<i>24</i>  TOWN HALL SUMMER HOURS END	<i>25</i>  Library Saturday Summer Hours 10:00 a.m. - 1:00 p.m.
<i>26</i>	<i>27</i>  Board of Finance	<i>28</i>	<i>29</i>	<i>30</i>	<i>31</i>	



## REPORT OF THE TOWN CLERK

ANN L. DEARSTYNE, *Town Clerk*

The Town Clerk's office is responsible for the recording of Avon's records, which include land records, registration of trade names, vital statistics, veterans discharges, recording and certification of Notaries Public, the issuance of various permits such as burial, cremation, liquor, Dial-A-Ride tickets and the issuance of licenses for marriage, sporting and dogs. The Town Clerk is also responsible for the issuance of absentee ballots for elections, primaries, referenda and assists with voter registration.

This year, the volume of documents recorded increased as well as the number of pages recorded. The conveyance receipts increased from the previous year due to an increase in the number of home sales. The office collected \$ 813,486.13 in Conveyance Tax that was forwarded to the State.

This office assisted in the election process with the preparation of poll ballots and the issuance of absentee ballots. A State Election took place on November 2, 2010. The Annual Town Meeting, held on May 2nd on the FY 2011/2012, budget was adjourned to a referendum on May 11, 2011. A combined total of 829 absentee ballots were issued during this fiscal year.

TOWN CLERK'S SUMMARY OF ACTIVITIES			
ACTIVITIES	FY 08/09	FY 09/10	FY 10/11
Revenues Collected	\$623,448.68	\$729,337.68	\$788,961.72
State Conveyances	\$705,274.76	\$770,541.75	\$813,486.13
<b>TOTAL</b>	<b>\$1,328,723.44</b>	<b>\$1,499,879.43</b>	<b>\$1,602,447.85</b>
Pages of Land Records	18,767	19,830	23,642
Documents Recorded	4,233	4,445	4,774
Maps Recorded	33	19	37
Veterans Discharges	35	21	15
Births Recorded	129	105	118
Marriages Recorded	119	122	102
Civil Unions Recorded	1	0	0
Deaths Recorded	185	155	125
Burial Permits	118	128	100
Dog Licenses Sold	1,776	1,825	1,952
Dial-a-Ride Tickets Sold	1,875	1,892	2,131
Sporting Licenses Sold	275	244	231
Pages of Minutes Transcribed & Recorded	1,624	1,330	342

The Town of Avon joined the Connecticut Town Clerks Portal in June 2010 for online access to town land records. This allows the search of land records 24/7. The website is: <https://Connecticut-townclerks-records.com>

The Connecticut State Library Historic Preservation Account, through Public Act 00-146, allows for collection of a \$3.00 fee for each document recorded, with \$2.00 of the fee forwarded to the State Library and \$1.00 per document retained by the Town to be used for historic document preservation. Approximately \$4,549 was retained this year for our continued document preservation efforts. Through the Historic Preservation Grant Program, the Town applied for the funding and received a \$3,000 grant in July 2010, which was used to continue the back file conversion of older land records.

The Community Investment Act, Public Act 229, provides funding for municipal capital improvements, open space matching grants, farm viability grants and farmland preservation activities, and new and existing affordable housing programs. Under the Act, the Town Clerk's

office collects a \$40.00 fee for each document recorded in the land records. Of that, the Town Clerk's office retains \$1.00, the Town retains \$3.00, and the remaining \$36.00 per document is remitted to the State Treasurer's Office. This generated \$13,647 for the Town and \$163,764 for the State.

We would like to make our residents aware that this office is a source of a great deal of information, most of which is public. The only restriction by state law is birth records. We are always available to assist people in locating records maintained by this office.

## REPORT OF THE HUMAN RESOURCES DEPARTMENT

WILLIAM F. VERNILE, *Director of Human Resources*

The Director of Human Resources plans, organizes and administers the personnel, benefits, labor relations, and occupational safety and risk management programs of the Town and provides related consultative services to the Town Manager and Department Heads.

The Human Resources Department administers personnel programs, including: recruitment, examination, classification, compensation, orientation, employee benefits and employee development and training. In addition, the Department administers equal employment, affirmative action, workplace safety and the practical application of State and Federal laws pertaining to employment practices. The Department is also responsible for the Town's Risk Management program, including analysis, procurement, implementation and administration of liability, property, and casualty insurance, and workers compensation.

The Director of Human Resources is also responsible for Town labor relation's activities, including negotiations and administration of collective bargaining agreements and may serve as the principal representative of the Town in grievance, arbitration and workers or unemployment compensation hearings.

Activity	FY 06/07	FY 07/08	FY 08/09	FY 09/10	FY10/11
Full-Time Hires	9	8	5	11	9
Part-Time Hires	8	1	9	7	7
Promotions	9	9	9	7	6
Exit Interviews	7	11	13	12	10
Safety Committee Meetings	6	6	4	4	4
Grievances	5	4	7	23	8
MPPs	0	1	8	1	4
Negotiation Meetings	3	6	4	5	4

## REPORT OF THE COMMITTEE ON AGING

ALICE HERRMANN, *Chairperson*

The Committee on Aging is charged with evaluating the conditions and needs of the elderly and making recommendations to the Avon Town Council regarding programs and resources to support areas of need. The Committee reviewed the programs and activities provided at the Senior Center. The Committee was highly supportive of the new programs and services being offered and was especially pleased with the ongoing outreach efforts, which have resulted in a marked increase in Center activity involving new participants. In addition, the Committee reviewed current programs and services such as the Senior Meal Program and the Dial-A-Ride Program. The Committee unanimously supported the continuation of the Town's local tax relief program designed to assist local elderly homeowners.

AUGUST 2012						
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# September 2012

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1  Library Closed
2	3 LABOR DAY  Sycamore Hills Pool Closes <div>TOWN HALL, LANDFILL, LIBRARY &amp; SCHOOLS CLOSED</div>	4  Inland Wetlands Commission	5  ACEC	6  Town Council	7	8  Library Regular Saturday Hours Begin 10:00 a.m. - 5:00 p.m.
9	10	11  Planning & Zoning Commission  Board of Education	12	13  Natural Resources Commission  AWPCA	14	15  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
16	17  ROSH HASHANA	18  Library Board	19	20  Zoning Board of Appeals	21	22  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
23	24  Board of Finance	25	26  YOM KIPPUR	27	28	29  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
30				AVON PUBLIC SCHOOLS PHONE NUMBERS  High School Jason Beaudin (860) 404-4740 Middle School Marco Famiglietti (860) 404-4770 Thompson Brook Ann Watson (860) 404-4870 Roaring Brook Dr. Crisanne Colgan (860) 404-4810 Pine Grove Gail Dahling-Hench (860) 404-4790		

## REPORT OF THE FINANCE DEPARTMENT

MARGARET COLLIGAN, *Director of Finance*

The Department of Finance includes Finance Administration, Accounting, Assessing, and Revenue Collection. The Director of Finance provides general oversight and approval of their activities and coordinates the preparation of the Comprehensive Annual Financial Report (CAFR), assembling data provided by the three divisions, other Town Departments, the Board of Education, and the Town's independent auditors. This office coordinates with the Town Manager's office in the preparation of the annual budget, offering detailed budgetary information throughout the annual budget process on the Town's website with which taxpayers can inform themselves about the Town's revenues and expenditures. The Director also coordinates the bond rating and sale processes, which involve the efforts of many, including both elected and appointed officials, and the support of the Town's bond advisors and counsel. The Town's bonds are currently rated Aaa by Moody's Investors Service and AAA by Standard & Poor's.

### PROGRAM HIGHLIGHTS

#### Finance Administration

- Issued General Obligation Bond Anticipation Notes of \$7,000,000 on 11/2/2010 to temporarily finance expansion of and renovations to the Avon Free Public Library.
- Implementing the financial operations recommendations of the 7/6/09 Town Council approved Administrative Services Study.

#### Accounting

- Shift and increase in Electronic Fund Payments (EFT) ratio to check payment of 22.4% with total vendor payment activity decrease; maintained 96% of payroll payments by EFT.
- Key driver in the startup of two other financial operations recommendations from the Administrative Services Study (time & attendance, financial system upgrade).
- In-process of implementation of "Positive Pay" with the Board of Education disbursement accounts.

#### Assessing

- Continue to provide easy accessibility to real estate property information to the public and offer the ability to view what their personal taxes will be by entering assessment data into the Tax Calculator Form on the Town's web site. Access real estate property information via a desktop kiosk in the Assessor's Office, or at <http://www.avonassessor.com>.
- Local Tax Relief Program is income adjusted higher than State Program, which increases the number of residents that are eligible.

#### Revenue Collection

- Converting more manual processes to electronic means for importing/exporting data.
- Using bar code readers to scan paid bill forms.
- Considering use of check scanners to improve depositing efficiency.
- Continued on-line collection of tax payments by credit card or e-check for tax bills; continued outsourcing printing/and mailing of tax and sewer bills.

### PERFORMANCE MEASURES

	FY 06/07	FY 07/08	FY 08/09	FY 09/10	FY 10/11
# of years "GFOA Certificate of Achievement for Excellence in Finance Reporting" received (pending formal notification for 10/11)	25	26	27	28	29
# of years "Distinguished Budget Presentation Award Program" received	25	26	27	28	29
% of Current Tax Levy Collected	99.81	99.93	99.81	99.82	99.74

## REPORT OF THE DIVISION OF ACCOUNTING

CHARLES LUCAS, *Town Accountant*

The Division of Accounting is responsible for maintaining and controlling the financial records of the Town and processes all payments for Town expenditures. The Division maintains the general ledger and prepares reports, schedules, and balance sheets for the Annual Independent Audit, for the award winning Comprehensive Annual Financial Report (CAFR), and for state and federal audits. The Town's last audited CAFR is available for review on the Town's web page, [www.town.avon.ct.us](http://www.town.avon.ct.us).

ACTIVITY INDICATORS	FY 06/07	FY 07/08	FY 08/09	FY 09/10	FY 10/11
Payroll Checks Issued	451	164	175	177	205
Payroll Direct Deposits	4,293	4,509	4,479	4,508	4,361
Regular Payrolls	26	26	26	26	26
Exception Payrolls	0	2	1	2	4
Employees, W-2s Issued	378	386	325	315	310
Health Insured Retirees in System	52	56	62	66	72
Leave Requests Processed	5,951	6,140	6,149	5,338	5,151
Retirements Processed	7	9	14	9	11
Vendor Accounts Active	3,404	3,679	4,015	4,349	4,640
Expenditure Transactions	23,403	22,169	22,979	23,893	23,844
Manual Checks Issued	287	208	183	215	166
Total Vendor Checks Issued	4,754	3,944	3,546	3,606	3,331
Encumbrance Accounts	60	16	13	19	16
Revenue Transactions Processed	4,808	4,729	4,638	4,530	4,315
Avg. Pooled Investment (millions)	37.2M	31.7M	25.5M	27.4M	30.5M

During the year, the Division actively pursued management initiatives to increase use of Electronic Fund Payment (EFT) and reduce check issuance for payroll and vendor payments.

Performance Measurement	FY 06/07	FY 07/08	FY 08/09	FY 09/10	FY 10/11
% Payroll payments made by check	10%	4%	4%	4%	4%
% Payroll payments by EFT	90%	96%	96%	96%	96%
Vendor payments by EFT	308	563	716	761	747
Ratio to check payments	6.5%	14.3%	20.2%	21.1%	22.4%

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# October 2012

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25	26	27	28	29	30		

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 Inland Wetlands Commission	3 ACEC	4 Town Council	5	6 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
7	8 COLUMBUS DAY <div>TOWN HALL, LANDFILL, LIBRARY &amp; SCHOOLS CLOSED</div>	9 Planning & Zoning Commission	10	11 AWPCA	12	13 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
14	15	16 Board of Education  Library Board & Annual Meeting	17	18	19	20 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.  Voter Registration Session Avon Town Hall 10:00 a.m. - 2:00 p.m.
21	22 Board of Finance	23	24	25 Zoning Board of Appeals	26	27 Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.  Halloween Parade
28	29	30 Planning & Zoning Commission  Voter Registration Session Avon Town Hall 9:00 a.m. - 8:00 p.m.	31 HALLOWEEN		<b>SCHOOL CLOSINGS:</b> Stations that announce school closing or delays are:  <b>WTIC, Channel 3, 8, 30 &amp; 61</b> <b>Announcement Line: (860) 404-4729</b>	



## REPORT OF THE INFORMATION TECHNOLOGY PROGRAM

MARGARET COLLIGAN, *Chairperson*

This program was established in the FY 2000/2001 Operating Budget. The Information Technology Committee reports to the Town Manager and currently consists of the Finance Director, CAD/GIS Manager, Assistant to the Town Manager, Library Director, Police Chief, Director of Public Works, and the Fire Marshal/Assistant Building Official/Emergency Management Director. This Committee recommends information technology policy, interacts with users, and directs consultants to design, implement and maintain the Town's information technology operations with a continued emphasis on providing "24/7" government information via the Town's website at [www.town.avon.ct.us](http://www.town.avon.ct.us) using a user-friendly, "citizen-centric" webpage layout. The Town's website features budgets, annual audits, RFP's, job opportunities, agendas, minutes, ordinances, Recreation program online registration, online tax payment and a "tax impact calculator", which assists residents in determining their property taxes. The Committee will continue to manage all forms of remote access to the Town's computer systems, including Internet and Geographic Information Systems.

PERFORMANCE MEASURES	FY 06/07	FY 07/08	FY 08/09	FY 09/10	FY 10/11
# of workstations and servers supported	68	74	79	88	88
# of Help Desk Calls Processed (Monthly Average) and % addressed in one shift turnaround *	52/100%	54/100%	51/99%	111/96%	46/98%
Replacement and new computer purchases (30% of inventory is used/refurbished)	10	10	25	5	12
Server Availability (Business Continuity Indicator)	96%	98%	99%	99%	99%
# of Threats Detected and Prevented (Monthly Average)	N/A	11	9	9	14
Training Classes Held (not including outside classes)	4	2	0	0	2

\* Not all requests are captured through the automated on-line request as administrator does not submit electronic requests for work performed on a proactive basis.

WEBSITE STATISTICS	FY 06/07	FY 07/08	FY 08/09	FY 09/10	FY 10/11
Total Hits	4,010,824	1,805,591	2,293,978	2,391,809	1,668,899
Visitor Sessions	463,115	429,484	335,497	375,022	344,270
Unique Visitors*	72,326	145,943	165,153	124,827	91,241
Avg. Session Length (secs.)	4.19	4.80	9.74	8.89	7.52
No. of Pages Viewed	1,562,732	1,802,922	2,291,387	2,390,590	1,665,570
Down-loaded Adobe Files	89,478	104,520	128,926	134,503	132,527
<b>Number of Subscribers</b>	<b>FY 06/07</b>	<b>FY 07/08</b>	<b>FY 08/09</b>	<b>FY 09/10</b>	<b>FY 10/11</b>
Agendas	260	357	510	659	744
B. Board	471	596	779	943	1,045
Employment	186	248	364	456	509
Rec. B. Board	521	672	863	1,002	1,102
Library Notices	370	766	928	1,053	1,131
<b>TOTALS</b>	<b>1,808</b>	<b>2,639</b>	<b>3,444</b>	<b>4,113</b>	<b>4,531</b>

\*A "unique" visitor is counted once/month without regard to number of days he/she visits the website.

## REPORT OF THE COLLECTOR OF REVENUE

DEBORAH FIORETTI, *Collector of Revenue*

The Revenue Division is responsible for the overall administration of the Town's revenue collections. Governed by Federal law, State statute and Town ordinance, the following represents the total revenue collected in each classification:

COLLECTOR OF REVENUE SUMMARY OF ACTIVITIES			
	FY 08/09	FY 09/10	FY 10/11
% of current tax levy collected	99.81%	99.82%	99.74%
% of prior years' tax levy collected	68.97%	82.07%	76.85%
Current Tax Collection	\$60,204,460	\$60,392,725	\$63,623,025
Prior Years' Tax Collection	\$ 31,884	\$ 103,618	\$ 96,501
Sewer Use	\$ 1,514,747	\$ 1,481,108	\$ 1,458,872
Sewer Connections	\$ 35,500	\$ 35,000	\$ 227,500
Sewer Assessments	\$ 6,000	\$ 71,357	\$ 47,507
Water Main Assessments	\$ 15,819	\$ 13,403	\$ 12,330
Town Department Revenues	\$ 1,833,367	\$ 2,177,654	\$ 2,117,147
Tax Interest	\$ 133,113	\$ 148,772	\$ 149,259
Sewer Interest	\$ 10,242	\$ 10,388	\$ 10,293

During the last three years, the Revenue Office has been automating tax procedures, which has reduced office staff while still providing accurate and efficient payment processing. Escrowed real estate tax payments are paid by wire transfer, which enables funds to be deposited into the Town account within twenty-four hours of transfer. A bar code has also been implemented and payments can be made online by credit card or e-check.

The Office files real estate liens and monitors bankruptcy claims, processes Certificates of Correction and Refunds, updates the Grand List as a result of property transfers from data received from the Assessor's Office, and responds to requests from attorneys, lending institutions and title searches for tax information. The Office responds to taxpayer inquiries regarding their account status, issues monthly updates on delinquent accounts, and furnishes Income Tax information.

The Office, in addition to preparing, mailing, and collecting taxes, makes daily bank deposits to ensure maximum investment income. The Office is also responsible for the preparation, filing and monitoring of Alias Tax Warrants with a State Marshal, when delinquent notices fail to result in payment. The statutory reports on the Town's levy, owners' benefits, disability and veteran's exemptions are filed in conjunction with the Town Assessor. Quarterly reports of the Town's collections are filed with the US Bureau of the Census.

Program Activity	FY 08/09	FY 09/10	FY 10/11
Certificates of Correction	1,200	1,240	1,490
Property Transfers	475	523	498
Refunds	217	228	214
Tax Bills Processed	27,215	27,090	27,422
Sewer Use Bills Processed	3,633	3,650	3,672
# Warrants Collected	275	224	258

OCTOBER 2012						
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# November 2012

DECEMBER 2012						
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1  Town Council	2	3  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
4  DAYLIGHT SAVING TIME ENDS	5	6  Election Day Polls Open 6:00 a.m. to 8:00 p.m.  (Schools Closed)	7  ACEC	8  Natural Resources Commission  AWPCA	9	10  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.  Friends Birthday Party 2:30 p.m. - 3:30 p.m.
11  VETERANS DAY	12  TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	13  Inland Wetlands Commission	14	15  Zoning Board of Appeals	16	17  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
18	19	20  Planning & Zoning Commission  Library Board  Board of Education	21	22  THANKSGIVING DAY  TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	23  TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	24  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
25	26  Board of Finance	27  Planning & Zoning Commission	28	29	30	

# REPORT OF THE DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

STEVEN KUSHNER, AICP, *Director*

The Department of Planning and Community Development is comprised of the divisions of Zoning Enforcement and Environmental Compliance, Building Inspection, and Fire Prevention. These three divisions, combined with Planning, are responsible for the review of all new commercial and residential construction projects, which includes providing professional and technical assistance to the Town's four land use agencies (Planning and Zoning Commission, Inland Wetlands Commission, Zoning Board of Appeals, and Natural Resources Commission); permitting and inspection of all approved projects in accordance with applicable zoning, building, and fire codes; as well as administering a comprehensive program of inspection aimed at fire prevention.

Cross training of staff has permitted an efficient, coordinated operation. The Fire Marshal is certified as a Building Official and the Building Official is certified as both a Fire Inspector and a Zoning Enforcement Officer. The Director of Planning, Planning Specialist, Planning Aid, and Building Official are all certified zoning enforcement officers. The Department's organization allows the review/permit process, which often begins with an application to one of the Town's four land use regulatory agencies, to be coordinated with permitting and inspection.

The Department also provides professional and technical assistance to the Planning and Zoning Commission, as well as applicants, the general public, and design consultants (engineering, architectural, law, landscape architecture, and surveying). During the past year, this was done in association with 53 applications. For a more detailed description, please see "The Report of the Planning and Zoning Commission." A number of special projects were also undertaken during the past year. They include:

- ❖ Working with a \$50,000 planning grant from the State Department of Environmental Protection, a study was completed which focused on the development of 40 acres of remaining land in Avon Park North. The study was prepared by a planning and architectural firm with expertise in village-scale design. This study recommends a "mixed-use" development to include small scale retail shops, restaurants, offices and multi-family housing aimed at making Avon Center a more vibrant place while maintaining its small-town character. Public input was obtained at a public forum held at the Town Hall in November 2010. To implement the study's recommendations, the Commission reviewed draft Zoning Regulations for several months and, after conducting a public hearing on June 28, 2011, they adopted the Avon Village Center Zone Regulations.

In addition, a second part of this study reviewed existing Zoning and Subdivision Regulations with the goal of introducing non-traditional means of managing storm water runoff. Rather than utilizing conventional catch basins and piped storm drainage systems, a program of Low Impact Development, also known as LID, was recommended. Using this approach, rain water is introduced into the ground where it can be filtered, such as in a rain garden. Subsequently, changes to Zoning and Subdivision Regulations were drafted, with a public hearing to be held on the changes in the fall of 2011.

The study, the Avon Village Center Zone Regulations, and the Low Impact Development (LID) Regulations may be viewed on the Planning Department page on the Town's website at:

[http://www.town.avon.ct.us/Public\\_Documents/AvonCT\\_PlanZone/PlanZone](http://www.town.avon.ct.us/Public_Documents/AvonCT_PlanZone/PlanZone)

- ❖ A grant in the amount of \$43,000 was awarded from the State Department of Environmental Protection, Recreational Trails Grant Program, which resulted in the construction of an important "link" in the Farmington Valley Greenway as it passes through Avon Park South. A section of the trail on Darling Drive and Security Drive was completed. Previously, bicycles and pedestrians were required to use the roadway. This trail also provides a benefit to employees who work in the park and to the 103 new, elderly housing apartments, known as Peachtree Village, which now have a direct connection to this new section of the Greenway.

## REPORT OF THE INLAND WETLANDS COMMISSION

CLIFF THIER, *Chairman*

MICHAEL BEAUCHAMP, *Vice-Chairman*

STEVEN M. KUSHNER, AICP, *Director of Planning and Community Development*

JOHN E. McCAHILL, *Planning and Community Development Specialist*

The Inland Wetlands Commission, pursuant to General Statutes, regulates certain activities within areas in Avon designated as inland wetlands and watercourses. During FY 2010/2011, the Commission held eight regular meetings, and one special meeting, at which twelve applications were reviewed. A Conservation Restriction was required as a condition of approval on one application, resulting in the permanent protection of 3.48 acres of wetlands and regulated areas. The Commission also concurred with one Staff Approval authorized by the Appointed Wetlands Agent. The applications reviewed by the Commission included:

- ❖ **Sunlight Construction, Inc., Poirier Homes, LLC, David Ford, and Frank Sidotti Jr.** – Activities associated with the construction of single family homes.
- ❖ **The Avon Water Co.** – Activities associated with Haynes Road water line upgrades.
- ❖ **The Connecticut Water Co.** – Activities associated with Huckleberry Hill Road water line upgrades.
- ❖ **Blue Fox Run Golf Course, LLC** – Activities associated with dredging and golf course maintenance.

FISCAL YEAR	06/07	07/08	08/09	09/10	10/11
Meetings	9	10	9	10	9
Applications reviewed	24	20	11	10	13
Public Hearings	6	5	0	0	1
Applications approved	18	16	10	9	13
Pages of meeting minutes	78	91	68	77	55
Acres protected through conservation restrictions	5	4.74	16	11.87	3.48

NOVEMBER 2012						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

# December 2012

JANUARY 2013						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.  Snow Flake Festival
2	3	4  Inland Wetlands Commission	5  ACEC	6  Town Council	7	8  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
9  HANUKKAH BEGINS	10	11  Planning & Zoning Commission	12	13  Zoning Board of Appeals	14	15  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
16  HANUKKAH ENDS	17  Board of Finance	18  Library Board  Board of Education	19	20  AWPCA	21	22  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
23	24  CHRISTMAS EVE Town Hall closes at 12:30 p.m. Library Closed	25  CHRISTMAS DAY  TOWN HALL, LANDFILL, LIBRARY & SCHOOLS CLOSED	26	27	28	29  Library Regular Saturday Hours 10:00 a.m. - 5:00 p.m.
30	31  NEW YEAR'S EVE Town Hall closes at 12:30 p.m. Library Closed					



## REPORT OF THE PLANNING AND ZONING COMMISSION

DUANE STARR, *Chairman*

DOUGLAS THOMPSON, *Vice-Chairman/Secretary*

STEVEN KUSHNER, AICP, *Director of Planning and Community Development*

The Planning and Zoning Commission, acting under authority granted by the Connecticut General Statutes, regulates the development of land in Avon. The Planning and Zoning Commission consists of seven members and three alternates appointed by the Town Council. The Commission's actions are guided by the Plan of Conservation and Development, Zoning Regulations, and Subdivision Regulations. The Director of Planning provides professional and technical assistance to the Commission and serves as the Zoning Enforcement Officer.

Commercial site plan approvals included a 21,000-square-foot building to house a new grocery store, The Fresh Market, located in the Nod Brook Mall at 315 West Main Street; renovations to the existing building located at 339 West Main Street for a 13,000-square-foot medical office and urgent care facility for Hartford Hospital; and a 22,000-square-foot expansion to the Avon Library.

Subdivision/Resubdivision approvals resulted in ten new building lots. The Knoll Lane Subdivision, located at the end of Haynes Road, resulted in eight new lots and two new lots were approved on Chidsey Road. Each approved subdivision/resubdivision must contribute, per State law, a portion of the total property to the Town as dedicated open space; the Town acquired 18 acres of open space during the past year. As an alternative, an applicant may make a payment to the Town in lieu of this land dedication. These funds are deposited into a special account to be used solely for future open space acquisition. During the past year, \$32,000 was collected from approved projects; this, combined with funds collected in prior years, has grown the account to over \$480,000. Applications for special exceptions included requests for rear lots, a professional home office, Class III restaurants, an accessory apartment, and commercial signs.

PLANNING AND ZONING COMMISSION STATISTICS					
	FY 06/07	FY 07/08	FY 08/09	FY 09/10	FY 10/11
Meetings Held	15	17	17	18	18
<b>Applications:</b>					
Subdivisions	3	7	4	4	3
Site Development Approvals	19	12	20	12	13
Special Exceptions	24	19	28	12	17
Special Exceptions - Signs	8	4	11	13	6
Staff Approvals	7	8	2	4	6
Zone Change	1	1	1	0	3
Regulation Changes	5	5	6	2	5
<b>Miscellaneous Info:</b>					
Site Plan Square Footage	39,600	5,700	7,000	23,200	56,000
Fees in Lieu of Open Space	\$31,500	\$25,000	\$46,000	\$132,000	\$32,000
Acres of Open Space Acquired	3	3	0	1	18
Subdivision Lots Approved	19	68	4	27	10
Total Residential Units Approved	*	*	107	27	10
Pages of Meeting Minutes	220	189	248	225	230

## REPORT OF THE DIVISION OF ZONING ENFORCEMENT AND ENVIRONMENTAL COMPLIANCE

JOHN E. McCAHILL, *Planning and Community Development Specialist*

The Division of Zoning Enforcement and Environmental Compliance performs administrative duties and provides professional and technical assistance to assure that all activities on residential, commercial and other properties throughout the Town comply with the Town's land use regulations as well as applicable State statutes and regulations. The Division routinely performs permit reviews, plan reviews, and site inspections; conducts investigations for compliance related matters; and cites violations to gain compliance with local regulations. The Division provides staffing to the Inland Wetlands Commission, the Natural Resources Commission, and the Zoning Board of Appeals. It also provides technical assistance to various departments and agencies regarding environmental compliance issues and regulatory programs.

During FY 2010/2011, routine compliance inspections were conducted on 23 active sites. Other activities included:

FISCAL YEAR	06/07	07/08	08/09	09/10	10/11
Certification of Zoning Compliance	367	428	421	385	518
Temporary Sign Permits	121	117	123	129	102
<b>Enforcement Activities:</b>					
Sign Violations	202	177	195	185	153
Zoning Violations	14	11	13	17	16

Additionally, the Division provided administrative and technical assistance for a number of revisions to the Zoning and Subdivision Regulations as well as updates to the Aquifer Protection mapping.

## REPORT OF THE NATURAL RESOURCES COMMISSION

STEVEN SAMUL, *Chairperson*

STEVEN M. KUSHNER, AICP, *Director of Planning and Community Development*

JOHN E. McCAHILL, *Planning and Community Development Specialist*

The Natural Resources Commission researches and makes recommendations on matters affecting the preservation and protection of Avon's natural resources. The Commission is composed of seven members appointed by the Town Council. During FY 2010/2011, the Commission conducted five meetings.

The Commission reviewed several projects, including the Lower Farmington River and Salmon Brook Wild and Scenic Study, the Lower Farmington River Watershed Management Plan Study, the Avon Town Center Streetscape Improvement Project, and the Village Center Low Impact Development Regulations and Guidelines. The Commission discussed and/or reviewed correspondence associated with the following: Fisher Meadow Trail, Grassland Bird Species at Fisher Meadow, the Unplugged Learning Project, Invasive Plant Removal, new opportunities for recycling at the Avon Landfill, Natural Resource Inventory and Management Plan, Rails to Trails, and general pedestrian and bicycle improvement initiatives.

The Commission, in conjunction with Town staff, has undertaken a project to enhance available parks, recreation and trail information, including improvements to the Town's website and a future kiosk management plan. They also sponsored a grant that provided for the distribution of thirty-four rain barrels, at no cost, to Avon residents.

## REPORT OF THE ASSESSOR'S OFFICE

HARRY DerASADOURIAN, *Assessor*

The Assessor's Office is responsible for the preparation of the Town's annual Grand List, which this year exceeded \$2.6 billion. The Grand List is a complete listing of all properties in town, listing ownership and assessed value as of October 1<sup>st</sup> each year. This information is then used by the Board of Finance to help determine the mill rate and to prepare the July tax bills. The overall net increase in this year's Grand List was .74% or \$19,630,570. Listed below are the three categories that make up the Grand List. The amounts reported are prior to any adjustments made by the Board of Assessment Appeals.

Real Estate increased by \$13,926,850 to \$2,406,112,760, or .582%. Contributing to this year's increase was the completion of 18 new homes.

Personal Property decreased by \$3,474,750 to \$91,608,040, or 4%. Items that make up personal property include business furniture, fixtures, office equipment, computers, leased equipment, industrial and construction equipment, utility poles, pipes, cables and conduits. Personal Property is assessed each year at 70% of its value.

Motor Vehicles increased by \$9,178,470 to \$162,444,580, or 6%. Included in this figure are all motor vehicles registered in the State of Connecticut that are garaged in Avon, which as of October 1<sup>st</sup> totaled 16,454 vehicles.

In preparation of the Grand List, tax maps are kept current. Extensive fieldwork is completed to update our records for building changes. This office is also responsible for the administration of the veterans, blind, and disabled exemption programs and the State and Town elderly tax relief programs. This year a total of \$181,050 was granted in elderly tax relief.

TOWN OF AVON TOP TEN TAXPAYERS • 2010 GRAND LIST			
	Name	Nature of Business	Assessed Value
1.	Avonplace Associates, LLC	Condominiums	\$13,901,020
2.	Sixty-Four Avonwood Road Associates	Apartments	\$13,647,330
3.	Two-Fifty Five West Main, LLC	Shopping Center	\$12,652,020
4.	CL&P	Utility	\$12,541,520
5.	Avon Marketplace Investors	Shopping Center	\$10,813,240
6.	Ensign-Bickford Realty Corp.	Mixed Use	\$10,687,800
7.	Riverdale Farms, LLC	Shopping Center	\$9,973,030
8.	Avon Water Co.	Utility	\$9,513,650
9.	Connecticut On Line Computer	Computer Services	\$9,333,610
10.	Family Wellness Center	Mixed Use	\$8,895,050
	TOTAL		\$111,958,270
	% of Grand List 4.24%		
2010 GRAND LIST			
	Grand List	Exemptions	Net Grand List
	2,660,165,380	21,487,430	2,638,677,950
	Percent of Grand List by Class		
		2010	2009
	Real Estate	90.4%	90.6%
	Motor Vehicle	6.1%	5.8%
	Personal Property	3.5%	3.6%
As always, we are ready to explain and review individual assessments with each property owner.			

## REPORT OF THE BOARD OF ASSESSMENT APPEALS

RICHARD S. CONNEL, *Chairman*

As required by State law, the Board of Assessment Appeals held one meeting during the month of March to hear appeals concerning the Grand List of October 1, 2010. Any property owner who felt the assessment of their property was inaccurate could appeal to the Board. A total of seven appeals were heard (7 Real Estate, 0 Personal Property, and 0 Motor Vehicle). The result of these appeals was:

<u>Real Estate</u>		<u>Personal Property</u>		<u>Motor Vehicles</u>	
2 Granted	5 Denied	0 Granted	0 Denied	0 Granted	0 Denied

Final Grand List after the Board of Assessment Appeals was decreased by \$61,090.

<u>Gross</u>	<u>Exemptions</u>	<u>Net</u>
2,660,104,290	21,487,430	2,638,616,860

### Board of Assessment Appeals Members

Stephen Hunt                      James McCarthy  
 Laura Mensi                      Timothy Owens  
 Richard S. Connel, Chairman

## REPORT OF THE ZONING BOARD OF APPEALS

JOHN E. DREW, *Chairman*

The main function of the Zoning Board of Appeals, pursuant to General Statutes, is to hear requests for variances from requirements of the Zoning Regulations. Additionally, the Board hears appeals relating to decisions of the Zoning Enforcement Officer and reviews applications for automobile dealers' and repairers' licenses as agent for the Connecticut Motor Vehicle Department.

The Zoning Board of Appeals consists of five elected regular members and three appointed alternate members. During FY 2010/2011, the Commission held seven meetings at which 14 applications were reviewed.

In reaching its decisions, the Board evaluates requests for variances based on a determination of hardship and ensures that buildings and land uses remain in harmony with the general purpose and intent of the Zoning Regulations. Variances included requests to reduce front, side and rear yard setbacks and the expansion of non-conforming buildings for construction of garages, sheds, decks, detached buildings and additions. The Department of Planning and Community Development provides staff assistance to the Board.

SUMMARY OF ZONING BOARD OF APPEALS ACTIVITIES					
	FY 06/07	FY 07/08	FY 08/09	FY 09/10	FY 10/11
Meetings	7	8	10	10	7
Applications	14	17	18	18	14
Granted	10	16	16	18	13
Denied	2	0	0	0	0
Withdrawn	2	1	2	0	1
Pages of meeting minutes	38	25	33	30	23

## REPORT OF THE DIVISION OF BUILDING INSPECTION

JAMES SANSONE, *CBO, Building Official, Fire Inspector, Deputy Zoning Officer*

The Division of Building Inspection is charged with the responsibility of ensuring compliance with the Connecticut State Building Code and related CT General Statutes. The purpose of this Code is to protect the Public's health, safety and welfare in all buildings and structures where they live, work and play. This is accomplished by assisting residents, building contractors, and the design community with code interpretation and guidance throughout the permitting, plan review, and construction process.

Avon, unlike the rest of the nation, is experiencing a moderate increase in the number of new home permits. New single family home building permits have typically been a major source of revenue for the Division. This past fiscal year the number of new home permits increased to a total of 32, the largest number of new homes permitted in a fiscal year since 2006. The number of both commercial permits and other types of residential permits has remained steady with the number of plan reviews and inspections remaining high. A few of the commercial projects permitted this year include the 20,000-square-foot office building located at 45 Nod Road and a new cellular telephone tower at 228 Lovely Street. The Avon Marketplace retail mall continues to have new tenant fit-out permits including the new Verizon Wireless and Eastern Mountain Sports stores, which relocated from Simsbury to Avon. The Avon Public Library started construction of the new 22,075-square-foot addition and major renovation of the existing library, and this particular project absorbs quite a bit of department field time. The average value of a single family residence permitted was \$470,732. This figure represents building construction costs and does not include the cost of a building lot (average \$300,000). The average building permit fee for those 32 new single family houses was \$7,110 with an average house size of 4,172 square feet. When reviewing the chart below for more detailed reporting, please be aware that included in the number of building permits are all permit types, such as construction, electrical, plumbing, mechanical, demolition, and fire protection.

This year, during the month of May, the Building Department participated in Building Safety Month, sponsored by the International Code Council. This promoted awareness of Building Code importance. During May, several handouts and other promotional material were made available at the public counter for both adults and children - overall a successful event. The Department continues to implement the recommendations of the last ISO review completed in 2008. We are also in the process of developing mutual aid agreements with neighboring communities. These agreements would be utilized in the event of a natural or man-made disaster where a single building department may become overwhelmed.



*Commercial Construction*



*Residential Construction*

## BUILDING DEPARTMENT STATISTICS

Fiscal Year	FY 06/07	FY 07/08	FY 08/09	FY 09/10	FY 10/11
Family Dwellings	25	19	12	14	32
Commercial Buildings	2	7	2	6	1
Permits Issued	1,659	1,790	1,479	1,533	1,554
Inspections Conducted	2,526	2,546	1,961	1,919	1,970
Permit Fees Collected	\$457,510	\$474,169	\$318,594	\$536,270	\$457,265
Building Permits Issued	\$30,592,57	\$33,200,17	\$24,975,17	\$33,059,89	\$32,317,33
	3	1	0	1	9

## REPORT OF THE DIVISION OF FIRE PREVENTION

JAMES DIPACE, *Fire Marshal*

The Division of Fire Prevention provides fire code safety inspections (for new and existing buildings), plan reviews, fire investigation, and public fire prevention programs.

Division staff has other responsibilities as well. James DiPace is also the Director of Emergency Management and an Assistant Building Official. He serves on the Town's Safety, Facility, IT, and Avon Day Committees. In a volunteer capacity, Mr. DiPace was the former Chief of the 130 member Volunteer Fire Department, retiring in December. The primary responsibilities of Fire Inspector Thomas Post include performing annual inspections of all public buildings and facilities as well as assisting our volunteers with the maintenance of Public Fire Education Programs.

The Division's ongoing goals include maintaining and updating the computerized fire incident and code inspection system linked to the Avon Volunteer Fire Department and continued support of our community as we strive to enhance our fire safety programs.

## FIRE PREVENTION – ACTIVITY REPORT - FY 10/11

10	Apartment Buildings	13	Misc
34	Assembly Halls/Restaurants	7	Municipal Buildings
14	Blasting Permits Issued	5	Nursery Schools/Day Care Centers
5	Blasting Sites – Inspected	2	Garages & Gas Stations
4	Bulk Oil Storage & Tanks	4	Churches
71	Business	4	Clubs
0	Open Burning Permit	6	Fire Watches
38	Complaints Received & Checked	41	Plan Review - Bldg & Site (In House)
28	Professional Development (Educ)	47	Plan Review Mtgs. - Bldg & Site (On Site)
2	Convalescent homes	157	Reinspections
0	Factory Inspections	4	Rehab Centers/Group Homes
22	Fire Investigations	49	School Buildings - Public & Private
143	Incident responses	25	Stores/Retail Shops
88	Construction inspection	36	Public Education
1	Hotels		



## REPORT OF THE AVON VOLUNTEER FIRE DEPARTMENT

MELISSA GUGLIOTTI, *President*

MICHAEL TRICK, *Chief*

Incorporated in 1943, the Avon Volunteer Fire Department proudly protects more than 18,400 people living in the 22.6-square-mile area that makes up the Town of Avon. The Department's mission is to provide fire suppression and prevention, life safety and rescue support, as well as other emergency community support to the citizens of the Town of Avon. In addition, the Department provides mutual aid support to those surrounding communities that, in time of need, may request such assistance.

Staffed entirely by volunteers, the Avon Volunteer Fire Department prides itself on the selflessness and dedication of its 160 members – 74 Firefighters, 13 Fire Police, 18 Administrative Members, 16 Explorers, 29 Active Veterans, and 10 Senior Veterans Lifetime Members, all of whom play a vital role in the safety of Avon. The Department operates six companies and 15 pieces of apparatus, including a brush truck, ladder truck, tanker, rescue vehicle, boat, and pumps. Four stations are located throughout Town – Company 1 on Darling Drive, Company 2 on Secret Lake Road, Company 3 on West Avon Road, and Company 4 on Huckleberry Hill Road.

The Avon Volunteer Fire Department responds to well over 500 calls each year – everything from fires to hazardous materials incidents to motor vehicle accidents and other emergencies. Beyond responding to calls, receiving training, and attending meetings, AVFD volunteers are out in the community giving back in other ways. Members of the Department are actively involved with various education, fire prevention, and charitable programs throughout the community.

**Education** - Fire Safety programs are part of the curriculum at Pine Grove and Roaring Brook elementary schools and are also presented at fairs, sporting contests, daycare centers, and nursery schools throughout Town. As part of Avon Day festivities each year, it provides fire safety information for all ages.

Each year between October 1<sup>st</sup> and November 30<sup>th</sup> an annual fire prevention-themed poster contest is held in Avon schools. The program is sponsored by the Avon Fire Marshall's office in conjunction with the Avon Volunteer Fire Department. Fourth grade students at Pine Grove and Roaring Brook schools are eligible to enter poster designs, from which one winner is selected and submitted to the Connecticut Fire Prevention Poster Committee to be judged along with winning posters from throughout the state. Winning artists from each county are featured in a calendar.

**Food Drive** - Since 2008, the AVFD has held regular food drives for the Avon Food Pantry. To date, the Department has collected nearly 10,000 pounds of food and more than \$3,200 in cash and gift card contributions.

**Halloween Party** - In cooperation with the Avon Recreation & Park Department, the AVFD presents "A Halloween Parade" for pre-school through fifth grade children (and their parents) at Pine Grove Elementary School every year. Children come dressed in their favorite costumes, and the event features a magician as well as prizes, games, refreshments, and goody bags. Pictured is AVFD Fire Police member and educational coordinator Dennis Bianchi with the winners of the costume contest.

**Blood Drive** - Recognizing that every



minute of every day, someone needs blood and that blood can only come from volunteer donors, the AVFD holds an annual "Battle of the Badges" blood drive, a friendly competition between the Fire Department and Police Department.

**Citizen's Fire Academy** - For those who've ever wondered what an Avon Volunteer Firefighter does, the AVFD holds an annual Citizens Fire Academy (CFA). Students learn how to put on firefighter's gear, use a fire hose, and rescue a victim during a mock automobile accident. Pictured is AVFD Chief Michael Trick instructing a CFA student as she works to remove a car door with extrication tools.



The AVFD is funded primarily through the Town of Avon's operating budget. In addition, the Department conducts an annual raffle. In 2010, raffle proceeds were used to purchase a new Thermal Imaging Camera. Raffle proceeds also help provide volunteer recognition events for the membership as well as enable the purchase of equipment, such as Firefighter Personal Protection Equipment (PPE), or "gear", that is not fully funded by the municipal budget. It costs nearly \$3,000 to outfit a firefighter in a bunker coat, pants, helmet, boots, and hood. When repairs can be made to existing gear, the AVFD makes them. However, the National Fire Protection Association (NFPA) has set a standard that no gear be more than 10 years old, so purchasing new equipment is mandatory.

Over the past 68 years, almost 700 Avon residents have donated their time with the Avon Volunteer Fire Department, and the Department is constantly looking for dedicated volunteers to help with fire fighting, rescue, and administration. To learn more, please call (860) 677-2644 or stop by the Company 1 firehouse located at 25 Darling Drive any Monday evening after 7:00 p.m.

## REPORT OF THE REGISTRAR OF VOTERS

GENEVIEVE A. CLARK & LAURA HUNT, *Registrars*

At the beginning of the FY 2010/2011, there were 11,852 electors in the Town of Avon. The breakdown is as follows: Republican – 3,805; Democratic – 3,357; and Unaffiliated – 4,689. In August 2010, there was a Primary for Governor, Lt. Governor, United States Senator, Representative in Congress, Secretary of the State, Comptroller and Attorney General. In the Republican Primary 1,387 (37.2%) electors voted. In the Democratic Primary, 1,019 (31.4%) electors voted.

The State Elections were held on November 2, 2010. In District 1 - Avon High School, 4,260 (69.8%) electors voted; District 2 - Avon Town Hall, 1,540 (69%) electors voted; and District 3 - Roaring Brook School, a total of 2,722 (72.3%) electors voted. A total of 8,522 (70.4%) eligible voters voted.

The Town Budget Referendum was held at the Avon Community Room. A total of 1,868 eligible voters out of 11,993 voted. The vote on this referendum was 1,277 yes and 591 no.

The Registrars conducted the Annual Voter Canvass from January 1, 2011 to May 31, 2011, using the information provided by the National Change of Address Files. The Registrars attended the Fall and Spring Conferences for the certification and review of the new legislative laws. A voter registration session was held at Avon High School in May.

As of June 30, 2011, there were a total of 12,051 eligible voters; Republican – 3,897; Democratic – 3,413 and Unaffiliated – 4,741.



# REPORT OF THE AVON HISTORICAL SOCIETY

TERRI WILSON, *President*  
WENDY ZACCHERA, *Secretary*

The mission of the Avon Historical Society is to identify, collect, utilize, publish, display, promote and preserve the history and heritage of Avon. The Society was founded in 1974 and maintains four properties. Three are open to the public, free of charge, on Sundays from 2:00 p.m. to 5:00 p.m. from June through September, or by appointment. Membership in the Society is open to the public.

**The Living Museum** – 8 West Main Street (Route 44): Originally Avon's schoolhouse No. 3 (built in 1845), the Museum was moved from its original location on the site of the current Avon Free Public Library to West Main Street. Museum exhibits represent Avon from 1830, the year the town was incorporated. It features a display of the Farmington Canal (1928-1847) and many other artifacts of Avon's history.

**Pine Grove Schoolhouse** – Corner of West Avon and Harris Roads (Route 167): This restored, one-room schoolhouse was built in 1865, when Avon's 7<sup>th</sup> school district was established by the State. The school was in use until 1949 and restored for our nation's Bicentennial in 1976, when it was opened to the public. Features include period desks, books, slates, etc.

**The Derrin House** – 249 West Avon Road (Route 167): This farmhouse, built circa 1810, was last used by the caretaker of the First Co. Governor's Horse Guard. The Society leased the building in 1996 and has been restoring it ever since. Today, the first floor is open to the public.

A lease was signed by the Society in early 2011 for the First Co. Governor's Horse Guard Barn at 239 West Avon Road (Route 167) for adaptive reuse. The Society is actively seeking funding for this project and welcomes the public's participation in this effort to save this circa 1880 English Bank Barn. It is not yet open to the public, as work needs to be done to secure it for this use.

The Marion Hunter History Room at the Avon Free Public Library is the location of local maps, deeds, genealogical information and other historic items. A newly expanded History Room will be dedicated when the expanded library opens in early 2012, and we will need more volunteers to have it staffed longer hours.

The Society holds events and partners with other local groups to bring history to the public. Currently, we are in a five-year commemoration of the Civil War and, as such, joined with others to sponsor several programs and special events through 2016. Watch our website or the local media for details.

There are many volunteer activities that the Society needs help with, such as:

1. Join the Avon Historical Society! Membership is open to the public. Full details are on our website: [www.avonhistoricalsociety.org](http://www.avonhistoricalsociety.org)
2. Become a member of our Board of Trustees. Join the fun and learn about local history from those who appreciate it. Help us plan events, restore artifacts, handle collections management, etc. No experience necessary, just a desire to be part of a "team."
3. Greeters on Sundays at the 3 properties listed above. We will match you with an experienced guide and provide you with information about each location. If you are interested, please contact Ben Isaacson (860-678-1160) or Pam Fahey (860-678-1653) for more information.
4. Gardeners are needed to spruce up and make our properties welcoming to visitors. If you have a green thumb and have time to help, please contact Lesley Mancini (860-655-8011.)
5. Participate with the newly formed Avon Historical Society Club at Avon High School to bring events, fundraisers and activities to local students.

6. Volunteer in the Marion Hunter History Room at the Avon Free Public Library when it re-opens in a much larger space in early 2012. The Library hopes to be able to have the room open during regular hours, but only if more volunteers are found. Contact the library at 860-673-9712 to find out how to help.
7. Attend our Annual Members Meeting in April each year. Meet others who share your interests, elect the Board of Trustees and make new friends. Full details are sent via the quarterly newsletter to all members.

Avon Historical Society Board of Directors	
Terri Wilson, President	Monte Hopper, Treasurer
Pam Fahey, Vice President	Wendy Zacchera, Secretary
<b>Trustees:</b> Ben Isaacson, Glenn Lawrence, Elisabeth Neff, Rachel Neuhoff, Jim Putnam, Krystyn Hastings-Silver, Leonard Tolisano, and Peter Wright	

## REPORT OF THE TOWN ATTORNEY

DWIGHT A. JOHNSON, *Town Attorney*

The Town Attorney and other members of the law firm of Murtha Cullina LLP are the principal legal advisors to the Town and its boards, commissions and departments. The Town Attorney meets with the Town Manager on a bi-weekly basis to review the status of pending and anticipated matters.

Claims brought against the Town demanded a substantial part of the Town Attorney's work over the past year. These included several grievances initiated by employees or their unions and four claims by police officers for disability awards under the State's heart and hypertension law. In addition, we defended the Town in three claims under the Freedom of Information Act for information that the Town believed to be confidential and exempt from disclosure. Those matters have been resolved, largely in the Town's favor. We also successfully represented the Town in the appeal of a disposal order issued by the Town with respect to three large dogs that had bitten innocent residents on two occasions and had attacked and severely injured two dogs.

We often counsel Town officials concerning matters that have the potential to lead to litigation. During the past year these matters included charges levied against the Chief of Police by the Town's police union and several of its members, and a dispute concerning the capacity of the Avon High School's heating system. As of the date of this report, both matters appear to have been resolved satisfactorily without litigation.

The Town Attorney also assists the Town with respect to more routine matters. During the past year these included the review of certain policies and practices of the Town and its departments to determine whether they remained consistent with changes in the law. We also assisted in the review of Town procedures for insuring that developers of properties in the Town fully meet their obligations to the Town at the completion of their projects – e.g., with respect to the conveyance of easements and other property rights. Our office also provided periodic assistance to the Town with respect to increased coordination between the Town and the Board of Education.

As first reported in our annual report last year, we continued to assist the Town in anticipation of the scheduled expiration in 2012 of the Town's existing agreement with the Connecticut Resources Recovery Authority for waste disposal and recycling services. In conjunction with seven other area municipalities, the Town has been considering whether to continue its relationship with the CRRA after 2012 or to enter into an agreement with an alternative operator.

## REPORT OF THE SOCIAL SERVICES DEPARTMENT

ALAN E. ROSENBERG, *Director of Social Services*

The Social Services Department is responsible for administration and direct provision of social and human service activities of the Town. Like Avon itself, our services have grown and changed over the years. Today, our major program areas include services to single adults, families, youth, seniors, and the disabled. In addition to the services listed below, other programs this past year included:

- ❖ The Avon Police Association provided holiday dinners at the Whispering Pines senior housing complex.
- ❖ The Department received substance abuse prevention funding through a State (DMHAS) grant. Funds were used to purchase the supplies necessary for Avon Public Schools' participation in Red Ribbon Week, as well as other prevention activities.
- ❖ With the assistance of an ongoing State grant program, the Department administers a Youth Services Bureau to enhance the provision of local services for youth and their families. Services provided include: Programs for substance abuse prevention, parent training, individual and group counseling, and programs that foster positive youth development.

The Department would like to acknowledge the strongly dedicated corps of local volunteers and organizations who help make many of these programs possible.

### SOCIAL SERVICES STATISTICS

Service Provided	FY 10/11	FY 09/10	FY 08/09	FY 07/08
Short-term Counseling/Assessment	573	559	531	472
Information & Referral (regarding various local, regional, state & federal programs)	677	695	783	681
Energy Assistance Applications	177*	352	328	300
Avon Emergency Fuel Bank Expenditures	\$15,666	\$9,916	\$12,234	\$9,643
Holiday Gift Basket Program	82	75	81	74
Avon Dial-A-Ride service	2,143 rides	1,784 rides	1,659 rides	1,972 rides
Income Tax Preparation Assistance Program	60	65	64	61
Avon's Special Needs Fund (aids families in crisis situations who do not qualify for public assistance)	142 occasions \$27,329	163 occasions \$28,717	106 occasions \$7,690	135 occasions \$ 17,483
Hartford Dispensary Trust Fund (short-term assistance)	37 occasions \$6,810	25 occasions \$7,094	51 occasions \$7,564	58 occasions \$7,430
Elderly/Disabled Renters Rebate Tax Relief Program	67	66	53	55
Salvation Army – Farmington Valley Service Unit (temporary assistance)	70 families \$22,791	85 families \$20,624	45 families 14,189	45 families \$16,536
Avon Food Bank	\$5,482	\$3,150	-	-
Youth Development Programs	15	10	9	6

\* Prior years included applicants from Canton

## REPORT OF THE SOCIAL SERVICES SENIOR CENTER DIVISION

JENNIFER BENNETT, *Program Coordinator*

The Avon Senior Center experienced another busy and exciting year. We had 8,651 seniors sign our Daily Attendance Sheet. We had 993 programs this year attended by 9,052 seniors. The Senior Center had four social work interns from CCSU for this year. We appreciate their efforts and service.

The Avon Senior Center was fortunate to receive a grant award from the Avon Education Foundation (AEF) for \$1,500 for the purchase of three iPads. We want to thank AEF for the grant and we look forward to learning more about the iPads and continuing our classes and instruction.

The Avon Senior Center acts as a referral and resource center for seniors and their families seeking information on available services. The Senior Center is the place where seniors and their families can come to get their questions answered and their needs met. It is also a place of recreation and socialization where they can attend classes such as exercise and Tai Chi. The Senior Center helps seniors to be engaged in groups and clubs like Wii Bowling, and gives them purpose. The Senior Center helps answer questions from seniors about housing, services, and finances such, as Medicare counseling. It also provides support to seniors and helps to promote a weekly lunch program. On Tuesdays and Thursdays, approximately 40-50 seniors participate in our Community Renewal Team (CRT) Congregate Meal Program, which has prepared 4,235 meals this year for seniors.

The Avon Senior Center continues to collaborate with the community on diverse programs for seniors. This includes work with Avon Schools, local facilities and businesses, Regional Senior Centers, the Avon Library, and the Friends of the Avon Library. The Senior Center collaborates with area senior centers to provide exciting day and overnight trips that are of interest to the seniors. The programs provided enhance the lives of our older adults in the Avon area. The Senior Center continues to promote health, wellness and prevention by offering programs that are sponsored by our local health care providers, one of whom is the Farmington Valley VNA.

### AVON SENIOR CENTER STATISTICS

	FY 06/07	FY 07/08	FY 08/09	FY 09/10	FY 10/11
<b># of Programs Per Year</b>					
Health Clinics	70	100	100	90	100
Speaker's Programs	38	45	54	55	45
Social Events, Holiday Parties, Dances	39	44	70	65	60
Regional Senior Center Programming	4	10	4	6	10
Senior Citizens of Avon Weekly Meetings	40	45	40	43	45
<b># of Participants Per Year</b>					
Senior Meals Program	5,055	5,242	4,312	4,322	4,235
Information & Referrals	140	175	400	700	1,000
Outreach	80	95	100	120	200
Advocacy	45	50	60	65	80
Public Relations	65	70	80	90	95
Intergenerational Programming with Avon Public Schools	78	276	353	560	402
Water Color Class	39	45	16	0	0
Computer Lab Use	125	130	140	525	843
Senior Volunteer Program	20	28	30	40	40

# REPORT OF THE TOWN ENGINEER

LAWRENCE E. BARIL, P.E., *Town Engineer*

The Engineering Department includes the Sewer and Geographic Information Systems (GIS). The Engineering Department provides technical advice to other Town Departments, Boards and Commissions, as well as to the public. The Department is responsible for preparing engineering designs and specifications for the construction of municipal public works improvement projects. Construction plans for roadways, drainage, and sanitary sewer systems constructed by private developers are reviewed to ensure compliance with Town standards. The Department also provides construction inspection of these projects. In addition, the Department is responsible for processing Excavation, Driveway, and Sewer connection permits and for related inspections and sign-off. Highlights for FY 2010/2011 include:

- ❖ The Planning & Zoning Commission approved three subdivisions and numerous site plans, which required analysis by the Department. Thirteen Inland Wetlands applications also required review and comments.
- ❖ Eighty permits were issued for the construction of driveways or other work within the Town's right-of-way; up from 19 the previous year. Staff performed hundreds of site inspections for permitted work and public works projects. Staff also received and responded to 1,530 Call-Before-You-Dig requests.
- ❖ Response to more than 50 requests for service by residents, Avon Police, and Avon Public Works for issues such as drainage, sight line, and tree ownership.
- ❖ We continue to provide assistance to residents to understand and request relief from FEMA for requisite flood insurance (due to FEMA mapping discrepancies).
- ❖ During the year, there were no new roads accepted into the Town's road network.
- ❖ Fisher Meadows Recreational Area – provided topographic survey support.
- ❖ Avon Middle School tennis courts – prepared reconstruction design plans.
- ❖ Haynes Road Sewers – performed survey, borings, and prepared design plans for sanitary sewer extension.
- ❖ Deepwood Drive –Phase II of this two phase sanitary sewer project completed.
- ❖ Darling & Security Drive Bike Trail – completed survey and design of the bike trail to get bicycle and pedestrians onto a dedicated, paved path.
- ❖ Thompson/Old Farms Road Project – continued efforts towards determining environmental and cultural impacts, and potential alternatives.
- ❖ Old Farms Bridge Replacement – state and federal funding has not been resolved. Design comments received have been addressed and are awaiting further review.

The Geographic Information System (GIS) Department is responsible for development and maintenance of the Town-wide mapping system. This includes data maintenance and acquisition, special mapping projects for Town events, accident reconstruction assistance, maintenance of Assessor's mapping, specialty and general map development, and support for Town departments, emergency management, and residents. Engineering and GIS staff this year:

- ❖ Maintained existing parcel-based and utility layers.
- ❖ Maintained the Assessing Tax maps, which are available on the Assessor's area of the Town web site - [www.town.avon.ct.us](http://www.town.avon.ct.us).
- ❖ Released the Town of Avon GIS web site to the public, accessible through a link located on our town web site ( <http://ceo.fando.com/avon> ). Made available a protected internet version available to Town of Avon employees only including sanitary sewer information. Both public and private versions provide the ability to view and query Town-wide mapping and database information through a user friendly interface.
- ❖ Continued to digitize Engineering department maps and add them to the existing database for viewing via the Town's computer network. Developed search engine and viewing tool for these maps available to anyone on the Town network.

- ❖ Deployed GIS information to the Police and Fire departments to be integrated within the new dispatch system and for use in preplanning and incident command.
- ❖ Completed a customized mapping project in which the history of the Fisher Meadows recreation area is depicted on a series of public kiosks on display at the park.
- ❖ Continued to scan maps filed with the Town Clerk and worked towards completing the scanning of the remainder of the historic maps filed there.
- ❖ Managed summer interns to locate and collect information for Town-owned storm drainage systems throughout Town. Field work was completed, a digital database was created, and GIS layers are currently being developed. This information will be invaluable for use as a tool for planning, infrastructure management, storm water compliance, and emergency response.
- ❖ Maintained the Pavement Management system by updating roadway rehabilitation information from which DPW will plan, budget, and perform future pavement improvements and maintenance.

# REPORT OF THE AVON WATER POLLUTION CONTROL AUTHORITY

MICHAEL FARRELL, *Chairperson*

The Sewer Department is responsible for operations and maintenance of the sanitary collection system, which includes 85.5 miles of piping, 2,496 manholes, and four Town-owned pump stations. This includes the maintenance of inter-town agreements for waste treatment, sewer use billing, special contracts for equipment and support, and routine inspections. Additionally, the following issues were addressed in fiscal year 2010/2011:

- ❖ Permits and acceptance of collection system infrastructure - 34 permits were issued for connection to the Town's sewer collection system, and approximately 0.78 miles of mainline sewers were accepted into the Town's collection system network.
- ❖ Sewer Use Billing – an extensive analysis was completed to evaluate sewer use fees. Discussions still continue regarding sewer use fees, at this time the flat rate system is still in place. It is expected that the Avon Water Pollution Control Authority will continue to discuss this complex subject during the new fiscal year.
- ❖ Main sewer database – sewer connection information has been centralized to keep track of connection dates, developer and town payback, lateral locations, etc., and continues to be updated to accurately prepare sewer use billing.
- ❖ SCADA System – The Town's Secondary Control and Data Acquisition (SCADA) system has been maintained and incrementally improved to add more features to facilitate maintenance, control, and system monitoring. Included this year was establishment of a remote connection to the Farmington flow meter and radio upgrades to improve reliability of the data being transmitted from the remote stations.
- ❖ Potential connections – Existing subdivisions with open lots will continue to produce future connections; several large potential connections to the collection system, including two 180+ unit residential complexes, are still being discussed. Recent agreement regarding sewers extended into Haynes road, Springbrook and Knoll Lane will also provide future connections.
- ❖ Lateral extension program – requests are frequent from existing land owners and future land owners regarding sewer availability. Future sewer extensions will continue to be discussed and evaluated.

The Avon Water Pollution Control Authority meets on the second Thursday of each month in the Town Council's chambers. Dates and times are posted on the town's website; the public is encouraged to attend and is afforded an opportunity to speak during each meeting.

## REPORT OF THE SIMSBURY REGIONAL PROBATE COURT • DISTRICT 09

CYNTHIA C. BECKER, *Probate Judge*

On January 5, 2011, the Simsbury Probate Court became part of the Simsbury Regional Probate District, which encompasses the towns of Avon, Canton, Granby and Simsbury. The new court is located in the Simsbury Town Hall and is open during regular town hall hours of operation. Paul J. Knierim retired as Judge of the Simsbury Probate Court at the end of his term, January 4, 2011, and Cynthia C. Becker, former judge for the Avon Probate Court, was elected as Judge of the Simsbury Regional Probate District for the term commencing January 5, 2011.

The mission of the Simsbury Regional Probate Court is to assist individuals and families residing in the district who require the services of the court in an efficient and compassionate manner. The Probate Court strives to ease the process as much as possible knowing that it is difficult to cope with the unknown during stressful times.

Although the staff and judge cannot provide legal advice to the users of the court, informational pamphlets are available and questions are always welcome. In addition, Judge Becker, in her capacity as Judge of Probate, is available to speak to community groups about probate matters.

**Jurisdiction of the Court:** Connecticut probate courts have jurisdiction over the probating of wills, administration and settlement of decedent's estates, overseeing the carrying out of the terms and provisions of testamentary and living (inter vivos) trusts, and reviewing the accountings of trustees. In addition, probate courts appoint, supervise and remove conservators of the person and estate of individuals incapable of managing their personal or financial affairs due to mental or physical disability. These areas represent over half of the Simsbury Regional Probate Court's workload.

The Probate Court also has jurisdiction over the appointment and supervision of guardians of the property and persons of minors and persons with developmental disabilities; the removal of unfit parents as guardians of their children; the termination of parental rights of parents who cannot fulfill their parental responsibilities; the adjudication of paternity of children born out of wedlock and the finalization of adoptions. These matters make up about one third of the Court's caseload, but are some of the most sensitive and time-consuming responsibilities of the court.

While probate courts have jurisdiction to authorize the commitment of those suffering from mental illness, or drug or alcohol addiction to appropriate hospitals or facilities for treatment, these cases represent a small percentage of the Court's workload due mainly to the absence of psychiatric facilities in the region.

**New Developments:** The Probate Court for the new consolidated district is located in the Simsbury Town Hall and has jurisdiction over matters from the towns of Avon, Canton, Simsbury and Granby. The staff from the individual courts are employed by the regional court, so residents will recognize familiar faces, and the staff's expertise and professionalism has provided for a smooth transition. The goal of the court is to schedule and hear matters in the same timely manner that users of the individual courts have experienced. In light of the increased workload and the many tasks remaining to be done in merging the cases of the four individual courts, passports will no longer be processed by the probate court; however, Simsbury's post offices offer this service.

**2010-2011 Workload of Court:** During the past year, the combined number of applications that were accepted for decedent's estates for the Avon Probate Court and the new merged Probate Court totaled 150. In addition, 121 small estate affidavits and tax purposes only estates were filed. The Court also processed several applications for Conservatorships, Guardianships of the Estate and Person of Minors, Guardianships of the Mentally Retarded, Termination of Parental Rights, approval of Adoptions, Name Changes and intervivos trust matters.

**Court Contact Information:** The Probate Court is located at the Simsbury Town Hall, 933 Hopmeadow Street, and is open Monday through Friday from 8:30-4:30. On-line information about the courts is available on our website, located at [www.jud.ct.gov](http://www.jud.ct.gov), click on "probate". Many of the forms used by the probate courts are now available through the website.

## REPORT OF THE FARMINGTON VALLEY HEALTH DISTRICT

RICHARD MATHENY, *Director*

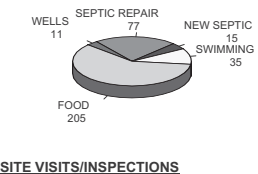
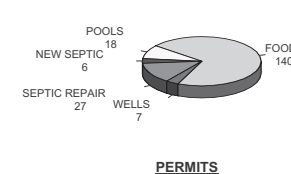
In June of 2011, the Farmington Valley Health District moved its office location for the fourth time since being created July 1, 1976 by the Towns of Canton, East Granby, and Granby. We are now at 95 River Road (Route 179) in Canton, which is south of the intersections with routes 202 and 44. In anticipation of our move, the district had all of its street files scanned onto a web based system that is accessible from any computer utilizing our website: [www.fvhd.org](http://www.fvhd.org). This allowed us to replace 37, four drawer file cabinets with three computer kiosks in our office reception area.

The new location is essentially the same size as our previous office, but we were able to utilize the space that once stored 37 file cabinets in a more useful way. We now have a conference room that can comfortably fit up to 20 individuals who attend our food service training programs.

As a result of our experience running 23 mass vaccination clinics for H1N1 Influenza, we learned several lessons, including the difficulty of locating, loading, and transporting all of the necessary supplies and equipment for every clinic – most importantly, the vaccine itself. Utilizing funds from a Public Health Emergency Response Grant, we were able to purchase a trailer to organize, store, and transport all of the needed supplies and equipment, including a portable vaccine refrigerator, to operate mass vaccination clinics in the future.

We continued to plan for emergency public health responses with our regional partners in both the Hartford area (region 3), and Litchfield County (region 5). Planning regionally allows us all to better utilize our resources in times of an emergency, whether natural or manmade. Particular emphasis is being placed on having the ability to distribute countermeasures from the Strategic National Stockpile to the public in a timely manner. The district has its own two-way radio system with a repeater on Avon Mountain; all field staff have cell phones; we have pre-packed portable "go kits" that will allow our staff to function outside of our office in an emergency; and we have all the necessary materials to set up and operate two mass vaccination clinics for 48 hours. Our environmental health professionals additionally provided these services to the residents of Avon:

### ENVIRONMENTAL HEALTH ACTIVITIES (FY10-11)



FOOD PERMITS = ANNUAL + TEMPORARY



# FARMINGTON VALLEY VISITING NURSE ASSOCIATION

INCY S. MUIR, *Executive Director*

In a health care environment in which mergers, acquisitions and consolidations are happening with unprecedented frequency, the Farmington Valley VNA is one of only a few remaining independent, nonprofit, visiting nurse associations in Connecticut. Services are provided to any individual or family, regardless of ability to pay, insurance limitations or other hardship. This mission has remained intact and unwavering since the Agency's inception in 1908, and our organization continues to serve as the community's foundation of compassionate home health care, Hospice service and illness prevention programming. Faced with growing competition from out of area, larger and for profit home health providers, which are entering this region, the Farmington Valley VNA is continuously evaluating and working to improve its quality and scope of services, responsiveness to community needs and cost efficiency. These distinct qualities assure Avon residents that their needs remain a genuine priority and that donations and other funds are utilized locally for delivery of essential services and programs.

So many people have been positively touched in some way by our organization. Preschool vision and hearing testing, blood pressure screenings, flu immunizations, in-home health services following surgery, illness or injury, educational programs at locations throughout the community, and the special support needed when caring for a terminally ill loved one in the home - these are just a few examples of the way the Farmington Valley VNA has benefited local residents of all ages.

Services available to Avon residents include:

- |                             |                                    |
|-----------------------------|------------------------------------|
| * Skilled Nursing           | * Home Health Aide Services        |
| * Physical Therapy          | * Private Duty Aide Services       |
| * Occupational Therapy      | * Intravenous Therapy              |
| * Remote patient monitoring | * Nutritional Counseling           |
| * Speech Therapy            | * Companion and Homemaker Services |
| * Medical Social Services   |                                    |

A variety of specialized services are also provided, including complex wound care management and digital photography for more accurate and timely treatment, prothrombin time testing, pulse oximetry, cardiac nursing, early rehabilitation programs after total joint replacements, diabetes education and management, and contemporary remote telemonitoring of patients' cardiac and respiratory status.

Our home based Hospice Program has also continued to offer caring support to many individuals and families who are dealing with a life limiting illness. Highly trained and compassionate staff have made a positive difference in the quality of many patients' lives and in the lives of their loved ones through this special program. Many of our own friends and neighbors have been helped. Hospice services are provided in the patient's place of residence, including their home, skilled nursing facility or assisted living community. Hospice as a care concept is constantly growing, due to greater acceptance of Hospice care intervention with non-cancer diagnoses, such as Alzheimer's Disease and end stage cardiac and respiratory conditions. The Farmington Valley VNA's Hospice Program is Medicare certified and State licensed and also accepts patients covered by the Hospice Medicaid Benefit, a program that was enacted in Connecticut in January 2009. The Agency's Hospice Program was surveyed by the Department of Public Health in May 2011 and was found to be in full compliance with all Medicare Conditions of Participation.

As an integral part of its mission, the Agency continues to operate a distinct and separate Community Programs Department with a focus on illness prevention, health promotion and education. This program makes our organization very unique in that most home health care

providers have eliminated virtually all illness prevention services due to financial losses and changes in programmatic priorities to maximize profits. Over 680 Avon residents benefited from one or more community wellness programs last year, not including those served by the home care and Hospice programs.

The Farmington Valley VNA launched a community-wide capital campaign in May 2011 in order to purchase a building located at 248 Salmon Brook Street in Granby, which the Agency has rented from the Town of Granby for nearly thirty years. This building houses the Agency's Community Programs Department, which coordinates, plans and delivers all the illness prevention, wellness and health education programs offered to Avon and all Farmington Valley residents. The building also houses a community Food Bank for Granby residents and the nursing staff who provide school nursing services in the Granby Public School System. This purchase will further expand the Farmington Valley's local presence and will assure that these essential services and programs will continue without interruption.

As a local, freestanding, non-profit organization, faithful financial support from community residents, area businesses and service organizations is critical for our future survival. Reimbursement from State and most private insurance payors is remaining flat in the upcoming year. We anticipate a decrease of approximately 2.5% in Medicare reimbursement effective January 1, 2012, having just absorbed a 7% decrease in January 1, 2011, due to the Patient Protection and Affordable Care Act. These decreases from the Agency's primary payor source continue to create fiscal deficits and strains on operations. Despite the growing challenges, the Farmington Valley VNA is very pleased to be an integral and vital part of Avon's community, and remains committed to improving the quality of life for our residents and families.

For additional information about the Farmington Valley VNA and its programs, please call 860-651-3539 or visit [www.farmingtonvalleyvna.org](http://www.farmingtonvalleyvna.org).

## REPORT OF THE AVON YOUTH SERVICES BUREAU

MIHAELA FODOR, *Youth Services Coordinator*

It is a pleasure and an honor to summarize our first year as an independent, Town administered Youth Services Bureau. We initiated the process by gathering input from all of our local youth servicing agencies, including the Social Services Department, the Department of Recreation and Parks, the Police Department, school representatives, and community organizers. Together, we were able to collect data, develop and analyze a needs assessment, and make plans for future programming and activities. Our goal is to offer more opportunities for Avon youth to learn, grow, and express their voices, both in the community and within each school environment.

We brought to Avon three outstanding motivational speakers – Michael Pritchard, Ed Gerety, and Lauren Iannucci – to educate our youth on bullying, kindness and friendship, responsibility and leadership, and on peer pressure and drugs. We created the “*What Do You Say Campaign*” to give young people the chance to take a stand against tobacco and alcohol. Also, we concentrated our prevention efforts around three major events: Red Ribbon Week, Drunk Driving Awareness Week, and World No Tobacco Day. Last, but not least, we developed a semester-long Diversity Awareness program for elementary school children in order to increase their knowledge about cultures around the world, teach tolerance, help them understand the complexity of present day global interconnectivity, and to help them value differences.

Overall, our FY 2010/2011 Youth Services Program was inclusive, nurturing, and highly successful, and the fact that our Department's programs and activities are well received, in both the community and the Avon school system, is an indication that we are on the right track, and that our services truly make a difference!

# REVENUES - APPROVED FOR FISCAL YEAR 2011/2012

	ACTUAL FY 09/10	BUDGETED FY 10/11	ADOPTED FY 11/12	\$ INC/ (DEC)	% INC/ -DEC		ACTUAL FY 09/10	BUDGETED FY 10/11	ADOPTED FY 11/12	\$ INC/ (DEC)	% INC/ -DEC
PROPERTY TAXES & ASSESSMENTS						CHARGES FOR CURRENT SERVICES:					
Gross Levy	\$61,143,211	\$63,987,675	\$66,070,966	\$2,083,291	3.26%	PUBLIC SAFETY					
Uncollectible	(\$650,565)	(\$665,565)	(\$665,565)	\$0	0.00%	Police Services	\$522,178	\$26,643	\$10,000	(\$16,643)	-62.47%
Net Levy	\$60,492,646	\$63,322,110	\$65,405,401	\$2,083,291	3.29%	Accident Reports & Photos	\$2,723	\$1,700	\$1,700	\$0	0.00%
Supplemental Real Estate	\$79,448	\$60,525	\$85,525	\$25,000	41.31%	Alarm System	\$3,512	\$5,500	\$5,500	\$0	0.00%
Supplemental Motor Vehicle	\$393,167	\$351,150	\$280,920	(\$70,230)	-20.00%	Animal Pound Fee	\$1,820	\$2,000	\$2,000	\$0	0.00%
Prior Levies	\$75,644	\$65,000	\$65,000	\$0	0.00%						
Interest & Penalties	\$148,772	\$125,000	\$120,000	(\$5,000)	-4.00%	PUBLIC WORKS					
Sewer Assessments	\$3,699	\$22,500	\$21,210	(\$1,290)	-5.73%	Sewer Use Charges	\$1,481,108	\$1,528,500	\$1,534,000	\$5,500	0.36%
West Main Interest	\$1,534	\$0	\$0	\$0	0.00%	Sewer Connection Charges	\$89,658	\$20,000	\$20,000	\$0	0.00%
Lakeview Water Ext. Assessments	\$13,403	\$25,000	\$15,000	(\$10,000)	-40.00%	Sewer Connection Charges	\$13,000	\$13,000	\$0	(\$13,000)	-100.00%
Telephone Gross Receipts	\$61,472	\$103,500	\$103,500	\$0	0.00%	Landfill (Residential) Fees	\$160,705	\$172,000	\$160,700	(\$11,300)	-6.57%
<b>TOTAL TAXES AND ASSESSMENTS</b>	<b>\$61,269,785</b>	<b>\$64,074,785</b>	<b>\$66,096,556</b>	<b>\$2,021,771</b>	<b>3.16%</b>	Landfill - Bulky Waste/Other	\$44,774	\$35,000	\$46,000	\$11,000	31.43%
LICENSES, FEES & PERMITS						HEALTH AND SOCIAL SERVICES:					
Police Protection	\$3,155	\$2,000	\$2,000	\$0	0.00%	Vital Statistics	\$19,755	\$16,000	\$18,000	\$2,000	12.50%
Building, Struct. and Equip.	\$529,223	\$350,000	\$350,000	\$0	0.00%						
Hunting and Fishing	\$128	\$700	\$250	(\$450)	-64.29%	RECREATION & PARKS:					
Animal Licenses	\$12,392	\$5,500	\$5,500	\$0	0.00%	Organized Summer Programs	\$29,693	\$30,000	\$30,000	\$0	0.00%
Street and Curb	\$1,100	\$1,780	\$1,780	\$0	0.00%	Swim Fees	\$69,729	\$68,000	\$68,000	\$0	0.00%
Recording & Conveyance	\$492,991	\$500,000	\$435,000	(\$65,000)	-13.00%	Fisher Meadows Land Lease	\$0	\$400	\$400	\$0	0.00%
Conservation and Development	\$11,651	\$40,000	\$29,750	(\$10,250)	-25.63%	Fees: Non-Reimbursable	\$3,672	\$4,000	\$4,000	\$0	0.00%
Sale: Maps/Publications/Copies	\$26,146	\$27,000	\$24,000	(\$3,000)	-11.11%	Fees: Reimbursable	\$254,682	\$291,933	\$274,687	(\$17,246)	-5.91%
LOCAP Recording Fee	\$12,385	\$11,000	\$11,000	\$0	0.00%	Maintenance Fees	\$54,962	\$66,313	\$60,616	(\$5,697)	-8.59%
Sewer Permits & Inspection Fees	\$3,615	\$2,500	\$5,200	\$2,700	108.00%	Senior Rec. Activities	\$9,765	\$10,550	\$9,550	(\$1,000)	-9.48%
<b>TOTAL LICENSES, FEES &amp; PERMITS</b>	<b>\$1,092,786</b>	<b>\$940,480</b>	<b>\$864,480</b>	<b>(\$76,000)</b>	<b>-8.08%</b>						
INTERGOVERNMENTAL						EDUCATION					
STATE GRANTS-IN-AID:						Cafeteria Sales	\$1,070,144	\$884,792	\$884,792	\$0	0.00%
Education Cost Sharing (ECS)	\$932,050	\$1,232,688	\$1,232,688	\$0	0.00%	Use of School Facilities	\$53,469	\$10,000	\$10,000	\$0	0.00%
Pre-paid Special Educ	\$2,343,107	\$1,406,211	\$1,406,211	\$0	0.00%						
School Transportation	\$12,130	\$20,569	\$20,569	\$0	0.00%	FINES & FORFEITS					
Adult Education	\$0	\$1,543	\$1,543	\$0	0.00%	Courts	\$465	\$1,000	\$500	(\$500)	-50.00%
School Building Construction	\$216,937	\$200,300	\$194,524	(\$5,776)	-2.88%	Public Library	\$15,953	\$23,040	\$19,210	(\$3,830)	-16.62%
Education Program Grants	\$170,961	\$0	\$0	\$0	0.00%	<b>TOTAL CHARGES FOR CURRENT SVCS.</b>	<b>\$3,901,767</b>	<b>\$3,210,371</b>	<b>\$3,159,655</b>	<b>(\$50,716)</b>	<b>-1.58%</b>
Public Library	\$1,820	\$1,880	\$1,880	\$0	0.00%	OTHER LOCAL REVENUES					
Pilot: Mfg. Mach/Equip	\$255,797	\$261,000	\$0	(\$261,000)	-100.00%	Investment Interest	\$61,407	\$200,000	\$150,000	(\$50,000)	-25.00%
Pilot: Grants in Lieu of Taxes	\$63,803	\$92,113	\$92,113	\$0	0.00%	Sewer Use - Interest & Liens	\$10,526	\$8,500	\$12,500	\$4,000	47.06%
Pilot: Pequot Funds	\$15,581	\$14,251	\$14,251	\$0	0.00%	Sewer Assessments Interest & Liens	\$0	\$100	\$100	\$0	0.00%
Property Tax Relief-Elderly	\$63,910	\$60,000	\$60,000	\$0	0.00%	Refunds & Reimbursements	\$38,930	\$134,375	\$134,375	\$0	0.00%
Veteran Reimbursement	\$3,180	\$3,000	\$3,000	\$0	0.00%	Rents & Reimbursements: Sprint Tower	\$43,411	\$35,000	\$36,554	\$1,554	4.44%
Wastewater Facility	\$165,221	\$0	\$0	\$0	0.00%	Salvage and Demolition Sales	\$10,063	\$0	\$10,000	\$10,000	100.00%
(LOCIP) Local Cap. Improv. Fund	\$105,218	\$104,219	\$93,797	(\$10,422)	-10.00%	Interlocal Program Funding	\$95,342	\$70,260	\$70,860	\$600	0.85%
Town Aid Road Fund	\$153,837	\$153,837	\$138,454	(\$15,383)	-10.00%	Miscellaneous	\$5,869	\$6,253	\$11,812	\$5,559	88.90%
Cafeteria - Board of Education	\$111,846	\$90,000	\$90,000	\$0	0.00%	Sale of Property	\$13,084	\$25,000	\$25,000	\$0	0.00%
Pilot: Colleges & Hospitals	\$9,202	\$7,256	\$7,256	\$0	0.00%	Forest, Park Mgmt. Sales	\$0	\$9,600	\$9,600	\$0	0.00%
Miscellaneous State Grant Receipts	\$41,870	\$7,400	\$7,400	\$0	0.00%	<b>TOTAL OTHER LOCAL REVENUES</b>	<b>\$278,632</b>	<b>\$489,088</b>	<b>\$460,801</b>	<b>(\$28,287)</b>	<b>-5.78%</b>
Emerg. Homeland	\$15,894	\$0	\$0	\$0	0.00%	OTHER FINANCING SOURCES					
Youth Services Grant	\$20,250	\$0	\$0	\$0	0.00%	General Fund Undesig. Fund Balance	\$194,751	\$100,000	\$0	(\$100,000)	-100.00%
Misc. Governor's Budget Initiatives	\$0	\$0	\$55,829	\$55,829	0.00%	Forest Park Mgt. Undesig. Fund Balance	\$5,699	\$0	\$0	\$0	0.00%
<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$4,702,614</b>	<b>\$3,656,267</b>	<b>\$3,419,515</b>	<b>(\$236,752)</b>	<b>-6.48%</b>	Sewer Fund Undesignated Fund Balance	\$655,265	\$402,147	\$583,973	\$181,826	45.21%
<b>TOTAL THIS PAGE</b>	<b>\$67,065,185</b>	<b>\$68,671,532</b>	<b>\$70,380,551</b>	<b>\$1,709,019</b>	<b>2.49%</b>	<b>TOTAL OTHER FINANCING SOURCES</b>	<b>\$855,715</b>	<b>\$502,147</b>	<b>\$583,973</b>	<b>\$81,826</b>	<b>16.30%</b>
						<b>GRAND TOTAL MUNICIPAL REVENUES</b>	<b>\$72,101,299</b>	<b>\$72,873,138</b>	<b>\$74,584,980</b>	<b>\$1,711,842</b>	<b>2.35%</b>

## EXPENDITURES - APPROVED FOR FISCAL YEAR 2011/2012

	ACTUAL FY 09/10	BUDGETED FY 10/11	ADOPTED FY 11/12	\$ INC/ /(DEC)	% INC/ -DEC		ACTUAL FY 09/10	BUDGETED FY 10/11	ADOPTED FY 11/12	\$ INC/ /(DEC)	% INC/ -DEC
TOWN COUNCIL						CONSERVATION & DEVELOPMENT					
GENERAL GOVERNMENT						Planning & Zoning	\$367,253	\$399,510	\$410,498	\$10,988	2.75%
Legislative	\$53,940	\$58,163	\$51,471	(\$6,692)	-11.51%	Conserv. Of Natural Resources	\$126,366	\$144,306	\$149,692	\$5,386	3.73%
Executive	\$429,922	\$424,483	\$422,913	(\$1,570)	-0.37%						
Judicial	\$5,929	\$10,100	\$7,500	(\$2,600)	-25.74%	<b>TOTAL CONSERVATION &amp; DEV'T</b>	\$493,619	\$543,816	\$560,190	\$16,374	3.01%
Elections	\$87,650	\$103,829	\$99,806	(\$4,023)	-3.87%						
Legal	\$193,685	\$155,000	\$155,000	\$0	0.00%	MISCELLANEOUS					
Recording & Reporting	\$309,760	\$348,148	\$348,724	\$576	0.17%	Claims & Losses	\$60,101	\$22,500	\$20,000	(\$2,500)	-11.11%
Town Hall	\$179,205	\$188,273	\$175,010	(\$13,263)	-7.04%	Municipal Insurance	\$181,531	\$203,344	\$216,840	\$13,496	6.64%
Human Resources	\$201,718	\$214,169	\$218,864	\$4,695	2.19%	Intergovernmental Expend.	\$45,723	\$57,050	\$57,050	\$0	0.00%
Finance	\$1,248,546	\$1,351,748	\$1,381,878	\$30,130	2.23%	Contingency	\$6,258	\$25,000	\$25,000	\$0	0.00%
<b>TOTAL GENERAL GOVERNMENT</b>	\$2,710,355	\$2,853,913	\$2,861,166	\$7,253	0.25%	<b>TOTAL MISCELLANEOUS</b>	\$293,613	\$307,894	\$318,890	\$10,996	3.57%
PUBLIC SAFETY						<b>SUB-TOTAL TOWN OF AVON</b>	<b>\$17,515,856</b>	<b>\$19,085,060</b>	<b>\$19,552,480</b>	<b>\$467,420</b>	<b>2.45%</b>
Police Protection	\$5,113,431	\$5,455,355	\$5,626,488	\$171,133	3.14%	SEWERS					
Fire Protection	\$1,542,443	\$1,606,193	\$1,698,868	\$92,675	5.77%	Operating Expenses	\$1,499,954	\$1,689,479	\$1,709,207	\$19,728	1.17%
Central Communications	\$578,304	\$633,639	\$694,288	\$60,649	9.57%						
Protective Inspection	\$279,817	\$255,563	\$271,543	\$15,980	6.25%	<b>TOTAL SEWERS</b>	\$1,499,954	\$1,689,479	\$1,709,207	\$19,728	1.17%
Other Protection	\$222,907	\$222,768	\$234,088	\$11,320	5.08%						
<b>TOTAL PUBLIC SAFETY</b>	\$7,736,902	\$8,173,518	\$8,525,275	\$351,757	4.30%	CAPITAL IMPROV. DEBT SERVICE					
PUBLIC WORKS						Bond & Anticipat. Notes	\$5,242,764	\$5,010,181	\$4,808,189	(\$201,992)	-4.03%
Administration	\$318,073	\$415,964	\$375,537	(\$40,427)	-9.72%	<b>TOTAL CAP. IMP. DEBT SERVICE</b>	\$5,242,764	\$5,010,181	\$4,808,189	(\$201,992)	-4.03%
Highways	\$1,317,833	\$1,582,523	\$1,720,820	\$138,297	8.74%	CAPITAL IMPROVE. PROGRAM (CIP)					
Sanitation	\$459,433	\$447,750	\$388,411	(\$59,339)	-13.25%	Capital Improvement Facilities	\$1,046,601	\$920,996	\$1,136,297	\$215,301	23.38%
Machinery & Equipment	\$368,350	\$427,241	\$448,839	\$21,598	5.06%	Capital Improvement Equipment	\$69,000	\$190,000	\$200,000	\$10,000	5.26%
Buildings & Grounds	\$969,841	\$978,887	\$972,009	(\$6,878)	-0.70%	Capital & Non-Recurr. (C.N.R.E.F.)	\$261,860	\$56,400	\$80,560	\$24,160	42.84%
Engineering	\$276,394	\$313,428	\$320,527	\$7,099	2.26%	<b>TOTAL CIP</b>	\$1,377,461	\$1,167,396	\$1,416,857	\$249,461	21.37%
<b>TOTAL PUBLIC WORKS</b>	\$3,709,924	\$4,165,793	\$4,226,143	\$60,350	1.45%	BOARD OF EDUCATION					
HEALTH & SOCIAL SERVICES						General Control	\$1,027,376	\$981,412	\$1,103,587	\$122,175	12.45%
Conservation of Health	\$111,165	\$111,170	\$111,170	\$0	0.00%	Instruction	\$26,708,872	\$28,304,474	\$28,871,215	\$566,741	2.00%
Social Services	\$319,550	\$308,089	\$309,792	\$1,703	0.55%	Health Services	\$325,168	\$271,865	\$342,344	\$70,479	25.92%
<b>TOTAL HEALTH &amp; SOCIAL SERVICE</b>	\$430,715	\$419,259	\$420,962	\$1,703	0.41%	Transportation	\$1,944,818	\$1,845,748	\$2,031,267	\$185,519	10.05%
RECREATION & PARKS						Operation of Plant	\$3,102,005	\$3,343,909	\$3,018,184	(\$325,725)	-9.74%
Recreation	\$460,970	\$785,851	\$782,840	(\$3,011)	-0.38%	Maintenance of Plant	\$748,090	\$965,354	\$1,018,610	\$53,256	5.52%
Parks	\$184,053	\$284,678	\$283,784	(\$894)	-0.31%	Fixed Charges	\$6,332,182	\$6,601,468	\$6,972,338	\$370,870	5.62%
Senior Citizens	\$53,958	\$58,460	\$59,630	\$1,170	2.00%	Cafeteria Operation	\$1,147,836	\$974,792	\$974,792	\$0	0.00%
Community Activities	\$80,099	\$86,989	\$91,467	\$4,478	5.15%	Student Body Activity	\$367,655	\$371,057	\$387,037	\$15,980	4.31%
<b>TOTAL RECREATION &amp; PARKS</b>	\$779,080	\$1,215,978	\$1,217,721	\$1,743	0.14%	Capital Outlay	\$71,730	\$77,286	\$107,920	\$30,634	39.64%
CULTURE & EDUCATION						Expenditures to other Schools	\$862,793	\$777,446	\$864,743	\$87,297	11.23%
Library	\$1,361,648	\$1,404,889	\$1,422,133	\$17,244	1.23%	State & Fed. Grants	\$2,343,107	\$1,406,211	\$1,406,211	\$0	0.00%
<b>TOTAL CULTURE &amp; EDUCATION</b>	\$1,361,648	\$1,404,889	\$1,422,133	\$17,244	1.23%	<b>TOTAL BOARD OF EDUCATION</b>	\$44,981,632	\$45,921,022	\$47,098,247	\$1,177,225	2.56%
<b>TOTAL THIS PAGE</b>	<b>\$16,728,624</b>	<b>\$18,233,350</b>	<b>\$18,673,400</b>	<b>\$440,050</b>	<b>2.41%</b>	<b>TOTAL EXPENDITURES</b>	<b>\$70,617,667</b>	<b>\$72,873,138</b>	<b>\$74,584,980</b>	<b>\$1,711,842</b>	<b>2.35%</b>

# ELECTED AND APPOINTED OFFICIALS

(As of June 30, 2011)

## TOWN COUNCIL

Evans, Douglas M.  
Pena, David  
Samul, Pamela V.  
Shea, William J. II  
Zacchio, Mark W., Chairperson

## BOARD OF FINANCE

Bratton, Margaret H.  
Durdan, Catherine M.  
Eisenlohr, Brett F.  
Gugliotti, Thomas A.  
Harrison, Thomas F., Chairperson  
Hooper, William R. II  
Speich, James E.

## BOARD OF EDUCATION

Biernat, Stacey F.  
Eagan, Michael J.  
Lowry, Houston Putnam  
Notestine, Kenneth E.  
Roell, Margaret J. (Peggy) Chairperson  
Spivak, Jay S.  
Stokesbury, William C.  
Zirolli, Kathy  
Zuras, Barbara A.

## TOWN COUNCIL REPRESENTATIVES

Blomstrand, Ebbe C., Lakeview Association  
Bourgard, David, Vol. Fire Department  
Broadman, Anona A., Senior Citizens  
Dellamarggio, Jean, Secret Lake Association  
Harrop, Mary C., VNA

## REGISTRARS OF VOTERS

Clark, Genevieve A. (Ann)  
Hunt, Laura A.

## JUDGE OF PROBATE

Becker, Cynthia C.

## COMMITTEE ON AGING

Farrell, Gloria L.  
Herrmann, Alice W.  
Hopper, Cynthia R.

## TOWN TREASURER

McCarthy, James R.

## DEPOSITORY OF TOWN FUNDS

Bank of America  
CT ST Treasury's Short-Term Investment  
Fund (STIF)  
Citizen's Bank  
Farmington Bank  
Municipal Investors Service Corporation  
Northwest Community Bank  
People's United Bank  
Reich & Tang L.P. (TEPF)  
Simsbury Bank & Trust Co.  
Sovereign Bank  
TD Bank NA  
Webster Bank

## TOWN ATTORNEY

Johnson, Dwight A.

## ASSISTANT TOWN ATTORNEY

Murtha Cullina, LLP

## CONSTABLES

Hopper, Monte J.  
Propiescus, Robert M., Jr.

## INSURANCE AGENT OF RECORD

USI Connecticut

## NCR MENTAL HEALTH BOARD

Little, Mary

## NORTH CENTRAL EMS

Rinaldo, Mark R., Chief of Police

## FIRE POLICE

Barton, Jean  
Bianchi, Dennis  
Bourgard, David C.  
Dudley, Clifford  
Evans, Nancy  
Kachmar, Michael  
Levine-Shein, Sharon  
McCaffrey, Jay  
McGuire, John  
Sedlak, Kenneth  
Therriault, Robert  
Wernikoff, Gail

## CT CONFERENCE OF MUNICIPALITIES

Zacchio, Mark W. Member  
Robertson, Brandon L. Alternate

## CAPITOL REGION COUNCIL OF GOVERNMENTS POLICY BOARD

Zacchio, Mark W. Member  
Hines, Richard W. Alternate  
Hornaday, Diane S. Alternate  
Robertson, Brandon L. Alternate

## JUSTICES OF THE PEACE

Alter, Jonathan B.  
Atwood, Arthur J.  
Chester, Samuel D.  
Harrison, Thomas F.  
Harvey, Julia A.  
Kaplan, Ilene D.  
Katz, Morton N.  
Maisano, Donato D.  
McCall, Richard B.  
Merlin, Linda S.  
Mozzicato, Maria J.  
Renfrew, Rosalie R.  
Rosenfeld, Daniel H.  
Smalley, Viola R.  
Tilson, Ann J.  
Woodford, Penelope R.

## RECREATION & PARK COMMITTEE

Droppo, Donald R., Jr.  
Jadovich, David A.  
Marioni, Paul  
Ponziani, Peter J.  
Roell, Margaret J. (Peggy)  
Thompson, Kathy L.  
Trick, Michael F.

## PLANNING & ZONING COMMISSION

Cappello, David M.  
Clark, Marianne L.  
Griffin, Carol K.  
Keith, Linda H.  
Mahoney, Peter  
Starr, Duane E., Chairperson  
Thompson, Douglas C.

## ZONING BOARD OF APPEALS

Drew, John E., Chairperson  
Eschert, William E.  
Hard, Suzanne C.  
Johansen, Eric  
Ladoucher, Brian J. Jr.

## NATURAL RESOURCES COMMISSION

Breckinridge, Robert H., Jr.  
Chester, Barbra G.  
Harrop, Mary C.  
May, Susan  
Ryan, Terence J.  
Samul, Steven P.  
Schwartz, Daniel A.

## INLAND WETLANDS COMMISSION

Applefield, Dean S.  
Beauchamp, Michael R.  
Carney, Diane Lisa  
Dean, Martha A.  
Short, Bryan  
Thier, Clifford S., Chairperson  
Usich, Louis N. III

## BUILDING CODE BOARD OF APPEALS

Brown, William L.  
Eacott, James H. III  
Ferrigno, William A.  
Hinman, Dana  
Magro, Paul C.

## BOARD OF ASSESSMENT APPEALS

Connel, Richard S., Chairperson  
Hunt, Stephen E.  
McCarthy, James R.  
Mensi, Laura A.  
Owens, Timothy S.

## PLAINVILLE CATV ADVISORY COUNCIL (PACTAC)

Primeau, Elaine G.  
Renfrew, Rosalie R.  
Vacancy (Board of Education)



