

MISCELLANEOUS

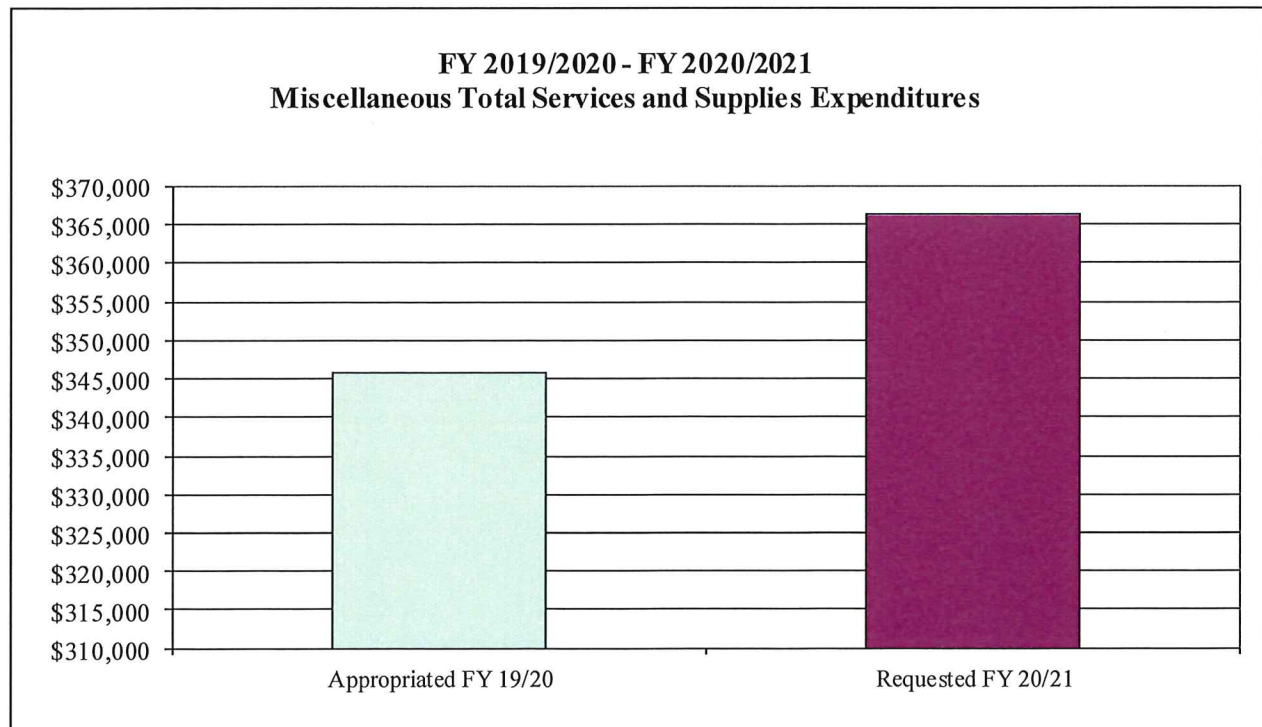
PROGRAM DESCRIPTION

Activities included in these accounts are those which cannot be properly classified or allocated to the foregoing functions and activities. They include: Claims and Losses, Insurance, Intergovernmental Expenditures and the Contingency Account.

PERSONNEL AND EXPENDITURES

| | 2016/ 2017 | 2017/ 2018 | 2018/ 2019 | 2019/ 2020 | 2020/ 2021 | \$ Inc/(Dec) | % Inc/-Dec |
|--------------|---------------|---------------|---------------|---------------|---------------|-----------------|---------------|
| Expenditures | \$320,732 | \$333,868 | \$338,260 | \$345,913 | \$366,325 | \$20,412 | 5.90% |

| REQUESTED BUDGET SUMMARY | | | | | |
|------------------------------------|------------------------------|---------------------------|-------------------------|-----------------|--------------|
| MISCELLANEOUS | | | | | |
| | Appropriated FY 2019/2020 | Requested FY 2020/2021 | Adopted FY 2020/2021 | Inc/(Dec) \$ | Inc/-Dec % |
| Claims and Losses | | | | | |
| Total Services & Supplies | \$15,000 | \$15,000 | | \$0 | 0.00% |
| Total Claims and Losses | \$15,000 | \$15,000 | | \$0 | 0.00% |
| Municipal Insurance | | | | | |
| Total Services & Supplies | \$261,313 | \$277,450 | | \$16,137 | 6.18% |
| Total Municipal Insurance | \$261,313 | \$277,450 | | \$16,137 | 6.18% |
| Contingency | | | | | |
| Total Services & Supplies | \$10,000 | \$10,000 | | \$0 | 0.00% |
| Total Contingency | \$10,000 | \$10,000 | | \$0 | 0.00% |
| Secret Lake | | | | | |
| Total Services & Supplies | \$39,850 | \$42,350 | | \$2,500 | 6.27% |
| Total Secret Lake | \$39,850 | \$42,350 | | \$2,500 | 6.27% |
| Lakeview | | | | | |
| Total Services & Supplies | \$19,750 | \$21,525 | | \$1,775 | 8.99% |
| Total Lakeview | \$19,750 | \$21,525 | | \$1,775 | 8.99% |
| Total Services and Supplies | \$345,913 | \$366,325 | | \$20,412 | 5.90% |





481.01 CLAIMS AND LOSSES

PROGRAM DESCRIPTION

This account provides funds for the payment of Unemployment Compensation claims, claims for damage not covered by insurance and Heart and Hypertension Claims.

PROGRAM COMMENTARY

This account provides funds for the payment of claims not covered by insurance, including deductibles. This line item is level funded at \$15,000 in light of continued deductible exposure in the Town's insurance program. This includes funds for heart and hypertension claims from police officers. In addition, the Town is self-funded for unemployment compensation claims.

Town Manager's Budget Summary

Budget Fiscal Year: 2021 to 2021

| Account# and Description | 2019 Actual | 2020 Base Budget | 2020 Actual YTD | Department Head | Town Manager | Town Council | Board of Finance | Inc/Dec | % |
|-----------------------------|----------------|---------------------|--------------------|--------------------|--------------|--------------|---------------------|---------|---|
| 8101 CLAIMS & LOSSES | | | | | | | | | |
| SERVICES & SUPPLIES | | | | | | | | | |
| CONTRACTUAL SERV & PRINTING | 1,420 | 15,000 | 53 | 15,000 | 15,000 | 0 | 0 | 0 | 0 |
| Total SERVICES & SUPPLIES | 1,420 | 15,000 | 53 | 15,000 | 15,000 | 0 | 0 | 0 | 0 |
| Total 8101 CLAIMS & LOSSES | 1,420 | 15,000 | 53 | 15,000 | 15,000 | 0 | 0 | 0 | 0 |

Town Manager's Budget Detail

Budget Fiscal Year: 2021 to 2021

| Account# and Description | 2019 Actual | 2020 Base Budget | 2020 Actual YTD | Department Head | Town Manager | Town Council | Board of Finance | Inc/Dec | % |
|---|----------------|---------------------|--------------------|--------------------|--------------|--------------|---------------------|---------|---|
| 01-8101-52189 SERVICES - OTHE | 1,420 | 15,000 | 53 | 15,000 | 15,000 | 0 | 0 | 0 | 0 |
| \$15,000 for claims including Unemployment Compensation, Heart & Hypertension, Ins. deductibles and other claims to respond to increase in insurance deductibles | | | | | | | | | |
| Total CLAIMS AND LOS | 1,420 | 15,000 | 53 | 15,000 | 15,000 | 0 | 0 | 0 | 0 |
| Total 8101 CLAIMS & LOS | 1,420 | 15,000 | 53 | 15,000 | 15,000 | 0 | 0 | 0 | 0 |



484.01 MUNICIPAL INSURANCE

PROGRAM DESCRIPTION

This account reflects the cost of various insurance premiums which provide protection from liability, fire losses, etc.

PROGRAM COMMENTARY

The Department's request for insurance funding for fiscal year 2020/2021 represents a 6.18% increase as compared to the fiscal year 2019/2020 appropriation. Estimates are recommended by USI Insurance Services, the Town's insurance agent and risk management consultant, and are based on industry and Town loss trends and exposure analysis. The Town's change of carriers to Traveler's effective July 1, 2015 following a RFP process has been a beneficial partnership. Effective risk management practices have continued to enable the Town to mitigate insurance premium exposure.

PROGRAM PERFORMANCE MEASURES*

| ACTIVITY | 2016/ 2017 | 2017/ 2018 | 2018/ 2019 | Est. 2019/ 2020 | Proj. 2020/ 2021 |
|---|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|
| Workload Measures | | | | | |
| Safety Meetings Held | 4 | 4 | 4 | 4 | 4 |
| General Liability Claims Filed | 12 | 17 | 21 | 15 | 15 |
| Effectiveness Measures | | | | | |
| Liability Claims Closed With No Indemnity Payment | 11 | 16 | 17 | 14 | 14 |
| Liability Claims Closed With Indemnity Payment | 1 | 1 | 2 | 1 | 1 |
| Open Claims (at close of FY19) | 2 | 0 | 2 | 0 | 0 |
| Claims Paid by Insurer (\$) | \$976 | \$ 112,500 | \$2,098 | \$5,000 | \$5,000 |

*Note that Program Performance Measures are measured based on the policy year under which a claim was reported, rather than the fiscal year under which a particular activity related to the claim occurred. For example, an activity related to a 2016 Policy Year claim, such as an indemnity payment, that occurs in fiscal year 2019/2020 will be recorded in 2016/2017 rather than fiscal year 2019/2020.

Town Manager's Budget Summary

Budget Fiscal Year: 2021 to 2021

| Account# and Description | 2019 Actual | 2020 Base Budget | 2020 Actual YTD | Department Head | Town Manager | Town Council | Board of Finance | Inc/Dec | % |
|--------------------------------|----------------|---------------------|--------------------|--------------------|--------------|--------------|---------------------|---------|---|
| 8401 MUNICIPAL INSURAN | | | | | | | | | |
| SERVICES & SUPPLIES | | | | | | | | | |
| CONTRACTUCTUAL SERV & PRINTING | 239,113 | 261,313 | 200,349 | 277,450 | 277,450 | 0 | 0 | 16,137 | 6 |
| Total SERVICES & SUPPLIES | 239,113 | 261,313 | 200,349 | 277,450 | 277,450 | 0 | 0 | 16,137 | 6 |
| Total 8401 MUNICIPAL INSURAN | 239,113 | 261,313 | 200,349 | 277,450 | 277,450 | 0 | 0 | 16,137 | 6 |



486.01 SECRET LAKE ASSOCIATION

PROGRAM DESCRIPTION

The Secret Lake Association is a municipal tax district established by a Special Act of the General Assembly. The Association is reimbursed by the Town for the cost of maintaining certain roadways in that portion of Secret Lake within Avon.

PROGRAM COMMENTARY

Historically, the primary expenses in the operating budget have been snow plowing of the streets, catch basin cleaning, street lights, hydro-raking of the outfall pipes into Secret Lake, and other minor repairs. The proposed fiscal year 2020/2021 budget includes a slight increase over the prior year to account for a predicted increase in the price of the snow removal contract which is scheduled to be publicly bid in spring 2020. The Town Council Representative for the Secret Lake Association is Sue Anderson.

LONG TERM GOALS

- Dredge Secret Lake and its outflow
- Raise Secret Lake Road above the flood plain
- Improve storm drainage system

Town Manager's Budget Summary

Budget Fiscal Year: 2021 to 2021

| Account# and Description | 2019 Actual | 2020 Base Budget | 2020 Actual YTD | Department Head | Town Manager | Town Council | Board of Finance | Inc/Dec | % |
|---------------------------|----------------|---------------------|--------------------|--------------------|--------------|--------------|---------------------|---------|---|
| 8601 SECRET LAKE | | | | | | | | | |
| SERVICES & SUPPLIES | | | | | | | | | |
| GRANTS & CONTRIBUTIONS | 31,996 | 39,850 | 28,069 | 42,350 | 42,350 | 0 | 0 | 2,500 | 6 |
| Total SERVICES & SUPPLIES | 31,996 | 39,850 | 28,069 | 42,350 | 42,350 | 0 | 0 | 2,500 | 6 |
| Total 8601 SECRET LAKE | 31,996 | 39,850 | 28,069 | 42,350 | 42,350 | 0 | 0 | 2,500 | 6 |

Town Manager's Budget Detail

Budget Fiscal Year: 2021 to 2021

| Account# and Description | 2019 Actual | 2020 Base Budget | 2020 Actual YTD | Department Head | Town Manager | Town Council | Board of Finance | Inc/Dec | % |
|-------------------------------|----------------|---------------------|--------------------|--------------------|--------------|--------------|---------------------|---------|---|
| 01-8601-52161 TOWN ORGANIZATI | 31,996 | 39,850 | 28,069 | 42,350 | 42,350 | 0 | 0 | 2,500 | 6 |
| Snowplowing/Salt \$28,100 | | | | | | | | | |
| Street Lighting \$ 4,000 | | | | | | | | | |
| Street Sweeping \$ 2,500 | | | | | | | | | |
| Drain Maintenance \$ 500 | | | | | | | | | |
| Street Line Painting \$ 750 | | | | | | | | | |
| Storm Water Outfall \$ 6,500 | | | | | | | | | |
| Clearing & Debris Removal | | | | | | | | | |
| Total INTERGOVERNMENTAL | 31,996 | 39,850 | 28,069 | 42,350 | 42,350 | 0 | 0 | 2,500 | 6 |
| Total 8601 SECRET LAKE | 31,996 | 39,850 | 28,069 | 42,350 | 42,350 | 0 | 0 | 2,500 | 6 |



486.03 LAKEVIEW

PROGRAM DESCRIPTION

Similar to the Secret Lake Association, this State-created tax district is also reimbursed by the Town for certain expenses such as street lights, signage, and road repairs.

PROGRAM COMMENTARY

The Town Council Representative for Lakeview is Gary Greene. The proposed budget covers the cost of contracted snow plowing of the streets in this district as well as miscellaneous expenses, as noted above in the program description. The proposed fiscal year 2020/2021 budget includes a slight increase over the prior year to account for a predicted increase in the price of the snow removal contract which is scheduled to be publicly bid in spring 2020.

Town Manager's Budget Summary

Budget Fiscal Year: 2021 to 2021

| Account# and Description | 2019 Actual | 2020 Base Budget | 2020 Actual YTD | Department Head | Town Manager | Town Council | Board of Finance | Inc/Dec | % |
|---------------------------|----------------|---------------------|--------------------|--------------------|--------------|--------------|---------------------|---------|---|
| 8603 LAKEVIEW | | | | | | | | | |
| SERVICES & SUPPLIES | | | | | | | | | |
| GRANTS & CONTRIBUTIONS | 18,455 | 19,750 | 18,213 | 21,525 | 21,525 | 0 | 0 | 1,775 | 9 |
| Total SERVICES & SUPPLIES | 18,455 | 19,750 | 18,213 | 21,525 | 21,525 | 0 | 0 | 1,775 | 9 |
| Total 8603 LAKEVIEW | 18,455 | 19,750 | 18,213 | 21,525 | 21,525 | 0 | 0 | 1,775 | 9 |

Town Manager's Budget Detail

Budget Fiscal Year: 2021 to 2021

| Account# and Description | 2019 Actual | 2020 Base Budget | 2020 Actual YTD | Department Head | Town Manager | Town Council | Board of Finance | Inc/Dec | % |
|-------------------------------|----------------|---------------------|--------------------|--------------------|--------------|--------------|---------------------|---------|---|
| 01-8603-52161 TOWN ORGANIZATI | 18,455 | 19,750 | 18,213 | 21,525 | 21,525 | 0 | 0 | 1,775 | 9 |
| Snowplowing \$19,525 | | | | | | | | | |
| Misc. \$ 2,000 | | | | | | | | | |
| Total INTERGOVERNMEN | 18,455 | 19,750 | 18,213 | 21,525 | 21,525 | 0 | 0 | 1,775 | 9 |
| Total 8603 LAKEVIEW | 18,455 | 19,750 | 18,213 | 21,525 | 21,525 | 0 | 0 | 1,775 | 9 |



487.01 CONTINGENCY

PROGRAM DESCRIPTION

The purpose of this account is to provide for unforeseen expenses which may occur during the year. This account is level funded.

Town Manager's Budget Summary

Budget Fiscal Year: 2021 to 2021

| Account# and Description | 2019 Actual | 2020 Base Budget | 2020 Actual YTD | Department Head | Town Manager | Town Council | Board of Finance | Inc/Dec | % |
|---------------------------|----------------|---------------------|--------------------|--------------------|--------------|--------------|---------------------|---------|---|
| 8701 CONTINGENCY | | | | | | | | | |
| SERVICES & SUPPLIES | | | | | | | | | |
| MATERIALS AND SUPPLIES | 100 | 10,000 | 100 | 10,000 | 10,000 | 0 | 0 | 0 | 0 |
| Total SERVICES & SUPPLIES | 100 | 10,000 | 100 | 10,000 | 10,000 | 0 | 0 | 0 | 0 |
| Total 8701 CONTINGENCY | 100 | 10,000 | 100 | 10,000 | 10,000 | 0 | 0 | 0 | 0 |

Town Manager's Budget Detail

Budget Fiscal Year: 2021 to 2021

| Account# and Description | 2019 Actual | 2020 Base Budget | 2020 Actual YTD | Department Head | Town Manager | Town Council | Board of Finance | Inc/Dec | % |
|-------------------------------|----------------|---------------------|--------------------|--------------------|--------------|--------------|---------------------|---------|---|
| 01-8701-52239 MATERIALS-OTHER | 100 | 10,000 | 100 | 10,000 | 10,000 | 0 | 0 | 0 | 0 |
| Total CONTINGENCY | 100 | 10,000 | 100 | 10,000 | 10,000 | 0 | 0 | 0 | 0 |
| Total 8701 CONTINGENCY | 100 | 10,000 | 100 | 10,000 | 10,000 | 0 | 0 | 0 | 0 |