

## TOWN OF AVON

**Title:** Maintainer I  
**Department:** Public Works

Revised May 2021

**Position Function:** Performs a variety of unskilled, semi-skilled labor in all phases of municipal facility and vehicle rehabilitation, maintenance, renovation and repair, including but not limited to automobiles, trucks and other vehicles and equipment, buildings, grounds, parks, pools, bridges, culverts, drainage systems, roads, sanitary and storm sewers, sidewalks, streets; performs related work as assigned or required.

**Supervision Received:** Works under the close supervision of a designated supervisor; may receive instruction from employees of a higher class.

**Supervision Exercised:** May supervise temporary employees as directed by designated supervisor.

**Examples of Essential Job Duties:** Performs in a safe manner a variety of unskilled, semi-skilled manual tasks requiring heavy manual labor, including, but not limited to: clearing brush, snow, trees, trash or other obstacles and debris from buildings, roads, streets, sidewalks, parks, parking lots, fire hydrants, and other municipal buildings and facilities using a shovel, snow blower, broom, chain saw, trucks, or other appropriate hand or motor powered equipment that may be assigned; mowing, fertilizing, watering, trimming, edging, field lining and weeding of lawns, roadsides, flower beds, playing fields, and other grounds maintenance activities, as designated or required; shoveling, tamping, raking, and other such tasks related to the construction, maintenance and repair of roads, bridges, storm and sanitary sewer system; custodial duties, painting, sweeping, waxing and polishing floors; operating and maintaining machinery and light trucks; use of hand tools as required, operating equipment of a semi-skilled or skilled grade,

**Examples of Incidental Job Duties:** May perform semi-skilled or skilled tasks for training purposes; performs backup or relief tasks in all functional areas of the Department as necessary, does related works as required.

**Minimum Qualifications Required:** 3 years laborer experience in road drainage, building trades, building or grounds design, construction, installation operation, maintenance and repair; care and operation of mechanical equipment; graduation from high school or trade school or equivalent combination of education and experience.

**Knowledge Abilities and Skills:** Excellent physical strength and stamina with ability to perform heavy manual labor for extended time periods often under adverse weather conditions; will be required to work extended hours for emergency purposes beyond normal working hours. Knowledge of and ability to operate, maintain and repair tools, vehicles and mechanical equipment; ability to follow written or oral instructions; ability to get along with others; ability to deal with public in a courteous manner. Ability to take a teamwork approach to the job by cooperating with others, offering to help others when needed, considering larger organization goals rather than individual concerns. Includes the ability to build a constructive team spirit where team members are committed to the goals and objectives of the team.

**Physical, Mental Exertion/Environmental Conditions:** Ability to perform strenuous manual work. Must be able to lift objects up to 50 lbs. Must be able to bend and reach to accomplish tasks. Considerable physical effort required in walking, standing and climbing while performing shop and field maintenance work including work in rough terrain. Must be able to climb ladders. Precautions must be taken in lifting, maintaining and operating power equipment. There is periodic highway driving, which includes exposure to hazardous weather conditions. Exposure to high and low fluctuating temperatures; humidity and wetness and seasonal outdoor weather. Must be able to concentrate on details with constant interruption. Must be able to work in a professional manner with co-workers, customers and public at large.

**Licenses and Certificates:** Must possess a valid Driver's License.

**Note:** The above tasks and responsibilities are illustrative only. This job description is not meant to include every task or responsibility. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties.

## TOWN OF AVON

**Title:** Maintainer II  
**Department:** Public Works

Revised May 2021

**Position Function:** Performs a variety of semi-skilled, skilled labor in all phases of municipal facility and vehicles, rehabilitation maintenance, renovation and repair, including but not limited to, automobiles, trucks and other vehicles and equipment, buildings, grounds, parks, pools, bridges, culverts, drainage systems, roads, sanitary and storm sewers, sidewalks, streets; tree maintenance and performs related work as assigned or required.

**Supervision Received:** All work is performed under the supervision of a Superintendent, Foreman or Crew Leader or Administrative Superior. The employee is expected to exercise independent judgment concerning job priorities, methods and materials to be utilized in completing assigned tasks.

**Supervision Exercised:** May supervise employees of a lower class, including temporary workers.

**Essential Job Duties:** Performs in a safe manner a variety of semi-skilled and skilled tasks requiring heavy manual labor, including, but not limited to, those listed for unskilled grades as well as the following: planting, cultivating, spraying, snow plowing with dump truck, and ice maintenance; repairs to buildings including electrical, plumbing, painting, glazing, carpentry, repairing roofs, gutters, makes repairs to mechanical equipment requiring skill in operation and knowledge of safety practices such as dump trucks, sanders, spreaders, compressors, light roller, tractors, pumps, self-propelled mowers, loaders, and hand powered tools; be able to load loose or stacked material such as sand, snow, gravel, stone, etc., into a truck using a loader, be able to outfit, rig and operate trucks for snow removal and de-icing operation; be able to assist a higher class skilled operator in building manholes, catch basins, laying drainage pipes and grading; erect highway signs, remove trees; operates equipment of a skilled grade or performs skilled tasks for training purposes; keeps records as required.

**Examples of Incidental Job Duties:** Performs backup or relief tasks in all functional areas of the Department as necessary. Does related work as required.

**Minimum Qualifications Required:** Three years of skilled trade experience as a Public Works Maintainer I or equivalent; graduation from high school or trade school; or equivalent combination of education and experience.

**Knowledge Abilities and Skills:** Excellent physical strength and stamina with ability to perform heavy manual labor for extended time periods often under adverse weather conditions; will be required to work extended hours for emergency purposes beyond normal working hours. Knowledge and ability to operate, maintain and repair moderately complex tools, vehicles and mechanical equipment; some knowledge of physical properties of standard construction, building, and grounds materials, some knowledge of mechanical principles; ability to supervise other semi-skilled and unskilled workers; ability to get along with others; ability to deal with public in a courteous manner; ability to follow oral or written instructions. Ability to take a teamwork approach to the job by cooperating with others, offering to help others when needed, considering larger organization goals rather than individual concerns. Includes the ability to build a constructive team spirit where team members are committed to the goals and objectives of the team.

**Physical, Mental Exertion/Environmental Conditions:** Ability to perform strenuous manual work. Must be able to lift objects up to 50 lbs. Must be able to bend and reach to accomplish tasks. Considerable physical effort required in walking, standing and climbing while performing shop and field maintenance work including work in rough terrain. Must be able to climb ladders. Precautions must be taken in lifting, maintaining and operating power equipment. There is periodic highway driving, which includes exposure to hazardous weather conditions. Exposure to high and low fluctuating temperatures; humidity and wetness and seasonal outdoor weather. Must be able to concentrate on detail with constant interruption. Must be able to work in a professional manner with co-workers, customers and public at large.

**Licenses and Certificates:** Must possess a valid Class B Commercial Driver's License (CDL).

**Note:** The above tasks and responsibilities are illustrative only. This job description is not meant to include every task or responsibility. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties.