



The Town of Avon Announces the Recruitment for the
Following Position:
***PLANNING AND COMMUNITY
DEVELOPMENT SPECIALIST***

Department: Planning and Community Development

Reports to: Director of Planning and Community Development

Date Posted: February 26, 2021

Status: Full time 37.5 hours/week

Salary Range: Grade IV \$68,440- \$95,755

Closing Date: March 12, 2021

Benefits include Health Insurance, Life Insurance, Long Term Disability, 401 (a) Pension Plan, Paid Holidays, Vacation and Sick Leave.

To Apply For This Position: An Employment Application is available on the Job Opportunities page of the Town website www.avonct.gov. Applications may be dropped off at the Human Resources Department, sent by mail: 60 West Main Street, Building #5, Avon, CT 06001, or emailed HR@avonct.gov. Successful candidate must pass a written exam and/or interview, physical, drug testing, and background check prior to employment. See the accompanying job description for additional information.

Summary: Performs professional, technical and administrative work involved in the processing, coordination and analysis of land use applications, activities and programs. Provides short and long term planning considerations and assists in the administration of the Avon Plan of Conservation and Development and assists in the administration and enforcement of land use regulations, including zoning, subdivision, wetlands and land use appeals.

Examples of Duties: Provides guidance to the public on land use regulatory matters, including technical advice, regulation interpretations and determinations. Interprets Inland Wetlands and Watercourse regulations. Provides technical and professional assistance to the Inland Wetlands and Watercourses Commission and the Town's Plan of Conservation and Development. Monitors projects for compliance with plans approved by the Wetlands Commission and the Planning and Zoning Commission. Investigates violations and issues enforcement orders as required. Reviews zoning regulations and recommends revisions. Performs inspection, investigative and administrative duties to assure compliance with zoning regulations of the town and with related state statutes. Reviews and issues all Zoning Permits. Serves as Assistant Zoning Enforcement Officer and Inland Wetlands Enforcement Officer. Attends meetings of the Commissions and Boards as required. Provides guidance to ensure compliance of environmental issues affecting the Town. Acts as a liaison between various Town departments, Farmington Valley Health District, State agencies, and Federal agencies regarding environmental compliance issues.

Qualifications: Ability to read and interpret maps, planning documents and data. Bachelor's degree in Environmental Science, Natural Resource Management or Environmental Engineering Urban Planning, Land Use Planning or a closely related field and four years of increasingly responsible experience, or equivalent combination of education and experience. Current valid Driver's License. Upon commencing employment, completion of ongoing Planning and Environmental Management Certification course work and training programs is required. Ability to obtain CAZEO Certification and become AICP certified within 3 years of hire.

Preferred: Master's degree in Environmental Science, Natural Resource Management or Environmental Engineering Urban Planning, Land Use Planning Prior experience in zoning enforcement. Prior experience in zoning enforcement. Completion of Connecticut D.E.P. Municipal Inland Wetlands Commissioner's Training Program and completion of Connecticut D.E.P. Municipal Aquifer Protection Agency Training.