



Avon Police Department

Fingerprinting Protocols (COVID-19)

Restart Date 06/15/2020

Fingerprinting is by appointment only: Tuesdays 8:00 a.m. to 12:00 p.m. and Thursdays 1:00 p.m. to 4:00 p.m. Call the Avon Police Detective Unit at (860) 409-4230 to schedule an appointment.

Procedures

- Applicants must bring and wear a cloth or surgical mask at all times during the process. One will be provided by the police department if necessary.
- Upon arrival and before exiting their vehicle, the applicant will call (860) 409-4230. If taking prints on the AFIS machine, they will be escorted to the sally port at the rear of the police station. From there they will be brought to the booking area via the sally port.
- If ink prints are to be taken, they will meet the Officer/Detective in the main lobby.
- No applicants are to enter the secured interior police department hallway.
- Prior to taking the prints, the Officer/Detective will take the applicant's temperature and ask the following questions:

1. ***Are You Ill, do you have any symptoms such as (fever, cough, or shortness of breath)?***
2. ***Have you had any contact with a confirmed Covid-19 patient W/I the past 14 days?***

If anyone has a temperature above 100.4 degrees, they will be told that due to the recent virus (COVID-19) outbreak, they should self-quarantine for (14) days. Officers/Detectives will not take fingerprints if anyone is symptomatic.

If the applicant replies "YES" to Questions 1 or 2, they will be told that due to the recent virus (COVID-19) pandemic, they are to wait and reschedule an appointment in no less than (14) days and they must be symptom free before returning.

- Applicants will be asked to thoroughly wash their hands in the Officer's/Detective's presence.
- Officers/Detectives taking the fingerprints will wear a surgical mask, gloves, and eye protection (goggles, eye glasses or face shield).

Thank You for your cooperation.

Lieutenant Rodney Williams #1629