

**AVON TOWN COUNCIL
MEETING MINUTES
November 3, 2022**

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m. at the Avon Town Hall, in the Selectmen's Chamber as well as via GoToMeeting by Chairman Polhamus. Members present: Mmes: Maguire (arrived at 7:24 p.m.), Ausiello, Messrs: Polhamus, Weber, and Indomenico. A quorum was present.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Polhamus.

III. PUBLIC HEARING: None

IV. MINUTES OF PRECEDING MEETING: October 6, 2022
October 26, 2022 Special Meeting

One correction to the October 6, 2022 minutes was noted as follows:

On page 4, last paragraph, 10th line, insert "at Company #1" after "...addition to the current building.."

On a motion made by Mr. Indomenico, seconded by Ms. Ausiello, it was voted:

RESOLVED: That the Town Council accept the minutes of the October 6, 2022 Meeting as amended.

Ms. Ausiello, Messrs: Polhamus, Weber, and Indomenico voted in favor.

On a motion made by Ms. Ausiello, seconded by Mr. Weber, it was voted:

RESOLVED: That the Town Council accept the minutes of the October 26, 2022 Special Meeting as drafted.

Ms. Ausiello, Messrs: Polhamus, Weber, and Indomenico voted in favor.

V. COMMUNICATION FROM AUDIENCE - None

VI. COMMUNICATION FROM COUNCIL

Ms. Ausiello attended the Breakfast with Champions with Interval House, this year they honored police departments that partner with them, including the Avon Police Department; a traffic safety forum was held last week with a good turnout by residents and the Chief of Police provided a lot of good information and data and there will now be a designated Traffic Officer to handle traffic concerns/issues; she and the Town Manager have been talking with surrounding towns about the potential composting options; and Election Day is next Tuesday so exercise your right to vote.

Mr. Weber expressed thanks to Paul Welsh and Public Works for their work on an existing trail at Fisher Meadows and additional work on the trail system, a keystone location for the Town and their hard work is noted by people. He shared that the Farmington Valley Trails Council will hold their annual meeting on Friday, November 11th at 7:00 p.m. at the Avon Senior Center; the Trails

Council promotes the building, maintaining, and beautifying of off road and multi-use trails in the Farmington Valley and encouraged all to attend. He looks forward to tonight's capital budget presentations with thanks for the time and effort to come here.

Mr. Indomenico also reminded everyone to go out and vote on Election Day. He shared news of the passing of Dick Hill, a longtime Avon resident (a copy of his obituary is attached and made part of these minutes) and he knew Mr. Hill through the Prince Thomas of Savoy Italian Club.

Chairman Polhamus reflected on the recent Bristol police tragedy and acknowledged the Avon Police command staff who have been asked to help; we appreciate the good work the Avon Police Department does for the Town and around the State. He noted several trunk or treat events that took place last weekend; he attended the fantastic event at Pine Grove School and well done to the Recreation and Parks Department for the event they held. He noted Election Day and it is great to have so much activity in Avon and those wanting to serve at the State level; good luck and get out and vote.

On a motion made by Mr. Polhamus, seconded by Mr. Weber, it was voted:

RESOLVED: That the Town Council move agenda item 22/23-30 Acceptance of Gift: Rails-to-Trails Tunnel Mural up before Old Business.

Ms. Ausiello, Messrs: Polhamus, Weber, and Indomenico voted in favor.

VII. OLD BUSINESS

19/20-50 Avon Volunteer Fire Department Long Range Planning

Chairman Polhamus noted that the study is a great write-up and provides several options moving forward. The Town Manager suggested that Council wait to accept the study until we receive a letter from the Avon Volunteer Fire Department Board of Directors articulating their thoughts on the study. Chairman Polhamus noted that regarding apparatus, there is a recommendation to replace the ladder and an engine; this has been anticipated and makes sense to move forward with looking at financing options. The Town Manager added that he can have a financing recommendation ready for Council at their December meeting and will roll out into a timeline for the approval process which he expects will be a Special Town Meeting. In response to a question from Mr. Indomenico, the Town Manager responded that one option could be to borrow money from Unassigned Fund Balance to avoid issuing debt and paying interest and going through that process; depending on other projects, we can finance it internally and catch up with permanent debt once ready for a larger issuance. Ms. Ausiello inquired how we got in this position where so much apparatus needs to be replaced; the requests will come up during the budget process and we should keep in mind what is coming up next and setting ourselves up appropriately. The Town Manager responded that there is a long lead time with apparatus but is straightforward to order it; apparatus is an immediate need, in the scheme of things they have to be done and a very small dollar amount; with buildings it is a much higher dollar value; look at those items in the context of the overall capital improvement plan with road paving, a recreation study, and needs on the Board of Education side, in particular the Annex office building which is at the end of its useful life. He added that once the fire department study is adopted, we can have our financial advisor do some planning with our debt service and potential bonding of multiple projects. Chairman Polhamus noted that regarding the facilities, the option of keeping Company #1 the headquarters

seems to be the preferred way to go given its proximity to Route 44 and the potential for disturbance that a bigger facility on West Avon Road in a more residential area would have. Mr. Indomenico agreed that it will be nice to have the letter from the AVFD Board of Directors and their thoughts on the study; the idea is support the AVFD and their needs and the most important factor in making his decision; if we're going to spend a huge sum of taxpayers' money for a new fire station which is a source of pride for the AVFD, an example is the station in Simsbury on Route 10, it should sit on a main street like West Avon Road. Chairman Polhamus agreed it should be a particular focus; it is an opportunity, and we have a responsibility to make it aesthetically pleasing to the area; a benefit to the West Avon Road property, there is room for potential expansion. He noted that next steps are to wait for the Board of Directors letter, nail down one of the building scenarios, and put together a building committee.

21/22-46 American Rescue Plan Act: Discussion re: Projects List

Chairman Polhamus noted that thus far there is a mix of items that we have funded through ARPA and Council will receive project updates on a monthly basis. Ms. Ausiello noted the increase with the Bicycle/Pedestrian Master Plan Project from \$60,000 to \$80,000. The Town Manager responded that is based on actual results from the bid process. Chairman Polhamus asked to have the number updated for the Sycamore Hills Multi-Purpose Room Project which is closer to \$1 million now. He inquired about Gifts of Love's initial request for \$8,500 to replace their furnace and \$18,000 to replace their delivery truck; he would like to consider the full amount and discuss further. He noted that Gifts of Love spends \$30,000 per year on Avon residents and their request would be a good use of ARPA funds. He acknowledged the request received to have pickleball courts in Town. In response to a question from Mr. Weber, the Town Manager responded that the Town-wide Fiber Network Project will likely involve a State Bond Commission meeting to approve the State funding for this project.

22/23-23 Contract Recommendation: Sewer System Evaluation Survey (SSES)

Larry Baril, Town Engineer, provided a brief explanation regarding Infiltration & Inflow (I&I); to mitigate for I&I, there are three steps: an I&I Study which was done for the Farmington Sewer Shed and it identifies which sub-sheds are the greatest leakers, then a Sewer System Evaluation Survey (SSES) identifies manholes that need to be rehabilitated, pipelines that need to be lined or replaced, and any people who may have connected illegally via sump pumps, gutter downspouts, etc. He noted that it cost a lot of money to treat clean water; we pay for treatment based on a percentage of the flow through the plant so as we reduce our I&I our flow decreases and our cost per decreases. In response to a question from Mr. Weber, Mr. Baril responded that we are concerned about clean inflow. Ms. Ausiello noted that out of the \$661,000 it will cost to do the work, 50% will be reimbursed through the Clean Water Fund after it is completed. Chairman Polhamus commented that this is not mandated, but it will save money for our sewer users in the long run. The Town Manager noted that there is a cost benefit analysis component to this part of the Study. Ms. Ausiello asked if Mr. Baril if he could monetize what we could end up saving after going through this process. Mr. Baril noted that on the average dry day we flow about 400,000 gallons per day; on a day or two of heavy rain, it increases to roughly 700,000 gallons; for Farmington's plant we pay based on percentage of flow through the plant per quarter. He will put together an average number for dollars per 1,000 gallons. He noted that we don't own a treatment plant; Farmington wants to start imposing a surcharge for I&I related issues. Mr. Indomenico

noted that once these studies and repairs are done, it would be nice to see what we spent, what we saved both in dollars as well as environmentally. Mr. Baril added that this project will start after the first of the year; the best time of year would be the spring. Council thanked Mr. Baril.

On a motion made by Mrs. Maguire, seconded by Mr. Weber, it was voted:

RESOLVED: That the Town Council authorizes the Town Manager to enter into a contract with Fuss & O'Neill of Manchester, CT to complete a Sewer System Evaluation Survey (SSES) in an amount not to exceed \$661,000 with 50% reimbursement through the Clean Water Fund.

Mmes: Maguire, Ausiello, Messrs: Polhamus, Weber, and Indomenico voted in favor.

22/23-26 FY 23/24 Budget: CIP Budget Presentations

a. Recreation and Parks – a power point presentation is attached and made part of these minutes

Ruth Checko, Director of Recreation and Parks, reviewed each of the summary requests for FY 23/24. In response to a question from Mr. Indomenico, Ms. Checko responded that you are better off hiring someone in the field to update the Recreation and Parks Master Plan; it should be updated every five to eight years; we are very good about using the plans that we have invested in; almost everything is done in the 2007 Master Plan; the Master Plan would include facilities' recommendations; programming recommendations would be part of the tool to lead toward what type of facility we need; and it would take approximately six to nine months to complete the Master Plan. Mr. Weber commented that it is important to have an external lens as well as community input. In response to a question from Mr. Indomenico, Ms. Checko responded that relocating the temporary fence at Fisher Meadows Varsity Softball Field #4 was not recommended. In response to a question from Ms. Ausiello, Ms. Checko responded that JV Field #3 is mostly being used by the Avon Little League Softball team. She noted that AAU teams will request to use our softball fields. In response to a question from Mr. Weber, Ms. Checko responded that the \$250,000 request for Baseball Field Sperry Park Project is what has been carried for many years; we need a solid number that would then be provided to Avon Little League at which time they would set a fundraising goal. Ms. Checko noted that with the Dedicated Pickleball Courts request, we could put two sets of lines for pickleball at both the Thompson Brook School and Avon Middle School tennis courts next spring on a temporary basis. Chairman Polhamus noted that is a good temporary solution but labor intensive to cinch the nets, in addition, tennis courts are already busy; there is a need for pickleball courts. He inquired if Buckingham might be a spot for pickleball; it would be a nice gesture to put in a sports court there. Ms. Checko noted that the future capital improvement project for Buckingham is for preliminary design work. In response to a question from Ms. Ausiello, Ms. Checko responded that the two items left in the 2007 Master Plan are Sperry Park and Buckingham; they are in capital, but in the broader picture we also need to know what the community's needs are for recreation, facilities, amenities, and programs; once the Master Plan is updated, we will have a better picture as to whether or not there are other opportunities. In response to a question from Ms. Ausiello, Ms. Checko responded that regarding any overlap with the Connectivity Study we would provide our consultant with the Study to use as a tool. Council thanked Ms. Checko for her presentation.

b. Engineering – a power point presentation is attached and made part of these minutes

Larry Baril, Town Engineer, reviewed each of the summary requests for FY 23/24. In response to a question from Ms. Ausiello, Mr. Baril responded that regarding the \$800,000 request for the Replace Box Culvert over Thompson Brook – Tillotson Road, 50% of that cost would be reimbursed through the State Local Bridge Program; there is no specific time limit to complete the project.

Larry Baril, Town Engineer, reviewed each of the summary requests for FY 23/24. In response to a question from Mr. Weber, Mr. Baril responded that regarding the Lateral (Mainline) Replacement or Pipe Lining Project – Columbus Circle and Old Farms Road would only include the main line and not lines going to individual homes; the Town owns the mainline; laterals are the responsibility of the private owner. He noted that regarding the Infiltration and Inflow Project, we used about \$30,000 last year to reline some manholes that were leakers. Council thanked Mr. Baril for his presentation.

c. Public Works – a power point presentation is attached and made part of these minutes

Bruce Williams, Director of Public Works, and Alex Trujillo, Deputy Director of Public Works, reviewed each of the summary requests for FY 23/24. The Town Manager suggested that we could perhaps use some seed money for the spring to start Pavement Management work, either through ARPA or an assignment on Fund Balance and begin before July 1, 2023. Chairman Polhamus noted that Burnham Road, particularly south of Fox Den and Cheltenham Way down to Scoville, is at the top of the list for residents with regards to making it a safer road with wider shoulders. Mr. Williams' recommendation would be to treat Burnham Road as a standalone project. He noted that the request for Phase I of the Public Works Building Upgrades is \$440,000. Mr. Trujillo highlighted Fleet requests. In response to a question from Ms. Ausiello, Mr. Trujillo responded that for patrol cars, we have 10 assigned: 3 in the detective bureau, 3 admin, 1 Animal Control Officer vehicle, and a few additional units; the oldest car is a 2013; standard for police vehicles is 3-4 years with 100,000 miles and several are over 100,000 miles. The Town Manager noted that we were purchasing police vehicles through the special duty fund or the operating budget; a few years ago, we started placing them in the capital budget and started catching up. Mr. Indomenico noted that we either get to the end of the useful life of the vehicle and pay the whole thing or forecast when it will go out of service and incrementally save so you have the money at the end of the road. Council thanked Mr. Williams and Mr. Trujillo for their presentation.

VIII. NEW BUSINESS

22/23-29 Acceptance of Gift: Donation of American Flag

On a motion made by Mr. Indomenico, seconded by Mrs. Maguire, it was voted:

RESOLVED: That the Town Council accept the gift of an American flag from the Castonguay family, in accordance with Section 4.3.2(l) of the Town Charter.

Mmes: Maguire, Ausiello, Messrs: Polhamus, Weber, and Indomenico voted in favor.

22/23-30 Acceptance of Gift: Rails-to-Trails Tunnel Mural

Chairman Polhamus acknowledged Fran Gurtman who was in attendance. He expressed thanks to Christy Hickey and her family, who were in attendance, for their great work with the decorative mural inside the Route 44 underpass; it brightens up the entrance to the Village Center; and there is more to come with its beautification. Mr. Weber noted that the mural looks great and thanked Ms. Hickey and her family for their time and effort; it will be a talking point. Ms. Hickey appreciated the recognition.

On a motion made by Mr. Indomenico, seconded by Ms. Ausiello, it was voted:

RESOLVED: That the Town Council accept the gift of the Rails-to-Trails Tunnel Mural from Christy Hickey on behalf of Bike Walk Avon, CT, in accordance with Section 4.3.2(l) of the Town Charter.

Ms. Ausiello, Messrs: Polhamus, Weber, and Indomenico voted in favor.

22/23-31 Supplemental Appropriation: Avon Food Bank (ARPA), \$25,000

On a motion made by Mr. Weber, seconded by Ms. Ausiello, it was voted:

RESOLVED: That the Town Council hereby recommends that the Board of Finance amend the FY 22/23 Budget by increasing:

REVENUES

American Rescue Plan Act Grant, Intergovernmental, American Rescue Plan Act Grant Revenue, Account #50-0330-44037 in the amount of \$25,000 and increasing:

APPROPRIATIONS

American Rescue Plan Act Grant, Human Services, Food Bank Support, Account #50-4203-55165, in the amount of \$25,000 for the purpose of allocating funding received through the American Rescue Plan Act towards the support of the Avon Food Bank.

Mmes: Maguire, Ausiello, Messrs: Polhamus, Weber, and Indomenico voted in favor.

22/23-32 Supplemental Appropriation: Avon Fuel Bank (ARPA), \$25,000

On a motion made by Mr. Weber, seconded by Mr. Indomenico, it was voted:

RESOLVED: That the Town Council hereby recommends that the Board of Finance amend the FY 22/23 Budget by increasing:

REVENUES

American Rescue Plan Act Grant, Intergovernmental, American Rescue Plan Act Grant Revenue, Account #50-0330-44037 in the amount of \$25,000 and increasing:

APPROPRIATIONS

American Rescue Plan Act Grant, Human Services, Fuel Bank Support, Account #50-4203-55160 in the amount of \$25,000 for the purpose of allocating funding received through the American Rescue Plan Act towards support of the Avon Fuel Bank.

Mmes: Maguire, Ausiello, Messrs: Polhamus, Weber, and Indomenico voted in favor.

22/23-33 Tax & Assessing Software

Tom DiStasio, Director of Finance, provided a brief overview of the request. He noted that the software would more accurately and efficiently perform the necessary functions of the offices of the Collector of Revenue and Assessor.

a) Contract Recommendation

On a motion made by Mrs. Maguire, seconded by Mr. Indomenico, it was voted:

RESOLVED: That the Town Council authorizes the Town Manager to enter into a contract with Gemni Software for the purchase and installation of their Assessment and Tax Collection software package, in an amount not to exceed \$150,600 from fiscal year 2022/2023 through fiscal year 2025/2026.

Mmes: Maguire, Ausiello, Messrs: Polhamus, Weber, and Indomenico voted in favor.

b) Appropriation from Capital & Nonrecurring Expenditure Fund (CNREF), \$33,600

On a motion made by Mr. Weber, seconded by Mr. Indomenico, it was voted:

RESOLVED: That the Town Council favorably recommends to the Board of Finance an appropriation not to exceed \$33,600.00 from Capital & Nonrecurring Expenditure Fund, Other Financing Sources, Unassigned Fund Balance, Account #03-0390-43913 to Capital & Nonrecurring Expenditure Fund, CNREF: Town, Software Implementation, Account #03-4930-53454, for implementation of a new Tax and Assessment Software.

Mmes: Maguire, Ausiello, Messrs: Polhamus, Weber, and Indomenico voted in favor.

22/23-34 Transfer of Appropriation: Trail Kiosk & Signage Improvements, \$12,222

The Assistant Town Manager noted that she and the Director of Recreation and Parks meet with Bike Walk Avon very regularly to talk about how we can work together on programming and different projects. She noted that there will be eight signs replaced along the Fisher Meadows trails, seven waterproof outdoor poster frames at kiosks, and three more for the trail heads where there are no kiosks. Chairman Polhamus expressed thanks to Norm Sondheimer and Fran Gurtman for their efforts with these identified improvements.

On a motion made by Mr. Indomenico, seconded by Ms. Ausiello, it was voted:

RESOLVED: That the Town Council favorably recommends to the Board of Finance to amend the FY 22/23 budget by transferring, \$12,222 from Capital Projects Fund (Facil & Equip), Town CIP-Facilities, Farmington Valley Trail Fence Replacement, Account #02-4829-54412; to Capital Projects Fund (Facil & Equip), Town CIP-Facilities, Trail Improvements, Account #02-4829-53442; to fund the updating of trail kiosks.

Mmes: Maguire, Ausiello, Messrs: Polhamus, Weber, and Indomenico voted in favor.

IX. TOWN MANAGER'S REPORT/MISCELLANEOUS

Misc. A: Purchasing Update: The Town Manager noted that there will be an item on the December agenda for a contract recommendation for the Bicycle & Pedestrian Master Plan.

Misc. B: Construction Update: No highlights were provided.

Misc. C: Avon Village Center: The Town Manager noted that the land swap will require a public hearing to be scheduled tentatively for the January 2023 meeting.

Misc. D: ARPA Projects Update: No highlights were provided.

Misc. E: FY 22 Year End Closing: No highlights were provided.

Misc. F: Petition to Siting Council for 277 Huckleberry Hill Road: The Town Manager reported that we are working with SBA's counsel to finalize a request to the CT Siting Council that shall be filed by the end of the week; abutters will receive a formal notification.

X. EXECUTIVE SESSION: Real Estate
Collective Bargaining

On a motion made by Mr. Weber, seconded by Ms. Ausiello, it was voted:

RESOLVED: That the Town Council enter into Executive Session at 10:02 p.m.

Mmes: Maguire, Ausiello, Messrs: Polhamus, Weber, and Indomenico voted in favor.

The Town Manager and Assistant Town Manager attended the session.

XII. ADJOURN

On a motion made by Mr. Indomenico, seconded by Ms. Ausiello, it was voted:

RESOLVED: That the Town Council adjourn the meeting at 10:54 p.m.

Mmes: Maguire, Ausiello, Messrs: Polhamus, Weber, and Indomenico voted in favor.

Attest: Jennifer Worsman, Clerk



Richard "Dick" Hill

December 28, 1928 - October 28, 2022

Richard F. "Dick" Hill, 93, of Avon, husband of the late Patricia (Kain) Hill, passed away Friday, October 28, 2022, at his home surrounded by his family. Born in Buffalo, NY, son of the late Chester and Juanita (Slater) Hill, Dick served in the US Navy during both World War II and the Korean War. Dick retired as an Officer with the Hartford Insurance Co where he hired and mentored many new employees. He had lived in Avon since 1972. Dick was a proud member of VFW Post # 3272 VFW and Prince Thomas of Savoy Italian Club. Dick enjoyed tennis in his younger years, golf, playing setback and dancing at the Italian Club events. He also was a member of the Hartford Insurance Group Golf League for many seasons. He leaves his three sons Rick Hill and his wife Ginger of St. Petersburg, FL, Scott Hill and his wife Lisa of Avon, and Mark Hill of Avon; 5 grandchildren Zachary, Isabella, Fisher, Maddie and Wyatt Hill. Besides his wife Patricia he was predeceased by two sisters Mary Jane Lockwood and Marjorie Kelly. His family will receive friends Thursday, November 3, 2022, from 5-7 PM at the Carmon Funeral Home & Family Center, 301 Country Club Road, Avon. Family and friends may gather Friday, November 4, 2022, 9:15 am at Carmon's followed by a Mass of Christian Burial at 10 am at the Church of Saint Ann, 289 Arch Road, Avon. Graveside services with military honors will follow in St. Ann Cemetery. Contributions in Dick's memory may be made to either VFW Post # 3272, PO Box 297, Avon, CT 06001 or the American Cancer Society, PO Box 280285, East Hartford, CT 06128. For directions or condolences please visit www.carmonfuneralhome.com

Recreation and Parks Capital Improvement Program FY 2023/2024 Requests

NOVEMBER 2022



1

Drivers for FY 23/24 CIP

- Several recreation projects were funded through CIP or ARPA .
- The 2007 Recreation Master Plan.
- The Plan of Conservation and Development was updated in 2016.
- Future trends and the needs of the community.

2

This groomer is used to maintain the clay infields of softball and baseball fields. It is in use for 3 seasons every day on the 8 clay fields.

This request is for a new Toro Infield Sand Pro Groomer and attachments.

\$28,000 Request
FY 2024



Infield Sand Pro Groomer

3

This request would fund the services of consultants to update the 2007 Recreation & Parks Master Plan.

Considering all the accomplishments since this master plan was approved, it is a good time to update the plan for the future.

\$60,000 Request
FY 2024

*Report to the
Parks & Recreation Committee Task Force*

*Executive Summary Recommendations
Recreation & Park Facilities
Master Plan
Avon, Connecticut*



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Update Recreation and Parks Master Plan

4

The outfield fence on a girl's softball field should be 200' from home plate. On the Varsity Softball Field at Fisher Meadows it is about 300'.

Therefore, we installed a temporary fence at the 200' mark. This project would replace the temporary one with a permanent chain link fence.

\$25,000 Request
FY 2024



Home Run Fence Fisher Meadows Varsity Softball Field #4

5

Softball Field #3 is the AHS Junior Varsity Field.

The field no longer drains well and requires a lot of maintenance to keep it playable.

It is AHS's JV field and is also used by local leagues for their Junior divisions.

\$163,000 Request
FY 2025



Fisher Meadows Softball Field #3 AHS JV Renovations

6

Currently there is a small temporary batting cage for the softball players to practice hitting.

This request for a batting cage would be a permanent option.

Once the outfield fence is relocated on field #4 a batting cage would fit between the 2 softball fields.

\$35,000 Request
FY 2025



Batting Cage for Softball at Fisher Meadows

7

Army Corp of Engineers noted concerns about the adequacy of the spillway in a 1981 study.

The DEEP contacted the Engineering Department about the need to have the dam inspected to determine the accuracy of the Corp's assertion.

\$15,000 Request
FY 2025



Upper Unionville Dam Inspection and Report

8

This project has been part of the CIP for some time. The Avon Little League and the Town are working together to move this project forward.

Avon Little League is going to fundraise for the construction of the field and amenities.

Various Town Departments will contribute to the planning, design, approvals and construction.

\$250,000 Request
FY 2025



Baseball Field Sperry Park

9

Pickleball is very popular, and we do get requests for dedicated pickleball courts.

We have not determined a location, but probably will be during the master plan process.

\$250,000 Estimate



Dedicated Pickleball Courts

10

Capital Budget Presentation FY 23/24 to FY 27/28 Projects



Engineering and Sewers
November 3, 2022

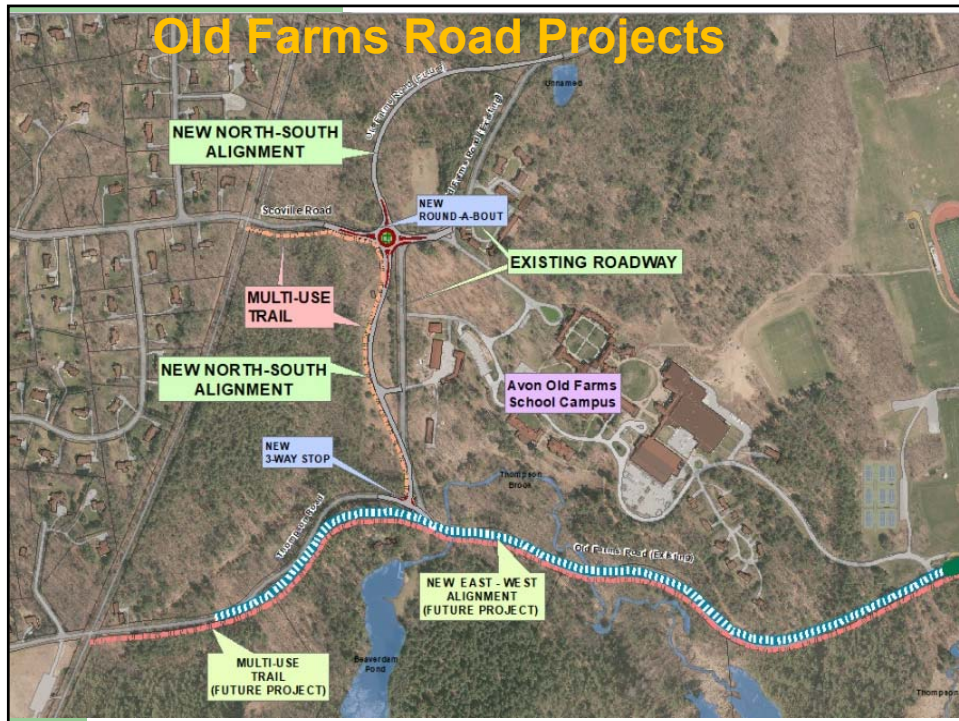
1

Engineering Department

Key Factors in Determining Projects and Priorities:

- Public Safety
- Reduce Property Damage (flooding, etc.)
- Environmental Protection / Quality
- Infrastructure Maintenance / Rehabilitation
- Public Requests
- Service to Residents

2



3

Engineering Projects – FY 23/24

Old Farms Road North/South Reconstruction

(FY 23/24 Request \$0 – Construction is to be fully funded via LOTCIP and Community Connectivity Grant)

- As of this presentation, working on finalizing design and permitting; going out to bid in January 2023
- Special Town Meeting on November 7; Referendum on December 14

4

Engineering Projects – FY 23/24

Old Farms Road East/West Reconstruction

(FY 23/24 Request \$150,000 – Design and Permitting)

- We have been approved by CRCOG and CTDOT for LOTCIP construction funding (\$3.6M)
- We will be applying for other grants such as Community Connectivity as they become available
- Includes multi-use trail connection to Fisher Meadows
- This will complete the Old Farms Road Projects

5

Engineering Projects – FY 23/24

Drainage Issue Repairs

(FY 23/24 Request \$275,000)

- Climate change effected weather has resulted in intense storm events causing damage around Town
- Staff (DPW, Engineering, Administration) agree that now we should plan for this
- Deepwood Drive to New Road to the Farmington River is an example of the effects leading to needed repairs (*this example is being funded as an ARPA project*)
- Though not this year, we have also seen numerous issues with heavy rain events on the east side of Town

6



7



8

Engineering Projects – FY 23/24

Replace Box Culvert over Thompson Brook – Tillotson Road

(FY 23/24 Request \$800,000 - Construction – costs are estimated)

- Structure age is unknown (over 40 years old)
- 2 sink holes occurred summer of 2009, another in summer of 2010, additional patches since then
- Failure will require road closure and possible motorist accident
- Above water line there is some degradation of deck support walls
- Replacement is intended to be a natural bottom box culvert

NOTE: This project is approved under State Local Bridge Program at 50% reimbursement for all phases of design and construction.

9



10

Engineering Projects – Future Years

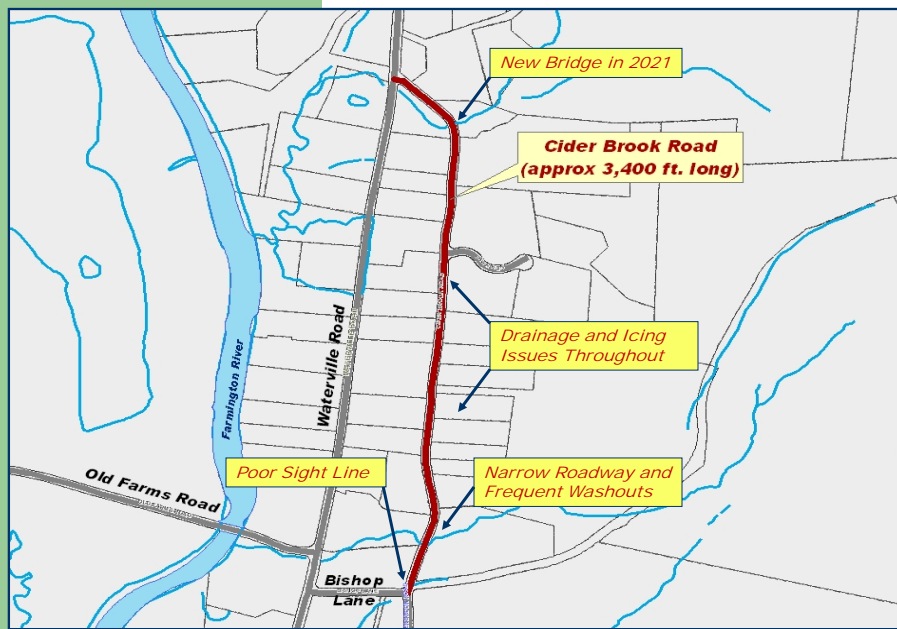
Reconstruction & Drainage in Cider Brook Road

(FY 23/24 Request \$300,000 – Construction - costs are estimated – goal is to build up funding)

- Road rides well due to chip seal done last year but is one of the poorest in Town
- Was approved for capped sewers in FY 12/13 (Sewer CIP – on hold until the roadway funding is in place)
- Roadway needs formal drainage and extensive base and paving reconstruction
- Road has poor sight lines and is narrower than 15 ft wide at its southern end (minimum Town standard is 22 ft)
- Drainage at southern end has washed out in heavy rain

11

Cider Brook Road Area



12

Engineering Projects

Other future requests:

- Replacement of Box Culvert - Thompson Road crossing Thompson Brook
- Arch Road to Darling Drive Connector

13

Sewer Department / AWPCA

Key Factors in Determining Projects and Priorities:

- Public Safety
- Environmental Impacts
- Sewer Facilities Plan
- Development Interests
- Infrastructure Maintenance / Improvement
- Public Requests

Note: these projects do not affect the tax levy

14

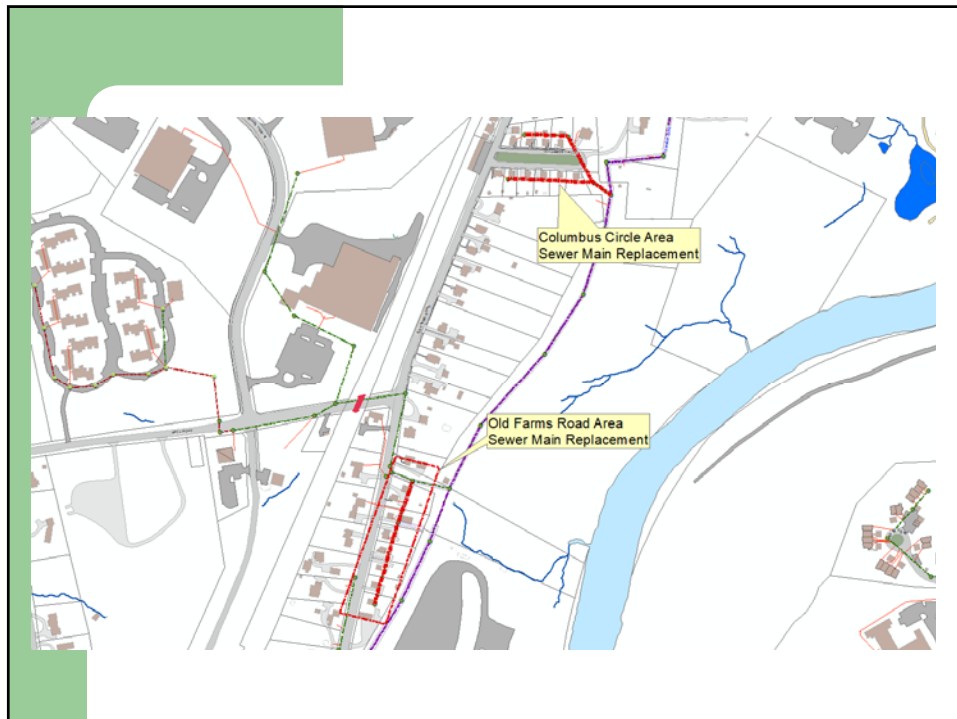
Sewer Projects – FY 23/24

Lateral (Mainline) Replacement or Pipe Lining Columbus Circle and Old Farms Road

(FY 23/24 Request \$405,000)

- This area among oldest mains – made of clay
- They are in back yards and experience root intrusion causing blockages
- They may be candidates for pipe lining – holding off until we experience Old Mill and Enford Projects

15



16

Sewer Projects – FY 23/24

Infiltration and Inflow (I&I)

(FY 23/24 Request \$60,000)

- Limited funds requested next fiscal year for minimal I&I related rehabilitation
- Future years are to perform rehabilitation and similar study of Simsbury sewer-shed and perform I&I related rehabilitation

17

Sewer Projects – FY 23/24

Lateral Expansion Program

(FY 23/24 Request \$0)

- We expand sewers based primarily on the Sewer Facilities Plan
- Requires public outreach component
- Priority is often combined with road reconstruction / pavement needs
- We have two projects under consideration – Stony Corners area and Highwood area. We have initial funds for these from previous year CIP. Future requests will be refined as needs present.

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Sewer Projects

Farmington Interceptor Replacement

(FY 24/25 Request for design assistance; FY 25/26 included as construction estimate)

- This is the sewer mainline from terminus to Route 4
- Original inter-municipal agreement clearly identifies Avon's responsibilities with this
- This sewer surcharges (backs up) with wet-weather flows
- We will be sharing costs prorated with Farmington

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20

The slide features a light green L-shaped decorative element in the top-left corner. A dark blue horizontal bar with rounded ends is positioned below the text.

End of Presentation

Capital Improvement Plan FY 2023/2024

Department of Public Works

1

Pavement Management Program

FISCAL YEAR 23/24 MILL & OVERLAY *

SURREY LANE	\$194,386
SAXON WOODS	\$93,579
WOODFORD HILLS	\$503,124
JUNIPER DRIVE	\$472,872
HARRIS ROAD	\$238,450
BURNHAM ROAD	\$826,734
TOTAL ROAD IMPROVEMENTS	\$2,329,145

* Information from *Paving Management Report, Draft*, dated October 29, 2021,
provided by Beta Group



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Pavement Management Program



SURREY LANE
\$194,386



SAXON WOODS
\$93,579



WOODFORD HILLS
\$503,124

3

Pavement Management Program



JUNIPER DRIVE
\$472,872



HARRIS ROAD
\$238,450



BURNHAM ROAD
\$826,734

4

Public Works Pole Building

- 60' x 80' Structure
- Protection of quality equipment and materials from weather damage (currently stored outdoors)
- FY 22/23 adopted budget: \$110,000



5

Public Works Pole Building

- 60' x 80' Structure
- Protection of quality equipment and materials from weather damage (currently stored outdoors)



6

Public Works Building Upgrades

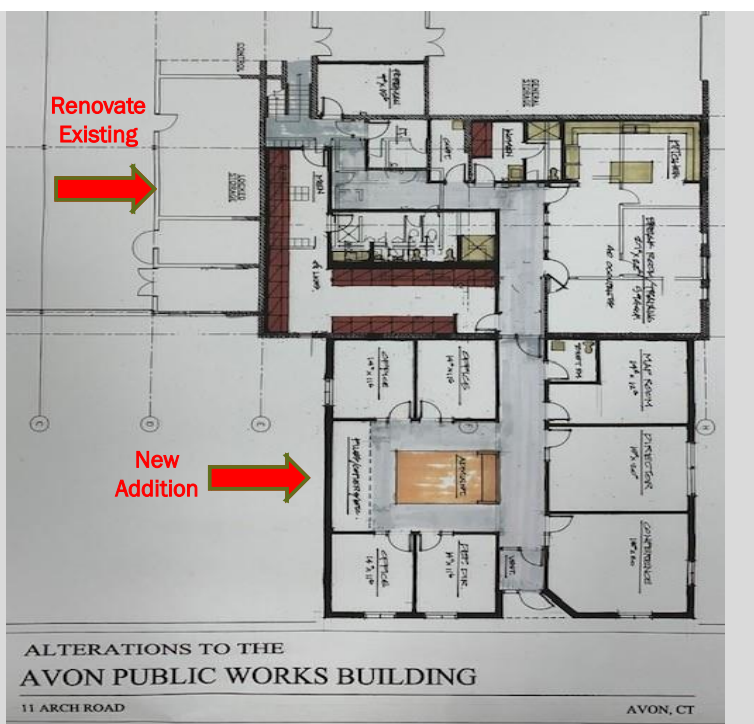
- Facility constructed in mid 70's
- Space needs to be expanded to accommodate current needs of Department



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Public Works Building Upgrades

Conceptual Drawing



8

Refurbish Metal Roof Building 8

- Ice guards detaching from roof
- Signs of roof sagging
- Surface coating is worn and peeling



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Town Buildings- Roof History

Building Name	Location	Purpose	Age of Roof	Completion Date	Type of Roof	Sq. Ft.	Rating
Animal Control Facility	11 Arch Road	Animal Holding Area	Unknown	Unknown	Shingles		Good
Avon Free Public Library	281 Country Club Road	Library	11 years	2011	Shingles/PVC		Good
Avon Fire Company 1	25 Darling Drive	Fire Station	16 years	2006	PVC	6550	Good
Avon Fire Company 2	Secert Lake Road	Fire Station	21 years	2001	Shingles		Good
Avon Fire Company 3	West Avon Road	Fire Station	1 Year	2021	Shingles		Good
Avon Fire Company 4	Huckleberry Hill Road	Fire Station	0 Years	2022	Shingles		Good
Avon Senior Center	635 West Avon Road	Senior use & Community functions	14 years	2008	Shingles	12,500	Good
Avon Town Offices Building 1	60 West Main Street	Town Offices	69 years*	1967	Metal		Poor
Avon Town Offices Building 2	60 West Main Street	Town Offices	0 years	2022	Metal		Poor
Avon Town Offices Building 3	60 West Main Street	Police Department	27 years	1995	Metal		Good
Avon Town Offices Building 4	60 West Main Street	Police Department	27 years	1995	Metal		Good
Avon Town Offices Building 5	60 West Main Street	Town Offices	69 years*	1967	Metal		Good
Avon Town Offices Building 6	60 West Main Street	Town Offices	69 years*	1967	Metal		Good
Avon Town Offices Building 7	60 West Main Street	Town Offices	69 years*	1967	Metal		Good
Avon Town Building 8	60 West Main Street	Police Gym	69 years*	1967	Metal		Poor
Avon Town Building 9	60 West Main Street	Police Storage	3 Years	2019	Metal		Good
Avon Transfer Station	281 Huckleberry Hill Road	Transfer Facility Administration Office	10 years	2012	EPDM	600	Poor
Avon Transfer Station	281 Huckleberry Hill Road	Garage	0	2022	Metal		Good
Countryside Park	335 Huckleberry Hill Road	Muiltty recreational programs	27 years	1995	Shingles	1800	Good
Countryside Park	335 Huckleberry Hill Road	Covered Bridge	1	2021	shingles		Good
Public Works Facility	11 Arch Road	Administration of Public Works functions	14 years	2008	PVC	16,885	Good
Public Works Annex	11 Arch Road	Ambulance bay/ Storage Area	37 years	1985	EPDM	4,800	Good
Sycamore Hills Recreation Facility	635 West Avon Road	Recreation Facility with 2 swimming pools	22 years	2000	Shingles		Good

* Based on verbal information provided by the former Town Clerk

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Sidewalk Improvement Plan Various Locations



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Building 3 Improvements

- Replacement of HVAC Chiller at Building 3 - \$98,115
- Replacement of Interior Electrified Locks - \$118,000
- Replacement of Sally Port Garage Doors - \$22,000
- Construction of Wire Cage- Evidence Room - \$15,000

Total for Project = \$253,115



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Public Works Historical Fleet Funding

	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Requested	\$392,000	\$550,000	\$790,000	\$740,000	\$560,000	\$595,000
Approved	\$112,000	\$95,000	\$210,000	\$210,000	\$361,000	
Unfunded	\$280,000	\$455,000	\$580,000	\$530,000	\$199,000	

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PAST 5 Years - *Fleet Requests*

	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
B&G (Light / Medium Duty)	19AV	19AV	19AV	Medium Dump Body	Medium Dump Body
Highway	4AV	4AV	4AV	4AV	4AV
Highway	51AV				
Highway (Heavy Duty)	6AV (Body)	6AV (Body)	6AV (Body)	10AV (Body and Rails)	Dump Truck #7
Admin.	Repl. Crown Vic.	Repl. Crown Vic & 625TPY	625TPY	625TPY	
B&G (Light Duty)		Utility Truck	Utility Truck	Box Truck #14	Box Truck #14
Highway Heavy	7AV	7AV	7AV	7AV	
Highway Heavy	12AV	12AV	12AV	12AV	
Highway Heavy	2AV	2AV			Add'l Heavy Plow Truck
B & G/ Highway Equipment	Tractor (B&G)		Mini-Excavator & Grapple (Hwy)	Mini-Excavator & Grapple (Hwy)	Chipper (Hwy)
B & G Light		Additional Dump Truck	Additional Dump Truck		
Police			2 Patrol Units	2 Patrol Units	2 Patrol Units
Engineering	23AV	23AV	23AV	23AV	
Fire Prevention	Utility Truck				

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5 Year Plan - *Fleet Requests*

	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Chipper DPW: Highway	\$95K				
DPW: Highway (Heavy Duty)	#4AV \$250K				
DPW: Highway (Heavy Duty)	New Truck \$250K		#7AV \$250K		
DPW: Bldgs. & Grounds		Med. Dump Body \$55K	#14AV \$75K		
Police	2 Patrol Units \$140K Total	2 Patrol Units \$140K Total	2 Patrol Units \$140K Total	2 Patrol Units \$140K Total	2 Patrol Units \$140K Total

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FY 23/24 Vehicle Replacement Request

Heavy Duty Truck - #4AV



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FY 23/24 Equipment Replacement Request

Chipper



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Public Works Five Year Plan

	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	TOTAL
Highway Division	\$595,000	\$0	\$250,000	\$0	\$0	\$845,000
Buildings & Grounds Division	\$0	\$55,000	\$75,000	\$0	\$0	\$130,000
Police Patrol Unit	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$700,000
Pavement Management Program	\$2,329,145	\$1,875,724	\$1,875,724	\$1,875,724	\$1,875,724	\$9,832,041
Sidewalk Improvement Plan	\$25,000	\$25,000	\$25,000	\$0	\$0	\$75,000
Facility Improvements	\$863,115	\$440,000	\$0	\$0	\$0	\$1,303,115
TOTAL	\$3,952,260	\$2,535,724	\$2,365,724	\$2,015,724	\$2,015,724	\$12,885,156

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