

**AVON TOWN COUNCIL
MEETING MINUTES
April 7, 2016**

I. CALL TO ORDER

The meeting was called to order at 7:30 p.m. at the Avon Town Hall, in the Selectmen's Chamber by Chairman Zacchio. Members present: Mrs. Maguire and Messrs: Stokesbury and Speich. Mr. Pena was absent.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Zacchio.

III. SERVICE RECOGNITION: Police Cadet Promotions/Swearing In Ceremony

Chief Mark Rinaldo thanked the Council for allowing them to be here tonight and introduced Lt. Kelly Walsh who runs the Cadet Program. Lt. Walsh reported that tonight was their first meeting regarding the Avon/Canton Cadet Program. She introduced their Cadet Advisors: Officer Jason Reardon, Officer Michael Zurawek, Officer Jeffrey Dubien, Officer Jennifer Raskardo, Officer Adam Gompper, Officer Martin Miller, Dispatcher Shea, and Cadet Lachlan Mundair, Cadet Alec Johnson, Cadet William Starsiak, and Captain Lawrence Terra. She noted that we wanted to do promotions this evening. She has been involved with the Cadet Program for approximately thirteen years and never did promotions like this as a written test and oral board. She noted that the cadets did an exceptional job and they blew our expectations away. She reported that there are only two promotions for Lieutenant and Sergeant of which they have selected Cadet Mundair to be promoted to the rank of Lieutenant. Chief Rinaldo presented him with a certificate. Lt. Walsh reported that they selected Cadet Alec Johnson to be promoted to the rank of Captain. Chief Rinaldo presented him with a certificate. Lt. Walsh commented that this is just the beginning and looking forward to getting many more recruits and going forward with their program. Chairman Zacchio commended the group for the accomplishment of getting the cadet programs off the ground again as it has been a number of years since it had this kind of vibrancy and activity in it. He noted that the partnership with Canton is welcomed and mirrors our partnership with Canton on different initiatives throughout the years and how we look forward into the future. He commented that you are our first responders, the face of our community, the folks who show up at the door when there is trouble or sad news to be delivered and our hats off to you and all of the hard work that you do and appreciate taking your time to be here tonight to honor these young men who will hopefully someday be in a police department and get to experience now as a young member of the community and carry forward with that, spread it among your friends and among the department and make it a better place. He thanked the Lieutenant and Captain for their dedication and hard work and the Council offers hearty congratulations.

IV. PUBLIC HEARINGS:

15/16-50 Road Acceptance for Aspenwood

The Public Hearing was called to order at 7:30 p.m. by Chairman Zacchio. Chairman Zacchio

waived the reading of the following legal notice:

“TOWN OF AVON
LEGAL NOTICE
NOTICE OF PUBLIC HEARING

Notice is hereby given that the Town Council of the Town of Avon, Connecticut will hold a Public Hearing on Thursday, April 7, 2016 at 7:30 p.m. at the Town Hall, Selectmen’s Chamber, 60 West Main Street, to consider the following:

To accept the title of road and all appurtenances thereof for Aspenwood as shown on map titled “Subdivision Plan Aspenwood” 45 Sunrise Drive, Avon, CT dated December 21, 2012 prepared by Denno Land Surveying and Consulting LLC.

Copy of the said map is on file in the Town Clerk’s Office and open to the public for inspection during normal business hours.

Dated at Avon, Connecticut this 4th day of March, 2016.

Brandon L. Robertson
Town Manager”

On a motion made by Mr. Stokesbury, seconded by Mrs. Maguire, it was voted:

RESOLVED: That the Town Council close the public hearing.

Mrs. Maguire, Messrs: Zacchio, Speich, and Stokesbury voted in favor.

On a motion made by Mr. Stokesbury, seconded by Mrs. Maguire, it was voted:

RESOLVED: That the Town Council accept the title of road and all appurtenances thereof for Aspenwood as shown on map titled “Subdivision Plan Aspenwood” 45 Sunrise Drive, Avon, CT dated December 21, 2012 prepared by Denno Land Surveying and Consulting.

Mrs. Maguire, Messrs: Zacchio, Speich, and Stokesbury voted in favor.

**15/16-51 Sanitary Sewer Easements for Stratford Crossing
(Quinn’s Court and Londonderry Court)**

The Public Hearing was called to order at 7:30 p.m. by Chairman Zacchio. Chairman Zacchio waived the reading of the following legal notice:

“TOWN OF AVON
LEGAL NOTICE
NOTICE OF A PUBLIC HEARING

Notice is hereby given that the Town of Avon, Connecticut will hold a Public Hearing on Thursday, April 7, 2016 at 7:30 p.m. at the Avon Town Hall, Selectmen’s Chamber, 60 West Main Street, Avon, Connecticut to consider the following:

The Town of Avon is to accept two Sanitary Sewer Easements from Sunlight Construction Inc. as shown on a map entitled “Easement Plan Stratford Crossing Prepared for Sunlight Construction Inc. 44 Lenox Road, Avon, Connecticut Scale 1”=40’ Sheet 1 of 1 dated 02/24/16 by Denno Land Surveying and Consulting LLC.” Sanitary Sewer Easements considered are for Quinn’s Court and Londonderry Court.

Copy of said map is on file in the Town Clerk’s Office and open to the public for inspection during normal business hours.

Dated at Avon, Connecticut this 4th day of March, 2016.

Brandon L. Robertson
Town Manager”

On a motion made by Mr. Speich, seconded by Mrs. Maguire, it was voted:

RESOLVED: That the Town Council close the public hearing.

Mrs. Maguire, Messrs: Zacchio, Speich, and Stokesbury voted in favor.

On a motion made by Mr. Speich, seconded by Mrs. Maguire, it was voted:

RESOLVED: That the Town Council accept two Sanitary Sewer Easements from Sunlight Construction Inc. as shown on a map entitled “Easement Plan Stratford Crossing Prepared for Sunlight Construction Inc. 44 Lenox Road, Avon, Connecticut Scale 1”=40’ Sheet 1 of 1 dated 02/24/16 by Denno Land Surveying and Consulting LLC.” for Quinn’s Court and Londonderry Court.

Mrs. Maguire, Messrs: Zacchio, Speich, and Stokesbury voted in favor.

15/16-52 Sanitary Sewer Easements for Avon Place Condominiums and Apartments

The Public Hearing was called to order at 7:30 p.m. by Chairman Zacchio. Chairman Zacchio waived the reading of the following legal notice:

“TOWN OF AVON
LEGAL NOTICE

NOTICE OF A PUBLIC HEARING

Notice is hereby given that the Town of Avon, Connecticut will hold a Public Hearing on Thursday, April 7, 2016 at 7:30 p.m. at the Avon Town Hall, Selectmen’s Chamber, 60 West Main Street, Avon, Connecticut to consider the following:

The Town of Avon is to accept a Sanitary Sewer Easement as shown on a map entitled “Easement Plan Prepared for Norfolk-Ram Avon Place 46 Avonwood Road Avon, Connecticut 1”-80’ dated 7-24-13 and revised February 2016 by J.R. Russo & Associates, LLC.” Sanitary Sewer Easements considered for Avon Place Condominiums and Apartments.

Copy of said map is on file in the Town Clerk’s Office and open to the public for inspection during normal business hours.

Dated at Avon, Connecticut this 4th day of March, 2016.

Brandon L. Robertson
Town Manager”

On a motion made by Mrs. Maguire, seconded by Mr. Stokesbury, it was voted:

RESOLVED: That the Town Council close the public hearing.

Mrs. Maguire, Messrs: Zacchio, Speich, and Stokesbury voted in favor.

On a motion made by Mrs. Maguire, seconded by Mr. Stokesbury, it was voted:

RESOLVED: That the Town Council accept a Sanitary Sewer Easement as shown on a map entitled “Easement Plan Prepared for Norfolk-Ram Avon Place 46 Avonwood Road Avon, Connecticut 1”-80’ dated 7-24-13 and revised February 2016 by J.R. Russo & Associates, LLC.” for Avon Place Condominiums and Apartments.

Mrs. Maguire, Messrs: Zacchio, Speich, and Stokesbury voted in favor.

On a motion made by Mrs. Maguire, seconded by Mr. Stokesbury, it was voted:

RESOLVED: That the Town Council add agenda item 15/16-67 Appointment: Zoning Board of Appeals – Alternate (R – 12/31/2019) to the agenda under New Business.

Mrs. Maguire, Messrs: Zacchio, Speich, and Stokesbury voted in favor.

V. MINUTES OF PRECEDING MEETING: March 3, 2016

On a motion made by Mrs. Maguire, seconded by Mr. Stokesbury, it was voted:

RESOLVED: That the Town Council accept the minutes of the March 3, 2016 Meeting as submitted.

Mrs. Maguire, Messrs: Zacchio, Stokesbury, and Speich voted in favor.

VI. COMMUNICATION FROM AUDIENCE

Bruce Corbett, 171 Huckleberry Hill Road, thanked the Town leaders, in particular Mark Zacchio to give him an opportunity to speak before the Council. He also noted that he has had an opportunity to speak with the Town Manager, Superintendent of Schools, Chairman of the Finance Committee, Town Clerk, and Registrar of Voters and everyone has been helpful with that process. He is trying to promote citizenship, involvement, education, and knowing what is going in voting. He noted that 4% voter turnout on the last budget was not very good. Fortunately or unfortunately he has latched onto the concept of teachers' salaries because he was a teacher and President of an Association and knows how things develop and what they are. He added that he is trying to educate people in the parking lots and at the Landfill about teachers' salaries and how they develop and is going to suggest to the Board of Finance at the Public Hearing that they consider a cut to the budget and hopefully get some concessions from the teachers because salaries are such a big part of the Town budget and provide more in the way of services for other elements of our citizenry. He had two handouts that he made available to Town Council. He thanked the Council for the opportunity to make his presentation. Chairman Zacchio appreciated Mr. Corbett trying to get the vote as we always struggle with that 4-7% number and like to think that is because the budget is not contentious but hard to tell and more participation is always better. Mr. Corbett responded that he thinks it is because many people in Town do an excellent job. Chairman Zacchio thanked Mr. Corbett for his comments.

VII. COMMUNICATION FROM COUNCIL

Mr. Stokesbury commented that although we had a very mild winter this year his street, Cadbury Turn, took a hard hit on the pavement by the plows but we made contact with Public Works about it and they were out within days to clean it up; very responsive and he appreciates the attention.

Mrs. Maguire complimented Public Works for their work during the big storm this past week. He thanked the Avon Volunteer Fire Department for the blood drive that they sponsored; it is nice to have something like that done in our community. She reported that she had an opportunity to be part of the interview process for the Assistant to the Town Manager with the Town Manager and Director of Human Resources and we had five very good candidates that would be a great asset to the Town and is anxious to hear who is selected and it was a great process to be part of. She noted that this past weekend there were performances of The Lion King at Thompson Brook School, this coming weekend is Urinetown at Avon High School and the following weekend is Grease at the Avon Middle School. She added that there are a lot of talented kids out there who worked so hard for their performances and encouraged anybody to see the shows.

Mr. Speich thanked the Department of Public Works for all of the work that they are doing at the Fire Training Center which is all for a good cause and we will get some benefits for it in the future.

Chairman Zacchio commented that we have been pushing this really big CIP budget which creates a lot of work for Public Works and we put additional pressures on them to be on building committees and are doing a tremendous amount of in-kind work at the Fire Training Center in Farmington which is saving us dollars as we commit our labor and machinery to complete site tasks. He noted that Public Works does a tremendous job for us and it is important we continue to think about as we load up the CIP budgets in the future and think about the projects out there and being careful about the in-kind services we ask them to do. He noted that they have done such a great job over the last four years or so including the AMS tennis courts, Fire Training Center, and school playgrounds.

VIII. OLD BUSINESS

13/14-48 Synthetic Field Project: Appointment of High School Synthetic Turf Field Recreation and Parks Sub-Committee and Supplemental Appropriation, \$30,000

Chairman Zacchio reported that from last month's meeting we are going to move forward and work with BSC Group on more design alternatives and an appointed sub-committee including members from Recreation and Parks Committee and stakeholders from the surrounding neighborhood. He noted that there is a small change with BSC Group as we had dealt with Luke McCoy over the last few years but would now be working with Eric Roise who will be on board and work with the sub-committee in terms of the project and if it moves forward will assist us on a construction project. He noted that our expectations tonight are to understand the agreement that we have with BSC Group and the work we would like them to focus on and the appoint a sub-committee.

The Town Manager reported that there is a resolution appointing the sub-committee, a supplemental appropriation request for \$30,000 that is necessary to fund BSC's professional services through this process as well money for a geo-technical survey, and BSC's proposed new agreement. He noted that the resolution includes all items that we are trying to solve for as we go through this process with the core project defined as a track, a turf field, and lights. He added that the sub-committee is being tasked to come up with a cost for that project and solving for the drainage, any negative impact on the neighbors with respect to PA, lighting, and hours of usage, and other items. He noted that there are various items that come up through the land use process at the staff level that we want to try to solve for this phase as well. He added that this was designed with the goal of being comprehensive, putting all of the concerns out there, and giving the sub-committee the charge to work with BSC, Town and Board of Education staff to do their best to come up with counter measures to solve these things. He added that in terms of process we are going to a design and development preparation to flesh all issues out so to the extent that Council ultimately moves this forward in conjunction with the Board of Education that when it comes time for those conversation and special or town meetings we have answers. He noted that the end result with this process will be a project for Council's consideration that if it moves

forward will be permit ready, assuming it goes to referendum and is approved will go right into the land use process and are being proactive in getting comments from staff to ensure any issues that would come up as part of the land use process in the form of site plan or special permit we are solving for at this stage.

Chairman Zacchio questioned if the sub-committee is tasked with the list of this document and limited to these issues. He noted that one reason we're appointing a sub-committee he would like to hear from them on if there are other issues they are solving for that they felt were important. He noted that we thought we picked out the big ones, the noise abatement, lights and its policy use, and that nature of the work but if there are other things that come up he would like to make sure that the sub-committee is aware that they are not bound to just what we have asked them to do but to include anything else that they come up with and have concern over and solve for. He would also like to think about what is the cadence this Council would like to have the sub-committee in front of us but he does not want to be in a position for the Council to hear the outcome at the end of the process rather have the Council involved with that process and have the sub-committee reporting to us in terms of where they are, what they have not solved for, etc. because there is no time limit on that or the work they need to do. He noted that we need to be comfortable enough to present to the Board of Education with solving the issues that they thought were issues.

Mrs. Maguire commented that she will try to attend some of the sub-committee meetings. Chairman Zacchio noted that the sub-committee meetings are public and anybody can attend and have input. He added that Peter Ponziani would chair this sub-committee as he chaired the sub-committee who looked at this initially. Mr. Speich asked which sub-committee members are the stakeholders. Chairman Zacchio responded that Peter Ponziani, Don Droppo, Todd Donovan, and David Jadovich are members of the Recreation and Parks Committee and were also members of the sub-committee who worked on this initially and noted that Don Droppo was initially an alternate member. He noted that Sara Roberson who showed interest would be a stakeholder from the Sudbury neighborhood, Dan Neagle on West Avon Road and has some construction experience in this field which will be helpful, and David Magrini who headed some of the pilot parents who were interested in seeing this in the first place and also a booster club member. He noted that there are no alternates listed and should have one of which he recommended Kelly Jackson as an alternate. Mr. Speich questioned how often the sub-committee should be reporting back. The Town Manager responded monthly. He added that they are going to use a matrix to track all of the issues and provide a status. Chairman Zacchio commented that information can be included under the Town Manager's Report at Council meetings and the Town Manager could ask a sub-committee or staff member to attend. He noted that the frequency of updates will depend on how much the sub-committee accomplishes. The Town Manager commented that the appropriation will still need approval by the Board of Finance at their next meeting but over the next month will get everything ready to go. Chairman Zacchio noted that the funds are being used from the Assigned Capital Reserve balance. The Town Manager added that there is approximately \$4,500 available from a prior appropriation for a total of approximately \$35,000 to work with. Mr. Speich questioned the funding for this project. Chairman Zacchio responded that will be a discussion for Council. He noted that depending on what is presented and what the figures look like he would expect to move forward in a similar fashion that we did with the Library that the Town's portion would be bonded up to and not to exceed and look for some

State money in terms of grant funding that has been done with other towns and some private fundraising which seemed to be successful.

Michael Koval, 11 Sudbury Way, questioned the timeframe in terms of looking forward and how many meetings. The Town Manager responded that it will be a function of the issues they are solving for and they will try to give the process time to breathe but get through it as soon as they can. Chairman Zacchio commented that can be a function of the sub-committee itself; they will have a kick-off meeting and then decide how often they want to meet. He waived the reading of the entire resolution but highlighted the members being appointed to the sub-committee as listed below.

Sara Roberson, 24 Sudbury Way, questioned that in the event a stakeholder from Sudbury Way or West Avon Road cannot attend a meeting that the alternate member can sit for them. Chairman Zacchio responded that from an informal position we can make that happen and is also important to have that conversation at the kick-off meeting.

Mr. Stokesbury recommended that in paragraph three of the charge we delete “artificial” before “infill and turf to be used...”

On a motion made by Mr. Zacchio, seconded by Mrs. Maguire, it was voted:

RESOLVED: That the Town Council approve the following resolution:

WHEREAS, on February 6, 2014, the Town Council approved a Statement of Need concerning the Thompson Road Recreation Area Athletic Complex. The Town Council charged the Recreation and Parks Committee with securing the services of a design professional and preparing a preliminary design and cost estimate for the development of a facility at 99 Thompson Road that would meet the need as outlined and;

WHEREAS, the Thompson Road Athletic Complex (TRAC) Recreation and Parks (RPC) Subcommittee satisfied this charge and presented a recommendation for the development of a facility on Thompson Road at a Town Council meeting held on November 3, 2014; and

WHEREAS, on February 5, 2015, the Town Council charged the Recreation and Parks Subcommittee with satisfying a scope of services including the review of the Avon High School Property as a location for a synthetic turf field(s) and related improvements and;

WHEREAS, the Recreation and Parks (RPC) Subcommittee satisfied this responsibility and presented a recommendation for a synthetic turf field project at Avon High School at a Town Council meeting held on June 4, 2015 and;

WHEREAS, a joint meeting of the Town Council and Board of Education was held on December 7, 2015 to receive a presentation regarding the results of the Field Feasibility Studies for both proposed locations and;

WHEREAS, the Board of Education and the Town Council have reached consensus that the Avon High School is the preferred site for an artificial turf playing field facility and this consensus is subject to the resolution of a number of outstanding issues as discussed at the March 3, 2016 Town Council Meeting.

Now, therefore, be it resolved that the Town Council hereby appoints the High School Synthetic Turf Field Recreation and Parks Sub-Committee consisting of the following members: Peter Ponziani (Chairman), Donald Droppo, Todd Donovan, David Jadovich, Sara Roberson, David Neagle and David Magrini.

Mrs. Maguire, Messrs: Zacchio, Speich, and Stokesbury voted in favor.

On a motion made by Mr. Zacchio, seconded by Mrs. Maguire, it was voted:

RESOLVED: That the Town Council favorably recommends to the Board of Finance an appropriation not to exceed \$30,000 from Account #01-0390-43914, General Fund, Other Financing Sources, Assigned To Capital Reserve and transfer from Account #01-8700-58000, General Fund, Other Financing Uses, Interfund Transfers Out

to

Account #02-4827-51012, Capital Projects Fund (Facil & Equip), Synthetic Field Project, Reg Part Time, in the amount of \$1,000, Account #02-4827-51031, Capital Projects Fund (Facil & Equip), Synthetic Field Project, FICA, in the amount of \$100, Account #02-4827-52184, Capital Projects Fund (Facil & Equip), Synthetic Field Project, Service and Consultant, in the amount of \$28,900, for a total of \$30,000, and Account #02-0390-43918, Capital Projects Fund (Facil & Equip), Other Financing Sources, Interfund Transfers In, in the total amount of \$30,000, for the purpose of funding professional services and other costs related to design development and cost estimating for a synthetic turf field at Avon High School.

Mrs. Maguire, Messrs: Zacchio, Speich, and Stokesbury voted in favor.

Chairman Zacchio thanked Sara Roberson for stepping up and Michael Koval for being involved as we want to be ensure that we are meeting your needs as well.

14/15-49 Contract Recommendation: Roaring Brook School Roof Top Unit Project
(Phase II of II)

Chairman Zacchio reported that we are anticipating doing this project a little early because this is FY 16/17 and having those dollars available to accomplish this but we need the lead time in terms of developing the units and schedule for the summer timeframe when school is out of session. He added that with an item this size we generally go out to bid through an RFP process but there is an exception to that rule in the case that the units we are replacing are proprietary and that is the case here. He noted that the system that is in place at these schools by Trane work together and there is only one supplier which is them. Mr. Stokesbury commented that he would like to see building committees in the future pay particular attention to this issue and try to avoid single source procurement. He noted that he is not knocking Trane but in his years on the Board of Education they started this process on these so it has been going on quite a while and limits the Town's ability to seek the maximum benefit and way we can save money as the market changes through the years.

On a motion made by Mr. Stokesbury, seconded by Mr. Speich, it was voted:

RESOLVED: That the Town Council award the single source contract to Trane U.S. Inc. of Rocky Hill, CT, in an amount not to exceed \$151,845.43 and subject to budget approval at referendum on May 11, 2016.

Mrs. Maguire, Messrs: Zacchio, Speich, and Stokesbury voted in favor.

15/16-05 FY 16/17 Budget Development

The Town Manager reported that we have Budget Public Hearing coming up on Monday, April 11th at 7:00 p.m. with presentations from Education, Finance, and Town Council and there is a Budget Workshop scheduled for Wednesday, April 13th. He noted that he has been getting up to

speed on the proposed statewide reduction to municipalities' educational cost share funding, a general revenue that comes to the towns from the State and used to offset the cost of providing educational services to the population. He added that the Appropriations Committee has made very unexpected adjustments with the net effect that would reduce Avon's ECS funding by approximately \$473,000 for FY 16/17 out of approximately \$1.2 million. He commented that we are trying to understand if it is a real cut, prognosis going forward, but it is a material reduction and we will come up with some reductions for next week. Chairman Zacchio commented that it is proposed at this point and we pass our budget before the State passes theirs. The Town Manager commented that usually on the revenue side there is enough flexibility that we can cover that as it is typically reductions in PILOT or Town Aid Road funding. Mr. Stokesbury commented that this issue would be a Board of Education budget issue but look at it as a whole Town budget. Chairman Zacchio responded that the revenue source comes through the Town's general revenue source but the expenditure is built into the Board of Education's budget that is being presented on Monday night. He noted that we are going to have make some choices around how we move forward and the Town Manager and Superintendent of Schools have been working on before Monday night assuming this sticks when the State's budget passes in June. He noted that every town is taking some reduction, a 1% cut in terms of the ECS funding but towns that were receiving more than 100% of their calculated funding which Avon was at 156% took an immediate cut to 100% plus the 1% cut. He noted that aside from Simsbury and Woodbridge in the ERG "A" groups all towns took a hit of approximately 30-40%. The Town Manager noted that we have talked to all of our legislators about this. Chairman Zacchio added that they have been very responsive. The Town Manager commented that this is not the way the State should be treating its partner municipalities and if there is going to be a reduction in the long run we can understand that but have to be given time to plan for it thoughtfully, phase it in, and manage it. Mr. Stokesbury commented that we are in a short State session this year so we should know the State budget right when the Town votes on our budget. Mr. Speich questioned the timing on the decision for this. The Town Manager responded that the State votes in May.

15/16-24 Appointment: Youth Services Advisory Board (R – 12/31/2017)

On a motion made by Mrs. Maguire, seconded by Mr. Speich, it was voted:

RESOLVED: That the Town Council appoint Kathleen Randall to the Youth Services Advisory Board to fill a vacancy with a term to expire on December 31, 2017.

Mrs. Maguire, Messrs: Zacchio, Stokesbury, and Speich voted in favor.

15/16-25 Appointment: Avon Water Pollution Control Authority (U - 12/31/2018)

On a motion made by Mrs. Maguire, seconded by Mr. Speich, it was voted:

RESOLVED: That the Town Council table agenda item 15/16-25 Appointment: Avon Water Pollution Control Authority (U – 12/31/2018) to the May 5, 2016 meeting.

Mrs. Maguire, Messrs: Zacchio, Stokesbury, and Speich voted in favor.

15/16-39 Appointments: Planning & Zoning Commission – Alternates (2-R-12/31/2017)

On a motion made by Mr. Pena, seconded by Mr. Stokesbury, it was voted:

RESOLVED: That the Town Council appoint Linda Preysner as an alternate member to the

Planning and Zoning Commission to fill a vacancy with a term to expire on December 31, 2017.
Mrs. Maguire, Messrs: Zacchio, Stokesbury, and Speich voted in favor.

On a motion made by Mrs. Maguire, seconded by Mr. Stokesbury, it was voted:

RESOLVED: That the Town Council table a second vacancy for agenda item 15/16-39 Appointment: Planning & Zoning Commission – Alternate (R – 12/31/2017) to the May 5, 2016 meeting.

Mrs. Maguire, Messrs: Zacchio, Speich, and Stokesbury voted in favor.

15/16-40 Appointments: Recreation & Parks Committee (Two-R – 12/31/2017)

On a motion made by Mrs. Maguire, seconded by Mr. Speich, it was voted:

RESOLVED: That the Town Council appoint Mark Olson as a member to the Recreation and Parks Committee to fill a vacancy with a term to expire on December 31, 2017.

Mrs. Maguire, Messrs: Zacchio, Stokesbury, and Speich voted in favor.

On a motion made by Mrs. Maguire, seconded by Mr. Stokesbury, it was voted:

RESOLVED: That the Town Council appoint Joe Weist as a member to the Recreation and Parks Committee to fill a vacancy with a term to expire on December 31, 2017.

Mrs. Maguire, Messrs: Zacchio, Speich, and Stokesbury voted in favor.

15/16-42 Appointment: Wild & Scenic River Study Committee (R – 12/31/2017)

On a motion made by Mrs. Maguire, seconded by Mr. Stokesbury, it was voted:

RESOLVED: That the Town Council table agenda item 15/16-42 Appointment: Wild & Scenic River Study Committee (R – 12/31/2017) to the May 5, 2016 meeting.

Mrs. Maguire, Messrs: Zacchio, Stokesbury, and Speich voted in favor.

15/16-43 Appointment: Youth Services Advisory Board (R – 12/31/2017)

On a motion made by Mrs. Maguire, seconded by Mr. Speich, it was voted:

RESOLVED: That the Town Council table agenda item 15/16-43 Appointment: Youth Services Advisory Board (R – 12/31/2017) to the May 5, 2016 meeting.

Mrs. Maguire, Messrs: Zacchio, Stokesbury, and Speich voted in favor.

IX. NEW BUSINESS

15/16-60 Review, Discussion, and Set Public Hearing Date: Amend/Restate Pension Ordinance, Chapter 2 Article II Section 21

The Town Manager reported that the reason for this request is per the IRS. He noted that the Town had the foresight in 1997 to close the Defined Benefit Plans to new employees so these are the plan documents for 401 plan and 457 plan and the third party administrator is ICMA-RC. He added that there have been some changes that we have affected through collective bargaining for the employer and employee contribution to the DC Plans so the plans have to be updated to reflect those changes and there is some IRS language that needs to be added. He added that for the next Council meeting he will provide a bold, strike out version to see the changes being

made. He noted that one of the items he had discussed with the Town Attorney was seeing if there was a way to amend the ordinance so we do not have to have a public hearing and revision to the ordinance every time there is a technical amendment or IRS regulation change and will work toward that goal for the next change that would need to be made to the ordinance.

On a motion made by Mrs. Maguire, seconded by Mr. Stokesbury, it was voted:

RESOLVED: That the Town Council set a public hearing to be held at their May 5, 2016 meeting to consider and permit all interested persons to speak on the plan of the Town Council to amend and restate, as required by the Internal Revenue Service the Town of Avon 401 (a) Plan for Full-Time Employees/ 401(a) Money Purchase Plan.

Mrs. Maguire, Messrs: Zacchio, Speich, and Stokesbury voted in favor.

15/16-61 Contract Recommendation: Pine Grove School Roof Top Unit Project
(Phase I of III)

Chairman Zacchio reported that this item is also built around the FY 16/17 budget and the availability of those funds as we expect them to be and also the need for scheduling with the vendor now in order to do this work over the summertime period. He noted that this coincides with the item 14/15-49.

On a motion made by Mr. Stokesbury, seconded by Mr. Speich, it was voted:

RESOLVED: That the Town Council award the single source contract to Trane U.S. Inc. of Rocky Hill, CT, in an amount not to exceed \$197,332.93 and subject to budget approval at referendum on May 11, 2016.

Mrs. Maguire, Messrs: Zacchio, Speich, and Stokesbury voted in favor.

15/16-62 Supplemental Appropriation: Refunding Bonds Issuance Costs, \$110,051.47

The Town Manager reported that the number previously reported in terms of the savings has not changed at \$385,413, the bonds are still for the same amount of time, but this is the portion to pay all of the vendors including the rating agency reviews by Moody's and Standards and Poor at approximately \$35,000, Bond Counsel fee of \$34,000, Financial Advisor fee of \$22,000 and smaller amounts for other things. He noted that the Financial Advisor's initial projection was that the issuance cost would be \$110,000. Mr. Stokesbury commented that is why if you get down to the 2% range it does not make sense to do this. Chairman Zacchio noted that this does not extend out our bonds for any period of time. Mr. Stokesbury added that it creates capacity for us.

On a motion made by Mr. Speich, seconded by Mr. Stokesbury, it was voted:

RESOLVED: That the Town Council hereby recommends that the Board of Finance amend the FY 15/16 Budget by increasing:

REVENUES

Capital Projects Fund (Facil & Equip), Other Financing Sources, Premiums for Bond and BAN Issues, Account #02-0390-43919, in the amount of \$110,051.47 and increasing:

APPROPRIATIONS

Capital Projects Fund (Facil & Equip), Refinancing Debt Expenses, Refinancing Town and

School Debt, Account #02-4700-57720, in the amount of \$110,051.47, for the purpose of recording a portion of the net budgetary savings that will cover the refunding bonds issuance costs.

Mrs. Maguire, Messrs: Zacchio, Speich, and Stokesbury voted in favor.

15/16-63 Supplemental Appropriation: High Risk Rural Road Grant, \$7,464.72

Chairman Zacchio reported that the Town has never received this grant before. He noted that the grant funds will purchase two new radar units for the cruisers and pay for some overtime for traffic enforcement. He added that we hear a lot about people speeding around town so this will put some new equipment out on the road to control speeding. Mr. Stokesbury questioned if we have incurred the expenses already. The Town Manager responded yes. Mrs. Maguire commented that while at a PTO meeting recently at Avon High School she was sitting in her car in the parking lot and a car drove by so fast it shook her car and suggested traffic enforcement in that parking lot.

On a motion made by Mr. Speich, seconded by Mrs. Maguire, it was voted:

RESOLVED: That the Town Council hereby recommends that the Board of Finance amend the FY15/16 Budget by increasing:

REVENUES

General Fund, Intergovernmental, Speed Enforcement Program, Account #01-0330-43315 in the amount of \$7,464.72, and increasing

APPROPRIATIONS

General Fund, Patrol Services, Equip. Maint-Other, Acct. #01-2107-52209 in the amount of \$3,990.00 and General Fund, Patrol Services, Overtime, Acct. #01-2107-51015 in the amount of \$3,474.72, for a total of \$7,464.72, for the purposes of purchasing two (2) Truspeed radar units and for the payment of overtime expenses relative to traffic enforcement

Mrs. Maguire, Messrs: Zacchio, Speich, and Stokesbury voted in favor.

15/16-64 Approve Resolution: Explanatory Text for Annual Town Meeting, May 2, 2016

On a motion made by Mrs. Maguire, seconded by Mr. Stokesbury, it was voted:

RESOLVED: That the Town Clerk be, and she hereby is, authorized and directed to prepare and distribute an explanatory text with respect to the proposed budget for the Town for the fiscal year July 1, 2016 through June 30, 2017, as recommended to the Town by the Board of Finance, in accordance with the requirements of the Charter of the Town and Section 9-369b of the Connecticut General Statutes.

Mrs. Maguire, Messrs: Zacchio, Speich, and Stokesbury voted in favor.

**15/16-65 Set Poll Hours: 6:00 a.m. to 8:00 p.m. Town Meeting Referenda
May 11, 2016, June 1, 2016 (if necessary), June 22, 2016 (if necessary)**

Chairman Zacchio reported that any time we are open than the normal polling hours of 12:00 to 8:00 p.m. we need to set our polling hours.

On a motion made by Mrs. Maguire, seconded by Mr. Stokesbury, it was voted:

RESOLVED: That the Town Council approve the extension of the polling hours of the Town Meeting Referendum from 6:00 a.m. to 8:00 p.m. on May 11, 2016, June 1, 2016 (if necessary), and June 22, 2016 (if necessary).

Mrs. Maguire, Messrs: Zacchio, Speich, and Stokesbury voted in favor.

15/16-66 Appointment: Avon Clean Energy Commission (R – 12/31/2017)

On a motion made by Mr. Stokesbury, seconded by Mrs. Maguire, it was voted:

RESOLVED: That the Town Council table agenda item 15/16-66 Appointment: Avon Clean Energy Commission (R – 12/31/2017) to the May 5, 2016 meeting.

Mrs. Maguire, Messrs: Zacchio, Speich, and Stokesbury voted in favor.

Chairman Zacchio asked the Town Manager for an agenda item regarding the Energy Plan that the Avon Clean Energy Commission has carried out through today and think about reinvigorating their charge or how we move forward with this Commission. He noted that the Energy Plan has been done with great care and it is very detailed and has shown great success. The Town Manager responded that there is an Avon Clean Energy Commission on April 20th and he has been working with a consultant through Titan Energy and the charge to Titan Energy was to go into the data and give us a score card for how we did with the Comprehensive Energy Management Plan. He added that they measured carbon emissions, BTUs, and other data and at the next Commission meeting the consultant will provide a report and the Commission should be pleased with the results and will ask a Commission member and the consultant to attend the next Council meeting and present the findings to Council and that can serve as the basis for how we did with our last reporting period and talk about what is next and will work with the Commission to develop a charge to get them moving in their next direction with some new goals. He noted that the Commission had a meeting with the Town Planner to talk about what green and sustainable features could be made a part of the Avon Village Center proposal. He added that the Town Planner may try to facilitate a meeting between a few Commission members and the developer to see what the thinking is.

15/16-67 Appointment: Zoning Board of Appeals – Alternate (R – 12/31/2019)

On a motion made by Mrs. Maguire, seconded by Mr. Stokesbury, it was voted:

RESOLVED: That the Town Council appoint Vi Smalley as an alternate member to the Zoning Board of Appeals to fill a vacancy with a term to expire on December 31, 2019.

Mrs. Maguire, Messrs: Zacchio, Speich, and Stokesbury voted in favor.

X. TOWN MANAGER’S REPORT/MISCELLANEOUS

Misc. A: Purchasing Update: The Town Manager reported that under the Radio System Consulting Services item there is a committee working on this project; there is a vendor that we would like to work with and are now finalizing the contract language and there is the potential for a large dollar sign at the end of this depending on what the recommendation is. He noted that he may have the Chief come in and provide an overview and talk about timeframe.

The Town Manager reported that for Professional Auditing Services we are working with the Board of Finance; scores are due tomorrow; we had four firms that responded to the RFP; and will coordinate with the Board of Finance Chairman on when a decision will be made regarding a firm.

The Town Manager reported that we are still working on the STEAP project. He reported that the Engineering Department is working through sewers on Paper Chase and Hurdle Fence. He reported that Sycamore Pools maintenance continues. He reported that another bid will be going out for sidewalk installation for the STEAP project.

Misc. B: Construction Update: The Town Manager reported that Public Works is spending a lot of time onsite at the Fire Training Center and are managing that so it does not put us behind with the pavement management program but it will cut into a little bit as we use contractors to do the paving but it would be cost prohibitive to have Galasso come out and raise the catch basins and do that preparation work so we will get to it as soon as we can. He noted that he has seen the site a few times and Farmington's waste water treatment plant upgrade is going on at the same time so it is a busy site. He added that we are not sure yet if the \$200,000 contribution from Avon will be necessary as it depends on how the bid packages come back and have asked Jamie DiPace (TC Representative for AVFD) and Bruce Williams (Director of Public Works) to keep us ahead of the curve. He noted that if we do not need funds they will stay in the apparatus line item with the Avon Volunteer Fire Department. Mr. Speich commented that he wants to make sure that donations are being sought as well by the Avon Volunteer Fire Department.

The Town Manager reported that with the Old Wheeler Lane Bridge Project contracts have been executed, we are coordinating with the schools, and the Town Engineer held a public information meeting and will also do a mailer with information and post on the Town web site. Mr. Stokesbury questioned what the use of the Roaring Brook School will be this summer. The Town Manager responded that he was not sure.

The Town Manager reported that according to the pavement management program for this year the following roads will get done: Kingsbridge, Hammersmith, Copplesstone, Indian Pipe Trail, High Gate, Wyngate, Tamara, and Sunset. He noted that these are consistent with the priorities that are included in our Pavement Management Plan.

The Town Manager reported that he is continuing to meet with the Chief of Police and Director of Public Works to discuss the Police Department Renovation Project. He noted that in FY 14/15 we included funding to do a feasibility analysis and there is \$250,000 in FY 16/17 capital budget for construction documents and work to be done to get ahead of schedule. He added that we may bring the project back for an overview to Council before we get too much further and will try to schedule for Council's May meeting. Mr. Stokesbury commented that there are different buildings involved. The Town Manager responded that we are focusing on Building #4, the patrol building, which seems to be the one in most need of work in terms of renovations. He noted that there is \$2 million in capital for this project but there are a lot of ways to approach this. Chairman Zacchio commented that the renovations need to be done, it will get done, but is a matter of how we approach it from a construction perspective.

The Town Manager reported that we held interviews for an Assistant to the Town Manager last week with second interviews today and is excited to get someone on board. Mr. Stokesbury questioned the timeframe. The Town Manager responded it would be as soon as possible. Chairman Zacchio commented that when we start pumping up these capital budgets which has been very successful over the last four years and we expect to do it into the future it really takes a tremendous amount of time to manage those capital projects and that is something that Steve Bartha did for us on an ongoing basis and Blythe Robinson did before Steve and we have been running a little lean in the Town Manager's Office over the last few years to let the Town Manager decide how he wanted to move forward. Chairman Zacchio noted that this is a good add. Mr. Stokesbury noted that it is a replacement for a position that has been vacant for a while.

XI. EXECUTIVE SESSION:

- A. Collective Bargaining
- B. Real Estate

On a motion made by Mrs. Maguire, seconded by Mr. Speich, it was voted:

RESOLVED: That the Town Council go into Executive Session at 8:45 p.m.
Mrs. Maguire, Messrs: Zacchio, Stokesbury, and Speich voted in favor.

The Town Manager and Town Clerk attended the session.

XIII. ADJOURN

On a motion made by Mr. Speich, seconded by Mrs. Maguire, it was voted:

RESOLVED: That the Town Council adjourn the meeting at 9:10 p.m.
Mrs. Maguire, Messrs: Zacchio, Stokesbury, and Speich voted in favor.

Attest:

Ann L. Dearstyne, Town Clerk