

TOWN OF AVON

2017-2018 ANNUAL REPORT & 2019 CALENDAR



TOWN OF AVON, CONNECTICUT

ANNUAL REPORT for 2017/2018 and CALENDAR YEAR 2019

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DEPARTMENT AND DIVISION HEADS

Town Manager	Brandon Robertson	(860) 409-4300
Assessor	Harry DerAsadourian	(860) 409-4335
Avon Volunteer Fire Department	Michael Galliher	(860) 677-2644
Building Official	Raymond Steadward	(860) 409-4316
Chief of Police	Mark Rinaldo	(860) 409-4214
Collector of Revenue	Deborah Fioretti	(860) 409-4306
Deputy Director of Public Works	Alexander M. Trujillo	(860) 673-6151
Director of Finance	Margaret M. Colligan	(860) 409-4344
Director of Human Resources (<i>Acting</i>)	Brandon Robertson	(860) 409-4300
Director of Planning & Community Development	Hiram W. Peck III	(860) 409-4329
Director of Public Works	Bruce C. Williams	(860) 673-6151
Director of Recreation and Parks	Ruth Checko	(860) 409-4333
Director of Social Services	Alan E. Rosenberg	(860) 409-4346
Emergency Management Director & Fire Marshal	James W. DiPace	(860) 409-4319
Fire Chief	Bruce Appell	(860) 677-2644
Library Director	Glenn Grube	(860) 673-9712
Public Works Foreman (Buildings & Grounds)	Paul Hoekman	(860) 673-6151
Public Works Foreman (Roadways)	Paul Welsh	(860) 673-6151
Simsbury Regional Probate District	Cynthia C. Becker	(860) 658-3277
Town Accountant	Laurie Dorn	(860) 409-4339
Town Clerk	Ann L. Dearstyne	(860) 409-4310
Town Engineer	Lawrence E. Baril	(860) 409-4378

BOARD OF EDUCATION

Superintendent of Schools	Dr. Bridget H. Carnemolla	(860) 404-4700
Assistant Superintendent for Teaching & Learning	Dr. Donna Nestler-Rusack	(860) 404-4720
Director of Athletics	Timothy Filon	(860) 404-4747
Director of Fiscal Affairs	Heather Michaud	(860) 404-4707
Director of Nutritional Services	Maggie Dreher	(860) 404-4734
Director of Operations	Myles Altimus	(860) 404-4789
Director of Pupil Services	Dr. Kimberly Mearman	(860) 404-4710
Director of Security	James Connelly	(860) 404-4740
Director of Technology	Robert Vojtek	(860) 404-4716
Principal, Avon High School	Michael Renkawitz	(860) 404-4745
Assistant Principal, Avon High School	Dr. Eileen O'Neil	(860) 404-4740
Assistant Principal, Avon High School	Diane DeVivo	(860) 404-4740
Principal, Avon Middle School	David Kimball	(860) 404-4772
Assistant Principal, Avon Middle School	James Pappa	(860) 404-4771
Interim Principal, Thompson Brook School	Rita Peretto	(860) 404-4870
Assistant Principal, Thompson Brook School	Liz Salvatore	(860) 404-4870
Principal, Pine Grove School	Jess Michael Giannini	(860) 404-4792
Assistant Principal, Pine Grove School	Amy Borio	(860) 404-4792
Principal, Roaring Brook School	Noam Sturm	(860) 404-4812
Assistant Principal, Roaring Brook School	Lawrence Sparks	(860) 404-4811

About the Front Cover: Welcome to Avon Sign – Route 44
Photo Courtesy of Ruth Checko, Director of Recreation and Parks

About the Back Cover: 828 West Avon Road
Photo Courtesy of Grace Tiezzi, Assistant to the Town Manager

AVON- FACTS AND INFORMATION IN BRIEF

SETTLED - Avon, formerly Northington or North Parish of Farmington, was settled about 1645. In 1830, after the construction and opening of the Towpath Canal, Avon was incorporated as a separate Town and took its name from the Avon River in England. The official Town Seal utilizes the Towpath Canal as its main theme. Physical evidence of the Canal can still be seen near the former site of the Towpath School and along the easterly side of Old Farms Road. In 1830, the population numbered 1,025 residents, increasing to 1,057 in 1880 and 3,171 in 1950. In 1960, the population numbered 5,273; in 1970, 8,352; 1980, 11,201; 1990, 13,937; 2000, 15,832; 2005, 17,082; and in 2010, 18,100.

GOVERNMENT - Avon's local government organization is established by Home Rule Charter, adopted in 1959, and amended in 1962, 1969, 1975, 1980 and 1998. Effective November 5, 1998, the revised Charter provided for a Town Manager, Town Council, Board of Finance and Town Meeting. Local elections are held every two years in odd numbered years on the first Tuesday after the first Monday of November. The Town has three voting districts with three polling places.

AVON PUBLIC SCHOOLS - In September 2018, school population numbered approximately 3,145 students: 955 attended Avon High School; 510 attended Avon Middle School; 511 attended Thompson Brook School; 540 attended Roaring Brook School; and 629 attended Pine Grove School.

LIBRARY - The Avon Free Public Library is located at 281 Country Club Road. Its collection includes 103,018 items in print, 11,465 audio-visual items, 230 magazine and newspaper subscriptions (including digital titles) and access to 76,797 e-books and other e-content. Annual circulation for 2017/2018 was 258,724. There are more than 50 computer workstations for the public, plus wireless internet access throughout the building. Programs for children, teens and adults include story times, lecture programs, films, computer classes and book discussions. 43% of Town residents have a library card. The staff consists of eight full-time and 29 part-time employees. The Library is open Monday through Saturday year-around; Sunday hours are during December-April only.

PLANNING AND ZONING - Avon has a full-time professional Planning Director and an active Planning and Zoning Commission composed of seven members appointed by the Town Council to four-year, overlapping terms. A Plan of Conservation and Development, adopted in 2016, is utilized to assure orderly growth and development.

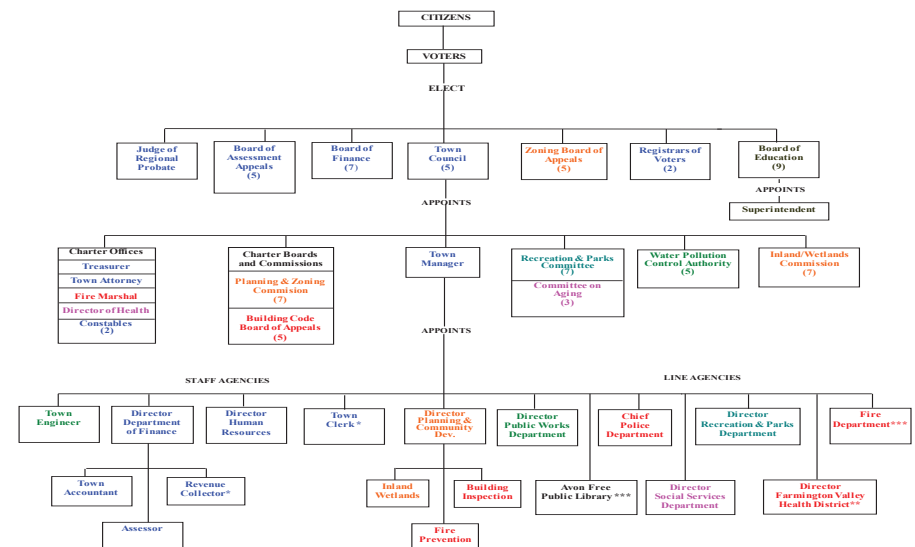
FIRE DEPARTMENT - The Avon Volunteer Fire Department is a State of Connecticut non-profit corporation chartered by the State to provide fire protection to the Town of Avon. Its roster lists 67 firefighters, 7 fire police, 13 administrative members, 18 Explorers, 11 active veterans, and 20 senior veterans, 32 lifetime members, and 13 honorary members. Membership is open to anyone who is 18 years or older and is a Town resident or works in Town. Fire equipment is housed in four strategically located firehouses. AVFD is committed to remain a Volunteer Fire Department.

POLICE DEPARTMENT - The Avon Police Department demonstrates strong commitment to a community-policing philosophy, striving to establish and maintain positive community relations through citizen outreach, collaboration and unwavering dedication to public service. Officers are Avon's first responders for all medical incidents and are trained and equipped to administer Naloxone. Marked patrol vehicles are equipped with Automatic External Defibrillators, as well as Mobile Data Terminals to afford Officers instant access to CT DMV and Corrections, all Capitol Region towns and the National Crime Information Center. The Department's structure is para-military, with an authorized full-time force of 36 sworn officers, with 34 funded, comprised of a Chief of Police, two Lieutenants, eight Sergeants, three Detectives, and 20 sworn Patrol Officers. Police Chief Mark Rinaldo and Lieutenant Kelly Walsh are graduates of the FBI National Academy. Staff includes six full-time and five part-time Civilian Dispatchers, two full-time Records Clerks, and an Administrative Secretary. The Department is proud to have earned accreditation by the Commission on Accreditation for Law Enforcement Agencies (CALEA) since 1993.

INFORMATION DIRECTORY

POLICE AND FIRE EMERGENCY	911
Police (Routine Calls)	(860) 409-4200
Avon Chamber of Commerce	(860) 675-4832
Avon Historical Society	(860) 678-7621
Avon Post Office	(860) 678-0525
Avon Senior Center	(860) 675-4355
Canine Control Office	(860) 409-4200/409-4205
CT Transit (Route 44 to Hartford)	(860) 525-9181
Department of Motor Vehicles	(860) 263-5700
Dial-A-Ride (Martel Transportation LLC)	(860) 693-6876
Elderly Nutrition Program (Avon Senior Center)	(860) 675-4355
Energy Assistance (Community Renewal Team)	(860) 560-5800
Farmington Valley Health District	(860) 352-2333
Farmington Valley Visiting Nurse Association	(860) 651-3539
First Company Governor's Horse Guard	(860) 673-3525
INFO-LINE	211
Landfill	(860) 673-3677
Meals-on-Wheels (McLean Home)	(860) 658-3980
Registrar of Voters	(860) 409-4350
Social Security Department ~ Hartford Office	(877) 619-2851
Specialty Transportation (Schools)	(860) 471-5981
State of Connecticut Department of Social Services (recorded information)	(800) 842-1508

ORGANIZATIONAL CHART FOR THE TOWN OF AVON



* Recommended by Town Manager, approved by Town Council.

** The Town participates in a Regional Health District.

*** The Town funds the Avon Volunteer Fire Department and Avon Free Public Library, Inc.

REPORT OF THE TOWN COUNCIL

HEATHER MAGUIRE, *Chairperson*

The Annual Report for the fiscal year 2017/2018 is a summary of the activities of the Town of Avon's departments, boards, and commissions. I am pleased to share just a few of the Town Council's highlights from what has been a very busy year!

I would be remiss if I did not begin by once again saying a fond farewell and expressing gratitude to former Town Council Chairman Mark Zacchio who completed his term in December 2017 after choosing not to seek reelection. In his nineteen years of tireless service to Avon, Mark served in various capacities including 12 years on the Town Council, with four terms as its chair. On behalf of the community, I offer my thanks and appreciation to Mark for sharing his time and talents with us.

Perhaps the Town's most significant accomplishment this year occurred on June 4, 2018 when the proposed acquisition of a 38 acre parcel located at 828 West Avon Road was approved by voters at a Special Town Meeting, at a purchase price of \$2 million. The Town's Plan of Conservation and Development (POCD) identifies the property as one of 21 parcels throughout Town that are a high priority for acquisition. Following approval, the Town closed on the property on July 18, 2018 at which time it took title and simultaneously leased 22 acres at the rear of the property back to the Seller to farm for up to 18 years. In the coming months, the Town intends to conduct a public Request for Proposals (RFP) process to select a private party to lease the remaining 16 acres for agricultural purposes.

In April 2018, construction of the field expansion project at Fisher Meadows got underway. The project includes seven additional multi-purpose fields to the north of the existing fields, and related improvements. These new fields will allow for greater flexibility in the scheduling of recreational activities and will relieve some of the burden that is placed on the Town's existing fields. A big thank you to staff in the Department of Public Works and the Engineering Department who have been completing the majority of the engineering and construction work in-house in order to reduce the costs associated with this \$685,000 project. Though the completion of construction and the establishment of the grass cover is contingent upon weather and subject to change, it is the Town's goal to have playable fields in time for the spring 2019 athletic season.

You may have noticed that some improvement work occurred on the former MH Rhodes property located at 99 Thompson Road in May 2018. This was an unscheduled project that took advantage of approximately 12,700 cubic yards of high quality topsoil that was removed from the Fisher Meadows site. Public Works trucked the fill to 99 Thompson Road, spread it, and planted grass on the site. The creative reuse of this topsoil has greatly improved the aesthetics and the potential future uses of the Thompson Road property at minimal cost to the Town.

Fiscal year 2017/2018 brought continued progress on the synthetic turf field project at Avon High School. Since January 2017, the Town Council has worked with the Town Manager and our state legislators to pursue state funding to supplement local contributions to a \$4.9 million project consisting of two synthetic turf fields and related improvements, including athletic lighting. As state funding has not been forthcoming to date, in April 2018 the Town Council determined that in order to pursue this project using only Town funding, a reduction in project scope would be required. In May, Council held a joint meeting with the Board of Education to review a revised proposal to build one multi-purpose turf field and a track at a total estimated cost of \$2.99 million. As of this writing, the Town Council anticipates that this simplified project will be the subject of a

referendum vote before the end of the calendar year. If approved, we would expect construction to begin in spring/summer 2019.

The Town also continued to move forward with the Town and Public Safety Communication System Replacement Project this year. In August 2017, the Town opened proposals from two vendors to design and install a new system for use by the Police Department, the Avon Volunteer Fire Department, the Avon Public Schools, Emergency Management, and the Department of Public Works. The Town began negotiations with its selected vendor in November 2017 and has reached a tentative agreement to replace the Town's existing conventional analog system with a 700 MHz communication system of the Project 25 (P25) standard at a total cost of \$3.89 million. We expect that this project will also be submitted to referendum for approval before the end of 2018.

On May 16, 2018, the fiscal year 2018/2019 budget was adopted at referendum. The budget included a spending increase of 2.21% and a mill rate increase of 2.48%. This marked the tenth year in a row that the budget passed on the first referendum. The budget that was approved at referendum is the result of much thoughtful consideration, difficult decision making, steadfast teamwork, and crucial public input. This budget represents a balance of the Town's needs with the community's desire for balanced spending.

This report represents only a small fraction of the Town's accomplishments and progress this year. I encourage you to visit our newly revamped website www.avonct.gov or come in to the Town Clerk's office to review Town Council agendas and minutes for information about projects that are not described here. Finally, as always, one of our priorities as your elected officials is to continue to respond to your comments and ideas relative to the needs of our community. We always welcome communication via the email addresses listed on the Town website, and we also encourage your continued attendance and participation at our public meetings. We look forward to hearing from you!



(Left to Right): Jim Speich, William Stokesbury, Heather Maguire - Chairperson, David Pena, and Jeff Bernetich

January 2019

DECEMBER 2018

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FEBRUARY 2019

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Sun	Mon	Tue	Wed	Thu	Fri	Sat		
CHRISTMAS TREE PICK-UP 1/2/2019 - 1/31/2019		1 Taxes Due NEW YEAR'S DAY <div>TOWN HALL, LIBRARY & SCHOOLS CLOSED</div>	2	3 Town Council	4	5 Library Regular Saturday Hours 10:00 am - 5:00 pm		
		6 Library Sunday Hours 1:00 pm - 5:00 pm	7	8 Inland Wetlands Commission	9	10 Avon Water Pollution Control Authority (AWPCA)	11	12 Library Regular Saturday Hours 10:00 am - 5:00 pm
		13 Library Sunday Hours 1:00 pm - 5:00 pm	14	15 Planning & Zoning Commission Library Board of Directors	16	17 Zoning Board of Appeals	18 <div>SCHOOLS CLOSED</div>	19 Library Regular Saturday Hours 10:00 am - 5:00 pm
		20 Library Sunday Hours 1:00 pm - 5:00 pm	21 MARTIN LUTHER KING JR. DAY <div>TOWN HALL, LIBRARY & SCHOOLS CLOSED</div>	22 Board of Education	23	24	25	26 Library Regular Saturday Hours 10:00 am - 5:00 pm
		27 Library Sunday Hours 1:00 pm - 5:00 pm	28 Board of Finance	29 Planning & Zoning Commission	30	31	2019 SPORTING LICENSES AVAILABLE JANUARY 2, 2019	

REPORT OF THE TOWN MANAGER

BRANDON ROBERTSON, *Town Manager*

Section 7.3.2 of the Town Charter requires that the Town Manager "...prepare and cause to be printed, as soon as possible after the close of the fiscal year, an Annual Town Report." This Annual Report is a summary of the activities of the Town's Departments, Boards, Commissions, and Agencies for the prior fiscal year ending June 30, 2018.

The improvement of Town facilities and infrastructure through the Capital Improvement Program continued to be a priority. This year, improvements to the Police Department buildings continued with the construction of a storage building at the rear of the Town Hall complex. The maintenance and improvement of the Town's approximately 110 miles of local roads also continued in accordance with the Town's Pavement Management Plan. Funding in the amount of \$624,506 was included in the capital budget for this purpose and Columbus Circle, Huckleberry Hill Road, Ridgebury Road, Birch Road, Pine Trail, Hillcrest Drive and Secret Lake Road were improved. Additionally, the Town improved the Transfer Station driveway, as well as the Roaring Brook School parking lot and a portion of the Avon Middle School parking lot.

The Town also appropriated \$478,000 in fiscal year 2017/2018 to replace rolling stock that had reached the end of its useful life. The Town replaced a 1994 dump truck and a 2008 mower. Additionally, the Board of Education replaced a 2002 pickup truck and the Avon Volunteer Fire Department replaced Truck 6 with a four passenger pickup truck.

The capital budget also included \$460,000 for Board of Education facilities. These projects included the second phase of HVAC improvements at Pine Grove School and the first phase of a district wide LED lighting upgrade project. Additionally, in March 2018, the Town Council and Board of Finance approved the Board of Education's request to repurpose funding in the amount of \$667,412 to be used for district-wide security upgrades. Following approval, a project team with representatives from both the Town and the Board of Education, spent the spring and summer months implementing a prioritized plan for security enhancements at each of the five schools.

The Old Farms Road project made considerable advances this year. In December 2017, the Town Council reached a consensus on a preliminary design for the "north-south" segment of the road, from the Thompson Road intersection heading north. The proposed design shifts the road slightly to the west of its existing alignment and was developed in close collaboration with Avon Old Farms School. In May 2018, the Town submitted an application for grant funding from the CT DOT to offset the Town's contribution for the project. As of this writing we are awaiting notification of an award. Also on Old Farms Road, the DOT made headway on the construction of the new bridge over the Farmington River and related intersection improvements to Waterville Road this year. At this time permitting is nearly complete and the project was placed out to bid in July 2018. In the coming months we anticipate the selection of a contractor, with staging work to begin in fall 2018 and construction beginning in spring 2019. The project is currently scheduled to run through 2021.

You may have noticed a transformation occurring behind the Town Hall complex over the last few months. In May 2018, the developer of the Avon Village Center project began to relocate the segment of the Rails-to-Trails that is located directly behind the Town Hall complex to a new location slightly to the northeast of the existing route. The new trail will provide a safer, separate route for users who must currently pass through the Town Hall parking lot to follow the trail. This project will complement additional trail projects that the developer has proposed throughout the development. Also in May 2018, the developer submitted detailed design plans for Phase I of construction to the Planning & Zoning Commission for review. Phase I will include residential and commercial structures, as well as a large area for passive recreation, including a trail system. Following an intensive review process and public comment period, the Planning & Zoning

Commission approved the developer's application with conditions in July 2018 and we anticipate that the developer will begin work on Phase I this fall.

In light of the limits of the current fiscal reality, the Town of Avon continues, now more than ever, to proactively investigate the most effective and efficient means of providing services to our residents. In particular, the Town works with independent advisors and consultants as necessary and utilizes private contractors when economical. All contracts are routinely reviewed and competitively bid to ensure that the Town is achieving the best service at the lowest possible cost. The Town regularly participates in regional and cooperative bidding with partners such as the State of Connecticut and the Capitol Region Council of Governments so that it might leverage the purchasing power of these organizations. The Town also continues to explore new opportunities for inter-local cooperation, and currently partners with neighboring municipalities to share services such as household hazardous waste collections, HVAC maintenance, and the use of the Live Fire Training Facility.

I would like to conclude by thanking all those individuals that make the successes and accomplishments described throughout this report possible. I look forward to supporting the Town Council in fiscal year 2018/2019 and to ensuring that services continue to be provided to residents as efficiently and effectively as possible.

REPORT OF THE AVON CLEAN ENERGY COMMISSION (ACEC)

BERNARD ZAHREN, *Chairman*

The ACEC was established by the Town Council in 2008 to promote the adoption of energy efficient and sustainable practices by the Town and Board of Education, residents, and local businesses. The ACEC continues to pursue activities in accordance with its October 2016 charge from the Town Council which includes directives to pursue the goals of the Comprehensive Energy Management Plan and to identify and implement feasible and cost effective clean energy opportunities. I am pleased to share some of our activities from the past year.

The ACEC continued to work with staff to evaluate proposals from developers to design, install and operate a microgrid on the Town Hall campus. In November, several microgrid designs were analyzed to find a model that would be economically viable for both the Town and the developer. It was determined that to develop a viable project at this time, a partnership with a neighboring property, such as the new Avon Village Center development, would need to be identified.

This spring, Town staff and ACEC representatives met with six surrounding towns to discuss each community's current clean energy and sustainability related activities and to determine if there may be opportunities for inter-local cooperation. This collaborative group continues to communicate and the ACEC hopes that it will identify and pursue a project that positively impacts green efforts in Avon and neighboring towns.

In the upcoming year, the ACEC is excited to work with the Town Council and staff to set and pursue new short and long term goals and initiatives related to clean energy and sustainability. As I conclude, I would like to thank Marty Kaplan, a founding member of the ACEC, who resigned from the Commission in October 2017 after 10 years of dedicated service. Thank you, Marty, for sharing your knowledge of clean energy and your passion for sustainability with our community. You are missed!

February 2019

JANUARY 2019

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MARCH 2019

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31						

Sun	Mon	Tue	Wed	Thu	Fri	Sat
IMPORTANT NOTICE TO RESIDENTS FROM YOUR PUBLIC WORKS DEPT. The Town of Avon is not responsible for any damaged sprinkler, landscaping, fences, or other such intrusions into the Town's Right of Way.					1 Tax Payment Deadline	2 Library Regular Saturday Hours 10:00 am - 5:00 pm
3 Library Sunday Hours 1:00 pm - 5:00 pm	4	5 Inland Wetlands Commission	6	7 Town Council	8	9 Library Regular Saturday Hours 10:00 am - 5:00 pm
10 Library Sunday Hours 1:00 pm - 5:00 pm	11	12 <i>LINCOLN'S BIRTHDAY</i>	13	14 AWPCA <i>VALENTINE'S DAY</i>	15	16 Library Regular Saturday Hours 10:00 am - 5:00 pm
17 Library Sunday Hours 1:00 pm - 5:00 pm	18 <i>PRESIDENTS' DAY</i> TOWN HALL, LIBRARY & SCHOOLS CLOSED	19 Planning & Zoning Commission Library Board of Directors SCHOOLS CLOSED	20 Avon Clean Energy Commission (ACEC)	21 Zoning Board of Appeals	22	23 Library Regular Saturday Hours 10:00 am - 5:00 pm
24 Library Sunday Hours 1:00 pm - 5:00 pm	25 Board of Finance	26 Board of Education	27	28		



REPORT OF THE BOARD OF FINANCE

THOMAS F. HARRISON, *Chairman*

The Board of Finance oversees budget and tax matters for the Town, serving as a bridge between the Town Council and Board of Education, and between those governmental bodies and residents and taxpayers. Under Chapter 9 of the Town Charter, the principal role of the Board of Finance is to recommend the annual operating budget for town government functions, operation of the schools, debt service, and capital improvement projects for approval at Referendum and, then, upon a favorable vote, to set the property tax mill rate (the “Levy”) for the next fiscal year. Neither the Town Council nor the Board of Education has the legal authority to establish the Levy. The Board of Finance also reviews and, if appropriate, approves supplemental budget adjustments during the fiscal year to reflect unexpected increases in revenues from grants or other sources or unanticipated increases in expenditures due to emergency or other unplanned conditions or events.

Another function of the Board, per Chapter 5 of the Town Charter, is to designate an independent public auditor to review Town and Board of Education financial records and accounts. The firm of Blum, Shapiro & Company, P.C. is currently preparing the annual independent auditor’s report of the Town of Avon for the fiscal year that ended on June 30, 2018. This report should be available for inspection in the Town Clerk’s Office and on the Town’s website by December 31, 2018.

The Board is also involved in the tax impact and debt management aspects of current and potential future bonding for construction and other capital projects.

The seven elected members of the Board of Finance are sensitive to balancing the needs of a community that enjoys an outstanding quality of life and an excellent school system with the ability and willingness of residents and local businesses to provide tax dollars to support and maintain those assets. The Board considers a number of factors when considering a budget to recommend to Referendum.

The Grand List, which is the compilation, by value, of all taxable and tax exempt property within the Town, grew during fiscal year 2017/2018 by \$3,775,620 (a relatively modest increase of 0.145%) to a total value of \$2,615,585,560. Throughout the budget process, the Board was highly aware of the budgeting issues that were occurring at the state level. The Board, in conjunction with the Town Council and the Board of Education, worked together to balance the budget, while keeping the proposed increase to the mill rate as minimal as possible. The three boards worked together in great cooperation to present a reasonable, responsible budget. The need to balance the budgetary reality with the need to maintain and improve the things that make Avon a great place to live makes the budget process an exciting challenge.

In light of all of this, the Board of Finance, after careful consideration of comments expressed at the Public Hearing and in other communications from residents, unanimously recommended a budget for fiscal year 2018/2019 that adopted the spending requests of the Town Council and the Board of Education and that increased the combined spending level by 2.21% to \$92,919,694. Avon obtains about 89% of its revenue from the Levy, with the balance coming from “other,” non-property tax sources such as grants, state aid, permit and license fees and the like. Our best available estimate for the “other” revenue stream was \$10,403,766, leaving a balance of \$82,515,928 to be raised by Taxes and Assessments. The recommended budget required a Taxes and Assessments increase of 2.78%, requiring a mill rate increase of 2.48% from 30.59 to 31.35.

At Referendum, voter turnout was less than the minimum 9% of eligible voters required by the Town Charter. Therefore, the budget was “deemed” approved regardless of the actual vote. While the approved budget called for some sacrifices and some difficult choices from the entire community, the Board believes that it was appropriate in light of the existing economic climate. Looking ahead to the next fiscal year’s budget, we will continue to be conscious of the condition of the economy and the impact of scheduling capital expenditures that will need to be addressed in the future.

The Board continued to work closely with the Town Manager, the Director of Finance, the Assessor, and an independent financial consultant to oversee the management of existing debt to review the Town’s ability to take on any new borrowing. In March 2016, the Town’s coveted AAA credit rating was reaffirmed with a positive outlook by Moody’s and Standard and Poor’s. In April 2018, the Board reviewed the Town’s proposed \$2 million acquisition of the 38 acre property located at 828 West Avon Road and recommended the appropriation for consideration and approval at a Special Town Meeting that was held on June 4, 2018. Qualified electors and property owners in attendance voted to approve the acquisition and the closing occurred on July 18, 2018.

Our Board will continue to follow what it believes to be a responsible approach to budgeting: the formal Public Hearings and informal public workshops should involve a “conversation” among residents and businesses about Avon’s overall budget philosophy and priorities, rather than a simple one issue debate about how much to increase spending and tax levels over the current year’s budget. The Board believes that this approach will make the budget process more open and responsive to the needs and desires of everyone in Avon.



(Front Row): Ken Birk, Thomas Harrison – Chairman, Catherine Durdan, and Margaret Bratton
(Back Row): Katrina Marin, Dean Hamilton, and Michael Oleyer

March 2019

FEBRUARY 2019

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APRIL 2019

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2 Library Regular Saturday Hours 10:00 am - 5:00 pm
3 Library Sunday Hours 1:00 pm - 5:00 pm	4	5 Inland Wetlands Commission	6 ASH WEDNESDAY	7 Town Council	8	9 Library Regular Saturday Hours 10:00 am - 5:00 pm
10 Library Sunday Hours 1:00 pm - 5:00 pm DAYLIGHT SAVING TIME STARTS	11	12 Planning & Zoning Commission	13	14 AWPCA	15	16 Library Regular Saturday Hours 10:00 am - 5:00 pm
17 Library Sunday Hours 1:00 pm - 5:00 pm ST. PATRICK'S DAY	18	19 Library Board of Directors Board of Education	20	21 Zoning Board of Appeals	22	23 Library Regular Saturday Hours 10:00 am - 5:00 pm
24 Library Sunday Hours 1:00 pm - 5:00 pm	25 Board of Finance	26 Planning & Zoning Commission	27	28	29	30 Library Regular Saturday Hours 10:00 am - 5:00 pm
31 Library Sunday Hours 1:00 pm - 5:00 pm						



**REPORT OF THE AVON PUBLIC SCHOOLS
AVON BOARD OF EDUCATION**
DR. BRIDGET H. CARNEMOLLA, *Superintendent of Schools*

Our mission is to inspire in each student a joy and passion for learning and a commitment to excellence, personal integrity, and social responsibility. We educate students intellectually, socially, emotionally, and physically to acquire knowledge and skills, to develop creativity and character, and to pursue their interests, realize their potential, and meet the challenges in a constantly changing world.



Board of Education



Avon High School



Avon Middle School



Thompson Brook School



Pine Grove School



Roaring Brook School

Avon Public Schools is recognized for its excellence which is proved by the students' high achievement results. In the Class of 2018, Avon students included 7 National Merit Finalists. In addition, 11 Avon High School students received National Merit Letters of Commendation. Smarter Balanced Assessment for Grades 3-8 showed that Avon students scored 14th in the state for English Language Arts/Literacy and 10th in the state for Mathematics. The Connecticut SAT School Day Tests showed Grade 11 students at the high school scored 5th in the state for English Language Arts/Literacy and 5th in the state for Mathematics.

To ensure Avon's students are taught using current and relevant curriculum, areas of studies are constantly being reviewed. During the 2017-2018 school year, Preschool and World Language (French, Latin, Spanish) completed revisions of their units of study and the revised K-5 Science curriculum was implemented. The safety of those who attend our schools remains one of the district's highest priorities. To help ensure the safety of our faculty and students, we have worked closely with state and local emergency management personnel to create Emergency Response Guides to address various emergency situations and have trained all staff in the procedures. In addition, numerous improvements to the physical safety of our schools, including cameras, more secure entryways and procedures, and door locking systems have been installed.

During the 2017-2018 school year, Avon Public Schools served approximately 3,227 students and employed 482 staff members with an adopted budget of \$56,292,997.00. The adopted budget for 2018-2019 is \$57,478,604.91. Avon Public Schools received successful audit results with a strong emphasis placed on maintaining effective procedures to monitor the various functions associated with the district's financials.



Avon Board of Education:

*(front row seated) Jeffrey Fleischman (Secty), Debra Chute (Chair), Jackie Blea, Laura Young
(back row standing) Jay Spivak (Vice-Chair), David Cavanaugh, Jason Indomenico, Houston Putnam Lowry, Bodgan Oprica*

April 2019

MARCH 2019

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MAY 2019

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26	27	28	29	30	31	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Annual Budget Public Hearing Senior Center 7:00 pm	2 Inland Wetlands Commission	3	4 Town Council	5	6 Library Regular Saturday Hours 10:00 am - 5:00 pm
7 Library Sunday Hours 1:00 pm - 5:00 pm	8	9	10	11	12	13 Library Regular Saturday Hours 10:00 am - 5:00 pm
	SPRING RECESS—SCHOOLS CLOSED					
14 Library Sunday Hours 1:00 pm - 5:00 pm <i>PALM SUNDAY</i>	15	16	17 ACEC	18 AWPCA Zoning Board of Appeals	19 <i>GOOD FRIDAY</i> TOWN HALL, LIBRARY, LANDFILL & SCHOOLS CLOSED	20 Library Regular Saturday Hours 10:00 am - 5:00 pm <i>PASSOVER BEGINS</i>
21 LIBRARY CLOSED <i>EASTER</i>	22 Board of Finance	23 Planning & Zoning Commission Library Board of Directors Board of Education	24	25	26	27 Library Regular Saturday Hours 10:00 am - 5:00 pm <i>PASSOVER ENDS</i>
28 Library Sunday Hours End 1:00 pm - 5:00 pm	29	30				

REPORT OF THE AVON POLICE DEPARTMENT

MARK RINALDO, *Chief of Police*

The Avon Police Department is committed to serving the citizens of Avon with dignity, equality, compassion, and outstanding professionalism. The Office of the Chief of Police is responsible for the overall operation of the Department and is under the command of Chief Mark Rinaldo. The Avon Police Department is an accredited law enforcement agency, from both the State of Connecticut and the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA). We are proud to have earned National Accreditation since 1993.

The Avon Police Department's workforce is diverse and consists of 36 sworn Officers with 34 budgeted. There are two major divisions: Administrative and Operations.

The Administrative Division is commanded by Lieutenant Kelly Walsh and encompasses the Detective Unit, Traffic/Training Unit, Records Unit, Communications Unit, School Resource Officer and Animal Control. The Communications Unit operates 24 hours a day, seven days a week, and provides continuous routine and emergency telephone answering and call dispatching to both the Police and Fire Departments. Telecommunicators handle approximately 80,000 to 100,000 calls during the fiscal year. The Detective Unit supports the Patrol Division with its highly trained and skilled expertise in criminal investigations.

The Operations Division is commanded by Lieutenant John Schmalberger and is comprised of the Patrol Unit, Community Relations Unit, Physical Security Assessment Unit, Honor Guard Unit and Bicycle Patrol Unit.

Avon Police Officers are the first responders for medical calls and all Officers are Emergency Medical Responders. All Officers are trained to deliver Naloxone. Each patrol car is equipped with proper medical supplies, including automatic external defibrillators. In the previous fiscal year, Police Officers responded to 1,832 medical calls throughout Town. On average, Police Officers arrive at medical calls within three minutes, and an ambulance arrives in less than eight minutes. The Town of Avon is served on a 24-hour, 7-day a week basis by a paramedic ambulance, provided by American Medical Response.

Patrol Officers are very active in our schools, routinely meeting students at Roaring Brook and Pine Grove schools (grades K-4) and at nursery schools, discussing and teaching personal safety. Patrol Officers also teach the D.A.R.E. program to sixth grade students. In partnership with the Avon/Canton Rotary Club, the Police Department participates in the Amber Alert Program, a nationwide alert system to locate missing children. Selected Patrol Officers are assigned as community liaisons to the resident associations at Pond Place, Secret Lake, Farmington Woods, and Whispering Pines. The Department's Honor Guard marches in the Memorial Day Parade and participates in ceremonies, national sporting events, and funeral details. Regional initiatives and programs are a priority of the Town and the Department. Avon partners with Bloomfield, Canton, Farmington, Granby, Simsbury, Suffield, Windsor, and Windsor Locks in forming the North Central Municipal Emergency Services Team (aka SWAT), the Accident Reconstruction Team, the Hostage Negotiation Team, Narcotics Team, Traffic Enforcement Team, and in utilizing the Regional Gator Rescue all-terrain vehicle.

From July 1, 2017 to June 30, 2018, there were 516 non-injury accidents, 81 accidents with injuries, and 0 fatal accidents.

The following chart represents some of the activities the Department performs:

PERFORMANCE MEASURES				
	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Arrest	271	191	164	208
Assault	7	8	10	17
Assist Other Agency	209	238	212	214
Background Investigation	48	31	19	23
Burglary	19	9	3	14
Community Relations	145	113	92	199
Disorderly Conduct	137	168	149	155
Fingerprints	346	413	383	300
Larceny	304	243	202	253
Pistol Permits	87	143	106	81
Robbery	2	0	1	3
Sex Offenses	10	12	12	8



Avon Police at Law Enforcement Day - Channel 3 Kids Camp

May 2019

APRIL 2019

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JUNE 2019

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23	24	25	26	27	28	29
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
FY 2019/2020 Landfill Permits Go On Sale May 31, 2019			1	2 Town Council	3	4 Library Regular Saturday Hours 10:00 am - 5:00 pm
5	6 Annual Budget Meeting Senior Center 7:00 pm	7 Inland Wetlands Commission	8	9 AWPCA	10	11 Library Regular Saturday Hours 10:00 am - 5:00 pm
12 MOTHER'S DAY	13	14	15 1st Budget Referendum Senior Center 6:00 AM—8:00 PM	16 Zoning Board of Appeals	17	18 Library Regular Saturday Hours 10:00 am - 5:00 pm
19	20 Board of Finance	21 Planning & Zoning Commission Library Board of Directors Board of Education	22	23	24	25 Library Regular Saturday Hours 10:00 am - 5:00 pm
26	27 MEMORIAL DAY TOWN HALL, LIBRARY & SCHOOLS CLOSED	28	29	30	31	



REPORT OF THE DEPARTMENT OF PUBLIC WORKS

BRUCE C. WILLIAMS, *Director of Public Works*

ALEXANDER M. TRUJILLO, *Deputy Director of Public Works*

PAUL HOEKMAN, *Public Works Foreman (Buildings & Grounds)*

PAUL WELSH, *Public Works Foreman (Highway)*

MICHAEL MORAN, *Public Works Foreman (Machinery & Equipment)*

The goal and mission of the Public Works Department is to keep our roads clean, with trees trimmed and smooth rideability; to keep the Town's vehicles safe and well maintained; to keep our parks, grounds and ball fields mowed, landscaped and playable; and to keep our Landfill/Transfer Station open and providing high quality service to the public. Our motto is quality service and our goal is improved performance.

BUILDINGS AND GROUNDS: The Division has many responsibilities, including routine maintenance and technical repairs of all Town-owned buildings. In addition, the Division performs renovation and new construction projects throughout the town. Buildings and Grounds support all departments and in fiscal year 2017/2018 responded to 733 service calls. The Division provides all of the technical expertise, and routine maintenance of the lawns, public spaces, and athletic fields. This includes turf management, mowing and trimming, shrubbery, and gardening of certain areas in town. The athletic fields are routinely prepared, lined, and renovated to accommodate the needs and activities of the Town.

The Division strives to improve the quality and appearance of all Town-owned facilities. Every member of the Division contributes to this goal. Ideas and plans for possible projects are prioritized and completed as funding and time allow.

AVON LANDFILL: The Town of Avon is one of the highest recycling towns in our region. We continually strive to recycle more of our waste stream.

Permit Sale History					
	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Resident (includes one day & replacement permits)	680	670	671	615	613
Senior	649	662	666	680	701
Recycling	295	298	293	253	256
TOTAL	1,624	1,630	1,630	1,548	1,570

The station processes an average of 710 tons of household waste and 450 tons of recyclables annually. This waste is then shipped to the Materials Innovation & Recycling Authority (MIRA) in Hartford. We also have a Salvation Army Clothing bin and a very popular exchange shed for disposal and pick-up of usable items. A user fee is collected to cover the cost of transportation and processing of most of the other materials other than household waste and recyclables.

HIGHWAY DIVISION: Avon Public Works Highway Division is responsible for the maintenance and repair of approximately 110 lane miles of road. In fiscal year 2017/2018, road improvements were made on Secret Lake Road, Hillcrest Drive, Birch Road, Pine Trail, Ridgebury, Columbus Circle and Huckleberry Hill Road. Parking Lot Improvements were made to the side parking lots at Avon Middle School and Roaring Brook School. The Transfer Station Driveway was also paved. Snow plowing, storm drain maintenance, street sweeping and heavy construction are primary functions of the Division. In addition, they are responsible for care and control of trees on town owned property.

Snow Storm History		
	# of Storms	Average Cost Per Storm
FY 13/14	27	\$11,540
FY 14/15	23	\$16,296
FY 15/16	12	\$16,258
FY 16/17	17	\$18,356
FY 17/18	18	\$16,711

MACHINERY & EQUIPMENT DIVISION: The Division of Machinery & Equipment responsibilities include procurement, maintenance, and liquidation of the Town's vehicles and equipment. Primary functions include the maintenance and repair of emergency service vehicles for Police and Fire, emergency generators, and snow removal equipment. In addition, the Division is responsible for Buildings and Grounds, Parks, Landfill, Board of Education, and Engineering Department's vehicles and equipment.

The objective of the Division of Machinery & Equipment is to have a well maintained and prepared fleet of equipment and vehicles to service the Town's needs at all times. The Division works cooperatively with all of the Town's Departments to meet these needs.

Goals of the Division are to be progressive in the introduction of equipment and machinery to improve cost efficiencies, safety, and longevity of the Town's machinery, equipment, and workforce.

Special Dates to Note	
*Christmas Tree Pick-Up	January 2 thru January 31, 2019
Street Sweeping	Begins April, 2019 (weather dependent)
Catch Basin Cleaning	Begins July, 2019
FY 2019/2020 Landfill Permits Go on Sale	May 31, 2019



*Rapunzel's braid at the Avon Free
Public Library*

*Please place your Christmas tree curbside.

NOTE: There is no set schedule by street. Multiple, random passes will be made throughout the Town during the month of January.

June 2019

MAY 2019

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JULY 2019

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
REMINDER TO ALL DOG OWNERS: June is the month to renew your dog licenses Animal Control Officer: Beverly LaPlume (860) 409-4205		PINE GROVE SCHOOLHOUSE 3 Harris Road (on the corner of W. Avon Road) 1865 Pine Grove Schoolhouse open for tours beginning Sunday, June 2, then every Sunday through September, from 2:00 - 4:00 pm				<i>1</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>2</i>	<i>3</i>	<i>4</i> Inland Wetlands Commission	<i>5</i> 2nd Budget Referendum Senior Center <i>(if necessary)</i>	<i>6</i> Town Council	<i>7</i>	<i>8</i> Sycamore Hills Pool Open Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>9</i>	<i>10</i>	<i>11</i> Planning & Zoning Commission	<i>12</i>	<i>13</i> AWPCA	<i>14</i> <i>FLAG DAY</i>	<i>15</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>16</i> <i>FATHER'S DAY</i>	<i>17</i>	<i>18</i> Library Board of Directors Board of Education	<i>19</i> ACEC 3rd Budget Referendum Senior Center <i>(if necessary)</i>	<i>20</i> Zoning Board of Appeals	<i>21</i>	<i>22</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>23</i>	<i>24</i> Board of Finance TOWN HALL SUMMER HOURS BEGIN	<i>25</i> Planning & Zoning Commission	<i>26</i>	<i>27</i>	<i>28</i>	<i>29</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>30</i>					TOWN HALL SUMMER HOURS June 24th - August 30th Monday - Thursday: 8:00 am - 4:45 pm Friday: 8:00 am - 12:30 pm	



REPORT OF THE AVON FREE PUBLIC LIBRARY

GLENN GRUBE, *Library Director*

The Board of Directors of the Avon Free Public Library spent much of 2017-18 working on a new strategic plan for the Library. Following a July 2017 planning meeting, the Board's strategic planning committee conducted public surveys, interviewed library staff and reviewed documents including the Library's previous strategic plan and *Best Practices in Connecticut Public Libraries*, a publication of the Connecticut State Library. Armed with the data from this research, the group updated the Library's mission, vision and values statements and began drafting broad strategic initiatives to guide the next five years of public library service in Avon. The full Library Board approved this plan in March of 2018 and the plan was formally presented to the Avon Town Council over the summer.

This process was aided greatly by the addition of two new members of the Board of Directors: Dave Howe and Margaret Tilney, who joined the Library Board this year. Both Dave and Margaret bring new perspectives and unique skills to the Board and quickly became active participants in its work.

One of the most exciting and noticeable changes in library service is the addition of Wednesday evening hours at Avon Library for the first time in more than a decade. Thanks to the continued financial support of the Town of Avon, the Library will now be open until 8:30 PM Monday through Thursday nights. It is expected that the additional hours will lead to increased library usage, as measured by door count and circulation of library materials.

A new library website was launched in September. Built on the free Wordpress platform, this new site was developed in-house, largely using the skills of librarian Jessica Palmer and Board member Eric Gauvin. The new site is easy to maintain, offers a seamless user experience, whether you are browsing on a widescreen monitor or on a smartphone, and integrates the Library's calendar of events with room reservation functionality for our bookable public spaces.

Other new technology programs and services introduced this year included a digitization station to edit and convert photos, audio and video; six new Nook HD tablets available for loan; a subscription to Gale Courses, an online learning platform offering six-week instructor-led courses in everything from test preparation to alternative medicine; the IGNITE technology club for teen girls; a community build of a 3D printed clock; and a major upgrade of the Library's wireless network.

Thanks to the support of the Friends of the Avon Library, the Carmon Funeral Home & Family Center, and the Town of Avon Public Works Department, Avon Library also had the distinction of being the first library on the East Coast to host The Amazing Castle™, a traveling exhibit created by the Minnesota Children's Museum. This 1,500 square foot replica of a medieval castle took over much of the children's department for almost four months in 2018. Imaginative, hands-on play in the castle's various interactive rooms, including a blacksmith shop, a garden, and a puppet theater, was a huge draw for children age 2 to 12. Library staff worked off the castle theme for months, dressing in medieval garb and creating programs, projects and storytimes related to dragons, fairy tales, and royalty. Visits from members of the Society for Creative Anachronism, where adults taught children and their parents about ancient crafts such as weaving, butter churning, and armor making were a huge hit with families and all were sad to see The Amazing Castle move on to its next stop at the end of May.

There were plenty of programs aimed at adults this year too, including a Four Freedoms lecture series on American democracy, sponsored by the Avon Taxpayers Association. Starting with Norman Rockwell's classic oil paintings interpreting FDR's "Four Freedoms" (Freedom of Speech, Freedom of Worship, Freedom from Want and Freedom from Fear) as inspiration, guest scholars examined these American ideals from a variety of perspectives, encouraging discussion and conversation on the topics. This series culminated with a bus trip, co-sponsored by the Avon Senior Center, to the Norman Rockwell Museum in Stockbridge, Massachusetts.

Other highlights included a month-long gallery exhibit of 19th century photographs taken by Avon resident Clinton Hadsell. Most of the prints for this exhibit were drawn from photos in the Library's Marian Hunter Local History Room, and were annotated by library staff. Work continued to digitize these, and other gems from the Library's local history collection, such as Avon's locally produced World War II newsletter and our back issues of the *The Lure of the Litchfield Hills*.

LIBRARY STATISTICS			
Library Use	FY 15/16	FY 16/17	FY 17/18
Resident Card Holders	8,323	8,144	7,948
% of Population	45%	44%	43%
Library Visits (door count)	165,223	164,249	156,275
Visits per capita	8.9	9.0	8.5
Circulation			
Adult Collection	149,128	136,692	108,425
Children's Collection	122,134	117,929	115,512
Young Adult Collection	17,642	18,831	16,453
Downloadable Collection*	10,839	12,144	18,334
Total	299,743	285,596	258,724
Circulation per capita	16.23	15.58	14.1
Library Programs	1,066	1,184	1,128
Attendance	33,438	33,147	39,044
Reference Questions	26,522	30,576	30,809
Internet Usage	30,924	29,564	27,260
Database Searches	83,856	77,253	83,340
Website Visits	150,022	141,261	197,769
Library Collection			
Print Collection	107,380	102,985	103,019
Non-print Collection**	17,392	50,977	91,708
Added to the Collection			
Print Collection	8,294	10,396	9,480
Non-print Collection**	1,687	6,067	78,625
Magazine Subscriptions (includes digital titles)	236	201	230

*Total includes downloads of e-books, e-audio, streaming video and digital magazines for all age levels.

**Now includes count of e-books and other digital content available for download.

July 2019

JUNE 2019						
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AUGUST 2019						
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Tax & Sewer Use Payment Due	2 Inland Wetlands Commission	3	4 INDEPENDENCE DAY TOWN HALL & LIBRARY CLOSED	5	6 Library Saturday Summer Hours Begin 10:00 am - 1:00 pm
7	8	9 Planning & Zoning Commission	10	11 AWPCA	12	13 Library Saturday Summer Hours 10:00 am - 1:00 pm
14	15	16 Library Board of Directors	17	18 Zoning Board of Appeals	19	20 Library Saturday Summer Hours 10:00 am - 1:00 pm
21	22 Board of Finance	23 Planning & Zoning Commission	24	25 Town Council	26 Tax Office Open 8:00 am - 3:00 pm	27 Library Saturday Summer Hours 10:00 am - 1:00 pm
28	29	30	31		CATCH BASIN CLEANING BEGINS JULY 1, 2019	



REPORT OF THE RECREATION AND PARKS DEPARTMENT

RUTH CHECKO, *Director of Recreation and Parks*

Early in the fiscal year, the Recreation and Parks Department managed the team of Town staff working on the Fisher Meadows Expansion Project. Staff worked on applications for State and local permits, designs and construction plans to assure that everything was in place. In April 2018, the Department of Public Works (DPW) broke ground on the project. Phase I involved constructing the parking lot, rain garden, trail and drainage. Phase II entailed grading and seeding the athletic fields. Meanwhile, DPW hauled the excess soil from this project to the M.H. Rhodes property; they graded the site and planted grass seed so that the Town can use the area for practice fields and special events in the future.

The Department worked on updating policies and procedures now necessary to accommodate campers with medical needs attending our camps and programs. Key staff was trained in medicine administration and diabetes management. The Department has always been proactive in ADA accommodations; this project brought us to the forefront of those efforts.

Several park projects were completed. In Sycamore Hills, vinyl fencing was installed at the Community Room kitchen entrance. New fencing was installed around the pools and behind the playground. In Buckingham Recreation Area, a fence was installed behind one dugout to prevent lacrosse balls from damaging the siding, and repairs were made to fences on both lacrosse fields. On the Farmington Valley Trail, two Bike Repair Stations were installed; one at Sperry Park and one at Thompson Road. By June 2018, all of the old signs in Town owned parks had been replaced with new signs; the last was the “Welcome to Avon” sign on Route 44. The Advertising Sign Program in Buckingham Baseball Field helped support this fund for the third year, the balance of the account is \$16,960. The Department will work with stakeholders on planning projects.

For community outreach, the “Help Your Neighbor Program” sponsored two events. At our Warm Blanket Gathering participants made 23 no-sew fleece blankets for the Avon Food Pantry. Then in March we partnered with a resident on a Dodge Ball Tournament. With 23 teams and donations we helped raise over \$10,000 for Adenoid Cystic Carcinoma Research Foundation.



Help Your Neighbor – Warm Blanket Gathering



Summer Fun; Little Chefs

Recreation and Parks Registrations and Statistics			
Programs/Memberships Category	FY 15/16	FY 16/17	FY 17/18
Aquatics	513	588	539
Classes & Activities	269	308	244
Clinics	133	114	260
Discount Tickets	193	233	391
Fitness	419	410	522
Senior Activities	114	53	80
Special Events	302	288	853
Sports Leagues	573	653	664
Sports Camps & Clinics	566	465	464
Summer Day Camps	876	1057	852
Vacation Camps	42	61	46
Totals	4,061	4,230	4,915
Pool Memberships	Summer 2015	Summer 2016	Summer 2017
Households	297	286	260
Individuals	7	6	5
Seniors	56	66	51
Daily Attendance	12,949	13,717	13,627
Facility Reservations/Permits*			
Facility Reservations	0	127	223
Field Permits	0	74	80

*The Department has included statistics on Facility Reservations/Permits in this report. These indicators are also reflected in our Operating Budget reports as well.

August 2019

JULY 2019

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SEPTEMBER 2019

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sun	Mon	Tue	Wed	Thu	Fri	Sat
SANITARY LANDFILL • 281 Huckleberry Hill Road • (860) 673-3677 The Landfill/Transfer Station is CLOSED on all legal holidays as well as Good Friday and the Friday following Thanksgiving. Regular Hours of Operations: Tuesday and Friday: 7:30 am - 2:30 pm • Saturday: 7:30 am - 1:00 pm				<i>1</i> Tax Payment Deadline	<i>2</i> 	<i>3</i> Library Saturday Summer Hours 10:00 am - 1:00 pm
<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i> Library Saturday Summer Hours 10:00 am - 1:00 pm
<i>11</i>	<i>12</i>	<i>13</i>	<i>14</i>	<i>15</i>	<i>16</i>	<i>17</i> Library Saturday Summer Hours 10:00 am - 1:00 pm
<i>18</i>	<i>19</i>	<i>20</i>	<i>21</i> ACEC	<i>22</i>	<i>23</i>	<i>24</i> Library Saturday Summer Hours 10:00 am - 1:00 pm
<i>25</i>	<i>26</i> Board of Finance	<i>27</i>	<i>28</i>	<i>29</i>	<i>30</i> TOWN HALL SUMMER HOURS END	<i>31</i> <div>LIBRARY CLOSED</div>



REPORT OF THE AVON VOLUNTEER FIRE DEPARTMENT

ROB SHILLINGTON, *President*

MICHAEL TRICK, *Chief*

Incorporated in 1943, the Avon Volunteer Fire Department (AVFD) proudly protects more than 18,000 people living in the 22.6 square miles that make up the Town of Avon. The Department's mission is to provide fire suppression and prevention, life safety, and rescue support, as well as other emergency community support, to the citizens of the Town of Avon. In addition, the Department provides mutual aid support to those surrounding communities that, in times of need, may request such assistance.

Staffed entirely by volunteers, the AVFD prides itself on the selflessness and dedication of its nearly 140 members: 52 Firefighters, 9 Fire Police, 12 Administrative Members, 15 Explorers, 11 Active Veterans, 9 Retired Veterans, 20 Senior Veterans, 32 Lifetime Members, and 13 Honorary Members – all of whom play a vital role in the safety of Avon. The Department operates six companies and 20 pieces of apparatus, including a brush truck, ladder truck, tanker, rescue vehicle, amphibious utility vehicle, boats, and pumpers. Four stations are located throughout Town: Company 1 on Darling Drive, Company 2 on Secret Lake Road, Company 3 on West Avon Road, and Company 4 on Huckleberry Hill Road.

In 2017, the AVFD responded to nearly 600 calls for service, including: fire alarms, fires, CO alarms, motor vehicle accidents, basement pump outs, and structure fires. No member is paid to protect residents' homes and businesses; this helps keep taxes down.

75th Anniversary - In 2018, the AVFD celebrated its 75th anniversary. In addition to hosting the 135th CT State Firefighters Association Convention & Parade in September, the Department held several community events throughout the year including a carnival and food truck festival with fireworks.

Budget - The AVFD is funded primarily through a grant from the Town of Avon's operating budget. However, individual donations help keep the Department 100 percent volunteer and are critical to helping maintain the highest level of emergency response and readiness for the citizens of Avon. The AVFD makes an annual appeal for donations with a letter sent to residents via U.S. Mail. Those wishing to contribute may send a check or use a credit card online at www.AvonVFD.org.

Training - There's no such thing as enough training. The AVFD is grateful to partner with the Town of Farmington Fire Department in ownership and maintenance of a live fire training facility. Located in Farmington, the facility allows members to practice and improve their skills in a realistic setting with a reasonable time commitment, and learn how to better protect themselves so they can better protect the residents of Avon and their property. In addition to training to the level of professional firefighters, AVFD volunteers are committed to health and wellness. Members have access to a multitude of Department-sponsored fitness opportunities and must pass an annual physical performance qualification test.

Equipment Upgrades - In 2019, the AVFD will replace its Self-Contained Breathing Apparatus (SCBA) equipment. In order to meet National Fire Protection Association (NFPA) standards, the department will purchase 57 SCBA packs, 200 bottles, 100 masks, and other equipment required for firefighter safety. Through the Assistance to Firefighters Grant Program, administered by FEMA and the Department of Homeland Security, the AVFD secured nearly \$300,000 in funding to significantly subsidize the cost of this necessary upgrade.

Fire Safety Education - Fire Safety programs are part of the curriculum at Pine Grove and Roaring Brook elementary schools and are also presented at fairs, sporting contests, daycare centers, and nursery schools throughout Town. As part of Celebrate Avon festivities each year, the AVFD provides fire safety information for all ages.

In conjunction with the AVFD, the Avon Fire Marshal's Office sponsors an annual fire prevention-themed poster contest each October/November. Fourth grade students at Pine Grove and Roaring Brook schools are eligible to enter. One winner is selected and submitted to the

Connecticut Fire Prevention Poster Committee to be judged along with winning posters from throughout the state. Winning artists from each county are featured in a calendar.

Giving Back - Beyond time spent at calls, trainings, and meetings, AVFD volunteers are out in the community giving back in many ways. Department members are actively involved with various education, fire prevention, and charitable programs throughout the community. Since 2008, the AVFD has held regular food drives for the Avon Food Pantry. Held each June to stock the food pantry shelves before summer begins, the food drive has grown more successful year after year. In addition, the AVFD holds an annual blood drive.

AVFD members also make valuable contributions to many different charitable organizations throughout the year, including the Muscular Dystrophy Association, the American Lung Association, the Connecticut Burn Center, and Connecticut Children's Medical Center.

Over the past 75 years, more than 770 Avon residents have donated their time to the AVFD, and the Department is constantly looking for dedicated volunteers for a variety of jobs. To learn more, call (860) 677-2644 or stop by Company 1 located at 25 Darling Drive any Monday evening after 7:00. The AVFD is online at www.AvonVFD.org and www.facebook.com/AvonVFD.

REPORT OF THE TOWN ATTORNEY

ALFRED E. SMITH, JR., *Town Attorney*

The Town Attorney and other members of the law firm of Murtha Cullina LLP are the principal legal advisors to the Town and its boards, commissions and departments. We are honored to have been reappointed as Town Attorney in early 2018.

Claims brought or threatened against the Town demanded a substantial part of the Town Attorney's work over the past year. Although some claims were handled by the Town's insurance defense counsel, the Town Attorney monitored those claims and handled others claims directly, including employment-related claims and appeals from administrative actions by the Town. Consistent with past years, the Town was successful with respect to most administrative appeals, including those involving land use or employment disputes. The firm also represented the Town in a number of tax appeals, and we are pleased to report that all settled on terms favorable to the Town.

We also pursue claims on behalf of the Town. For example, we initiated and conducted a mediation related to components of the geothermal system at the Avon Public Library which had failed. We negotiated a settlement on terms acceptable to the Town without the need for prolonged and expensive litigation. We are currently working with the Town to settle a billing dispute with the Farmington WPCA.

The Town Attorney also assists the Town with respect to governmental and transactional matters. During the past year we advised the Town's Recreation and Parks Department with respect to a challenge to the issuance of a permit to conduct activities on Town property. We recently assisted the Town in the acquisition of a large real estate parcel on West Avon Road. The transaction was complex, with some unusual, but important features. We assisted the Town in evaluating the need for an "anti-fracking waste" ordinance.

As in past years, we assisted the Town with respect to the procurement by the Town of goods and services. The work included work in connection with requests for proposals, invitations to bid, and related contracts. For example, we are providing legal advice in the planning of a possible turf athletic field at Avon High School.



September 2019

AUGUST 2019

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OCTOBER 2019

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 <i>LABOR DAY</i> Sycamore Hills Pool Closes TOWN HALL, LIBRARY & SCHOOLS CLOSES	3 Inland Wetlands Commission	4	5 Town Council	6	7 Library Regular Saturday Hours Resume 10:00 am - 5:00 pm
8	9	10 Planning & Zoning Commission	11 AVFD Annual 9/11 Memorial Service	12 AWPCA	13	14 Library Regular Saturday Hours 10:00 am - 5:00 pm
15	16	17 Library Board of Directors	18	19 Zoning Board of Appeals	20	21 Library Regular Saturday Hours 10:00 am - 5:00 pm
22	23 Board of Finance	24	25	26	27	28 Library Regular Saturday Hours 10:00 am - 5:00 pm
29	30 <i>ROSH HASHANA</i>					



REPORT OF THE TOWN CLERK

ANN L. DEARSTYNE, *Town Clerk*

The Town Clerk's office is responsible for the recording of Avon's records, which include land records, registration of trade names, vital statistics, veterans' discharges, recording and certification of Notaries Public, the issuance of various permits, such as burial, cremation, and liquor, Dial-A-Ride tickets, and the issuance of licenses for marriage, sporting and dogs. The Town Clerk is also responsible for the issuance of absentee ballots for elections, primaries, and referenda, and assists with voter registration.

This year, the volume of documents recorded decreased. The conveyance receipts decreased for the Town of Avon and decreased for the State. The office collected \$1,312,337.47 in Conveyance Tax that was forwarded to the State and \$401,956.55 that was retained by the Town.

The office assisted in the election process with the preparation of poll ballots and the issuance of absentee ballots. A Municipal Election took place on November 7, 2017. The Annual Town Meeting, held on May 7th on the fiscal year 2018/2019 budget, was adjourned to a referendum on May 16, 2018. A combined total of 445 absentee ballots were issued during this fiscal year. The following represents a summary of the activities of this office for the past three years:

TOWN CLERK'S SUMMARY OF ACTIVITIES			
Activities	FY 15/16	FY 16/17	FY 17/18
Revenues Collected	\$ 837,324.96	\$ 907,757.35	\$ 735,776.55
State Conveyances	\$1,493,462.73	\$1,752,708.12	\$1,312,337.47
TOTAL	\$2,330,787.69	\$2,660,465.47	\$2,048,114.02
Pages of Land Records	13,888	15,141	11,655
Documents Recorded	3,172	3,478	2,984
Maps Recorded	25	20	20
Veterans Discharge	9	12	16
Births Recorded	140	142	146
Marriages Recorded	122	122	124
Deaths Recorded	189	221	228
Burial Permits	144	157	163
Dog Licenses Sold	1,950	1,911	1,834
Dial-A-Ride Tickets Sold	3,137	2,612	3,194
Sporting Licenses Sold	187	191	162
Pages of Minutes Recorded	829	448	458

In June 2010, the Town of Avon joined the Connecticut Town Clerks Portal to provide the public with online access to town land records 24/7. The website is: <https://Connecticut-townclerks-records.com>. The index and recorded documents can be viewed from January 3, 1961 to present.

Through Public Act 00-146, the Connecticut State Library Historic Preservation Account allows for collection of a \$3.00 fee for each document recorded, with \$2.00 forwarded to the State Library and \$1.00 retained by the Town to be used for historic document preservation. The Town retained approximately \$3,455 this year for our continued document preservation efforts. In July 2017, the Town received \$3,000 in funding through the Historic Preservation Grant Program to fund the purchase of a new map file cabinet.

The Community Investment Act, Public Act 229, provides funding for municipal capital improvements, open space matching grants, farm viability grants and farmland preservation activities, and new and existing affordable housing programs. Under the Act, the Town Clerk's

office collects a \$40.00 fee for each document recorded in the land records. Of that, the Town Clerk's office retains \$1.00, the Town retains \$3.00, and the remaining \$36.00 per document is remitted to the State Treasurer's Office. In fiscal year 2017/2018, this generated \$6,696.00 for the Town and \$80,352.00 for the State.

We would like to make our residents aware that this office is a source of a great deal of information, most of which is public. The only restriction by state law is birth records. We are always available to assist in locating records maintained by this office.

REPORT OF THE REGISTRAR OF VOTERS

GENEVIEVE A. CLARK & KERRY LADOUCEUR, *Registrars*

At the beginning of fiscal year 2017/2018, there were 12,531 electors in the Town of Avon. The breakdown was as follows: Republicans – 4,019; Democrats -3,651; and Unaffiliated – 4,874.

The Municipal Election was held November 7, 2017, in each of the three districts. Same Day Registration resulted in a total number of 18 new electors. The number of voters were 4,624 or 36% of those registered.

2017 MUNICIPAL ELECTIONS			
	Republicans	Democrats	Unaffiliated
Avon High School	785 (47% turnout)	720 (49% turnout)	554 (28% turnout)
Fire House	380 (37% turnout)	480 (43% turnout)	286 (21% turnout)
Roaring Brook School	529 (40% turnout)	497 (46% turnout)	393 (24% turnout)
TOTALS	1694 (42% turnout)	1697 (46% turnout)	1233 (25% turnout)

The Town Budget Referendum was held on May 16, 2018. A total of 527 eligible voters came out for a 4%. The results were 258 – yes and 269 – no. As of June 30, 2018, there were a total of 12,651 electors in the Town of Avon. The breakdown was a follows: Republicans – 3,959; Democrats – 3,673; and Unaffiliated – 5,064.

A high school registration was held in May for students who will be eighteen on or before November 6, 2018. During the period from January 1, 2018 to May 31, 2018, the Registrars of Voters conducted the Annual Voter Canvass.

The Registrars of Voters also attended their Spring and Fall Conferences for review of existing and new legislation laws. The Registrars completed their certification classes through UCONN. Both Registrars passed the State Certification Exam in October 2017.

October 2019

SEPTEMBER 2019

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NOVEMBER 2019

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Inland Wetlands Commission	2	3 Town Council	4	5 Library Regular Saturday Hours 10:00 am - 5:00 pm
6	7	8 Planning & Zoning Commission	9 YOM KIPPUR	10 AWPCA	11	12 Library Regular Saturday Hours 10:00 am - 5:00 pm
13	14 COLUMBUS DAY TOWN HALL, LIBRARY & SCHOOLS CLOSED	15 Library Board of Directors Annual Meeting	16 ACEC	17 Zoning Board of Appeals	18	19 Library Regular Saturday Hours 10:00 am - 5:00 pm
20	21	22	23	24	25	26 Library Regular Saturday Hours 10:00 am - 5:00 pm
27	28 Board of Finance	29 Planning & Zoning Commission Voter Registration Session Avon Town Hall 9:00 am - 8:00 pm	30	31 HALLOWEEN		



REPORT OF THE DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

HIRAM W PECK III, AICP, *Director*

The Department of Planning and Community Development is comprised of the divisions of Zoning Enforcement and Environmental Compliance, Building Inspection, and Fire Prevention. These three divisions, combined with Planning, are responsible for the review of all new commercial and residential construction projects, which includes providing professional and technical assistance to the Town's three land use agencies (Planning and Zoning Commission, Inland Wetlands Commission, and Zoning Board of Appeals); permitting and inspection of all approved projects in accordance with applicable zoning, building, and fire codes; as well as a comprehensive program of inspection aimed at fire prevention.

Cross training of staff has permitted an efficient, coordinated operation. The Director of Planning is the Zoning Enforcement Officer and is also a Certified Floodplain Manager. The Planning Specialist is a Certified Zoning Enforcement Officer. The Fire Marshal is certified as a Building Official. The Department's organization allows the review/permit process, which often begins with an application to one of the Town's land use regulatory agencies, to be coordinated with permitting and inspection.

The Department also provides professional and technical assistance to the Planning and Zoning Commission, as well as applicants, the general public, and design consultants (engineering, architectural, law, landscape architecture, and surveying). During the past year, this was done in association with 28 applications. For a more detailed description, please see the "Report of the Planning and Zoning Commission." New businesses that have opened recently include:

Business	Location
Munson's Chocolates	380 West Main Street
Raymour & Flanigan	15 Waterville Road
BodyRoc	260 West Main Street
Live Every Day	25 East Main Street
Century 21	36 West Main Street
Ignite Bikram Yoga	51 East Main Street
Barre 44	51 East Main Street
Cloud 9 Golf Shop	124 Simsbury Road
iDevices	50 Tower Lane
Sodexo	40 Tower Lane
Elements Massage	290 West Main Street
Anderson Turf Irrigation	21 Industrial Drive
Carbray Stanuton Financial	60 Avon Meadow Lane
Lenses Only	395 West Main Street
Bella Bridesmaids	51 East Main Street
Sotheby's	33 East Main Street

REPORT OF THE PLANNING AND ZONING COMMISSION

LINDA HOFFMAN KEITH, *Chair*

THOMAS ARMSTRONG, *Vice Chair*

HIRAM W. PECK III AICP, *Director of Planning and Community Development*

The Planning and Zoning Commission, acting under authority granted by the Connecticut General Statutes, regulates the development of land in Avon. The Planning and Zoning Commission consists of seven members and three alternates appointed by the Town Council. The Commission's actions are guided by the Plan of Conservation and Development, Zoning Regulations, and Subdivision Regulations. The Director of Planning provides professional and technical assistance to the Commission and serves as the Zoning Enforcement Officer.

In July 2018 the Planning and Zoning Commission approved Phase One of the Avon Village Center project, consisting of 13 buildings and 300,000+ square feet of mixed-use development space to house retail, restaurants, and residential uses. In addition, Raymour & Flanigan received approval to add 15,000 square feet to the existing building located at 15 Waterville Road.

Each approved subdivision/resubdivision may be required to contribute, per State law, a portion of the total property to the Town as dedicated open space; however, as an alternative, an applicant may make a payment to the Town in lieu of this land dedication. These funds are deposited into a special account to be used solely for future open space acquisition. This account currently has \$587,000.

PLANNING AND ZONING COMMISSION STATISTICS					
	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Meetings Held	16	12	17	11	16
Applications:					
Subdivisions	5	1	1	0	1
Site Development Approvals	10	16	5	5	6
Special Exceptions	15	13	13	8	9
Special Exceptions – Signs	7	6	3	3	2
Staff Approvals	10	8	5	5	6
Zone Change	1	3	1	0	1
Regulation Changes	0	4	1	8	3
POCD Amendments				2	0
Miscellaneous Info:					
New commercial tenants (SF)	63,000	24,000	17,350	12,500	37,500
Fees in Lieu of Open Space \$\$	\$56,500	\$20,000	\$26,500	\$135,000	\$0
Acres of Open Space Acquired	13	0	0	0	0
Subdivision Lots Approved	46	3	5	0	8
Total Residential Units Approved	46	3	5	0	8

November 2019

OCTOBER 2019

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DECEMBER 2019

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22	23	24	25	26	27	28
29	30	31				

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2 Library Regular Saturday Hours 10:00 am - 5:00 pm
3 DAYLIGHT SAVING TIME ENDS	4	5 ELECTION DAY POLLS OPEN 6:00 AM – 8:00 PM SCHOOLS CLOSED	6	7 Town Council	8	9 Library Regular Saturday Hours 10:00 am - 5:00 pm
10	11 VETERANS DAY TOWN HALL & LIBRARY CLOSED	12 Inland Wetlands Commission	13	14 AWPCA	15	16 Library Regular Saturday Hours 10:00 am - 5:00 pm
17	18 Board of Finance	19 Planning & Zoning Commission Library Board of Directors	20	21 Zoning Board of Appeals	22	23 Library Regular Saturday Hours 10:00 am - 5:00 pm
24	25	26	27 LIBRARY OPEN 10:00 AM - 5:00 PM	28 THANKSGIVING DAY TOWN HALL, LIBRARY & SCHOOLS CLOSED	29 TOWN HALL, LIBRARY, LANDFILL & SCHOOLS CLOSED	30 Library Regular Saturday Hours 10:00 am - 5:00 pm



REPORT OF THE INLAND WETLANDS COMMISSION

CLIFF THIER, *Chair*

MICHAEL BEAUCHAMP, *Vice-Chair*

HIRAM W. PECK III, AICP, *Director of Planning and Community Development*

JOHN E. McCAHILL, *Planning and Community Development Specialist*

The Inland Wetlands Commission, pursuant to General Statutes, regulates certain activities within areas in Avon designated as inland wetlands and watercourses. During fiscal year 2017/2018, the Commission held 6 regular meetings, and 2 special meeting at which 5 applications were reviewed and approved. Conservation Restrictions are often required as a condition of approval to permanently protect wetlands and regulated areas. In addition to application approvals, the Commission conducted an enforcement hearing for activities that occurred without the required approval. The applications reviewed by the Commission included the following:

- **Avon Village Center** – Regulated activities associated with the construction of a mixed-use development, for retail, restaurants, and residential.
- **Golf Club of Avon** - Regulated activities associated with drainage and golf course improvements.
- **Oak Bluff** – Regulated activities associated with the installation of a dry hydrant for fire protection.
- **Bronson Road/Hollister Drive** – Regulated activities associated with the construction of the “Stratford Crossing North” Subdivision.
- **230 Old Farms** – Regulated activities associated with construction of a single-family house.

FISCAL YEAR	13/14	14/15	15/16	16/17	17/18
Meetings	8	10	4	8	8
Applications reviewed	9	4	3	5	7
Public Hearings	2	3	0	3	1
Applications approved	11	3	3	5	5
Pages of meeting minutes	92	115	66	71	73
Acres protected through conservation restrictions	6.9	.37	0	.55	1.1

REPORT OF THE ZONING BOARD OF APPEALS

AMES SHEA, *Chair*

ANDREW BLOOM, *Vice Chair*

HIRAM W. PECK III, AICP, *Director of Planning and Community Development*

JOHN E. McCAHILL, *Planning and Community Development Specialist*

The main function of the Zoning Board of Appeals, pursuant to General Statutes, is to hear requests for variances in connection with requirements of the Zoning Regulations. Additionally, the Board hears appeals relating to decisions of the Zoning Enforcement Officer and reviews applications for automobile dealers' and repairers' licenses, acting as agent for the Connecticut Department of Motor Vehicles.

The Zoning Board of Appeals consists of five elected regular members and three appointed alternate members. During fiscal year 2017/2018, the Commission held six meetings in their review of eleven applications.

Prior to rendering decisions, the Board evaluates requests for variances based on a determination of hardship and ensures that buildings and land uses remain in harmony with the general purpose and intent of the Zoning Regulations. Variances include requests to reduce front, side and rear yard setbacks for the construction of garages, sheds, decks, pools, generators, and detached buildings and additions. Variance requests to allow for the expansion of non-conforming buildings are also reviewed. The Department of Planning and Community Development provides staff assistance to the Board.

SUMMARY OF ZONING BOARD OF APPEALS ACTIVITIES					
	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Meetings	8	8	6	9	6
Applications	15	12	12	14	11
Granted	15	12	12	14	11
Denied	0	0	0	0	0
Withdrawn	0	0	0	0	0
Pages of minutes	24	20	23	30	22

REPORT OF THE DIVISION OF ZONING ENFORCEMENT AND ENVIRONMENTAL COMPLIANCE

JOHN E. McCAHILL, *Planning and Community Development Specialist*

The Division of Zoning Enforcement and Environmental Compliance performs administrative duties and provides professional and technical assistance to assure that all activities on residential, commercial and other properties throughout the Town comply with the Town's land use regulations; as well as applicable State Statutes and regulations. The Division routinely performs permit reviews, plan reviews, and site inspections; conducts investigations for compliance related matters, and cites violations to gain compliance with local regulations. The Division provides staffing to the Inland Wetlands Commission and the Zoning Board of Appeals. It also provides technical assistance to various departments and agencies regarding environmental compliance issues and regulatory programs.

During the fiscal year 2017/2018, routine compliance inspections were conducted on numerous single family lots and six larger active projects. Other activities included:

FISCAL YEAR	13/14	14/15	15/16	16/17	17/18
Certification of Zoning Compliance	625	437	396	420	325
Temporary Sign Permits	88	75	105	80	94
Enforcement Activities:					
Sign Violations	195	160	140	105	110
Zoning Violations	11	13	11	7	11

December 2019

NOVEMBER 2019						
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JANUARY 2020						
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Library Sunday Hours Begin 1:00 pm - 5:00 pm	2	3 Inland Wetlands Commission	4	5 Town Council	6	7 Library Regular Saturday Hours 10:00 am - 5:00 pm
8 Library Sunday Hours 1:00 pm - 5:00 pm	9	10 Planning & Zoning Commission	11	12 AWPCA	13	14 Library Regular Saturday Hours 10:00 am - 5:00 pm
15 Library Sunday Hours 1:00 pm - 5:00 pm	16 Board of Finance	17 Library Board of Directors	18 ACEC	19 Zoning Board of Appeals	20	21 Library Regular Saturday Hours 10:00 am - 5:00 pm
22 Library Sunday Hours 1:00 pm - 5:00 pm	23 HANUKKAH BEGINS	24 CHRISTMAS EVE TOWN HALL CLOSES AT 12:30 PM LIBRARY CLOSES AT 1:00 PM	25 CHRISTMAS DAY TOWN HALL, LIBRARY & SCHOOLS CLOSED	26	27	28 Library Regular Saturday Hours 10:00 am - 5:00 pm
29 Library Sunday Hours 1:00 pm - 5:00 pm	30 HANUKKAH ENDS	31 NEW YEAR'S EVE TOWN HALL CLOSES AT 12:30 PM LIBRARY CLOSES AT 1:00 PM				



REPORT OF THE DIVISION OF BUILDING INSPECTION

RAYMOND STEADWARD, *CBO Building Official*

The Division of Building Inspection is charged with the responsibility of ensuring compliance with the Connecticut State Building Code and related CT General Statutes. The purpose of this code is to protect the public's health, safety and welfare in all buildings and structures where they live, work and play. This is accomplished by assisting residents, building contractors, and the design community with code interpretation and guidance throughout the permitting, plan review, and construction processes.

New single-family home building permits have typically been a significant source of revenue for the Division. This past fiscal year, a total of 18 new, single-family homes were permitted. The average value of a single-family residence permitted was \$362,917.00. This figure represents the estimated building construction costs and does not include the cost of a building lot. The average building-permit fee for those 18 new, single-family houses was \$5,988.82, with an average house size of 3,517 square feet. When reviewing the chart to the right for more detailed reporting, please be aware that all permit types (construction, electrical, plumbing, mechanical, demolition, and fire protection) are included in the total number of permits issued.

The volume of housing starts is beginning to rise, and I would venture to say it will continue. Commercial permits and other types of residential permits continue to dominate, with the number of plan reviews and inspections required remaining high. This year, several larger projects are in process. Among those are: Avon Old Farms School hockey rink renovations; Avon Old Farms School kitchen renovations; renovation of CVS Pharmacy; 50 Tower Lane, the renovation of a commercial property that has been empty for a number of years, along with multiple tenant fit-ups such as Munson's Chocolates and Lenses Only. The most notable change is the ongoing construction at 15 Waterville Road, the former Boyle's Furniture being completely renovated as well as a significant increase in the size of the building.

The Building Department remains busy with permits for re-roofing, window replacement, siding, home renovations, decks, finished basements, and mechanical equipment replacement (furnaces, water heaters, etc.). Due to real estate sales, the Building Department continues to face the challenge of dealing with work performed without permits and closing out existing permits utilizing retroactive inspections, both scenarios often requiring multiple inspections in an effort to protect the Town, the sellers and the buyers. The Department continues to strive toward providing necessary services to our customers while working toward the goal of improving our ISO status.



Raymour & Flanigan (September 2018)

Fiscal Year	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Family Dwelling	23	30	14	18
Commercial Buildings	1	1	1	1
Permits Issued	2,123	2,023	1,770	1,770
Inspections Conducted	2,387	2,282	2,026	2,563
Permit Fees Collected	\$573,007	\$538,989	\$396,875	\$599,903
Value of Permits Issued	\$35,540,625	\$32,967,887	\$23,065,385	\$33,736,397

REPORT OF THE EMERGENCY MANAGEMENT DIRECTOR AND FIRE PREVENTION DIVISION

JAMES DIPACE, *Fire Marshal/EMD* • THOMAS POST, *Deputy Fire Marshal*
DENNIS BIANCHI, *Public Fire Educator – (Volunteer)*

The Division of Fire Prevention provides fire safety code inspections for new and existing buildings, reviews fire safety code plans, conducts public fire education programs, and determines cause and origin for all fires. This year the Fire Prevention division and the Volunteer Fire Department conducted their yearly fire safety programs for kindergarten through 4th grade at both elementary schools. Since implementing this program in the schools, we have found that students are better prepared in the event of a fire and are also less likely to start fires. We also remind homeowners to check the date on their smoke detectors. Manufacturers certify detectors for 10 years. Don't wait: Check the Date!

Over the past year, the Division of Fire Prevention has extended its reach into the community through social media, community events, and television segments. Our Facebook page posts helpful information such as storm updates and emergency preparedness. In May 2018, the Fire Marshal presented a demonstration on home sprinkler systems. Using side by side trailers, residents witnessed the difference in length and severity of a home fire with and without sprinklers. Also in 2018, the Fire Marshal was featured on Channel 8 during a news segment about home fire sprinkler systems.

The Emergency Management Director maintains the Town Emergency Operations Plan and activates and operates the Emergency Operations Center (located at the Avon Police Department) during town-wide disasters or emergencies. In July 2018, Town staff members, in conjunction with the State of Connecticut, participated in a statewide disaster exercise focused on Hurricane preparedness.

For the ninth consecutive year all 5th grade students were instructed in STEP, Student Tools for Emergency Planning. Avon now has students in seven grade levels, including the high school level, that are better prepared for a disaster or emergency.

FIRE PREVENTION – ACTIVITY REPORT - FY 17/18			
Plan Review	63	Town Safety Committee	10
Budget	1	Staff Meeting P & D	117
Communications	21	Fire Department Meetings	54
Complaint	18	Blasting Permit or Inspection	1
Professional Development	23	Fire Investigation	25
Construction Inspection	6	Office Administration	141
Incident Response	197	Open Burning Permit or Complaint	9
Building Code Inspection	11	Emergency Management	39
Fire Code Inspections	331	Consultation	53
Public Fire Education	59	TOTAL ACTIVITIES	1,179

REPORT OF THE TOWN ENGINEER

LAWRENCE E. BARIL, P.E., GISP *Town Engineer*

The Engineering Department, including Sanitary Sewers and Geographic Information Systems (GIS), provides technical advice to other Town departments, boards and commissions, and the public. The Department is responsible for preparing engineering designs and specifications and reviewing developer submittals for the construction of municipal public works improvement projects to ensure compliance with Town standards. In addition, the Department is responsible for processing excavation, driveway, and sewer connection permits and related inspections. Highlights for fiscal year 2017/2018 include:

- P & Z / IWC Applications – numerous Planning and Zoning and Inland Wetlands applications were submitted for commercial and residential projects requiring review and comment by the Engineering Department. A key focus this year was the Avon Village Center Development.
- Permits – Sixty permits were issued for the construction of driveways or work within the Town's right-of-way; 16 more than the previous year. Engineering performed hundreds of inspections for permitted work and public works projects.
- Call-Before-You-Dig Requests – Engineering received 4,175 CBYD requests; 239 of which were emergency (after hours) requests.
- Requests for Service – Responded to numerous requests by residents, Police, and Public Works for issues such as drainage, sight line, property line, and tree ownership and FEMA flood zone investigation and flood insurance relief.
- Road Acceptances – This year, two new road segments were accepted into the Town's road network: Fairway Ridge and an extension of Pioneer Drive, totaling approximately 0.53 miles.
- Old Farms Bridge over the Farmington River – We continued to work with CTDOT on the redesign, permitting, and construction of this bridge. 100% funded by CTDOT the project involves construction of a new bridge, demolition of the old bridge, significant improvements on Waterville Road, and installation of a car-top boat launch. Construction is scheduled to begin Fall of 2018
- Old Farms Road Relocation – worked on rehabilitation and relocation options and grant funding sources for construction.
- Fisher Meadows Field Expansion – Engineering prepared construction documents for the permit design, secured local and State permits, and worked with DPW providing survey stake-out and engineering support.
- Oak Bluff Dry Hydrant – Engineering managed the project to design, permit, and install a fire dry hydrant at the private pond on Oak Bluff.

Geographic Information Systems (GIS) is responsible for the development and maintenance of the Town-wide mapping system. This includes data acquisition and maintenance, special mapping projects for Town departments and events, accident reconstruction assistance, maintenance of Assessor's mapping, specialty and general map development, and support for emergency management, and residents. This year, Engineering and GIS staff:

- Improved field access to the mapping and incorporated inspection data collection via a map and forms-based GIS platform.

- Maintained the Assessing tax maps and all of the related data layers, which are available on the Town website.
- Maintained the pavement management system database by updating roadway rehabilitation information.
- Provided graphics support for various Town departments and public events.

REPORT OF THE AVON WATER POLLUTION CONTROL AUTHORITY

ERIC JOHANSEN, *Chairperson*

The Sewer Department is responsible for operations and maintenance of the sanitary collection system, which includes approximately 92 miles of piping, 2,608 manholes, and four Town-owned pump stations. This includes the maintenance of inter-town agreements for waste treatment, sewer use billing, special contracts for equipment and support, routine inspections, and emergency call outs for service. Additional highlights for fiscal year 2017/2018 include:

- Permits and acceptance of collection system infrastructure – Twenty-seven permits were issued in connection to the Town's sewer collection system during the fiscal year, up from 24 the previous year.
- Cost of Service Analysis – The AWPCA engaged a specialty consultant to review the financial sustainability of the sewer fund (revenues and expenditures), consider future cost expectations for operating and capital programs, compare costs with other areas of the region and country, and make recommendations.
- Sewer Use Billing – The annual sewer use fee was increased this fiscal year from \$365 to \$500 per Equivalent Dwelling Unit (EDU). The AWPCA considered possible relief for elderly/fixed income residents, and is considering revising residential billing from a flat-rate system to one based on water usage.
- Sewer Construction – Active sewer extensions this fiscal year included Winding Lane/Stony Corners, School Street, and an easement area project on Paper Chase Trail.
- Lateral Extension Program – The Department responds to frequent requests from property owners, real estate agents, and developers regarding sewer availability. We also review the pavement management plan annually to coordinate utility work with pavement rehabilitation projects. Immediate future projects are being considered for the Stony Corners and Carriage Drive/Highwood areas.
- Infiltration and Inflow Study – The I&I study of the Farmington sewer shed was completed and we are looking to perform the next phase of that effort with a more detailed investigation of the areas found to have the most leaks into the system.

The Avon Water Pollution Control Authority meets on the second Thursday of each month in the Selectmen's Chamber. Dates and times are posted on the Town's website. The public is invited and is afforded an opportunity to speak during each meeting.

REPORT OF THE FINANCE DEPARTMENT

MARGARET COLLIGAN, *Director of Finance*

The Department of Finance includes Finance Administration, Accounting, Assessing, and Revenue Collection. The Director of Finance provides general oversight and approval for their activities and coordinates the preparation of the Comprehensive Annual Financial Report (CAFR), assembling data provided by the three divisions, other Town Departments, the Board of Education, and the Town's independent auditors. This office coordinates with the Town Manager's Office in the preparation of the annual budget, offering detailed budgetary information throughout the annual budget process on the Town's website, with which taxpayers can inform themselves about the Town's revenues and expenditures. The Director also coordinates the bond rating and sale processes, which involve the efforts of many, including both elected and appointed officials, and the support of the Town's bond advisors and counsel. The Town's bonds are currently rated Aaa by Moody's Investors Service and AAA by Standard & Poor's. Program highlights for fiscal year 2017/2018 are as follows:

Finance Administration:

- Continued annual reporting and mapping of the Uniform Chart of Accounts and Reporting as required by the State of Connecticut, and implementing GASB 75 on the Other Post Employment Benefit (OPEB) plan.
- Expanded Town Departments/Divisions enrolled and trained in automated purchase order processing.
- Commenced third party, formal fraud assessment review.

Accounting:

- 97% of payroll transactions were EFT.
- 94% of employees received payroll advices by e-mail.
- 30% of vendor payments processed by EFT.
- Vendors received e-mail notification of ACH advices.

Assessing:

- Continued to provide property information to the public through the Assessor's website and kiosk located in the Assessor's Office with bi-weekly updates at www.avonassessor.com.
- Administered the State and Local Elderly Tax Relief Programs.
- Administered veterans, blind, and disabled exemption programs, and state renter's program.
- Provided assistance to the Town Manager with economic development, activities and projects.

Revenue Collection:

- Rated book balances are reconciled between the Collector of Revenue and the Assessor by a sign-off spreadsheet before the tax bills are printed and mailed.
- Converted more manual processes to electronic means for importing and exporting data.
- Continued on-line viewing of tax bills; public may now sign up for payment reminders via email.
- Continued on-line collection of tax payments by credit card or e-check for tax bills.

Performance Measurement	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
# of years "GFOA Certificate of Achievement for Excellence in Finance Reporting" received	32	33	34	35	36
# of years "Distinguished Budget Presentation Award Program" received	32	33	34	35	36
% of Current Tax Levy Collected	99.76	99.67	99.73	99.67	99.63

REPORT OF THE DIVISION OF ACCOUNTING

LAURIE DORN, *Town Accountant*

The Accounting Division maintains and safeguards all financial records of the Town. Throughout the year, Accounting processes and records all revenues and expenditures for the Town and maintains the general ledger to create various reports and financial statements for the Independent Audit, the award winning Comprehensive Annual Financial Report (CAFR), and the state and federal audits. The Town's last audited CAFR is available for review on the Town's web page, www.avonct.gov.

ACTIVITY INDICATORS	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Payroll Checks Issued	129	145	133	145	128
Payroll Direct Deposits	4,522	4,618	4,971	4,620	4,687
Employees, W-2s Issued	365	369	349	370	362
Health Insured Retirees in System	79	77	81	77	81
Retirements Processed	0	1	1	2	1
Vendor payments by EFT	1,190	1,210	1,134	1,200	1,112
Total Vendor Checks Issued	2,918	2,817	2,636	2,675	2,680
Avg. Pooled Investment (millions)	23M	28M	27M	27M	29M

Performance Measurement	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
% Payroll payments by EFT	97%	97%	97%	97%	97%
% Vendor payments by EFT	30%	30%	30%	30%	30%

REPORT OF THE ASSESSOR'S OFFICE

HARRY DERASADOURIAN, *Assessor*

The Assessor's Office is responsible for the preparation of the Town's annual Grand List. This year the Grand List was \$2,645,900,740. The Grand List is a complete listing of all properties in town, their ownership, and assessed value as of October 1st each year. This information is then used by the Board of Finance to help determine the mill rate and in preparing the July tax bills. This year the overall Grand List increased by .10% or \$2,496,880. Listed below are the three categories that make up the Grand List. The amounts reported are prior to any adjustments made by the Board of Assessment Appeals.

Real Estate increased \$6,740,440 to \$2,354,746,370 or .29%. This year's growth is attributable to the completion of 14 new single family homes, along with several major additions and the approvals of several new building lots.

Personal Property decreased \$1,310,750 to \$114,748,700 or -1.13%. A decrease occurs when normal depreciation exceeds new additions. Items that make up personal property include business furniture, fixtures, office equipment, computers, leased equipment, industrial and construction equipment, utility poles, pipes, cables and conduits. Personal Property is assessed each year at 70% of its value.

Motor Vehicles decreased \$2,932,810 to \$176,405,670 or -1.64%. Included in this figure are all motor vehicles registered and garaged in Avon on October 1st of each year and vehicles are valued using the NADA Pricing Guide.

In preparation of the Grand List, tax maps are kept current and extensive fieldwork is completed to update our records for building changes. This office is also responsible for the administration of the veterans, blind and disabled exemption programs and the State and Town elderly tax relief programs, as well as administering the State Renter's Relief Program. This year a total of \$299,629 was granted in elderly tax relief to 287 property owners and 95 Renter applications were processed.

As always, we are ready to explain and review individual assessments with each property owner.

TOP TEN TAXPAYERS • 2017 GRAND LIST			
	Name	Nature of Business	Assessed Value
1.	Eversource	Utility	\$ 17,910,360
2.	GAIA Avon Place, LLC	Condominiums	15,287,990
3.	Avon Marketplace Investors	Shopping Center	14,325,490
4.	Two Fifty Five West Main, LLC	Shopping Center	14,052,020
5.	Connecticut Water Company	Utility	14,008,700
6.	Avon Mill LLC	Apartments	13,674,330
7.	Nod Brook, LLC	Shopping Center	12,473,540
8.	Brighenti Family Wellness Center	Medical Office Building	9,030,000
9.	One Hundred One Bickford	Health Care	8,594,930
10.	Riverdale Farms LLC	Mixed Use	8,363,390
TOTAL			\$127,720,750
% Of Grand List			4.88%

2017 GRAND LIST		
Grand List	Exemptions	Net Grand List
2,645,900,740	30,274,340	2,615,626,400
Percent of Grand List by Class		
	2017	2016
Real Estate	88.99%	88.83%
Motor Vehicle	6.67%	6.78%
Personal Property	4.34%	4.39%

BOARD OF ASSESSMENT APPEALS

RICHARD S. CONNEL, *Chairman*

As required by State law, the Board of Assessment Appeals held one meeting during the month of March to hear appeals concerning the Grand List of October 1, 2017. Any property owner who felt the assessment of their property was inaccurate could appeal to the Board. The Board of Assessment Appeals meets during March. A total of 4 appeals were heard (3 Real Estate, 1 Personal Property, and 0 Motor Vehicle). The result of these appeals was:

Real Estate		Personal Property		Motor Vehicles	
1 Granted	2 Denied	0 Granted	1 Denied	0 Granted	0 Denied

Final Grand List after the Board of Assessment Appeals was decreased by \$40,840.

Gross	Exemptions	Net
2,645,859,900	30,274,340	2,615,585,560

Board of Assessment Appeals Members

Richard S. Connel, Chairman

Venkata Anupoju

Laura Mensi

Stephen Hunt

Norman Sondheimer

REPORT OF THE INFORMATION TECHNOLOGY PROGRAM

GLENN GRUBE, *Chairperson*

This program was established in the fiscal year 2000/2001 Operating Budget to recommend updates and improvements to information technology processes and policies and to direct consultants to design, implement and maintain the Town's information technology operations with a continued emphasis on providing "24/7" government information via the Town's website at www.avonct.gov. The committee currently consists of the Finance Director, CAD/GIS Manager, Library Director, Police Chief, Director and Deputy Director of Public Works, Town Engineer, Assistant to the Town Manager, and the Fire Marshal/Assistant Building Official/Emergency Management Director. The AVFD and BOE are included in IT Committee agenda distributions and attend meetings when relevant.

Major initiatives for 2017/18 included a new consolidated digital telephone and voicemail system for the Town Hall, Police Department and Public Works buildings; a private fiber optic cable connection between the Town and Board of Education networks that will allow for connecting systems including telephones, security cameras, and electronic locks; and an upgrade to the wireless networks at both Town Hall and the Sycamore Hill Recreation Area.

PERFORMANCE MEASURES	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
# of workstations and servers supported	91	99	97	97	99
# of Help Desk Calls Processed (Monthly Average) and % addressed in one shift turnaround *	150/95%	63/98%	45/97%	51/NA	32/93%
Replacement and new computer purchases (34% of inventory is used/refurbished)	12	15	5	3	7
Server Availability (Business Continuity Indicator)	99%	99%	98%	100%	100%
# of Threats Detected and Prevented (Monthly Average)	11	17	15	83	16
Training Sessions Held (not including outside training)	2	2	2	1	2

* Not all requests are captured through the automated on-line request as administrator does not submit electronic requests for work performed on a proactive basis.

TOWN OF AVON WEBSITE STATISTICS	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19
Total Hits	1,287,974	628,083	523,345	473,238	491,371
Visitor Sessions	299,558	196,323	173,943	165,025	168,870
Avg. Session Length	15:40	3:31	2:03	1:51	1:57
No. of Pages Viewed	1,235,416	555,013	430,830	388,200	397,127
Down-loaded Adobe Files	98,874	31,396	22,419	18,887	18,403
Number of Subscribers	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19
Agendas	930	872	918	954	1,001
Bulletin Board	1,145	982	994	1,024	1,025
Employment	692	723	742	758	789
Recreation Bulletin Board	1,215	1,099	3,427*	3,287	3,097
Library Notices	5,401	4,560	3,923	3,611	3,467
TOTALS	9,383	8,236	10,004	9,634	9,379

*One time increase due to the automatic subscription of all MyRec.com users.

REPORT OF THE COLLECTOR OF REVENUE

DEBORAH FIORETTI, *Collector of Revenue*

The Revenue Division is responsible for the overall administration of the Town's revenue collections. Governed by Federal law, State statutes and Town ordinances, the following represents the total collected in each classification:

	FY 15/16	FY 16/17	FY 17/18
% of current tax levy collected	99.73%	99.67%	99.63%
% of prior years' tax levy collected	58.53%	50.92%	49.10%
Current Tax Collection	\$68,647,049	\$71,701,227	\$72,820,658
Prior Years' Tax Collection	\$197,113	\$169,750	\$196,307
Sewer Use	\$1,626,999	\$1,707,074	\$1,672,476
Sewer Connections	\$67,500	\$47,500	\$80,000
Sewer Assessments	\$44,261	\$71,183	\$61,450
Water Main Assessments	-0-	-0-	-0-
Town Department Revenues	\$2,299,546	\$2,138,173	\$2,093,458
Tax Interest	\$194,052	\$182,770	\$199,827
Sewer Interest	\$19,253	\$21,813	\$17,021

The Revenue Office has been automating tax procedures, which have reduced office staff while still providing accurate and efficient processing of tax payments. The larger banks are paying escrowed real estate tax payments by wire transfer which has enabled funds to be deposited into the Town account within twenty-four hours of transfer. A remote deposit scanner is now in place. Checks are now scanned for deposit in the office avoiding frequent trips to the bank. There is a web-based payment service that processes electronic checks, credit and debit card payments, displays tax bills and retains payment history. This service also offers email reminders, alerts and payment confirmations.

The Office files real estate liens and monitors bankruptcy claims, processes Certificate of Correction and Refunds, updates the Grand List as a result of property transfers from data received from the Assessor's Office and responds to requests from attorneys, lending institutions and title searches for tax information. The Office responds to taxpayers' inquiries regarding their account status, issues monthly updates on delinquent accounts, and furnishes Income Tax information.

The Office, in addition to preparing, mailing, and collecting taxes, makes daily bank deposits to ensure maximum investment income. The Office is also responsible for the preparation, filing and monitoring of Alias Tax Warrants with a State Marshal, when delinquent notices fail to result in payment. The statutory reports on the Town's levy, owners' benefits, disability and veteran's exemptions are filed in conjunction with the Town Assessor. Quarterly reports of the Town's collections are filed with the US Bureau of the Census.

Program Activity	FY 15/16	FY 16/17	FY 17/18
Certificates of Correction	1,556	1,833	1,342
Property Transfers	532	598	529
Refunds	282	334	336
Tax Bills Processed	27,988	27,990	27,592
Sewer Use Bills Processed	3,847	3,860	3,885
# Warrants Collected	393	274	247

REPORT OF THE SOCIAL SERVICES DEPARTMENT

ALAN E. ROSENBERG, *Director of Social Services*

The Social Services Department is responsible for administration and direct provision of social and human service activities of the Town. Like Avon itself, our services have grown and changed over the years. Today, our major program areas include services to single adults, families, youth, seniors, and the disabled.

SOCIAL SERVICES STATISTICS				
Service Provided	FY 17/18	FY 16/17	FY 15/16	FY 14/15
Short-term Counseling/Assessment	N/A*	N/A*	N/A*	534
Information & Referral (regarding various local, regional, state & federal programs)	N/A*	N/A*	N/A*	498
Senior / Non-Senior Clients**	1,558 / 1,005	1,286 / 705	1,467 / 703	N/A
Requested Assistance: General	676	472	652	N/A
Req. Asst.: Financial Aid	593	417	344	N/A
Req. Asst.: Food Asst.	583	347	376	N/A
Req. Asst.: Medical Asst.	209	155	178	N/A
Req. Asst.: Utility Asst.	1,115	758	722	N/A
Req. Asst.: Transportation Asst.	258	189	247	N/A
Req. Asst.: Housing Asst.	233	235	196	N/A
Energy Assistance Applications	131	129	148	163
Avon Emergency Fuel Bank Expenditures	\$2,934	\$3,239	\$3,861	\$2,655
Holiday Gift Basket Program	134	112	118	144
Avon Dial-A-Ride Service	2,708 rides	2,205 rides	2,535 rides	2,682 rides
Income Tax Preparation Assistance Program	194	381	281	210
Avon's Special Needs Fund (aids families in crisis situations who do not qualify for public assistance)	86 occasions \$15,429	81 occasions \$9,837	46 occasions \$13,597	115 occasions \$16,791
Hartford Dispensary Trust Fund (short-term assistance)	269 occasions \$5,873	26 occasions \$3,333	41 occasions \$9,392	39 occasions \$8,671
Renters (Elderly or Disabled) Rebate Tax Relief Program	95	103	100	92
Salvation Army – Farmington Valley Service Unit (temporary assistance)	112 families \$20,939	71 families \$13,563	97 families \$20,764	97 families \$22,160
Avon Food Bank Expenditures	\$36,909	\$33,712	\$24,553	\$22,577
Youth Development Programs	17	16	12	12

*Reporting statistics revised, effective 8/1/2015

**New reporting statistics, effective 8/1/2015

REPORT OF THE COMMITTEE ON AGING

VACANT, *Chairperson*

The Committee on Aging is charged with evaluating the conditions and needs of the elderly and making recommendations to the Avon Town Council regarding programs and resources to support areas of need. The Committee reviewed the programs and activities provided at the Senior Center. The Committee was highly supportive of the new programs and services being offered, and was especially pleased with the ongoing outreach efforts, which have resulted in a marked increase in Center activity involving new participants. In addition, the Committee reviewed current programs and services, such as the Senior Meal Program and the Dial-A-Ride Program.

REPORT OF THE YOUTH SERVICES BUREAU

SUZI ALEXE, *Youth Services Coordinator*

The Avon Youth Services Bureau provides professional emotional, social, and developmental support and assistance to all Avon youth and families, through its wide array of services: brief assessment, short-term counseling and referrals, parent education, youth advocacy, positive youth development, teen advisory board, teen activities, juvenile review board and community outreach.

For the 2017-2018 school year the Youth Services Bureau continued to educate Avon youth on bullying, including cyber bullying, drugs and alcohol, tobacco, internet safety, peer pressure, friendship, diversity, responsibility, and leadership.

Prevention efforts included the following major events: Red Ribbon Week, Dangers of



Social Media Parent Presentation, Youth Leadership Conference, World No Tobacco Day and Substance Free Graduation. The Youth Leadership Conference took place on Friday June 9. Middle and high school student leaders from Avon, Southington and Rocky Hill participated in team building activities which included raft building from plastic barrels, rope and duct tape. Student leaders had the opportunity to meet others in neighboring communities and learn from each other.

Avon Youth Services also secured a State Targeted Response Grant to the Opioid Crisis to provide prevention education and messaging to area prescribers, the community, youth and schools. A community forum at the library on April 2nd allowed members of the public to learn about how to administer Naloxone (Narcan) which reverses a deadly overdose. Narcan was also distributed to participants free of charge.

REPORT OF THE SOCIAL SERVICES • SENIOR CENTER DIVISION

JENNIFER BENNETT, LMSW, *Program Coordinator*

Avon Senior Center enjoyed an exciting year. We had 11,206 seniors sign our Daily Attendance Sheet, held 2,047 programs and had 22,162 seniors attend these programs. We had three interns this year. The staff and team of dedicated volunteers are happy to serve the senior citizens of the Town of Avon throughout the year.

The Senior Center acts as a referral and resource for people seeking information on services that support older adults. We offer a place for recreation and socialization where people can attend classes such as Zumba, Tai Chi, Art, and Chair Yoga, belong to groups and clubs, play card and board games, enjoy Shuffleboard and Wii Bowling and take day and overnight trips. This year, we traveled to Portugal and Iceland. We have great programs such as our puzzle group, scrabble, cribbage, setback, ping pong, Mah Jongg and billiards. We participated in several Wii Bowling tournaments and our Avon Aces did well. We offer evidence-based programs such as Matter of Balance and Chronic Disease Self-Management. These programs engage seniors and give them purpose. The Senior Center helps answer questions and provide support regarding housing, service information, resources, and financial questions such as Medicare counseling. On Tuesdays and Thursdays, older adults participate in our Community Renewal Team (CRT) Congregate Meal Program, which prepared 3,944 meals this year for seniors.

We continue to collaborate with the community for diverse programs for seniors to enjoy. The collaborations include Town departments, Library, Historical Society, Avon Chamber, local facilities and businesses, Regional Senior Center Programs, Schools, Farmington Valley Health District and the Farmington Valley VNA. We are involved in the Lesbian, Gay, Bisexual, Transgender (LGBT) Moveable Senior Center (MSC) and proud to have been a catalyst for this programming. One of the more popular programs is Movie Matinees, co-sponsored by the Senior Center, Library and the Friends of the Library.

AVON SENIOR CENTER STATISTICS					
# of Programs Per Year	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Health Clinics	100	100	100	100	100
Speaker's Programs	50	52	55	60	65
Social Events, Holiday Parties, Dances	50	51	51	50	50
Regional Senior Center Programming	8	12	17	15	13
Senior Citizens of Avon Weekly Meetings	45	45	45	45	45
# of Participants Per Year					
Senior Meals Program	4,372	3,796	3,915	3,811	3,944
Information & Referrals	1,100	1,200	1,300	1,350	1,400
Outreach	350	400	425	450	500
Advocacy	90	100	125	150	180
Public Relations	120	135	145	155	160
Intergenerational Programming with Schools	200	225	225	180	279
Computer Lab Use	1,365	1,335	1,817	1,906	1,989
Senior Volunteer Program	40	40	50	50	50

REPORT OF THE HUMAN RESOURCES DEPARTMENT

WILLIAM F. VERNILE, *Director of Human Resources*

The Director of Human Resources plans, organizes, and administers the personnel, benefits, labor relations, and occupational safety and risk management programs of the Town and provides related consultative services to the Town Manager and Department Heads.

The Human Resources Department administers personnel programs, including: recruitment, examination, classification, compensation, orientation, employee benefits, and employee development and training. In addition, the Department administers equal employment, affirmative action, workplace safety, and the practical application of State and Federal laws pertaining to employment practices. The Department is also responsible for the Town's Risk Management program, including the analysis, procurement, implementation, and administration of liability, property, and casualty insurance, and workers compensation.

The Director of Human Resources is also responsible for Town labor relations activities, including the negotiation and administration of collective bargaining agreements, and may serve as the principal representative of the Town in grievance, arbitration, and workers or unemployment compensation hearings.

Activity	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Full-Time Hires	11	4	3	5	4
Part-Time Hires	5	12	5	10	17
Promotions	3	6	2	3	6
Exit Interviews	6	2	4	4	4
Safety Committee Meetings	4	4	4	4	4
Grievances	2	1	1	2	3
MPPs	0	1	0	0	0
Negotiation Meetings	6	11	5	7	6

REPORT OF THE 2017 CELEBRATE AVON COMMITTEE

Celebrate Avon Committee

In 2017, the name Avon Day was changed to Celebrate Avon to give the event a facelift. We added entertainment including a bicycle stunt show and The Tirebiter Band. More children's activities were added, including a craft tent, a Pumpkin Decorating contest and an essay contest. Food trucks and "fair food" were also added. Celebrate Avon was held on Saturday, September 23, 2017 at Thompson Brook School. The Committee is pleased to report that \$4,000 was donated to the Town's Special Needs Fund. There were 64 Non-Profit and Corporate booths, along with six "Taste of Avon" food booths. James Fanelli was presented the UNICO "Citizen of the Year" award at the opening ceremonies.

As always, our thanks go to the children and adults who volunteered to help with the many activities of the day, including: inflatables, clowns, a children's tent, balloons, petting zoo, train ride, Boy Scout bridge building, fire trucks on display and Touch a Truck. The entertainment included the Avon Robotics Team, Avon Kempo & Aikido, Jason Pipitone and Tirebiter. The event concluded with our annual Pie Eating Contest. The Committee also wishes to thank the Town Council and Town Manager, Brandon Robertson, for their support. This event would not take place without the assistance of the following Town Departments: Recreation and Parks, Board of Education, Public Works, Fire and Police. The Committee also wishes to thank its sponsors, contributors, residents, and visitors for participating. We look forward to planning Celebrate Avon 2018!

FARMINGTON VALLEY VISITING NURSE ASSOCIATION, INC.

NANCY A. SCHEETZ, *Executive Director*

The Farmington Valley VNA, Inc. has completed another productive year of offering Public Health Care to residents of the Town of Avon.

Direct Care Service Trends and Statistics - The Community Health Programs initiatives continue to provide health and wellness care to seniors and other residents.

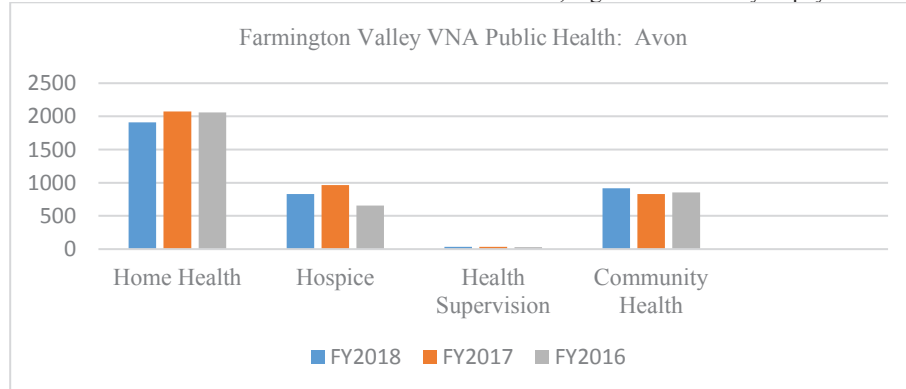
- Blood Pressure Monitoring Clinics saw a 10% growth in participation over the previous year.
- This year the Educational Programs grew 100% over those offered last year.
 - Hydration and Best Practices for Healthy Living
 - Education on Colorectal Cancer and Early Identification
 - Hydration (requested for Second Site)
 - Skin Cancer Prevention (offered five for the Senior Center)
 - Memory Loss and Cognitive Health (Offered five times at various sites)
- Flu Vaccines: 20% growth in participation at Public Clinics
- Continued free-flu vaccines to those in need

Home Health and Hospice Programs - The Farmington Valley VNA, Inc. is proud to announce the following continued achievements in Clinical Excellence: Home Care Elite Top 500 Home Health Care Services Nationally; SHP Best Home Health Caregiver Satisfaction Award; SHP Best Hospice Caregiver Satisfaction Award; and Continued Preferred Provider Referral Source with Town of Avon Assisted and Skilled Living Facilities.

The care that is given in a Home Health and Hospice Care episode is complex and often challenging. Patients and their caregivers must navigate managing chronic illnesses every day while also facing constant medical advances in medicines and treatments. Home care is the preferred environment and with the right care and support, recovery can be achieved.

- Home Health visits in this year: 1,912 skilled nursing and rehabilitation visits
- Hospice visits this year: 828 skilled nursing, social work, pastoral visits
- Private Duty Usage: level with prior year
- Free Continued Health Supervision: 35 visits made in this year

It is an ever-present challenge to continue to remain an independent, non-profit organization, amidst the constant changes brought on by new healthcare reform. Federal and state regulations and reimbursements continue to take away dollars that support care. Without Town support, it would be difficult to offer these programs that successfully prove to aide in relapse prevention and decreased hospitalization rates. The Farmington Valley VNA is proud to continue with its mission. We will serve those in need, regardless of ability to pay.



REPORT OF THE SIMSBURY REGIONAL PROBATE DISTRICT

CYNTHIA C. BECKER, *Probate Judge*

The Simsbury Regional Probate District encompasses the towns of Avon, Canton, Granby and Simsbury and is located in the Simsbury Town Hall. Cynthia C. Becker, former judge for the Avon Probate Court, was elected as Judge of the Simsbury Regional Probate District for the term commencing January 5, 2015.

The mission of the Simsbury Regional Probate Court is to assist individuals and families residing in the district who require the services of the court in an efficient and compassionate manner. The probate court strives to ease the process as much as possible knowing that during stressful times it is difficult to cope with the unknown.

Although the staff and judge cannot provide legal advice to the users of the court, informational pamphlets are available and questions are always welcome. In addition, Judge Becker, in her capacity as Judge of Probate, is available to speak to community groups about probate matters.

Jurisdiction of the Court: Connecticut probate courts have jurisdiction over probating of wills, administration and settlement of decedent's estates, overseeing the carrying out of the terms and provisions of testamentary and living (inter vivos) trusts, and reviewing the accountings of trustees. In addition, probate courts appoint, supervise and remove conservators of the person and estate of individuals incapable of managing their personal or financial affairs due to mental or physical disability. These areas represent over half of the Simsbury Regional Probate Court's workload.

The probate court also has jurisdiction over the appointment and supervision of guardians of the property and persons of minors and persons with developmental disabilities; the removal of unfit parents as guardians of their children; the termination of parental rights of parents who cannot fulfill their parental responsibilities; the adjudication of paternity of children born out of wedlock and the finalization of adoptions. These matters make up about one third of the court's caseload, but are some of the most sensitive and time-consuming responsibilities of the court.

While probate courts have jurisdiction to authorize the commitment of those suffering from mental illness, or drug or alcohol addiction to appropriate hospitals or facilities for treatment, these cases represent a small percentage of the court's workload due mainly to the absence of psychiatric facilities in the region.

2017-2018 Workload of Court: During the past year, 206 applications were accepted for probate of decedent's estates. In addition, 195 small estate affidavits and tax purposes only estates were filed. The Court also processed 45 applications for Conservatorships, and several applications for Guardianships of the Estate and Person of minors, Guardianships of the Intellectually Disabled, Termination of Parental Rights, approval of Adoptions, Name Changes, and intervivos trust matters.

Court Contact Information: The Probate Court is located at the Simsbury Town Hall, 933 Hopmeadow Street, and is open Monday's from 8:00 a.m. to 5:30 p.m., Tuesday through Thursday from 8:00 a.m. to 4:30 p.m., and Friday from 8:00 a.m. to 1:00 p.m. On-line information about the courts is available on our website, located at www.jud.ct.gov, click on "probate". Many of the forms used by the probate courts are now available through the website.

REPORT OF THE AVON HISTORICAL SOCIETY

TERRI WILSON, *President*
Open position, *Secretary*
(860) 678-7621 (leave message)

www.avonhistoricalsociety.org • info@avonhistoricalsociety.org

The mission of the *Avon Historical Society*, founded in 1974, is to identify, collect, utilize, publish, display, promote and preserve the history and heritage of Avon. The Society maintains four properties and has, on occasion, rotating exhibits in the Library and in the schools. One site is open to the public on Sundays in the summer months. Membership in the Society is open to the public and volunteers are always welcome to join in its many activities.

School House #3 – 8 East Main Street (Route 44). Built in 1823, it was moved from its original location on the site of the current Avon Free Public Library. Currently it is closed to the public as it is storage for the restored furniture from the Derrin House fire and other artifacts. It is undergoing a plan of adaptive reuse as a museum for its bicentennial in 2023. It is listed on the State Register of Historic Places.

Pine Grove School House – 3 Harris Road (Route 167). A restored one-room school house, built in 1865 when Avon's 7th school district was established by the State. The school was in use until 1949, then restored for our nation's Bicentennial in 1976 and opened to the public. Features include period desks, books, slates, etc. **It is open to the public on Sundays, June through September, from 2:00–4:00 p.m.** It is listed on the State and National Register of Historic Places.

The Derrin Farm House – 249 West Avon Road (Route 167). A farmhouse, built in the late 18th and through the 19th century, was last used for the caretaker of the First Co. Governor's Horse Guard. The Society leased the building in 1996 and had been restoring it ever since. A fire on May 11, 2016 damaged the oldest section from the 1780's, however, it was still structurally sound. A mitigation process took place from August–November 2016. It is closed to the public until further notice. The Derrin House is listed on the State Register of Historic Places.

First Co. Governor's Horse Guards Barn – 239 West Avon Road (Route 167). A lease was signed by the Society in early 2011 for adaptive reuse of this c. 1880 English bank barn. It is not open to the public yet, as work needs to be done to secure it for this use. Thanks to a Barn Grant from the CT Trust for Historic Preservation in 2014, and many private donations, the roof and south wall were replaced. The barn is listed on the State Register of Historic Places.

The Marian Hunter History Room – Avon Free Public Library. This room is the location of local maps, deeds, genealogical information and other historic items. The History Room was dedicated in June of 2012, when the newly renovated Library opened. The public can use the room, by appointment and with a trained volunteer. Call 860-673-9712 to arrange a visit. Check out the ever changing display cases outside this room called the "History Corner" which is coordinated by the Society for any group interested in using the space for a two-month period for history-related subjects. The Society maintains guidelines for its use.

The Society holds many events and partners with other local groups to bring history to the public.

Avon Historical Society Board of Trustees 2018-2019	
Terri Wilson, President	Open position, Secretary
Helaine Bertsch, Vice President	Eric Thronson, Treasurer
Trustees: John Forster, Cal Miller-Stevens, Mary Harrop, Ben Isaacson, Gene Macy, Sebastian Saraceno, Carolyn McGrattan	

REPORT OF THE FARMINGTON VALLEY HEALTH DISTRICT

JENNIFER C. KERTANIS, *Director of Health*

Preventing Disease, Promoting Health, Protecting Against Health Threats

The Farmington Valley Health District is the local health department for the Town of Avon.

Mental illness and substance abuse continue to be a growing concern in our communities. The Farmington Valley Health District (FVHD) tracks opioid related deaths, emergency room visits and hospitalizations to further illuminate the magnitude of this public health epidemic and identify prevention strategies in collaboration with our community partners. FVHD convened the Prevention Councils and Youth Services Bureaus in the ten towns served by the District and facilitated medical provider outreach and education on the statewide "Change the Script" campaign.

To promote mental wellness, FVHD continues to work with Avon Social Services and town veteran liaisons through *Resilience Grows Here*, an ongoing initiative focused on the mental health needs of veterans. A peer to peer support network, including a training program and resource linkages, is building a community that better supports those with mental illness and fosters an environment that supports mental wellness. In addition, FVHD continues to provide "Question, Persuade, Refer," a suicide prevention training, to interested public.

Falls are the leading cause of hospitalizations and reduced quality of life among the population 65 years of age and older. This same population is at increased risk of chronic illness. FVHD continues to provide evidence-based fall prevention and chronic disease management programming in collaboration with the Avon Senior Center. These programs have been shown to reduce falls in older adults, increase physical activity, improve social isolation and contribute to better quality of life among the aging population.

FVHD continues to serve as subject matter experts for Avon on myriad public health issues. The health department fields hundreds of questions on topics including immunizations, Lyme disease, West Nile virus, water quality, the flu, rabies and food and product recalls. Factual information on many public health issues and topics may be found on the FVHD website, www.fvhd.org and Facebook page. Both resources are updated regularly. In addition, FVHD launched an educational television show "Health Matters" to increase public awareness around important public health topics and disease prevention.

Enforcing CT General Statutes, the Public Health Code and FVHD regulations are an important part of our work to ensure that the public's health is protected when eating out, swimming in a public pool, and going to a salon or drinking water from a private well. The following provides a summary of permits issued and the inspections and site visits conducted during the fiscal year.

Permits Issued:		Inspections/Site Visits/Sampling:	
Food Service Establishments	99	New Septic	33
Temporary Food Service	24	Septic Repair	87
Salons	43	Public Bathing	44
New Septic	8	Food Service Establishments	184
Septic Repair	23	Complaints (ALL)	25
Well	3	Salons	44
		Day Care	8

REVENUES - APPROVED FOR FISCAL YEAR 2018/2019

	ACTUAL FY 16/17	BUDGETED FY 17/18	ADOPTED FY 18/19	\$ INC/ (DEC)	% INC/ -DEC		ACTUAL FY 16/17	BUDGETED FY 17/18	ADOPTED FY 18/19	\$ INC/ (DEC)	% INC/ -DEC
PROPERTY TAXES & ASSESSMENTS						CHARGES FOR CURRENT SERVICES					
Gross Levy	\$75,791,993	\$79,895,266	\$81,998,607	\$2,103,341	2.63%	PUBLIC SAFETY					
Uncollectible	\$13,295	(\$595,565)	(\$505,565)	\$90,000	-15.11%	Police Services	\$108,152	\$17,508	\$38,872	\$21,364	122.02%
Net Levy	\$75,805,288	\$79,299,701	\$81,493,042	\$2,193,341	2.77%	Accident Reports & Photos	\$2,290	\$1,300	\$2,400	\$1,100	84.62%
Supplemental Real Estate	\$81,620	\$85,525	\$55,750	(\$29,775)	-34.81%	Animal Pound Fee	\$625	\$1,080	\$700	(\$380)	-35.19%
Supplemental Motor Vehicle	\$794,443	\$490,855	\$492,136	\$1,281	0.26%	PUBLIC WORKS					
Prior Levies	\$167,281	\$160,000	\$160,000	-	0.00%	Landfill (Residential) Fees	\$93,235	\$138,000	\$128,000	(\$10,000)	-7.25%
Interest & Penalties	\$182,770	\$140,000	\$140,000	-	0.00%	Landfill - Bulky Waste/Other	\$26,585	\$25,000	\$25,000	-	0.00%
Sewer Assessments - Fund #5	\$71,183	\$48,000	\$120,000	\$72,000	150.00%	Sewer Connection Charges - Fund #5	\$47,500	\$65,000	\$65,000	-	0.00%
Water Main Interest	\$200	-	-	-	0.00%	Sewer Use Charges - Fund #5	\$2,016,509	\$1,665,000	\$2,200,000	\$535,000	32.13%
Telephone Gross Receipts	\$53,866	\$60,000	\$55,000	(\$5,000)	-8.33%	HEALTH AND SOCIAL SERVICES:					
TOTAL PROPERTY TAXES & ASSESSMENTS	\$77,156,651	\$80,284,081	\$82,515,928	\$2,231,847	2.78%	Vital Statistics	\$27,480	\$22,500	\$22,500	-	0.00%
LICENSES, FEES & PERMITS						RECREATION & PARKS:					
Police Protection	\$7,170	\$9,000	\$10,000	\$1,000	11.11%	Organized Summer Programs	\$46,993	\$43,000	\$43,000	-	0.00%
Building, Struct. and Equip.	\$390,948	\$500,000	\$425,000	(\$75,000)	-15.00%	Swim Fees	\$62,644	\$55,000	\$55,000	-	0.00%
Hunting and Fishing	\$70	\$75	\$75	-	0.00%	Fees: Non-Reimbursable	\$3,975	\$4,000	-	(\$4,000)	-100.00%
Animal Licenses	\$12,963	\$1,900	\$1,900	-	0.00%	Fees: Reimbursable - Fund #9	\$301,669	\$316,827	\$332,430	\$15,603	4.92%
Street and Curb	\$2,050	\$2,200	\$2,000	(\$200)	-9.09%	Maintenance Fees - Fund #9	\$42,783	\$48,998	\$49,000	\$2	0.00%
Recording & Conveyance	\$644,045	\$550,000	\$550,000	-	0.00%	Senior Rec. Activities - Fund #9	\$16,050	\$19,700	\$22,700	\$3,000	15.23%
Conservation and Development	\$4,393	\$20,000	\$10,000	(\$10,000)	-50.00%	EDUCATION					
Sale: Maps/Publications/Copies	\$21,912	\$22,000	\$20,000	(\$2,000)	-9.09%	Cafeteria Sales - Fund #14	\$823,065	\$910,264	\$854,956	(\$55,308)	-6.08%
LOCAP Recording Fee	\$7,614	\$7,600	\$7,600	-	0.00%	BOE Athletic Game Receipts/Pay to Play	\$191,572	\$191,500	\$187,000	(\$4,500)	-2.35%
MERS Land Recording Fee	\$4,248	\$3,600	\$3,600	-	0.00%	Use of School Facilities - Fund #15	\$51,446	\$54,000	\$51,000	(\$3,000)	-5.56%
Sewer Permits & Inspection Fees - Fund #5	\$1,250	\$4,400	\$2,500	(\$1,900)	-43.18%	FINES & FORFEITS					
TOTAL LICENSES, FEES & PERMITS	\$1,096,663	\$1,120,775	\$1,032,675	(\$88,100)	-7.86%	Courts	\$20	\$150	\$150	-	0.00%
INTERGOVERNMENTAL STATE GRANTS-IN-AID:						Public Library	\$14,568	\$16,000	\$15,000	(\$1,000)	-6.25%
Stimulus Fund	-	\$539,387	-	(\$539,387)	-100.00%	BOE Employee Bnft Contrb, Dent/Life	\$107,092	\$129,000	\$106,000	(\$23,000)	-17.83%
Equalized Cost Sharing	\$753,989	-	\$391,430	\$391,430	0.00%	BOE Retiree Bnft Contrb, Dent/Life	-	-	\$10,700	\$10,700	100.00%
BOE Special Education Excess Cost	\$1,419,637	\$836,152	\$1,190,000	\$353,848	42.32%	BOE Miscellaneous Receipts	\$202	-	-	-	0.00%
BOE Open Choice Attendance	\$1,068,911	\$765,000	\$720,000	(\$45,000)	-5.88%	BOE Tuition Receipts-Parent Paid (pre K Prog)	\$74,615	\$46,000	\$75,000	\$29,000	63.04%
Title II Part A Teachers - Fund #13	\$32,214	\$32,000	\$30,000	(\$2,000)	-6.25%	BOE TEAM Program	\$6,000	-	-	-	0.00%
Adult Education Cooperative - Fund #13	\$2,014	\$1,789	\$1,800	\$11	0.61%	BOE Cafeteria Rent Receipts	\$29,798	\$30,000	\$29,798	(\$202)	-0.67%
IDEA 611 Part B - Fund #13	\$689,730	\$563,000	\$580,000	\$17,000	3.02%	BOE AHS Parking Fees	\$29,300	\$29,000	\$29,000	-	0.00%
English Language Acquisitions State Grant - Fund #13	\$27,396	-	-	-	0.00%	BOE Special Education Tuition	\$375,131	\$430,000	\$300,000	(\$130,000)	-30.23%
Title I Improving Basic Programs - Fund #13	\$140,859	\$121,924	\$100,000	(\$21,924)	-17.98%	TOTAL CHARGES FOR CURRENT SVCS.	\$4,499,299	\$4,258,827	\$4,643,206	\$384,379	9.03%
PreSchool-IDEA 619 - Fund #13	\$16,132	\$17,000	\$16,000	(\$1,000)	-5.88%	OTHER LOCAL REVENUES					
SHEF Settlement - Fund #13	\$101,225	\$101,225	\$100,000	(\$1,225)	-1.21%	Investment Interest	\$248,012	\$140,000	\$300,000	\$160,000	114.29%
Avon Education Foundation - Fund #13	\$57	-	-	-	0.00%	Refunds & Reimbursements	\$52,216	\$120,129	\$116,661	(\$3,468)	-2.89%
BOE Education Program Grants - Fund #13 Various	\$17,730	\$7,175	\$7,000	(\$175)	-2.44%	Sewer Use - Interest & Liens - Fund #5	\$14,268	\$19,000	\$19,000	-	0.00%
Grants for Municipal Projects	\$261,442	-	-	-	0.00%	Sewer Assessments Interest & Liens - Fund #5	\$7,640	\$100	\$100	-	0.00%
Pequot Funds	\$19,195	\$18,973	-	(\$18,973)	-100.00%	Rents & Reimbursements - Sprint Tower	\$65,559	\$60,000	\$60,000	-	0.00%
Town Aid Road Fund - Fund #8	\$312,623	\$312,623	\$312,623	-	0.00%	Donations & Grants Private Source - Fund #13	\$4	-	-	-	0.00%
Cafeteria - Board of Education - Fund #14	\$164,878	\$177,969	\$163,754	(\$14,215)	-7.99%	Donations & Grants Private Source - Fund #9	\$2,000	-	-	-	0.00%
Property Tax Relief - Elderly	\$76,706	\$85,000	-	(\$85,000)	-100.00%	Interlocal Program Funding	\$14,726	\$14,500	\$2,500	(\$12,000)	-82.76%
Grants in Lieu of Taxes	-	\$68,226	\$27,370	(\$40,856)	-59.88%	Field Advertising Revenue - Fund #9	\$8,950	-	-	-	0.00%
Veteran Reimbursement	\$4,874	\$4,750	\$4,750	-	0.00%	Timber Sale - Fund #4	\$18,843	-	-	-	0.00%
LOCIP Fund - Fund #11	-	\$199,736	\$127,104	(\$72,632)	-36.36%	Salvage and Demolition Sales	\$10,516	\$8,000	\$10,000	\$2,000	25.00%
Youth Services Grant	\$20,250	-	-	-	0.00%	Sale of Property	\$11,718	\$25,000	\$10,000	(\$15,000)	-60.00%
Judicial Branch 51-56	\$847	-	-	-	0.00%	Miscellaneous	\$3,178	\$14,688	\$2,500	(\$12,188)	-82.98%
Manufacturing Trans. Grant (Municipal Rev Sharing)	\$374,711	-	-	-	0.00%	Admin Allowance ICMA	\$10,000	-	-	-	0.00%
Miscellaneous State Grant Receipts	\$5,024	\$7,400	\$5,100	(\$2,300)	-31.08%	Cancelled Encumbrances	\$140,347	-	-	-	0.00%
Town Clerk Grant CSL 004-01-15	\$4,000	-	-	-	0.00%	TOTAL OTHER LOCAL REVENUES	\$607,977	\$401,417	\$520,761	\$119,344	29.73%
Lighting Project	\$33,570	-	-	-	0.00%	OTHER FINANCING SOURCES					
TOTAL INTERGOVERNMENTAL	\$5,548,014	\$3,859,329	\$3,776,931	(\$82,398)	-2.14%	Unassigned Fund Balance - Fund #4	-	\$10,000	\$10,000	-	0.00%
TOTAL THIS PAGE	\$83,801,328	\$85,264,185	\$87,325,534	\$2,061,349	2.42%	Unassigned Fund Balance - Fund #5	-	\$978,807	\$362,193	(\$616,614)	-63.00%
						Unassigned Fund Balance - Fund #7	-	-	\$58,000	\$58,000	100.00%
						Transfers In	\$623,759	-	-	-	0.00%
						TOTAL OTHER FINANCING SOURCES	\$623,759	\$988,807	\$430,193	(\$558,614)	-56.49%
						TOTAL REVENUES-ALL FUNDS	\$89,532,363	\$90,913,236	\$92,919,694	\$2,006,458	2.21%



EXPENDITURES - APPROVED FOR FISCAL YEAR 2018/2019

	ACTUAL FY 16/17	BUDGETED FY 17/18	ADOPTED FY 18/19	\$ INC/ /(DEC)	% INC/ -DEC		ACTUAL FY 16/17	BUDGETED FY 17/18	ADOPTED FY 18/19	\$ INC/ /(DEC)	% INC/ -DEC
TOWN COUNCIL						CONSERVATION & DEVELOPMENT					
GENERAL GOVERNMENT						Planning & Zoning	\$487,954	\$473,842	\$484,091	\$10,249	2.16%
Legislative	\$48,147	\$50,331	\$50,349	\$18	0.04%	Conserv. Of Natural Resources	\$164,951	\$181,020	\$185,244	\$4,224	2.33%
Executive	\$501,119	\$507,926	\$530,508	\$22,582	4.45%						
Judicial	\$4,903	\$6,138	\$8,042	\$1,904	31.02%	TOTAL CONSERVATION & DEV'T	\$652,905	\$654,862	\$669,335	\$14,473	2.21%
Elections	\$87,018	\$108,072	\$111,745	\$3,673	3.40%	MISCELLANEOUS					
Legal	\$264,943	\$170,000	\$175,000	\$5,000	2.94%	Claims & Losses	\$10,914	\$15,000	\$15,000	\$0	0.00%
Recording & Reporting	\$383,268	\$414,650	\$425,912	\$11,262	2.72%	Municipal Insurance	\$222,320	\$251,161	\$254,935	\$3,774	1.50%
Town Hall	\$158,373	\$132,110	\$121,233	\$(10,877)	-8.23%	Intergovernmental Expend.	\$47,615	\$57,707	\$58,325	\$618	1.07%
Human Resources	\$263,158	\$273,602	\$278,784	\$5,182	1.89%	Contingency	\$100	\$10,000	\$10,000	\$0	0.00%
Finance	\$1,593,724	\$1,707,711	\$1,832,885	\$125,174	7.33%						
TOTAL GENERAL GOVERNMENT	\$3,304,653	\$3,370,540	\$3,534,458	\$163,918	4.86%	TOTAL MISCELLANEOUS	\$280,949	\$333,868	\$338,260	\$4,392	1.32%
PUBLIC SAFETY						SUB-TOTAL TOWN OF AVON	\$23,352,917	\$24,096,598	\$25,029,441	\$932,843	3.87%
Police Protection	\$6,774,720	\$6,848,002	\$7,212,430	\$364,428	5.32%	SEWERS					
Fire Protection	\$1,947,869	\$1,930,192	\$1,990,020	\$59,828	3.10%	Operating Expenses	\$1,824,479	\$2,015,307	\$2,016,793	\$1,486	0.07%
Central Communications	\$846,802	\$895,641	\$896,810	\$1,169	0.13%						
Protective Inspection	\$370,347	\$392,160	\$366,690	\$(25,470)	-6.49%	TOTAL SEWERS	\$1,824,479	\$2,015,307	\$2,016,793	\$1,486	0.07%
Other Protection	\$246,514	\$260,381	\$270,999	\$10,618	4.08%	CAPITAL IMPROV. DEBT SERVICE					
TOTAL PUBLIC SAFETY	\$10,186,252	\$10,326,376	\$10,736,949	\$410,573	3.98%	Bond & Anticipat. Notes	\$3,029,750	\$2,818,850	\$2,755,750	\$(63,100)	-2.24%
PUBLIC WORKS						TOTAL CAP. IMP. DEBT SERVICE	\$3,029,750	\$2,818,850	\$2,755,750	\$(63,100)	-2.24%
Administration	\$442,430	\$473,709	\$483,928	\$10,219	2.16%	CAPITAL IMPROVE. PROGRAM (CIP)					
Highways	\$2,143,067	\$2,190,044	\$2,301,993	\$111,949	5.11%	Capital Improvement Facilities	\$3,825,037	\$2,601,506	\$2,321,095	\$(280,411)	-10.78%
Sanitation	\$329,800	\$408,906	\$414,813	\$5,907	1.44%	Capital Improvement Equipment	\$385,000	\$913,000	\$618,500	\$(294,500)	-32.26%
Machinery & Equipment	\$599,118	\$636,815	\$648,842	\$12,027	1.89%	Capital & Non-Recurr. (C.N.R.E.F.)	\$200,000	\$175,000	\$795,000	\$620,000	354.29%
Buildings & Grounds	\$1,816,537	\$1,908,435	\$2,019,163	\$110,728	5.80%						
Engineering	\$368,549	\$401,442	\$407,157	\$5,715	1.42%	TOTAL CIP	\$4,410,037	\$3,689,506	\$3,734,595	\$45,089	1.22%
TOTAL PUBLIC WORKS	\$5,699,501	\$6,019,351	\$6,275,896	\$256,545	4.26%	BOARD OF EDUCATION					
HEALTH & SOCIAL SERVICES						Salaries	\$34,302,774	\$34,734,933	\$36,256,049	\$1,521,116	4.38%
Conservation of Health	\$135,710	\$137,515	\$137,515	\$0	0.00%	Employee Benefits	\$9,368,901	\$10,223,770	\$9,464,656	\$(759,114)	-7.42%
Social Services	\$379,034	\$385,888	\$385,495	\$(393)	-0.10%	Purchase Prof & Tech Services	\$1,378,850	\$1,448,302	\$1,658,204	\$209,902	14.49%
TOTAL HEALTH & SOCIAL SERVICES	\$514,744	\$523,403	\$523,010	\$(393)	-0.08%	Property Services	\$719,022	\$727,881	\$778,600	\$50,719	6.97%
RECREATION & PARKS						Other Purchased Services	\$6,780,938	\$6,638,213	\$6,526,318	\$(111,895)	-1.69%
Recreation	\$993,404	\$1,047,965	\$1,099,652	\$51,687	4.93%	General Supplies & Utilities	\$2,144,708	\$2,122,918	\$2,305,396	\$182,478	8.60%
Parks	\$66,769	\$98,328	\$79,580	\$(18,748)	-19.07%	Equipment	\$436,300	\$341,542	\$382,519	\$40,977	12.00%
Senior Citizens	\$24,584	\$48,230	\$51,855	\$3,625	7.52%	Fees & Memberships	\$108,169	\$69,070	\$106,863	\$37,793	54.72%
Community Activities	\$34,566	\$36,546	\$36,746	\$200	0.55%	Cafeteria Operation	\$864,360	\$1,088,233	\$1,018,710	\$(69,523)	-6.39%
TOTAL RECREATION & PARKS	\$1,119,323	\$1,231,069	\$1,267,833	\$36,764	2.99%	Facility Use	\$21,120	\$54,000	\$51,000	\$(3,000)	-5.56%
CULTURE & EDUCATION						Prepaid State & Federal Grants	\$1,018,906	\$844,113	\$834,800	\$(9,313)	-1.10%
Library	\$1,594,590	\$1,637,129	\$1,683,700	\$46,571	2.84%	TOTAL BOARD OF EDUCATION	\$57,144,048	\$58,292,975	\$59,383,115	\$1,090,140	1.87%
TOTAL CULTURE & EDUCATION	\$1,594,590	\$1,637,129	\$1,683,700	\$46,571	2.84%	TOTAL EXPENDITURES	\$89,761,231	\$90,913,236	\$92,919,694	\$2,006,458	2.21%
TOTAL THIS PAGE	\$22,419,063	\$23,107,868	\$24,021,846	\$913,978	3.96%						



ELECTED AND APPOINTED OFFICIALS

(As of June 30, 2018)

TOWN COUNCIL

Bernetich, Jeff
Maguire, Heather, Chairperson
Pena, David
Speich, James E.
Stokesbury, William C.

BOARD OF FINANCE

Birk, Kenneth S.
Bratton, Margaret H.
Durdan, Catherine M.
Hamilton, Dean C.
Harrison, Thomas F., Chairperson
Marin, Katrina
Oleyer, Michael R.

BOARD OF EDUCATION

Blea, Jackie
Cavanaugh, David
Chute, Debra, Chairperson
Indomenico, Jason
Fleischman, Jeffrey S.
Opica, Bogdan
Spivak, Jay S.
Young, Laura
Lowry, Houston Putnam

TOWN COUNCIL REPRESENTATIVES

Anderson, Sue, Secret Lake Association
DiPace, James, Vol. Fire Department
Greene, Gary, Lakeview Association
Harrop, Mary C., VNA
LaMonica, Caroline, Senior Citizens

REGISTRARS OF VOTERS

Clark, Genevieve A. (Ann)
Ladouceur, Kerry

JUDGE OF PROBATE

Becker, Cynthia C.

COMMITTEE ON AGING

Clark, Jo Ann
Evans, Marie
Farrell, Gloria L.

TOWN TREASURER

McCarthy, James R.

DEPOSITORY OF TOWN FUNDS

Bank of America Merrill Lynch
Citizen's Bank
Commerce Bank
CT ST Treasury's Short-Term Investment Fund (STIF)
Farmington Bank
First Niagara Bank
HSBC Bank USA, N.A.
Liberty Bank
Northwest Community Bank
People's United Bank
Santander Bank, N.A.
Simsbury Bank & Trust Co.
TD Bank NA
United Bank
Wachovia Bank, N.A.
Webster Bank, N.A.
Wells Fargo Bank, N.A.

TOWN ATTORNEY

Smith, Al

ASSISTANT TOWN ATTORNEY

Murtha Cullina, LLP

AVON CLEAN ENERGY COMMISSION

Craig, Jonathan
Kretz, Richard
Marcel, Jeffrey
Phelan, Don
Shea, William
Venkpoju, Venkat
Winter, Christine R.
Zahren, Bernie

CONSTABLES

Delgallo, Leonard Jr.
Propiescus, Robert M., Jr.

INSURANCE AGENT OF RECORD

USI

NCR MENTAL HEALTH BOARD

Paul, Amy

NORTH CENTRAL EMS

Rinaldo, Mark R., Chief of Police

CAPITOL REGION COUNCIL OF GOVERNMENTS POLICY BOARD

Maguire, Heather (Member)
Peck, Hiram
Robertson, Brandon (Alternate)

CT CONFERENCE OF MUNICIPALITIES

Maguire, Heather (Member)
Robertson, Brandon (Alternate)

JUSTICES OF THE PEACE

Alter, Jonathan B.
Bukowski, Chester
Chester, Samuel D.
Clark, Marianne
Geiling, Brenda H.
Harrop, Mary C.
Hornaday, Diane S.
Hunt, Laura A.
Katz, Morton N.
Lancaster, Mary Margaret
Lowry, Houston Putnam
McCall, Richard B.
McDermott, Brian
Mozzicato, Maria
Merlin, Linda S.
Mitchell, Steven
Smalley, Viola R.
Sondheimer, Norman
Woodford, Penelope R.

RECREATION & PARK COMMITTEE

Ausiello, Barbara
Droppo, Donald R., Jr.
Jadovich, David A.
Jackson, Kelly
Pereira, Kimberly
Ponziani, Peter J.
Weist, Joe

FIRE POLICE

Baldwin, Brianna
Bianchi, Dennis
Bloom, Andrew
Crozier, Nancy
Daly, Kenna
Gottlieb, Steven

Levine-Shein, Sharon
McCaffrey, Jay
McGuire, John
McMahon, Steve
Sedlak, Kenneth
Therault, Robert

PLANNING & ZONING COMMISSION

Armstrong, Thomas
Gentile, Joseph
Harrop, Mary
Keith, Linda H., Chairperson
Ladouceur, Brian
Levin, Lisa
Mahoney, Peter

ZONING BOARD OF APPEALS

Bloom, Andrew
Bukowski, Chester
Carroll, Eileen
Johnson, Mackenzie A.
Shea, Ames

INLAND WETLANDS COMMISSION

Applefield, Dean S.
Beauchamp, Michael R.
Breckinridge, Robert, H. Jr.
Dean, Martha A.
Feldman, Michael
Thier, Clifford S., Chairperson
Usich, Louis N. III

BUILDING CODE BOARD OF APPEALS

Eacott, James H. III
Ferrigno, William A.
Hinman, Dana
Johansen, Eric
Magro, Paul C.

BOARD OF ASSESSMENT APPEALS

Anupoju, Venkat
Connel, Richard S., Chairperson
Hunt, Stephen E.
Mensi, Laura A.
Sondheimer, Norman K.

PLAINVILLE CATV ADVISORY COUNCIL (PACTAC)

Primeau, Elaine G.
Vacancy (Board of Education)
Vicino, Stephen

