

TOWN OF AVON



**2020-2021 ANNUAL REPORT
2022 CALENDAR**

TOWN OF AVON, CONNECTICUT

ANNUAL REPORT FOR 2020/2021 & CALENDAR YEAR 2022

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DEPARTMENT AND DIVISION HEADS

Town Manager	Brandon Robertson	(860) 409-4300
Assessor	Harry DerAsadourian...	(860) 409-4335
Avon Volunteer Fire Department.....	Michael Galliher	(860) 677-2644
Building Official	Rich McKinnon	(860) 409-4316
Director of Police Services.....	James Rio.....	(860) 409-4214
Collector of Revenue.....	Deborah Fioretti.....	(860) 409-4306
Deputy Director of Public Works.....	Alexander M. Trujillo	(860) 673-6151
Director of Finance	Tom DiStasio	(860) 409-4344
Director of Human Resources	Stephanie Askeland	(860) 409-4303
Director of Planning & Community Development.....	Hiram W. Peck III.....	(860) 409-4329
Director of Public Works	Bruce C. Williams	(860) 673-6151
Director of Recreation and Parks	Ruth Checko	(860) 409-4333
Director of Social Services.....	Alan E. Rosenberg	(860) 409-4346
Emergency Management Director & Fire Marshal	Bruce Appell	(860) 409-4390
Fire Chief.....	Bruce Appell.....	(860) 677-2644
Library Director	Glenn Grube	(860) 673-9712
Public Works Foreman (Buildings & Grounds)	Paul Hoekman.....	(860) 673-6151
Public Works Foreman (Roadways)	Paul Welsh.....	(860) 673-6151
Simsbury Regional Probate District.....	Cynthia C. Becker.....	(860) 658-3277
Town Accountant.....	Laurie Dorn	(860) 409-4339
Town Clerk	Ann L. Dearstynne	(860) 409-4310
Town Engineer	Lawrence E. Baril	(860) 409-4378

BOARD OF EDUCATION

Superintendent of Schools.....	Dr. Bridget H. Carnemolla	(860) 404-4701
Assistant Superintendent.....	Dr. Donna Nestler-Rusack	(860) 404-4720
Director of Athletics.....	Timothy Filon	(860) 404-4747
Business Manager	Susan Russo	(860) 404-4707
Director of Human Resources	Roberto Medic.....	(860) 404-4709
Director of Nutritional Services	Maggie Dreher	(860) 404-4734
Director of Operations.....	Myles Altimus.....	(860) 404-4789
Director of Pupil Services	Tiffany Fox	(860) 404-4710
Director of Security.....	James Connelly	(860) 404-4740
Interim Director of Technology	Elizabeth Ferry	(860) 404-4717
Principal, Avon High School	Michael Renkawitz.....	(860) 404-4745
Assistant Principal, Avon High School.....	David Kimball.....	(860) 404-4740
Assistant Principal, Avon High School.....	Diane DeVivo	(860) 404-4740
Principal, Avon Middle School.....	Jess Michael Giannini	(860) 404-4772
Assistant Principal, Avon Middle School.....	Kristina Wallace.....	(860) 404-4771
Principal, Thompson Brook School	William Duffy	(860) 404-4870
Assistant Principal, Thompson Brook School.....	Liz Salvatore	(860) 404-4870
Principal, Pine Grove School	Amy Borio.....	(860) 404-4792
Assistant Principal, Pine Grove School.....	Jessica Buckle	(860) 404-4792
Principal, Roaring Brook School.....	Noam Sturm	(860) 404-4812
Assistant Principal, Roaring Brook School	Susan Horvath.....	(860) 404-4811

About the Front Cover: Bear & Berries

Photo Courtesy of Deb Key Imagery

About the Back Cover: Sunset at Fisher Meadows

Photo Courtesy of Tina Panik

AVON - FACTS AND INFORMATION IN BRIEF

SETTLED - Avon, formerly Northington or North Parish of Farmington, was settled about 1645. In 1830, after the construction and opening of the Towpath Canal, Avon was incorporated as a separate Town and took its name from the Avon River in England. The official Town Seal utilizes the Towpath Canal as its main theme. Physical evidence of the Canal can still be seen near the former site of the Towpath School and along the easterly side of Old Farms Road. In 1830, the population numbered 1,025 residents, increasing to 1,057 in 1880 and 3,171 in 1950. In 1960, the population numbered 5,273; in 1970, 8,352; 1980, 11,201; 1990, 13,937; 2000, 15,832; 2005, 17,082; and in 2010, 18,100.

GOVERNMENT - Avon's local government organization is established by Home Rule Charter, adopted in 1959, and amended in 1962, 1969, 1975, 1980 and 1998. Effective November 5, 1998, the revised Charter provided for a Town Manager, Town Council, Board of Finance and Town Meeting. Local elections are held every two years in odd numbered years on the first Tuesday after the first Monday of November. The Town has three voting districts with three polling places.

AVON PUBLIC SCHOOLS - In September 2021, school population numbered approximately 3,106 students: 956 attended Avon High School; 514 attended Avon Middle School; 495 attended Thompson Brook School; 464 attended Roaring Brook School; 61 attended the Avon Early Learning Center at Roaring Brook School; and 616 attended Pine Grove School.

LIBRARY - The Avon Free Public Library is located at 281 Country Club Road. Its collection includes 96,062 items in print, 14,725 audio-visual items, 3,616 magazine and newspaper subscriptions (including thousands of digital titles) and access to 88,906 e-books and other digital content. Annual circulation for 2020/2021 was 204,815. There are more than 50 computer workstations for the public, plus wireless internet access throughout the building. Programs for children, teens and adults include story times, lecture programs, films, computer classes and book discussions. 33% of Town residents have a library card. The staff consists of eight full-time and 37 part-time employees. The Library is open Monday through Saturday year-around; Sunday hours are offered during December-April only.

PLANNING AND ZONING - Avon has a full-time professional Planning Director and an active Planning and Zoning Commission composed of seven members appointed by the Town Council to four-year, overlapping terms. A Plan of Conservation and Development, adopted in 2016, is utilized to assure orderly growth and development.

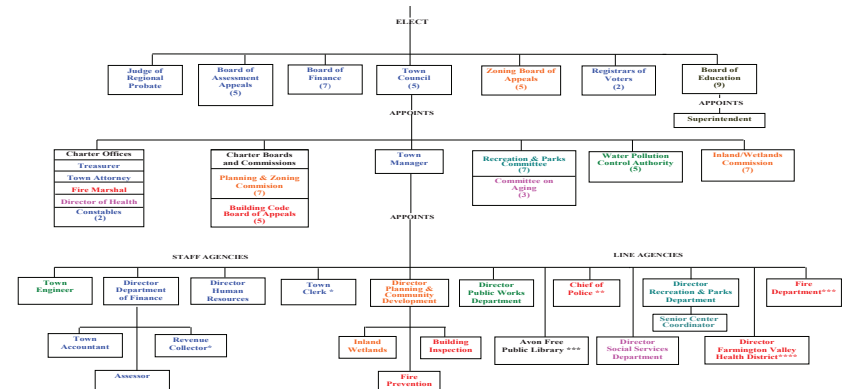
FIRE DEPARTMENT - The Avon Volunteer Fire Department is a State of Connecticut non-profit corporation chartered by the State to provide fire protection to the Town of Avon. Its roster lists 68 firefighters, 8 fire police, 16 administrative members, 22 Explorers, 11 active veterans, and 22 senior veterans, 32 lifetime members, and 17 honorary members. Membership is open to anyone who is 18 years or older and is a Town resident or works in Town. Fire equipment is housed in four strategically located firehouses. The AVFD is committed to remain a Volunteer Fire Department.

POLICE DEPARTMENT - The Avon Police Department is dedicated to providing professional, responsive and compassionate service to the public. The Department's core philosophy is community policing, with a focus on citizen outreach and collaboration. Officers are Avon's first responders for all medical incidents and are trained and equipped to administer Naloxone. Marked patrol vehicles are equipped with AEDs and Mobile Data Terminals to afford Officers instant access to CT DMV, Dept. of Corrections, all Capitol Region towns and the National Crime Information Center. The Department has a full-time force of 31 sworn officers, (34 funded), comprised of the Director of Police Services, two Lieutenants, eight Sergeants, three Detectives, and 19 sworn Patrol Officers. Full-time staff includes six Civilian Dispatchers, a Records/Accreditation Manager, Records Clerk, and Executive Secretary. Additional staff includes a part-time Animal Control Officer, IT Consultant and Records Admin. Secretary. The Department has earned accreditation by the Commission on Accreditation for Law Enforcement Agencies (CALEA) since 1993, and is also a Connecticut State-accredited law enforcement agency.

INFORMATION DIRECTORY

POLICE AND FIRE EMERGENCY	911
Police (Routine Calls).....	(860) 409-4200
Avon Chamber of Commerce	(860) 675-4832
Avon Historical Society.....	(860) 678-7621
Avon Post Office	(860) 678-0525
Avon Senior Center	(860) 675-4355
Canine Control Office.....	(860) 409-4200/409-4205
CT Transit (Route 44 to Hartford)	(860) 525-9181
Department of Motor Vehicles	(860) 263-5700
Dial-A-Ride (Martel Transportation LLC)	(860) 693-6876
Elderly Nutrition Program (Avon Senior Center).....	(860) 675-4355
Energy Assistance (Community Renewal Team)	(860) 560-5800
Farmington Valley Health District.....	(860) 352-2333
Farmington Valley Visiting Nurse Association	(860) 651-3539
First Company Governor's Horse Guard	(860) 673-3525
INFO-LINE	211
Landfill	(860) 673-3677
Meals-on-Wheels (McLean Home).....	(860) 658-3980
Registrars of Voters	(860) 409-4350
Social Security Department ~ Hartford Office.....	(877) 619-2851
Specialty Transportation (Schools).....	(860) 470-7200
State of Connecticut Department of Social Services (recorded information).....	(800) 842-1508

ORGANIZATIONAL CHART FOR THE TOWN OF AVON



* Recommended by Town Manager, approved by Town Council.

** Chief of Police position currently vacant. Temporary head of Police Department is the Director of Police Services.

*** The Town funds the Avon Volunteer Fire Department and Avon Free Public Library, Inc.

**** The Town participates in a Regional Health District.

General Government
Public Safety
Public Works
Health and Social Services
Recreation and Parks
Education and Cultural
Conservation and Development

REPORT OF THE TOWN COUNCIL

HEATHER MAGUIRE, *Chairperson*



(Left to Right): Jeff Bernetich, Anthony Weber, Heather Maguire - Chairperson, Daniel Polhamus, and Jim Speich

The Annual Report for the fiscal year 2020/2021 is a summary of the activities of the Town of Avon's departments, boards, and commissions. I am pleased to share just a few of the Town Council's highlights from what has been a very busy year.

I would like to begin by remembering the 75 members of the Avon community that have lost their lives to COVID-19. Please keep these individuals, and their loved ones, in your thoughts. I am sure you can all agree that the last year has been an immensely challenging time for us all. Despite this, I continue to be amazed by the strength, resilience and generosity of the Avon community.

On behalf of the Town Council, I would like to once again thank our essential workers and first responders for their work throughout the pandemic, particularly the staff of the Farmington Valley Health District (FVHD), led by Jennifer Kertanis, Director of Health. This team has worked relentlessly since the early days of the pandemic to support Avon and the other FVHD member towns as we navigated an unprecedented public health emergency. Recently, the FVHD concluded its public vaccination distribution effort. Vaccine clinics staffed by the District, the Farmington Valley Visiting Nurses Association, and a group of dedicated volunteers were held regularly at locations throughout the District, including the Avon Senior Center. Each of the District's member towns provided financial support for the effort on a per capita basis. In February 2021, the Town Council authorized a contribution in the amount of \$21,525 from the Town's allotment under the federal Coronavirus Relief Fund program. The result of these efforts, and those of other local health care providers, speaks for itself. As of this writing, over 89% of Avon residents over the age of twelve have received at least one dose of the vaccine.

In February, the Town Council was pleased to accept a donation in the amount of \$145,048 from the Avon Community Recreational Neighborhood, Inc. (ACORN) towards the installation of athletic lighting at the synthetic turf field and track at Avon High School. The Town contributed the balance of the project cost (\$235,000). The lights were installed in spring 2021 and at this time the system has been handed over to the Board of Education for administration and use. In fall 2021, additional landscaping will be installed on the site to mitigate the impact of the lights to the neighbors. The Town is very thankful to ACORN for their dedication to the "Lights on Avon" campaign. Their ability to rally the community around a common cause and to solicit 420 individual donations during a public health crisis and a period of economic uncertainty is to be commended. I hope to see the community at a game under the lights this fall!

In June, the Town was awarded a grant by the State Historic Preservation Office (SHPO) to engage a consultant to prepare a Historic Designation Nomination for the Brian D. Jones Paleoindian Site; the 12,500 year old human contact site located on the west bank of the Farmington River. In the coming months, after the completion of a due diligence process, the Town may elect to submit the Nomination to the State with a request to add the site to the State Register of Historic Places and to designate the site as a State Archaeological Preserve. As the owner of this site, the Town recognizes the importance of its role as its steward and guardian and aims to establish meaningful and reasonable protections to preserve the site for future generations to study and enjoy. These designations may be the most effective way to achieve this goal. In the meantime, the public interest in this subject and related topics continues to grow and the Avon Free Public Library, the Avon Senior Center and the Avon Historical Society are collaborating to bring you programs that respond to this need.

The Town Council continues to pursue programs and initiatives to help Avon to become a more sustainable, resilient and inclusive community. In November 2020, the Town achieved bronze-level certification through Sustainable CT, an action-oriented, voluntary certification program that focuses on a wide range of efforts by municipalities. The certification signifies that Avon has met high standards across nine impact areas. Thank you to the staff Sustainability Team, and Bill Shea of the Avon Clean Energy Commission, for completing the Town's application. In September 2020, the Town staff began to work closely with the volunteer organization, Bike Walk Avon, CT, to improve connectivity for non-motorized transportation within the Avon community. A number of projects and initiatives are underway at this time. Over the next few months keep an eye out for new fencing along the Farmington Valley Greenway, signalized trail crossings, and a variety of bicycle-related program offerings. We are pleased that this collaboration ultimately resulted in an Honorable Mention from the League of American Bicyclists' Bicycle Friendly Community Program.

On May 12, 2021, the fiscal year 2021/2022 budget was adopted at referendum. The budget included a spending increase of 2.61% and a mill rate increase of 3.98%, due, in part, to the need to compensate for the use of \$1.8 million in unassigned general fund balance ("surplus") as a revenue source to achieve a 0.00% tax increase in the fiscal year 2020/2021 budget. The budget that was approved at referendum prioritizes public safety, social services and infrastructure needs, maintains key service levels, meets long-term financial obligations, and is the result of thoughtful consideration, difficult decision making, steadfast teamwork and crucial public input.

This report represents only a small fraction of the Town's accomplishments and progress this year. Finally, as always, one of our priorities as your elected officials is to continue to respond to your comments and ideas relative to the needs of our community. We always welcome communication via email, and also encourage your attendance and participation at our public meetings. We look forward to hearing from you!

January 2022

December 2021						
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February 2022						
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
CHRISTMAS TREE PICK-UP 1/3/2022 - 1/31/2022		2022 SPORTING LICENSES AVAILABLE JANUARY 3, 2022				<i>1</i> NEW YEAR'S DAY Taxes Due <div>LIBRARY CLOSED</div>
<i>2</i> Library Sunday Hours 1:00 pm - 5:00 pm	<i>3</i>	<i>4</i> Inland Wetlands Commission	<i>5</i>	<i>6</i> Town Council	<i>7</i>	<i>8</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>9</i> Library Sunday Hours 1:00 pm - 5:00 pm	<i>10</i>	<i>11</i> Planning & Zoning Commission	<i>12</i>	<i>13</i> Avon Water Pollution Control Authority (AWPCA)	<i>14</i>	<i>15</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>16</i> Library Sunday Hours 1:00 pm - 5:00 pm	<i>17</i> MARTIN LUTHER KING, JR. DAY <div>TOWN HALL, LIBRARY & SCHOOLS CLOSED</div>	<i>18</i> Library Board Meeting BOE Monthly Meeting	<i>19</i>	<i>20</i> Zoning Board of Appeals	<i>21</i>	<i>22</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>23</i> Library Sunday Hours 1:00 pm - 5:00 pm	<i>24</i> Board of Finance	<i>25</i> Planning & Zoning Commission	<i>26</i>	<i>27</i>	<i>28</i>	<i>29</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>30</i> Library Sunday Hours 1:00 pm - 5:00 pm	<i>31</i>				IMPORTANT NOTICE TO RESIDENTS FROM YOUR PUBLIC WORKS DEPT. The Town of Avon is not responsible for any damaged sprinkler, landscaping, fences, or other such intrusions into the Town's Right of Way.	

REPORT OF THE TOWN MANAGER

BRANDON ROBERTSON, *Town Manager*

Section 7.3.2 of the Town Charter requires that the Town Manager "...prepare and cause to be printed, as soon as possible after the close of the fiscal year, an Annual Town Report." This Annual Report is a summary of the activities of the Town's Departments, Boards, Commissions, and Agencies for the fiscal year ending June 30, 2021.

Looking back on the year and its challenges, I would like to begin by once again thanking the public for their patience, understanding and cooperation as we adapted Town services to mitigate the profound impacts of the COVID-19 public health emergency. I would also like to express my gratitude for the Town's employees. I know that this period of continued uncertainty has been difficult for all and I appreciate the staff's continued dedication Avon and its residents.

Throughout the year, staff monitored a number of COVID-19 related funding sources at the state and federal levels and submitted reimbursement requests under these programs. To date, the Town has received over \$150,000 in funding from FEMA and the federal Coronavirus Relief Fund program for expenditures in fiscal years 2019/2020 and 2020/2021. This funding was used for expenditures required to protect the health of staff and preserve the continuity of operations during the height of the pandemic. The Board of Education received additional funding allotments for educational needs. Additionally, the Town anticipates receiving over \$5.4 million over the next two years through the American Rescue Plan Act. As of this writing, staff continue to review the complex guidelines detailing allowable uses of the funds in order to develop recommendations for their use.

As always, the improvement of the Town's facilities and infrastructure through the Capital Improvement Program was a priority this year. Phase III of the Police Department improvement project began in October with the renovations to patrol building. In all, approximately \$875,000 has been appropriated over several years to complete this multi-phase project. Additionally, a total of \$162,000 was appropriated in March 2021 to replace the police facility's emergency generator which reached the end of its useful life earlier than anticipated. The replacement generator is expected to be installed in August 2021.

Another major project was the replacement of the geothermal HVAC system at the Library. The system, installed during the 2012 renovation and expansion project, has experienced multiple failures since its installation. Work to replace the existing system with a more conventional and robust version of geothermal technology began in February 2021 and the new system was powered up in late June, just in time for the summer's first heat wave! In the coming months, the Library courtyard will be restored. A total of \$1.8 million was appropriated for this project over several fiscal years.

The maintenance and improvement of the Town's 112 miles of local roads continued in accordance with the Pavement Management Plan. Funding in the amount of \$834,727 was appropriated for this purpose and Henley Way, Brian Lane, Holly Lane, Bailey Road, Tollgate Lane and Sedgewood Road were improved. Additionally, temporary improvements were made to Chidsey Road to extend its useful life.

The Town appropriated \$676,000 in fiscal year 2020/2021 for vehicles and equipment, including the replacement of a 2002 dump truck and five vehicles in the Police Department fleet that have far exceeded their useful life. One of these cruisers was replaced with the Town's very first hybrid! Additionally, the Town purchased a new rescue truck for the AVFD via a lease-purchase agreement with a one year term. The total cost of the apparatus was approximately \$533,000 and after the Town makes its final payment in fiscal year 2021/2022, it will own the vehicle outright.

Town staff continue to work diligently to redesign the Public Safety Communications System project following Canton's denial of the Town's request to install a taller structure at

the Kingswood site. Staff, our independent consultant, our vendor and the State continue to collaborate to identify a combination of alternative sites that will appropriately compensate for the loss of Kingswood. Though lengthy and unanticipated, the redesign process has been positive as it has given the Town the opportunity to consider utilizing shared components of the State's system in its new design, increasing the Town's capabilities and avoiding some of the capital costs associated with a standalone system.

As of this writing, final design work for the north-south section of the Old Farms Road project (Scoville Road, south to Thompson Road) is underway. The Town anticipates bidding in early 2022 and is targeting spring 2022 for construction. The Town has been awarded CT DOT funding for the north-south section in its entirety. Staff continues to complete design work and to pursue funding for the east-west section of the project (Thompson Road to Tillotson Road).

The Avon Village Center project made significant progress this year. Most notably, motorists will have noticed that the development's new public roads and the Town's first roundabout opened to traffic in spring 2021. We anticipate that Whole Foods will open this fall and a number of smaller tenants have come forward to lease some of the available retail spaces. Town staff continue to work closely with the developer to ensure that the project is built according to the approvals of the Planning & Zoning Commission and the Town's overall vision for the area.

I would like to conclude by thanking those individuals that make the successes and accomplishments described throughout this report possible. I look forward to supporting the Town Council in fiscal year 2021/2022 and to ensuring that services continue to be provided to residents as efficiently and effectively as possible.



Road Improvements - Westmont and Cricket Lane

February 2022

January 2022						
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30	31					

March 2022						
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27	28	29	30	31		

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Tax Payment Deadline Inland Wetlands Commission	2	3 Town Council	4	5 Library Regular Saturday Hours 10:00 am - 5:00 pm
6 Library Sunday Hours 1:00 pm - 5:00 pm	7	8 Planning & Zoning Commission	9	10 AWPCA	11	12 Library Regular Saturday Hours 10:00 am - 5:00 pm
13 Library Sunday Hours 1:00 pm - 5:00 pm	14 <i>VALENTINE'S DAY</i>	15 Library Board Meeting BOE Monthly Meeting	16 Avon Clean Energy Commission (ACEC)	17 Zoning Board of Appeals	18	19 Library Regular Saturday Hours 10:00 am - 5:00 pm
20 Library Sunday Hours 1:00 pm - 5:00 pm	21 <i>PRESIDENTS' DAY</i> TOWN HALL, LIBRARY & SCHOOLS CLOSED	22 SCHOOLS CLOSED	23	24	25	26 Library Regular Saturday Hours 10:00 am - 5:00 pm
27 Library Sunday Hours 1:00 pm - 5:00 pm	28 Board of Finance					

REPORT OF THE BOARD OF FINANCE

THOMAS F. HARRISON, *Chairman*



(Front Row, Left to Right): Catherine Salchert, Cathy Durdan – Vice-Chair/Secretary, and Margaret Bratton
(Back Row, Left to Right): Ellen Retelle, Thomas Harrison – Chairman, Ken Kirk, and Katrina Marin

The Board of Finance oversees budget and tax matters for the Town, serving as a bridge between the Town Council and Board of Education, and between those governmental bodies and residents and taxpayers. Under Chapter 9 of the Town Charter, the principal role of the Board of Finance is to recommend the annual operating budget for town government functions, operation of the schools, debt service, and capital improvement projects for approval at Referendum and, then, upon a favorable vote, to set the property tax mill rate (the “Levy”) for the next fiscal year. Neither the Town Council nor the Board of Education has the legal authority to establish the Levy. The Board of Finance also reviews and, if appropriate, approves supplemental budget adjustments during the fiscal year to reflect unexpected increases in revenues from grants or other sources or unanticipated increases in expenditures due to emergency or other unplanned conditions or events.

Another function of the Board, per Chapter 5 of the Town Charter, is to designate an independent public auditor to review Town and Board of Education financial records and accounts. The firm of CliftonLarsonAllen LLP is currently preparing the annual independent auditor’s report of the Town of Avon for the fiscal year that ended on June 30, 2021. This report should be available for inspection in the Town Clerk’s Office and on the Town’s website by December 31, 2021.

The economic uncertainty surrounding the COVID-19 pandemic, which drastically impacted the structure and the outcome of the fiscal year 2020/2021 budget adoption process, continued to influence the decisions of the Board of Finance as it considered the budget for the fiscal year 2021/2022. Despite these continued challenges, the Board’s approach to budgeting remained the same: to balance the needs of a community that enjoys an outstanding quality of life and an excellent school system with the ability and willingness of residents and local businesses to provide tax dollars to support and maintain those needs.

In May 2020, Board of Finance authorized the use of \$1.8 million in Unassigned General Fund Balance (“surplus”) as an additional revenue source to achieve an adopted budget for fiscal year 2020/2021 that required a zero percent tax increase. The use of fund balance as an additional revenue source in preparing the annual budget is not common in Avon, but the Board believed it was appropriate given the economic uncertainty in the early days of the pandemic. In approaching the fiscal year 2021/2022 budget process, the Board of Finance was highly aware of the \$1.8 million budget gap that would need to be filled with additional revenue or reductions in spending. Thankfully, the October 2020 Grand List, which is the compilation, by value, of all taxable and tax exempt property, within the Town, increased by \$27,664,240, or 1.08%, to a total value of \$2,600,633,032. An increase in the Grand List creates additional spending capacity, without requiring an increase to the mill rate.

After careful consideration of comments expressed at the Public Hearing and in other communications from residents, the Board of Finance recommended a budget for fiscal year 2021/2022 that adopted the spending requests of the Town Council and the Board of Education and increased the combined level of spending by 2.58% to \$101,261,159. As part of its deliberations, the Board of Finance also authorized the use of \$206,000 of Unassigned General Fund Balance and \$250,000 of Assigned Fund Balance for general use by the Board of Education to be used as additional revenue sources; taking some pressure off the Levy and bringing the budget to balance. The recommended budget required a mill rate increase of 3.98% from 32.90 to 34.21, with approximately 0.70 mills required to make up for the use of fund balance in the prior year’s budget and the remainder required to support the requested level of spending.

At Referendum on May 12, 2021, voter turnout was less than the minimum 9% of eligible voters required by the Town Charter. Therefore, the budget was “deemed” approved regardless of the actual vote. While the approved budget called for some sacrifices and some difficult choices from the entire community, the Board believes that it was appropriate in light of the existing economic climate. Looking ahead to next fiscal year’s budget, we will continue to be conscious of the impact of the pandemic, the condition of the economy, and the needs of the Town as a whole. Our Board will continue to follow what it believes to be a responsible approach to budgeting: the formal budget process should involve a conversation among residents and businesses about Avon’s overall budget philosophy and priorities, rather than a simple one issue debate about how much to increase spending and tax levels over the current year’s budget. The Board believes that this approach makes the budget process more open and responsive to the needs and desires of everyone in Avon.

The Board works closely with the Town Manager, the Director of Finance, the Assessor, and an independent financial consultant to oversee the management of existing debt and to review the Town’s ability to take on any new borrowing. Most recently, in May 2020, Town staff participated in credit rating agency reviews with Moody’s and Standard & Poor’s, which reaffirmed Avon’s coveted “AAA” credit rating. The prestigious AAA rating allows the Town to take advantage of low interest rates when issuing debt and is a function of the Town’s strong fiscal policies and financial management.

The Board is pleased to share that the Town’s Annual Budget document was recently featured as a case study in the second edition of *Understanding Government Budgets: A Guide to Practices in the Public Sector* by R. Mark Musell and Ryan Yeung. The textbook is intended for graduate and undergraduate public administration students and provides a survey on public budgeting in the public sector at the federal, state and local levels. Avon serves as a case study for best practices in local government.

Finally, I would be remiss if I did not conclude this report by recognizing the Town’s former Director of Finance, Margaret “Peggy” Colligan, who retired in August 2020 after 38 years of exemplary service, first as the Town Accountant, and then as the Director of Finance for 22 years. We are grateful for her years of dedicated service to the Town of Avon and its residents and we wish her the very best in her well-deserved retirement.

March 2022

February 2022						
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April 2022						
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Inland Wetlands Commission	2 ASH WEDNESDAY	3 Town Council	4	5 Library Regular Saturday Hours 10:00 am - 5:00 pm
6 Library Sunday Hours 1:00 pm - 5:00 pm	7	8 Planning & Zoning Commission	9	10 AWPCA	11	12 Library Regular Saturday Hours 10:00 am - 5:00 pm
13 Library Sunday Hours 1:00 pm - 5:00 pm DAYLIGHT SAVING TIME STARTS	14	15 Library Board Meeting BOE Monthly Meeting	16	17 Zoning Board of Appeals ST. PATRICK'S DAY	18	19 Library Regular Saturday Hours 10:00 am - 5:00 pm
20 Library Sunday Hours 1:00 pm - 5:00 pm	21	22	23	24	25	26 Library Regular Saturday Hours 10:00 am - 5:00 pm
27 Library Sunday Hours 1:00 pm - 5:00 pm	28 Board of Finance	29 Planning & Zoning Commission	30	31		

REPORT OF THE AVON PUBLIC SCHOOLS AVON BOARD OF EDUCATION

DR. BRIDGET H. CARNEMOLLA, *Superintendent of Schools*

Our mission is to inspire in each student a joy and passion for learning and a commitment to excellence, personal integrity, and social responsibility. We educate students intellectually, socially, emotionally, and physically to acquire knowledge and skills, to develop creativity and character, and to pursue their interests, realize their potential, and meet the challenges in a constantly changing world.



Front Row: Jeffrey S. Fleischman (Secretary), Laura Young, Jackie Blea, Debra Chute (Chair)
Back Row: Jason Indomenico, David Cavanaugh, Lisa Seminara, Jay Spivak (Vice-Chair)
Missing from photo: Jennifer Das

Avon is recognized as one of the most outstanding communities for education in the State of Connecticut. A rigorous curriculum, outstanding teachers, and a community invested in high quality education provide our students with the foundation needed to be successful in their future endeavors. During the 2020-2021 school year, there were 3,135 students enrolled in Avon's five public schools. Avon High School, with just under 1,000 students, is consistently ranked among the most competitive high schools at both the state and national levels. In the graduating class of 2021, Avon Public Schools proudly announced one National Merit Scholarship winner, four National Merit Finalists and 18 Commended Scholars. Avon also remains among the highest scoring districts statewide on the SAT. Students participated in a total of 559 Advanced Placement tests, achieving scores of 4 or 5 on 62% of the exams. 94%

of graduates enrolled in an accredited college or university. Niche, an on-line source that provides in-depth profiles on every school and college in America utilizing powerful search and data tools has ranked the community of Avon the third Best Place to Live in CT due in part to its highly rated public schools; giving A+ ratings for both Avon High School and Avon Middle School and A- to Thompson Brook School, Pine Grove School and Roaring Brook School. In the latest edition of US News & World Reports, Avon High School received a score of 95.78 out of 100 and ranked 753 in the National Ranking of all high schools in the nation; 17th in Connecticut.

To ensure Avon's students are taught using current and relevant curriculum, content areas are constantly reviewed and revised. To enhance the learning experience for students, while providing them with digital literacy and technology skills that will help them throughout their education and in life, 1:1 chromebooks are provided for all students in grades kindergarten through 12th grade. The chromebooks also provide students with access to a number of online programs to supplement their learning. The district also recently purchased new interactive display panels which will allow teachers to wirelessly connect to the panels to use during instruction.

During the 2020-2021 school year, Avon Public Schools served approximately 3,135 students and employed 497 staff members with an adopted budget of \$61,015,224.61. The adopted budget for 2021-2022 is \$62,634,303.03. Avon Public Schools received successful audit results with a strong emphasis placed on maintaining effective procedures to monitor the various functions associated with the district's financials. Reviews and revisions of the Business, Informational Digital Literacy, School Counseling, Technology Education, and Visual Arts curriculums were completed and adopted by the Board of Education. We applaud the achievements of our many student athletes and their coaches. Some of the athletic highlights from the last school year include:

- the boys tennis team won the CIAC Class M state championship
- the girls tennis team finished second in Class L state championships
- the baseball team made it to the CIAC state semifinals in Class L
- the boys 4x1600 meter relay team qualified for the national high school track and field championships in Eugene, Oregon
- one track and field member also qualified as an individual participant in the 1600 meters
- a member of the boys basketball team became the 7th member of the 1000 point club
- Avon's coach for the boys golf team was named CHSCA (CT High School Coaches Association) Coach of the Year and was also named a finalist for national Coach of the Year

We look forward to another successful school year and are grateful for the continued support of the Avon community.

April 2022

March 2022						
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May 2022						
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29	30	31				

Sun	Mon	Tue	Wed	Thu	Fri	Sat
STREET SWEEPING BEGINS EARLY APRIL (WEATHER DEPENDENT)					1 1st Installment Residential Sewer Use Due	2 Library Regular Saturday Hours 10:00 am - 5:00 pm
3 Library Sunday Hours 1:00 pm - 5:00 pm	4 Annual Budget Public Hearing Senior Center 7:00 pm	5 Inland Wetlands Commission	6	7 Town Council AWPCA	8	9 Library Regular Saturday Hours 10:00 am - 5:00 pm
10 Library Sunday Hours 1:00 pm - 5:00 pm PALM SUNDAY	11	12	13	14	15 GOOD FRIDAY TOWN HALL, LIBRARY, LANDFILL & SCHOOLS CLOSED	16 Library Regular Saturday Hours 10:00 am - 5:00 pm PASSOVER (FIRST DAY)
17 LIBRARY CLOSED EASTER SUNDAY	18	19 Library Board Meeting	20 ACEC	21	22	23 Library Regular Saturday Hours 10:00 am - 5:00 pm PASSOVER (LAST DAY)
24 Library Sunday Hours End 1:00 pm - 5:00 pm	25 Board of Finance	26 Planning & Zoning Commission BOE Monthly Meeting	27	28 Zoning Board of Appeals	29	30 Library Regular Saturday Hours 10:00 am - 5:00 pm

REPORT OF THE AVON POLICE DEPARTMENT

JAMES V. RIO, *Director of Police Services*

The Avon Police Department proudly serves the citizens of Avon with respect, dignity, equality, compassion, and professionalism. The Office of the Chief of Police is responsible for the overall operation of the Department and is under the command of James V. Rio, Director of Police Services. The Avon Police Department is a nationally accredited law enforcement agency, as well as earning accreditation from the State of Connecticut. We are proud to have continuously earned National Accreditation from the Commission on Accreditation for Law Enforcement Agencies, Inc. since 1993.

The Avon Police Department has a diverse workforce with an authorized strength of 34 sworn Officers. The agency has three divisions: Operations, Administrative and Records/Accreditation.



The Operations Division is commanded by Lieutenant John Schmalberger and is comprised of the following Units: Patrol, Community Relations, Honor Guard and Bicycle Patrol.

The Administrative Division is commanded by Lieutenant Rodney Williams and encompasses the Detective Unit, Traffic/Training Unit, Physical Security Assessments Unit, School Resource Officer and Animal Control. The Detective Unit supports the Patrol Division with its highly trained and skilled expertise in criminal investigations. The Communications Unit operates 24 hours a day, seven days a week, and provides continuous routine and emergency telephone answering and call dispatching to both the Police and Fire Departments. Telecommunicators handle approximately 80,000 to 100,000 routine, 911 Emergency and Text 911 calls during the fiscal year.

The Avon Police Department has a FaceBook page (with 2,121 followers) to assist in keeping open the flow of information important to the community. Postings to the page are timely, informative and relevant to the citizens of Avon and the surrounding community.

Avon Police Officers are the first responders for medical calls and all Officers are Emergency Medical Responders. All Officers are trained to deliver Naloxone for opioid overdoses. Each patrol car is equipped with proper medical supplies, including automatic external defibrillators. In the upcoming fiscal year, Officers will be equipped with body-worn cameras and all marked cruisers will be outfitted with dashboard cameras. In the previous fiscal year, Police Officers responded to 1,723 medical calls throughout Town. The Town of Avon is served on a 24-hour, 7-day a week basis by a paramedic ambulance, provided by American Medical Response.

Patrol Officers are an active presence in our schools, routinely meeting students at Roaring Brook and Pine Grove schools (grades K-4) and at nursery schools, discussing and teaching personal safety. Patrol Officers also teach the D.A.R.E. program to 6th graders. The Department's Honor Guard marches in the Memorial Day Parade and participates in ceremonies, funeral details and other special events. Regional initiatives and programs are a priority of the Town and the Department. Avon partners with Bloomfield, Canton, Farmington, Granby, Simsbury, Suffield, Windsor, and Windsor Locks in forming the North Central Municipal Emergency Services Team, the Accident Reconstruction Team, the Crisis Negotiation Team, Traffic Enforcement Team, and in utilizing the Regional Gator Rescue Team and the Drone Team.

From July 1, 2020 to June 30, 2021, there were 339 non-injury accidents, 68 accidents with injuries, and no fatal accidents. The following chart represents some of the services and activities the Department completes:

PERFORMANCE MEASURES				
	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Arrest	208	182	106	74
Assault	17	9	11	14
Burglary (Resid./Comm'l.)	14	16	22	18
Burglary (Motor Vehicle)	48	55	73	84
Disorderly Conduct	155	137	162	121
Larceny (Resid./Comm'l.)	206	274	225	260
Larceny (Stolen Vehicle)	9	7	18	24
Robbery	3	0	2	0
Sex Offenses	8	6	10	19
Community Relations	199	230	215	185
Fingerprints	300	377	193	268
Pistol Permits	81	41	66	257



Honor Guard

May 2022

April 2022						
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June 2022						
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26	27	28	29	30		

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Annual Budget Meeting Senior Center 7:00 pm Residential Sewer Use Deadline	3 Inland Wetlands Commission	4	5 Town Council	6	7 Library Regular Saturday Hours 10:00 am - 5:00 pm
8 <i>MOTHER'S DAY</i>	9	10	11 1st Budget Referendum Senior Center 6:00 am - 8:00 pm	12 AWPCA	13	14 Library Regular Saturday Hours 10:00 am - 5:00 pm
15	16	17 Planning & Zoning Commission Library Board Meeting BOE Monthly Meeting	18	19 Zoning Board of Appeals	20	21 Library Regular Saturday Hours 10:00 am - 5:00 pm
22	23 Board of Finance	24	25	26	27	28 Library Regular Saturday Hours 10:00 am - 5:00 pm
29	30 <i>MEMORIAL DAY</i> TOWN HALL, LIBRARY & SCHOOLS CLOSED	31	FY 2022/2023 Landfill Permits Go On Sale June 3, 2022		PINE GROVE SCHOOLHOUSE 3 Harris Road (on the corner of W. Avon Road) 1865 Pine Grove Schoolhouse open for tours beginning Sunday, June 6, then every Sunday through September, from 2:00 - 4:00 pm	

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

BRUCE C. WILLIAMS, *Director of Public Works*

ALEXANDER M. TRUJILLO, *Deputy Director of Public Works*

PAUL HOEKMAN, *Public Works Foreman (Buildings & Grounds)*

PAUL WELSH, *Public Works Foreman (Highway)*

ADAM UMBERGER, *Public Works Foreman (Machinery & Equipment)*

The goals and mission of the Public Works Department are to keep our roads clean, with trees trimmed and smooth rideability; to keep the Town's vehicles safe and well maintained; to keep our parks, grounds and ball fields mowed, landscaped and playable; and to keep our Landfill/Transfer Station open and providing high quality service to the public. Our motto is quality service and we strive at all times to improve our performance.

BUILDINGS & GROUNDS: The Division has many responsibilities, including routine maintenance and technical repairs of all Town-owned buildings. In addition, the Division performs renovation and new construction projects throughout the Town. The Division supports all departments and in fiscal year 2020/2021 responded to 750 work orders. The Division provides all of the technical expertise, and routine maintenance of the lawns, public spaces, and athletic fields. This includes turf management, mowing and trimming, shrubbery, and gardening of certain areas in Town. The athletic fields are routinely prepared, lined, and renovated to accommodate the needs and activities of the Town.

The Division strives to improve the quality and appearance of all Town-owned facilities. Every member of the Division contributes to this goal. Ideas and plans for possible projects are prioritized and completed as funding and time allow.

LANDFILL/TRANSFER STATION: The Town of Avon is one of the highest recycling towns in our region. We continually strive to recycle more of our waste stream.

Permit Sale History					
	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Resident (includes one day & replacement permits)	615	613	611	620	672
Senior	680	701	705	754	794
Recycling	253	256	225	242	322
TOTAL	1,548	1,570	1,541	1,616	1,788

The station processes an average of 725 tons of household waste and 350 tons of recyclables annually. This waste is then shipped to the Materials Innovation & Recycling Authority (MIRA) in Hartford. We also have a Salvation Army Clothing bin and a very popular exchange shed for disposal and pick-up of usable items. A user fee is collected to cover the cost of transportation and processing of most of the other materials other than household waste and recyclables.

HIGHWAY DIVISION: The Division is responsible for the maintenance and repair of approximately 110 lane miles of road. In fiscal year 2020/2021, road improvements were made to Scoville Road, Westmont, Old Kings, Cricket Lane, Beverly, Sarah, Woodhaven, Oxbow, Rockledge, and Ridgewood. Driveway and Parking Lot Improvements were made to the Public Works Campus. Snow plowing, storm drain maintenance and heavy construction are primary functions of the Division. In addition, they are responsible for care and control of trees on town owned property; in fiscal year 2020/2021, the Division responded to 1,270 work orders.

Snow Storm History		
	# of Storms	Average Cost Per Storm
FY 16/17	17	\$18,356
FY 17/18	18	\$16,711
FY 18/19	13	\$19,195
FY 19/20	10	\$17,605
FY 20/21	15	\$14,920

MACHINERY & EQUIPMENT DIVISION: The Division's responsibilities include procurement, maintenance, and liquidation of the Town's vehicles and equipment. Primary functions include the maintenance and repair of emergency service vehicles for Police and Fire, emergency generators, and snow removal equipment. In addition, the Division is responsible for Buildings & Grounds, Parks, Landfill, Board of Education, and the Engineering Department's vehicles and equipment.

The objective of the Division is to have a well maintained and prepared fleet of equipment and vehicles to service the Town's needs at all times. The Division works cooperatively with all of the Town's Departments to meet these needs.

The goals of the Division are to be progressive in the introduction of equipment and machinery, and to improve cost efficiencies, safety, and longevity of the Town's machinery, equipment, and workforce.

Special Dates to Note	
Christmas Tree Pick-Up*	January 3 thru January 31, 2022
Street Sweeping	Begins April 2022 (weather dependent)
FY 2022/2023 Landfill Permits Go on Sale	June 3, 2022
Catch Basin Cleaning	Begins July 2022
*Please place your Christmas tree curbside. There is no established schedule by street. Multiple, random passes will be made throughout the Town during the month of January.	



Tree Work - Old Farms Road

June 2022

May 2022						
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July 2022						
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31						

Sun	Mon	Tue	Wed	Thu	Fri	Sat
REMINDER TO ALL DOG OWNERS June is the month to renew your dog licenses Animal Control Officer: Beverly LaPlume (860) 409-4205			<i>1</i> 2nd Budget Referendum Senior Center <i>(if necessary)</i>	<i>2</i> Town Council	<i>3</i> 	<i>4</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>5</i>	<i>6</i>	<i>7</i> Inland Wetlands Commission	<i>8</i>	<i>9</i> AWPCA	<i>10</i>	<i>11</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>12</i>	<i>13</i>	<i>14</i> Planning & Zoning Commission <i>FLAG DAY</i>	<i>15</i> ACEC	<i>16</i> Zoning Board of Appeals	<i>17</i>	<i>18</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>19</i> <i>FATHER'S DAY</i>	<i>20</i> <div style="border: 1px solid black; padding: 5px; text-align: center;"> TOWN HALL SUMMER HOURS BEGIN </div>	<i>21</i> Library Board Meeting BOE Monthly Meeting	<i>22</i> 3rd Budget Referendum Senior Center <i>(if necessary)</i>	<i>23</i>	<i>24</i>	<i>25</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>26</i>	<i>27</i> Board of Finance	<i>28</i> Planning & Zoning Commission	<i>29</i>	<i>30</i>	TOWN HALL SUMMER HOURS June 20th - August 26th Monday - Thursday: 8:00 am - 4:45 pm Friday: 8:00 am - 12:30 pm	

REPORT OF THE AVON FREE PUBLIC LIBRARY

GLENN GRUBE, *Library Director*

In the first full year of COVID-era library services, users accessed Avon Library's collections, programs, and services in a very different manner, as demonstrated by the statistical report on this page. Following a surge of library card registrations in the first months of the pandemic, the 2020/2021 year ended with fewer registered cardholders than in 2019 as the temporary cards offered to users during the initial months of 2020 expired. In-person library visits were also down significantly, as our programs remained online, our meeting and study rooms remained closed, and many borrowers used curbside pickup to retrieve books and other materials. While many residents accessed library wifi during these months, in-library computer use plummeted, due to limited library hours and reluctance to spend long periods of time indoors close to others.

Despite that, circulation of e-books, e-audio, streaming video, and digital magazines increased significantly, as did searches of online databases and website visits. Library staff also produced many more virtual programs than in the previous year, resulting in only slight drops in overall circulation and program attendance.

Throughout the year, additional in-person services were phased back in as it became safe and prudent to do so. In July 2020, the library installed new self-checkout stations and added Plexiglas barriers at service points in order to begin appointment-based access to the building. Open browsing of our collection began outside, with "Courtyard Checkout" days, when a selection of materials was moved to the courtyard for outdoor access to books, DVDs, and other items. In the fall, we began allowing indoor browsing without an appointment for the adult collection, while keeping our children's and teen floor appointment-based to ensure proper social distancing.

Many of the changes spurred by the pandemic proved popular with users, and will likely remain long after the coronavirus crisis fades away. Most important of these is the fine free policy the Library Board formally approved in February 2021. While our initial suspension of overdue fines was due to the recommendation of quarantining returned materials, the decision to permanently remove fines on most library materials was made in order to eliminate barriers to borrowing and ensure equitable access to all. Similarly, our online library card application and curbside pickup options began as ways to minimize close contact between staff and patrons, but continue as popular and convenient ways to access library services for busy residents.

Local history moved online this year as well, with the start of *Unearthing History*, a series of virtual lectures on the Paleo-Indian site discovered in Avon along the banks of the Farmington River. Library staff also digitized the 10,000th item from the Marian Hunter Local History Room. Digitization of these historical artifacts provides not only a way to preserve our historical documents, but also allows wider access to the content.

Children's and teen staff found ways to reach out to Avon's younger readers both virtually and in person. Outreach to Avon Public Schools went virtual this year, with librarian's appearing on classroom smartboards, via Zoom, and posting videos on Avon Library's YouTube channel.

Avon's youth also had opportunities to submit articles, stories, poems, and artwork to *Imagine Avon*, a literature and arts magazine published by the library. Children and teens also helped keep local senior citizens feel connected during the pandemic with a greeting card campaign. Partnering with the Youth Services Bureau and the Avon Senior Center, 1,439 cards were handmade and sent out for various winter and spring holidays.

The first half of 2021 also saw Avon Library's geothermal powered heating, ventilation, and air conditioning system replaced. This large and complex project provided a good deal of disruption inside the library building and on the grounds, so it was actually a good thing that in-person library use was less than usual this year. It allowed contractors more unfettered access to the building and disturbed fewer people than it might have at another time.

While 2020/2021 was unlike any other year that Avon has experienced, it is clear that the resilience demonstrated in the face of a pandemic means the Avon Free Public Library and the Avon community can rise to meet almost any challenge.

LIBRARY STATISTICS			
Library Use	FY 18/19	FY 19/20	FY 20/21
Resident Card Holders	7,769	8,257	6,197
% of Population	42%	45%	33%
Library Visits (door count)*	156,168	125,605	40,762
Visits per capita	8.5	6.8	2.1
Circulation			
Adult Collection	104,549	85,304	84,717
Children's Collection	109,474	85,334	71,409
Young Adult Collection	17,557	15,659	11,293
Downloadable Collection**	23,738	31,297	37,396
Total	255,318	217,594	204,815
Circulation per capita	13.9	11.9	10.8
Programs & Services			
Library Programs***	1,157	1,032	1,059
Program Attendance***	34,663	30,182	25,538
Reference Questions	31,074	21,174	16,989
Internet Usage*	26,556	19,162	4,322
Database Searches	94,212	75,012	83,528
Website Visits	92,586	100,776	110,673
Library Collection			
Print Collection	100,390	98,456	96,062
Non-print Collection	95,247	92,539	103,631
Added to the Collection			
Print Collection	8,537	7,039	7,669
Non-print Collection****	12,167	13,513	29,742
Magazine Subscriptions- <i>includes digital titles</i>	217	214	3,616

*Library building was closed to the public from March 15 to September 9, 2020 due to Covid-19

**Total includes downloads of e-books, e-audio, streaming video and digital magazines for all age levels

***Includes online programs and attendees

****Includes approximately 8,000 records that had to be re-loaded in 2020/2021

July 2022

June 2022						
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August 2022						
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21	22	23	24	25	26	27
28	29	30	31			

Sun	Mon	Tue	Wed	Thu	Fri	Sat
CATCH BASIN CLEANING BEGIN JULY 2022					1 Taxes & Commercial Sewer Use Payment Due	2 Library Saturday Summer Hours Begin 10:00 am - 1:00 pm
3	4 INDEPENDENCE DAY TOWN HALL & LIBRARY CLOSED	5 Inland Wetlands Commission	6	7	8	9 Library Saturday Summer Hours 10:00 am - 1:00 pm
10	11	12	13	14 AWPCA	15	16 Library Saturday Summer Hours 10:00 am - 1:00 pm
17	18	19 Planning & Zoning Commission Library Board Meeting	20	21 Zoning Board of Appeals	22	23 Library Saturday Summer Hours 10:00 am - 1:00 pm
24	25 Board of Finance	26	27	28 Town Council	29 Tax Office Open 8:00 am - 2:00 pm	30 Library Saturday Summer Hours 10:00 am - 1:00 pm
31						

REPORT OF THE RECREATION AND PARKS DEPARTMENT

RUTH CHECKO, *Director of Recreation and Parks*

The Recreation and Parks Department started the fiscal year 2020/2021 with only a few programs running because COVID-19 was still prevalent, but the low positivity rates in Connecticut allowed the Department to run programs outdoors. One exception was Summer Fun Camp ran at the Avon Senior Center with only 30 campers. Adventure Camp and most camps planned for indoors were canceled altogether. The programs that were offered during the summer were full with waitlists. After spending the spring with limited social interactions, people were looking for activities for their children. Our goal was to do it safely which required a lot of PPE and disinfecting products.

Sycamore Hills Pools and aquatic programs ran with limitations. Daily attendance remained at 50% capacity. Masks and social distancing were required. Arrows, lines, and squares were painted on the deck and lawn as reminders. The swim team had a successful in-house format. Swim lessons ran smaller classes. All things considered, it was a smooth summer with all positive feedback from members.

The challenges brought on by the pandemic continued into the fall. Planning for programs begins 2-6 months out. Fall programs included Flag Football and some smaller programs that were held in gymnasiums, the ASC Community Room, and the Pavilion. Local sports leagues had a relatively normal fall season. It was impossible to predict what restrictions and guidelines would be in place during the winter months. The decision was made not to run Youth Basketball league, or the After School Ski programs.

In the middle of the fiscal year, the Department faced a much-reduced revenue stream, so expenses were kept at a minimum. By spring of 2021, Connecticut's positivity rates were very low and restrictions were lifted. The Department was confident that summer offerings and memberships could go back to normal. When registration opened the Department collected \$207,260.80 in revenue in 30 days. By the middle of June almost every camp, lesson, class, and clinic was full and had a waitlist.

Several improvement projects took place during the year. At Sycamore Hills, the Pavilion roof was replaced, diving boards ladders and starting blocks were replaced, tennis court cracks were patched and the bathhouse doors were painted. At Buckingham Recreation Area, the hill was cleared, and playscape components were replaced. Countryside Building improvements were being designed and the Director was on the Sustainable CT team. The 2021 fiscal year ended on a very positive note.



Foam Party at Summer Fun Camp

Registration & Statistics Table			
Programs/Memberships Category	FY 18/19	FY 19/20	FY 20/21
Aquatics	375	318	430
Classes & activities	332	123	47
Clinics	132	45	54
Discount Tickets	503	284	135
Fitness	397	158	86
Senior Activities	176	84	82
Special Events	782	190	280
Sports Leagues	651	669	370
Sports Camps & Clinics	406	300	532
Summer Day Camps	900	742	290
Vacation Camps	34	9	72
Totals	4,688	2,451	2,378
	Summer 2018	Summer 2019	Summer 2020
Pool Memberships			
Households	301	294	362
Individuals	5	12	17
Seniors	51	51	63
Daily Attendance	13,189	14,821	0
Facility Reservations/Permits			
Facility Reservations	247	148	109
Field Permits	82	74	70



Halloween Party at Sycamore Hills Pavilion

August 2022

July 2022						
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31						

September 2022						
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25	26	27	28	29	30	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Tax & Commercial Sewer Use Payment Deadline	2	3	4	5	6 Library Saturday Summer Hours 10:00 am - 1:00 pm
7	8	9	10	11	12	13 Library Saturday Summer Hours 10:00 am - 1:00 pm
14	15	16	17 ACEC	18	19	20 Library Saturday Summer Hours 10:00 am - 1:00 pm
21	22 Board of Finance	23	24	25	26 TOWN HALL SUMMER HOURS END	27 Library Saturday Summer Hours End 10:00 am - 1:00 pm
28	29	30	31	LANDFILL/TRANSFER STATION 281 Huckleberry Hill Road • (860) 673-3677 The Landfill/Transfer Station is CLOSED on all legal holidays as well as Good Friday and the Friday following Thanksgiving. Regular Hours of Operations: Tuesday & Friday: 7:30 am - 2:30 pm Saturday: 7:30 am - 1:00 pm		

REPORT OF THE AVON VOLUNTEER FIRE DEPARTMENT

MICHAEL GALLIHER, *President*
BRUCE APPELL, *Chief*

Incorporated in 1943, the Avon Volunteer Fire Department (AVFD) proudly protects the people living and working in the 22.6 square miles that make up the Town of Avon. The Department's mission is to provide fire suppression and prevention, life safety, and rescue support, as well as other emergency community support, to the citizens of the Town of Avon. In addition, the Department provides mutual aid support to those surrounding communities that, in times of need, may request such assistance.

Staffed entirely by volunteers, the AVFD prides itself on the selflessness and dedication of over 200 members: 58 Firefighters, 9 Fire Police, 18 Administrative Members, 18 Explorers, 11 Active Veterans 22 Senior Veterans, 32 Lifetime Members, and 14 Honorary Members – all of whom play a vital role in the safety of Avon. The Department operates six companies and 20 pieces of apparatus, including a ladder truck, tanker, rescue vehicle, amphibious utility vehicle, boats, and pumpers. Four stations are located throughout Town: Company 1 on Darling Drive, Company 2 on Secret Lake Road, Company 3 on West Avon Road, and Company 4 on Huckleberry Hill Road. The Avon Volunteer Fire Department is a State of Connecticut non-profit corporation chartered by the State to provide fire protection to the Town of Avon. The AVFD is committed to remain a volunteer fire department

In fiscal year 2020/2021, the AVFD responded to 628 calls for service, including: fire alarms, fires, CO alarms, motor vehicle accidents, basement pump outs, and structure fires. No member is paid to protect residents' homes and businesses; this helps keep taxes down.

Budget - The AVFD is funded primarily through a grant from the Town of Avon's operating budget. However, individual donations help keep the Department 100 percent volunteer and are critical to helping maintain the highest level of emergency response and readiness for the citizens of Avon. The AVFD makes an annual appeal for donations with a letter sent to Avon residents via U.S. Mail. Those wishing to contribute may send a check or use a credit card online at www.AvonVFD.org.

Training - In fiscal year 2020/2021, members participated in over 4,675 hours of training at the 4 Avon fire stations, the Connecticut Fire Academy, and the National Fire Academy in Emmitsburg, MD. The AVFD partners with the Town of Farmington Fire Department in ownership and maintenance of a live fire training facility located in Farmington. Training allows members to practice and improve their skills, so they can better protect the residents of Avon and their property.

Health and Wellness - In addition to training to the level of professional firefighters, AVFD volunteers are committed to health and wellness. Members have access to a multitude of Department-sponsored fitness opportunities and must pass an annual physical performance qualification test.

Fire Safety Education - Fire Safety programs are part of the curriculum at Pine Grove and Roaring Brook elementary schools, and in the fifth grade at Thompson Brook School. Fire prevention programs are also presented at fairs, sporting contests, magnet schools, daycare centers, and nursery schools throughout the town.

In conjunction with the AVFD, the Avon Fire Marshal's office sponsors an annual fire prevention-themed poster contest each October/November. Fourth grade students at Pine Grove and Roaring Brook schools are eligible to enter. One winner is selected and submitted to the Connecticut Fire Prevention Poster Committee to be judged along with winning posters from throughout the state. Winning artists from each county are featured in a calendar.

COVID-19 Pandemic - The AVFD has remained a steadfast resource for the community throughout the pandemic. It has adopted protocols and practices designed to protect the health of its members and the citizens of Avon, while continuing to carry out its mission.

Giving Back - Beyond time spent at calls, trainings, and meetings, AVFD volunteers are out in the community giving back in many ways. Department members are actively involved with various education, fire prevention, and charitable programs throughout the community. The AVFD has resumed holding food drives for the Avon Food Pantry to stock the shelves. In addition, the AVFD holds an annual blood drive.

AVFD members also make valuable contributions to many different charitable organizations throughout the year, including the Avon Little League, the Connecticut Fallen Firefighters Memorial fund, the American Lung Association stair climb, the Connecticut Dream Ride Experience and the Avon Cub Scouts and a Venture Scouts post.

Over the last 78 years, more than 800 Avon residents have donated their time to the AVFD, and the Department is constantly looking for dedicated volunteers for a variety of jobs. To learn more, call (860) 677-2644 or stop by Company 1 located at 25 Darling Drive any Monday evening after 7:00 p.m. The AVFD is online at www.AvonVFD.org and www.facebook.com/AvonVFD.

REPORT OF THE AVON CLEAN ENERGY COMMISSION (ACEC)

BERNARD ZAHREN, *Chairman*

The ACEC was established by the Town Council in 2008 to promote the adoption of energy efficient and sustainable practices by the Town and Board of Education, residents, and local businesses. I am pleased to share some of our activities from the past year.

In November, the Town achieved a Bronze level certification under the Sustainable CT program, a voluntary certification program to recognize thriving and resilient Connecticut municipalities. Kudos to ACEC member Bill Shea and the staff Sustainability Team who worked diligently to submit a thorough application.

In December, the Town deployed its first hybrid vehicle, a Ford Explorer Hybrid police cruiser for the patrol unit. The Commission also continues to contemplate the best approach to expand the community's electric vehicle charging infrastructure. At this time, several charging stations are anticipated to be installed in the Avon Village Center and the Town may elect to install additional stations on its own properties.

In May, the Town Council, upon the recommendation of the ACEC, authorized the Town's participation in the Connecticut Green Bank's Solar Marketplace Assistance Program (MAP). The program assists towns with the development of solar PV projects. At this time, the Green Bank is developing an RFP for installations at Town facilities to be advertised this fall. If the results of the RFP are favorable, we anticipate executing Power Purchase Agreements later this year for the selected facilities, with construction beginning in spring 2022.

In addition to these exciting projects, the Commission continued to monitor the sustainability attributes of the Avon Village Center development, the first phase of which is being completed at this time.

Finally, I would like to close by welcoming Melissa Firestone to the ACEC following her appointment in February 2021. Melissa's background is in public utilities and energy and she has proved to be an asset to the ACEC team. Welcome, Melissa!

As always, we invite the public to join our bi-monthly meetings and to participate in our conversations and share their ideas. We look forward to seeing you!

September 2022

August 2022						
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October 2022						
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23	24	25	26	27	28	29
30	31					

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Town Council	2	3 LIBRARY CLOSED
4	5 LABOR DAY Sycamore Hills Pool Closes TOWN HALL, LIBRARY & SCHOOLS CLOSED	6 Inland Wetlands Commission	7	8 AWPCA	9	10 Library Regular Saturday Hours 10:00 am - 5:00 pm
11 AVFD Annual 9/11 Memorial Service	12	13 Planning & Zoning Commission	14	15 Zoning Board of Appeals	16	17 Library Regular Saturday Hours 10:00 am - 5:00 pm
18	19 Board of Finance	20 Library Board Meeting	21	22	23	24 Library Regular Saturday Hours 10:00 am - 5:00 pm
25	26 ROSH HASHANA	27	28	29	30	

REPORT OF THE DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

HIRAM W PECK III, AICP, *Director*

The Department of Planning and Community Development is comprised of the divisions of Zoning Enforcement and Environmental Compliance, Building Inspection, and Fire Prevention. These three divisions, combined with Planning, are responsible for the review of all new commercial and residential construction projects, which includes providing professional and technical assistance to the Town's three land use agencies (Planning and Zoning Commission, Inland Wetlands Commission, and Zoning Board of Appeals); permitting and inspection of all approved projects in accordance with applicable zoning, building, and fire codes; as well as a comprehensive program of inspection aimed at fire prevention.

Cross training of staff has permitted an efficient, coordinated operation. This effort will continue and be increased as possible. The Director of Planning is the Zoning Enforcement Officer and is also a Certified Floodplain Manager. The Planning Specialist is a Certified Zoning Enforcement Officer. The Department's organization allows the review/permit process, which often begins with an application to one of the Town's land use regulatory agencies, to be coordinated with permitting and inspection in order to be as efficient as possible.

The Department also provides professional and technical assistance to the Planning and Zoning Commission, as well as applicants, the general public, and design consultants (engineering, architectural, law, landscape architecture, and surveying). During the past year, this was done in association with 22 applications. For a more detailed description, please see the "Report of the Planning and Zoning Commission." New businesses that have opened recently include:

Business	Location
Whole Foods	50 Climax Road
Ivy Rehab	50 Climax Road
F45 Training	260 West Main Street
Nestle Toll House Café	315 West Main Street
Blue Back Dental	22 Dale Road
Slay Jay Beauty	124 Simsbury Road
Integrative Therapeutic Bodywork LLC	124 Simsbury Road
Inner Glow Aesthetics MD	100 Simsbury Road
Lustre Salon LLC	21 Arts Center Court
Northern Lights Property Services	304 West Main Street
Honeycomb Stylist Suites	45 West Main Street
Wallace World LLC	33 East Main Street
Yolanda Pena MD	40 Dale Road
Meineke Car Care	213 West Main Street
J C Construction	160 West Main Street
Victoria Sager DMD	395 West Main Street
Whit Interiors	5 Ensign Drive
Mr. Beast Burger	380 West Main Street
Knit & Pearls	395 West Avon Road

REPORT OF THE PLANNING AND ZONING COMMISSION

THOMAS ARMSTRONG, *Chair*

BRIAN LADOUCEUR, JR., *Vice Chair*

HIRAM W. PECK III AICP, *Director of Planning and Community Development*

The Planning and Zoning Commission, acting under authority granted by the Connecticut General Statutes, regulates the development of land in Avon. The Planning and Zoning Commission consists of seven members and three alternates appointed by the Town Council. The Commission's actions are guided by the Plan of Conservation and Development, Zoning Regulations, and Subdivision Regulations. The Director of Planning provides professional and technical assistance to the Commission and serves as the Zoning Enforcement Officer.

Building construction is ongoing at Avon Village Center. The Whole Foods building is coming along nicely with an anticipated opening date of September 2021. Construction of the retail building behind Whole Foods is nearing completion. The newest building under construction is located right next to the bike trail and will house public rest rooms. The bike trail is now reopened to the public. Two additional buildings in Phase 1A on the west side of Climax Road are under construction and scheduled to be completed in August 2021.

Each approved subdivision/resubdivision may be required to contribute, per State law, a portion of the total property to the Town as dedicated open space; however, as an alternative, an applicant may make a payment to the Town in lieu of this land dedication. These funds are deposited into a special account to be used solely for future open space acquisition. This account currently has over \$650,000.

PLANNING AND ZONING COMMISSION STATISTICS					
	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Meetings Held	11	16	14	13	10
Applications:					
Subdivisions	0	1	2	1	0
Site Development Approvals	5	6	6	3	4
Special Exceptions	8	9	13	10	7
Special Exceptions – Signs	3	2	1	1	5
Staff Approvals	5	6	4	3	2
Zone Change	0	1	1	2	0
Regulation Changes	8	3	0	1	4
POCD Amendments	2	0	0	0	0
Miscellaneous Info:					
New commercial tenants (SF)	12,500	37,500	30,000	60,000	55,000
Fees in Lieu of Open Space \$\$	135,000	0	24,600	13,500	0
Acres of Open Space Acquired	0	0	0	5	0
Subdivision Lots Approved	0	8	8	2	0
Total Residential Units Approved	0	8	8	252	0

October 2022

September 2022						
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November 2022						
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19	20	21	22	23	24	25
26	27	28	29	30		

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						<i>1</i> 2nd Installment Residential Sewer Use Due Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i> <i>YOM KIPPUR</i>	<i>6</i> Town Council	<i>7</i>	<i>8</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>9</i>	<i>10</i> <i>COLUMBUS DAY</i> TOWN HALL, LIBRARY & SCHOOLS CLOSED	<i>11</i> Inland Wetlands Commission	<i>12</i>	<i>13</i> AWPCA	<i>14</i>	<i>15</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>16</i>	<i>17</i>	<i>18</i> Planning & Zoning Commission Library Board Annual Meeting (6:30 pm)	<i>19</i> ACEC	<i>20</i> Zoning Board of Appeals	<i>21</i>	<i>22</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>23</i>	<i>24</i> Board of Finance	<i>25</i>	<i>26</i>	<i>27</i>	<i>28</i>	<i>29</i> Library Regular Saturday Hours 10:00 am - 5:00 pm
<i>30</i>	<i>31</i> <i>HALLOWEEN</i>					

REPORT OF THE INLAND WETLANDS COMMISSION

CLIFF THIER, *Chair*

MICHAEL BEAUCHAMP, *Vice-chair*

HIRAM W. PECK III, AICP, CFM, *Director of Planning and Community Development*

JOHN E. MCCAHERILL, *Planning and Community Development Specialist*

The Inland Wetlands Commission, pursuant to the General Statutes of Connecticut, regulates certain activities within areas in Avon designated as inland wetlands and watercourses. During fiscal year 2020/2021, the Commission held six regular meetings, and three special meetings at which five applications were reviewed and four were approved. Conservation restrictions are often required as a condition of approval to permanently protect wetlands and regulated areas. The applications reviewed by the Commission included the following:

- **43 Sheffield Lane** – Regulated activities associated with construction of a garden building and terraced areas.
- **4 Vermillion Drive** – Regulated activities associated with the construction of a house, driveway, septic system, detached garage, pool and retaining walls.
- **381 Northington Drive** – Regulated activities associated with construction of a driveway and a portion of a new dwelling.
- **72 Sunrise Drive** – Transfer of an existing IWC permit to new property owners.
- **100 Woodhaven Drive** – Regulated activities associated with the construction of a house, driveway, deck, and septic system (withdrawn).

SUMMARY OF INLAND WETLANDS COMMISSION ACTIVITIES					
FISCAL YEAR	16/17	17/18	18/19	19/20	20/21
Meetings	8	8	13	7	9
Applications reviewed	5	7	9	5	7
Public hearings	3	1	6	3	6
Applications approved	5	5	4	3	4
Pages of meeting minutes	71	73	169	73	58
Acres protected through conservation restrictions	.55	1.1	.75	7.6	2.0

REPORT OF THE ZONING BOARD OF APPEALS

EILEEN CARROLL, *Chair*

CHRISTY YAROS, *Vice Chair*

HIRAM W. PECK III, AICP, CFM, *Director of Planning and Community Development*

JOHN E. MCCAHERILL, *Planning and Community Development Specialist*

The main function of the Zoning Board of Appeals, pursuant to the General Statutes of Connecticut, is to hear requests for variances in connection with requirements of the Zoning Regulations. Additionally, the Board hears appeals related to decisions of the Zoning Enforcement Officer and reviews applications for automobile dealers' and repairers' licenses, acting as agent for the Connecticut Department of Motor Vehicles.

The Zoning Board of Appeals consists of five elected regular members and three appointed alternate members. During fiscal year 2020/2021, the Commission held eleven meetings in its review of 16 applications/appeals.

Prior to rendering decisions, the Board evaluates requests for variances based on a determination of hardship and ensures that buildings and land uses remain in harmony with the general purpose and intent of the Town of Avon Zoning Regulations. Variances include requests to reduce front, side, and rear yard setbacks for the construction of garages, sheds, decks, pools, generators, and detached buildings and additions. Variance requests to allow for the expansion of non-conforming buildings are also reviewed. The Department of Planning and Community Development provides staff assistance to the Board.

SUMMARY OF ZONING BOARD OF APPEALS ACTIVITIES					
Fiscal Year	16/17	17/18	18/19	19/20	20/21
Meetings	9	6	3	6	11
Applications/Appeals	14	11	4	11	16
Granted	14	11	3	8	12
Denied	0	0	0	3	4
Withdrawn	0	0	0	0	0
Pages of minutes	30	22	5	40	68

REPORT OF THE DIVISION OF ZONING ENFORCEMENT AND ENVIRONMENTAL COMPLIANCE

JOHN E. MCCAHERILL, *Planning and Community Development Specialist*

The Division of Zoning Enforcement and Environmental Compliance performs administrative duties and provides professional and technical assistance to assure that all activities on residential, commercial and other properties throughout the Town comply with the Town's land use regulations; as well as applicable State statutes and regulations. The Division routinely performs permit reviews, plan reviews, and site inspections; conducts investigations for compliance-related matters, and cites violations to gain compliance with local regulations. The Division provides staffing to the Inland Wetlands Commission and the Zoning Board of Appeals. It also provides technical assistance to various departments and agencies regarding environmental compliance issues and regulatory programs.

During the fiscal year 2020/2021, routine compliance inspections were conducted on numerous single family lots and seven (7) larger active projects. Other activities included:

FISCAL YEAR	16/17	17/18	18/19	19/20	20/21
Certification of Zoning Compliance	420	325	376	305	550
Temporary sign permits	80	94	61	52	N/A*
Enforcement Activities:					
Sign violations	105	110	125	81	N/A*
Zoning violations	7	11	9	8	14

*Due to the ongoing COVID challenges, the Planning and Zoning Commission has temporarily halted the sign permit/enforcement program to assist local businesses.

November 2022

October 2022						
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December 2022						
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25	26	27	28	29	30	31

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 2nd Installment Residential Sewer Use Deadline Voter Registration Avon Town Hall 9:00 am - 8:00 pm Inland Wetlands Commission	2	3 Town Council	4	5 Library Regular Saturday Hours 10:00 am - 5:00 pm
6 DAYLIGHT SAVING TIME ENDS	7	8 Election Day Polls Open 6:00 am - 8:00 pm	9	10 AWPCA	11 VETERANS DAY TOWN HALL, LIBRARY & LANDFILL CLOSED	12 Library Regular Saturday Hours 10:00 am - 5:00 pm
13	14	15 Planning & Zoning Commission Library Board Meeting	16	17 Zoning Board of Appeals	18	19 Library Regular Saturday Hours 10:00 am - 5:00 pm
20	21 Board of Finance	22	23 Library Open 10:00 am - 5:00 pm	24 THANKSGIVING DAY TOWN HALL, LIBRARY & SCHOOLS CLOSED	25 TOWN HALL, LIBRARY, LANDFILL & SCHOOLS CLOSED	26 Library Regular Saturday Hours 10:00 am - 5:00 pm
27	28	29	30			

REPORT OF THE TOWN ENGINEER

LAWRENCE E. BARIL, P.E., GISP, *Town Engineer*

The Engineering Department, including Sanitary Sewers and Geographic Information Systems (GIS), provides technical advice to town departments, boards and commissions, and the public. The Department is responsible for preparing engineering designs and specifications and reviewing developer submittals for the construction of municipal public works improvement projects to ensure compliance with town standards. In addition, the Department is responsible for processing excavation, driveway, and sewer connection permits and related inspections. It also prepares and maintains numerous mapping layers for staff and public use within its digital mapping systems. Highlights for fiscal year 2020/2021 include:

- Permits – Issued one-hundred and thirty-nine permits for the construction of driveways or work within the Town’s right-of-way; forty-seven more than the previous year. Performed hundreds of inspections for permitted work and public works projects such as subdivisions and utility extensions.
- Call-Before-You-Dig Requests – Received 1,947 CBYD requests; 122 of which were emergency (after hours) requests.
- Requests for Service – Responded to numerous requests by residents, Police, and Public Works for issues such as drainage, sight line, property line, tree ownership, and FEMA flood zone investigation and flood insurance relief.
- Road Acceptances – No new road segments were accepted into the Town’s road network.
- Old Farms Bridge over the Farmington River – The project, 100% funded by CTDOT, involved construction of a new bridge, demolition of the old bridge, significant improvements on Waterville and Old Farms Road, and installation of a car-top boat launch. Construction began December of 2018 and was scheduled to be completed in October 2020, but received substantial completion 3 months early.
- Old Farms Road Relocation – Received a commitment to fund letter from CTDOT for 100% of the construction funding for the northern phase. Due to the realignment of the roadway, additional environmental investigation requirements were triggered which were completed successfully with no issues. We have moved into formal design and permitting stages.
- Avon Village Center – Provided significant support for the project including weekly meetings covering roads, utilities, full-time inspection, earthwork, and various other construction and design issues.
- Cider Brook Bridge Replacement – Secured funding from CTDOT under their local bridge program. Design and bidding were completed and will be in construction during the Fall of 2021.
- P & Z / IWC Applications – Reviewed and commented on numerous Planning and Zoning and Inland Wetlands applications for commercial and residential projects. A key focus this year was the Avon Village Center Development.
- Geothermal Replacement at Avon Free Public Library – Managed the selection of consulting engineers, completed design and bidding, and performed construction of the replacement of the geothermal HVAC system at the library.

Geographic Information Systems (GIS) is responsible for the development and maintenance of the Town-wide mapping system. This includes data acquisition and maintenance, special mapping projects for town departments and events, accident reconstruction assistance, maintenance of Assessor’s mapping, specialty and general map development, and support for emergency management, and residents. This year, Engineering and GIS staff:

- Maintained planimetric layers (buildings, roads, utilities, etc.) by integrating as-built mapping from various developer projects.
- Maintained an updated web-mapping system for internal and public-facing users.
- Maintained the Assessing tax maps and all of the related data layers, which are available on the Town website.
- Provided graphics support for various town departments and public events.

REPORT OF THE AVON WATER POLLUTION CONTROL AUTHORITY

ERIC JOHANSEN, *Chairperson*

The Sewer Department is responsible for operations and maintenance of the sanitary collection system, which includes approximately 93.5 miles of piping, 2,626 manholes, and four town-owned pump stations. This includes the maintenance of inter-town agreements for waste treatment, sewer use billing, special contracts for equipment and support, routine inspections, and emergency call outs for service. Additional highlights for fiscal year 2020/2021 include:

- Permits and acceptance of collection system infrastructure – Twenty-four permits were issued in connection to the Town’s sewer collection system during the fiscal year, the same number as issued the previous year.
- Sewer Use Billing – The annual sewer use fee invoicing was revised starting in April of 2020. Residential sewer use billing has now been split into semi-annual payments (April and October), in response to resident requests. We established the water-usage basis to be implemented for residential accounts in the October 2021 installment.
- Sewer Construction – We constructed no sewer extensions this fiscal year, primarily due to the uncertainty with our cost share of the Farmington Treatment Plant upgrade. We have inquiries regarding sewer extensions at Stony Corners and the Highwood areas and will continue to pursue these expansions.
- Infiltration and Inflow Study – The I&I study of the Farmington sewer shed was completed and we are looking to perform the next phase of that effort with a more detailed investigation of the areas found to have the most leaks into the system. Next fiscal year we expect to be pursuing the next phase of this study.

The Avon Water Pollution Control Authority meets on the second Thursday of each month in the Selectmen’s Chamber. Dates and times are posted on the Town’s website. The public is invited and is afforded an opportunity to speak during each meeting.

December 2022

November 2022						
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January 2023						
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22	23	24	25	26	27	28
29	30	31				

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Town Council	2	3 Library Regular Saturday Hours 10:00 am - 5:00 pm
4 Library Sunday Hours Begin 1:00 am - 5:00 pm	5	6 Inland Wetlands Commission	7	8 AWPCA	9	10 Library Regular Saturday Hours 10:00 am - 5:00 pm
11 Library Sunday Hours 1:00 am - 5:00 pm	12 Board of Finance	13 Planning & Zoning Commission	14	15 Zoning Board of Appeals	16	17 Library Regular Saturday Hours 10:00 am - 5:00 pm
18 Library Sunday Hours 1:00 am - 5:00 pm	19 HANUKKAH (FIRST DAY)	20 Library Board Meeting	21 ACEC	22	23	24 LIBRARY CLOSED CHRISTMAS EVE
25 CHRISTMAS DAY	26 CHRISTMAS DAY OBSERVED HANUKKAH (LAST DAY) TOWN HALL, LIBRARY & SCHOOLS CLOSED	27	28	29	30	31 LIBRARY CLOSED NEW YEAR'S EVE

REPORT OF THE DIVISION OF BUILDING INSPECTION

RAYMOND STEADWARD, *CBO Building Official*

The Division of Building Inspection is charged with the responsibility of ensuring compliance with the Connecticut State Building Code and related CT General Statutes. The purpose of this code is to protect the public's health, safety and welfare in all buildings and structures where they live, work and play. This is accomplished by assisting residents, building contractors, and designers with code interpretations as well as guidance throughout the permitting, plan review, and construction processes.

This past fiscal year, a total of 17 new, single-family homes were permitted. The average value of a single-family residence permitted was \$268,437.00. This figure represents the estimated building construction costs and does not include the cost of a building lot. The average building-permit fee for those 17 new, single-family houses was \$5,076.00, with an average house size of 2,571 square feet. When reviewing the chart below for more detailed reporting, please be aware that all permit types (construction, electrical, plumbing, mechanical, demolition, and fire protection) are included in the total number of permits issued.

Residential permits and various types of commercial permits continued to dominate department workload with the number of plan reviews and inspections required remaining very high. This past year, several larger projects were in process. Among those are the Village Center Project (pictured below, photo courtesy of the APD Drone Team) with two new mercantile buildings, as well as multiple commercial spaces. Permits have been issued for five of the thirteen proposed buildings and inspections are close to completion for these building shells. Fit out permits were issued for 380 West Main St. including Lens-crafters renovation and division of the former Yankee Candle space. Tenant fit outs also were issued for 385 West Main St. for Hartford Healthcare.



The Building Department is extremely busy with permits for re-roofing, generators, pools, window replacement, siding, home renovations, electrical service changes, decks, finished basements, and mechanical equipment replacement including furnaces, water heaters, etc. Due to the pandemic and the real estate sales, the Building Department faces the challenge of keeping up with work. Our remote and in-person inspections flowed seamlessly, with both types often requiring multiple visits in an effort to protect the Town, the sellers and the buyers. As of July 1st, Amy Fratta joined us on a part time basis as an administrative assistant, the hope is that she will provide the help we need to respond in an even more timely fashion during these challenging times.

Fiscal Year	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Family Dwelling	18	15	11	17
Commercial Buildings	1	0	3	2
Permits Issued	1,732	1,789	1,836	2,311
Inspections Conducted	2,563	2,814	2,346	2,812
Permit Fees Collected	\$599,903	\$558,322	\$715,214	\$687,596
Value of Permits Issued	\$33,736,397	\$31,559,903	\$41,578,462	\$38,912,692

REPORT OF THE EMERGENCY MANAGEMENT DIRECTOR AND FIRE PREVENTION DIVISION

BRUCE APPELL, *Fire Marshal/EMD* • THOMAS POST, *Deputy Fire Marshal*

DENNIS BIANCHI, *Public Fire Educator – (Volunteer)*

JOSEPH SPEICH & AARON GELBER, *Fire Inspectors (part-time)*

The Division of Fire Prevention provides fire safety code inspections for new and existing buildings, reviews fire safety code plans, conducts public fire education programs, and determines cause and origin for all fires. We would like to remind homeowners to check the date on their smoke detectors and replace outdated detectors. Manufacturers certify detectors for 10 years. **Do your part and fire won't start!**

Over the past year, the Division of Fire Prevention has continued our community outreach through social media presence and community events. In conjunction with the Avon Volunteer Fire Department, the Fire Prevention Office conducted fire truck parades for birthdays and special events during COVID-19. Even Santa joined in on the fun with a special fire truck tour during the holiday season! Due to COVID-19, open burning remains a concern due to the many residents staying at home. We posted a reminder to citizens on the Town of Avon's Fire Marshal webpage outlining the guidelines and regulations in place for open burning and general fire safety.

The Emergency Management Director maintains the Town Emergency Operations Plan and activates and operates the Emergency Operations Center (located at the Avon Police Department) during town-wide disasters or emergencies. Our Facebook page posts helpful information such as storm updates and emergency preparedness. Tropical Storm Isaias in August 2020 brought widespread damage and power outages to our community. Our office worked tirelessly to provide support to local residents during this period.

Due to the ongoing COVID-19 pandemic, the Emergency Management office continued to be responsible for distributing Personal Protective Equipment (PPE) to town staff and town businesses. Staff from our office traveled to West Hartford to pick up the PPE, which was provided by the State. Our staff would then separate and distribute the PPE to employees and businesses. The office also worked alongside FVHD to support the local COVID-19 vaccination clinic. This fiscal year continued to be exceptionally busy as staff spent time on COVID-19 and storm related issues.

Due to COVID-19, the office was unable to provide our STEP program to the 5th grade class. We are hoping to provide this important training to both 5th and 6th grade students during this school year.

This year our office welcomed Bruce Appell as the new Fire Marshal and Emergency Management Director after the retirement of Jamie DiPace.

Remember to always to wear your mask!

FIRE PREVENTION – ACTIVITY REPORT - FY 20/21			
Plan Review	69	Town Safety Committee	8
Budget	1	Staff Meeting P & D	82
Communications	13	Fire Department Meetings	126
Complaint	43	Blasting Permit or Inspection	0
Professional Development	39	Fire Investigation	22
Construction Inspection	71	Office Administration	78
Incident Response	483	Open Burning Permit or Complaint	4
Building Code Inspection	4	Emergency Management	59
Fire Code Inspections	369	Consultation	40
Public Fire Education	18	TOTAL ACTIVITIES	1,529

REPORT OF THE TOWN CLERK

ANN L. DEARSTYNE, *Town Clerk*

The Town Clerk's office is responsible for the recording of Avon's records, which include land records, registration of trade names, vital statistics, veterans' discharges, recording and certification of Notaries Public, the issuance of various permits, such as burial, cremation, and liquor, Dial-A-Ride tickets, and the issuance of licenses for marriage, sporting and dogs. The Town Clerk is also responsible for the issuance of absentee ballots for elections, primaries, and referenda, and assists with voter registration. The following represents a summary of the activities of this office for the past three years:

TOWN CLERK'S SUMMARY OF ACTIVITIES			
Activities	FY 18/19	FY 19/20	FY 20/21
Revenues Collected	\$810,385.67	\$931,858.13	\$1,184,557.30
State Conveyances	<u>\$1,521,104.42</u>	<u>\$1,704,830.26</u>	<u>\$1,698,913.45</u>
TOTAL	\$2,331,490.09	\$2,636,688.39	\$2,883,470.75
Pages of Land Records	20,189	15,642	24,593
Documents Recorded	2,966	3,475	4,825
Maps Recorded	21	14	21
Veterans Discharge	20	22	9
Births Recorded	154	136	131
Marriages Recorded	103	83	91
Deaths Recorded	211	218	187
Burial Permits	164	178	140
Dog Licenses Sold	1,844	1,810	1,714
Dial-A-Ride Tickets Sold	3,886	2,997	2,000
Sporting Licenses Sold	154	94	83
Pages of Minutes Recorded	1,680	599	536

This year, the volume of documents recorded increased. The conveyance receipts increased for the Town of Avon and remained close to the same for the State. The office collected \$1,698,913.45 in Conveyance Tax that was forwarded to the State and \$536,759.80 that was retained by the Town.

The office assisted in the election process with the preparation of poll ballots and the issuance of absentee ballots. A Presidential Preference Primary was held on August 11, 2020 and Presidential Election on November 3, 2020. The Annual Budget Referendum was held on May 12, 2021. A combined total of 8,585 absentee ballots were issued during this fiscal year.

In June 2010, the Town of Avon joined the Connecticut Town Clerks Portal to provide the public with online access to town land records 24/7. The index and recorded documents can be viewed from January 3, 1961 to present.

Through Public Act 00-146, the Connecticut State Library Historic Preservation Account allows for collection of a \$3.00 fee for each document recorded, with \$2.00 forwarded to the State Library and \$1.00 retained by the Town to be used for historic document preservation. The Town retained approximately \$5,286.00 this year for our continued document preservation efforts. In July 2020, the Town received \$5,500.00 in funding through the Historic Preservation Grant Program to fund the purchase of a land record scanner and land record volumes.

The Community Investment Act, Public Act 229, provides funding for municipal capital improvements, open space matching grants, farm viability grants and farmland preservation activities, and new and existing affordable housing programs. Under the Act, the Town Clerk's office collects a \$40.00 fee for each document recorded in the land records. Of that, the Town Clerk's office retains \$1.00, the Town retains \$3.00, and the remaining \$36.00 per document is remitted to the State Treasurer's Office. In fiscal year 2020/2021, this generated \$7,929.00 for the Town and \$95,148.00 for the State.

We would like to make our residents aware that this office is a source of a great deal of information, most of which is public. The only restriction by state law is birth records. We are always available to assist in locating records maintained by this office.

REPORT OF THE REGISTRARS OF VOTERS

ANN CLARK & KERRY LADOUCEUR, *Registrars*

At the beginning of fiscal year 2020/2021, there were 13,267 electors in the Town of Avon. A Presidential Preference Primary was held on August 11, 2020. A presidential election was held on November 3, 2021. There was an 83% voter turnout. Absentee ballots accounted for more than 50% of all ballots cast. The COVID-19 pandemic created a number of challenges and changes to the election process. All polling locations were open and adhered to all government COVID-19 guidelines. Our office has registered over 1,445 new voters between the months of July 2020 to December 2020.

As of July 1, 2021, a total registered voters – 13,491 in the Town of Avon. The breakdown was as follows: Republicans – 3,575; Democrats – 4,382; and Unaffiliated – 5,534.

REPORT OF THE COMMITTEE ON AGING

VACANT, *Chairperson*

The Committee on Aging is charged with evaluating the conditions and needs of the elderly and making recommendations to the Avon Town Council regarding programs and resources to support areas of need. The Committee reviewed the programs and activities provided at the Senior Center. The Committee was highly supportive of the new programs and services being offered, and was especially pleased with the ongoing outreach efforts, which have resulted in a marked increase in Center activity involving new participants. In addition, the Committee reviewed current programs and services, such as the Senior Meal Program and the Dial-A-Ride Program.

REPORT OF THE FINANCE DEPARTMENT

TOM DISTASIO, *Director of Finance*

The Department of Finance includes Finance Administration, Accounting, Assessing, and Revenue Collection. The Director of Finance provides general oversight and approval for their activities and coordinates the preparation of the Comprehensive Annual Financial Report, assembling data provided by the three divisions, other Town Departments, the Board of Education, and the Town's independent auditors. This office coordinates with the Town Manager's office in the preparation of the annual budget, offering detailed budgetary information throughout the annual budget process at the Town's website, with which taxpayers can inform themselves about the Town's revenues and expenditures. The Director also coordinates the bond rating and sale processes, which involve the efforts of many, including both elected and appointed officials, and the support of the Town's bond advisors and counsel. The Town's bonds are currently rated Aaa by Moody's Investors Service and AAA by Standard & Poor's. Program highlights for fiscal year 2020/2021 are as follows:

Finance Administration:

- Collaborated with Town Departments and third party consultants to adjust funding strategies for long term costs such as health insurance, pension benefits, and OPEB.
- Continued implementation of applicable Governmental Accounting Standards Board (GASB) Statements. GASB Statement No. 84, Fiduciary Activities, has been implemented for fiscal year 2020/2021.
- Continued expansion of Town Departments/Divisions enrolled and trained in automated purchase order processing.
- Completion of a third party fraud assessment and establishment of a Fraud Hotline.

Accounting:

- Completed 97% of payroll transactions via EFT.
- Provided 93% of employee payroll advices via e-mail.
- Processed 25% of vendor payments via EFT.
- Provided vendors with e-mail notification of ACH advices.

Assessing:

- Continued to provide property information to the public through the Assessor's website and kiosk located in the Assessor's Office with bi-weekly updates at assessor.avonct.gov.
- Administered the State and Local Elderly Tax Relief Programs.
- Administered veterans, blind, and disabled exemption programs, and State renter's program.
- Provided assistance to the Town Manager with economic development, activities and projects.
- Administered Volunteer Firefighter Tax Relief Program.

Revenue Collection:

- Reconciled rate book balances between the Collector of Revenue and the Assessor using a sign-off spreadsheet before the tax bills are printed and mailed.
- Converted more manual processes to electronic means for importing and exporting data.
- Continued on-line viewing of tax bills; public may now sign up for payment reminders via email.
- Continued on-line collection of tax payments by credit card or e-check for tax bills.

Performance Measurement	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
# of years "GFOA Certificate of Achievement for Excellence in Finance Reporting" received	35	36	37	38	39
# of years "Distinguished Budget Presentation Award Program" received	35	36	37	38	39
% of Current Tax Levy Collected	99.67	99.63	99.61	99.48	99.50

REPORT OF THE DIVISION OF ACCOUNTING

LAURIE DORN, *Town Accountant*

The Accounting Division maintains and safeguards all financial records of the Town. Throughout the year, Accounting maintains the general ledger (processes and records all Town revenues, expenditures and payroll) to create the financial statements for the Annual Independent and Award Winning Audit Report, the Comprehensive Annual Financial Report plus the state and federal audits. Accounting creates and reviews various schedules for the annual Budget. The Town's last audit is available for review on the Town's web page, www.avonct.gov.

ACTIVITY INDICATORS	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Payroll Checks Issued	145	128	195	186	170
Payroll Direct Deposits	4,620	4,687	4,839	4,780	4,693
Employees, W-2s Issued	370	362	371	362	370
Health Insured Retirees in System	77	81	83	82	86
Retirements Processed	2	1	2	1	4
Vendor payments by EFT	1,200	1,112	1,017	920	860
Total Vendor Checks Issued	2,675	2,680	2,764	2,647	2,609
Avg. Pooled Investment (millions)	27M	29M	29M	30M	32M

Performance Measurement	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
% Payroll payments by EFT	97%	97%	96%	96%	97%
% Vendor payments by EFT	30%	30%	27%	26%	25%

REPORT OF THE ASSESSOR'S OFFICE

HARRY DERASADOURIAN, *Assessor*

The Assessor's Office is responsible for the preparation of the Town's annual Grand List. This year the Grand List was \$2,628,087,312. The Grand List is a complete listing of all properties in town, their ownership, and assessed value as of October 1st each year. This information is then used by the Board of Finance to help determine the mill rate and in preparing the July tax bills. This year the overall Grand List increased by 1.17% or \$30,347,440. Listed below are the three categories that make up the Grand List. The amounts reported are prior to any adjustments made by the Board of Assessment Appeals.

Real Estate increased \$13,953,620 to \$2,311,533,772 or +.61%. This year's growth is attributable to the completion of 9 new single family homes and 2 commercial buildings, along with several major additions and the approvals of several new building lots.

Personal Property increased \$4,871,140 to \$123,716,060 or +4.1%. Contributing to this year's increase was the addition of several new businesses and purchase of new equipment. Currently we have 991 business accounts. Items that make up personal property include business furniture, fixtures, office equipment, computers, leased equipment, industrial and construction equipment, utility poles, pipes, cables and conduits. Personal Property is assessed each year at 70% of its value.

Motor Vehicles increased \$11,522,680 to \$192,837,480 or +6.36%. Included in this figure are all motor vehicles registered in Avon on October 1st of each year and vehicles are valued using the NADA Pricing Guide. We now have 15,654 registrations in Avon.

In preparation of the Grand List, tax maps are kept current and extensive fieldwork is completed to update our records for building changes. This office is also responsible for the administration of the veterans, blind and disabled exemption programs and the State and Town elderly tax relief programs, as well as administering the State Renter's Relief Program. This year a total of \$322,879 was granted in elderly tax relief to 286 property owners and 90 Renter applications were processed.

As always, we are ready to explain and review individual assessments with each property owner.

TOP TEN TAXPAYERS • 2020 GRAND LIST			
	Name	Nature of Business	Assessed Value
1.	Eversource	Utility	\$ 21,928,130
2.	Avon Town Center	Shopping Center	17,962,430
3.	Connecticut Water Company	Utility	16,887,750
4.	Avon 46 LLC	Condominiums	15,984,540
5.	Two Fifty Five West Main LLC	Shopping Center	14,651,339
6.	Avon Mill LLC	Apartments	14,436,449
7.	Avon Marketplace Investors LLC	Shopping Center	13,816,530
8.	Nod Brook Owner LLC	Shopping Center	13,309,030
9.	KRE-BSL Husky Avon LLC (River Ridge at Avon)	Health Care	9,786,300
10.	AD1 Avon Hotels LLC	Hotel	9,414,965
TOTAL			\$148,177,463
% Of Grand List			5.69%

2020 GRAND LIST		
Grand List	Exemptions	Net Grand List
2,628,087,312	25,839,350	2,602,247,962
Percent of Grand List by Class		
	2020	2019
Real Estate	88.00%	88.40%
Motor Vehicle	7.30%	7.00%
Personal Property	4.70%	4.60%

BOARD OF ASSESSMENT APPEALS

JEFFREY MAGUIRE, *Chairman*

As required by State law, the Board of Assessment Appeals held their meetings during the month of March to hear appeals concerning the Grand List of October 1, 2020. Any property owner who felt the assessment of their property was inaccurate could appeal to the Board. A total of 6 appeals were heard (6 Real Estate, 0 Personal Property, and 0 Motor Vehicle). The result of these appeals was:

Real Estate		Personal Property		Motor Vehicles	
2 Granted	4 Denied	0 Granted	0 Denied	0 Granted	0 Denied

Final Grand List after the Board of Assessment Appeals was decreased by \$1,614,930.

Gross	Exemptions	Net
2,626,472,382	25,839,350	2,600,633,032

Board of Assessment Appeals Members

Jeffrey Maguire, Chairman • Kimberly Kersey, Co-Chair
Adelina Cirikovic, Norman Sondheimer & Sandra Williams



Road Improvements – Beverly Drive

REPORT OF THE COLLECTOR OF REVENUE

DEBORAH FIORETTI, *Collector of Revenue*

The Revenue Division is responsible for the overall administration of the Town's revenue collections. Governed by Federal law, State statutes and Town ordinances, the following represents the total collected in each classification:

	FY 18/19	FY 19/20	FY 20/21
% of current tax levy collected	99.61%	99.49%	99.50%
% of prior years' tax levy collected	45.56%	34.3%	35.96%
Current Tax Collection	\$79,375,539	\$79,376,130	\$81,325,020
Prior Years' Tax Collection	\$221,020	\$199,364	\$283,766
Sewer Use	\$2,638,297	\$3,686,247	\$3,100,473
Sewer Connections	\$55,055	\$139,495	\$93,100
Sewer Assessments	\$379,446	\$195,807	\$170,896
Water Main Assessments	27	70	248
Town Department Revenues	\$2,240,530	\$2,137,775	\$2,557,892
Tax Interest	\$227,395	\$212,184	\$203,814
Sewer Interest	\$20,786	\$57,021	\$64,299

The Revenue Office has been automating tax procedures, which have reduced office staff while still providing accurate and efficient processing of tax payments. The larger banks and leasing companies are sending their tax payments by wire transfer which has enabled funds to be deposited into the Town account within twenty-four hours of transfer. A remote deposit scanner is now in place. Checks are now scanned for deposit in the office avoiding frequent trips to the bank. There is a web-based payment service that processes electronic checks, credit and debit card payments, displays tax bills and retains payment history. This service also offers email reminders, alerts and payment confirmations.

The Office files real estate liens and monitors bankruptcy claims, processes Certificate of Correction and Refunds, updates the Grand List as a result of property transfers from data received from the Assessor's Office and responds to requests from attorneys, lending institutions and title searches for tax information. The Office responds to taxpayers' inquiries regarding their account status, issues monthly updates on delinquent accounts, and furnishes Income Tax information.

The Office, in addition to preparing, mailing, and collecting taxes, residential and commercial sewer use payments, makes daily bank deposits to ensure maximum investment income. The Office is also responsible for the preparation, filing and monitoring of Alias Tax Warrants with a State Marshal, when delinquent notices fail to result in payment. The statutory reports on the Town's levy, owners' benefits, disability and veteran's exemptions are filed in conjunction with the Town Assessor. Quarterly reports of the Town's collections are filed with the US Bureau of the Census.

Program Activity	FY 18/19	FY 19/20	FY 20/21
Certificates of Correction	1,355	1,408	1,668
Property Transfers	496	579	692
Refunds	270	391	510
Tax Bills Processed	27,816	27,687	26,903
Sewer Use Bills Processed	3,901	7,363	3,869
# Warrants Collected	215	170	90

REPORT OF THE INFORMATION TECHNOLOGY PROGRAM

GLENN GRUBE, *Chairperson*

This program was established in the fiscal year 2000/2001 Operating Budget to recommend updates and improvements to information technology processes and policies and to direct consultants to design, implement and maintain the Town's information technology operations with a continued emphasis on providing "24/7" government information via the Town's website at www.avonct.gov. The committee currently consists of the Finance Director, CAD/GIS Manager, Library Director, Police Chief, Director and Deputy Director of Public Works, Town Engineer, Assistant Town Manager, and the Fire Marshal/Emergency Management Director. The AVFD and BOE are included in IT Committee agenda distributions and attend meetings when relevant.

Major initiatives for 2020/2021 included beginning to address the findings of the third-party cybersecurity assessment through software and hardware upgrades, staff training, and policy review; the selection of and migration to a new online permit tracking system, the addition of a staff intranet to share documents with employees, and upgrades to the Town's core network switches.

PERFORMANCE MEASURES	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
# of workstations and servers supported	97	99	99	98	105
# of Help Desk Calls Processed (Monthly Average) and % addressed in one shift turnaround *	51/NA	32/93%	25/85%	65/70%	60/75%
Replacement and new computer purchases (34% of inventory is used/refurbished)	3	7	11	43	12
Server Availability (Business Continuity Indicator)	100%	100%	100%	100%	100%
# of Threats Detected and Prevented (Monthly Average)	83	16	107	124	782
Training Sessions Held (not including outside training)	1	2	1	2	1

* Not all requests are captured through the automated on-line request as administrator does not submit electronic requests for work performed on a proactive basis.

TOWN OF AVON WEBSITE STATISTICS	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Total Hits	473,238	491,371	459,839	473,992	564,510
Visitor Sessions	165,025	168,870	160,626	169,139	215,354
Avg. Session Length	1:51	1:57	2:05	1:57	1:46
No. of Pages Viewed	388,200	397,127	375,449	381,346	450,874
Down-loaded Adobe Files	18,887	18,403	19,330	23,407	32,659
Number of Subscribers	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Agendas	954	1,001	1,062	1,159	1,248
Bulletin Board	1,024	1,025	958	1,348	1,567
Employment	758	789	738	903	941
Recreation Bulletin Board	3,287	3,097	2,926	4,788	4,100
Library Notices	3,611	3,467	3,514	3,543	3,145
TOTALS	9,634	9,379	9,198	11,741	11,001

REPORT OF THE SOCIAL SERVICES DEPARTMENT

ALAN E. ROSENBERG, *Director of Social Services*

The Social Services Department is responsible for administration and direct provision of social and human service activities of the Town. Like Avon itself, our services have grown and changed over the years. Today, our major program areas include services to single adults, families, youth, seniors, and the disabled.

SOCIAL SERVICES STATISTICS				
Service Provided	FY 20/21	FY 19/20	FY 18/19	FY 17/18
Senior / Non-Senior Clients	1,176/781	1,176/781	1,381/936	1,558/1,005
Requested Assistance: General	444	696	849	676
Req. Asst.: Financial Aid	168	352	652	593
Req. Asst.: Food Asst.	264	389	492	583
Req. Asst.: Medical Asst.	190	137	255	209
Req. Asst.: Utility Asst.	507	878	860	1,115
Req. Asst.: Transportation Asst.	145	237	210	258
Req. Asst.: Housing Asst.	148	204	263	233
Energy Assistance Applications	107	129	143	131
Avon Emergency Fuel Bank Expenditures	\$0	\$4,079	\$5,859	\$2,934
Holiday Gift Basket Program	146	92	162	134
Avon Dial-A-Ride Service	1,618 rides	2,323 rides	2,971 rides	2,708 rides
Income Tax Preparation Assistance Program	128	148	250	194
Avon's Special Needs Fund (aids families in crisis situations who do not qualify for public assistance)	88 occasions \$15,263	61 occasions \$10,518	53 occasions \$9,507	86 occasions \$15,429
Hartford Dispensary Trust Fund (short-term assistance)	20 Occasions \$12,438	32 occasions \$5,927	26 occasions \$4,613	269 occasions \$5,873
Renters (Elderly or Disabled) Rebate Tax Relief Program	90	100	99	95
Salvation Army – Farmington Valley Service Unit (temporary assistance)	74 Families \$15,713	79 families \$18,862	112 families \$28,095	112 families \$20,939
Avon Food Bank Expenditures	\$19,517	\$25,232	\$20,569	\$36,909
Youth Development Programs	13	12	18	17

REPORT OF THE SOCIAL SERVICES SENIOR CENTER DIVISION

JENNIFER BENNETT, LMSW, *Program Coordinator*

Avon Senior Center staff and six interns from area schools of social work were happy to serve the Town's senior citizens this year during a pandemic. All of our classes and programs were held virtually due to COVID-19. We had 4,574 people attend our programs this year.

Each month, we held Grab & Go meals where Senior Center staff and interns would cook, package and hand out meals. We hosted Vaccine Clinics every Friday from January to June and AARP Tax appointments from February to April, along with our everyday responsibilities. Senior Center staff and interns along with Recreation Director Ruth Checko, assisted people in getting signed up for appointments. Due to the extremely large volume of calls, we added two new phone lines to the two already existing lines to accommodate all of the calls. Senior Center staff and interns made weekly outreach calls to check on our older adults.

The Senior Center acts as a referral and resource for people seeking information about services that support older adults. We offer a place for recreation and socialization where people can attend classes such as Zumba, Tai Chi, Art, and Chair Yoga, belong to groups and clubs, play card and board games, enjoy Shuffleboard and Wii Bowling and take trips. We have great programs such as our puzzle group, scrabble, cribbage, setback, ping pong, Mah Jongg and billiards. The Senior Center helps answer questions and provide support regarding housing, service information, resources, and financial questions such as Medicare counseling. Community Renewal Team (CRT) Congregate Meal Program served 778 Grab & Go meals this year.

We continue to collaborate with the community for diverse programs for seniors to enjoy. Partners include Town departments, Library, Historical Society, Rotary, Chamber of Commerce, Schools, Farmington Valley Health District, Farmington Valley VNA, Regional Senior Centers and local facilities and agencies.

AVON SENIOR CENTER STATISTICS					
# of Programs Per Year	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Health Clinics	100	100	100	75	40
Speaker's Programs	60	65	67	50	20
Social Events, Holiday Parties, Dances	50	50	50	35	10
Regional Senior Center Programming	15	13	8	4	2
Senior Citizens of Avon Weekly Meetings	45	45	45	30	0
# of Participants Per Year					
Senior Meals Program	3,811	3,944	3,603	1,891	778
Information & Referrals	1,350	1,400	1,450	1,300	5,000
Outreach	450	500	550	500	2,000
Advocacy	150	180	200	150	800
Public Relations	155	160	200	200	500
Intergenerational Programming with Schools	180	279	100	10	5
Computer Lab Use	1,906	1,989	1,962	1,492	80
Senior Volunteer Program	50	50	50	50	5

REPORT OF THE TOWN ATTORNEY

ALFRED E. SMITH, JR., *Town Attorney*

The Town Attorney and other members of the law firm of Murtha Cullina LLP are the principal legal advisors to the Town and its boards, commissions and departments.

Not surprisingly, the Town Attorney devoted considerable efforts during the recently concluded fiscal year in advising the Town with respect to issues related to the pandemic. A number of the Governor's Executive Orders altered the way Town business is conducted, and we were called up to assist the Town in implementing those changes.

Claims brought or threatened against the Town demanded a substantial part of the Town Attorney's work over the past year. Although some claims were handled by the Town's insurance defense counsel, the Town Attorney monitored those claims and handled other claims directly, including appeals from administrative actions by the Town. Consistent with past years, the Town was successful with respect to most administrative appeals, including those involving appeals from decisions of the Town's tax assessor and land use agencies.

We are currently negotiating with Farmington concerning (1) the fees charged to the Town by the Town of Farmington for the treatment of wastewater originating in Avon and (2) Farmington's estimate of Avon's share of costs to upgrade Farmington's wastewater treatment plant.

The Town Attorney also assists the Town with respect to governmental and transactional matters. We worked with the Town in preparing and reviewing forms of documents used with respect to the completion of subdivisions, including a review of bonding requirements. We regularly advise the Town in interpreting its Charter and ordinances. In that regard, we drafted a policy to govern the flying of non-governmental flags at specific Town properties. We also represent the Town in enforcing its ordinances and regulations.

As in past years, we assisted the Town with respect to the procurement by the Town of goods and services. The work included work in connection with requests for proposals, invitations to bid, and related contracts. For example, we provided legal advice in connection with plans to upgrade the Town's emergency communications system.

REPORT OF THE HUMAN RESOURCES DEPARTMENT

STEPHANIE ASKELAND, *Director of Human Resources*

The Human Resources Department is a strategic business partner within the Town of Avon providing support and information to the Town Manager, Department Heads, staff, retirees and the public. Human Resources plans, organizes and administers the core competencies of: recruitment, classification and compensation, employee relations, performance management, labor relations and contract administration/negotiation, organizational and employee professional development, workplace safety and wellness, Federal and State legal compliance in policy administration, benefits administration for medical, dental, life, long-term disability, unemployment compensation and family & medical leave, and the drug and alcohol testing program.

In addition, the Department is also responsible for the maintenance of the human resources information system and the creation of the Personnel Services (i.e. wages and insurance benefits) section in the Annual Town Budget. The Director manages the Town's Risk Management Program by procurement and analysis of insurance administration and implementation of liability, auto, property, casualty, workers' compensation and other various policies.

Activity	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Full-Time Hires	5	4	8	4	9
Part-Time Hires	10	17	12	16	30
Promotions	3	6	3	3	6
Recruitments	N/A	N/A	N/A	N/A	25
Applications Received	N/A	N/A	N/A	N/A	256
Safety Committee Meetings	4	4	4	4	4

REPORT OF THE YOUTH SERVICES BUREAU

SUZE ALEXI, *Youth Services Coordinator*

The Avon Youth Services Bureau (YSB) provides professional emotional, social, and developmental support and assistance to all Avon youth and families, through its wide array of services: brief assessment, short-term counseling and referrals, parent education, youth advocacy, positive youth development, teen advisory board, teen activities, juvenile review board and community outreach.

For the 2020/2021 school year, the YSB continued to educate youth on bullying including cyber bullying, drugs and alcohol, tobacco, mental health, internet safety, peer pressure, friendship, diversity, responsibility, and leadership. In addition, youth participated in intergenerational activities with a focus on youth leadership. The YSB works to foster positive relationships with youth in schools and with community partners. The YSB's winter holiday card making program was also a great success this year. This program encourages students and adults to make cards for senior citizens and the cancer center and is led by YSB with assistance from the Avon Free Public Library.

Prevention and Positive Youth Development efforts included the following: Substance Free Graduation Night Activities, Teen Paint Night, Mental Health Book Club Talk, Anti-Racism Community Talks, Mental Health and Stress. Professional presentations for parents and the community included: Are the Kids Alright? Discussion about Mental Health with Alicia Farrell PhD; Hidden in Plain Sight: What to look for with your kids' signs of substance use and how to talk to your kids about it.

Avon Youth Services works collaboratively with the Avon Police Department to provide programming to area youth supporting prevention of vaping and substance abuse by providing Juvenile Review Board (JRB) and services. The JRB also assists the schools with issues such as truancy, and school refusal behaviors.

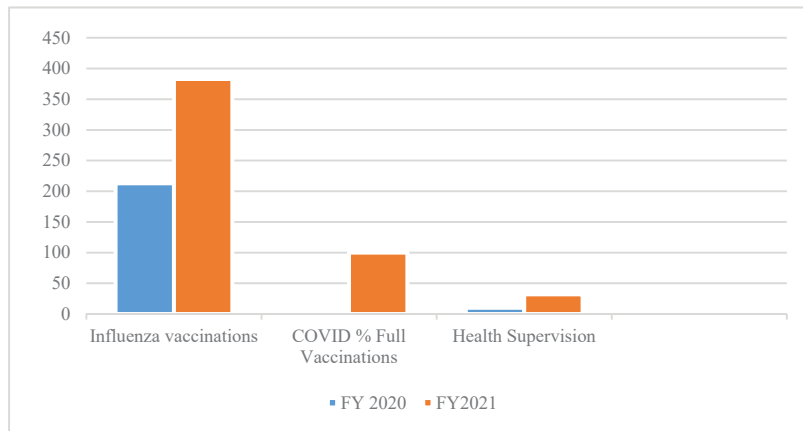
FARMINGTON VALLEY VISITING NURSE ASSOCIATION, INC.

NANCY A. SCHEETZ, *Chief Executive Officer*

The Public Health Nursing program for the Town of Avon continued to focus on efforts to manage the community's needs regarding the COVID-19 public health emergency. By assisting in private Wellness visits and continuing with dedicated Health Supervision services, the public health nurses responded to needs as they arose. Our efforts focused on expanding the success of flu vaccinations, educating the public as new developments occurred and preparing all for the potential of a mass vaccination effort. Partnering with the Farmington Valley Health District, we assisted in helping Avon achieve a 100% vaccination level for the populations most at health risk. Blood Pressure and Blood Glucose testing clinics resumed prior to the close of the fiscal year and will continue based on the recommendations of the public health emergency. The Farmington Valley VNA remains committed to providing quality public health services.

Public Health Nursing Program Results:

- **Flu/Influenza Vaccination Efforts:** It is the VNA's goal to increase participation in flu clinics and to build better community coverage. Compared to the prior fiscal year, there was a 44% increase in participation seen at local flu vaccination clinics.
- **Health Supervision Program:** It is the VNA's goal to provide clinical, skilled nursing services to residents who may have health issues and be at risk for hospitalization, in order to avoid unwanted exacerbations and health care crisis that could result in further illness. Compared to the prior fiscal year, this program achieved a 300% increase in services provided.
- **Community Wellness Visits:** It is the VNA's goal to support Social Services. Public health nurses make Wellness visits to identified residents in order to complete a clinical assessment and initiate other services as needed. This is a new initiative that began at the onset of the pandemic to respond to residents that were isolated in their homes and identified by the Town's social services to be in need of assistance. During visits, safety assessments were conducted, as were clinical evaluations to determine if additional medical care was needed and to identify those that would require home visits for COVID vaccinations under the Homebound Program.
- **CPR/EpiPen Certification Classes:** It is the VNA's goal to support the Town of Avon by providing training and certification to Town employees in CPR, use of an Automatic External Defibrillator and an EpiPen. This year the public health nurses saw an increase in participation in all classes, and we continue to be ready and available when new staff trainings are requested.



REPORT OF THE FARMINGTON VALLEY HEALTH DISTRICT

JENNIFER C. KERTANIS, *Director of Health*

Preventing Disease, Promoting Health, Protecting Against Health Threats

The Farmington Valley Health District is the local health department for the Town of Avon. More than 18 months into the pandemic and the Farmington Valley Health District is still operating in emergency response mode in an effort to reduce case rates and the impact of the virus on our communities and those living in the Farmington Valley. FVHD continues to field questions, issue guidance and provide technical support to our residents, businesses, municipal departments, our schools, the regulated community and others on disease transmission, control strategies, sector guidelines, travel advisories, testing and vaccination. FVHD staff have and continue to stay apprised of the most current information in an ever-changing environment to provide the most accurate and science-based information to our communities and partners.

To date, FVHD has experienced more than 6,300 laboratory confirmed cases and 224 deaths. The District has provided weekly data updates including the number of cases, infection rates, age distribution and vaccination rates. Contact tracing continues to be a significant public health control strategy and has provided the District with additional information on risk factors for exposure which have helped inform prevention messaging and mitigation measures. The FVHD team has been working tirelessly to track and monitor cases and contacts to slow the spread.

After emergency use authorization was granted for COVID vaccine, FVHD immediately activated its mass dispensing plans holding its first clinic on December 28th. Since that time, FVHD, working in partnership with our town emergency managers, more than 100 volunteers, school and VNA nurses conducted more than 80 clinics and provided more than 20,000 vaccines. This included many of our municipal first responders, 2,500 public school staff, 800 private school staff and more than 500 students. We also provided vaccinations to our homebound populations, conducted small clinics for populations living in group home settings and did targeted outreach for some of our hard-to-reach populations.

Enforcing CT General Statutes, the Public Health Code and FVHD regulations are an important part of our work to ensure that the public's health is protected when dining out, swimming in a public pool, visiting a salon or drinking water from a private well. The following provides a summary of permits issued and the inspections and site visits conducted during the fiscal year.

Permits Issued:		Inspections/Site Visits/Sampling:	
Food Service Establishments	95	New Septic	24
Salons	50	Septic Repair	80
New Septic	10	Public Bathing	15
Septic Repair	58	Food Service Establishments	175
Well	0	Salons	50

REPORT OF THE REGIONAL PROBATE COURT

CYNTHIA C. BECKER, *Probate Judge*

The Simsbury Regional Probate District encompasses the towns of Avon, Canton, Granby and Simsbury and is located in the Simsbury Town Hall. Cynthia C. Becker, former judge for the Avon Probate Court, was elected as Judge of the Simsbury Regional Probate District for the term commencing January 5, 2015.

The mission of the Simsbury Regional Probate Court is to assist individuals and families residing in the district who require the services of the court in an efficient and compassionate manner. The probate court strives to ease the process as much as possible knowing that during stressful times it is difficult to cope with the unknown.

Although the staff and judge cannot provide legal advice to the users of the court, informational pamphlets are available and questions are always welcome. In addition, Judge Becker, in her capacity as Judge of Probate, is available to speak to community groups about probate matters.

Jurisdiction of the Court: Connecticut probate courts have jurisdiction over probating of wills, administration and settlement of decedent's estates, overseeing the carrying out of the terms and provisions of testamentary and living (inter vivos) trusts, and reviewing the accountings of trustees. In addition, probate courts appoint, supervise and remove conservators of the person and estate of individuals incapable of managing their personal or financial affairs due to mental or physical disability. These areas represent over half of the Simsbury Regional Probate Court's workload.

The probate court also has jurisdiction over the appointment and supervision of guardians of the property and persons of minors and persons with developmental disabilities; the removal of unfit parents as guardians of their children; the termination of parental rights of parents who cannot fulfill their parental responsibilities; the adjudication of paternity of children born out of wedlock and the finalization of adoptions. These matters make up about one third of the court's caseload, but are some of the most sensitive and time-consuming responsibilities of the court.

While probate courts have jurisdiction to authorize the commitment of those suffering from mental illness, or drug or alcohol addiction to appropriate hospitals or facilities for treatment, these cases represent a small percentage of the court's workload due mainly to the absence of psychiatric facilities in the region.

2020-2021 Workload of Court: Despite the COVID pandemic, the Court remained open throughout the year via e-filing, mailed documents and correspondence. Hearings were conducted by Judge Becker telephonically and via WEBEX. As a result, 218 applications were accepted for probate of decedent's estates. In addition, 192 small estate affidavits and tax purposes only estates were filed. The Court also processed 37 applications for Conservatorships, and several applications for Guardianships of the Estate and Person of minors, Guardianships of the Intellectually Disabled, Termination of Parental Rights, approval of Adoptions, Name Changes and inter vivos trust matters.

Court Contact Information: The Probate Court is located at the Simsbury Town Hall, 933 Hopmeadow Street, and is open Monday from 8:00 AM to 5:30 PM, Tuesday through Thursday from 8:00 AM to 4:30 PM and Friday from 8:00 AM to 1:00 PM. On-line information about the courts is available on our website, located at www.jud.ct.gov, click on "probate". Many of the forms used by the probate courts are now available through the website.

REPORT OF THE AVON HISTORICAL SOCIETY

TERRI WILSON, *President*

(860) 678-7621 (leave message)

www.avonhistoricalsociety.org • info@avonhistoricalsociety.org



Some attendees of the Society's Annual Meeting April 2021 Photo By: Deb Key

The mission of the *Avon Historical Society*, founded in 1974, is to identify, collect, utilize, publish, display, promote and preserve the history and heritage of Avon, CT. The Society maintains four properties; one is open to the public (non-pandemic) on Sundays in the summer months. Membership in the Society is open to the public and volunteers are always welcome to join in its many activities.

Fiscal year 2021 was an active one for the Society thanks to Zoom! With a grant from Farmington Bank Community Foundation, it presented a five-part virtual series, in partnership with the Avon Free Public Library and Avon Senior Center, entitled "Unearthing History: The Discovery of a 12,500-year-old PaleoIndian Site along the Farmington River" with expert speakers in archaeology, geology, anthropology and an update on the Brian D. Jones site in Avon. Over 800 people participated via Zoom or watched it later on YouTube. A second series is planned for 2022 to continue the exploration of this time in world history.

The Society held its first ever virtual Annual Meeting in April 2021 (see photo above) which proved successful in many ways. And it was fun to do something very different and something that is truly historic for the time. In addition, the Town Historian continued to collect recollections, thoughts, and photos on how life was lived in Avon during the coronavirus pandemic. All of that is being archived in the History Room of the Library for future research.

The Society launched a newly designed website with updated information, photos and ways for the public to engage in its various activities. The Town of Avon, in partnership with the Avon Historical Society, started a multi-year adaptive reuse of Schoolhouse No. 3 located at 8 East Main Street to make it into a state-of-the art museum to open in 2023 in time for the building's birthday when it becomes the Town's oldest structure! Although the coronavirus pandemic closed the 1865 Pine Grove Schoolhouse for the summer visitor season again in 2021, the Society continued to invite the public to use The Pine Grove Schoolhouse Little Free Library next to it at 3 Harris Road. It is filled with books for all ages to share!

The Marian Hunter History Room at the Avon Free Public Library is the location of historic ephemera including files of many historic homes and buildings in town. Researchers can call (860) 673-9712 to arrange a visit when they are open.

REVENUES - APPROVED FOR FISCAL YEAR 2021/2022

	ACTUAL FY 19/20	BUDGETED FY 20/21	ADOPTED FY 21/22	\$ INC/ (DEC)	% INC/ -DEC		ACTUAL FY 19/20	BUDGETED FY 20/21	ADOPTED FY 21/22	\$ INC/ (DEC)	% INC/ -DEC
PROPERTY TAXES & ASSESSMENTS						CHARGES FOR CURRENT SERVICES					
Gross Levy	\$83,195,139	\$84,650,673	\$88,967,656	\$4,316,983	5.10%	PUBLIC WORKS					
Uncollectible	-	(\$505,565)	(\$600,000)	(\$94,435)	18.68%	Landfill (Residential) Fees	\$104,553	\$128,000	\$128,000	-	0.00%
Net Levy	\$83,195,139	\$84,145,108	\$88,367,656	\$4,222,548	5.02%	Landfill - Bulky Waste/Other	\$44,549	\$25,000	\$25,000	-	0.00%
Supplemental Real Estate	\$80,483	\$55,750	\$57,575	\$1,825	3.27%	Sewer Connection Charges - Fund #5	\$139,495	\$30,000	\$40,000	\$10,000	33.33%
Supplemental Motor Vehicle	\$824,443	\$492,136	\$592,137	\$100,001	20.32%	Sewer Use Charges - Fund #5	\$4,296,526	\$3,150,770	\$2,971,566	(\$179,204)	-5.69%
Prior Levies	\$209,693	\$175,000	\$200,000	\$25,000	14.29%	HEALTH AND SOCIAL SERVICES:					
Interest & Penalties	\$212,184	\$150,000	\$175,000	\$25,000	16.67%	Vital Statistics	\$33,098	\$22,500	\$30,000	\$7,500	33.33%
Sewer Assessments	\$227,841	\$90,000	\$71,000	(\$19,000)	-21.11%	RECREATION & PARKS:					
Water Main Interest	\$100	-	-	-	0.00%	Organized Summer Programs	\$17,943	\$43,000	\$43,000	-	0.00%
Telephone Gross Receipts	\$39,313	\$55,000	\$39,313	(\$15,687)	-28.52%	Swim Fees	\$40,447	\$55,000	\$55,000	-	0.00%
TOTAL PROPERTY TAXES & ASSESSMENTS	\$84,789,196	\$85,162,994	\$89,502,681	\$4,339,687	5.10%	Organized Summer Programs Fund #9	\$12	-	-	-	0.00%
						Fees: Reimbursable	\$200,852	\$350,402	\$356,423	\$6,021	1.72%
LICENSES, FEES & PERMITS						Maintenance Fees	\$24,949	\$54,410	\$53,796	(\$614)	-1.13%
Police Protection	\$3,765	\$4,500	\$4,500	-	0.00%	Senior Rec. Activities	\$10,433	\$17,700	\$17,700	-	0.00%
Building, Struct. and Equip.	\$405,785	\$425,000	\$425,000	-	0.00%	EDUCATION					
Hunting and Fishing	\$32	\$80	\$50	(\$30)	-37.50%	Cafeteria Sales - Fund #14	\$696,461	\$808,455	\$778,014	(\$30,441)	-3.77%
Animal Licenses	\$12,682	\$1,900	\$12,000	\$10,100	531.58%	BOE Athletic Game Receipts/Pay to Play	\$86,892	\$179,000	\$110,000	(\$69,000)	-38.55%
Street and Curb	\$4,700	\$2,000	\$3,000	\$1,000	50.00%	Use of School Facilities - Fund #15	\$47,304	\$50,000	\$25,000	(\$25,000)	-50.00%
Recording & Conveyance	\$620,209	\$550,000	\$550,000	-	0.00%	FINES & FORFEITS					
Conservation and Development	\$58,750	\$10,000	\$5,800	(\$4,200)	-42.00%	Courts	-	\$150	\$150	-	0.00%
Sale: Maps/Publications/Copies	\$23,948	\$20,000	\$22,500	\$2,500	12.50%	Public Library	\$9,497	\$6,500	-	(\$6,500)	-100.00%
LOCAP Recording Fee	\$7,062	\$6,600	\$7,600	\$1,000	15.15%	BOE Employee Bnft Contrb, Dent/Life	\$116,233	\$106,000	\$110,500	\$4,500	4.25%
MERS Land Recording Fee	\$120	-	-	-	0.00%	BOE Miscellaneous Receipts	\$134,143	-	-	-	0.00%
Sewer Permits & Inspection Fees	\$1,100	\$1,500	\$1,200	(\$300)	-20.00%	BOE Tuition Receipts-Parent Paid (pre K Prog)	\$116,819	\$155,000	\$111,320	(\$43,680)	-28.18%
TOTAL LICENSES, FEES & PERMITS	\$1,138,153	\$1,021,580	\$1,031,650	\$10,070	0.99%	BOE Team Mentor Prog. State Pmts	\$1,929	-	-	-	0.00%
						BOE AHS Parking Fees	\$30,000	\$30,000	\$30,000	-	0.00%
INTERGOVERNMENTAL STATE GRANTS-IN-AID:						BOE Special Education Tuition	\$1,617,404	\$1,100,000	\$1,450,000	\$350,000	31.82%
Grants for Municipal Projects	\$261,442	-	-	-	0.00%	TOTAL CHARGES FOR CURRENT SVCS.	\$7,912,770	\$6,353,573	\$6,375,624	\$22,051	0.35%
Equalized Cost Sharing	\$607,677	\$391,430	\$391,430	-	0.00%	OTHER LOCAL REVENUES					
BOE Special Education Excess Cost	\$874,070	\$900,000	\$811,685	(\$88,315)	-9.81%	Investment Interest - GF	\$638,415	\$340,000	\$200,000	(\$140,000)	-41.18%
BOE Open Choice Attendance	\$865,508	\$660,000	\$672,000	\$12,000	1.82%	Refunds & Reimbursements	\$56,059	\$126,960	\$86,707	(\$40,253)	-31.71%
Title II Part A Teachers - Fund #13	\$48,479	\$40,000	\$45,663	\$5,663	14.16%	Sewer Use - Interest & Liens	\$14,934	\$11,000	\$16,000	\$5,000	45.45%
Adult Education Cooperative - Fund #13	\$2,250	\$1,800	\$1,800	-	0.00%	Sewer Assessments - Interest & Liens	\$42,461	-	-	-	0.00%
IDEA 611 Part B - Fund #13	\$634,151	\$580,000	\$603,794	\$23,794	4.10%	Sewer Deposits	\$27,666	-	-	-	0.00%
Title I Improving Basic Programs - Fund #13	\$101,798	\$100,000	\$100,685	\$685	0.69%	Rents & Reimbursements - Sprint Tower	\$76,670	\$60,000	\$60,000	-	0.00%
PreSchool-IDEA 619 - Fund #13	\$15,809	\$16,000	\$17,572	\$1,572	9.83%	Donations & Grants, Private Source - Fund GF	\$2,500	-	-	-	0.00%
SHEF Settlement - Fund #13	\$127,120	\$120,000	\$129,400	\$9,400	7.83%	Donations & Grants, Private Source - Fund #9	\$300	-	-	-	0.00%
BOE Education Program Grants - Fund #13 Various	\$66,777	\$7,000	\$7,000	-	0.00%	Interlocal Program Funding	\$2,465	\$2,800	\$2,400	(\$400)	-14.29%
Town Aid Road Fund - Fund #8	\$312,434	\$312,623	\$312,434	(\$189)	-0.06%	Field Advertising Revenue - Fund #9	\$3,875	-	-	-	0.00%
Cafeteria - Board of Education - Fund #14	\$206,060	\$202,814	\$215,226	\$12,412	6.12%	Salvage and Demolition Sales	\$13,032	\$8,500	\$8,500	-	0.00%
Property Tax Relief - Elderly	\$1,263	-	-	-	0.00%	Sale of Property	\$14,616	\$10,000	\$10,000	-	0.00%
Grants in Lieu of Taxes	\$27,370	\$27,370	\$27,370	-	0.00%	Miscellaneous	\$3,715	\$8,280	\$2,000	(\$6,280)	-75.85%
Veteran Reimbursement	\$3,832	\$4,750	\$3,800	(\$950)	-20.00%	Admin Allowance ICMA	\$10,000	-	-	-	0.00%
LOCIP Fund - Fund #11	-	\$127,104	\$108,988	(\$18,116)	-14.25%	Cancelled Encumbrances	\$9,072	-	-	-	0.00%
Youth Services Grant	\$24,819	-	-	-	0.00%	TOTAL OTHER LOCAL REVENUES	\$915,780	\$567,540	\$385,607	(\$181,933)	-32.06%
Judicial Branch 51-56	\$1,632	-	-	-	0.00%	OTHER FINANCING SOURCES					
Municipal Stabilization Grant	\$142,054	-	-	-	0.00%	Fund #1 - Unassigned Fund Balance	-	\$1,800,000	\$206,000	(\$1,594,000)	100.00%
Miscellaneous State Grant Receipts	\$455	\$5,100	\$750	(\$4,350)	-85.29%	Fund #1 - Use of Assigned Fund Bal. - BOE	-	-	\$250,000	\$250,000	100.00%
TOTAL INTERGOVERNMENTAL	\$4,325,000	\$3,495,991	\$3,449,597	(\$46,394)	-1.33%	Fund #4 - Unassigned Fund Balance	-	\$10,000	\$10,000	-	0.00%
CHARGES FOR CURRENT SERVICES						Fund #5 - Unassigned Fund Balance	-	\$264,652	-	(\$264,652)	100.00%
PUBLIC SAFETY						Fund #8 - Unassigned Fund Balance	-	-	\$50,000	\$50,000	100.00%
Police Services	\$140,349	\$39,186	\$38,855	(\$331)	-0.84%	Fund #9 - Unassigned Fund Balance	-	\$35,000	-	(\$35,000)	100.00%
Accident Reports & Photos	\$2,462	\$2,000	\$1,000	(\$1,000)	-50.00%	Transfers In	\$50,000	-	-	-	0.00%
Animal Pound Fee	\$420	\$500	\$300	(\$200)	-40.00%	TOTAL OTHER FINANCING SOURCES	\$50,000	\$2,109,652	\$516,000	(\$1,593,652)	-75.54%
	\$143,231	\$41,686	\$40,155	(\$1,531)	-3.67%						
TOTAL THIS PAGE	\$90,395,580	\$89,722,251	\$94,024,083	\$4,301,832	4.79%	TOTAL REVENUES-ALL FUNDS	\$99,130,899	\$98,711,330	\$101,261,159	\$2,549,829	2.58%

EXPENDITURES - APPROVED FOR FISCAL YEAR 2021/2022

	ACTUAL FY 19/20	BUDGETED FY 20/21	ADOPTED FY 21/22	\$ INC/ /(DEC)	% INC/ -DEC		ACTUAL FY 19/20	BUDGETED FY 20/21	ADOPTED FY 21/22	\$ INC/ /(DEC)	% INC/ -DEC
TOWN COUNCIL						CONSERVATION & DEVELOPMENT					
GENERAL GOVERNMENT						Planning & Zoning	\$471,808	\$506,155	\$516,769	\$10,614	2.10%
Legislative	\$48,651	\$50,664	\$51,114	\$450	0.89%	Conserv. Of Natural Resources	\$187,866	\$196,731	\$236,038	\$39,307	19.98%
Executive	\$557,930	\$557,277	\$574,441	\$17,164	3.08%						
Judicial	\$6,988	\$6,988	\$7,400	\$412	5.90%	TOTAL CONSERVATION & DEV'T	\$659,674	\$702,886	\$752,807	\$49,921	7.10%
Elections	\$82,737	\$134,458	\$122,003	(\$12,455)	-9.26%						
Legal	\$173,891	\$185,000	\$180,000	(\$5,000)	-2.70%	MISCELLANEOUS					
Recording & Reporting	\$440,701	\$439,462	\$451,542	\$12,080	2.75%	Claims & Losses	\$7,702.00	\$15,000	\$45,000	\$30,000	200.00%
Town Hall	\$128,354	\$120,930	\$123,336	\$2,406	1.99%	Municipal Insurance	\$248,537.00	\$277,450	\$312,959	\$35,509	12.80%
Human Resources	\$140,808	\$213,317	\$241,978	\$28,661	13.44%	Intergovernmental Expend.	\$48,573.00	\$63,875	\$63,875	-	0.00%
Finance	\$1,829,176	\$1,865,543	\$1,944,191	\$78,648	4.22%	Contingency	\$79.00	\$10,000	\$10,000	-	0.00%
TOTAL GENERAL GOVERNMENT	\$3,409,236	\$3,573,639	\$3,696,005	\$122,366	3.42%	TOTAL MISCELLANEOUS	\$304,891	\$366,325	\$431,834	\$65,509	17.88%
PUBLIC SAFETY						SUB-TOTAL TOWN OF AVON	\$25,347,165	\$26,583,791	\$27,404,126	\$820,335	3.09%
Police Protection	\$7,587,258	\$7,734,404	\$7,957,255	\$222,851	2.88%						
Fire Protection	\$2,095,031	\$2,091,589	\$2,134,006	\$42,417	2.03%	SEWERS					
Central Communications	\$912,265	\$918,176	\$954,069	\$35,893	3.91%	Operating Expenses	\$2,027,224	\$2,837,922	\$3,099,766	\$261,844	9.23%
Protective Inspection	\$415,494	\$444,151	\$438,627	(\$5,524)	-1.24%						
Other Protection	\$233,378	\$271,747	\$273,142	\$1,395	0.51%	TOTAL SEWERS	\$2,027,224	\$2,837,922	\$3,099,766	\$261,844	9.23%
TOTAL PUBLIC SAFETY	\$11,243,426	\$11,460,067	\$11,757,099	\$297,032	2.59%	CAPITAL IMPROV. DEBT SERVICE					
						Bond & Anticipat. Notes	\$3,036,692	\$2,959,750	\$2,975,117	\$15,367	0.52%
PUBLIC WORKS											
Administration	\$474,820	\$505,523	\$476,125	(\$29,398)	-5.82%	TOTAL CAP. IMP. DEBT SERVICE	\$3,036,692	\$2,959,750	\$2,975,117	\$15,367	0.52%
Highways	\$2,373,324	\$2,416,984	\$2,462,821	\$45,837	1.90%						
Sanitation	\$353,468	\$469,373	\$470,359	\$986	0.21%	CAPITAL IMPROVE. PROGRAM (CIP)					
Machinery & Equipment	\$576,412	\$648,318	\$659,498	\$11,180	1.72%	Capital Improvement Facilities	\$1,910,307	\$2,707,955	\$2,170,193	(\$537,762)	-19.86%
Buildings & Grounds	\$2,140,908	\$2,363,934	\$2,428,565	\$64,631	2.73%	Capital Improvement Equipment	\$121,360	\$531,000	\$858,500	\$327,500	61.68%
Engineering	\$395,790	\$416,086	\$429,981	\$13,895	3.34%	Capital & Non-Recurr. (C.N.R.E.F.)	\$792,000	\$149,618	\$195,000	\$45,382	30.33%
TOTAL PUBLIC WORKS	\$6,314,722	\$6,820,218	\$6,927,349	\$107,131	1.57%	TOTAL CIP	\$2,823,667	\$3,388,573	\$3,223,693	(\$164,880)	-4.87%
HEALTH & SOCIAL SERVICES						BOARD OF EDUCATION					
Conservation of Health	\$150,030	\$153,000	\$166,932	\$13,932	9.11%	Salaries	\$36,542,908	\$38,718,888	\$39,215,846	\$496,958	1.28%
Social Services	\$411,093	\$445,263	\$453,120	\$7,857	1.76%	Employee Benefits	\$9,956,034	\$10,354,342	\$10,859,254	\$504,912	4.88%
						Purchase Prof & Tech Services	\$1,367,231	\$1,449,368	\$1,393,370	(\$55,998)	-3.86%
TOTAL HEALTH & SOCIAL SERVICES	\$561,123	\$598,263	\$620,052	\$21,789	3.64%	Property Services	\$934,936	\$778,770	\$790,665	\$11,895	1.53%
						Other Purchased Services	\$5,979,432	\$7,089,577	\$7,332,640	\$243,063	3.43%
RECREATION & PARKS						General Supplies & Utilities	\$2,648,624	\$2,150,275	\$2,326,392	\$176,117	8.19%
Recreation	962,540	1,134,392	1,179,776	\$45,384	4.00%	Equipment	\$550,846	\$376,685	\$620,482	\$243,797	64.72%
Parks	115,951	87,490	107,876	\$20,386	23.30%	Fees & Memberships	\$82,512	\$97,320	\$95,654	(\$1,666)	-1.71%
Senior Citizens	29,100	47,150	47,150	-	0.00%	Cafeteria Operation	\$881,548	\$1,011,269	\$993,240	(\$18,029)	-1.78%
Community Activities	9,985	25,319	19,785	(\$5,534)	-21.86%	Facility Use	\$29,595	\$50,000	\$25,000	(\$25,000)	-50.00%
						Prepaid State & Federal Grants	\$1,073,691	\$864,800	\$905,914	\$41,114	4.75%
TOTAL RECREATION & PARKS	\$1,117,576	\$1,294,351	\$1,354,587	\$60,236	4.65%						
						TOTAL BOARD OF EDUCATION	\$60,047,357	\$62,941,294	\$64,558,457	\$1,617,163	2.57%
CULTURE & EDUCATION											
Library	\$1,736,517	\$1,768,042	\$1,864,393	\$96,351	5.45%	TOTAL EXPENDITURES	\$93,282,105	\$98,711,330	\$101,261,159	\$2,549,829	2.58%
TOTAL CULTURE & EDUCATION	\$1,736,517	\$1,768,042	\$1,864,393	\$96,351	5.45%						
TOTAL THIS PAGE	\$24,382,600	\$25,514,580	\$26,219,485	\$704,905	2.76%						

ELECTED AND APPOINTED OFFICIALS

(As of June 30, 2021)

TOWN COUNCIL

Bernetich, Jeff
Maguire, Heather, Chairperson
Polhamus, Dan
Speich, James E.
Weber, Anthony

BOARD OF FINANCE

Birk, Kenneth S.
Bratton, Margaret H.
Durdan, Catherine M.
Harrison, Thomas F., Chairperson
Marin, Katrina
Retelle, Ellen
Salchert, Catherine Lester

BOARD OF EDUCATION

Blea, Jackie
Cavanaugh, David
Chute, Debra, Chairperson
Indomenico, Jason
Fleischman, Jeffrey S.
Oprica, Bogdan
Seminara, Lisa
Spivak, Jay S.
Young, Laura

TOWN COUNCIL REPRESENTATIVES

Anderson, Sue, Secret Lake Association
DiPace, James, Avon Vol. Fire Department
Greene, Gary, Lakeview Association
Harrop, Mary C., VNA
LaMonica, Caroline, Senior Citizens

REGISTRARS OF VOTERS

Clark, Genevieve A. (Ann)
Ladouceur, Kerry

JUDGE OF PROBATE

Becker, Cynthia C.

COMMITTEE ON AGING

Evans, Marie
Farrell, Gloria L.
Gill, Kathy Randall

TOWN TREASURER

McCarthy, James R.

DEPOSITORY OF TOWN FUNDS

Bank of America Merrill Lynch
Bank of New York Mellon
Charles Schwab & Co., Inc.
Citizen's Bank
Commerce Bank
CT ST Treasury's Short-Term Investment
Fund (STIF)
HSBC Group
Key Bank
Liberty Bank
Northwest Community Bank
People's United Bank
Santander Bank, N.A.
TD Bank NA
United Bank
US Bank
Webster Bank, N.A.

TOWN ATTORNEY

Smith, Al

ASSISTANT TOWN ATTORNEY

Murtha Cullina, LLP
FordHarrison LLP
Thomas A. Kaelin

AVON CLEAN ENERGY COMMISSION

Craig, Jonathan (Advisory Member)
Firestone, Melissa
Harvell, Charles
Kretz, Richard
Phelan, Don
Shea, William
Winter, Christine R.
Zahren, Bernie

CONSTABLES

Delgallo, Leonard Jr.
Propiescus, Robert M., Jr.

INSURANCE AGENT OF RECORD

USI

NCR MENTAL HEALTH BOARD

Tangman, Wendy

NORTH CENTRAL EMS

James Rio, Director of Police Services

CAPITOL REGION COUNCIL OF GOVERNMENTS POLICY BOARD

Maguire, Heather (Member)
Peck, Hiram
Robertson, Brandon (Alternate)

CT CONFERENCE OF MUNICIPALITIES

Maguire, Heather (Member)
Robertson, Brandon (Alternate)

JUSTICES OF THE PEACE

Alter, Jonathan B.
Bukowski, Chester
Degraw, Eleni Kavros
Fitzgerald, James
Geiling, Brenda H.
Harrop, Mary C.
Hornaday, Diane S.
Hunt, Laura A.
Katz, Morton N.
Lancaster, Mary Margaret
Lowry, Houston Putnam
Merlin, Linda S.
Mitchell, Steven
Mozzicato, Maria
Smalley, Viola R.
Sondheimer, Norman
Woodford, Penelope R.
Yass, Robert

RECREATION & PARK COMMITTEE

Ausiello, Barbara
Das, Jennifer
Droppo, Donald R., Jr.
Hanjan, Ravi
Jackson, Kelly
Yass, Bob
Weist, Joe

FIRE POLICE

Bloom, Andrew
Carpenter, Chip
Crozier, Nancy
Gottlieb, Steven
Hussain, Syed
Levine-Shein, Sharon
McGuire, Jack
Theriault, Robert

PLANNING & ZONING COMMISSION

Armstrong, Thomas
Gentile, Joseph
Hamilton, Dean
Harrop, Mary
Ladouceur, Brian
Levin, Lisa
Mahoney, Peter

ZONING BOARD OF APPEALS

Bukowski, Chester
Carroll, Eileen
Reilly, Eileen
Shea, Ames
Yaros, Christy

INLAND WETLANDS COMMISSION

Beauchamp, Michael R.
Breckinridge, Robert, H. Jr.
Dean, Martha A.
Feldman, Michael
Sacks, Michael
Thier, Clifford S., Chairperson
Usich, Louis N., III

BUILDING CODE BOARD OF APPEALS

Eacott, James H., III
Obi, Chibuzo
Johansen, Eric
Magro, Paul C.
Williams, James

BOARD OF ASSESSMENT APPEALS

Cirikovic, Adelina
Kersey, Kimberly
Maguire, Jeff
Sondheimer, Norman K.
Williams, Sandra

PLAINVILLE CATV ADVISORY COUNCIL (PACTAC)

Primeau, Elaine G.
Vacancy (Board of Education)
Savino, Ken

