

**AVON WATER POLLUTION CONTROL AUTHORITY**

**October 25, 2018**

**Selectmen's Chambers, 5:30 p.m.**

**Town of Avon**

**I. CALL TO ORDER**

The Avon Water Pollution Control Authority was called to order at 5:30 p.m. by Mr. Eric Johansen.

**AWPCA**

Present: Eric Johansen, Chairman  
Tom Armstrong, Vice Chairman  
Chris Roy  
Keith Jones  
Lawrence Baril, Town Engineer

**II. MINUTES OF PRECEDING MEETING –**

**MOTION:** Mr. Johansen requested a motion for approval of the July 12, 2018 minutes which was made by Mr. Armstrong; seconded by Mr. Jones, and unanimously approved.

**III. COMMUNICATION FROM THE AUDIENCE – None**

**IV. NEW BUSINESS –**

**2018 – 6** Potential Development – Avon Mills

Mr. Tim Lee and Mr. David Whitney were present to discuss potential development of Avon Gardens. The proposal was to renovate existing buildings, add two additional apartment buildings and several townhouse-style buildings for a potential total of 270 additional units. The Authority agreed to revisit the proposal after a required Sewer Shed study by Fuss & O'Neill was completed.

**V. OLD BUSINESS –**

**2016 – 6;** Sanitary Sewer Project for Winding Lane and Stony  
**2017 – 9** Corners Benefit Assessment (previously 2015-1,  
2016-6, 2017-7, 9)

Mr. Baril began the discussion over timeline concerns regarding the benefit assessment for Stony Corners/Winding Lane sewer projects. Mr. Baril suggested the public AWPCA meeting should be scheduled for January due to statutory requirements. The Authority agreed and directed Mr. Baril to proceed on that basis.

**2017 – 5** Cost of Service Analysis – Revision

Mr. Baril informed the Authority that an updated model and Cost of Service Analysis report with revised numbers was requested from Raftelis per Brandon Robertson, Avon Town Manager. Mr. Baril noted Raftelis was going to meet in person to present their updated findings to Peggy Colligan, Brandon Robertson, and others on November 1, 2018 and describe the net impact to the Sewer Capital and Operating budgets.

**2013 – 6** Farmington Treatment Plant Upgrade – Executive Session  
(moved to end of meeting)

## **VI. PLANNING AND ZONING MATTERS –**

Mr. Lawrence Baril stated there are no Planning & Zoning matters affecting the AWPCA.

## **VII. COMMUNICATIONS FROM STAFF –**

Mr. Armstrong expressed the need for clarification in terminology used in sewer connection documents. Mr. Armstrong pointed out that there are confusing sections in both the Sewer Use and Sewer Connection Agreements and requested revisions to the Agreements. Mr. Baril agreed revisions were necessary and noted the AWPCA Manual is outdated. Mr. Baril indicated he had requested such revisions in the past to no avail. Mr. Jones suggested using the guidelines and verbiage of similar-sized town's sewer documents as a reference in the revision process.

Mr. Baril had two communications regarding 47 School Street and of the newest AWPCA member. Mr. Baril notified the Authority of the addition of Randall Bowers as their newest member. 47 School Street was addressed in Communications from Members.

## **VIII. COMMUNICATIONS FROM MEMBERS –**

Mr. Johansen thought it important to determine a way Resident's can communicate their concerns to the Authority prior to a scheduled AWPCA meeting resulting in the Authority's readiness to address said concerns. Mr. Johansen suggested requiring a formal statement or letter from the resident stating their position, why it should be addressed, and hoped for result with the intent of adding the resident's issues to future Agenda's.

**IX. OTHER BUSINESS** – Proposed Meeting Schedule for year 2019. Motion to approve schedule made by Mr. Armstrong, seconded by Mr. Roy; received unanimous approval.

**X. ADJOURNMENTS** – Motion to adjourn regular portion of AWPCA meeting made by Mr. Johansen, seconded Mr. Armstrong; received unanimously.

**XI. EXECUTIVE SESSION:** Pending claims re: Farmington WPCA

On a motion made by Mr. Armstrong, seconded by Mr. Johansen, it was voted: that the Authority go into Executive Session at 7:30 p.m. Mr. Roy and Mr. Jones voted in favor. The Town Engineer attended the session. On a motion made by Mr. Johansen, seconded by Mr. Armstrong, it was voted: that the Authority come out of Executive Session at 8:00 p.m.; unanimously approved.

The meeting was adjourned at 8:00 p.m.